



# CITY OF BUNBURY

## Copy Request Form: Development Plan(s) / Approval(s)

Owner(s) Details - All owners signatures are required to be provided			
Name:			
Address:			
Suburb:		Postcode:	
Phone (Home):		(Mobile):	
Phone (Work):		Email:	
Contact Person:			
Signature:		Date:	
Signature:		Date:	
<p>The signature of the owner(s) is required for applications that request copies of confidential documents (i.e. development approvals/building plans). For the purposes of signing this application an owner includes the persons referred to in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 2 clause 62(2).</p>			

Applicant Details			
Name:			
Address:			
Suburb:		Postcode:	
Phone (Home):		(Mobile):	
Phone (Work):		Email:	
Contact Person:			
Signature:		Date:	
<p>The email address will be used as the primary means of communicating with the applicant.  <i>Copies of retrieved approvals and plans will be emailed where an email address is provided. Hard copy of the approvals and plans will not be provided unless specifically requested. Please note further costs will apply.</i></p>			

Property Details			
House / Street No.:		Lot.:	Location No.:
Street name:		Diagram or Plan No.:	
Suburb:		Certificate of Title Vol. No.:	Folio:

**Development Approval(s) / Plan(s) Application Numbers** *(if known):*

Alternatively, if application numbers are unknown, please provide details of the proposal(s).

Should all approvals / plans be required, please state *All*.

Please include any further information to assist us with your search.

Please refer to the City's current '*Schedule of Fees and Charges – Written Planning*' for the current fee.

**Click here** to email your completed form  
directly to the City's Record Department

or return to:  
4 Stephen Street  
Bunbury WA 6230