

## COUNCIL DELEGATE REPORT COUNCIL POLICY

### POLICY STATEMENT

Elected Members or Officers who are delegates to committees of other organisations as representatives of Council shall provide reports to Council on all deliberations of the committee to which the delegate is appointed.

### POLICY SCOPE

This policy applies to: Elected Members and staff of the City of Bunbury.

### POLICY DETAILS

A Delegate is defined as an Elected Member or staff member appointed to a committee of another organisation as a representative of Council.

Where the committee minutes are not presented to Council, all Delegates to committees of other organisations are to provide written reports to Council on those deliberations of the committee to which the delegate is appointed that are relevant to Council.

Where practicable, reports are to be presented to the first ordinary meeting of Council following the committee meeting.

### COMPLIANCE REQUIREMENTS

#### LEGISLATION

#### INDUSTRY

#### ORGANISATIONAL

<b>Document Control</b>					
<b>Document Responsibilities:</b>					
<b>Owner:</b>	Chief Executive Officer	<b>Owner Business Unit:</b>	Manager Governance		
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