



## City of Bunbury Council Notice of Agenda Briefing

The next Agenda Briefing of the City of Bunbury Council will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on Tuesday, 1 November 2022 at 5.30pm.

Members of the public are advised that no public question time is included in the Agenda Briefing, however, should you wish to deputise to any of the Officer reports on the Agenda, you are welcome to complete a Request for Deputation form (<http://www.bunbury.wa.gov.au/Pages/Council.aspx>).

### ORDER OF BUSINESS

1. Attendance and apologies
2. Announcements by the Chair/Presiding Member
3. Disclosures of Interest
4. Review of items listed under sections 10 - 15 of the Draft Agenda for the Ordinary Council Meeting of 8 November 2022 (**attached**)
  - 4.1 Questions from Elected Members
5. Closure of Agenda Briefing

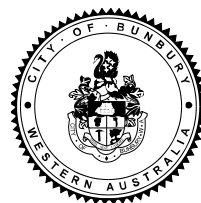


**CITY OF BUNBURY**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231



## **City of Bunbury Council**

### **Notice of Meeting and Agenda 8 November 2022**



**CITY OF BUNBURY**

4 Stephen Street  
Bunbury WA 6230  
Western Australia

*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

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## Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

## Vision

Bunbury: welcoming and full of opportunities.

## Organisational Values

### #WEARECOB

#### **WE ARE COMMUNITY**

We are one team  
We keep each other safe  
We display empathy and respect  
We have fun and celebrate our successes  
We work together to achieve great outcomes

#### **WE ARE OPEN**

We are open to opportunities  
We actively listen and think things through  
We are inclusive and treat everyone equally  
We are honest and open in our communications  
We are open to feedback to improve our performance

#### **WE ARE BRAVE**

We lead the change, we own it  
We trust and empower each other  
We have the difficult conversations early  
We hold ourselves to the highest standard  
We have the courage to improve and simplify

## Nature of Council's Role in Decision Making

<b>Advocacy:</b>	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<b>Executive/Strategic:</b>	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, , setting and amending budgets.
<b>Legislative:</b>	Includes adopting local laws, town planning schemes and policies.
<b>Review:</b>	When Council reviews decisions made by Officers.
<b>Quasi-Judicial:</b>	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022

## City of Bunbury Council Notice of Meeting

The next Ordinary Meeting of the City of Bunbury Council will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on Tuesday, 8 November 2022 at 5.30pm.



MJ (Mal) Osborne  
Chief Executive Officer  
(Date of Issue: 3 November 2022)

### Agenda

8 November 2022

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

#### Council Members:

Mayor Jaysen de San Miguel  
Councillor Ben Andrew  
Councillor Gabi Ghasseb  
Councillor Wendy Giles  
Councillor Michelle Steck  
Councillor Cheryl Kozisek  
Councillor Kris Plumb  
Councillor Betty McCleary  
Councillor Marina Quain  
Councillor Tresslyn Smith  
Councillor Karen Steele  
Councillor Karen Turner  
Councillor Amanda Yip

#### 1. Declaration of Opening / Announcements of Visitors

## **2. Disclaimer**

The City of Bunbury accepts no responsibility for any act, omission, statement or intimation that occurs during Council Briefings or Council Meetings. The City refuses liability for any loss caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity acting or failing to act in reliance upon any statement, act or omission made during a Council Briefing or Council Meeting does so at their own risk.

Please note the recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Any statement or intimation of approval regarding any planning or development application made during a Council Briefing or Council Meeting is not to be taken as notice of approval from the City. The City advises that anyone who has an application lodged with the City must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by Council regarding the application.

### **Copyright**

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### **Recording and Webstreaming of Meetings**

- All Ordinary and Special Council Meetings are electronically recorded except when Council resolves to go behind closed doors
- All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office
- The live stream can be accessed at <http://www.bunbury.wa.gov.au/Pages/Live-Stream.aspx>
- Recordings can be accessed at <http://www.bunbury.wa.gov.au/Pages/Council-Meeting-Videos-2022.aspx>
- Images of the public gallery are not included in the streaming, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance Officer on 9792 7273.

## **3. Announcements from the Presiding Member**

## 4. Attendance

### 4.1 Apologies

### 4.2 Approved Leave of Absence

Cr Yip is on an approved leave of absence from 19 October to 14 November 2022.

## 5. Declaration of Interest

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A: *“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B: *“a person has a **proximity interest** in a matter if the matter concerns –*

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or*
- (b) a proposed change to the zoning or use of land that adjoins the person’s land; or*
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”*

Regulation 34C (Impartiality): *“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

## 6. Public Question Time

In accordance with Reg. 7(4)(a) of the Local Government (Administration) Regulations 1996, members of the public in attendance at the meeting may stand, state aloud their name and address, and ask a question in relation to any matter over which the municipality of Bunbury has jurisdiction or involvement.

In accordance with Standing Order 6.7(3)(a) a person wishing to ask a question, must complete a question form which is provided in the trays at the back of the public gallery and on the City’s website. The completed form must include your name and address and contain no more than three (3) questions. If your question requires research or cannot be answered at the meeting, it will be taken on notice and you will receive a written response and a summary of your question (and any responses provided) will be printed in the minutes of the meeting.

### 6.1 Public Question Time

### 6.2 Responses to Public Questions Taken ‘On Notice’

## **7. Confirmation of Previous Minutes and other Meetings under Clause 19.1**

### **7.1 Minutes**

#### **7.1.1 Minutes – Ordinary Council Meeting**

The minutes of the Ordinary meeting of the City of Bunbury Council held 18 October 2022 have been circulated.

#### **Recommendation**

The minutes of the Ordinary meeting of the City of Bunbury Council held 18 October 2022 be confirmed as a true and accurate record.

*Voting Requirement: Simple Majority Required*

#### **7.1.2 Minutes – Council Advisory Committees**

Nil

## **8. Petitions, Presentations, Deputations and Delegations**

### **8.1 Petitions**

Pursuant to clause 6.10(2) of the City of Bunbury Standing Orders, upon receiving a petition, the Council is to

- a) Receive the petition and refer to the relevant officer for a report to be submitted within the next two (2) rounds of Council meetings; or
- b) Reject the petition

### **8.2 Presentations**

### **8.3 Deputations**

### **8.4 Council Delegates' Reports**

## 8.5 Conference Delegates' Reports

### 8.5.1 2022 WALGA Convention Delegate's Report

<b>Applicant/Proponent:</b>	2022 WALGA Convention and Trade Exhibition City of Bunbury Council Delegates						
<b>Author:</b>	Councillors Quain, Ghasseb, Giles, Smith, Steck and Steele						
<b>Executive:</b>	Mal Osborne, Chief Executive Officer						
<b>Authority/Discretion:</b>	<table><tr><td><input type="checkbox"/> Advocacy</td><td><input type="checkbox"/> Review</td></tr><tr><td><input type="checkbox"/> Executive/Strategic</td><td><input type="checkbox"/> Quasi-Judicial</td></tr><tr><td><input type="checkbox"/> Legislative</td><td><input checked="" type="checkbox"/> Information Purposes</td></tr></table>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes
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<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial						
<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes						
<b>Attachments:</b>	Appendix 8.5.1: 2022 WA Local Government Convention and Trade Exhibition City of Bunbury Delegates Report and WALGA Annual General Meeting Minutes 3 October 2022						

#### Summary

The following Conference Delegates Report was submitted by Councillors Quain, Ghasseb, Giles Smith, Steck and Steele noting:

Title: City of Bunbury Delegates Report – The 2022 WA Local Government Convention and Trade Exhibition 3<sup>rd</sup> to 5<sup>th</sup> October 2022 and 2022 WALGA Annual General Meeting 3<sup>rd</sup> October 2022

Author: Councillors Quain, Ghasseb, Giles, Smith, Steck and Steele

Appendix: 8.5.1 2022 WA Local Government Convention and Trade Exhibition City of Bunbury Delegates Report and WALGA Annual General Meeting Minutes 3 October 2022.

#### Executive Recommendation

The Conference Delegates Report for the 2022 WA Local Government Convention and Trade Exhibition be accepted and noted.

*Voting Requirement: Simple Majority*

## 9. Method of Dealing with Agenda Business

## **City of Bunbury Delegates Report**

**The 2022 WA Local Government Convention and Trade Exhibition 3<sup>rd</sup> to 5<sup>th</sup> October 2022**

**and**

**2022 WALGA Annual General Meeting 3<sup>rd</sup> October 2022**

City of Bunbury Delegates Cr Marina Quain, Cr Gabi Ghasseb, and attendees

Cr Wendy Giles, Cr Tresslyn Smith, Cr Michele Steck, Cr Karen Steele.

### **Convention Theme – Embracing Change**

- 1) Monday 3<sup>rd</sup> October – am - Opening
- 2) Welcome to country by Nick Abraham, gave a cultural indigenous history;
- 3) Welcome to various MP's and other special guests;
- 4) Cr Karen Chappel JP, President of WALGA, gave a good introduction and a background on WALGA
- 5) Hon John Carey BA MLA, Minister for Housing, Lands, Homelessness and Local Government spoke about:
  - a) Spoke about housing diversity pipeline and initiatives;
  - b) Local governments should see themselves as facilitators rather than regulators, such as identifying housing opportunities;
  - c) Food permits on a regional level,
  - d) Fastrack application services;
  - e) Mentioned Shire of Beverly progressive Main Street modernisation;
  - f) Don't accept the status quo, keep changing;
  - g) Encouraged LG's to cut complexity and costs, including financial management;
  - h) Local Government reform: early intervention, greater transparency, improved financial reporting, greater simplicity;
  - i) Creation of LG inspector, to go in early, to avoid potential inquiry;
  - j) 48 LG's need to reduce size, 71 no need to change size;
  - k) If LG unable to agree on plan, then it becomes a mandatory path;
  - l) Preferential voting (optional);
  - m) Amalgamation not forced, engaging on social media;
  - n) False information and personal attacks;
  - o) Encourage LG participation;
  - p) Coming up round table for people with disabilities interests in LG;
  - i) Minister Carey stated that his door is always open
- 6) Hon Shane Love, Deputy Leader of the Opposition, Shadow Minister for Local Government, spoke about:
  - a) LG is closest example of democracy in action;
  - b) Boom in critical minerals in new areas;
  - c) Treatment of women;
  - d) Supply and energy disruption and climate change;
  - e) Collie Power, and Nannup native logging;



- f) Change management;
  - g) Embracing change;
  - h) Pressures facing LG's to support NFP's;
  - i) WA is growing. It is important engine room of Australia;
  - j) Upper house representation sacrificed regional public representation.
- 7) Cr Linda Scott, President ALGA spoke on:
- a) Advocating and lobbying on behalf of LG's;
  - b) Regional banking taskforce;
  - c) Debt is 45% of national GDP;
  - d) Skills shortages;
  - e) Affordable housing is a huge issue; suggested talking to
  - f) The National Housing Finance and Investment Corporation (NHFIC) , a Commonwealth entity dedicated to improving housing affordability; and
  - g) Superannuation funds; and
  - h) If LG's have land available, then contact Linda Scott, and Hon Julie Collins MP, Federal Minister for Homelessness;
- 8) Jonathan Seth, CEO LGIS WA provided a report on the insurance group.
- 9) WALGA Awards
- a) Various awards recipients for different recipients (as listed in the Honours Recipients 2022 booklet). Presented by Adam Hort, Caitley White, Laurie Crouch and Jean Knight;
  - b) A moving standout award for the Local Government Medal to the late Troy Pickard, awards claimed by Troy's children;
  - c) Life membership – Malcolm Cullen;
  - d) Eminent service – Phillip Blight;
- 10) Most Accessible Community in Western Australia Awards (MACWA):
- a) Digital Tech – Kalgoorlie Boulder;
  - b) Accommodation – Kalamunda;
  - c) Infrastructure – Gingin;
  - d) Commendation – Fremantle;
  - e) Leadership – Augusta Margaret River;
  - f) Commendation – Perth
  - g) Overall winner – Gingin.
- 11) Road Safety Awards:
- a) Commendation – Busselton;
  - b) Commendation – Toodyay;
  - c) Road Safety Award – Nannup and Kalamunda.
- 12) Annual General Meeting (see attached WALGA AGM Agenda and Minutes):
- a) Financials presented: Operating surplus approx. \$412K, Total income \$23.2mil.
- 13) Motions (see WALGA Minutes):
- a) Dardanup – Advocacy Main Roads – Carried 226/7;
  - b) Wanneroo – Parking and Traffic congestion around schools – carried 216/18;

- c) Dundas – Advocate for LG’s to engage in MRWA road maintenance – Carried – 218/18;
- d) Dundas – SA Beef road funding advocacy – Carried – 206/30;
- e) Dundas – Housing 3D printing national building code – 207/27;
- f) Gingin – SW native title land location advise to LG’s – carried –
- g) Gingin – Land offsets in different LGA’s – carried – 165/60;
- h) Serpentine – Review of rating methodology – carried – 178/49;
- i) Capel – Cat act reform – carried – 198/31;
- j) Wagin – WALGA principles framework – 221/14;
- k) Cockburn – Shopping Trolleys – carried – 197/39;
- l) Gosnells – Superannuation for EM’s band 1&2, and optional band 3&4 – carried 141/9.

14) Monday 3<sup>rd</sup> October – pm – official opening - WALGA president Cr Karen Chappel JP:

15) Guest speaker – Cecile Parker Rio Tinto Vice President Health, Safety, Environment and Communities, spoke about:

- a) Trust and acceptance of us;
- b) Listening leads to changes. Through listening and engaging build trust and make positive change;
- c) Admitting where we went wrong and truly engaging, co designing and creating;
- d) Embrace tension and conflict, leads to change;
- e) Risk exposure management, look to trends based on sentiment, see the things coming at you;
- f) Have a higher purpose.

16) Bernard Salt – Australia’s local infrastructure in local communities;

- a) Was Australia a good place to be in the last 10 years?
- b) Australia is the 12<sup>th</sup> Largest economy in the world, despite low population; Australians spend their wealth on lifestyle;
- c) 10% likely to work from home;
- d) Ethnicity changing – immigrant nation;
- e) Shift to regions due to pandemic;
- f) Bunbury 2016-2021 population declined by 200 people;
- g) Change in work and skill demand;
- h) Shift into apps, eg apps replacing call centres.
- i) More people working from home in Perth and lifestyle regions;
- j) We are in a war for workers and talent;

17) Brad Hyed – Director Client Organisation, Ipsos Market Research:

- a) Challenge for Councils – Many services, community expectations;
- b) Digitisation means a whole lot of things become easier to deal with;
- c) Current concerns – cost of living, health care, housing, petrol prices, crime;
- d) Community fair treatment, avoid organisations that don’t accept blame or find solutions;
- e) Show respect, fair exchange in relationship;
- f) Interaction – is it correct? \*Are you involving community in the decision making process?
- g) Making people feel valued;
- h) Talk to people;
- i) Communication - lack of communication is a big issue;
- j) Belonging – enjoyment, events, remove hassles and pressures.

18) Tuesday 4<sup>th</sup> October – am – WALGA Convention continued:

19) Hon Madeleine King MP Minister for Resources and Northern Australia

- a) State of play;
- b) Live and dynamic for an economic revolution;
- c) 4 pillars – climate change action, economic change, regional development and growth, Indigenous peoples;
- d) All Western Australian have access to economic benefits, huge mining wealth;
- e) Uluru Statement from the Heart, First Nations Voice to Parliament;
- f) Local government reconciliation action plan;
- g) Mining, energy and tourism is the economic powerhouse;
- h) Resources, decarbonising and renewables;
- i) 40% emission reduction target. Demand for Australian critical minerals;
- j) WA has vast reserves needed for decarbonising the world;
- k) Local Government plays a key role in power and renewables;
- l) Need people, shortage of skills in all sectors;
- m) Enquiry into harassment and women's safety;
- n) Increase women's participation in mining;
- o) Most comprehensive revolution in resources and energy in Australia, including manufacturing;

20) Hon Patrick Gorman MP, Assistant Minister to the Prime Minister:

- a) Seismic change in politics, technology etc;
- b) Australian democracy is one of the best in the world;
- c) But, Australian constitution fails to recognise Indigenous Culture;
- d) Goal to hold a successful reconciliation referendum;
- e) Local government should be involved;
- f) New anti-corruption commission;
- g) Climate change. Federal government is partners;
- h) Promote EV's including building 100's of electric buses;
- i) Change fleet to EV's and provide charging stations;
- j) Tax incentives for national EV charging network;
- k) Made a request – Come to Canberra, Mayors, Councillors, CEO's. We are being outdone by the other states.

21) Q&A, Ben Harvey and both above ministers:

- a) Skills shortage, housing shortage and increase skills migration;
- b) Referendum for constitutional change;
- c) Domestic manufacturing industry, grow capability, cost benefit analysis is positive;
- d) Collie importing coal;
- e) LG processes and corruption commission and decision-making paralysis;
- f) Homelessness and funding, Northern Australia;
- g) Question of too many local governments in Western Australia;
- h) Make sure regional councils are represented in State and Federal Governments;
- i) Rubbish question;
- j) Corruption and education required to avoid it.

22) Special Guest - Vasyl Myroshnychenko – Ukraine Ambassador to Australia:

- a) Optimism – This war is really brutal – appreciation by Ukrainian people;
- b) Impact on commodities and energy markets;
- c) Ukraine needs to win the war;
- d) \*Support Ukraine, adopt a region, millions have left Ukraine and others displaced;
- e) Food security – Ukraine is a major supplier;
- f) \*Donations needed;
- g) Complacency – all events are possible;
- h) Predicts many wars to access food and water;
- i) Ambassador received a standing ovation.

23) Dr Hon. Dr Bradley (Brad) William Pettitt MLC:

- a) Climate change – this is the decade to act;
- b) Need to drop 50% to 75%;
- c) Western Australia is the only state that emissions rose, need to drop 48% by 2030 to meet 40%;
- d) LED's street lighting can save cost and reduce emissions;
- e) Transport is the biggest rise in emissions;
- f) Much of the presentations seemed to be Perth centred;
- g) Nett zero household – push for better building programs, to 7-star energy rating 24.5% more efficiency;
- h) Push for nett zero building code;
- i) Heat pumps reduce costs by 90%;
- j) Aim for LGA nett zero emissions with industry, state and Federal government.

24) Rupert Flury – Marsh Global Insurance Perspective:

- a) LGIS appointed Marsh;
- b) Climate change is a complex systemic risk;
- c) Rating agencies pricing risk for climate exposure;
- d) Cyberterrorism, Marsh ESG score.

25) David Fyfe, Synergy CEO:

- a) Uses gas and coal, and moving into renewables;
- b) 1.1 million residential customers;
- c) Over 30% solar power supply;
- d) Major customers are demanding renewable energy;
- e) Replacing to 400MW wind power generation;
- f) Power storage, 80% carbon reduction by 2029;

26) Cr Karen Chappel JP, President of WALGA:

- a) Spoke about the WALGA Synergy partnership;
- b) Street lighting uses 40% of energy.

27) Tourism Council WA two guest speakers xx Tuesday 4<sup>th</sup> October pm:

- a) Power of direct flights;
- b) Lots of things happening in the global trends will impact on tourism;
- c) Top factors are safety and security.
- d) Events, showcase and promote;
- e) \*Visitor servicing, keep investing in it;

- f) Need to know priority areas so that public and private work can occur;
- g) New tourism experience development manager for regions, including Bunbury;
- h) If you have an area to investigate, then go see Tourism WA;
- i) Celebrate culture including indigenous culture;
- j) Events priorities;
- k) Cruises coming back, \$250-\$500 per visitor per day;
- l) International students providing labour, great for regions;
- m) New campaign- Western Australia "Walking on Dreams" should turbo charge tourism;
- n) LGA's can get involved in "Walking on Dreams", also booklet;

28) Perth Lord Mayor Basil Zempilas hosted a tourism panel:

29) Laurie Anderson – Business Development Manager Destination Perth;

- a) Covers 41 LGA's around Perth (not the South West);
- b) Named the coast as Sunset Coast". (GG-*Maybe we should rename Bunbury's Back Beach?*)
- c) Everything in promotional video is dual named (indigenous);
- d) Big role of LGA's in tourism;
- e) Collaboration in the key;
- f) Return on investment in tourism is about 7 to 1;

30) Catrin Allsop CEO Australia's South West (ASW):

- a) Troy Bennell is in the promotional slides;
- b) ASW includes 23 LGA's and two development commissions;
- c) Events development;
- d) ASW wants to rival Great Ocean Road or Route 66;
- e) ASW has 42% market share of WA visitors;
- f) Visitors consist of 85% intrastate, and 15% interstate and international;
- g) BunGeo tourism partnership has great benefits;
- h) Catrin was asked by Basil what is the one thing Catrin would do to improve tourism?
- i) Catrin's answer – SMILE TO TOURISTS.

31) Community Arts Awards:

- a) Junior class – Tambellup;
- b) Upper Primary – Mingenew;
- c) Secondary School – Bayswater;
- d) Community non professional – Corrigin;
- e) Professional digital – Cue

32) Keynote Speaker - Dr Craig Challen SC OAM:

- a) Dr Challen is an Australian cave diver, notable for his efforts in saving a soccer team of twelve boys and their coach in the 2018 Thai Cave Rescue. His unwavering and selfless bravery saw him be awarded with the Star of Courage for the successful rescue of the trapped soccer team ([www.keynoteentertainment.com.au](http://www.keynoteentertainment.com.au)).

33) Convention Closed by Cr Karen Chappel JP, President of WALGA, Tuesday 4<sup>th</sup> October 4:50pm

- a) Suggestions for next year.

# **Annual General Meeting**

## **Minutes**

**Monday, 3 October 2022**

**Crown Perth, Grand Ballroom**

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# 1. Apologies, Announcements, Standing Orders and Previous Minutes

*The Chair declared the meeting open at 11:45am.*

## 1.1 Record of Apologies

- Shire of Carnamah
- Shire of Jerramungup
- Shire of Kellerberrin
- Shire of Sandstone
- Shire of Three Springs

## 1.2 Announcements

Nil

## 1.3 Adoption of AGM Association Standing Orders

The AGM Association Standing Orders were contained within the Agenda.

### RESOLUTION

**Moved:** President Cr Phillip Blight, Shire of Wagin

**Seconded:** Cr Karen Wheatland, City of Melville

**That the AGM Association Standing Orders be adopted.**

**CARRIED**

## 1.4 Confirmation of Previous Minutes

The [Minutes of the 2021 WALGA Annual General Meeting](#) were contained within the Agenda.

### RESOLUTION

**Moved:** Cr Bronwyn Ife, Town of Victoria Park

**Seconded:** Cr Helen Sadler, Town of Cottesloe

**That the Minutes of the 2021 WALGA Annual General Meeting be confirmed as a true and correct record of proceedings.**

**CARRIED**



## 2. Adoption of Annual Report

The [2021-2022 Annual Report](#), including the 2021/22 Audited Financial Statements, was distributed to members separately.

### **RESOLUTION**

**Moved:** Cr Frank Cvitan JP, City of Wanneroo

**Seconded:** President Cr Phillip Blight, Shire of Wagin

**That the 2022 Annual Report, including the 2021/22 Audited Financial Statements, be received.**

**CARRIED**

## 3. Consideration of Executive and Member Motions

### 3.1. Road Traffic Issues

*Shire of Dardanup*

#### RESOLUTION

**Moved:** President Cr Michael Bennett, Shire of Dardanup  
**Seconded:** Cr Tyrrell Gardiner, Shire of Dardanup

**That WALGA Advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.**

**CARRIED**

#### MEMBER COMMENT

The Shire of Dardanup and its community have experienced a number of instances where preventative action was only taken after fatalities occurred on roads and intersections, despite pleas and requests from the local government, community and stakeholders.

Recent examples include the following intersections:

- Hynes Road on Forrest highway, fatalities occurred before safety concerns were addressed and speed limit reduced;
- Hynes Road on South Western Highway, fatalities occurred before safety concerns were addressed and speed limit reduced;
- South Western Highway section from Hynes Road westbound to Picton, high number of fatalities occurred before safety concerns were addressed and speed limit reduced;
- Eaton Drive numerous intersection designs, almost 10 years of traffic studies paid for by the local government as requested by Main Roads which eventually culminated in a treatment plan for all intersection that was agreed to by Main Roads South West, but rejected by Main Roads Perth request further traffic studies delaying action and deferring addressing community and safety concerns.

#### SECRETARIAT COMMENT

The Commissioner for Main Roads has the authority to erect, alter or take down any road sign or traffic control signal under the provisions of Regulation 297 of the *Road Traffic Code 2000*. This authority has not been delegated to Local Governments, except under very limited conditions. To effectively manage the local road network Local Governments need to work with Main Roads WA Traffic Management Services. The issues identified in the motion are consistent with the experience of other Local Governments.

In response to advocacy from WALGA and Local Governments, Main Roads WA undertook a review of the Speed Zoning Policy and Application Guidelines in 2020. Following adoption of the new policy, 52 Local Governments that had applied one or more times to amend a speed zone completed a survey undertaken by WALGA in 2021 which found that a higher proportion of applications to reduce speed limits on local roads were rejected under the new policy than was previously the case. Local Governments highlighted that the process was slow, somewhat unpredictable and lacked feedback indicating changes are required.

The proposed motion is broadly consistent with the WALGA State Council advocacy position in relation to travel speed management;

1. That the Road Safety Council initiate the development of a comprehensive speed reform plan. That the speed reform plan be designed, to meet the various needs of metropolitan, rural and remote Western Australian communities, with the aim of improving liveability, amenity and safety.
2. That a speed reform plan incorporates:
  - a. measures to ensure that Local Governments are consulted in the process of changing speed limits on the local road network, and
  - b. processes to reduce the barriers and red tape for Local Governments seeking lower speed limits in targeted locations on local urban roads.

[September 2019 – 99.6/2019]

Main Roads WA has evolved its policy position in relation to intersection treatments in the past three years such that “roundabouts or other treatments will be preferred over traffic signalisation, unless evaluation clearly demonstrates those other solutions are unsuitable”<sup>1</sup>. There have also been significant technical changes in the modelling required, including the type of software to be used to demonstrate the effectiveness of the proposed intersection treatment<sup>2</sup>. These new policies and operational requirements were introduced without adequate consideration of the long planning timeframes associated with road network development.

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<sup>1</sup> Main Roads WA 2021 p13 [Traffic Signals Approval Policy](#)

<sup>2</sup> Main Roads WA 2021 [Operational Modelling Guidelines](#)

## 3.2. Car Parking and Traffic Congestion Around Schools

*City of Wanneroo*

### RESOLUTION

**Moved:** Cr Frank Cvitan JP, City of Wanneroo

**Seconded:** Cr Glynis Parker, City of Wanneroo

**That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:**

- 1. Reviewing car parking standards for schools;**
- 2. Ensuring sufficient land is set aside for the provision of parking on school sites;**
- 3. Reviewing the co-location of schools to avoid issues being exacerbated;**
- 4. Restricting school access from major roads;**
- 5. Developing plans to enable schools to manage school traffic;**
- 6. Develop programs to educate drivers; and**
- 7. Develop options and implement initiatives to encourage alternative modes of transport to school.**

**CARRIED**

### MEMBER COMMENT

#### Background

The City of Wanneroo has for some time been concerned about traffic congestion and car parking in and around school sites. In particular, the City is concerned about the car parking and congestion issues that occur over the morning drop-off and afternoon pick-up times due to the high demand and intensity of activity over relatively short periods of time. Causes seem to range from a lack of parking availability, lack of adequate drop-off and pick-up areas and driver behaviour. The results observed by the City include illegal parking and traffic movements leading to conflict and potentially dangerous situations.

As an outer metropolitan growth council, the City of Wanneroo will continue to face the issue of car parking and traffic congestion unless measures are taken to address the increasing challenges and issues associated with schools throughout the City.

It is apparent that the issue of car parking and traffic congestion around schools is not exclusive to the City of Wanneroo. It follows that a comprehensive and coordinated approach to the problem is called for. This motion is submitted to request that WALGA take a lead role in helping bring about such a solution on behalf of all member councils.

#### Comment

There is a need to approach the State Government to identify and implement new approaches that can contribute to a comprehensive solution. These include:

- Reviewing parking standards for educational establishments;
- Ensuring sufficient land is set aside for the provision of parking on school sites;
- Reviewing the co-location of schools to avoid issues being exacerbated;
- Restricting school access from major arterial roads;
- Developing plans to enable schools to manage school traffic;
- Develop programs to educate drivers; and
- Develop options and implement initiatives to encourage alternative modes of transport for travel to and from school.

The City's Councillors are very concerned about the issues and are supportive of the City pursuing options to reduce the problems at existing schools and prevent them from occurring where new schools are developed. An example of the problem faced in relation to traffic and congestion has been highlighted by a Councillor. Mercy College in Koondoola is located at the intersection of two major roads (Beach Road and Mirrabooka Avenue) where it has been observed that:

- At school pick-up times, cars stop along Mirrabooka Avenue, approximately 200m before the intersection of Beach Road / Mirrabooka Avenue.
- The gate at Mercy College doesn't open until about 2:45pm. Cars are banked up from 2:30, causing significant congestion issues.
- A drop off / pick up entrance along Beach Road appears to be well managed, unlike the one on Mirrabooka Avenue.

The City has operated a school parking program to provide education, manage parking and where necessary take compliance/enforcement action. The City has also worked with the Department of Transport (DOT) *Your Move* team to help in the development of safe routes to school. Despite these efforts, issues of congestion and parking problems persist.

The City acknowledges the Department of Transport (DOT) report "*The declining rate of walking and cycling to school in Perth*" issued in November 2021. The City generally supports the conclusions and recommendations of the report and looks forward to the implementation of the actions proposed.

The City is also aware of the Department of Planning, Lands and Heritage Development Control Policy 2.4: School Sites and the draft operational Policy 2.4: Planning for School Sites. The former policy has been in place since 1998 and the issues of parking and traffic congestion have continued throughout its duration. While the draft policy discusses sufficient parking and embayments and facilities for drop-off and pick-up it does not appear to have measures in place to deal with the high demand and intensity of activity over short periods of time that deal with the resultant congestion and potentially dangerous situations. There is no requirement for schools to manage the traffic they generate.

The City of Wanneroo's observations are that the issue of car parking and traffic congestion occurs at schools in the entire Local Government area regardless of the type (public or private), age and location. That is to say that the issue has been occurring for many years and according to the DOT report has become more of an issue as the rate of walking and cycling to school has declined over the past 40 years.

There is a need for WALGA, as representative of Local Government, to lead discussions with the State Government to find a solution to the issue of parking and traffic congestion around schools.

Addressing car parking provision, driver behaviour and mode of transport can help reduce the issues occurring at schools.

The City's view is that addressing school location, improving safe pedestrian and cycle access routes, provision of safe bicycle storage facilities, ensuring sufficient car parking provision and drop-off/pick-up areas are provided, improving driver behaviour through education and mode of transport can help reduce the issues occurring in and around schools. Improved and safe pedestrian and cycle routes can lead to healthier outcomes for users and can contribute to stronger connected communities.

## SECRETARIAT COMMENT

This motion outlines three key requests:

### **1. *A wide-ranging review of standards and school location***

There are two main types of schools: Public schools and private schools.

Land for public schools is required to be identified and set aside as part of the structure planning and subdivision process. Public schools are considered as public works, are not controlled by local planning schemes and are exempt from the requirement to obtain development approval. Consequently, Local Governments have limited direct control over the concerns raised in the motion for new public schools. Private schools, the demand for which usually materialises after neighbourhoods are well established, are controlled by local planning schemes and the parking standards and other requirements set out in these schemes.

*Draft Operational Policy 2.4* (Western Australian Planning Commission 2020) is the primary planning policy that sets standards for new schools. This draft policy “is intended to assist in addressing issues that may arise in residential areas between schools and their surroundings particularly in respect of traffic and noise generating activities, and mitigation of impacts on existing transport network and services.” The policy sets standards related to minimum number of road frontages and road types, access to active and public transport connections, and requirements to provide traffic impact assessments. The policy was drafted in 2020 and will be finalised following the review of Liveable Neighbourhoods.

Liveable Neighbourhoods is the Western Australian Planning Commission’s primary policy for the design and assessment of structure plans (regional, district and local) and subdivision for new urban (predominantly residential) areas. This policy includes a component on education facilities, including particular design requirements for schools.

The finalisation of Draft Operational Policy 2.4 and current revision of Liveable Neighbourhoods provide opportunities for Local Governments and WALGA to seek amendments to these documents in accordance with member concerns.

### **2. *Better management of traffic by schools and development of driver education programs***

Driver behaviour, as well as transport mode choice, contributes to reducing the impact of traffic congestion and safety around schools.

### **3. *Development of options and programs to alternative modes of travel to and from school***

In May 2022 WALGA State Council endorsed the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to “Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist (RESOLUTION 337.4/2022).

State Council also resolved that WALGA:

- Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area; and
- Uses the Draft Active Travel to School Roadmap to strengthen advocacy for increased funding for walking and cycling infrastructure in Western Australia by the State and Federal Government.

WALGA has some involvement with the Active Transport to School Working Group, which is led by the Department of Transport and includes representation from the Department of Education. The Department of Transport has developed a new category within the next round of WA Bicycle Network Grants to co-fund Active Transport Officers with Local Governments. This is an evolution of the former Travel Smart Officers with the new officers having a greater role in working with schools.

### 3.3. Proposal for Regional Road Maintenance Contracts with Main Roads WA

*Shire of Dundas*

#### **RESOLUTION**

**Moved: President Cr Laurene Bonza, Shire of Dundas**  
**Seconded: Cr Sharon Warner, Shire of Dundas**

**That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.**

**CARRIED**

#### **MEMBER COMMENT**

On 1 April 2022, the McGowan Labour Government [announced](#) it was returning up to 660 maintenance road workers back in-house to Main Roads.

An interactive Q-Trip Funding Tool ([here](#)) provided by the Queensland Government, details the next four years of State Government and Local Government Partnership providing safer roads and sustainability to regional and remote Shires.

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations.

Given the recent State Government announcement, there is an opportunity for all Local Governments to look at this proposal from WA State Government on how this proposal to keep jobs in house within Main Roads WA and the possibility to work with local governments when contracting the required road maintenance to Local Governments (see [here](#)).

It is suggested that the Queensland Government model, which can be viewed [here](#), works well and allows Councils to recover costs for usage of plant and equipment and recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs for Local Governments as agreed when undertaking joint routine maintenance on State controlled roads.

It is important that when developing this type of model and contract terms to get the document standards and the WHS and the Main Roads Preferred Suppliers correct. In Queensland, Main Roads assisted with these requirements in a partnership arrangement.

If Local Governments across WA are allowed into this space and work for the State Government on a contractual basis, it could be an opportunity to increase revenue significantly, especially in remote rural areas across WA. This would help Council cover cost relating to new imposed WHS Reforms, Local Government Reforms, Auditing Requirements, and associated costs.

#### **SECRETARIAT COMMENT**

The decision by the State Government to move to in-sourcing road maintenance delivery and management provides new opportunities for Local Governments to participate in delivering maintenance and minor capital work on the State road network. Local Governments and Regional Organisations of Council have previously contracted to Main Roads WA to deliver road maintenance services. There were several reasons that Councils and Main Roads WA decided not to continue with these arrangements. The Association will need to understand the interest and capacity of Local

Governments to undertake road maintenance work on the State road network, to inform engagement with the State Government.

The extent and type of road works that Main Roads WA will deliver using staff and those operations that will be delivered by contract are likely to vary in different parts of the State.



### 3.4. Northern Australia Beef Roads Program

#### *Shire of Dundas*

##### **RESOLUTION**

**Moved:** President Cr Laurene Bonza, Shire of Dundas

**Seconded:** Cr Sharon Warner, Shire of Dundas

**That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.**

**CARRIED**

##### **MEMBER COMMENT**

The extension to the south of the country of Roads and Beef Road Funding will be vital to get cattle to the saleyards and be competitive with their counterparts from the North who receive [Federal Funding](#) to assist them in their efforts to transport cattle.

Reliable access has always been the most significant issue facing the community and businesses operating in the remote Northern Nullarbor region and is a serious concern for those emergency service personnel who are called upon in times of crisis. The 2019-2020 bushfires which closed the Eyre Highway (effectively the gateway into WA) is an example of inaccessibility. The Trans Access Road is the only road servicing this area and has in the past been impassable for months due to flooding. This project would deliver transport efficiencies, stimulate and support economic activity, and provide a safer access road for regular users, tourists, and emergency service personnel. The Eyre highway is the number one strategic link into Western Australia. The Trans-Access Road is the only road East linking the Aboriginal Communities, remote roadhouses, and pastoral stations. Linking the two roads increases accessibility, safety, and improves the social service access between the communities on both roads. Cattle and sheep movements can be hampered when the Trans Access Road is closed, and WA freight movements (in and out) are hampered when the Eyre highway is closed, as per the bushfire season of 2020.

This road improvement will shorten the distance from 1,041 to 91.7km (within our Shire), making traffic movements more efficient, as well as safer with a better-quality formed road. The Commodities can get to market with increased certainty, safety, and more efficiently.

This is only the situation with one road and their numerous pastoral leaseholders having the same issues in Western Australia and all the southern pastoral leaseholders across Southern Australia.

See [here](#) a map showing Northern Australia Local Government Roads receiving Funding.

##### **SECRETARIAT COMMENT**

The Northern Australia Beef Roads Program was a \$100 million Federal Government investment within the \$980 million Northern Australia Roads Program, which is delivering upgrades to high priority roads in northern Australia essential to the movement of people and freight to support the North's economic development. The Northern Australia Beef Roads Program is making targeted upgrades to key roads necessary for transporting cattle to improve the reliability, productivity and resilience of cattle supply chains in northern Australia, thereby reducing freight costs and strengthening links to markets. The Federal Government announced projects to be funded in October 2016, and the program is now nearing completion.

A key feature of the Northern Australia Beef Roads Program was the active engagement with the beef industry and transport sector to identify potential projects and modelling of different scenarios by the CSIRO using the Transport Network Strategic Investment Tool (TraNSIT) to determine the benefits and assist in prioritising projects. Success in establishing a new Beef Roads Program in Southern Australia would likely require similar support and evidence. Northern Australia provides 90% of Australia's live cattle exports<sup>3</sup>.

The Northern Australia Program is framed around the [Our North, Our Future: White Paper](#) on Developing Northern Australia, with annual statements to Parliament on progress. It is outside of the Minister for Northern Australia responsibilities to establish funding programs in other parts of Australia.

Depending on the scale of investment required, a business case detailing the costs and benefits of the proposed upgrades will be required to underpin advocacy to State and Federal Ministers. The Hon Catherine King, Minister for Infrastructure, Transport and Regional Development of Australia is a primary decision-maker when seeking funding to respond to the identified needs.

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<sup>3</sup> Office of Northern Australia 2022 ([Office of Northern Australia | Department of Infrastructure, Transport, Regional Development, Communications and the Arts](#)).

### 3.5. 3D House Printing Building Compliance

*Shire of Dundas*

#### RESOLUTION

**Moved:** President Cr Laurene Bonza, Shire of Dundas

**Seconded:** Cr Sharon Warner, Shire of Dundas

**That WALGA requests:**

1. Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.
2. That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.

**CARRIED**

#### MEMBER COMMENT

Australia's construction industry may be in for a shake-up, with the arrival of commercial 3D house-printing technology capable of slashing build times and costs.

On the heels of the country's first 3D-printed house – erected in three days Melbourne in January - COBOD, an international leader in the disruptive field, has partnered with Australian company Fortex to distribute its equipment.

COBOD has spearheaded the development of 3D house-printing, having sold about 50 systems featuring multifunctional construction robots across the globe since 2019. They were used to help build the first single-, two- and three-storey 3D-printed dwellings in Europe, the first 3D-printed house and school in Africa, and first wind turbine tower base.

Unfortunately, laws, codes and regulations rarely keep pace with technology. This is the case for using 3D printing to construct houses.

The Shire of Dundas Elected Members supported this motion at the [Ordinary Council Meeting on 28 July 2022](#) (item 10.1.2 WALGA AGM item – 3D Building Compliance).

Australia is currently experiencing an unprecedented housing crisis. Staff and material shortages are now affecting all industries and especially impacting critical industries like housing construction. The construction of buildings in Australia is controlled through a legislative framework that includes reference to the need to comply with the National Construction Code (NCC) and the Building Code Australia (BCA). The NCC is a uniform set of technical provisions for the design and construction of buildings and other structures, including building systems throughout Australia. In WA the NCC/BCA is called up in the *Building Act 2011* and the Building Regulations 2012. It is a statutory requirement that a building or system must be demonstrated to achieve NCC/BCA compliance. The NCC is a performance-based code, containing all performance requirements for the construction of buildings. It's built around a hierarchy of guidance and code compliance levels, with the performance requirements being the minimum level that buildings, building elements, and systems must meet. A building will comply with the NCC if it satisfies the performance requirements, which are the mandatory requirements of the NCC. The performance requirements are also supported by general requirements. These cover other aspects of applying the

NCC including its' interpretation, reference documents, the acceptance of design and construction, including related evidence of suitability/documentation, and the classification of buildings within the NCC. The key to the performance-based NCC is that there is no obligation to adopt any particular material, component, design factor or construction method. This provides for a choice of compliance pathways.

At the [National General Assembly on 19-22 June 2022](#), Motion number 100 was presented by Murray River Council NSW.

#### **Motion number 100 Murray River Council NSW**

This National General Assembly calls on the Australian Government to collaborate with local government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards, that dissuade industry from adopting 3D printing, and the Government provide instruments to incentivise private industry to develop 3D printing.

#### **OBJECTIVE**

There is mounting financial pressure on governments, with limited fiscal levers available, to slow the price trajectory of housing. Major change across any industry is difficult for profit-driven entities, especially smaller players, to orchestrate, as simply the risk is high, the financial capacity is limited, and the reward will soon be diluted across their competitors. There are investigations into housing affordability occurring in NSW already, which is commendable. Further opportunities can be harvested if the state partners with local government to review the building codes (which by default do not currently reflect the new technology).

#### **KEY ARGUMENTS**

Often the scale of the research and development required is beyond even the most affluent or well-resourced. The longer an industry has been in existence, the harder it is to change, amplified by the educational institutions and financial commitments that both have long lead times and future commitments. Furthermore, regulations (in this instance building codes and standards) are always slow to change and are often an even bigger impediment. In August 2021, the first 3D printed houses were sold in the USA. The investment in research and development in 3D printed structures over the next few years in many counties, largely driven by price pressures, government policies, international treaty obligations, but also because of the frailty of global supply chains, is profound.

Housing affordability is now becoming critical, yet the policy levers appear to be slow moving. Although it will take some time to achieve, the initial indicators are that 3D Printed houses will lower prices. Therefore, it would be prudent to adapt our rules to facilitate.

#### **References**

- <https://www.jdsupra.com/legalnews/not-your-average-desktop-printer-how-3d-3943618/>
- <https://www.canberratimes.com.au/story/7785621/3d-printers-set-to-disrupt-building-sector/>
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#### **Statutory Environment**

- [National Construction Code \(NCC\)](#)

## **SECRETARIAT COMMENT**

Changes to the National Construction Code - All components used for building work in Australia must meet certain performance and legal requirements. These requirements help ensure that buildings are safe, healthy for occupants and maintain performance over the expected life of a building. Following a building fire in Melbourne Docklands in 2014, and the cladding fire at Grenfell Tower in London in 2017 which killed 72 people, all State and Territory Building Ministers agreed to an assessment of the effectiveness of building compliance systems across Australia. The resulting Building Confidence Report, released in 2018, identified that problems exist with building product safety in Australia. Subsequently, all Building Ministers agreed to the development of a National Product Assurance Framework to strengthen building product performance requirements. A discussion paper outlining the proposed framework was released by the Australian Building Codes Board in 2021 and can be found [here](#). Any change allowing new forms of construction would require substantial evidence to be presented by industry to the Australian Building Codes Board.

Alternative construction methods such as modular buildings, buildings with pre-engineered components and Structural Insulated Panels (SIPS panels) have risen in popularity in Western Australia in recent years, partly in response to supply chain issues and labour shortages. For example, a display home was built in Mandurah from SIPS panels that was supplied and installed in 16 weeks. Strategies that seek to promote diverse housing options, supply and sustainability should consider the suite of alternative construction methods.

### 3.6. South West Native Title Settlement

#### *Shire of Gingin*

##### **RESOLUTION**

**Moved: President Cr Wayne Fewster, Shire of Gingin**  
**Seconded: Cr Andrea Vis, Shire of Gingin**

**That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.**

**CARRIED**

##### **MEMBER COMMENT**

The Shire of Gingin and many other Local Governments are being requested to consider parcels of land to be allocated for transfer as part of the South West Native Title Settlement.

The Shire of Gingin has received its third request, totalling approximately 45 parcels of land, for consultation as part of this process and in each instance is provided only 40 days to provide feedback to the Department.

For each land parcel in question, which can be numerous, Council is requested to consider the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local Government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The 40-day consultation does not provide any ability for Local Government to consult with the community regarding Council's support for the land transfer and as such is ignorant as to the changes in land management.

Local Governments, as part of this process, are not advised as to any intent for the future purpose of the land and/or how it is proposed to be managed into the future and this is creating angst as part of the consultation with Council. For example, it is difficult for any Local Government to approve the transfer of the land without understanding as to what purpose the land is being requested for and who will manage the area, and will it be freehold transfer? This advice may be as simple as the site is

requested for cultural significance or for commercial purposes and will be administered by SWLCC as a reserve vested.

The Shire of Gingin, through consultation with the Department, have been advised that within the Shire there are an additional some 230 more locations identified for potential transfer. The Shire, and all Local Governments, should be provided this full list to be able to undertake early due diligence on the land identified.

Without knowing what other Councils are being requested to consider, the Shire requested the Department to ensure that the Shire of Gingin and other Local Governments are not being targeted due to the commercial potential for land. There should be more clarity surrounding the lands that have been requested and identified across all Local Government and this be publicly accessible.

## **SECRETARIAT COMMENT**

### **Background on the South West Native Title Settlement (Settlement):**

The Settlement, in the form of six Indigenous Land Use Agreements (ILUAs), is a landmark native title agreement negotiated between the Noongar people and the State Government of Western Australia (State). The Settlement officially commenced on 25 February 2021, followed by the establishment of the Noongar Boodja Trust and the appointment of Perpetual as the initial Noongar Boodja Trustee on 29 March 2021. Following commencement, as prescribed by the ILUAs, native title rights and interests were surrendered on 13 April 2021, in exchange for a negotiated package of benefits that the State is delivering.

The Noongar Land Estate is a key benefit under the Settlement and will be comprised of up to 300,000 hectares of land handed over as reserve, and up to 20,000 hectares of land transferred in freehold. The first transfers of land to create the NLE were executed by all parties on 14 July 2021. The Department of Planning, Lands and Heritage (DPLH) is the agency responsible for the delivery of the NLE, on behalf of the Minister for Lands. The NLE is intended to provide significant opportunities for the Noongar people to achieve sustainable economic, social and cultural outcomes. The land to be transferred to the NLE is primarily drawn from unallocated Crown land (UCL), unmanaged reserves (UMR) and Aboriginal Lands Trust (ALT) properties within the Settlement area and will be determined through the ILUA-prescribed land identification, assessment and eventual transfer processes managed by DPLH over the five year ILUA implementation period. This work is undertaken consultatively with the Trustee, SWALSC and a broad range of key stakeholders.

A key component of this process is the Assessment Phase, at which point DPLH consults with stakeholders, including Local Government. Consultation with Local Government in this manner is consistent with general Crown land administration requirements, where tenure matters are referred for comment under section 14 of the *Land Administration Act 1997* (LAA). Referrals to Local Governments under the Settlement request detail (if available) on the following:

- whether there are existing interests in the land parcels under consideration for inclusion in the NLE that cannot be met elsewhere;
- whether there are future proposals for the same land or land within the same general location;
- whether there are planning scheme amendments that could affect future use of the land;
- whether there are other relevant land use, land management or land development issues; and
- any other advice they may wish to provide in relation to the subject land.

**WALGA asked DPLH if it would it be possible to advise each Local Government of all of the land under consideration within their area at the same time, and DPLH responded as follows:**

DPLH regularly provides Local Government Authorities (LGAs) with a list of unallocated Crown land (UCL) and unmanaged reserves (UMR) that may be eligible for inclusion in the Noongar



Land Estate within the boundaries of the LGA. This information is provided upon the request of the LGA, in the spirit of proactive and transparent engagement with key stakeholders.

Importantly, DPLH advise that the list provided is reflective of land under consideration at a specific point in time and may be subject to change. Further, all LGAs are advised that DPLH are progressing land through the Phases of the Noongar Land Base Strategy (Strategy) at Annexure J to ILUAs for the Settlement. The Strategy provides an agreed process to be followed and includes a five-year timeframe for the staged delivery of the full 320,000 hectare Noongar Land Estate. As a result, DPLH will likely engage with a number of the involved LGAs numerous times during the five-year period.

**WALGA asked DPLH if a 3 month consultation period would be considered, and DPLH responded as follows:**

Consultation with LGAs is consistent with general Crown land administration requirements, where tenure matters are referred for comment under section 14 of the LAA. The 40 day timeframe for consultation is prescribed by the Noongar Land Base Strategy (Strategy) at Annexure J to the ILUAs. The sections of the ILUA (including the Settlement Terms) can only be varied by agreement in writing that is executed by or on behalf of the State, each of the Government parties, each Regional Corporation or the relevant Native Title Agreement Group and the Central Services Corporation.

The timeframe for consultation with LGAs is outlined under the Strategy and is intended to ensure the structured delivery of State Government and Trustee for the Noongar Boodja Trust (Trustee) obligations relating to the handover of land. DPLH would also like to emphasise that the LGAs are asked to consider the change of tenure only, not a proposal for the use / development of the land.

The Strategy and therefore the activities of DPLH are consistent with best practice Crown land administration activities, though with prescribed timeframes to ensure adherence to tight project timeframes. The referral questions posed by DPLH during consultation with LGAs are intended to collect detail on what is known to apply to the land at the time of the referral, noting that detailed due diligence and site-specific investigations would need to be undertaken by the Trustee at the point of land use / land development. In the event that an LGA is unable to provide the detailed information within the 40 day timeframe, DPLH is able to discuss and possibly grant timeframe extensions on a case-by-case basis.

**WALGA asked DPLH if it was possible to advise Local Governments, at the time of request, as to the intended use of each parcel of land eg cultural or economic development, and DPLH responded as follows:**

This information is not provided to DPLH by the representatives of the Noongar people. Instead, the flexible reserve purpose of Noongar Social, Cultural and / or Economic Benefit and the flexibility provided by delivering freehold tenure allows for land to be used by the Trustee in line with the aspirations of the Noongar people – in accordance with the applicable statutory and policy framework. LGAs will retain standard decision-making powers relevant to the use and management of land, under the Local Planning Scheme / Town Planning Scheme and any applicable statute.

The Noongar Land Estate will be a diverse landholding across the six ILUA Areas and approximately 101 involved LGAs. The consultation process undertaken by DPLH is intended to ensure that LGAs can disclose relevant information to inform the decision-making of the Trustee as to whether or not the land should be included in the Noongar Land Estate. Decisions around whether or not land is Cultural Land, Development Land or a combination of both is for the Trustee to make in consultation with the relevant Noongar Regional Corporation after land is accepted for transfer, and may have relevance to the future management of the land.



However, LGAs can safely assume that land included into the Noongar Land Estate will be used and managed in accordance with the applicable zoning.

**WALGA advised DPLH that generally, a Local Government would consult with their local community about changes to the use of Local Government managed land, and that the 40 day consultation timeframe did not allow for this. DPLH responded as follows:**

LGAs may elect to undertake consultation with community regarding tenure change proposals, but it is not a requirement of the Strategy nor of the State Government more broadly. DPLH recommends that the standard approach taken by LGAs for any other Crown land administration matters referred by DPLH is the example to follow.

Community consultation may be more appropriate at the point of a development proposal being submitted to the LGA by the Trustee, as all detail requested above would be known and consultation can be well-informed. It is understood that consultation with community on development proposals is commonly undertaken by LGAs before consideration of a proposal by Council.

Please be advised that UCL and UMR (and Crown land more broadly) are the jurisdiction of the Minister for Lands, and while LGAs may have a role in regulating or to an extent managing UCL and UMR, this role does not form an interest in the land or a veto power for tenure proposals over the land.

**DPLH made the additional further comment:**

DPLH undertakes comprehensive consultation on land under consideration for possible inclusion in the Noongar Land Estate to obtain any and all information that may be relevant to the future use and management of the land by the Trustee. This includes all relevant LGAs and key State Agencies including the Department of Mines, Industry Regulation and Safety, the Department of Biodiversity, Conservation and Attractions and the Department of Water and Environmental Regulation. Service providers are also consulted on each land parcel.

All are provided with a 40 day timeframe for providing a response. At present, DPLH is actively progressing approximately 100,000 hectares of land across the six ILUA Areas through the Phases of the Strategy towards formal offer to the Trustee. The scope of this process is substantial, so the timeframes within the Strategy are critical for ensuring information collection can occur in a timely manner.

### 3.7. Land Offset Compensation to Local Governments

#### Shire of Gingin

##### RESOLUTION

**Moved:** President Cr Wayne Fewster, Shire of Gingin  
**Seconded:** Cr Andrea Vis, Shire of Gingin

**That WALGA advocate to the State Government that the Developer requiring land offsets should be required to provide the offsets within the Local Government where the clearing occurs and where this is not possible, the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.**

**CARRIED**

##### MEMBER COMMENT

It is proposed that Councils similar to the Shire of Gingin who are having large sections of rateable land locked away due to Developer Land Offsets need to be compensated for the loss of revenue.

The Shire of Gingin recently met with the Department of Biodiversity, Conservation and Attractions (DBCA) representatives regarding this matter, and they agreed that the Shire of Gingin is being targeted due to the type of Banksia bush that is within the Shire. The Shire of Gingin is not and will not be the only Local Government targeted through this type of scheme into the future.

The issues for the Shire of Gingin, other Local Governments and future Local Governments are as follows:

1. The requirement of land offsets is currently 1/7. Being that for every acre of land required by a developer, seven acres needs to be provided as offset.
2. What is currently rateable land for the Shire is being purchased and then handed to DPIRD for management.
3. The Shire of Gingin's loss of rates on a once off may seem minimal (last year the reduction was approximately \$10,000) but accumulating every year and then compounding becomes a significant amount of future income.
4. Council still needs to maintain the assets surrounding the site, providing access and egress from the blocks for DBCA and other adjoining ratepayers.
5. The land within the Shire of Gingin is in high demand due to its proximity to the metropolitan area and intensive agriculture and horticulture is dominant.
6. DBCA receives a 7-year management payment from the Developer to manage the newly offset land which is not enough for DBCA to manage the property, yet Council receives nothing other than a negative rates bill and continuous maintenance cost.
7. Whilst the metropolitan based Developer is making large amounts of money from the development and the metropolitan Council is receiving an increased rate book, the loser in the equation is the Local Government where the land is being offset and DBCA.
8. The current amount of non-Rateable land within the Shire is in excess of 30% and growing each year.
9. The additional land that is added to DBCA requires this Department to be appropriately funded, however advice received is that DBCA is underfunded and this in turn affects Local Government in regard to land management and increased fire risk.

The Shire of Gingin is not unique with this matter, however we are being significantly affected at this current time and will be well into the future and as such, request that WALGA advocate to the State to ensure that Local Governments losing rateable land through offset purchases are properly compensated for the loss of rates and continued maintenance.

## SECRETARIAT COMMENT

In Western Australia, there are many reasons for land being transferred for public purposes to the Crown. In parts of the State, these lands represent significant portions of the total Local Government area, for example Local Governments with extensive areas of National Parks and State Forest.

The State Government Offsets Register shows offset land acquisitions or land transfers to conservation within these Local Government areas: Shires of Dandaragan, Gingin, Chittering, Waroona, Harvey, Augusta-Margaret River, Cities of Bunbury, Busselton, Mandurah and in the Perth metropolitan region.

Over 50 per cent of new housing construction in the Perth and Peel region is expected to be provided through greenfield development, indicating that the issue identified by the Shire of Gingin is likely to persist.

The requirement to provide environmental offsets is legislated through the Environmental Protection Act 1986 (WA) and under Part 9 of the *Environmental Protection and Biodiversity Conservation Act 1999* (Commonwealth). In Western Australia, offsets are implemented through the WA Environmental Offsets [Framework](#). A [review](#) of this framework was conducted in 2019.

WALGA's comments on the review advocated for adequate resourcing to manage offset lands to address any biosecurity and bush fire risk implications and to require that Local Governments be consulted regarding any proposed offsets in their areas. These points were also raised in WALGA Submissions on the Strategic Assessment for Perth and Peel and the [WA offset metrics guidelines](#).

Under the WA [Environmental Offsets Guidelines](#), it is the responsibility of the proponent to consult all relevant stakeholders regarding offsets, particularly those directly affected, including Local Government. The Guidelines identify the Department of Biodiversity, Conservation and Attractions (DBCA) as the key stakeholder in relation to offset planning due to their role as specialist scientific advisor and manager of the State's conservation lands.

In May 2022, the State Government released the Native Vegetation Policy for Western Australia, with a five year Implementation Roadmap which includes improvements to the environmental offsets framework. This will provide WALGA with the opportunity for continued advocacy on this issue.

### 3.8. Review of the Rating Methodology used by the Valuer-General

#### *Shire of Serpentine Jarrahdale*

##### **RESOLUTION**

**Moved:** President Cr Michelle Rich, Shire of Serpentine Jarrahdale

**Seconded:** President Cr Wayne Fewster, Shire of Gingin

**Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.**

**CARRIED**

##### **MEMBER COMMENT**

The Valuer-General is an entity created under the *Valuation of Land Act 1978*. The Valuer-General forms part of Landgate's functions.

Landgate valuers conduct independent valuations of property based on the Gross Rental Values (GRVs) or and Unimproved Values (UVs) of a property.

These valuations are used by local governments, government agencies and emergency services as a basis to determine property rates, service charges and levies as well as land tax.

In Victoria, valuations are conducted using the capital improved value of a property. Capital improved value is based on the value of the land plus the buildings on it and any other capital improvements. This method may provide a more fair and equitable assessment of the value of land across various land uses in Western Australia including agriculture, residential, commercial and mining. This in turn would provide a more fair and equitable basis for local government rating.

A review of rating methodologies set in the *Valuation of Land Act 1978* would ensure that valuation methods relied upon by local government represent the most appropriate method.

##### **SECRETARIAT COMMENT**

WALGA currently does not have an advocacy position on which is the most appropriate valuation methodology.

### 3.9. WA Local Government Rating Model

#### *Shire of Gingin*

##### **MEMBER MOTION**

**That WALGA advocate to the State Government and the Valuer Generals' Office that a different rating model be trialled across several Councils whereby the Unimproved Value rate is abolished, and all properties are rated for Gross Rental Value or Capital Value.**

#### **THE SHIRE OF GINGIN WITHDREW THE MOTION**

##### **MEMBER COMMENT**

The Shire of Gingin and many other Local Governments struggle to have appropriate rates raised that are adequate for the correct use of the land within the Shire that addresses the impacts that these ratepayers have on the Shire's Assets.

For example, within the Shire of Gingin, there are large numbers of Unimproved Value (UV) rated properties that have large scale infrastructure servicing significant commercial operations but are captured within the definition as a Rural Pursuit. Some of these properties have tens of millions of dollars of infrastructure but only contribute a UV valuation and an additional differential rate.

If all properties were rated Gross Rental Value (GRV) or the rates based on Capital Value (value that the land would likely sell for on the open market), all rural land would still hold an appropriate GRV/Capital Value that would not be too dissimilar to their current rates, however those that intensify their land would achieve a naturally higher GRV/Capital Value making the rating across a Shire far more equitable, easier to manage and would simplify and reduce the cost of the valuation process.

Whilst not every Council may wish to take this step, it is proposed that the Local Government has the ability to review and decide if it wishes to remove the UV rate. With the Valuer Generals' Office conducting routine valuations for both UV and GRV it would not be out of the question for the valuation to be changed to meet this process.

It is noted that within South Australia and Victoria 89% of the Local Governments use Capital Value, Tasmania is progressing to Capital Value whilst New South Wales is based on Land Value only, Northern Territory is based only on Unimproved Capital Value, Queensland is Site Value and Unimproved Value and the ACT is Unimproved Value only. It is clear that whilst there is a range of valuations across Australia there is a bias growing towards utilising Capital Value of Land.

For example, we have a location within the Shire that has a water license and two bore holes. Whilst this is the extent of the infrastructure, they pump water out 24/7 for bottling in Perth, a GRV/Capital Value would be much higher in value to Council than the minimum rates currently being received. This company has significant heavy vehicles utilising Council roads every day of the week to keep up with the demand and creates significant road maintenance issues for Council.

The impacts of water licenses within the Shire have been dramatic as they are now a strong trading commodity and have doubled the value of land with a water license, yet it is not being considered by the Valuer Generals' Office as part of the overall valuation assessment of the land. Water licenses are incredibly valuable to producers as it increases their productivity and profits from smaller properties and as water licenses are very difficult to access, as allocations are full in most areas, many are trading or selling off portions of licenses clearly showing that water licenses have an inherent value that is increasing rapidly.

Again, the Shire calls on WALGA to advocate to the Minister and Valuer Generals' Office to undertake a review of the rating system to either abolish the UV valuation or provide the ability for the Local Government to choose its rating structure.

#### **SECRETARIAT COMMENT**

WALGA currently does not have an advocacy position on which is the most appropriate valuation methodology.

### 3.10. Reform of the *Cat Act 2011*

#### *Shire of Capel*

##### **RESOLUTION**

**Moved:** Cr Rosina Mogg, Shire of Capel  
**Seconded:** Cr Christine Terrantroy, Shire of Capel

**That the WA Local Government sector requests the WA State Government prioritise reforms to the *Cat Act 2011*, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.**

**CARRIED**

##### **MEMBER COMMENT**

###### **Background**

The Western Australian State Government through the (then) Department of Local Government released a Discussion Paper (January 2011) titled *Proposal for Domestic Cat Control Legislation*.

This consultation and proposed reform process ultimately led to the *Cat Act 2011* (Cat Act) receiving Royal Assent on 1 November 2012. The Cat Act fully commenced in 2013 and was introduced to:

- provide for the control and management of cats; and
- promote and encourage the responsible ownership of cats, and for related matters.

The Department of Local Government, Sport and Cultural Industries (DLGSC) commenced a statutory review of the *Cat Act 2011* and the *Dog Amendment Act 2013* in May 2019. The review undertaken by DLGSC was tabled in the WA Parliament by the Minister for Local Government on 27 November 2019.

Findings of the Review in relation to Cat Act included:

2. Registration of cats is strongly supported. The current three options for periods of registration should remain.
3. Registration periods for cats and dogs should be the same.
4. A central registration database for cats should be explored.
5. Feedback indicated that the wearing of collars and tags achieves the purpose of enabling a cat to be identified by rangers — including making it obvious that it is a domestic cat that has an owner. There is strong support for this to continue with no change.
6. Strong support from the public, local governments and industry exists for the practice of microchipping cats to continue.
7. Improvements could be made to the way microchip details are stored — this could be in either a national or State-based database.
8. Feedback indicated that education on the current requirements of microchipping, focusing on obligations of owners/breeders/rescues when a cat is transferred to a new owner and the need to keep information up-to-date, is necessary to achieve the desired outcomes of reuniting pets with their owners and the obligations of being a responsible cat owner.
9. There is strong support for cat numbers and confinement/curfews of cats to be implemented State-wide (in legislation) rather than through individual local laws — to provide consistency among local governments.
10. As a means of controlling cat numbers, there were multiple requests in the feedback received for the Cat Act to be brought into alignment with the Dog Act by placing greater restrictions on cat owners in relation to the number of cats that people can own.
11. The provisions in the Cat Act for cats to be sterilised should remain.
12. Feedback indicated that the age of cat sterilisation should be lowered, although further expert consultation on this will be needed.

Outcomes from the Statutory Review were:

- The *Dog Amendment (Stop Puppy Farming) Act 2021* received Royal Assent on 22 December 2021 with the aim to:
  - to amend the Dog Act 1976 to provide for matters relating to the sterilisation and breeding of dogs and the supply of dogs to and by relevant pet shop businesses;
  - to amend the Dog Act 1976 and the Cat Act 2011 to provide for a centralised registration system; and
  - to make other amendments to the Dog Act 1976

No further amendments, nor reforms of the *Cat Act 2011* have occurred since.

## **Comment**

Any proposed changes to cat control measures should include public consultation.

The Shire of Capel hopes the State Government prioritises reforms of the Cat Act, similar to recent reforms with the Dog Act and Animal Welfare regulations.

The Shire of Capel supports a review of current cat control measures and to look at initiatives to better protect native wildlife, along with an accompanying education campaign.

Many Local Governments throughout the State have looked at similar reforms recently, however the current Act inhibits the control of cats and their impacts on native wildlife.

Shire understands that many people in the community love cats, with reforms looking to find a balance between valued family pets and protecting our unique and in some cases, endangered native animals.

## **SECRETARIAT COMMENT**

This is a developing issue in the sector. A number of Local Governments have already attempted to make Cat Local Laws that seek to prohibit cats from roaming, require cats to be securely kept on premises of the owner, and prohibited from being in any public place. Parliament's Delegated Legislation Committee has disallowed a number of such attempts on the grounds that the local law-making head of power in the Cat Act does not contemplate local laws to be made for these purposes.

The Committees views are summarised in this excerpt from the Annual Report 2016 (Report 89 at 5.32):

*In each of these cases, the Committee considered that the relevant provisions of the local law were inconsistent with or repugnant to the provisions of the Cat Act 2011 which:*

- *allow for cats to be in public places unless they do not comply with the provisions of the Act requiring registration, microchipping and sterilisation*
- *empower the making of local laws prohibiting cats in certain specified areas.*

WALGA's current advocacy position supports a review of the Cat Act that will introduce broader powers of cat control.



### 3.11. WALGA Best Practice Governance Review – Principles

*Executive Member motion*

#### RESOLUTION

**Moved:** Cr Paul Kelly, Town of Claremont  
**Seconded:** President Cr Phillip Blight, Shire of Wagin

**That:**

1. The update on the Best Practice Governance Review project be noted, and
2. The principles to inform WALGA's future governance model, as follows and as per the attached *Principles* document, be endorsed:
  - a. **Representative** – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.
  - b. **Responsive** – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.
  - c. **Results Oriented** – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.

**CARRIED**

#### Attachment

- *WALGA Best Practice Governance Review: Principles*

#### Background

State Council commissioned the WALGA Best Practice Governance Review in March 2022 to ensure that WALGA's governance model is contemporary and agile and maximises engagement with members.

Governance Reviews allow organisations to re-examine their membership structure, constitution, board role, board composition, governance approach and policies.

For WALGA, the Best Practice Governance Review represents an opportunity to review and reshape the governance model to ensure WALGA is well-placed to:

- Deliver strong, clear, focused, and consistent policy positions on strategic matters of the most importance to Local Governments in WA,
- Drive advocacy outcomes and impact on behalf of Local Government in WA, and the communities they serve, and
- Embed agility and responsiveness, ensuring member concerns are heard, respected, and represented in a timely, efficient, and effective manner.

There are several drivers for the review.

WALGA's [Corporate Strategy 2020-2025](#) identifies the governance model as a key enabler of performance, with the following description: *We have contemporary governance and engagement models.*

Member and stakeholder feedback from a range of sources over several years has highlighted dissatisfaction with the governance model. Specifically, feedback relates to:

- **Structure** – WALGA’s governance structure is seen by members and stakeholders as creating roadblocks, hindering decision-making, and holding WALGA back.
- **Responsiveness** – there is a perception among members and stakeholders that WALGA’s governance model is slow and bureaucratic in an environment that requires agility.
- **Prioritisation and focus** – members and stakeholders acknowledge the challenges of developing unified Local Government policy positions and advocacy priorities given the diversity of Local Government sector interests.
- **Transparency and accountability** – feedback from members and stakeholders suggests that WALGA should be more transparent about its decision-making processes.
- **Zones** – Feedback from members and stakeholders in relation to Zones and Zone meetings is mixed. A proportion of WALGA’s membership believes that Zones are not as representative, strategic nor effective as they potentially could be.

Legislative reforms could also impact WALGA’s governance arrangements. The Minister for Local Government’s reforms to the *Local Government Act 1995* propose to remove WALGA from being constituted under the Local Government Act. Secondly, the Review of WA’s *Industrial Relations Act 1979* provides an opportunity for WALGA to be constituted as a registered employer organisation, which would enable WALGA to make applications in its own right on behalf of the sector.

Following several reviews and amendments, the Best Practice Governance Review also represents an opportunity to ensure alignment between WALGA’s governance documentation. In addition, State Council resolved in September 2021 for amendments to the Constitution to be developed to deal with matters related to State Councillors’ candidature for State or Federal elections.

To undertake the Best Practice Governance Review, State Council appointed a Steering Committee comprising the following members:

President Cr Karen Chappel JP	WALGA President (Chair)
Cr Paul Kelly	WALGA Deputy President
President Cr Phil Blight	Country State Councillor
Mayor Carol Adams OAM	Metropolitan State Councillor
President Cr David Menzel, Shire of Wyndham East Kimberley	Country Elected Member
Mayor Albert Jacob, City of Joondalup	Metropolitan Elected Member
Andrew Sharpe, City of Albany	Country Chief Executive Officer
David MacLennan, City of Vincent	Metropolitan Chief Executive Officer
Nick Sloan	WALGA Chief Executive Officer

The Steering Committee is supported by consultants PwC and WALGA officers, Tony Brown, Executive Director Member Services, Tim Lane, Manager Corporate and Association Governance, and Kathy Robertson, Executive Officer Governance.

The Steering Committee has met five times to late August and has:

- Endorsed terms of reference and an overarching project plan
- Considered the 2019 review including previous deliberations and outcomes
- Commissioned and considered work on comparator membership-based advocacy organisations:
  - Australian Hotels Association (AHA)
  - Australian Medical Association (AMA)
  - Chamber of Minerals and Energy (CME)
  - Chamber of Commerce and Industry (CCI)
  - Pharmacy Guild of WA

- Reviewed governance models of Local Government Associations in other States and New Zealand:
  - Local Government New South Wales (LGNSW)
  - Municipal Association of Victoria (MAV)
  - Local Government Association of Tasmania (LGAT)
  - Local Government Association of South Australia (LGASA)
  - Local Government Association of Queensland (LGAQ)
  - Local Government Association of the Northern Territory (LGAT)
  - Local Government New Zealand (LGNZ)
- Adopted a timeline for the way forward including member consultation and engagement, and
- Endorsed principles to be presented to the membership at the 2022 Annual General Meeting as per this agenda item.

## SECRETARIAT COMMENT

Supported by State Council, the Steering Committee is putting forward principles to this Annual General Meeting to gauge member support for progressing the Best Practice Governance Review to the development of potential options for member consultation and engagement.

The principles put forward by the Steering Committee and endorsed by State Council at their 22 August 2022 Special Meeting, will guide the development of potential models for member consultation.

As per the attached Principles document, the three principles – Representative, Responsive and Results Oriented – comprise three or four components, component descriptions and governance implications.

Embedded in the governance implications are considerations for potential changes as well as principles that will be adhered to in the development of model options.

For instance, the principles propose that WALGA's governing body will:

- Maintain equal metropolitan and country representation,
- Continue the practice of electing the President from and by the governing body, and
- Facilitate responsive decision making with clear processes for members to influence policy and advocacy.

Potential models may be considered by the Steering Committee, and subsequently State Council and WALGA members, that could:

- Potentially lead to a reduction in the size of the governing body,
- Consider alternative election arrangements to the governing body, and
- Consider alternative arrangements to the existing Zones.

Following consideration of the principles at the 2022 Annual General Meeting, as per this item, an extensive consultation and engagement process will be undertaken with members on potential governance model options.

The consultation and engagement process will be undertaken during October, November, and December 2022. Feedback from member submissions, workshops, and discussions will inform a final report to be considered at February 2023 Zone meetings and subsequently, the March 2023 State Council meeting.

Constitutional amendments will then be prepared for consideration by State Council followed by the broader membership at the 2023 Annual General Meeting. As per WALGA's Constitution, amendments to the Constitution require endorsement by a 75 percent majority at both State Council and a general meeting of members.

The principles are put forward for member consideration.

### Item 3.11 – Attachment: WALGA Best Practice Governance Review Principles

	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of Local Government members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils	The governing body will maintain equal country and metropolitan local government representation
		Size	An appropriate number of representatives oversees WALGA's governance	Potential reduction in the size of the overarching governing body
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making	WALGA's governance model facilitates responsive decision making
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances	WALGA's governance model is agile and future proofed for external changes
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues
		Value Added Decision Making	Facilitates opportunities for value to be added to decision making	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members

## 3.12. Special Urgent Business

*Two items of Special Urgent Business were submitted to the meeting for consideration.*

### 3.12.1. Abandoned Shopping Trolleys

*City of Cockburn*

#### **RESOLUTION**

**Moved: Mayor Logan Howlett JP, City of Cockburn**

**Seconded: Cr Tarun Dewan, City of Cockburn**

**That the members agree that the following item of Special Urgent Business relating to Abandoned Shopping Trolleys be considered.**

**ABSOLUTE MAJORITY DECISION REQUIRED**

**CARRIED BY ABSOLUTE MAJORITY**

#### **MEMBER COMMENT**

Many Local Governments (particularly metropolitan and regional areas) in Western Australia and other parts of Australia continue to experience abandoned shopping trolleys in suburbs adjacent to shopping centres.

While some local governments have introduced various policies, it remains as an issue for communities where shopping trolleys are left abandoned in their neighbourhoods.

The owners of supermarkets respond in different ways to the collection of these shopping trolleys or not all, even those that are known as national retailers.

Local Governments increasingly are collecting these trolleys, impounding them, charging a fee to the retailer to collect them, and in some cases are left to dispose of the shopping trolleys to scrap merchants when they remain uncollected.

#### **RESOLUTION**

**Moved: Mayor Logan Howlett**

**Seconded: Cr Tarun Dewan**

**That this meeting supports the recent petition to be tabled in the Legislative Council, Parliament of Western Australia, "Removal and Abandonment of Shopping Trolleys 22-0017" calling on the State Government to implement stringent and uniform shopping trolley containment laws for the whole state of Western Australia.**

**CARRIED**

### 3.12.2. Mandatory Superannuation for Elected Members in Band 1 and 2 Councils

*City of Gosnells*

#### RESOLUTION

Moved: Cr Sarah Patterson, City of Gosnells

Seconded: Cr David Goode JP, City of Gosnells

That the members agree that the following item of Special Urgent Business relating to Mandatory Superannuation for Elected Members in Band 1 and 2 Councils be considered.

**ABSOLUTE MAJORITY DECISION REQUIRED**  
**CARRIED BY ABSOLUTE MAJORITY**

#### MEMBER COMMENT

The exclusion of superannuation for Elected Members has significant financial implications for young Elected Members and disproportionately for women.

Minister Carey this morning expressed his support for mandatory superannuation for Local Government Elected Members in Band 1 and Band 2 Councils. Minister Carey acknowledged financial implications are cost prohibitive for Band 3 and Band 4 Local Governments. Which is why, we ask for the support of mandatory superannuation for Bands 1 and 2 and voluntary for Bands 3 and 4.

#### RESOLUTION

Moved: Cr Sarah Patterson, City of Gosnells

Seconded: Cr David Goode JP, City of Gosnells

That this meeting supports requesting WALGA to advocate for the Local Government reforms to include mandatory superannuation for elected members of Band 1 and Band 2 Councils and supports the optional payment of superannuation for Band 3 and 4 Councils.

**CARRIED**

## 4. Closure

*The Chair declared the meeting closed at 12:43pm.*

#### DECLARATION

These Minutes will be confirmed at the 2023 Annual General Meeting.

## **10. Reports**

### **10.1 Recommendations from Advisory Committees**

Nil

### **10.2 Chief Executive Officer Reports**

Nil

**DRAFT**  
**For review at the Council**  
**Briefing Session**  
**1 November 2022**

## 10.3 Director Strategy and Organisational Performance

### 10.3.1 Corporate Business Plan Report – Quarter One

<b>File Ref:</b>	COB/5037						
<b>Applicant/Proponent:</b>	Internal						
<b>Responsible Officer:</b>	Lucy Owen-Conway, Team Leader Strategy						
<b>Responsible Manager:</b>	Shae Phillips, Manager Strategy, Projects and Communications						
<b>Executive:</b>	Karin Strachan, Director Strategy and Organisational Performance						
<b>Authority/Discretion</b>	<table><tr><td><input type="checkbox"/> Advocacy</td><td><input type="checkbox"/> Review</td></tr><tr><td><input checked="" type="checkbox"/> Executive/Strategic</td><td><input type="checkbox"/> Quasi-Judicial</td></tr><tr><td><input type="checkbox"/> Legislative</td><td><input type="checkbox"/> Information Purposes</td></tr></table>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review						
<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial						
<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes						
<b>Attachments:</b>	Appendix 10.3.1-A Corporate Business Plan – Quarterly Report – Quarter 1						

#### Summary

The Corporate Business Plan 2022-23 to 2025-26 provides the Bunbury community with a plan to deliver the vision, goals, and objectives of the Strategic Community Plan.

The purpose of this report is to provide Council with an update on the progress toward key objectives outlined in the Corporate Business Plan for Q1 2022-23.

#### Executive Recommendation

That Council notes the Corporate Business Plan Q1 2022-23 Report, for the period ending 30 September 2022, as presented in Appendix 10.3.1-A.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

#### Regional Impact Statement

The Corporate Business Plan impacts the actions undertaken by the City of Bunbury and therefore has a direct impact on the work of the City, including facility and service management. As many of the City's services and facilities are accessed by residents from surrounding local areas, this resulting indirect regional impact of this plan is also substantial.

#### Background

The Corporate Business Plan 2022-2026 was adopted at the 26 July 2022 Special Council Meeting (Council Decision 151/22). Quarterly reporting against progress toward the Corporate Business Plan is undertaken as part of the City's Integrated Strategic Planning and Reporting Framework.



### **Council Policy Compliance**

Not applicable.

### **Legislative Compliance**

Regulation 19DA of the Local Government (Administration) Regulations outlines the requirements for a Corporate Business Plan.

### **Officer Comments**

The Corporate Business Plan communicates the City's plan for the next four years for delivering the aspirations and objectives of the community as set out in the Strategic Community Plan.

A report on progress toward achieving the outcomes of the Corporate Business Plan is presented to Council quarterly. This is intended to ensure transparency to Council and the community, and that implementation is done on time and on budget thereby maximising effectiveness and positive community impact.

The report is organised by each of the core performance area pillars - People, Plant, Place, Prosperity, and Performance - and includes for each action the overall status; budget and budget status indicator; the quarter in the financial year by which the action is due to be completed; and an officer comment.

The report outlines progress towards actions scheduled for completion within the 2022-2023 financial year.

### **Analysis of Financial and Budget Implications**

Budget figures included in the Report are aligned with the operating and capital project expenditure outlined in the Corporate Business Plan 2022-2026, and Annual Budget 2022-23.

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

The Corporate Business Plan was developed in consultation with Executives, Managers, and Officers. Executive and Managers were engaged in completing the quarterly report.

# Corporate Business Plan

Quarterly Report: Quarter One 2022-23



## Contents

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Prosperity	20
Performance	23

# Introduction

Welcome to the City of Bunbury's Corporate Business Plan – Quarterly Report. This report is designed to provide an update on progress toward key objectives outlined in our Corporate Business Plan 2022-2026.

## BREAKDOWN OF THE REPORT

### Outcomes, Objectives, and Actions

For each core performance area in the Corporate Business Plan (*People, Plant, Place, Prosperity, and Performance*) there are desired outcomes.

To support the achievement of these outcomes the City has adopted objectives and actions. These are listed below, with progress tracked.

### Budget and Budget Status

Budgets are aligned with the operating and capital project expenditure outlined in the Corporate Business Plan 2022-2026 and Annual Budget 2022-2023.

### Quarter Forecast Completion

This is the quarter of the financial year in which the project is due for completion.

This report outlines progress towards actions to be completed within the 2022-23 financial year. Forecast completions for actions spanning multiple years are identified as ongoing projects within the comment field.

The City wishes to acknowledge the traditional owners of the land, the Wardandi Noongar people, and pay its respects to Elders past and present



An aerial photograph of a coastal town at sunset. The sun is low on the horizon, creating a warm glow and long shadows. In the foreground, there's a sandy beach with people walking and playing. To the left, a parking lot is filled with cars. In the background, a city skyline is visible, including a prominent tall building. The water is calm, with several boats anchored. A large, stylized orange bird graphic is positioned over the beach area.

## Our Vision

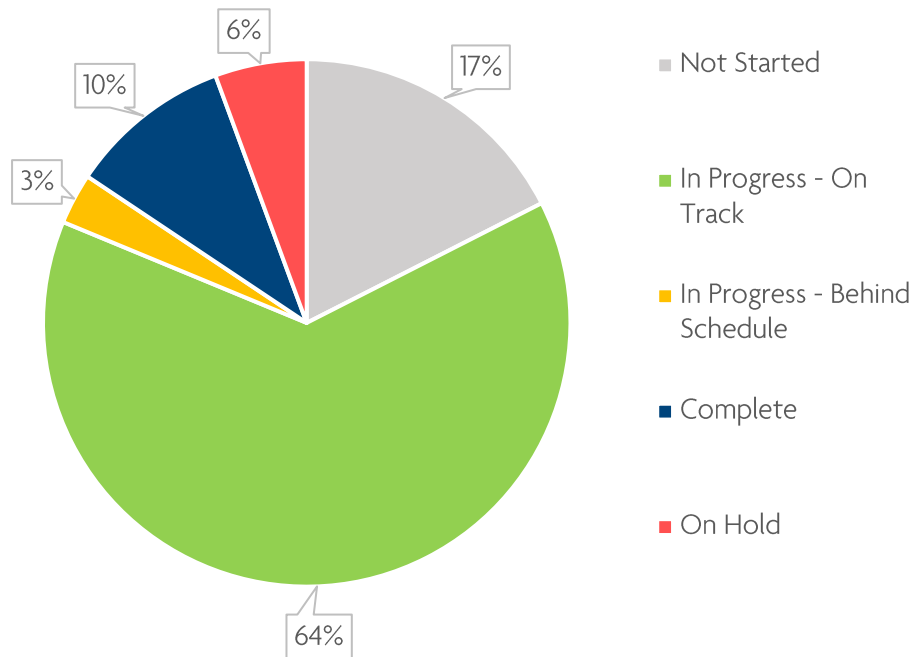
A stylized graphic of two waves, one red and one orange, positioned above the text.

**Bunbury: welcoming and  
full of opportunities**

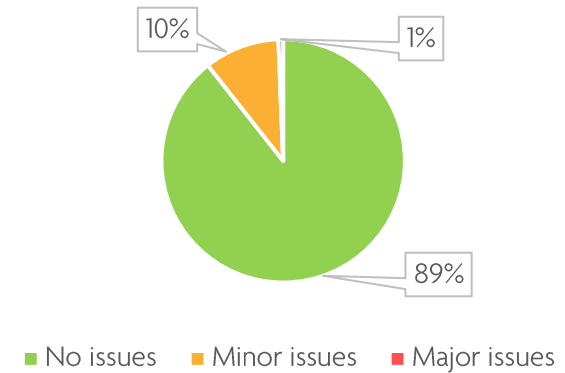
# Snapshot of Progress

Below is a snapshot of City of Bunbury's progress toward completion of the Corporate Business Plan's 2022-23 actions.

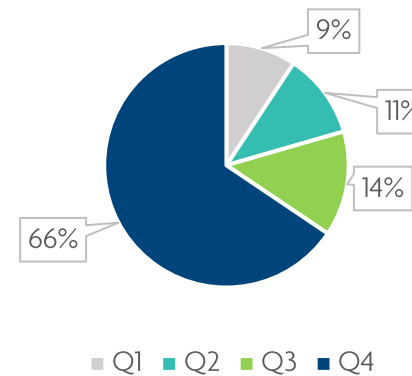
## Overall Progress



## Budget Status



## Forecast Completion







Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 1. A safe community							
Objective 1.1 Increase safety and crime prevention services.							
1.1.1	Facilitate promotion of grassroots community safety and crime prevention programs (such as street or local neighbourhood-based closed Facebook groups to share local issues).	Community Wellbeing	In Progress - On Track		No issues	Q4	Programs are currently being reviewed and regular meetings occurring with WAPOL to identify issues.
Objective 1.2 Modify the physical environment to improve community safety.							
1.2.1	Provide Crime Prevention through Environmental Design and Management (CPTEDM) audits of City-owned or managed facilities and places, focusing on priority locations such as the bus station, Bricknell Shell and Youth Precinct.	Community Wellbeing	Not Started		No issues	Q4	Linked with action 1.2.1. No budget to develop a plan. Working group to be determined.
1.2.3	Review the current CCTV coverage, and if relevant, seek funding to expand and improve the CCTV system. <i>(Needs additional external funding)</i>	Digital Services	In Progress - On Track	\$ 200,000*	No issues	Q4	Initial audit complete identifying and prioritising issues.
1.2.4	Review City Facilities' security systems.	Infrastructure Maintenance Services	Not Started	\$ 5,000	No issues	Q4	Not scheduled to start in Q1.
Objective 1.3 Reduce the harmful use of alcohol and other drugs.							
1.3.1	Facilitate the Alcohol Accord to support key stakeholders to reduce the risk of antisocial behaviour and alcohol-related harms.	Community Wellbeing	In Progress - On Track		No issues	Q4	Meetings occur every 1-2 months or as required with Police, Health, and premises/licensees. The City chairs meeting and provide administrative support.
1.3.2	Partner with relevant agencies through the Bunbury Prevention Plan Committee to support the planning, implementation, and evaluation of the Community Safety Plan.	Community Wellbeing	Not Started		No issues	Q4	No budget is currently available to develop a plan. Initial discussions have been held with relevant stakeholders and working group to be established in next few weeks.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 2. A growing hub of culture and creativity.							
Objective 2.1 Grow participation in arts, culture, and community events.							
2.1.1	Acquire Bunbury Museum and Heritage Centre collection items.	Community Connection	In Progress - On Track	\$ 3,500	No issues	Q4	Collection items include replica Wardian cases and refurbishment of Bunbury's old town clock.
2.1.2	Acquire artworks for the City Art Collection.	Community Connection	In Progress - On Track	\$ 20,000	No issues	Q4	Strategic acquisitions are undertaken throughout the year as exhibitions take place.
2.1.3	Provide Radio Frequency Identification (RFID) and self-loans technology at Bunbury Library.	Community Facilities	In Progress - On Track	\$ 80,000	No issues	Q4	Anticipated procurement issued in December 2022.
2.1.4	Support Bunbury Regional Entertainment Centre (BREC) with an operating subsidy and the purchase of equipment.	Community Connection	In Progress - On Track	\$ 545,773	No issues	Q2	One-third of the total operating subsidy has been paid to date.
2.1.5	Support Stirling Street Arts Centre (SSAC) with capital funds and an operating subsidy.	Community Connection	Complete	\$ 86,625	No issues	Q1	Complete.
2.1.6	Support King Cottage Museum.	Community Connection	Complete	\$ 31,544	No issues	Q1	Complete.
2.1.7	Support the Anzac Day Working Group.	Community Connection	Complete	\$ 20,000	No issues	Q1	Complete.
2.1.8	Support Bunbury City Band.	Community Connection	Not Started	\$ 10,000	No issues	Q4	Not scheduled to start in Q1.
2.1.10	Display Bunbury Biennale art exhibition.	Community Connection	In Progress - On Track	\$ 5,909	No issues	Q2	Project surplus funds were utilised for the BRAG Foundation report.
2.1.11	Facilitate development and promotion of app guided tours of the Bunbury Heritage Building Trail and Urban Art Trail. <i>(Needs additional external funding)</i>	Community Connection	Not Started	\$ 12,000*	Minor issues	Q4	Requires additional external funding.
2.1.12	Fund the Community Connect grants program.	Community Connection	In Progress - On Track	\$ 110,000	No issues	Q4	Round 2 opens in November.
2.1.13	Fund the Neighbourhood Connect grants program.	Community Connection	In Progress - On Track	\$ 7,000	No issues	Q4	Ongoing, applications are open year-round.
2.1.14	Fund the Achievement grants program.	Community Connection	In Progress - On Track	\$ 2,000	No issues	Q3	The budget is fully spent, awaiting acquittal reports.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
2.1.15	Replace Christmas street decorations	Infrastructure Maintenance Services	In Progress - On Track	\$ 40,000	No issues	Q2	Lights ordered and installation is scheduled for December.
<b>Objective 2.2 Promote and celebrate Noongar culture.</b>							
2.2.1	Conduct an Indigenous Arts Program at BRAG.	Community Connection	In Progress - On Track	\$ 90,000	No issues	Q4	The program progressing well as anticipated.
2.2.2	Partner with the Shires of Capel, Dardanup, and Harvey, and Reconciliation Australia, to develop and implement the Reconciliation Action Plan.	CEO	On Hold	\$ 10,000	No issues	Q4	A review of the Reconciliation and Wellbeing Officer Role is currently under review. Actions within the current RAP are still being delivered.
2.2.3	Engage with local Elders to consider options for dual naming of significant landmarks and places. <i>(Needs additional external funding).</i>	Community Connection	Not Started		Minor issues	Q4	Requires additional external funding.
2.2.4	Support Southwest Clontarf Academy (Newton Moore College).	Community Connection	Complete	\$ 15,000	No issues	Q1	Complete.
<b>Outcome 3. A healthy and active community</b>							
<b>Objective 3.1 Improve access to quality health and community services.</b>							
3.1.1	Implement the Community Health and Wellness Plan.	Community Wellbeing	In Progress - On Track	\$ 5,692	No issues	Q4	The budget amount is carry-over from PR-1578. Currently meeting with stakeholders on various working groups.
3.1.2	Partner with agencies and community groups with initiatives and programs that enhance wellness, health, and resilience, including initiatives and programs that target vulnerable populations.	Community Connection	In Progress - On Track		No issues		In the early planning stages.
<b>Objective 3.2 Encourage participation in sport, recreation, and leisure activities.</b>							
3.2.1	Provide a revised Sport and Recreation Plan that outlines the actions for club support, physical activation, and suitable facilities. This will enable the needs of all clubs to be understood and actions prioritised.	Community Facilities	In Progress - On Track		Minor issues	Q4	Will seek funding at the budget review for stakeholder engagement as no funds allocated for this aspect of the project.
3.2.2	Develop a plan for the expansion plan of South West Sports Centre incorporating additional indoor basketball courts and relocation and upgrade of netball courts.	Community Facilities	In Progress - On Track	\$ 650,000	Major issues	Q4	While the design phase has sufficient funding, the project build is not funded currently in the LTFP.



Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
3.2.3	Partner with stakeholders to apply for funding for the South West Sports Centre redevelopment project (i.e. club hub, additional indoor courts multipurpose courts, squash courts, gym space and group fitness facilities).	Community Facilities	Not Started	\$ 10,000*	No issues	Q3	Funding is to be sought once the concept is completed and re-engagement with stakeholders has taken place.
3.2.6	Renew Bunbury Hockey perimeter fencing.	Infrastructure Maintenance Services	In Progress - On Track	\$ 120,000	No issues	Q3	RFQ is currently being advertised.
3.2.7	Support Bunbury Hockey Club lighting upgrade project.	Community Facilities	In Progress - On Track	\$ 264,000	Minor issues	Q2	Contract awarded; City has paid an initial 25% invoice to Hockey in support of this project. Need to increase the budget to \$264k at the mid-year budget review in line with the Council decision.
3.2.8	Support Central Croquet Club lighting upgrade project.	Community Facilities	In Progress - On Track	\$ 4,357	No issues	Q2	The full budgeted amount has been paid to Central Croquet so the project can proceed.
3.2.10	Provide replacement of the Forrest Park Pavilion with modern, unisex changing facilities and upgraded power supply.	Infrastructure Maintenance Services	In Progress - On Track	\$ 3,582,257	No issues		CSRFF application successful. Procurement of design and construction contract in progress.
3.2.11	Redevelop Hands Oval SWFL facilities to a standard required for WAFL and AFL fixtures, in partnership with stakeholders.	Projects and Asset Management	In Progress - On Track	\$ 8,909,906	Minor issues	Q4	Stadium RFT 2122/023 was awarded in August. Design works have commenced. Construction anticipated commencement in March 2023, and anticipated completion in May 2024.
3.2.13	Support South West Academy of Sport (SWAS)	Community Facilities	In Progress - On Track	\$ 11,000	Minor issues	Q2	SWAS has requested cash support in lieu of in-kind support. To be covered at budget review and included as per direction from CEO.
3.2.15	Fund the City of Bunbury Surf Life Saving Club to improve beach safety.	Finance	In Progress - On Track		No issues	Q4	The City contributes 100% of the Surf Club building sub-lease rental received from Telstra of \$10,810 p.a (paid quarterly) as a Capital Equipment Grant to the Club (Council Decision 137/03, 13 May 2003).

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 4. A compassionate and inclusive community							
Objective 4.1 Listen and respond to community needs at all stages of life.							
4.1.2	Support to Bunbury Regional YouthCare.	Community Connection	Complete	\$ 10,000	No issues	Q1	Complete.
4.1.3	Conduct Grandfamilies Fun Day.	Community Connection	Not Started	\$ 14,750	No issues	Q4	Planning for Grandfamilies 2023 has commenced with the event scheduled for April School Holidays 2023.
4.1.4	Replace toys in City Library Children's Area	Community Facilities	In Progress - On Track	\$ 2,500	No issues	Q3	Equipment to be purchased in the new year.
Objective 4.2 Support vulnerable groups, including aged persons and those with disability.							
4.2.1	Engage with Bunbury Geographe Seniors and Community Centre to develop 3-year outcomes-based MOU agreement.	Community Connection	Not Started		No issues	Q4	Not scheduled to start in Q1.
4.2.2	Fund the Bunbury Geographe Seniors and Community Centre.	Community Connection	Complete	\$ 50,000	No issues	Q1	Complete.
4.2.3	Support the In-Town Lunch Centre building and maintenance through the provision of in-kind support.	Infrastructure Maintenance Services	In Progress - On Track		No issues	Q4	Ongoing, support actioned as required.
4.2.4	Conduct an annual review of the Disability and Access Inclusion Plan.	Community Connection	Complete		No issues	Q2	Annual report/review was submitted to the Disability Services Commission in July 2022 (endorsed by Council in June) Currently developing 2023-2028 DAIP.
4.2.5	Facilitate a Accessibility Audit of City facilities to identify future MARCIA projects.	Community Connection	Not Started		Minor issues	Q4	There is no budget for MARCIA projects. Priority will be on actions identified in the DAIP 2023-2028.
4.2.7	Upgrade the City's website to be WCAG AA compliant to enhance accessibility.	Digital Services	In Progress - On Track		No issues	Q4	Main website is complete, and sister sites are underway.
Objective 4.3 Build a stronger sense of belonging through volunteering.							
4.3.1	Provide an awards program to promote volunteering and recognition of volunteers (Needs additional external funding)	Community Facilities	Not Started	\$ 2,000*	Minor issues	Q4	This project is being scoped for grant funding available to contribute to this project so planning and implementation of an appropriate recognition program can commence.



Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 5. A natural environment that is cared for and preserved							
Objective 5.1 Sustainably manage, conserve and enhance our natural habitats							
5.1.1	Provide management of 188 ha of conservation reserves and other natural areas under the City's care and control through weed and pest management, fencing, revegetation, dieback management, and protecting threatened species.	Projects and Asset Management	In Progress - On Track		No issues	Q4	Ongoing "Business as Usual" occurring throughout the Financial Year. Natural Area Holdings are contracted to perform Natural Area Management.
5.1.2	Participate in Peron Naturaliste Partnership.	Projects and Asset Management	Complete	\$ 20,000	No issues	Q2	The annual partnership contribution invoice has been paid.
5.1.3	Implement detailed site investigation remediation actions for contaminated sites within the City.	Projects and Asset Management	In Progress - On Track	\$ 59,210	No issues	Q4	Draft Big Swamp DSI received and reviewed. Long-Term Capping Strategy Progressing.
5.1.4	Develop and implement a Weed Management Plan.	Projects and Asset Management	In Progress - On Track		No issues	Q4	Weed Management Plan finalised and endorsed by Council. Ongoing actions related to implementation.
5.1.5	Implement a program to manage introduced Corellas.	Projects and Asset Management	In Progress - On Track	\$ 17,500	No issues	Q2	Contract award scheduled for Oct/Nov 2022.
5.1.6	Fund environmental education initiatives in the community.	Projects and Asset Management	In Progress - On Track		No issues	Q3	Habitat Bunbury Grant finalised and being reviewed. Funding will be appointed in November 2022.
Objective 5.2 Encourage the adoption of sustainable practices.							
5.2.1	Develop a Sustainability Policy and Sustainability Action Plan.	Projects and Asset Management	In Progress - On Track	\$ 53,026	No issues	Q4	Sustainability Policy complete. Sustainability and Environment Strategy development in progress.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
5.2.2	Fund implementation of projects in the Sustainability Action Plan.	Projects and Asset Management	Not Started	\$ 50,000	Minor issues	Q4	Ongoing. Reliant upon the Development of Sustainability and Environment Strategy.
5.2.3	Partner with Aqwest in the delivery of the water resource recovery project to better supply sustainable and efficient resourcing to City facilities.	Projects and Asset Management	On Hold	\$ 2,000,000	No issues		Aqwest has postponed the project due to cost escalations. Project to be deferred.
Objective 5.3 Develop a sustainable, low-waste, circular economy.							
5.3.1	Partner with local governments in the South West region to consider regional, sustainable waste management options.	Waste Operations and Infrastructure Business Services	In Progress - On Track		No issues	Q4	Ongoing activity. Currently working with the Wellington group of councils to facilitate the Waste Contract that expires in June 2023. No budget was allocated.
5.3.2	Partner with the Shire of Harvey and Bunbury Harvey Regional Council to develop a state-of-the-art waste management facility at Banksia Road.	Waste Operations and Infrastructure Business Services	Not Started	\$ 3,000,000	No issues	Q4	Ongoing Activity. The Member councils are collaborating to determine the future funding and management of the site.
5.3.3	Provide Better Bins Plus "Go FOGO" kerbside collection program	Waste Operations and Infrastructure Business Services	In Progress - Behind Schedule	\$ 41,363	Minor issues	Q4	Carry Forward FY 22/23. Grant amendments and revised budget proposed to DWER with follow-up required to restructure plans for the rest of the grant. Proposed 10 yrs. of FOGO event in early 2023 as a key deliverable.
5.3.4	Implement actions of the Waste Plan (2021-26)	Waste Operations and Infrastructure Business Services	In Progress - Behind Schedule		No issues	Q4	Ongoing activity. Review required due to change of strategy dependent on outcomes for 5.3.3.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
5.3.5	Provide the annual bin replacement program.	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 65,500	No issues	Q4	Replacement stocks of residential green bins purchased. Ongoing as operationally required.
5.3.6	Renew bin enclosures.	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 24,000	No issues	Q2	Purchasing seven new enclosures to install in one activity.
<b>Objective 5.4 Move to net zero gas emissions</b>							
5.4.1	Renew City facilities lighting; by replacing old bulbs with more sustainable lighting.	Infrastructure Maintenance Services	In Progress - On Track		No issues	Q4	Audit to be conducted and replacement program developed for 23/24 budget
5.4.2	Provide renewable energy and energy-efficient projects.	Infrastructure Maintenance Services	In Progress - On Track	\$ 291,174	No issues	Q4	Audit being sourced for SWSC energy consumption.
<b>Outcome 6. An aware and resilient community equipped to respond to natural disasters and emergencies.</b>							
<b>Objective 6.1 Minimise risks and impacts from fires, floods, heat waves, and other natural disasters.</b>							
6.1.1	Develop and implement a Coastal Hazard Risk Management Adaptation Plan (CHRMAP).	Projects and Asset Management	In Progress - On Track	\$ 11,504	No issues	Q4	Draft CHRMAP due for December 2023. Final Report due for June 2023. Excess budget available for project variation as necessary.
6.1.2	Review the City's Emergency Management Plan annually.	Community Wellbeing	Complete		No issues	Q1	Review completed August 2022.
6.1.3	Partner with relevant agencies (DFES, Department of Communities, etc) regarding emergency management arrangements.	Community Wellbeing	In Progress - On Track		No issues	Q4	No dedicated budget. Local Emergency Management Committee (LEMC) meetings occur every quarter. Completed Local Emergency Management Arrangements in September 2022. The next LEMC meeting is scheduled for the end of November 2022.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
6.1.4	Partner with DFES State Emergency Services (SES) and local community groups to conduct natural disaster welfare checks, assist with the distribution of care packs, and provide other assistance as needed for vulnerable community members, including pensioners and the homeless.	Community Wellbeing	In Progress - On Track		No issues	Q4	No dedicated budget. Storm-ready information has been provided in Usher & Withers areas. Participating in the working group and attending regular meetings with homeless outreach organisations.
6.1.5	Facilitate access to safe, air-conditioned community spaces (library, SWSC, etc) for vulnerable community members during heatwaves and smoke hazes.	Community Facilities	In Progress - On Track		No issues	Q4	The facilities are available for use as required and are part of the emergency provisions provided.
6.1.6	Provide bushfire community awareness education programs.	Community Wellbeing	In Progress - On Track		No issues	Q3	Attended Community Event on 18/09/2022 and provided bushfire-ready information. Bushfire notices have been issued
6.1.7	Undertake Department of Fire and Emergency Services Mitigation Activity program.	Community Wellbeing	In Progress - On Track	\$ 488,902	No issues	Q2	All reserves have undergone the required treatments. Grant acquittal to be completed.
6.1.8	Support for the Bunbury Volunteer Bushfire Brigade.	Community Wellbeing	In Progress - On Track	\$ 59,270	No issues	Q4	Manage the LGGs grant funding for Brigade. Have recently attended AGM and relevant meetings and assisted in organising training for members.
6.1.9	Support for the Emergency Management Committee.	Community Wellbeing	In Progress - On Track		No issues	Q4	No dedicated budget. Local Emergency Management Committee (LEMC) meetings occur every quarter. Completed review of Local Emergency Management Arrangements in September 2022 & attended inter-agency training exercises. The next LEMC meeting is scheduled for the end of November 2022.
6.1.10	Provide a disaster assistance fund.	CEO	Not Started	\$ 20,000	No issues	Q4	This budget is pending a disaster.



## An integrated, vibrant, and well-planned City.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 7. A community with high quality urban design and housing diversity							
Objective 7.1 Promote responsible planning and development.							
7.1.3	Provide a planning review for the Spencer/Blair Precinct.	City Growth	In Progress - On Track		No issues	Q4	Focus area 2.1 (Spencer/Blair) Consultant engaged. Engagement Strategy approved. Community engagement (focus group sessions) commences 13 - 17 October,
Objective 7.2 Grow recognition and respect for local history and heritage.							
7.2.4	Partner with heritage building owners to run a Heritage Open Day that coincides with the Australian Heritage Festival and annual Bunbury Heritage Forum. The intent is to strengthen the City of Bunbury's reputation as the preferred location to enjoy Heritage by the Sea.	City Growth	In Progress - On Track	\$ 1,000	No issues	Q4	Events will run parallel to the National Trust - Australian Heritage Festival (April/May 2023). Once the theme of the Festival is announced, this will assist in finalising the nature and topics of events.
Objective 7.3 Increase access to safe, affordable, and diverse housing options.							
7.3.1	Facilitate greater awareness among ratepayers of their options to build ancillary housing (i.e. granny flats) and provide higher density housing on their land (i.e. villas, duplexes) to improve community access to affordable housing.	City Growth	Complete		No issues	Q1	Brochure sent to all ratepayers as part of the Rate Notices. The brochure provided information on minimum lot sizes to subdivide or build an ancillary dwelling.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
7.3.2	Communicate the outcomes of the Housing Strategy with service authorities to better inform their infrastructure planning processes.	City Growth	In Progress - On Track	\$ 100,000	No issues	Q2	Copy of Housing Strategy sent to all service providers as part of the consultation process. Investigate whether further advocacy is required to improve infrastructure servicing within Bunbury. \$100,000 budget associated with projects for Spencer/Blair and Back Beach Review. Move \$50,000 of this budget to Action 7.13. Focus area 2.3 (Back Beach) Review of structure plan and liaison with landowners to discuss future development plans commenced.
Outcome 8. A place with attractive and welcoming community spaces where people want to live							
Objective 8.1 Create a strong and vibrant City Centre.							
8.2.1	Develop a Streetscape Beautification Program to brainstorm, evaluate and fund ideas to develop more welcoming and attractive entrance statements and streetscapes. Areas to be considered include street design, landscaping, weed management, signage, painting buildings, public art, and tidy street competitions.	Projects and Asset Management	Not Started		Minor issues	Q4	Design works only as no budget was allocated for implementation works.
Objective 8.2 Beautify streetscapes.							
8.2.3	Fund implementation of the Greening Bunbury Plan.	Infrastructure Maintenance Services	In Progress - On Track	\$ 120,000	No issues	Q4	Tree planting works have commenced in partnership with Activ.
Objective 8.3 Maintain quality community buildings, halls, and toilets.							
8.3.1	Renew or refurbish community, sport, and recreation buildings as per asset management plans.	Infrastructure Maintenance Services	In Progress - On Track	\$ 250,000	No issues	Q4	Surf Club Concrete pole repair was completed, Stirling Street concrete pathway installation completed.
8.3.2	Refurbish City facilities change rooms and public conveniences.	Infrastructure Maintenance Services	In Progress - On Track	\$ 100,000	No issues	Q4	Asset condition audit being compiled.
8.3.3	Renew South West Sports Centre plant and machinery	Infrastructure Maintenance Services	In Progress - On Track	\$ 40,000	No issues	Q4	As required project performing works ad-hoc.



Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
8.3.4	Renew South West Sports Centre furnishings and equipment.	Community Facilities	Not Started	\$ 10,000	No issues	Q3	Not yet commenced. Items to be scoped for procurement in the 2nd quarter.
Objective 8.4 Revitalise the coastline, foreshores, parks and playgrounds.							
8.4.1	Partner with State Government for the continued delivery of Transforming Bunbury’s Waterfront.	Projects and Asset Management	In Progress - On Track		No issues	Q4	Stage 2 works in progress.
8.4.2	Provide a planning review for the Back Beach Precinct.	City Growth	In Progress - On Track	\$ 50,000	No issues	Q4	Investigations with landowners were completed. Discussare ions underway with DPLH to establish a collaborative working group.
8.4.3	Fund studies to determine the viability of an Ocean Pool	Infrastructure Leadership	In Progress - Behind Schedule	\$ 300,000	Minor issues	Q3	Consultants engaged to complete studies for presentation to Council in March 2023. The Aboriginal Cultural Heritage (ACH) Act passed through Parliament in December 2021 and expected to commence in 2023, may impact the approval process. A transitional period until early 2023 allows for the regulations, statutory guidelines and operational policies to be developed, however, how this may impact the project is unknown at this stage
8.4.4	Review and update the Leschenault Inlet Master Plan.	Projects and Asset Management	Not Started		No issues	Q4	Review is to be undertaken using internal resources. Project to commence in Q3.
8.4.6	Implement Boulters Heights Master Plan.	Infrastructure Maintenance Services	In Progress - On Track	\$ 100,000	No issues	Q4	RFQ for Princep to Haig Crescent staircase in development.
8.4.7	Replace boardwalks and lookouts.	Infrastructure Maintenance Services	In Progress - On Track	\$ 150,000	No issues	Q2	RFQ awarded for Mangles Street stairway. Works commenced.
8.4.10	Renew open space infrastructure.	Infrastructure Maintenance Services	Not Started	\$ 100,000	No issues	Q4	Not scheduled to start in Q1.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
8.4.11	Replace playground equipment. Bellemore Park, Len Ferguson Park	Infrastructure Maintenance Services	Not Started	\$ 325,000	No issues	Q3	Consultation is due to commence October.
8.4.13	Conduct a survey and monitoring of Pelican Point Grand Canals.	Projects and Asset Management	Not Started	\$ 20,000	No issues	Q3	RFQ for survey works to be undertaken in Q2.
<b>Outcome 9. A city that is easy to get around safely and sustainably</b>							
<b>Objective 9.1 Increase the use of active transport with improved paths, cycleways and end-of-trip facilities.</b>							
9.1.1	Expand the path network across the City of Bunbury, including the construction of the following paths in 2022-23: Gibson Street/Halsey Street, Bunning Boulevard, Ashrose Drive, Ocean Drive, Herbert Road and Cousins Avenue.	Infrastructure Maintenance Services	In Progress - On Track	\$ 260,000	No issues	Q3	Big Swamp Stage 3 and Ashrose Drive are completed. Gibson and Halsey are in progress.
9.1.5	Renew and upgrade paths. - Carey Street Path, Spencer Street Path Various areas, Blair/Mitchell Path, Final Section of Big Swamp Path	Infrastructure Maintenance Services	In Progress - On Track	\$ 200,000	No issues	Q3	Final Stage Big Swamp Path completed.
<b>Objective 9.2 Encourage greater use of public and shared transport services.</b>							
9.2.3	Partner with the Public Transport Authority to investigate options for a future Bunbury bus station.	City Growth	In Progress - On Track		No issues	Q4	Investigation is underway.
9.2.4	Contribute to a rail-line reinstatement trust with Arc Infrastructure	CEO	Complete	\$ 13,462	No issues	Q1	Annual payment complete.
<b>Objective 9.3 Improve road safety, connectivity, and traffic flow.</b>							
9.3.1	Support industry road safety initiatives (such as RoadWise).	Projects and Asset Management	In Progress - On Track	\$ 6,000	No issues	Q4	Industry Road Safety Alliance membership fees. Due for renewal in May / June 2023.
9.3.2	Partner with schools to improve traffic flow around school zones.	Projects and Asset Management	On Hold		No issues		Bunbury Primary School kiss-in ride constructed in 2021/22. No works are proposed for 2022/23.
9.3.4	Realign and widen Ocean Drive in South Bunbury.	Infrastructure Maintenance Services	Not Started	\$ 750,000	No issues	Q3	Not scheduled to start in Q1.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
9.3.7	Provide CBD road works.	Infrastructure Maintenance Services	In Progress - On Track	\$ 1,000,000	No issues	Q2	Hayley/Princep/Carmody intersection works commenced.
9.3.8	Partner with Roads to Recovery to implement the Reseal Road Improvement program - Dunstan Street Stage 2, Gardiner Street, Clark Street East, St Pauls Place, Rose Street, Strickland (between Albert and King)	Infrastructure Maintenance Services	In Progress - On Track	\$ 556,314	No issues	Q3	Gardner/Saint Pauls works commenced in September. Clarke works are due to commence in November. Rose works are due to commence in January. Strickland works are due to commence in March.
9.3.9	Renewal of Withers regional roads.	Projects and Asset Management	In Progress - On Track	\$ 1,931,819	Minor issues	Q4	Kookaburra Way construction completed in November 2022. Construction will carry forward to 2023/24.
9.3.10	Traffic calming and minor intersection treatments.	Projects and Asset Management	Not Started	\$ 100,000	No issues	Q3	Projects are due for completion in January 2023.
9.3.11	Renew, re-sleeve, and improve drainage network (including compensation basins) - Payne Park, Strickland Street & Bunning Blvd Drainage	Infrastructure Maintenance Services	Not Started	\$ 200,000	No issues	Q3	Saint Pauls works are due to commence in September. Bunning Blvd works to commence in October. Payne Park works are due to commence in November and Strickland works are due to commence in February.
9.3.12	Undertake drainage catchment studies.	Projects and Asset Management	In Progress - Behind Schedule	\$ 200,000	No issues	Q4	RFQ for Survey of CoB Assets currently advertised RFQ for Catchment Analysis to be advertised in November 2022.
<b>Objective 9.4 Provide sufficient parking.</b>							
9.4.1	Provide the Parking Strategy Report	Community Wellbeing	In Progress - On Track	\$ 80,000	No issues	Q4	The Draft has been submitted and is being reviewed prior to presentation to Council.
9.4.4	Implement Smart Parking.	Community Wellbeing	Complete	\$ 163,300	No issues	Q1	2,163 sensors installed. Parking Management Dashboard, Customer Wayfinding App, and Tessera enforcement software have been deployed.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Objective 9.5 Improve aviation infrastructure and services.							
9.5.1	Facilitate implementation of the Bunbury Geographe Airport Master Plan.	Projects and Asset Management	In Progress - On Track		No issues	Q4	An ongoing process which is run in-house currently. Funding application in for RADS Funding to correct one of the Airport Master Plan findings.
9.5.3	Provide CASA required airport training.	Projects and Asset Management	In Progress - On Track	\$ 5,000	No issues	Q4	Training of new team member being undertaken to adhere to CASA requirements.



Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 10. The premier city of regional Western Australia							
Objective 10.1 Build awareness and recognition that Bunbury is a great place to live, work, study, holiday, play and invest in.							
10.1.1	Partner with the Department of Planning, Lands, and Heritage to advance the Bunbury-Geographie Sub-regional Strategy to establish the Bunbury Metropolitan Area as Western Australia’s second city.	City Growth	In Progress - On Track		Minor issues	Q4	Concept briefs to be prepared to request funding/ re-allocation of reserve money to support the BunGeo Sub-regional Planning Framework for 2024/25.
10.1.3	Fund the Bunbury Brighter campaign to promote Bunbury’s attractive lifestyle and emerging leadership in innovation and creativity to attract residents, businesses, investors, and visitors.	Strategy, Projects and Communications	In Progress - On Track	\$ 50,000	No issues	Q4	This campaign will build on previous work of the campaign, with filming planned for Q2.
10.1.4	Partner with organisations to implement innovative pilot projects and trials that position Bunbury locally, nationally, and internationally as a leader in research, innovation,n and creativity.	City Growth	On Hold		No issues		Waiting for recruitment of new staff into the position.
Outcome 11. A strong, resilient, and diverse economic hub for the South West.							
Objective 11.1 Be Australia's first regional Digital City.							
11.1.1	Provide regular reviews and promotion of innovation and digital grants that are available to local businesses from the State and Federal Government.	Strategy, Projects and Communications	In Progress - On Track		No issues	Q4	Regular reviews and promotion of grant opportunities are done internally across all leadership layers of the organisation on a monthly basis. The grants register has been reviewed and redeveloped to make this more streamlined and easier to use. Workshops for staff have been developed and advertised internally, with these being implemented across Q2.

Action	Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
<b>Objective 11.2 Attract diversified investment, industry, and businesses.</b>						
11.2.1	Provide support for the Regional Cities Alliance	CEO	Complete	\$ 15,000	No issues	Q1 2022/23 annual membership renewed.
11.2.2	Support for the Bunbury Geographe Economic Alliance	CEO	Complete	\$ 27,000	No issues	Q1 2022/23 annual membership renewed.
11.2.4	Develop an Investment Incentive Policy to attract and accelerate property and economic development.	City Growth	On Hold		No issues	Waiting for recruitment of new staff into the position.
11.2.5	Provide the Bunbury Economic Snapshot as an online dashboard linked to live or regularly updated data to support investors and business owners to monitor and respond to changing trends in the Bunbury economy.	City Growth	On Hold		No issues	Waiting for recruitment of new staff into the position.
<b>Objective 11.3 Support local business innovation and success.</b>						
11.3.1	Partner with service providers to build the capacity of Indigenous businesses and increase training and employment opportunities for local Aboriginal and Torres Strait Islander people.	City Growth	On Hold		No issues	Waiting for recruitment of new staff into the position.
11.3.2	Partner with service providers to deliver a program of business training and support services.	City Growth	On Hold		No issues	Waiting for recruitment of new staff into the position.
<b>Objective 11.4 Position Bunbury to capitalise on future employment trends and needs.</b>						
11.4.1	Collaborate with Edith Cowan University on opportunities for the development of local resources and for research and development projects that will benefit the economy and community.	Strategy and Organisational Performance	In Progress - On Track		No issues	Q4 The collaboration with ECU has proven very worthwhile with various interaction points. The City now also has an intern for its Digital Transformation Project, thanks to the referral by ECU.
<b>Outcome 12. A unique and desirable destination within the South West Region</b>						
<b>Objective 12.1 Develop and promote a competitive tourism offer to attract more visitors.</b>						
12.1.1	Partner with other local governments in the region to support Bunbury Geographe Tourism.	City Growth	In Progress - On Track	\$ 203,500	No issues	Q4 Ongoing.
12.1.2	Fund the Signature Events grant program.	Community Connection	In Progress - On Track	\$ 208,000	Minor issues	Q4 Insufficient funds for round 2, due to recent motion on notice at Council to fund the Eisteddfod using these funds.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
12.1.3	Partner with Sports Marketing Australia and local sporting clubs to retain and secure new elite level competitions and sporting events (state, national and international).	Community Connection	In Progress - On Track	\$ 100,000	No issues	Q4	Recently held events secured through SMA, State Karting Championship and Skateboarding competition held as part of opening of Koolambidi Woola.
12.1.4	Partner with local service providers to retain, develop and attract new arts and culture events.	Community Connection	In Progress - On Track		No issues	Q4	In early planning stages.
12.1.5	Explore options to enhance and activate Bunbury Wildlife Park.	Community Facilities	In Progress - On Track		No issues	Q3	New joint Team Leader role implemented until 30 June 2024 with focus on activation and relationship building.
12.1.6	Contribute towards Busselton Margaret River Regional Airport Marketing Fund.	CEO	Not Started	\$ 10,000	No issues	Q4	This is an annual commitment; we are yet to be invoiced.
12.1.7	Conduct anniversary celebrations for the Bunbury-Setagaya Sister City with incoming and outgoing tours.	City Growth	Not Started	\$ 10,000	No issues	Q4	The incoming tour was cancelled by the Setagaya team. Currently no outbound tour from Bunbury in this financial year.
12.1.9	Develop stage one implementation plan from the Visitor Centre Review.	City Growth	Not Started	\$ 100,000	No issues	Q4	Considered on 16 August 2022 and 27 September 2022 Ordinary Council Meeting.

# Performance



Leading with purpose and robust governance.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
Outcome 13. A leading local government							
Objective 13.1 Provide strong, accountable leadership and governance.							
13.1.2	Provide an Annual Report with progress against outcomes in the Strategic Community Plan.	Strategy, Projects and Communications	In Progress - On Track		No issues	Q2	Data is currently being compiled. The Annual Report will be considered by Council at the OCM on 20/12/2022.
13.1.3	Provide a Council and Community Dashboard with real performance measures aligned to outcomes in the Corporate Business Plan.	Digital Services	In Progress - On Track		No issues	Q4	Corporate Business Plan Quarter One report delivered. Operational dashboard implemented July 2022.
13.1.5	Advocate for new City developments, equitable funding for the provision of regional infrastructure, high-quality government service delivery, and additional private and government investment in Bunbury	CEO	In Progress - On Track		No issues	Q2	The staff has developed a discussion paper titled "Challenges Facing Bunbury as a Regional Hub", as well as supporting Ministerial Briefing Notes, and Fact Sheets to surrounding LGs.
13.1.6	Advocate for greater diversity on Council.	Corporate Governance	Not Started		No issues	Q4	The next Council election is forecast to be held in October 2023.
Objective 13.2 Adopt innovations to improve business efficiencies and the customer experience.							
13.2.1	Implement Project Shine (COB Transformation)	Strategy and Organisational Performance	In Progress - On Track	\$ 852,775	No issues	Q4	The first of seven modules of Project Shine will be delivered in November. The Oracle Human Resource Interface System (HRIS) will provide significant time and efficiency benefits as the City transforms from a paper-based to online space in this area.
13.2.2	Undertake change management training	People and Safety	In Progress - Behind Schedule		No issues	Q4	The development of the Change Framework has been completed and training for key users is commencing in November.



Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
13.2.3	Provide quarterly reporting on progress with the implementation of the City of Bunbury Evolve Plan and the benefits achieved.	Strategy, Projects and Communications	In Progress - On Track		No issues	Q4	Evolve Plan reporting has commenced, with these reports being received by Council. Benefits mapping and measurement are currently being undertaken by the organisation, with the first round of reporting to include benefits mapping due to Council Jan 2023.
13.2.4	Develop and implement an integrated Customer Relationship Management system.	Digital Services	In Progress - On Track	\$ 754,550	No issues	Q4	The multi-year project is due for completion in Q4 2023.
13.2.5	Conduct service reviews.	Strategy, Projects and Communications	In Progress - On Track		No issues	Q4	Service Reviews are being conducted across the organisation, with major reviews currently underway in the Infrastructure, Sustainable Communities, and Strategy and Organisational Performance Directorates. There is high demand for this work, resulting in prioritisation.
13.2.6	Provide an improved City website with an expanded range of online customer services.	Digital Services	In Progress - On Track	\$ 205,447	No issues	Q4	The multi-year project is due for completion in Q4 2023 in conjunction with CRM.
13.2.7	Replace and upgrade corporate technology (computers, printers, photocopies, networking equipment)	Digital Services	In Progress - On Track	\$ 85,000	No issues	Q4	Ongoing.
13.2.8	Replace fixed mobile phones and devices.	Digital Services	In Progress - On Track	\$ 20,000	No issues	Q3	Ongoing: 40% progress made on schedule.
Objective 13.3 Effectively manage the City's resources.							
13.3.1	Provide annual reviews of the Corporate Business Plan and Long Term Financial Plan	Strategy, Projects and Communications / Finance	In Progress - On Track		No issues	Q4	Work with the Executive and Council has commenced aligning known major projects with the Long-Term Financial Plan. This is a component of the review process for this document. CBP review will commence in 2023.
13.3.2	Provide risk management.	Corporate Governance	In Progress - On Track		No issues	Q4	Operational Risk Register reviewed and updated - August 2022. Strategic Risk Register noted by Council 27/09/2022. Risk Appetite Statement endorsed by Council 27/09/2022. This is a multi-year action.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
13.3.3	Provide annual budgets that provide for the delivery of the actions and projects identified in the Corporate Business Plan.	Finance	In Progress - On Track		No issues	Q4	The 2023/24 Budget will be developed in conjunction with Councillor Budget Workshops held during 2022/23.
13.3.4	Undertake research on available grants and prepare grant applications to fund priority projects in the Corporate Business Plan.	Strategy, Projects and Communications	In Progress - On Track		No issues	Q4	Research is ongoing to identify grant opportunities related to the Corporate Business Plan. Support for staff, through grant workshops, will occur in Q2.
13.3.5	Provide a review of the strategic procurement framework to optimise value for money across the City's procurement expenditure and increase local content.	Finance	Complete		No issues	Q1	On 28 June 2022 Council adopted the revised Purchasing Council Policy and the new Local Supplier Preference Council Policy. Council Decision 139/22.
13.3.7	Provide regular annual reviews of the 4-year Asset Management Plan and provide regular reports on the implementation progress on the action items in the Plan.	Projects and Asset Management	In Progress - On Track		No issues	Q4	Annual review underway, to be completed using internal resources.
13.3.8	Develop Business Cases for Future Capital Works.	Strategy, Projects and Communications	Not Started	\$ 40,000	No issues	Q4	This work will commence should the need for a Business Case be identified. This is being monitored with the Project Management Office (PMO).
13.3.10	Replace office furniture and equipment.	Infrastructure Maintenance Services	In Progress - On Track	\$ 25,000	No issues	Q4	As required project performing works ad-hoc.
13.3.11	Replace signs and line markings.	Infrastructure Maintenance Services	In Progress - On Track	\$ 25,000	No issues	Q4	Maintenance-driven project performing works ad-hoc.
13.3.12	Replace waste vehicles and plant (fleet)	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 207,000	No issues	Q4	Scoping of procurement plan in progress. Purchase of second-hand Side-loader from the City of Busselton finalised. Two walk-behind Path sweepers are currently out for tender.

Action		Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment
13.3.13	Replace corporate heavy plant (fleet)	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 241,250	No issues	Q4	RFQ2223/001 in progress for purchase of 6-wheeler truck (insurance replacement).
13.3.14	Replace corporate vehicles (fleet)	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 125,600	No issues	Q4	Scoping of procurement plan in progress.
13.3.15	Replace corporate minor plant (fleet)	Waste Operations and Infrastructure Business Services	In Progress - On Track	\$ 30,000	No issues	Q3	Plan for small plant replacements for the first half of year completed.
13.3.16	Provide annual updates of the 4-year Workforce Plan to ensure sufficient resources for the delivery of the Corporate Business Plan and ongoing services.	People and Safety	In Progress - On Track		No issues	Q3	A draft has been prepared and is waiting for data from the Service and Facility Plans to provide further information.
13.3.17	Provide an independent employee survey annually to engage employees and identify areas for improvement.	People and Safety	In Progress - On Track		No issues	Q2	The City is currently completing the "Pulse" survey to assess employee engagement and culture.
13.3.18	Conduct City of Bunbury Staff Conference	Community Connection	In Progress - On Track	\$ 30,000	No issues	Q3	Conference venue selected. Currently reviewing conference agenda.
13.3.19	Undertake culture coaching for City employees	People and Safety	In Progress - On Track		No issues	Q4	Ongoing. The Culture Coaching program continues in line with the City's Culture Vision Plan.

Action	Responsible	Progress	Budget	Status: Budget	Forecast Completion	Comment	
Outcome 14. A well informed community that is deeply engaged in decision making							
Objective 14.1 Effectively inform and engage the community about local issues, facilities, services and events.							
14.1.1	Provide a Community Engagement Framework.	Strategy, Projects and Communications	Complete		No issues	Q1	The community Engagement Framework is complete and being implemented. Select staff is being trained on the IAP2 approach underpinning this work in Q2 and Q3 to ensure the sustainability of this work.
14.1.2	Undertake a community perceptions survey to assess the City's performance levels and community priorities.	Strategy, Projects and Communications	In Progress - On Track	\$ 20,000	No issues	Q4	Planning has commenced for this work, including quotations being considered. This work will not occur until 2023 to ensure alignment with the previous timing.
14.1.3	Provide streamlined, real-time progress reports on the City's major projects.	Strategy, Projects and Communications	On Hold		Minor issues	Q4	Streamlined reporting has been completed for the City's major projects, however, real-time progress is dependent on software integration. This will not begin until 2024.



## Want to help build a better, brighter Bunbury?

Please reach out to your elected member or the responsible officer at the City of Bunbury to share your thoughts and ideas.

In person: 4 Stephen Street, Bunbury, WA, 6230

Phone: 08 97927000

Email: [mayor@bunbury.wa.gov.au](mailto:mayor@bunbury.wa.gov.au)  
[records@bunbury.wa.gov](mailto:records@bunbury.wa.gov)



[www.bunbury.wa.gov.au](http://www.bunbury.wa.gov.au)

### 10.3.2 Council Meeting Schedule for 2023

<b>File Ref:</b>	COB/3667						
<b>Applicant/Proponent:</b>	Internal						
<b>Responsible Officer:</b>	Leanne French, A/Manager Governance						
<b>Responsible Manager:</b>	Leanne French, A/Manger Governance						
<b>Executive:</b>	Mal Osborne, Chief Executive Officer Karin Strachan, Director Strategy and Organisational Performance						
<b>Authority/Discretion</b>	<table><tr><td><input type="checkbox"/> Advocacy</td><td><input type="checkbox"/> Review</td></tr><tr><td><input type="checkbox"/> Executive/Strategic</td><td><input type="checkbox"/> Quasi-Judicial</td></tr><tr><td><input checked="" type="checkbox"/> Legislative</td><td><input type="checkbox"/> Information Purposes</td></tr></table>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	<input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review						
<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial						
<input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes						
<b>Attachments:</b>	Appendix 10.3.2-A: 2023 OCM Calendar - status quo Appendix 10.3.2-B: 2023 OCM Calendar - fortnightly Appendix 10.3.2-C: 2023 OCM Calendar - monthly Appendix 10.3.2-D: 2023 OCM Calendar - 3 weekly with Committee Appendix 10.3.2-E: 2023 OCM Calendar - monthly with Committee Appendix 10.3.2-F: Local Government Operational Guidelines No.5 Council Forums						

#### Summary

Regulation 12(1) of the *Local Government (Administration) Regulations 1996* requires a local government to each year give public notice of the dates on which Ordinary Council Meetings are to be held for the next twelve (12) months. The purpose of this report is for Council to consider the meeting schedule for 2023 which would best meet the needs of Council.

Five options are presented for Council consideration, being:

- Option A: Status Quo
- Option B: Fortnightly Council meetings
- Option C: Monthly Council meetings
- Option D: Three-weekly Council meetings with Committee
- Option E: Monthly Council meetings with Committee

The five options are further explained within the Officer comments.

#### Executive Recommendation

That Council:

1. Adopt a three-weekly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-A noting that all meetings will take place in the Council Chambers, 4 Stephen Street Bunbury commencing at 5.30pm.
2. Request that the Chief Executive Officer undertake all statutory advertising in this regard.

*Voting Requirement: Simple Majority*



### Strategic Relevance

Pillar:	Performance
Aspiration	Leading with purpose and robust governance.
Outcome 13:	A leading local government.
Objective 13.1:	Provide strong, accountable leadership and governance.

### Regional Impact Statement

Nil

### Background

Council currently operates on a three-weekly meeting schedule, incorporating Elected Member Strategic Briefings (week 1), Council Agenda Briefing Sessions (week 2) and Ordinary Meetings (week 3). Council has historically gone into recess over the Christmas / New Year period, with the last Ordinary Meeting of Council typically being held in mid-December, reconvening in mid-January.

At the Ordinary Council Meeting held on 10 November 2020, Council resolved to move from a fortnightly cycle of meetings to a three-weekly meeting cycle. This decision was made given the decline in items and duration of meetings, and the ability for the third week to be utilised for information strategic meetings between the Council and the Executive.

The 2022 Council Meeting Schedule, based on a rolling three-weekly cycle, also included a two-week mid-year recess, which aligned with the mid-year school holidays.

### Council Policy Compliance

Nil

### Legislative Compliance

Part 5 of the Act sets out the framework whereby elected members meet as the governing body for the purpose of decision-making on behalf of the local government. It is an intention of the Act that Councils conduct business and make decisions:

- openly and transparently;
- with a high level of accountability to their community;
- efficiently and effectively;
- with due probity and integrity;
- acknowledging relevant community input;
- with all available information and professional advice; and
- with the fullest possible participation of elected members.

It is a statutory requirement for Council to give Local Public Notice at least once each year of when Council plans to hold Council and Committee meetings that are open to public attendance.

*Local Government Act 1995, s.5.25(1)(g) and as prescribed by the Local Government (administration) Regulations 1996, Regulation 12:*

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which –*
- (a) *the ordinary council meetings; and*

- (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub-regulation (1).*

*Local Government Act 1995, s.5.10 provides that appointment of elected members to a committee requires an absolute majority.*

#### **Officer Comments**

For the past few years Council has operated by utilising an informal Agenda Briefing one week prior to the Ordinary Council Meeting. The Department of Local Government and Communities Operational Guidelines Number 05 – Council Forums (Appendix 10.3.2-F) states that, *“many local governments that have adopted the forum process in preference to standing committees claim that it has led to better informed elected members and a more efficient and effective decision-making regime. It is considered they are much more efficient and effective than elected members meeting staff on an individual basis for such a purpose with the added benefit that all elected members hear the same questions and answers.”*

The public is able to attend the Agenda Briefing, however, there are no decisions or debating to occur at this session as it is informational in nature. No minutes are recorded. In 2020 when the Council was required to conduct e-meetings due to COVID-19, the public was invited to give Deputations at both the Agenda Briefing and Council Meeting.

In 2021 Council moved from a fortnightly cycle meeting to a three-weekly cycle, thereby decreasing the number of meetings from 23 to 16. The statistics evidence that since 2020 the number of reports presented to Council have increased on average from 7 to 11 per meeting. Officers, however, have still been able to provide items to Council to meet statutory deadlines.

Year	Averages		Meeting Cycle
	No. of Items	Duration	
2018	8.6	0:37	fortnightly
2019	7.7	0:32	fortnightly
2020	7.2	0:30	fortnightly
2021	10.4	0:32	three-weekly
2022	11.2	1:15	three-weekly

The 2022 meeting data also shows an increase in meeting duration from an average of 32 minutes to 1 hour and 15 minutes per meeting.

Officers have included a variety of options for Council to consider, including an option to introduce a Council Standing Committee in lieu of an Agenda Briefing Session. The introduction of a Council Standing Committee will require additional administration efforts given that it would be another Committee of Council with minutes and committee recommendations to be taken to the Ordinary Council meeting. For this purpose, a 4-weekly cycle could present some benefits. It also allows for more consistent advertising to the community regarding the date of such meetings.

Five options are being presented to Council for their consideration:

Option A (Appendix 10.3.2-A) involves the retention of the current rolling three-weekly cycle, continuing to incorporate a strategic meeting between Council and the Executive every third week



and retaining the current Agenda Briefing/Ordinary Council Meeting arrangement (ie. Strategic Meeting → Agenda Briefing → Ordinary Council Meeting). Council will have the same number of Ordinary Meetings as the 2022 schedule (16 meetings).

Option B (Appendix 10.3.2-B) is a fortnightly meeting cycle, such as Council had in 2020. This is a rolling fortnightly cycle of Council alternating between Council Briefing Sessions and Ordinary Council Meetings. The number of meetings held would increase to 23.

Option C (Appendix 10.3.2-C) is to move to a monthly meeting cycle, with the Ordinary Council Meeting to be held on the third Tuesday of every month. This option includes an informal strategic meeting, as well as a non-committed Tuesday to allow more time for elected members to attend other representational activities (i.e. civic duties, community workshops, strategic briefings etc).

Options D and E include establishing a Council Standing Committee within the Council meeting structure.

Option D (Appendix 10.3.2-D) is a three-weekly cycle, continuing to incorporate a strategic meeting between Council and the Executive every third week. The cycle would be Strategic Meeting → Council Standing Committee → Ordinary Council Meeting. Council will have 16 Committee Meetings and 16 Ordinary Council Meetings.

Option E (Appendix 10.3.2-E) is a monthly meeting cycle, with the Council Standing Committee to be held on the second Tuesday of every month, and the Ordinary Council Meeting to be held the following Tuesday. This option includes an informal strategic meeting, as well as a non-committed Tuesday. Council will have 12 Committee Meetings and 12 Ordinary Council Meetings.

Under options D and E, similar to the meeting structure that was in position from 1999 to 2011 a Standing Committee of Council would be established pursuant to Sections 5.8 to 5.10 of the *Local Government Act 1995*. The Committee would comprise all Elected Members who review reports presented by City officers. Unless a report is considered urgent by the CEO, all reports for consideration by Council would be referred through the Council Standing Committee. The Committee may accept the officer recommendations, amend them or send them back to officers for further consideration. Committee recommendations are placed before the meeting of full Council for a decision. Council may accept committee recommendations, amend them, or send them back to the Committee for further consideration.

Should Council decide to establish a Council Standing Committee, the following function and terms of reference are proposed:

*Committee Membership:*

*The Mayor and Councillors meeting as a committee one week before the Ordinary Council Meeting, in accordance with the Schedule of Meetings.*

*Function:*

*Members of the Council Standing Committee discuss reports submitted by local government officers and make recommendations to the subsequent meeting of the Council.*

*Terms of Reference:*

- 1. To review reports and recommendations that are to be submitted to a meeting of the Council and (where appropriate) make alternative recommendations to those recommendations listed in the reports.*
- 2. To request additional information necessary to assist the members of Council in making a decision.*

3. *To make reference to appropriate legislation, Council's policies, local laws and the Strategic Community Plan when making Committee Recommendations to Council.*

Below is the suggested wording for each option followed by a Table that summarises the considerations for each option.

Option A (Executive Recommendation)

That Council:

1. Adopt a three-weekly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-A noting that all meetings will take place in the Council Chambers, 4 Stephen Street Bunbury commencing at 5.30pm.
2. Request that the Chief Executive Officer undertake all statutory advertising in this regard.

*Voting Requirement: Simple Majority*

Option B

That Council:

1. Adopt a fortnightly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-B noting that all meetings will take place in the Council Chambers, 4 Stephen Street Bunbury commencing at 5.30pm.
2. Request that the Chief Executive Officer undertake all statutory advertising in this regard.

*Voting Requirement: Simple Majority*

Option C

That Council:

1. Adopt a monthly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-C noting that all meetings will take place in the Council Chambers, 4 Stephen Street Bunbury commencing at 5.30pm.
2. Request that the Chief Executive Officer undertake all statutory advertising in this regard.

*Voting Requirement: Simple Majority*

Option D

That Council:

1. Establish a Standing Committee of Council and adopt the Terms of Reference as proposed.
2. Appoint all Elected Members to the Council Standing Committee.
3. Open all Council Standing Committee meetings to the public.

4. Adopt a three weekly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-D, noting that all meetings will take place in the Council Chambers, 4 Stephen Street, Bunbury commencing at 5.30pm.
5. Request that the Chief Executive Officer undertake all statutory advertising for the Committee and Council meetings in this regard.

*Voting Requirement: Absolute Majority (point 2)*

#### Option E

That Council:

1. Establish a Standing Committee of Council and adopt the Terms of Reference as proposed.
2. Appoint all Elected Members to the Council Standing Committee.
3. Open all Council Standing Committee meetings to the public.
4. Adopt a monthly Council Meeting Schedule for 2023 as presented at Appendix 10.3.2-E, noting that all meetings will take place in the Council Chambers, 4 Stephen Street, Bunbury commencing at 5.30pm.
5. Request that the Chief Executive Officer undertake all statutory advertising for the Committee and Council meetings in this regard.

*Voting Requirement: Absolute Majority (point 2)*

Summary of considerations with regard to each Option:

Options	Meeting Cycle	Meeting considerations	Strengths/Weaknesses
<b>Option A:</b> <b>Executive Recommendation</b> <b>3-weekly rolling cycle (status quo)</b>	Wk 1 - Agenda Briefing Session Wk 2 - Ordinary Council Meeting Wk 3 - Strategic Workshop	<ul style="list-style-type: none"> <li>• 16 OCM</li> <li>• A two-week mid-year recess, which aligns with the mid-year school holidays (1 July 2023– 16 July 2023)</li> <li>• Recess in December/January</li> <li>• Elections 21 October 2023</li> </ul>	<p><b>Strengths:</b></p> <ul style="list-style-type: none"> <li>• Format currently in place</li> <li>• Reasonable length of meeting</li> <li>• Reasonable number of items presented to Council</li> <li>• Members of the public are able to attend and participate</li> <li>• Agenda Briefing is a less formal environment for elected members to ask questions regarding agenda items</li> <li>• Regularly scheduled strategic briefings between Executive and Council</li> </ul> <p><b>Weaknesses:</b></p> <ul style="list-style-type: none"> <li>• Less time for elected members to attend other representational duties</li> <li>• Need to tighten up</li> </ul>

Options	Meeting Cycle	Meeting considerations	Strengths/Weaknesses
			procedures specific to Agenda forums
<b>Option B:</b>  <b>Fortnightly rolling cycle</b>	Wk 1 - Agenda Briefing Session Wk 2 - Ordinary Council Meeting	<ul style="list-style-type: none"> <li>• 23 OCM</li> <li>• A two-week mid-year recess, which aligns with the mid-year school holidays (1 July 2023– 16 July 2023)</li> <li>• Recess in December/January</li> <li>• Elections 21 October 2023</li> </ul>	<b>Strengths:</b> <ul style="list-style-type: none"> <li>• More meetings</li> <li>• Shorter meetings</li> <li>• Less agenda items</li> <li>• Items presented in a timely fashion to council</li> <li>• Members of the public are able to attend and participate</li> <li>• Agenda Briefing is a less formal environment for elected members to ask requestions regarding Agenda items</li> </ul> <b>Weaknesses:</b> <ul style="list-style-type: none"> <li>• Greater administration resource required</li> <li>• Less time for elected members to attend other representational duties</li> <li>• No regularly scheduled strategic briefings between Executive and Council</li> <li>• Need to tighten up procedures specific to Agenda forums</li> </ul>
<b>Option C:</b>  <b>Monthly meeting cycle</b>	First Tuesday - Strategic Workshop Second Tuesday - Agenda Briefing Session Third Tuesday- Ordinary Council Meeting Fourth Tuesday - No scheduled meetings	<ul style="list-style-type: none"> <li>• 12 OCM</li> <li>• Recess in December/January</li> <li>• Elections 21 October 2023</li> </ul>	<b>Strengths:</b> <ul style="list-style-type: none"> <li>• More time for elected members to attend other representational duties</li> <li>• Members of the public are able to attend and participate according to a consistent schedule</li> <li>• Agenda Briefing is a less formal environment for elected members to ask requestions regarding agenda items</li> <li>• Regularly scheduled strategic briefings between Executive and Council</li> </ul> <b>Weaknesses:</b> <ul style="list-style-type: none"> <li>• Less Ordinary Council Meetings</li> <li>• Potential to be very long</li> </ul>

Options	Meeting Cycle	Meeting considerations	Strengths/Weaknesses
			<p>meetings</p> <ul style="list-style-type: none"> <li>Greater number of items presented in Agenda to Council</li> <li>Will need to tighten up procedures specific to agenda forums</li> </ul>
<p><b>Option D:</b></p> <p><b>3-weekly rolling cycle with Committee</b></p>	<p>Wk 1 – Strategic Workshop</p> <p>Wk 2- Council Standing Committee</p> <p>Wk 3 - Ordinary Council Meeting</p>	<ul style="list-style-type: none"> <li>16 OCM</li> <li>A two-week mid-year recess, which aligns with the mid-year school holidays (1 July 2023– 16 July 2023)</li> <li>Recess in December/January</li> <li>Elections 21 October 2023</li> </ul>	<p><b>Strengths:</b></p> <ul style="list-style-type: none"> <li>Allows for debate and recommendation of Committee to Council</li> <li>Council may accept Committee recommendations, amend them or send back to Committee for further consideration.</li> </ul> <p><b>Weaknesses:</b></p> <ul style="list-style-type: none"> <li>Potential to be very long meetings</li> <li>May limit discussion due to time constraints</li> <li>May require a review of the City Standing Orders</li> <li>Duplication of matters discussed/debate undertaken between Committee and OCM meetings</li> <li>Not enough public participation in committee meetings</li> <li>Greater administration resourcing required</li> </ul>
<p><b>Option E:</b></p> <p><b>Monthly schedule with Committee</b></p>	<p>First Tuesday - Strategic Workshop</p> <p>Second Tuesday – Council Standing Committee</p> <p>Third Tuesday - Ordinary Council Meeting</p> <p>Fourth Tuesday – No scheduled meetings</p>	<ul style="list-style-type: none"> <li>12 OCM</li> <li>Recess in December/January</li> <li>Elections 21 October 2023</li> </ul>	<p><b>Strengths:</b></p> <ul style="list-style-type: none"> <li>Allows for debate and recommendation of committee to Council</li> <li>Council may accept committee recommendations, amend them or send back to the committee for further consideration.</li> <li>More time for elected members to attend representational duties</li> </ul> <p><b>Weaknesses:</b></p>

Options	Meeting Cycle	Meeting considerations	Strengths/Weaknesses
			<ul style="list-style-type: none"><li>• Potential to be very long meetings</li><li>• May limit discussion due to time constraints</li><li>• May require a review of the City Standing Orders</li><li>• Duplication of matters discussed/debate undertaken between Committee and OCM meetings</li><li>• Not enough public participation in committee meetings</li></ul> Greater administrative resourcing required

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022

**Analysis of Financial and Budget Implications**

All advertising costs can be accommodated within the 2022/23 budget.

**Community Consultation**

Not Applicable

**Elected Member/Officer Consultation**

This matter is presented to Council for consideration.

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

All relevant statutory advertising will be made as soon as possible following Council's decision in this regard.

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022



## City of Bunbury 2023 Meeting Schedule

**MEETINGS START:** 5.30PM

**MEETING VENUE:**

City of Bunbury Council Chambers  
4 Stephen Street, Bunbury

**AGENDAS AND MINUTES:**

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Council Briefing Session  
(Strategic)



Council Briefing Session  
(Agenda)



Ordinary Council Meetings



Public Holidays



Recess period  
Council does not meet



### January

M	T	W	T	F	S	S
<del>2</del>	3	4	5	6	7	8
9	10	11	12	13	14	15
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### February

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### March

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### April

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### May

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### June

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### July

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### August

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### September

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### October

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### November

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### December

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## City of Bunbury 2023 Meeting Schedule

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Council Briefing Session  
(Agenda)

Ordinary Council Meetings

Public Holidays

Recess period  
Council does not meet

### January

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### February

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### March

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### April

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### May

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### July

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### August

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### September

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### October

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Council Briefing Session  
(Strategic)



Council Briefing Session  
(Agenda)



Ordinary Council Meetings



Public Holidays



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Council does not meet



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### April

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<del>10</del>	11	12	13	14	15	16
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### June

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### August

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### September

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## City of Bunbury 2023 Meeting Schedule

**MEETINGS START:** 5.30PM

**MEETING VENUE:**

City of Bunbury Council Chambers  
4 Stephen Street, Bunbury

**AGENDAS AND MINUTES:**

Can be downloaded from the City's website: [www.bunbury.wa.gov.au](http://www.bunbury.wa.gov.au)

**ALL MEETINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE STATED**

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Council Strategic Workshop



Council Standing Committee



Ordinary Council Meeting



Public Holidays



Recess period  
Council does not meet)



### January

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Government of **Western Australia**  
Department of **Local Government and Communities**

# Local Government Operational Guidelines

Number 05 – January 2004

## Council Forums

## 1. Introduction

Over recent years many local governments have introduced procedures that allow elected members and officers to meet and discuss matters relating to the operation and affairs of their local government outside of the formal council meeting framework. This has been done through an informal meeting process that has been given a range of titles including briefing or [information sessions](#), [workshops](#) and [corporate discussions](#). For the purposes of this guideline the term “forum” will be used to encompass such meetings.

The forum approach has allowed the ordinary meeting of council to focus on the decision-making needs of the local government. Many local governments that have adopted the forum process in preference to standing committees claim that it has led to better informed elected members and a more efficient and effective decision-making regime. This guideline is designed to assist those local governments that do conduct forums by listing appropriate procedural and behavioural controls. The adoption of such controls should reassure the community that the council decision-making mechanisms are accountable, open and transparent.

Local government forums range from one-off events discussing a particular issue through to regular, structured meetings, albeit not convened under the auspices of the *Local Government Act 1995* (the Act). This guideline is intended to address those forums that are held on a regular basis.

While acknowledging that regular forums are invaluable and legitimate, the Department advises that the conduct of such has generated complaints regarding the potential for a reduced level of transparency in the decision-making process and hence a reduction in accountability to and involvement by the community. Local governments need to make a clear distinction between forums and the formal debate and decision-making process.

It is recognised that local governments may conduct other sessions or workshops which would include items such as team building exercises, strategic planning workshops and community input forums. It is not intended that these guidelines would necessarily be applied to such sessions, but some of the suggested procedural controls may have relevance.

Issues relating to council forums that are addressed in these guidelines include:

- accountability;
- openness and transparency;
- probity and integrity;
- authority for the presiding person;
- participation by elected members and staff;
- proposals under Town Planning Schemes;
- formulating management documents; and
- forums immediately prior to an ordinary meeting of council.

## 2. Principles of the Act

Part 5 of the Act sets out the framework whereby elected members meet as the governing body for the purpose of decision-making on behalf of the local government.

It is an intention of the Act that councils conduct business and make decisions –

- openly and transparently;
- with a high level of accountability to their community;
- efficiently and effectively;
- with due probity and integrity;
- acknowledging relevant community input;
- with all available information and professional advice; and
- with the fullest possible participation of elected members.

The Act establishes ordinary, special and committee meetings. Each council must decide the meeting structure it will adopt within the legal framework for it to achieve the most efficient and effective decision-making process. It is a legal requirement that all decisions made on behalf of the local government are to be made at meetings called and convened under the provisions of the Act.

In addition to ordinary and special meetings, elected members can meet as a committee, membership of which may vary in number from three to all members of council. Committees can discuss matters and make recommendations to the council or, if given delegated authority by the council, can make decisions on its behalf. A council does not need to have committees and can have all matters presented to it directly for decision. A recent trend has been

for councils to abolish the system of standing committees or limit the number and/or range of committees and adopt a forum approach.

## 3. Council Forums

Local government forums range from a once-only event to discuss and explore a particular issue, a number of sessions to address matters such as a specific project or the compilation of a report for internal or external use, through to forums held at regular intervals with a consistent structure and objectives.

Regular forums run in local governments exhibit two broad categories which we have titled agenda and concept. They are differentiated by the stage of development of issues which are discussed by elected members and staff. The two types are described below along with the variations in procedural controls and processes suggested for each.

### Concept Forums

Concept forums involve elected members and staff meeting to propose, discuss and formulate philosophies, ideas, strategies and concepts for the development of the local government and the district. Such forums often involve projects that are in the early planning stage and are some time away from being presented to council for decision. In discussing such issues, staff are looking for guidance from the elected members as they research the matter and draft the report. Elected members and staff are also looking to present ideas and concepts for future consideration. If the response is favourable staff can proceed with their research and eventual report on the matter.



Examples of the type of issues concept forums may cover include –

- current matters of a local or regional significance;
- matters relating to the future development of the local government;
- significant revenue-raising requirements or expenditure needs;
- the development of internal strategic, planning, management and financial documents; and
- development of the selection criteria and performance objectives for the Chief Executive Officer (CEO).

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.

The privacy and informality of concept forums also has pitfalls including the risk of neglecting proper standards of probity and public accountability. Over time, participants can become too familiar, and therefore more lax, with the procedure and purpose of the meeting. Unless procedures are adopted and rigorously applied to these forums, there is a danger that collective or collaborative decisions may be made, implied and otherwise.

## Agenda Forums

For proper decision-making, elected members must have the opportunity to gain maximum knowledge and understanding of any issue presented to the council on which they must vote. It is reasonable for elected members to expect that they will be provided with all the relevant information they need to understand issues listed on the agenda for the next or following ordinary council meetings. The complexity of many items means that elected members may need to be given information additional to that in a staff report and/or they may need an opportunity to ask questions of relevant staff members. Many local governments have determined that this can be achieved by the elected members convening as a body to become better informed on issues listed for council decision. Such assemblies have been termed [agenda forums](#). It is considered they are much more efficient and effective than elected members meeting staff on an individual basis for such a purpose with the added benefit that all elected members hear the same questions and answers.

To protect the integrity of the decision-making process it is essential that [agenda forums](#) are run with strict procedures.

## 4. Principles Governing Procedural and Behavioural Controls for Forums

Local governments that conduct forums or are considering doing so have the right to implement a forum system that best suits their needs. The principles and associated procedures set out below, if adopted by local governments when conducting

forums, will ensure that all requirements of accountability, openness and transparency are satisfied.

The identified principles and associated procedures are accountability, openness and transparency, probity and integrity, authority for the chair and meeting notification. Each of these is explained below.

### **Accountability**

The Act requires that ordinary and special council meetings and committee meetings that have delegated authority must be open to the public. Most local governments also open committee meetings even where there is no delegated authority. This openness allows the community to view the decision-making process from the time an issue is first presented to elected members through to the final decision.

There must be no opportunity for a collective council decision or implied decision that binds the local government to be made during a forum.

Agenda forums should be for staff presenting information and elected members asking questions, not opportunities to debate the issues. A council should have clearly stated rules that prohibit debate or vigorous discussion between elected members that could be interpreted as debate. Rules such as questions through the chair and no free-flowing discussion between elected members should be applied.

If there is minimum debate in the ordinary meeting because the elected member attitudes have been established through the item being thoroughly canvassed in the [agenda forum](#) then the community

is denied the opportunity to witness any debate and understand how the council reached its decision. Other concerns relate to elected members agreeing on movers, seconders and/or amendments. Such an approach must not be allowed by the council whether the [agenda forum](#) is open or closed to the public but a closed forum will almost certainly generate a perception by the community of secret meetings where the decisions are made beyond public scrutiny.

Councils, when considering conducting closed forums, need to consider their reasons for justification against the likely damage to their public standing from the perception of secrecy. A policy that the forums will generally be open to the public will make a significant contribution to the community perception of council accountability. A clearly delineated distinction between agenda and concept forums is important for these reasons.

### **Openness and Transparency**

A significant strength of local government is the openness and accessibility of its processes to the community. In conducting forums each local government should make a conscious decision to promote the community perception that it embraces the concept of openness and transparency. Therefore, whenever appropriate, forums should be open to the public.

### **Probity and Integrity**

The legislation provides that in ordinary meetings and committee meetings elected members must disclose conflicts of interest and exclude themselves from proceedings where they have a financial interest.

Disclosure in forums is a matter of ethics. The disclosure requirements only apply to meetings that are convened under the provisions of the Act. Elected members can legally participate at forums without being in breach of the legislation even where they have a clear financial interest or conflict of interest. Such participation is ethically unacceptable and is clearly at odds with the probity and accountability principles of the Act and codes of conduct. It is essential that councils adopt standards for forums that stipulate that disclosure rules applying to meetings constituted under the Act also apply at all forums. Disclosure should lead to an individual departing the forum.

### **Authority for the Chair**

Many councils have established a forum process without specifying how the forums should be chaired and what authority the chair is given to control proceedings. In some local governments, the CEO chairs the forums in certain circumstances. This latter approach is not supported because it confuses the roles and relationships established in the Act.

It is recommended that the mayor or president or, if appropriate, another elected member, chairs all forums that involve elected members. Properly managed forums rely on strength and leadership from the chair. Therefore, a forum's chair should be supported by established rules similar to the standing orders that apply to formal meetings.

### **Meeting Notification**

The provisions of the Act are designed to ensure that members are given timely notice of, and information for, council and committee meetings. Formal provisions

do not apply to forums but the principles remain the same. Adequate notice needs to be given of the time, location and content of the forum.

The forum process is most successful in those local governments where forums are held on a regular basis such as on the alternative weeks to the ordinary council meeting (where they are held fortnightly) or a week before the ordinary council meeting. By setting the dates for forums well in advance, elected members, staff and the community can plan for their attendance.

Forums that are organised without adequate notice or a proper agenda are often poorly attended and inefficiently run. This will be detrimental to the purpose of the forum.

## **5. Particular Issues of Concern in the Forum Process**

There are a number of concerns relating to the content and conduct of forums. These are set out below. Councils need to be aware of these and take action to overcome the concerns if such apply to them.

### **Dealing With Proposals Under the Town Planning Scheme**

The discretion available to council when making decisions under the Act is not always available when making decisions under town planning legislation. When a council is dealing with town planning matters, it does so under the powers conferred by the State planning legislation. Council assumes the role of a planning authority (ie Western Australian Planning Commission) and an elected member the

role of a planning commissioner. Council is not only constrained by the conditions of its Town Planning Scheme but also by the relevant State Acts.

Decision-making in town planning matters requires the decision-maker to maintain a high degree of independence from the process leading up to the decision being made. The elected member needs to be in a position of being able to make his or her decision after taking into account the relevant and material facts and circumstances as presented to all fellow elected members. These same comments apply whether councils do or do not work with specialist planning committees. Elected members need to be wary of involvement in the lead-up process to a certain decision, especially as a sole agent or member of a small group and being subjected to information from the developer or parties associated with the developer. This may be interpreted as reducing the independence of the decision-maker.

Councils will often have briefings relating to development issues and these are important in terms of the elected members becoming fully informed on the matter on which they have to vote. The nature of the decision means that briefing sessions involving planning matters should be conducted with the strictest of rules. There should be no implication of debate between elected members; the session should primarily involve information being given by the relevant officer and other parties with questions from the floor directed through the chair. In cases where an elected member has relevant information on a development matter to be conveyed to the meeting, it must be done through the chair so that all decision-makers are privy to that information.

## **Formulating Management Documents**

Many local governments prepare their management documents, such as budgets, plans for the future and policy manuals, through a forum process. In many cases this involves a number of forums to which all elected members are invited and the public are excluded. Such forums are not set up under the auspices of the Act. There are no formal decisions made as in due course the documents are adopted at a formal meeting of council. Nevertheless, as the forums proceed and the document is developed, some issues are included, some are discarded and others may need further research by staff. If records of the matters discussed at the forums are not kept, development stages of the documents will be uncertain and hence any orderly progress inhibited. Additionally, the process may lack accountability and the probity of elected members and staff could be challenged. Change of membership of the group by either staff or elected members would again place doubt on the validity of the process.

A more suitable procedural process for the development of management documents would be the formal establishment of a committee under the Act with that assigned purpose. Although the committee meetings, if no power or duty has been delegated to the committee, are not required by legislation to be open to the public, the integrity of the process is protected by the legislative requirement for the agenda and minutes to be available for public inspection. Such committees, upon completion of their assigned task(s), could be wound up or reconvened the following year when the task was again required. Examples would be a committee reviewing standing orders and a "Budget

Committee". The former would be wound up upon submission of its report to council. The "Budget Committee" would be an ongoing but occasional committee which would meet each year from (say) March to early July.

Some committees could have a select and limited membership whereas others (such as the budget committee) could include all elected members.

### **Forums Immediately Prior to an Ordinary Meeting of Council**

Some local governments hold forums immediately prior to ordinary council meetings. Anecdotal evidence suggests that in discussing the agenda of the forthcoming meeting at such forums implied decisions may be made. This familiarity with the issues and known attitudes can lead to debate at the ordinary council meeting being stifled or non-existent much to the chagrin of the public who are not privy to the earlier discussions. Forums held immediately prior to ordinary council meetings cause more complaints of secret meetings and predetermined decisions than any other type of forums.

Pre-meeting forums may be beneficial where an elected member has additional or alternative information to that contained in a staff report which may be controversial or cause problems within the ordinary meeting at the time the item is discussed. Certainly, it is an advantage for the CEO, council and particularly the presiding member to be aware of potential problems in the forthcoming ordinary meeting. While a pre-meeting forum provides the opportunity to inform others of the potential problem it would be preferable to raise the matter with likely concerned

parties such as the presiding member, CEO and reporting officer much earlier than immediately before the meeting. Early advice will give those concerned the opportunity to undertake action to address the identified problems.

It is recognised that with many local governments, especially those that are in rural locations, the timing of the pre-meeting forum is understandable in that the elected members can only get together once a month because of travel time and they need an opportunity to discuss issues with the freedom of a forum.

After consideration of these issues, it is recommended that if a council determines that the only time available for a forum is prior to an ordinary council meeting and it is to be closed to the public, then it be established as a [concept forum](#) and reference to the forthcoming agenda should be prohibited unless a special circumstance is conveyed to the presiding member. An example of a special circumstance would be information additional to, or contradicting the staff report which is likely to lead to non-adoption or significant variation of the recommendation and it has not been possible to convey such information at an earlier time. Adoption of the [concept forum](#) approach means elected members needing additional information or explanations from staff on forthcoming agenda items will have to make alternative arrangements to meet their requirements.

The adoption of such rules on pre-meeting forums should be conveyed to the public. Advice of the conducting of such a forum and its general content at the ensuing ordinary meeting will reinforce the openness and accountability of council.



## 6. Forums that Incorporate Both Concept and Agenda Items

Many local governments will run only one forum and it will cover both agenda items to be addressed at the next council meeting and wide-ranging concept issues. It is suggested that the different requirements of the two types are recognised and they be categorised as such in the forum agenda. The most important aspect is that the presiding person apply appropriate procedures regarding debate and discussion between elected members when agenda items are being covered.

Such forums should also be open to the public.

## 7. Model Procedures for Forums

Before introducing, or continuing with forums, councils have a responsibility to weigh carefully the risks as well as the benefits associated with such a process and consider if there are better, alternative ways of achieving the desired outcomes.

Councils that hold forums should adopt meeting rules and processes to ensure that proper standards of probity and public accountability are adhered to. Particular emphasis must be placed on ensuring that there is no decision-making during these forums and that this is rigidly enforced.

### Procedures Applying to Both Concept and Agenda Forums

The Department recommends that councils adopt a set of procedures for both types of forums which include the following –

- Dates and times for forums should be set well in advance where practical;
- The CEO will ensure timely written notice and the agenda for each forum is provided to all members;
- Forum papers should be distributed to members at least three days prior to the meeting;
- The mayor/president or other designated elected member is to be the presiding member at all forums;
- Elected members, employees, consultants and other participants shall disclose their financial and conflicts of interest in matters to be discussed;
- Interests are to be disclosed in accordance with the provisions of the Act as they apply to ordinary council meetings. Persons disclosing a financial interest will not participate in that part of a forum relating to their interest and leave the meeting room;
- There is to be no opportunity for a person with an interest to request that they continue in the forum; and
- A record should be kept of all forums. As no decisions will be made, the record need only be a general record of items covered but should record disclosures of interest with appropriate departures/returns.

### Procedures Specific to Concept Forums

The Department recommends that councils adopt specific procedures for [concept forums](#) which include the following –

- Concept forums may be open to the public when an issue is being discussed that council believes would benefit from public awareness and debate;

- Discussion between members is to be limited to those issues which are in the preliminary development stages. Items already listed on a council meeting agenda are not to be discussed; and
- As discussion items are not completely predictable there is to be some flexibility as to disclosures of interest. A person may disclose an interest at the time discussion commences on an issue not specifically included on the agenda.

### Procedures Specific to Agenda Forums

The Department recommends that councils adopt specific procedures for [agenda forums](#) which include the following –

- Agenda forums should be open to the public unless the forum is being briefed on a matter for which a formal council meeting may be closed;
- Items to be addressed will be limited to matters listed on the forthcoming agenda or completed and scheduled to be listed within the next two meetings (or period deemed appropriate);
- Briefings will only be given by staff or consultants for the purpose of ensuring that elected members and the public are more fully informed; and
- All questions and discussions will be directed through the chair. There will be no debate style discussion as this needs to take place in the ordinary meeting of council when the issue is set for decision.

## 8. General Discussions in Councils Without Forums

Travel and time constraints mean that many councils can convene for a limited time; for many, only one day per month. As a result, some local governments have continued with the traditional ordinary meeting format where the decision-making is combined with wide-ranging discussion on other matters. A major problem with this approach is that the wide-ranging discussions result in meetings continuing for long periods of time.

There are benefits to elected members, the public and the staff if the issues requiring decision are dealt with during one continuous stage early in the meeting.

Elected members can have more effective broad ranging discussion during the same time frame as the traditional council meeting with a revised structure. It is suggested a better format would be for the ordinary meeting to be closed as soon as the required decisions have been made. The general discussions would then be pursued in a [concept format](#) environment. The advantages of this approach are the opportunity for councillors to discuss issues of concern in an informal environment.



## 9. Summary

With most local governments, elected members need opportunities to discuss issues outside of the formal ordinary meeting process. The Department acknowledges this approach because those elected members that have the maximum opportunities for input will obtain the greatest satisfaction emanating from their time in local government.

The opportunity for input can be best gained through forums or committees of the full council.

Councils that wish to hold forums of either the concept or [agenda type](#) are encouraged to adopt rules and processes that are in line with these guidelines.

This will assist with openness and accountability, minimise public criticism and lead to a more effective and efficient local government.

These guidelines are also available on the Department's website at [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au)



### About the Guideline series

This document and others in the series are intended as a guide to good practice and should not be taken as a compliance requirement. The content is based on Department officer knowledge, understanding, observation of, and appropriate consultation on contemporary good practice in local government. Guidelines may also involve the Department's views on the intent and interpretation of relevant legislation.

All guidelines are subject to review, amendment and re-publishing as required. Therefore, comments on any aspect of the guideline are welcome. Advice of methods of improvement in the area of the guideline topic that can be reported to other local governments will be especially beneficial.

For more information about this and other guidelines, contact the Local Government Regulation and Support Branch at:

### Department of Local Government and Communities

Gordon Stephenson House, 140 William Street, Perth WA 6000

GPO Box R1250, Perth WA 6844

Telephone: (08) 6551 8700 Fax: (08) 6552 1555

Freecall (Country only): 1800 620 511

Email: [info@dlgc.wa.gov.au](mailto:info@dlgc.wa.gov.au) Website: [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au)

Translating and Interpreting Service (TIS) – Tel: 13 14 50

### 10.3.3 Schedule of Accounts Paid for the period 1 September 2022 to 30 September 2022

<b>File Ref:</b>	COB/4736	
<b>Applicant/Proponent:</b>	Internal Report	
<b>Responsible Officer:</b>	David Ransom, Manager Finance	
<b>Responsible Manager:</b>	David Ransom, Manager Finance	
<b>Executive:</b>	Karin Strachan, Director Strategy & Organisational Performance	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 10.3.3: Schedule of Accounts Paid	

#### Summary

The City of Bunbury "*Schedule of Accounts Paid*" covering the period 1 September 2022 to 30 September 2022 is attached at Appendix 10.3.3. The schedule contains details of the following transactions;

1. Municipal Account – payments totalling \$34,423,019.44
2. Trust Account – payments totalling \$18,761.22
3. Visitor Information Centre Trust Account – payments totalling \$50,292.40

#### Executive Recommendation

The Schedule of Accounts Paid for the period 1 September 2022 to 30 September 2022 be received.

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022



## SCHEDULE OF ACCOUNTS PAID

For the period 1 September 2022 to 30 September 2022

### CITY OF BUNBURY

Municipal Account	2 - 53
Trust Account	54 - 55
Visitor Information Centre Trust Account	56 - 59

For further details on any payments made please contact  
David Ransom on (08) 9792 7160; or  
Donelle Bruton on (08) 9792 7140

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

Reference No.	Date	Payee	Description			Amount
Cheque Payments						
00156530	06/09/2022	City of Bunbury				5,000,000.00
			INV	TERMDEPOSIT	Term Deposit	5,000,000.00
00156531	13/09/2022	Petty Cash Recoup - Art Gallery	INV	050922	Petty Cash	190.55
00156532	13/09/2022	Telstra Corporation Ltd				28.85
			INV	9774657700/SEP22	Telephone Charges - BVIC	27.95
			INV	2405239282/SEP22	Telephone Charges - Rates SMS	0.90
00156533	13/09/2022	Water Corporation				3,284.48
			INV	9006412437/AUG22	Sewer Volume Charges - 01/05/2021 to 01/05/2022	3,284.48
00156534	13/09/2022	Department for Communities	INV	ASN640	Rates Refund	120.92
00156535	13/09/2022	Alan David Andrew Leatherbarrow	INV	ANIMALREFUND	Refund - Animal Sterilisation	15.00
00156536	20/09/2022	Australian Communications and Media Authority				144.00
			INV	503063038	Annual ACMA Renewal License - Boulters Heights	144.00
00156537	20/09/2022	Ashandri Barnard				350.00
			INV	ILUKAVISIONS2022	Iluka Visions 2022 Prize Winner South West High Schools Exhibition - BRAG	350.00
00156538	20/09/2022	Robert Allan McCafferty				150.00
			INV	ILUKAVISIONS2022	Iluka Visions 2022 Prize Winner South West High Schools Exhibition - BRAG	150.00
00156539	20/09/2022	Telstra Corporation Ltd				10,706.14
			INV	4771557545/SEP22	Telephone Charges - Mobiles (2) Rainman SIMs	504.24
			INV	2079665000/SEP22	Telephone Charges - Switchboard	10,201.90
00156542	20/09/2022	Water Corporation				17,704.03
			INV	9006414256/SEP22	Service Charges - 01/09/2022 to 31/10/2022	262.46
			INV	9006503304/SEP22	Service Charges - 01/09/2022 to 31/10/2022	549.04
			INV	9006438995/SEP22	Service Charges - 01/09/2022 to 31/10/2022	2,086.43
			INV	9006438960/SEP22	Service Charges - 01/09/2022 to 31/10/2022	1,113.87
			INV	9006428033/SEP22	Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV	9006415160/SEP22	Service Charges - 01/09/2022 to 31/10/2022	266.62
			INV	9006494794/SEP22	Service Charges - 01/09/2022 to 31/10/2022	827.51
			INV	9023690906/SEP22	Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV	9022481256/SEP22	Service Charges - 01/09/2022 to 31/10/2022	92.83
			INV	9020636613/SEP22	Service Charges - 01/09/2022 to 31/10/2022	223.17
			INV	9017114574/SEP22	Service Charges - 01/09/2022 to 31/10/2022	49.38
			INV	9016188934/SEP22	Service Charges - 01/09/2022 to 31/10/2022	114.55
			INV	9013554038/SEP22	Service Charges - 01/09/2022 to 31/10/2022	527.31
			INV	9013424807/SEP22	Service Charges - 01/09/2022 to 31/10/2022	223.17
			INV	9013424671/SEP22	Service Charges - 01/09/2022 to 31/10/2022	158.00
			INV	9010734420/SEP22	Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV	9011600811/SEP22	Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV	9009784711/SEP22	Service Charges - 01/09/2022 to 31/10/2022	114.55
			INV	9009036596/SEP22	Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV	9008869844/SEP22	Service Charges - 01/09/2022 to 31/10/2022	114.55

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

Reference No.	Date	Payee	Description	Amount
			INV 9006495826/SEP22 Service Charges - 01/09/2022 to 31/10/2022	1,070.42
			INV 9006479711/SEP22 Service Charges - 01/09/2022 to 31/10/2022	201.45
			INV 9006424710/SEP22 Service Charges - 01/09/2022to 31/10/2022	49.38
			INV 9006431881/SEP22 Service Charges - 01/09/2022 to 31/10/2022	614.21
			INV 9006473635/SEP22 Service Charges - 01/09/2022 to 31/10/2022	114.55
			INV 9006455090/SEP22 Service Charges - 01/09/2022 to 31/10/2022	71.11
			INV 9006421173/SEP22 Service Charges - 01/09/2022 to 31/10/2022	179.72
			INV 9006413544/SEP22 Service Charges - 01/09/2022 to 31/10/2022	201.45
			INV 9006412437/SEP22 Service Charges - 01/09/2022 to 31/10/2022	4,108.99
			INV 9006418433/SEP22 Service Charges - 01/09/2022 to 31/10/2022	396.97
			INV 9006413907/SEP22 Service Charges - 01/09/2022 to 31/10/2022	158.00
			INV 9020372398/SEP22 Service Charges - 01/09/2022 to 31/10/2022	201.45
			INV 9006415152/SEP22 Service Charges - 01/09/2022 to 31/10/2022	223.17
			INV 9006440593/SEP22 Service Charges - 01/09/2022 to 31/10/2022	92.83
			INV 9011702404/SEP22 Usage & Service Charges - 01/09/2022 to 31/10/2022	1,654.01
			INV 9008894687/SEP22 Usage & Service Charges - 01/09/2022 to 31/10/2022	253.75
			INV 9011486107/AUG22 SWSC Trade Waste Charges - 25/03/2022 to 29/06/2022	1,033.58
00156543	27/09/2022	City of Bunbury		6,825,509.35
			INV TD - CentrePoint Term Deposit	6,825,509.35
00156544	27/09/2022	City of Bunbury		388,369.14
			INV TD - Asset Manag Term Deposit	388,369.14
00156545	27/09/2022	City of Bunbury		276,076.94
			INV TD P&D S152 Res Term Deposit	276,076.94
00156546	27/09/2022	City of Bunbury		12,000,000.00
			INV TD - Muni Term Deposit	12,000,000.00
00156547	27/09/2022	City of Bunbury		1,622,520.28
			INV TD - Glen Iris Term Deposit	1,622,520.28
00156548	27/09/2022	City of Bunbury		164,098.81
			INV TD - Tuart Brook Term Deposit	164,098.81
Total: Cheque Payments				\$26,309,268.49
<b>EFT Payments</b>				
7255.5062-01	16/09/2022	Department of Fire & Emergency Services		1,573,691.56
			INV 154267 2022/23 Emergency Services Levy Quarter 1	1,573,691.56
7264.7703-01	02/09/2022	Human Synergistics Australia Pty Limited		5,950.00
			INV INVA049929 Staff Training - LSI/GSI Accreditation Program	5,950.00
7265.10015-01	02/09/2022	The Trustee for DAZBAZ No 2 Trust T/A Harvey Norman AV/IT Bunbury		95.95
			INV 1582958 Computer Equipment - BWP	95.95
7265.10039-01	02/09/2022	Delphine Schwarze		1,500.00
			INV 24082022 Noongar Country 2022 Viewer's Choice Award - BRAG	1,500.00
7265.10065-01	02/09/2022	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix		3,570.00
			INV SINV236 Asphalt	210.00
			INV SINV230 Asphalt	210.00
			INV SINV207 Asphalt	420.00
			INV SINV206 Asphalt	210.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
			INV	SINV00199	Asphalt	1,050.00
			INV	SINV00200	Asphalt	1,470.00
7265.10124-01	02/09/2022	Bunbury Roller Skating Club Inc				250.00
			INV	REFUNDGRANT	Grant Program 2022-23 - Bunbury Roller Skating	250.00
7265.10157-01	02/09/2022	Jeremy Sean Potter				250.00
			INV	REFUND	Grant Program 2022-23 Achievement	250.00
7265.10172-01	02/09/2022	Mark Blowers				500.00
			INV	GRANT2202A	Grant Program 2022-23 Achievement	500.00
7265.110-01	02/09/2022	Australia's South West Inc				110,000.00
			INV	11574	Bunbury Geographe Tourism Partnership - 2022/23	110,000.00
7265.1107-01	02/09/2022	Bucher Municipal				2,307.66
			INV	1041781	Plant Parts & Repairs - BY749	2,307.66
7265.1261-01	02/09/2022	Nightguard Security Service Unit Trust T/A Nightguard Security Service				2,033.90
			INV	INV-153310	Security Alarm Responses - July 2022	2,033.90
7265.1410-01	02/09/2022	Raeco				164.67
			INV	579785	Bags - Library	164.67
7265.1541-01	02/09/2022	Southern Lock and Security				24.00
			INV	C17784	Key Repairs	24.00
7265.1555-01	02/09/2022	Spurling Engineering				979.00
			INV	12914	Replace Mesh Screens to Road Sweeper - 1GJQ438	979.00
7265.161-01	02/09/2022	BCE Surveying Pty Ltd				851.40
			INV	14096	Survey Set Out - Gardner Place	851.40
7265.1629-01	02/09/2022	Cleanaway Solid Waste Pty Ltd (TPI)				40,232.50
			INV	21695902	Hire of Waste Truck & Driver - July 2022	40,232.50
7265.171-01	02/09/2022	Bell Fire Equipment Company Pty Ltd				143.00
			INV	INV-12319	Repair Hose Fitting - Depot	88.00
			INV	INV-12680	Vehicle Repairs - BY2001A	55.00
7265.1746-01	02/09/2022	Bunbury Tyrepower				920.00
			INV	1344237	Tyre Replacement - BY704	920.00
7265.1771-01	02/09/2022	Earth 2 Ocean Communications				176.00
			INV	I24584	Removal of GPS Unit - BY724	176.00
7265.1838-01	02/09/2022	Synergy				10,267.11
			INV	337812770/AUG22	Electricity Charges - 19/07/2022 to 15/08/2022	646.16
			INV	894693950/AUG22	Electricity Charges - 19/07/2022 to 15/08/2022	1,956.99
			INV	756355870/AUG22	Electricity Charges - 15/06/2022 to 15/08/2022	851.37
			INV	160946670/AUG22	Electricity Charges - 19/07/2022 to 15/08/2022	662.45
			INV	526183150/AUG22	Electricity Charges - 19/07/2022 to 15/08/2022	3,637.13
			INV	249645210/AUG22	Electricity Charges - 22/06/2022 to 16/08/2022	107.32
			INV	614440990/AUG22	Electricity Charges - 21/06/2022 to 15/08/2022	208.62
			INV	216487150/AUG22	Electricity Charges - 16/06/2022 to 15/08/2022	446.70
			INV	176283230/AUG22	Electricity Charges - 21/06/2022 to 15/08/2022	272.40
			INV	944110160/AUG22	Electricity Charges - 25/06/2022 to 23/08/2022	1,477.97



**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7265.197-01	02/09/2022	BOC Limited				224.22
			INV	4032003606	Gas Charges - SWSC	181.35
			INV	4032012564	Gas Supplies - Administration	42.87
7265.2070-01	02/09/2022	Passionate Baker				114.02
			INV	170556	Cafe Supplies - SWSC	35.54
			INV	170423	Cafe Supplies - SWSC	39.24
			INV	170294	Cafe Supplies - SWSC	39.24
7265.2197-01	02/09/2022	South West Pets				307.09
			INV	I0000001575	Animal Supplies - BWP	24.75
			INV	I0000001584	Animal Supplies - BWP	65.95
			INV	I0000001585	Animal Supplies - BWP	106.02
			INV	I0000001588	Animal Supplies - BWP	110.37
7265.2209-01	02/09/2022	Craven Foods				1,834.98
			INV	I56492638CRA	Cafe Supplies - SWSC	1,289.66
			INV	I56522156CRA	Cafe Supplies - SWSC	545.32
7265.2269-01	02/09/2022	Phillip Best Plumbing Pty Ltd				735.70
			INV	14692	Plumbing Repairs - Depot	226.24
			INV	14694	Plumbing Repairs - Venezia Boulevard Toilets	133.22
			INV	14691	Plumbing Repairs - Opposite Bricknell Music Shell/Pat Usher Memorial	376.24
7265.2366-01	02/09/2022	T-Quip				961.05
			INV	112484#5	Mower Parts/Repairs - BY2561A	131.50
			INV	112291#5	Mower Parts/Repairs - 1GIC119	482.90
			INV	111981	Mower Parts/Repairs - BY2516A	346.65
7265.243-01	02/09/2022	Bunbury Bearings				99.00
			INV	3459593	Trailer Coupling - BY85472	99.00
7265.2453-01	02/09/2022	Dormakaba Australia Pty Ltd				5,771.93
			INV	35WA1009737	Automatic Door Maintenance - SWSC	935.00
			INV	35WA1009736	Automatic Door Maintenance - Depot	93.50
			INV	35WA1009742	Automatic Door Maintenance - Koombana Bay Kiosk	93.50
			INV	35WA1010655	Automatic Door Maintenance - Administration	374.00
			INV	35WA1010666	Automatic Door Maintenance - Bunbury Library	374.00
			INV	35WA1010676	Automatic Door Maintenance - Museum Paisley Centre	280.50
			INV	35WA1010634	Automatic Door Maintenance - BRAG	187.00
			INV	35WA1010198	Automatic Door Servicing - SSAC	3,159.43
			INV	35WA1010190	Automatic Door Servicing - SSAC	275.00
7265.2518-01	02/09/2022	Cooinda Primary School				2,200.00
			INV	393	Kids Teaching Kids Conference 2022	2,200.00
7265.277-01	02/09/2022	Bunbury Hyundai and Volkswagen				571.00
			INV	HYCHB80353	Vehicle Service - BY702	176.00
			INV	HYCHB80222	Vehicle Maintenance - BY724	395.00
7265.283-01	02/09/2022	Bunbury Machinery				89.10
			INV	SIB27583	Linemarking Spray Arm - Depot	89.10

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7265.289-01	02/09/2022	Bunbury Mower Service Pty Ltd				17,870.50
			INV	63622#0	Mower Parts/Repairs - BY056V	176.00
			INV	64156#0	Mower Parts/Repairs - Various	17,593.30
			INV	64168	Mower Parts/Repairs - SP103	101.20
7265.2927-01	02/09/2022	West Oz Linemarking				1,171.50
			INV	8052	Linemarking - Blair Street Foreshore Carpark	1,171.50
7265.3-01	02/09/2022	A & L Printers				338.00
			INV	58283	Iluka Visions - Posters & Postcards	338.00
7265.301-01	02/09/2022	Bunbury Print				195.00
			INV	28897	Business Cards - SWSC	195.00
7265.3093-01	02/09/2022	RTS Diesel South West				10,448.83
			INV	3504	Weekly Maintenance - Various Plant	481.25
			INV	3505	Weekly Maintenance - Various Plant	481.25
			INV	3506	Weekly Maintenance - Various Plant	481.25
			INV	3510	Weekly Maintenance - Various Plant	481.25
			INV	3512	Weekly Maintenance - Various Plant	481.25
			INV	3511	Weekly Maintenance - Various Plant	481.25
			INV	3509	Plant Repairs - BY793	332.75
			INV	3508	Plant Repairs - BY793	332.75
			INV	3503	Plant Repairs - BY749	533.78
			INV	3513	Plant Repairs - BY751	1,925.00
			INV	3514	Plant Repairs - BY763	2,898.34
			INV	3499	Plant Repairs - BY716B	682.28
			INV	3501	Plant Repairs - BY749	234.03
			INV	3502	Plant Repairs - BY749	622.40
7265.3204-01	02/09/2022	PFD Food Services Pty Ltd				1,559.35
			INV	LD770229	Cafe Supplies - SWSC	807.65
			INV	LD812669	Cafe Supplies - SWSC	751.70
7265.335-01	02/09/2022	Bunnings Group Limited				261.55
			INV	2179/00148163	Picture Wire/Clear Tube - Library	11.85
			INV	2179/00148161	Heat Gun - Library	39.98
			INV	2179/01437093	Spray Paint/Disc Abrasive - Depot	111.89
			INV	2179/01437611	Adhesive Glue - Depot	19.99
			INV	2179/01106968	Gas Bottle - SWSC	77.84
7265.3376-01	02/09/2022	Sonic HealthPlus				881.12
			INV	2713421	Pre-Employment Medicals	440.56
			INV	2714602	Pre Employment Medicals	440.56
7265.3511-01	02/09/2022	Forkwest				8,816.06
			INV	104190	Plant Repairs - BY746	8,571.87
			INV	104614	Plant Parts & Repairs - BY123X	244.19
7265.3549-01	02/09/2022	Repco				81.95
			INV	4310280021	Globes - 1GJQ438	81.95
7265.359-01	02/09/2022	Cancer Council of Western Australia Inc				4,950.00
			INV	1691404	Grant Program 2022-23 - Relay for Life 2022	4,950.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7265.3665-01	02/09/2022	Prime Industrial Products Pty Ltd T/A Prime Supplies				1,000.73
			INV	240207522	Coveralls - Depot	1,000.73
7265.371-01	02/09/2022	Carbone Bros Pty Ltd				891.00
			INV	I100214	Sand Fill - Depot	891.00
7265.3958-01	02/09/2022	JCW Electrical Pty Ltd				1,839.59
			INV	20770	Electrical Maintenance - Hay Park Near PCYC	1,408.00
			INV	20778	Electrical Maintenance - Hay Park Hall Toilets	431.59
7265.4159-01	02/09/2022	Natural Area Holdings Pty Ltd				6,229.74
			INV	18277	Weed Control & Fencing - Various Locations	6,229.74
7265.4328-01	02/09/2022	Bridgestone Australia Ltd				7,203.41
			INV	88206432	Tyre Replacement - BY763	1,531.99
			INV	88156228	Tyre Replacement - 1GJQ438	1,472.37
			INV	88125740	Tyre Replacement - BY751	1,388.20
			INV	88126837	Tyre Replacement - 1TTN473	148.19
			INV	88270150	Tyre Replacement - BY775	2,662.66
7265.4437-01	02/09/2022	Department of Transport				16.40
			INV	8029696	Disclosure of Information Fees - July 2022	16.40
7265.462-01	02/09/2022	Coca Cola Amatil (Aust) Pty Ltd				845.02
			INV	229029262	Cafe Supplies - SWSC	1,003.34
			INV	229083419	Cafe Supplies - SWSC	350.51
			INV	229138073	Cafe Supplies - SWSC	1,455.38
			INV	229194896	Cafe Supplies - SWSC	812.51
			INV	229252729	Cafe Supplies - SWSC	568.54
			INV	229174047	Cafe Supplies - BWP	323.66
			INV	228806750	Cafe Supplies - BWP	252.38
			INV	229029269	Cafe Supplies - BWP	319.35
			C/N	BWP Credit	Cafe Supplies - BWP Credit Note Refund	-4,240.65
7265.4644-01	02/09/2022	Silverfern Computers				2,072.40
			INV	18641	Annual Subscription - Watchguard Security Wi-Fi	2,072.40
7265.4858-01	02/09/2022	Arbor Guy				166,326.48
			INV	88811	Bushfire Mitigation Activities	160,930.00
			INV	88806	Tree Maintenance - Carey Park	1,370.95
			INV	88820	Tree Maintenance - South Bunbury	261.95
			INV	88815	Tree Maintenance - Pelican Point	1,347.19
			INV	88821	Tree Maintenance - Carey Park	332.64
			INV	88833	Tree Maintenance - Boulters Heights	1,418.47
			INV	88857	Tree Maintenance - Flynn Street	665.28
7265.4960-01	02/09/2022	Superior Pak Pty Ltd				3,403.98
			INV	224522	Plant Parts & Repairs - Waste Truck	3,403.98
7265.5036-01	02/09/2022	Environex International Pty Ltd				611.83
			INV	304197	Chemicals and Cleaning Supplies - SWSC	611.83

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7265.527-01	02/09/2022	Cross Security Services				4,635.30
			INV	29845	Alarm System Maintenance - BRAG	310.20
			INV	29849	Alarm System Maintenance - Ex Power Boat Club	729.30
			INV	29852	Alarm System Maintenance - Library	195.80
			INV	29856	Alarm System Monitoring 01/07/2022 to 30/09/2022 - Various Locations	3,400.00
7265.5497-01	02/09/2022	Position Partners Pty Ltd				2,249.50
			INV	PSI-401890	Magnet Field Service Plant Renewal 2022	2,249.50
7265.5536-01	02/09/2022	CNW Pty Ltd				5,390.00
			INV	161148801	Lighting Supplies - Horseshoe Lake	5,390.00
7265.5538-01	02/09/2022	Diesel Force				244.62
			INV	68472	Plant Service - BY1143	244.62
7265.5741-01	02/09/2022	Picton Tyre Centre Pty Ltd				1,551.00
			INV	A76872	Tyre Replacement - BY83670	478.00
			INV	J76630	Tyre Replacement - BY754S	1,034.00
			INV	A76827	Tyre Replacement - BY2562A	39.00
7265.591-01	02/09/2022	Landgate				1,512.29
			INV	377572	2022/23 Interim Rates Schedule	1,512.29
7265.6148-01	02/09/2022	JNG Investments Pty Ltd T/A Drooley's Pizza & Coffee Lounge				179.00
			INV	INV-0609	Catering - Youth Advisory Council Meeting	179.00
7265.6221-01	02/09/2022	West Australian Newspapers Ltd - SWSC				80.59
			INV	73621082022	Newspapers - SWSC	80.59
7265.6230-01	02/09/2022	Bunbury Towing & Busselton Towing Service				165.00
			INV	INV-35773	Transport 20FT Sea Container Animal Pound to Depot	165.00
7265.6247-01	02/09/2022	Octy Water Pty Ltd T/A Aquamonix				4,404.40
			INV	71037	Water Controller Repair - Depot	4,404.40
7265.6266-01	02/09/2022	CB Traffic Solutions Pty Ltd				4,440.03
			INV	10369	Traffic Management - Casuarina Drive	370.70
			INV	10368	Traffic Management - Strickland Street	1,571.63
			INV	10415	Traffic Management - Reading Street	1,421.07
			INV	10023	Traffic Management - Strickland Street	693.83
			INV	10072	Traffic Management - Craigie Street	382.80
7265.6396-01	02/09/2022	South West Yamaha				410.40
			INV	9199	Quad Bike Service - YFM350	410.40
7265.6798-01	02/09/2022	WINC Australia Pty Ltd				317.90
			INV	9040177473	Stationery - SWSC	242.00
			INV	9040152218	Stationery - BRAG	75.90
7265.7018-01	02/09/2022	On2it Graphics				462.00
			INV	INV-3354	Hard Waste Signs & Artwork	462.00
7265.7254-01	02/09/2022	Bossea Pty Ltd T/A South West Recycling				66.00
			INV	INV-6533	Confidential Document Disposal - BRAG	66.00
7265.7283-01	02/09/2022	IPEC Pty Ltd				37.90
			INV	0567-C209150	Freight	13.84
			INV	0566-C209150	Freight	13.05
			INV	0564-C209150	Freight	11.01

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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>				<i>Amount</i>
7265.7337-01	02/09/2022	EQUANS Mechanical Services (WA) Pty Ltd					4,873.43
			INV	2487695	Air Con Maintenance - Animal Pound	40.15	
			INV	2487650	Air Con Maintenance - Withers Library	68.26	
			INV	2487654	Air Con Maintenance - Parade Road Community Hall	40.15	
			INV	2498988	Air Con Maintenance - BRAG	4,724.87	
7265.739-01	02/09/2022	Brownes Food Operations Pty Ltd					500.38
			INV	16742591	Cafe Supplies - SWSC	500.38	
7265.7744-01	02/09/2022	Super Cheap Auto Pty Ltd					314.97
			INV	814900001448231	Ridge Ryder Thermo Cooler/Walmer - BY749	314.97	
7265.7914-01	02/09/2022	Busselton Farmers Market					609.60
			INV	1171050	Animal Feed - BWP	233.59	
			INV	1170409	Animal Feed - BWP	197.28	
			INV	1171180	Cafe Supplies - SWSC	178.73	
7265.7971-01	02/09/2022	Charlotte Anne White					550.00
			INV	INV-0062	Creative Kids & Young Vision Tutoring - BRAG	550.00	
7265.8033-01	02/09/2022	Essential Coffee Pty Ltd					238.33
			INV	SI-00259427	Coffee Vending Machine Hire - BWP	238.33	
7265.8111-01	02/09/2022	Protector Fire Services Pty Ltd					40,049.68
			INV	10067125	Fire Extinguishers Service - BY735	53.35	
			INV	10067539	Isolate Fire Detection System - Administration	283.80	
			INV	10067534	Isolate Fire Detection System - SWSC Plant Repairs	170.50	
			INV	10067520	Fire Extinguishers Service - Depot	821.15	
			INV	10067899	Fire Detection & Alarm System Maintenance - Withers Library	363.33	
			INV	10067519	Portable Fire Equipment Services - Various Locations	9,103.05	
			INV	10067752	Upgrade Existing Fire Detection & Alarm System - BRAG	29,254.50	
7265.8144-01	02/09/2022	WA Mechanical and Site Services					6,175.14
			INV	INV-1400	Plant Service/Replace Blades - 1GUT326	455.18	
			INV	INV-1410	Repair & Fabricate Scalp Roller - 1GIC119	211.20	
			INV	INV-1408	Trailer Repairs - BY81669	263.34	
			INV	INV-1405	Mower Repairs - BY754S	1,591.89	
			INV	INV-1396	Plant Repairs/Maintenance - BY2562A	567.30	
			INV	INV-1407	Plant Service/Replace Blades - BY2516A	277.48	
			INV	INV-1406	Plant Service/Repairs - BY754S	1,255.18	
			INV	INV-1380	Plant Service - BY2562A	635.25	
			INV	INV-1411	Plant Service - BY568G	341.00	
			INV	INV-1409	Plant Service - BY745	261.40	
			INV	INV-1397	Plant Service - 1GIC120	315.92	
7265.83-01	02/09/2022	Aqwest					1,272.15
			INV	10238	Return of Payment Received in Error	1,272.15	
7265.8663-01	02/09/2022	Bunbury Trucks					5,800.65
			INV	194390C	Plant Service/Repairs - BY763	4,665.73	
			INV	194041C	Plant Services/Repairs - BY775	231.00	
			INV	194395C	Plant Service/Repairs - BY751	553.95	
			INV	195269	Seat Covers - BY716B	349.97	

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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7265.9095-01	02/09/2022	Ideas@Perth Inc			30.00
			INV	INV-0072	'TedxYouth@KingsPark' Event Registration - Youth Advisory Council
					30.00
7265.9316-01	02/09/2022	West Australian Newspapers Ltd - Libraries			164.34
			INV	296068/AUG22	Newspapers - Withers Library
					164.34
7265.9477-01	02/09/2022	Jandco Electrics (The Trustee for the Jandco Discretionary Trust)			4,942.67
			INV	53205	Pump Station Maintenance - Ocean Drive
			INV	53204	Pump Station Maintenance - Ocean Drive
					3,231.42
					1,711.25
7265.949-01	02/09/2022	Jacksons Drawing Supplies			1,254.40
			INV	22-00081292	Noongar Art Program Workshop Supplies - BRAG
			INV	22-00082056	Iluka Visions Gift Voucher Awards - BRAG
					204.40
					1,050.00
7265.958-01	02/09/2022	South West Isuzu			133,720.37
			INV	1242569	Vehicle Service - BY424U
			INV	1240586	Purchase of Isuzu Tray Back Truck - BY2001A
					3,395.37
					130,325.00
7265.9788-01	02/09/2022	Patrick Godsell Construction			1,373.36
			INV	62	Door Repairs - Lerici Circle Public Toilets
					1,373.36
7265.9851-01	02/09/2022	Fagan Motors Pty Ltd t/as Bunbury Mitsubishi & Bunbury Holden			1,070.44
			INV	792868	Plant Repairs - BY765
					1,070.44
7265.9902-01	02/09/2022	BPA Consultants Pty Ltd			1,650.00
			INV	3812	Investigate Roof Structure Solar - Administration
					1,650.00
7265.9939-01	02/09/2022	The Trustee for Zephyr Park Trust T/A Bunbury Batteries & Radiators			449.00
			INV	127057	Battery Replacement - BY778
					449.00
7265.9975-01	02/09/2022	LG Software Solutions Pty Ltd T/A Pulse Software			54,252.00
			INV	INV-1820	Project Management Methodology Licence - August 2022 to July 2023
					54,252.00
7265.9982-01	02/09/2022	Evolutionary Systems Pty Ltd T/A Evosys			28,050.00
			INV	AU/0722/6000079	Implementation of HRIS Payroll System
					28,050.00
7266.136-01	02/09/2022	Australian Taxation Office			243,963.76
			INV	PY01-05-Australi	PAYG for COB Staff - F/E 30/08/2022
					243,963.76
7267.10012-01	02/09/2022	Mrs S Wheeler			76.83
			INV	REIMBURSE	Reimbursement for Sustainability Workshop Supplies
					76.83
7267.10106-01	02/09/2022	Kathryn Dehring			80.00
			INV	SWSCREFUND	Refund of SWSC Membership
					80.00
7267.10127-01	02/09/2022	M Werner			82.00
			INV	Reimbursement	Staff Reimbursement - Fuel
					82.00
7267.10132-01	02/09/2022	Kristine Winn			340.00
			INV	REFUND	Refund - Young Visions Term 3 2022
					340.00
7267.10133-01	02/09/2022	BA & EA Allvar			1,280.20
			INV	ASN12437	Rates Refund
					1,280.20
7267.10134-01	02/09/2022	BM Ward			1,000.00
			INV	ASN2336	Rates Refund
					1,000.00
7267.10135-01	02/09/2022	E Phillips			50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded
					50.00
7267.10136-01	02/09/2022	E McPhee			50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded
					50.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7267.10137-01	02/09/2022	BH Robinson				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10138-01	02/09/2022	C Holmes				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10140-01	02/09/2022	Timothy John Bysher				1,213.80
			INV	MEMBERSHIPREFUND	SWSC Membership Refund	1,213.80
7267.10142-01	02/09/2022	MC Gates & LP Gates				4,298.35
			INV	ASN52035	Rates Refund	4,298.35
7267.10143-01	02/09/2022	MP Bielawski				30.24
			INV	ASN51517	Rates Refund	30.24
7267.10144-01	02/09/2022	L Barbetti				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10145-01	02/09/2022	J Taylor				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10146-01	02/09/2022	KZ Tomaszek				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10147-01	02/09/2022	LM Wunnenberg				28.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	28.00
7267.10148-01	02/09/2022	GR Gelmi				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10150-01	02/09/2022	KR O'Connor				46.75
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	46.75
7267.10151-01	02/09/2022	VK Dodds				37.50
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	37.50
7267.10152-01	02/09/2022	EP Pickering				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10154-01	02/09/2022	JCS Guzman				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10155-01	02/09/2022	RM Freebury				41.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	41.00
7267.10156-01	02/09/2022	PM Sheen				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10158-01	02/09/2022	A Rechichi				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10159-01	02/09/2022	JK Bell				67.50
			INV	REFUNDWORKSHOP	Refund Watercolour Workshop - BRAG	67.50
7267.10160-01	02/09/2022	J Morton				67.50
			INV	REFUNDWORKSHOP	Refund Watercolour Workshop - BRAG	67.50
7267.10161-01	02/09/2022	G Brennan				67.50
			INV	REFUNDWORKSHOP	Refund Watercolour Workshop - BRAG	67.50
7267.10162-01	02/09/2022	DF Field				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10164-01	02/09/2022	DR Ashwin & MJ Jovanovic				981.29
			INV	ASN10965	Rates Refund	981.29



**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7267.10165-01	02/09/2022	BM Watterson				30.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	30.00
7267.10166-01	02/09/2022	KM Glancy				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.10167-01	02/09/2022	MF Wishart				48.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	48.00
7267.10170-01	02/09/2022	M Woods				40.00
			INV	26082022	SWSC Squash Court Refund	40.00
7267.10174-01	02/09/2022	Kaiye Zeng T/A Happy Dim Sim House				258.00
			INV	Refund	Refund of Duplicate Payment of Health Licence	258.00
7267.10179-01	02/09/2022	JM Smith				295.00
			INV	26082022	Planning Application Refund - Fielder Street, South Bunbury	295.00
7267.10186-01	02/09/2022	GM Johnsen				1,432.70
			INV	ASN51869	Rates Refund	1,432.70
7267.1905-01	02/09/2022	Commercial Club Ltd				14,595.75
			INV	ASN855	Rates Refund	14,595.75
7267.4299-01	02/09/2022	C Tate				67.50
			INV	REFUNDWORKSHOP	Refund Watercolour Workshop - BRAG	67.50
7267.4394-01	02/09/2022	Community Home Care Inc				309.99
			INV	Inv6241201/08/22	Refund of Debtor Account Overpayment	309.99
7267.7542-01	02/09/2022	J & A Paszkudzki				81.36
			INV	ASN769	Rates Refund	81.36
7267.8279-01	02/09/2022	Tiarn Hiscox				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7267.8660-01	02/09/2022	AM Silver				2,404.51
			INV	ASN52524	Rates Refund	2,404.51
7268.8498-01	06/09/2022	Kerrie Louise Bassett				156.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	156.00
7268.8502-01	06/09/2022	Christine Lucy Worsfold				182.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	182.00
7268.8504-01	06/09/2022	Sarah Carbone				78.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	78.00
7268.8505-01	06/09/2022	Danielle Louise Butson				130.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	130.00
7268.8506-01	06/09/2022	Teresa Maria Halligan				234.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	234.00
7268.8507-01	06/09/2022	Julie Combes				572.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	572.00
7268.8508-01	06/09/2022	Rebekka Flockton				182.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	182.00
7268.8994-01	06/09/2022	Renee Alana Golden				52.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	52.00
7268.9488-01	06/09/2022	Libby Pense				182.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	182.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7268.9525-01	06/09/2022	Vanessa Rose Black				156.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	156.00
7268.9882-01	06/09/2022	Darby Sidebotham				104.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 15/08/2022 to 25/08/2022	104.00
7268.9904-01	06/09/2022	Engineering Technology Services Pty Ltd				1,980.00
			INV	INV-0110	Estimation & Compliance Assessment - Jetty Baths	1,980.00
7269.5421-01	30/09/2022	Councillor W Giles				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.5423-01	30/09/2022	Councillor B McCleary				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.5425-01	30/09/2022	Mayor J De San Miguel				11,725.09
			INV	SITTINGFEES22/23	Mayoral Sitting Fees 2022/23	4,058.67
			INV	MAYOR 22/23	Mayoral Allowance 2022/23	7,666.42
7269.5612-01	30/09/2022	Councillor M Steck				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.5614-01	30/09/2022	Councillor K Steele				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.6845-01	30/09/2022	Councillor T Smith				4,622.41
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
			INV	DEPUTY22/23	Deputy Mayoral Allowance 2022/23	1,916.58
7269.7977-01	30/09/2022	Councillor A Yip				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.7978-01	30/09/2022	Councillor K Turner				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.7979-01	30/09/2022	Councillor K Plumb				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.7980-01	30/09/2022	Councillor C Kozisek				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.9521-01	30/09/2022	Councillor M Quain				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.9522-01	30/09/2022	Councillor G Ghasseb				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7269.9523-01	30/09/2022	Councillor B Andrew				2,705.83
			INV	SITTINGFEES22/23	Councillor Sitting Fees 2022/23	2,705.83
7270.10051-01	09/09/2022	My Business App Pty Ltd T/A Engagement Hub				16,137.00
			INV	INV-0451	Engagement Hub Software Licence - 01/08/2022 to 31/07/2023	16,137.00
7270.10052-01	09/09/2022	Coastmac Pty Ltd T/A Coastmac Trailers				5,150.00
			INV	2096	8x5 Box Trailer - BY87139	5,150.00
7270.10054-01	09/09/2022	CDL HBT Sun Four Pty Ltd T/A Mercure Hotel Perth				937.10
			INV	350456	Accommodation for Staff Training	495.30
			INV	350457	Accommodation for Staff Training	441.80

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.10065-01	09/09/2022	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix				19,228.59
			INV	SINV00293	Asphalt	210.00
			INV	SINV00250	Asphalt	420.00
			INV	SINV00223	Greenwaste Fee	340.00
			INV	SINV00290	Greenwaste Fee	220.00
			INV	SINV00273	Supply & Install Asphalt - Big Swamp Footpath	18,038.59
7270.10067-01	09/09/2022	Bridge42 Pty Ltd				4,620.00
			INV	22-169	Bunbury Ocean Pool - Preliminaries & Review	4,620.00
7270.10075-01	09/09/2022	IPD Group Limited T/A Gemtek				1,580.48
			INV	34577	Circontrol EV Charger Inspections for Electric Car	1,580.48
7270.10084-01	09/09/2022	The Trustee for MacPherson Family Trust T/A Harvey Natural				250.00
			INV	80101890	Workshop DIY Body Products - Library	250.00
7270.10085-01	09/09/2022	Cornerstone Legal WA Pty LTd				275.00
			INV	20102	Legal Fees	275.00
7270.10118-01	09/09/2022	Consolidated Productions Pty Ltd & The Lawrence Family Trust				800.00
			INV	24871	World Wide Swim School Hub Annual Subscription	800.00
7270.10173-01	09/09/2022	Shenika Garlett				250.00
			INV	23082022	Grant Program 2022-23 Achievement	250.00
7270.10178-01	09/09/2022	Solargain PV Pty Ltd				528.00
			INV	233581	Solar Panels Service - Bunbury Bowling Club	528.00
7270.10180-01	09/09/2022	Grace Ellin Hewitt				300.00
			INV	1	Educational Talk - Cinefest OZ	300.00
7270.10194-01	09/09/2022	Mr M Bianco				1,500.00
			INV	RELOCATE	Contribution Towards Employee Relocation Expenses	1,500.00
7270.110-01	09/09/2022	Australia's South West Inc				395.00
			INV	11666	ASW Ultimate Membership	395.00
7270.1107-01	09/09/2022	Bucher Municipal				584.58
			INV	1038130	Plant Parts & Repairs - 1ETL489	584.58
7270.1143-01	09/09/2022	Marindi Fabrications				1,155.00
			INV	25226	Repair Damaged Barrier - Marlston Hill Lookout	1,155.00
7270.1197-01	09/09/2022	Milligan Community Learning and Resource Centre				13,640.00
			INV	INV-1412	Milligan Homegrown Project	13,200.00
			INV	INV-1413	Indigenous Street Library	440.00
7270.1289-01	09/09/2022	On Hold Magic				103.49
			INV	INV-35566	Monthly Subscription - September 2022	103.49
7270.1419-01	09/09/2022	Holcim Australia Pty Ltd				633.60
			INV	9408259322	Concrete - Hayes Street	380.16
			INV	9408271399	Concrete - Casuarina Drive	253.44
7270.1437-01	09/09/2022	Ricoh Business Centre (Emerge Office)				5.00
			INV	154042	Photocopier Meter Readings - Library	5.00
7270.1463-01	09/09/2022	The Royal Life Saving Society WA Inc				165.00
			INV	178487	Watch Around Water Registration - SWSC	165.00

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7270.1536-01	09/09/2022	SOS Office Equipment			1,273.12
			INV 595547	Photocopier Meter Readings - August 2022 SWSC	578.22
			INV 595549	Photocopier Meter Readings - August 2022 SWSC	85.08
			INV 595550	Photocopier Meter Readings - August 2022 SWSC	29.73
			INV 595556	Photocopier Meter Readings - August 2022 BRAG	60.99
			INV 595544	Photocopier Meter Readings - August 2022 BWP	41.58
			INV 595551	Photocopier Meter Readings - August 2022 Library	359.01
			INV 595557	Photocopier Meter Readings - August 2022 Library	118.51
7270.1541-01	09/09/2022	Southern Lock and Security			13.00
			INV C17814	Key Cutting - Depot	13.00
7270.1542-01	09/09/2022	Southern Picture Framers			4,491.16
			INV 3296	Iluka Visions Framing - BRAG	4,491.16
7270.1555-01	09/09/2022	Spurling Engineering			6,435.00
			INV 12940	Supply and Install Support Bracket Hammer	517.00
			INV 12944	Repair Of Public Art Works	1,100.00
			INV 12943	Welding Repairs to Cutting Edge Bucket - BY313J	1,875.50
			INV 12942	Supply Anti Fixings - BY85308	55.00
			INV 12941	Digger Bucket Repairs	198.00
			INV 12950	Post Hammers - Depot	544.50
			INV 12952	Fit Towball - 1GIC119	440.00
			INV 12939	Bollard Repairs	1,320.00
			INV 12951	Bollard Repairs	165.00
			INV 12954	Manufacture Rubbish Key - Depot	220.00
7270.1600-01	09/09/2022	South West Auto Electrical and Air Conditioning			269.50
			INV 17479	Vehicle Repairs - BY785	269.50
7270.161-01	09/09/2022	BCE Surveying Pty Ltd			12,314.50
			INV 14041	Survey Support - Marlston Seawall	6,457.00
			INV 14119	Additional Feature Survey Works - Hands Oval	5,857.50
7270.1613-01	09/09/2022	South West Locksmiths			169.44
			INV 18953	Lock Repairs - BREC	169.44
7270.1630-01	09/09/2022	South West Wind And Jazz Orchestras Inc			350.00
			INV 1001	Performance at BRAG Exhibition Opening	350.00
7270.1746-01	09/09/2022	Bunbury Tyrepower			1,180.00
			INV 1347260	New Tyres - BY765	1,055.00
			INV 1347294	Tyre Disposal - Depot	125.00
7270.1771-01	09/09/2022	Earth 2 Ocean Communications			663.00
			INV I24689	GPS Unit Installation - BY790	410.00
			INV I24747	GPS Unit Installation - BY913U	253.00
7270.1800-01	09/09/2022	WA Skills Training			975.00
			INV INV-62170	Staff Training - Work Health Safety Representative Course August 2022	975.00
7270.1809-01	09/09/2022	Laundry Services Bunbury			478.60
			INV 3233	Laundry Services - Meat Inspectors July 2022	478.60
7270.1830-01	09/09/2022	West Australian Newspapers Ltd - Advertising			3,825.25
			INV 1009146220220831	Advertising - August 2022	3,825.25

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7270.1838-01	09/09/2022	Synergy			24,282.69
			INV	506257720/AUG22 Electricity Charges - 01/08/2022 to 31/08/2022	1,515.40
			INV	964286110/AUG22 Electricity Charges - 24/06/2022 to 19/08/2022	324.19
			INV	155651490/AUG22 Electricity Charges - 24/06/2022 to 22/08/2022	120.92
			INV	807175150/AUG22 Electricity Charges - 24/06/2022 to 19/08/2022	225.73
			INV	184425710/AUG22 Electricity Charges - 16/06/2022 to 15/08/2022	118.75
			INV	211563930/AUG22 Electricity Charges - 16/06/2022 to 15/08/2022	137.20
			INV	485944190/AUG22 Electricity Charges - 22/06/2022 to 16/08/2022	160.40
			INV	173089710/AUG22 Electricity Charges - 25/06/2022 to 23/08/2022	156.67
			INV	478182350/AUG22 Electricity Charges - 22/06/2022 to 16/08/2022	125.51
			INV	553315070/AUG22 Electricity Charges - 24/06/2022 to 24/08/2022	134.78
			INV	513585790/AUG22 Electricity Charges - 28/06/2022 to 24/08/2022	119.76
			INV	868062650/AUG22 Electricity Charges - 30/06/2022 to 25/08/2022	109.62
			INV	283018640/AUG22 Electricity Charges - 24/06/2022 to 23/08/2022	117.03
			INV	995010120/AUG22 Electricity Charges - 28/06/2022 to 25/08/2022	114.57
			INV	126324540/AUG22 Electricity Charges - 25/06/2022 to 23/08/2022	179.33
			INV	367176740/AUG22 Electricity Charges - 16/06/2022 to 12/08/2022	165.85
			INV	819403950/AUG22 Electricity Charges - 15/06/2022 to 15/08/2022	370.52
			INV	958319710/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	941.23
			INV	376056180/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	597.22
			INV	274079010/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	9,262.73
			INV	376056750/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	553.40
			INV	230906380/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	93.35
			INV	361833700/AUG22 Electricity Charges - 19/07/2022 to 15/08/2022	1,074.35
			INV	292738910/AUG22 Electricity Charges - 22/06/2022 to 16/08/2022	128.79
			INV	436541150/AUG22 Electricity Charges - 23/06/2022 to 18/08/2022	198.51
			INV	362135790/AUG22 Gas Charges - 28/05/2022 to 30/06/2022	7,209.72
			INV	362135790/AUG22 Gas Charges - 26/07/2022 to 26/08/2022	15.88
			INV	362135790/AUG22 Gas Charges - 01/07/2022 to 28/07/2022	11.28
7270.1867-01	09/09/2022	Work Clobber - Bunbury			2,309.72
			INV	22-00016729 Staff Uniform - Meat Inspectors	1,677.40
			INV	22-00021714 Staff Uniform - Finance	278.75
			INV	22-00021391 Staff Uniform - Projects & Assets	298.57
			INV	22-00019220 Staff Uniform - BWP	55.00
7270.194-01	09/09/2022	J Blackwood & Son Pty Ltd			257.60
			INV	BY2249EZ Materials - Depot	257.60
7270.197-01	09/09/2022	BOC Limited			32.67
			INV	4032092727 Gas Supplies - Administration	32.67
7270.2070-01	09/09/2022	Passionate Baker			39.24
			INV	170679 Cafe Supplies - SWSC	39.24
7270.2197-01	09/09/2022	South West Pets			290.02
			INV	I0000001591 Animal Supplies - BWP	290.02
7270.2209-01	09/09/2022	Craven Foods			1,544.53
			INV	I56563602CRA Cafe Supplies - SWSC	1,544.53

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.2269-01	09/09/2022	Phillip Best Plumbing Pty Ltd				771.82
			INV	14646	Plumbing Repairs - BREC Toilets	142.40
			INV	14712	Plumbing Repairs - SWSC	213.90
			INV	14711	Plumbing Repairs - Depot	271.30
			INV	14713	Plumbing Repairs - Maidens Reserve Toilets	144.22
7270.2366-01	09/09/2022	T-Quip				498.95
			INV	113075#5	Chain Skirt - BY2516A	498.95
7270.2453-01	09/09/2022	Dormakaba Australia Pty Ltd				595.85
			INV	35WA1010651	Auto Door Maintenance - Senior Citizens Centre	280.50
			INV	35WA1013220	Automatic Door Maintenance - SWSC	315.35
7270.2601-01	09/09/2022	Environmental Industries Pty Ltd				1,833.00
			INV	27393	Landscape Maintenance - Waterfront	1,833.00
7270.2653-01	09/09/2022	Boyanup Botanical Nursery				484.00
			INV	22-00006803	Supply Trees	484.00
7270.2693-01	09/09/2022	Kmart				220.00
			INV	184616	Teddy Bears Roadshow Supplies - Library	220.00
7270.283-01	09/09/2022	Bunbury Machinery				2,241.24
			INV	SIB27919	Excavator Davenport Pit Maintenance	206.24
			INV	SIB28058	Fertiliser Spreader - Depot	2,035.00
7270.289-01	09/09/2022	Bunbury Mower Service Pty Ltd				756.00
			INV	63793	Mower Parts/Repairs - SP76 Hedger	27.50
			INV	64247	Mower Parts/Repairs - Brush Cutter SP40	453.50
			INV	64246	Mower Parts/Repairs - SP 135 Brush Cutter	137.50
			INV	64245	Mower Parts/Repairs - SP 32 Brush Cutter	137.50
7270.2927-01	09/09/2022	West Oz Linemarking				4,050.20
			INV	7997	Linemarking - Johnson Street	840.40
			INV	8083	Linemarking - Cinema Carpark	140.80
			INV	8086	Linemarking - Wellington Street Lower Carpark	1,709.40
			INV	8049	Linemarking - Trott Street & Stockley Road	1,359.60
7270.298-01	09/09/2022	Bunbury Plumbing Services				247.80
			INV	31614	Plumbing Repairs - Bunbury Bowling Club	247.80
7270.3-01	09/09/2022	A & L Printers				121.00
			INV	58369	Digital Art Prints - BRAG	44.00
			INV	58315	Exhibition Didactics - BRAG	77.00
7270.3167-01	09/09/2022	Perfect Landscapes				6,286.50
			INV	INV-7097	Lawnmowing - Picton	913.00
			INV	INV-7100	Lawnmowing - Pelican Point	1,353.00
			INV	INV-7093	Lawnmowing - Davenport	3,690.50
			INV	INV-7135	Verge Maintenance - Various Locations	330.00
7270.318-01	09/09/2022	Bunbury Telecom Service				1,144.00
			INV	97737	Asbestos Pit Replacement - Forum Way	1,144.00
7270.3204-01	09/09/2022	PFD Food Services Pty Ltd				1,060.60
			INV	LD856631	Cafe Supplies - SWSC	167.30
			INV	LD844541	Cafe Supplies - SWSC	893.30

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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.327-01	09/09/2022	Bunbury Veterinary Clinic				543.50
			INV	1/398255	Veterinary Consultations - Rangers	119.35
			INV	1/396119	Veterinary Consultations - Rangers	424.15
7270.335-01	09/09/2022	Bunnings Group Limited				4,539.61
			INV	2179/01661371	General Purpose Cement - Depot	531.44
			INV	2179/01662642	Cloth Tape/Glove Clips/Spray Bottles - Depot	287.52
			INV	2179/01219178	Key Cutting - Depot	5.84
			INV	2179/99873609	Trimmer Line - Depot	1,808.60
			INV	2179/01664041	BIT Security Set - Depot	70.20
			INV	2179/01664117	Anti-tamper Screws - Depot	7.84
			INV	2179/01440288	Pop Rivet Gun - Depot	47.45
			INV	2179/01664564	Fencing Materials - Depot	1,175.08
			INV	2179/01664566	Fencing Materials - Depot	120.42
			INV	2179/00163138	Pressure Cleaner Parts - 1TUE400	60.80
			INV	2179/01435828	Fuel Can/Mixing Containers/Measures - BWP	49.66
			INV	2179/01435832	Screws - BWP	49.96
			INV	2179/01541129	Pressure Cleaning Tools - Depot	291.57
			INV	2179/01217293	Broom/Saw Compass - Animal Pound	33.23
7270.3637-01	09/09/2022	MJB Industries Pty Ltd				653.40
			INV	10235	Drainage Materials - Depot	653.40
7270.3665-01	09/09/2022	Prime Industrial Products Pty Ltd T/A Prime Supplies				60.72
			INV	240206662	Gloves - Depot	60.72
7270.371-01	09/09/2022	Carbone Bros Pty Ltd				3,620.38
			INV	I100331	Metal Dust (Cracker Dust) - Depot	1,420.38
			INV	I100253	Sand Delivery - Queens Gardens	2,200.00
7270.3834-01	09/09/2022	SecurePay Pty Ltd				43.07
			INV	575269	eServices Online Transactions - August 2022	43.07
7270.3958-01	09/09/2022	JCW Electrical Pty Ltd				1,472.02
			INV	20813	Electrical Maintenance - Administration	93.50
			INV	20812	Electrical Maintenance - Withers Library	112.20
			INV	20811	Electrical Maintenance - SWSC	340.12
			INV	20815	Electrical Maintenance - Sykes Foreshore	348.70
			INV	20816	Electrical Maintenance Pit Broken - Back Beach	577.50
7270.4133-01	09/09/2022	Herbert Smith Freehills				3,022.57
			INV	51029518	Legal Fees	3,022.57
7270.415-01	09/09/2022	City & Regional Fuels				775.98
			INV	743413	Unleaded Fuel - Depot	775.98
7270.4167-01	09/09/2022	The Print Shop Bunbury				35.00
			INV	1524300	Print Poster - Library	35.00
7270.432-01	09/09/2022	City of Mandurah				605.00
			INV	4478476209	State NRM & Coastal Conference 2022 Registrations	605.00
7270.4328-01	09/09/2022	Bridgestone Australia Ltd				129.14
			INV	88274258	Tyre Repair - 1GJQ438	73.70
			INV	88295120	Tyre Maintenance - BY90900	55.44



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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7270.4546-01	09/09/2022	Jackson McDonald Services Pty Ltd			4,819.87
			INV	524061	Sale & Development Agreement - Ocean Drive
					4,819.87
7270.474-01	09/09/2022	Geographe Ford			185.00
			INV	49249B	Vehicle Mats - BY705
					185.00
7270.48-01	09/09/2022	Alinta Energy			49.50
			INV	195001594/AUG22	Gas Charges - 10/08/2022 to 25/08/2022
					49.50
7270.4931-01	09/09/2022	AusQ Training			712.00
			INV	7680	Staff Training - Traffic Management
			INV	7675	Staff Training - Traffic Management
					356.00
					356.00
7270.4984-01	09/09/2022	Talent Propeller Trust			5,743.12
			INV	IN768205	Website Job Vacancy Advertisement - August 2022
			INV	IN768016	Website Job Vacancy Advertisement - August 2022
			INV	IN768766	Website Job Vacancy Advertisement - August 2022
			INV	IN769088	Website Job Vacancy Advertisement - August 2022
			INV	IN769207	Website Job Vacancy Advertisement - August 2022
			INV	IN769397	Website Job Vacancy Advertisement - August 2022
			INV	IN770057	Website Job Vacancy Advertisement - August 2022
			INV	IN768202	Website Job Vacancy Advertisement - August 2022
					55.00
					704.00
					275.00
					2,013.56
					715.00
					1,228.25
					697.31
					55.00
7270.5028-01	09/09/2022	City of Albany			14,377.95
			INV	97527	Transfer of Long Service Leave Entitlements
					14,377.95
7270.5040-01	09/09/2022	Australia Post - Rates			2,067.36
			INV	1011790432	Commission on Rate Payments - August 2022
					2,067.36
7270.527-01	09/09/2022	Cross Security Services			587.40
			INV	29844	Security Alarm System Maintenance - Library
			INV	29869	Change Password & Training - Depot
					277.20
					310.20
7270.5412-01	09/09/2022	Picton Civil Pty Ltd			3,663.00
			INV	P17177	Harris Road Related Works
					3,663.00
7270.5415-01	09/09/2022	Ombo Pty Ltd T/A Wight and Emmett			198.50
			INV	I0000011131	Animal Feed - BWP
					198.50
7270.5467-01	09/09/2022	JB Hi-Fi Group Pty Ltd			179.00
			INV	BD0909440	Garmin GPS Navigator - Technology
					179.00
7270.5497-01	09/09/2022	Position Partners Pty Ltd			1,100.00
			INV	PSI-408063	Robotic Total Station Subscription 30/07/2022 to 29/07/2023
					1,100.00
7270.5536-01	09/09/2022	CNW Pty Ltd			290.64
			INV	161149458	Electrical Goods - Mainstreet Lighting
					290.64
7270.5538-01	09/09/2022	Diesel Force			245.72
			INV	68517	Plant Service - BY715
					245.72
7270.5725-01	09/09/2022	Officeworks Superstores Pty Ltd - Bunbury (50693711)			210.21
			INV	606823711	Iluka Poster Mailout - BRAG
			INV	606510343	Poster Printing - SWSC
			INV	606522590	Stationery - Library
					28.00
					22.00
					160.21
7270.591-01	09/09/2022	Landgate			56.40
			INV	1213240	Online Transaction Summary - August 2022
					56.40

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7270.5921-01	09/09/2022	Fencing Unlimited				4,021.00
			INV	F12922	Steel Posts & Caps	4,021.00
7270.6086-01	09/09/2022	Hosepro South West Pty Ltd				712.23
			INV	5136	Repairs/Maintenance - BY716B	712.23
7270.6095-01	09/09/2022	PVR Industrial Pty Ltd				3,019.50
			INV	R11970	Install SMS Alarm Sender - BRAG	3,019.50
7270.6122-01	09/09/2022	The Trustee for the Tecon WA Unit Trust T/A Tecon Australia				1,485.00
			INV	211086.11-02	Building Surveying Services	891.00
			INV	211086.12-01	Building Surveying Services	594.00
7270.6202-01	09/09/2022	Easisalary (Easifleet)				1,713.09
			INV	172917	Novated Lease Payment - F/E 30/08/2022	1,713.09
7270.6230-01	09/09/2022	Bunbury Towing & Busselton Towing Service				1,100.00
			INV	INV-36219	Towing Truck to Perth from Bunbury - BY751	1,100.00
7270.6266-01	09/09/2022	CB Traffic Solutions Pty Ltd				4,758.07
			INV	10296	Traffic Management - Casuarina Street	1,629.39
			INV	10460	Traffic Management - Haley/Prinsep/Carmody Street	1,702.80
			INV	10459	Traffic Management - Ashrose / Ocean Drive	544.50
			INV	10461	Traffic Management - Casuarina Drive	881.38
7270.6532-01	09/09/2022	SG Fleet Australia Pty Ltd - Novated Leases				1,813.88
			INV	GST749449	GST on Novated Leases - August 2022	177.75
			INV	FTR2748667	Novated Lease Payment - F/E 30/08/2022	1,636.13
7270.6538-01	09/09/2022	Local Government Professionals Australia - WA				531.00
			INV	27134	Membership Renewal - Health 2022/2023	531.00
7270.6592-01	09/09/2022	StrataGreen				350.78
			INV	147827	Tree Guying Kit - Depot	350.78
7270.6638-01	09/09/2022	Parlan Pty Ltd T/A Environmental and Agricultural Testing Services				2,310.00
			INV	INV-4419	Ground Water Report - Various	2,310.00
7270.6798-01	09/09/2022	WINC Australia Pty Ltd				298.01
			INV	9040204260	Stationery - SWSC	178.00
			INV	9040158468	Stationery - BRAG	117.66
			INV	9040142453	Stationery - Library	2.35
7270.6973-01	09/09/2022	Jaycar Electronics				139.90
			INV	2163144	Supplies - Depot	139.90
7270.7036-01	09/09/2022	Octagon Lifts Pty Ltd				8,415.00
			INV	56920	Elevator Servicing - Administration	8,415.00
7270.7050-01	09/09/2022	Adam Davey Consulting				1,980.00
			INV	IV00000000867	Turf Consultancy - Various Sports Ovals	1,980.00
7270.7060-01	09/09/2022	Storite Equipment Pty Ltd				41.67
			INV	14350	Frame Brace - Depot	41.67
7270.7125-01	09/09/2022	Ultimate Auto Service & Restoration Centre				416.40
			INV	232485	Vehicle Service - BY755	416.40
7270.7150-01	09/09/2022	Safe T Card Australia Pty Ltd				3,257.10
			INV	INV-30994	Alarm System Monitoring Quarterly	3,257.10

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.7173-01	09/09/2022	GC Sales WA				17,175.84
			INV	13399	Bins - Waste	13,889.04
			INV	13401	Bins - Waste	3,286.80
7270.7269-01	09/09/2022	Kleen Conscience				127.60
			INV	INV-2377	Cleaning of Meat Inspector's Office - July 2022	127.60
7270.7289-01	09/09/2022	The Trustee for Bunbury TT Unit Trust T/A Total Tools Bunbury				67.85
			INV	125943	Pressure Wash Fittings - Depot	67.85
7270.7326-01	09/09/2022	The Information Management Group Pty Ltd (TIMG)				541.92
			INV	93263130	Records Offsite Storage Fee - August 2022	541.92
7270.7337-01	09/09/2022	EQUANS Mechanical Services (WA) Pty Ltd				12,148.82
			INV	2499128	Air Con Maintenance - SWSC	1,095.33
			INV	2479362A	Air Con Maintenance - Depot	809.60
			INV	2487697	Air Con Maintenance - SES Facility	46.84
			INV	2499552	Air Con Maintenance - BREC	6,227.10
			INV	2499124	Air Con Maintenance - Administration	93.50
			INV	2499063	Air Con Maintenance - Administration	2,956.73
			INV	2482572	Air Con Maintenance - Depot	160.88
			INV	2487692	Air Con Maintenance - Bunbury Bowling Club	160.60
			INV	2487672	Air Con Maintenance - Waste Depot	66.91
			INV	2487671	Air Con Maintenance - Museum/Paisley Centre	24.09
			INV	2487667	Air Con Maintenance - SWSC	487.16
			INV	2487696	Air Con Maintenance - Volunteer Bush Fire Brigade	20.08
7270.7357-01	09/09/2022	West Coast Waste Pty Ltd				1,540.00
			INV	26611	Hook Bin Hire - Depot	770.00
			INV	26124	Hook Bin Hire - Depot	770.00
7270.739-01	09/09/2022	Brownes Food Operations Pty Ltd				605.80
			INV	16753920	Cafe Supplies - SWSC	605.80
7270.7461-01	09/09/2022	Kurtis Martin				250.00
			INV	GRANT2201A	Grant Program 2022-23 - Achievement Grant	250.00
7270.7486-01	09/09/2022	Bliers Pty Ltd T/A Bunbury Floorworld				16,920.00
			INV	2165	Supply & Install Flooring - Surf Lifesaving Club	16,920.00
7270.7682-01	09/09/2022	JH Computer Services Pty Ltd T/A Servicewest				5,744.00
			INV	205568-D01	Draytek Router - Technology	398.00
			INV	205051-D02	Samsung Devices & Accessories - Technology	5,346.00
7270.7760-01	09/09/2022	The Flynn Family Trust T/A South West Cleaning				392.65
			INV	4519	BBQ Cleaning Services - August 2022	392.65
7270.7842-01	09/09/2022	NCM Xmas Factory				4,128.30
			INV	74	Christmas Decorations/Freight	4,128.30
7270.7893-01	09/09/2022	LitSupport Pty Limited				269.50
			INV	INV559014	Scanning Of Offsite Storage Files	269.50
7270.7971-01	09/09/2022	Charlotte Anne White				550.00
			INV	INV-0064	Workshop Facilitation - BRAG	550.00
7270.7999-01	09/09/2022	Jem McKelvie Pty Ltd T/A Vogue Furniture				575.00
			INV	1071	Corner Workstation	575.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.8033-01	09/09/2022	Essential Coffee Pty Ltd				137.93
			INV	SI-00260464	Coffee Supplies - BWP	137.93
7270.8057-01	09/09/2022	A1 Sign Shop				725.34
			INV	INV-3200	Signage Materials - Depot	725.34
7270.8111-01	09/09/2022	Protector Fire Services Pty Ltd				7,474.12
			INV	10067900	Fire Alarm System Maintenance - Various Locations	4,710.59
			INV	10068043	Fire System Door Maintenance - BREC	143.00
			INV	10068147	Fire Alarm System Maintenance - Library	459.03
			INV	10067517	Fire Extinguisher Testing - Various Locations	2,161.50
7270.8144-01	09/09/2022	WA Mechanical and Site Services				5,713.83
			INV	INV-1412	Generator Monthly Service/Inspection/Fuel Up - Various	2,675.72
			INV	INV-1421	Plant Repair/Maintenance - BY706	1,713.88
			INV	INV-1417	Plant Repair/Maintenance - BY83299	1,162.53
			INV	INV-1423	Mower Repairs - 1GUT326	161.70
7270.8260-01	09/09/2022	Andrea Carolyn Schell				525.00
			INV	INV-0003	Creative Connections Class - BRAG	525.00
7270.8472-01	09/09/2022	Eaton Laser Engraving				346.80
			INV	C2103	Engraving of Staff Tenure Awards	346.80
7270.849-01	09/09/2022	Hanson Construction Materials Pty Ltd				335.50
			INV	74195341	Stabilised Sand - Drainage Pipe Davenport	335.50
7270.8776-01	09/09/2022	Mrs S Dohnt				350.00
			INV	5092022	Workshop Facilitation - BRAG	350.00
7270.8791-01	09/09/2022	The Trustee for the Folan Family Trust T/A Inspired Dev't Sol Pty Ltd				2,200.00
			INV	1730	Professional Development Training Sessions	2,200.00
7270.8835-01	09/09/2022	Price Consulting Group Pty Ltd				8,213.70
			INV	5459	Facilitation of CEO Annual Performance Review	8,213.70
7270.906-01	09/09/2022	Huggable Toys				112.04
			INV	49066	Merchandise - BWP	112.04
7270.908-01	09/09/2022	Veolia Environmental Services				11,046.05
			INV	2960217706	Drain Cleaning - Various Locations	11,046.05
7270.9228-01	09/09/2022	Greens Hire Service Pty Ltd				11,979.00
			INV	1022	Hire of Waste Trucks - 22/08/2022 to 26/08/2022	3,806.00
			INV	1020	Hire of Waste Trucks - 08/08/2022 to 12/08/2022	3,245.00
			INV	1021	Hire of Waste Trucks - 15/08/2022 to 19/08/2022	4,928.00
7270.9300-01	09/09/2022	Katelyn Whitehurst				292.50
			INV	310822	Noongar Country Tours	292.50
7270.944-01	09/09/2022	Xylem Water Solutions Australia Limited				82,314.01
			INV	221907313	Pump Station Rebuild - Albert Road	82,314.01
7270.9631-01	09/09/2022	Cohesis Pty Limited				14,323.83
			INV	INV-00238	Project Shine Project Management - August 2022	14,323.83
7270.9653-01	09/09/2022	FieldForce4 Pty Limited				15,576.00
			INV	FF4-5382	Business Analyst Support Services	15,576.00
7270.9735-01	09/09/2022	Centurion Transport Co Pty Ltd T/A Centurion Transport				363.39
			INV	SI0469256	Freight Animal Feed - BWP	363.39

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7270.9756-01	09/09/2022	Cundall T/A Cundall Johnston & Partners Pty Ltd				888.25
			INV	22580	GHG Emissions Inventory & Report	888.25
7270.9850-01	09/09/2022	Show Works Pty Ltd				17,201.25
			INV	55442	Supply & Installation of Cabinets - Museum	17,201.25
7270.9922-01	09/09/2022	The Trustee for the Easton Family Trust (Blue Steel Roofing)				792.00
			INV	INV-0063	Gutter Repairs - BWP	297.00
			INV	INV-0062	Repair Wall Leak - Library	297.00
			INV	INV-0064	Roof Maintenance - Surf Lifesaving Club	198.00
7271.10139-01	09/09/2022	JL Donohoe				40.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	40.00
7271.10149-01	09/09/2022	CS Sills				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7271.10163-01	09/09/2022	NG Marinoni				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7271.10169-01	09/09/2022	C Thompson				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7271.10184-01	09/09/2022	LK Della-Vanzo				67.50
			INV	Refund	Refund - Cancelled BRAG Workshop	67.50
7271.10191-01	09/09/2022	MA & RM Brasher				3,709.75
			INV	ASN12619	Rates Refund	3,709.75
7271.10192-01	09/09/2022	Nurshivan Investments Pty Ltd				900.00
			INV	CROSSOVERREBATE	Crossover Rebate - Wisbey Street	900.00
7271.10193-01	09/09/2022	JA Harris				608.04
			INV	ASN17016	Rates Refund	608.04
7271.9491-01	09/09/2022	JL Bigg				1,200.00
			INV	ASN2246	Rates Refund	1,200.00
7271.990-01	09/09/2022	Just Property Management				1,013.17
			INV	ASN2163	Rates Refund	403.17
			INV	ASN53152	Rates Refund	610.00
7273.10196-01	16/09/2022	E Brokenshire				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7273.10197-01	16/09/2022	K Van Den Brand				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7273.10201-01	16/09/2022	C McDonald				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7273.10202-01	16/09/2022	J Vos				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7273.10204-01	16/09/2022	KE Meston				150.00
			INV	ANIMALREFUND	Animal Sterilisation Refund	150.00
7273.10205-01	16/09/2022	E Willetts				100.00
			INV	REFUND	Workshop Partial Refund - Creative Connections	100.00
7273.10206-01	16/09/2022	JM Jimenez-Lyons & JA Jimenez-Sarta				505.30
			INV	ASN16777	Rates Refund	505.30

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7273.2961-02	16/09/2022	Commercial Realty				6,063.33
			INV	ASN5082	Rates Refund	3,862.33
			INV	ASN14211	Rates Refund	2,201.00
7274.10065-01	16/09/2022	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix				495.00
			INV	SINV00262	Asphalt	105.00
			INV	SINV00245	Asphalt	210.00
			INV	SINV325	Greenwaste Disposal	70.00
			INV	SINV00344	Greenwaste Disposal	110.00
7274.10081-01	16/09/2022	Urbis Pty Ltd				11,525.45
			INV	B00081395	Spencer & Blair Street Precinct Consultation	11,525.45
7274.10092-01	16/09/2022	Media Group Pty Ltd				669.90
			INV	INV-51024	YourTour Voiceover Lifestyle and Invest - Economic Development	669.90
7274.10153-01	16/09/2022	Karen Maree Donovan				250.00
			INV	GRANT2205A	Grant Program 2022-23 - Achievement Grant	250.00
7274.10208-01	16/09/2022	Mr Q M Cranley				250.00
			INV	REIMBURSE	Purchase of Parrots for Bunbury Wildlife Park	250.00
7274.10209-01	16/09/2022	R Barbut				441.82
			INV	REIMBURSE	Purchase of Animals for the Bunbury Wildlife Park	441.82
7274.1088-01	16/09/2022	Local Government Supervisors Association of Western Australia Inc				3,426.50
			INV	2592	LGWA Works & Parks Conference Attendance	3,426.50
7274.1089-01	16/09/2022	Local Health Authorities Analytical Committee				8,159.51
			INV	MA2022/016	Analytical Services 2022/2023	8,159.51
7274.109-01	16/09/2022	Australia Post				5,119.25
			INV	1011803319	Postage - August 2022	5,119.25
7274.110-01	16/09/2022	Australia's South West Inc				195.00
			INV	11665	Essential Membership Package - BRAG	195.00
7274.1261-01	16/09/2022	Nightguard Security Service Unit Trust T/A Nightguard Security Service				2,075.70
			INV	INV-153451	Security Alarm Responses - August 2022	2,075.70
7274.1361-01	16/09/2022	Fulton Hogan Industries Pty Ltd				541.75
			INV	16727493	EzeStreet Bags - Depot	541.75
7274.1419-01	16/09/2022	Holcim Australia Pty Ltd				506.88
			INV	9408261348	Concrete	506.88
7274.1437-01	16/09/2022	Ricoh Business Centre (Emerge Office)				52.91
			INV	154706	Photocopier Meter Readings - August 2022 Library	52.91
7274.1463-01	16/09/2022	The Royal Life Saving Society WA Inc				178.20
			INV	144942	SWSC Swim School - Aquatics Rescue Course	178.20
7274.1500-01	16/09/2022	Shire of Augusta-Margaret River				29,375.18
			INV	73986	Transfer of Long Service Leave Entitlements	29,375.18
7274.1536-01	16/09/2022	SOS Office Equipment				2,637.14
			INV	595555	Photocopier Meter Readings - August 2022 Library	112.99
			INV	595539	Photocopier Meter Readings - August 2022 Administration	735.58
			INV	595541	Photocopier Meter Readings - August 2022 Administration	128.03
			INV	595540	Photocopier Meter Readings - August 2022 Administration	26.32
			INV	595542	Photocopier Meter Readings - August 2022 Administration	442.61

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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Reference No.	Date	Payee	Description			Amount
			INV	595543	Photocopier Meter Readings - August 2022 Administration	20.26
			INV	595545	Photocopier Meter Readings - August 2022 Depot	36.90
			INV	595546	Photocopier Meter Readings - August 2022 Depot	583.36
			INV	595548	Photocopier Meter Readings - August 2022 Administration	107.22
			INV	595552	Photocopier Meter Readings - August 2022 Administration	20.29
			INV	595554	Photocopier Meter Readings - August 2022 Administration	217.23
			INV	595558	Photocopier Meter Readings - August 2022 Administration	206.35
7274.1579-01	16/09/2022	Stirling Street Arts Centre				4,400.00
			INV	8145	Grant Program 22-23 Tree Street Art Safari	4,400.00
7274.1629-01	16/09/2022	Cleanaway Solid Waste Pty Ltd (TPI)				45,314.50
			INV	21697432	Waste Truck & Driver Hire	45,314.50
7274.1709-01	16/09/2022	Total Eden Pty Ltd / Nutrien Water				1,483.05
			INV	412266498	Retic Parts	37.70
			INV	412267810	Retic Parts	94.97
			INV	412266591	Retic Parts	1,350.38
7274.1771-01	16/09/2022	Earth 2 Ocean Communications				461.50
			INV	I24818	Two-Way Reprogramming & Repairs - BY2001A	461.50
7274.1790-01	16/09/2022	Western Australian Local Government Association				638.00
			INV	SI-001373	Staff Training - Procurement & Contract Essentials	638.00
7274.1838-01	16/09/2022	Synergy				2,797.40
			INV	512959230/SEP22	Electricity Charges - 07/07/2022 to 02/09/2022	394.64
			INV	552595330/SEP22	Electricity Charges - 08/07/2022 to 05/09/2022	115.43
			INV	791961750/SEP22	Electricity Charges - 10/07/2022 to 06/09/2022	113.51
			INV	804050300/AUG22	Electricity Charges - 19/07/2022 to 15/08/2022	1,855.12
			INV	251599630/SEP22	Electricity Charges - 09/07/2022 to 06/09/2022	78.12
			INV	778356350/SEP22	Electricity Charges - 08/07/2022 to 06/09/2022	117.36
			INV	520755940/SEP22	Electricity Charges - 08/07/2022 to 05/09/2022	123.22
7274.1845-01	16/09/2022	Westrac Pty Ltd				1,222.94
			INV	SI1634153	Hydraulic Hose Repair - BY706	1,222.94
7274.1867-01	16/09/2022	Work Clobber - Bunbury				1,183.43
			INV	22-00023555	Staff Uniform - SWSC	190.80
			INV	22-00023557	Staff Uniform - SWSC	194.40
			INV	22-00016918	Staff Uniform - Depot	478.95
			INV	22-00016587	Staff Uniform -Depot	319.28
7274.2026-01	16/09/2022	South West Audio Visual				174.08
			INV	INV-0234	Audio Visual Maintenance - Council Chambers	174.08
7274.2070-01	16/09/2022	Passionate Baker				188.80
			INV	170801	Cafe Supplies - SWSC	39.24
			INV	170942	Cafe Supplies - SWSC	35.54
			INV	171065	Cafe Supplies - SWSC	39.24
			INV	171180	Cafe Supplies - SWSC	39.24
			INV	171320	Cafe Supplies - SWSC	35.54
7274.2165-01	16/09/2022	Sigma Chemicals				470.69
			INV	160243/01	Pool Chemicals - SWSC	470.69



**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.2209-01	16/09/2022	Craven Foods				712.46
			INV	156636901CRA	Cafe Supplies - SWSC	712.46
7274.2267-01	16/09/2022	Les Mills Asia Pacific				1,447.45
			INV	1195784	SWSC Gym Licence Fee - September 2022	1,447.45
7274.2269-01	16/09/2022	Phillip Best Plumbing Pty Ltd				3,200.10
			INV	14684	Plumbing Repairs - Chambers Function Room	458.35
			INV	14685	Plumbing Repairs - Administration	106.10
			INV	14718	Plumbing Repairs - SWSC	564.21
			INV	14719	Plumbing Repairs - Ocean Drive Toilets	126.62
			INV	14720	Plumbing Repairs - Blair Street Toilets	126.62
			INV	14721	Plumbing Repairs - BREC Toilets	199.22
			INV	14722	Plumbing Repairs - Nuytsia Avenue	142.40
			INV	14723	Plumbing Repairs - SWSC Gym Ladies	964.81
			INV	14727	Plumbing Repairs - Paisley Centre Toilets	72.60
			INV	14725	Plumbing Repairs - Youth Precinct Toilets	162.92
			INV	14733	Plumbing Repairs - Youth Precinct Toilets	90.20
			INV	14734	Plumbing Repairs - Venezia Boulevard	186.05
7274.2273-01	16/09/2022	ABC Filters				51.70
			INV	26067	Filters & Cleaning of Range Hood - SWSC	51.70
7274.2301-01	16/09/2022	BookEasy Australia Pty Ltd				916.92
			INV	21610	BookEasy Commission - August 2022	916.92
7274.231-01	16/09/2022	Bullivants Sling-Rig				422.40
			INV	401220925	Safety Equipment Supplies	422.40
7274.2339-01	16/09/2022	Concept Media				431.64
			INV	59047	Advertising - Wildflowers September & October 2022	431.64
7274.2366-01	16/09/2022	T-Quip				647.90
			INV	113004#7	Blades - Toro Zero Turn Mower	647.90
7274.2453-01	16/09/2022	Dormakaba Australia Pty Ltd				280.50
			INV	35WA1013681	Automatic Door Maintenance - SSAC	280.50
7274.2579-01	16/09/2022	TJ Depiazzi & Sons				3,982.00
			INV	124020	Mulch & Soil - Depot	3,982.00
7274.2703-01	16/09/2022	South West Women's Health & Information				2,750.00
			INV	1173	Grant Funding - Silver Sport Reimbursement	2,750.00
7274.271-01	16/09/2022	Bunbury Harvey Regional Council				43,343.64
			INV	INV-2597	Organics Disposal Banksia Road - August 2022	43,343.64
7274.283-01	16/09/2022	Bunbury Machinery				369.99
			INV	SIB28343	Fosroc Conbrextra Grout - Depot	369.99
7274.2849-01	16/09/2022	Waterlogic Australia Pty Ltd				510.86
			INV	CD-3382135	SWSC Water Fountain Rental Service	510.86
7274.2852-01	16/09/2022	Wizid Pty Ltd				1,534.50
			INV	658618	Wristbands - SWSC	1,534.50

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7274.289-01	16/09/2022	Bunbury Mower Service Pty Ltd			1,892.45
			INV 64021	Plant Parts/Repairs - S/P 106 Quick Cut	290.00
			INV 64049	Plant Parts/Repairs - Hedge Trimmer	237.00
			INV 64048	Plant Parts/Repairs - Quick Cut Saw	272.00
			INV 64045	Plant Parts/Repairs - Quick Cut	268.50
			INV 64147	Plant Parts/Repairs - Quick Cut Saw	273.50
			INV 64322	Mower Repairs - BY056V	176.00
			INV 64321	Mower Maintenance - BY906W	176.00
			INV 64401	Plant Parts/Repairs - Edger	199.45
7274.2927-01	16/09/2022	West Oz Linemarking			18,221.50
			INV 8053	Linemarking - Various Carparks	15,224.00
			INV 8044	Linemarking - Prince Phillip Drive	2,997.50
7274.3-01	16/09/2022	A & L Printers			1,226.00
			INV 58429	Business Cards - BRAG	317.00
			INV 58476	Didactics and Wall Titles 2022/23 - BRAG	176.00
			INV 58507	Re-Skins For Signs - Koolambidi Woola	733.00
7274.306-01	16/09/2022	Bunbury Regional Entertainment Centre			122,587.58
			INV 26082022	Quarterly Grant Funding - July to September 2022	122,587.58
7274.306-02	16/09/2022	Bunbury Regional Entertainment Centre			2,098.00
			INV D6119	Venue Hire Deposit - South West Zone Meeting	2,098.00
7274.3093-01	16/09/2022	RTS Diesel South West			705.93
			INV 3516	Plant Repairs - S/P 43 Walk Behind Saw	439.18
			INV 3531	Plant Repairs - BSN734	266.75
7274.3167-01	16/09/2022	Perfect Landscapes			3,074.50
			INV INV-7099	Lawnmowing - Glen Iris	3,074.50
7274.3204-01	16/09/2022	PFD Food Services Pty Ltd			2,680.50
			INV LD887407	Cafe Supplies - BWP	728.85
			INV LD887127	Cafe Supplies - SWSC	709.15
			INV LD887128	Cafe Supplies - SWSC	62.05
			INV LD958346	Cafe Supplies - SWSC	1,180.45
7274.327-01	16/09/2022	Bunbury Veterinary Clinic			1,070.65
			INV 1/398757	Veterinary Consultations	1,070.65
7274.335-01	16/09/2022	Bunnings Group Limited			1,269.82
			INV 2179/01656711	Wood/Potting Mix/Worms - BWP	178.31
			INV 2179/01661373	Postcrete - Depot	571.68
			INV 2179/01111331	Respirator/Gloves/Batteries - Animal Pound	68.67
			INV 2179/00173957	Step Ladder/Washers - Depot	135.15
			INV 2179/01443150	Wall Fixings for Library - Depot	90.28
			INV 2179/01443614	Powerboard/Adaptor/Fasteners	159.74
			INV 2179/01443739	Carpet Glue for Library - Depot	22.92
			INV 2179/01228198	Shovel & Broom - Depot	43.07
7274.3396-01	16/09/2022	Go Go On-Hold			534.00
			INV 60205	On-Hold Messages Service - September 2022 to February 2023	534.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.3502-01	16/09/2022	Busiclean Australia				396.00
			INV	INV-14909	Swim Nappies - SWSC	396.00
7274.3531-01	16/09/2022	Redman Solutions Pty Ltd				5,148.00
			INV	INV-200806993	Archive Manager Support - 30/09/22 to 29/09/23	5,148.00
7274.3665-01	16/09/2022	Prime Industrial Products Pty Ltd T/A Prime Supplies				317.31
			INV	260136591	R-10 Rust Converter - Depot	29.33
			INV	240211202	Vacuum Cleaner - Depot	287.98
7274.3753-01	16/09/2022	Bunbury Triathlon Club				2,000.00
			INV	13	Grant Funding - 2022 Brecken Health Women Triathlon	2,000.00
7274.3935-01	16/09/2022	Pressure Masters				1,186.90
			INV	67148	Pressure Cleaner Attachments - Depot	1,186.90
7274.3958-01	16/09/2022	JCW Electrical Pty Ltd				1,359.38
			INV	20833	Electrical Maintenance - Administration	74.80
			INV	20837	Electrical Maintenance - BRAG	112.20
			INV	20836	Electrical Maintenance - Depot	74.80
			INV	20872	Electrical Maintenance - SWSC	282.70
			INV	20870	Electrical Maintenance - Sykes Foreshore Park	186.45
			INV	20871	Electrical Maintenance - Wellington Street Carpark	248.60
			INV	20875	Electrical Maintenance - BWP	379.83
7274.4296-01	16/09/2022	ThinkWater Bunbury				770.00
			INV	706134	Stormwater Pipe - Depot	770.00
7274.4437-01	16/09/2022	Department of Transport				20.50
			INV	8032104	Vehicle Search - August 2022	20.50
7274.4505-01	16/09/2022	CipherTel Pty Ltd				3,300.00
			INV	15858	Point to Point Microwave Link - September 2022	3,300.00
7274.454-01	16/09/2022	Cleanaway Pty Ltd (SWSC)				34.43
			INV	21697502	Bin Hire - SWSC	34.43
7274.4564-01	16/09/2022	Print Ideas - Art Guide Australia				2,486.00
			INV	25680	BRAG Advertising - June 2022 to April 2023	2,486.00
7274.462-01	16/09/2022	Coca Cola Amatil (Aust) Pty Ltd				1,727.10
			INV	229309041	Cafe Supplies - SWSC	1,052.62
			INV	229366510	Cafe Supplies - SWSC	674.48
7274.4644-01	16/09/2022	Silverfern Computers				1,863.40
			INV	18683	Annual Subscription - Watchguard Security Wi-Fi	1,863.40
7274.48-01	16/09/2022	Alinta Energy				3,971.85
			INV	022001613/SEP22	Gas Charges - 02/06/2022 to 26/08/2022	3,937.85
			INV	167537070/SEP22	Gas Charges - 14/06/2022 to 05/09/2022	34.00
7274.4858-01	16/09/2022	Arbor Guy				14,219.60
			INV	88869	Tree Maintenance - Fradelos Place	1,347.19
			INV	88868	Tree Maintenance - Richter Road	2,836.94
			INV	88867	Tree Maintenance - Tinacre Court	839.92
			INV	88870	Tree Maintenance - Gregory Street	1,347.19
			INV	88873	Tree Maintenance - Queens Gardens	349.27
			INV	88871	Tree Maintenance - Brittain Road	1,347.19

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

Reference No.	Date	Payee	Description		Amount	
			INV	88885	Tree Maintenance - Bunning Boulevard	950.40
			INV	88872	Tree Maintenance - Kelly Park	472.82
			INV	88933	Tree Maintenance - Frank Buswell Foreshore	1,418.47
			INV	88925	Tree Pruning - Stanley Street	2,537.57
			INV	88927	Tree Pruning - Catalpa Park Jacksonia Street	332.64
			INV	88928	Mulching - Prince Philip Drive	440.00
7274.4931-01	16/09/2022	AusQ Training				579.00
			INV	7711	Staff Training - Basic Traffic Management	579.00
7274.4993-01	16/09/2022	Vorgee				990.00
			INV	168024	Merchandise - SWSC	990.00
7274.5036-01	16/09/2022	Environex International Pty Ltd				1,373.80
			INV	304407	Chemicals and Cleaning Supplies - SWSC	1,373.80
7274.5347-01	16/09/2022	Bunbury Poolwerx				270.85
			INV	#INVBUN14947	Public Art Service - Brother & Sister	270.85
7274.5415-01	16/09/2022	Ombo Pty Ltd T/A Wight and Emmett				539.80
			INV	10000011275	Animal Feed - BWP	389.50
			INV	S0000220141	Animal Feed - BWP	150.30
7274.546-01	16/09/2022	Dardanup Butchering Company				87.94
			INV	BW332596	Cafe Supplies - BWP	87.94
7274.5467-01	16/09/2022	JB Hi-Fi Group Pty Ltd				5,424.00
			INV	BD0913826	Computer Accessories - Technology	5,424.00
7274.5725-01	16/09/2022	Officeworks Superstores Pty Ltd - Bunbury (50693711)				669.90
			INV	602083865	IT Equipment - Network Switches	229.00
			INV	602764449	Delivery Fee Trestle Tables - BRAG	5.95
			INV	602732632	Trestle Tables Meeting Room - BRAG	434.95
7274.5741-01	16/09/2022	Picton Tyre Centre Pty Ltd				221.00
			INV	S77002	Tyre Replacement - BY906W	173.00
			INV	S76945	Tyre Replacement - 1EZW305	48.00
7274.5967-01	16/09/2022	Arts Law Centre of Australia				100.00
			INV	INV-62390	Workshop Agreement Template - BRAG	100.00
7274.6045-01	16/09/2022	IXOM Operations Pty Ltd				348.50
			INV	6566512	Gas Charges - SWSC	348.50
7274.6081-01	16/09/2022	Marketforce Pty Ltd				1,173.14
			INV	44749	Public Notice - Local Government Tenders	259.38
			INV	44751	Public Notice - Local Government Tenders	364.51
			INV	44752	Public Notice - Local Government Tenders	342.69
			INV	44750	Public Notice - Local Government Tenders	236.19
			C/N	40117	Early Settlement Discount	-29.63
7274.6095-01	16/09/2022	PVR Industrial Pty Ltd				2,144.73
			INV	R11982	On-site 3 Monthly Service Truck Wash Bay - Depot	1,182.78
			INV	R11981	On-site 3 Monthly Service W/shop Waste Water Pump	961.95
7274.6213-01	16/09/2022	Moore Stephens WA Pty Ltd				21,450.00
			INV	426171	Review of BHRC Business Case	21,450.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.6221-01	16/09/2022	West Australian Newspapers Ltd - SWSC				171.55
			INV	73628082022	Newspapers - SWSC	87.25
			INV	73604092022	Newspapers - SWSC	84.30
7274.6249-01	16/09/2022	Civil and Pipeline Contractors Pty Ltd				84,483.85
			INV	INV-002	Ocean Drive/Hayward Road Bridge Repairs	84,672.50
			C/N	Retention	Retention Held on INV-002 Ocean Drive/Hayward Road	-188.65
7274.6266-01	16/09/2022	CB Traffic Solutions Pty Ltd				4,202.30
			INV	10498	Traffic Management - Parade Road	741.40
			INV	10497	Traffic Management - Ashrose / Ocean Drive	1,704.87
			INV	10196	Traffic Management - Mangles Street	1,388.49
			INV	10197	Traffic Management - Victoria Street	367.54
7274.6365-01	16/09/2022	Corsign WA Pty Ltd				2,069.10
			INV	68830	Install Metal Poles - Various Locations	1,233.10
			INV	68302	Signage Materials	836.00
7274.6381-01	16/09/2022	Holiday Guide Pty Ltd				102.16
			INV	INV-3654	WA Holiday Guide Commission - August 2022	102.16
7274.6453-01	16/09/2022	ASP Security Personnel / Alliance Security Personnel				1,320.00
			INV	4667	Parking Meter Coin Collection - July to August 2022	1,320.00
7274.6538-01	16/09/2022	Local Government Professionals Australia - WA				531.00
			INV	27086	Professional Membership - Community Connection	531.00
7274.6599-01	16/09/2022	K's Home Kitchen				120.00
			INV	2905	Catering - Emergency Management Meeting	120.00
7274.6773-01	16/09/2022	Clontarf Foundation				16,500.00
			INV	101168	2022/2023 Partnership Contribution	16,500.00
7274.6798-01	16/09/2022	WINC Australia Pty Ltd				1,205.09
			INV	9040208039	Stationery - SWSC	429.25
			INV	9040062018	Stationery - Depot	170.50
			INV	9040064180	Stationery - Depot	258.95
			INV	9040181942	Stationery - Depot	215.82
			INV	9040257241	Stationery - SWSC	130.57
7274.6973-01	16/09/2022	Jaycar Electronics				107.20
			INV	1092491	Cord Cable Cover	107.20
7274.7018-01	16/09/2022	On2it Graphics				308.00
			INV	INV-3388	Artwork for FOGO Poster	308.00
7274.7131-01	16/09/2022	PFI Supplies				450.00
			INV	51264	Bin Liners - Depot	450.00
7274.7274-01	16/09/2022	Country Coastal Junior Soccer Association				3,300.00
			INV	INV-2122	Grant Program 2022-23 Bunbury Carnival	3,300.00
7274.739-01	16/09/2022	Brownes Food Operations Pty Ltd				654.98
			INV	16765084	Cafe Supplies - SWSC	654.98
7274.7482-01	16/09/2022	DB Cunningham Pty Ltd T/A Advanteering Civil Engineers				23,204.64
			INV	2339	Youth Precinct Construction	23,204.64
7274.7551-01	16/09/2022	Combined Team Services Pty Ltd				995.00
			INV	6283	Safety Representative Training	995.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.7663-01	16/09/2022	Amanda Bell				3,000.00
			INV	060922	Noongar Country 2022 Curator - BRAG	3,000.00
7274.7760-01	16/09/2022	The Flynn Family Trust T/A South West Cleaning				4,197.60
			INV	4518	Cleaning Services - SWSC	4,197.60
7274.7767-01	16/09/2022	Netstar Australia Pty Ltd				767.91
			INV	147852	GPS Unit Installation - BY2892A	767.91
7274.7859-01	16/09/2022	Playce Pty Ltd				3,822.50
			INV	20803_CA101	Bunbury Youth Precinct - Additional Design Service	3,822.50
7274.7914-01	16/09/2022	Busselton Farmers Market				662.87
			INV	1171730	Cafe Supplies - SWSC	6.10
			INV	1171705	Cafe Supplies - SWSC	190.60
			INV	1171502	Cafe Supplies - SWSC	107.10
			INV	1171336	Animal Feed - BWP	171.61
			INV	1171678	Animal Feed - BWP	187.46
7274.8033-01	16/09/2022	Essential Coffee Pty Ltd				633.02
			INV	SI-00260747	Coffee Supplies - SWSC	633.02
7274.8111-01	16/09/2022	Protector Fire Services Pty Ltd				214.50
			INV	10068406	Fire Alarm System Maintenance - Library	214.50
7274.8226-01	16/09/2022	Nutrien Ag Solutions Limited				2,067.45
			INV	907573553	Garden Supplies - Depot	827.20
			INV	907556366	Animal Pound Feed Supplies	1,240.25
7274.8349-01	16/09/2022	Glen Flood Group Pty Ltd t/as GFG Consulting				5,038.28
			INV	INV-2104	Consulting Services	3,142.15
			INV	INV-2073	Consulting Services	1,896.13
7274.8399-01	16/09/2022	Bolinda Digital Pty Ltd				3,000.00
			INV	39150	Digital Services Local Stock - Library	3,000.00
7274.8498-01	16/09/2022	Kerrie Louise Bassett				78.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	78.00
7274.8502-01	16/09/2022	Christine Lucy Worsfold				234.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	234.00
7274.8504-01	16/09/2022	Sarah Carbone				156.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	156.00
7274.8505-01	16/09/2022	Danielle Louise Butson				208.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	208.00
7274.8506-01	16/09/2022	Teresa Maria Halligan				234.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	234.00
7274.8507-01	16/09/2022	Julie Combes				624.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	624.00
7274.8508-01	16/09/2022	Rebekka Flockton				78.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	78.00
7274.869-01	16/09/2022	Acumentis South West - Southpoint Nominees Pty Ltd				1,980.00
			INV	22080103631	Valuation - Brittain Road & Hamersley Drive	1,980.00
7274.8879-01	16/09/2022	Vaultesports Pty Ltd T/A Builderz WA				220.00
			INV	462	Grant Funding - South West Home Builders 2022	220.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.8880-01	16/09/2022	Iconic Property Services Pty Ltd				15,584.66
			INV	PSI022762	Cleaning - BRAG	3,310.76
			INV	PSI022761	Cleaning - BRAG Ablutions	806.81
			INV	PSI022760	Cleaning - BVIC	392.54
			INV	PSI022759	Cleaning - Museum	817.72
			INV	PSI022758	Cleaning - Withers Library	957.64
			INV	PSI022757	Cleaning - Library	3,038.00
			INV	PSI022755	Cleaning - Depot	180.64
			INV	PSI022754	Cleaning - Council Chambers/Function Centre	435.11
			INV	PSI022753	Cleaning - Administration	5,645.44
7274.8994-01	16/09/2022	Renee Alana Golden				104.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	104.00
7274.9130-01	16/09/2022	Bucci Holdings Pty Ltd T/A Visimax				878.10
			INV	INV-0512	Microchip Reader - Rangers	878.10
7274.926-01	16/09/2022	Call Associates Pty Ltd				564.85
			INV	112088	Call Centre Fees - July 2022	564.85
7274.9301-01	16/09/2022	Little Streams Initiatives				412.50
			INV	306	Workshop Delivery for Noongar Arts Program	412.50
7274.944-01	16/09/2022	Xylem Water Solutions Australia Limited				259.60
			INV	221910468	Controller Repair - Depot	259.60
7274.9489-01	16/09/2022	Suzanne Howard				26.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	26.00
7274.9525-01	16/09/2022	Vanessa Rose Black				130.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	130.00
7274.959-01	16/09/2022	Jetline Kerbing Contractors				23,733.60
			INV	INV-0678	Footpath Replacement - King Road	17,459.20
			INV	INV-0679	Kerbing Replacement - Casuarina Drive	1,012.00
			INV	INV-0680	Kerbing Replacement - Hewison Street	1,900.80
			INV	INV-0683	Kerbing Replacement - Kestral Street	1,364.00
			INV	INV-0681	Kerbing Replacement - Reading Street	1,997.60
7274.9600-01	16/09/2022	Hildah Janse Van Rensburg				120.00
			INV	7	Yoga Class Instructor - SWSC	120.00
7274.9605-01	16/09/2022	BioBag World Australia Pty Ltd				38,232.92
			INV	INV-00639	Compostable Bags - Waste	38,232.92
7274.9628-01	16/09/2022	Australind Landscaping Supplies				1,020.00
			INV	1548	Queens Garden Aerating	510.00
			INV	2138	Plant (Corer) Hire - Koombana Foreshore	510.00
7274.9653-01	16/09/2022	FieldForce4 Pty Limited				11,682.00
			INV	FF4-5392	Business Analyst Support Services	11,682.00
7274.9722-01	16/09/2022	South West Irrigation Management Solutions				1,925.00
			INV	INV-1188	Design Fee - Haley/Prinsep/Carmody	1,925.00
7274.9882-01	16/09/2022	Darby Sidebotham				52.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 29/08/2022 to 08/09/2022	52.00



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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7274.9954-01	16/09/2022	Sapio Pty Ltd				2,863.30
			INV	214166	CCTV Inspection/Repairs - Cobblestone Drive Carpark	148.50
			INV	215780	CCTV Repairs - Back Beach	2,714.80
7274.9982-01	16/09/2022	Evolutionary Systems Pty Ltd T/A Evosys				95,870.50
			INV	AU/0822/6000106	Implementation of HR and Payroll System	95,870.50
7275.136-01	16/09/2022	Australian Taxation Office				262,199.76
			INV	PY01-06-Australi	PAYG for COB Staff - F/E 13/09/2022	262,199.76
7276.10059-01	19/09/2022	Warren Family Superannuation Fund				964.38
			INV	August 23-92	Superannuation - August 2022	964.38
7276.10109-01	19/09/2022	Brajen Super Fund				647.89
			INV	August 23-96	Superannuation - August 2022	647.89
7276.1792-01	19/09/2022	WA Local Government Superannuation Plan				275,565.44
			INV	August 23-1	Superannuation - August 2022	275,565.44
7276.2606-01	19/09/2022	ING Life OneAnswer Personal Super				3,030.60
			INV	August 23-4	Superannuation - August 2022	3,030.60
7276.2644-01	19/09/2022	AXA Superannuation				862.80
			INV	August 23-5	Superannuation - August 2022	862.80
7276.2759-01	19/09/2022	Australian Super				45,205.12
			INV	August 23-6	Superannuation - August 2022	45,205.12
7276.2795-01	19/09/2022	UniSuper Limited				5,128.25
			INV	August 23-9	Superannuation - August 2022	5,128.25
7276.2796-01	19/09/2022	AMP Flexible Lifetime Superannuation Ltd				2,522.29
			INV	August 23-10	Superannuation - August 2022	661.28
			INV	August 23-68	Superannuation - August 2022	655.87
			INV	August 23-69	Superannuation - August 2022	1,205.14
7276.2802-01	19/09/2022	Colonial First State Superannuation				13,412.00
			INV	August 23-11	Superannuation - August 2022	11,687.90
			INV	August 23-30	Superannuation - August 2022	870.16
			INV	August 23-71	Superannuation - August 2022	853.94
7276.2863-01	19/09/2022	Navigator Superannuation Fund				1,404.09
			INV	August 23-14	Superannuation - August 2022	751.31
			INV	August 23-90	Superannuation - August 2022	652.78
7276.3003-01	19/09/2022	Rest Superannuation				16,642.52
			INV	August 23-16	Superannuation - August 2022	16,642.52
7276.3097-01	19/09/2022	The Templeman Family Superannuation Fund				135.88
			INV	August 23-18	Superannuation - August 2022	135.88
7276.3136-01	19/09/2022	HostPlus Superannuation Fund				15,493.25
			INV	August 23-19	Superannuation - August 2022	15,493.25
7276.3263-01	19/09/2022	MLC Retirement Plan / Masterkey				4,872.35
			INV	August 23-20	Superannuation - August 2022	4,872.35
7276.3441-01	19/09/2022	Hesta Super Fund				9,882.08
			INV	August 23-21	Superannuation - August 2022	9,882.08
7276.3515-01	19/09/2022	Care Super				1,122.19
			INV	August 23-22	Superannuation - August 2022	1,122.19

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>				<i>Amount</i>
7276.3759-01	19/09/2022	Construction & Building Industry Super	INV	August 23-24	Superannuation - August 2022	7,242.73	7,242.73
7276.3839-01	19/09/2022	Mercer Super Trust	INV	August 23-26	Superannuation - August 2022	1,395.67	1,395.67
7276.3900-01	19/09/2022	Australian Retirement Trust (previously SunSuper) Superannuation	INV	August 23-27	Superannuation - August 2022	11,412.71	11,412.71
7276.4224-01	19/09/2022	BT Super for Life	INV	August 23-32	Superannuation - August 2022	2,249.82	2,249.82
7276.4424-01	19/09/2022	LG Superannuation Scheme QLD	INV	August 23-36	Superannuation - August 2022	1,971.10	1,971.10
7276.5033-01	19/09/2022	Prime Super	INV	August 23-43	Superannuation - August 2022	1,798.86	1,798.86
7276.5271-01	19/09/2022	Australian Ethical Superannuation Pty Ltd	INV	August 23-48	Superannuation - August 2022	3,581.60	3,581.60
7276.5307-01	19/09/2022	TelstraSuper	INV	August 23-50	Superannuation - August 2022	74.20	74.20
7276.5480-01	19/09/2022	Legal Super	INV	August 23-54	Superannuation - August 2022	2,176.89	2,176.89
7276.5651-01	19/09/2022	AMP Retirement Trust	INV	August 23-57	Superannuation - August 2022	890.97	890.97
7276.5676-01	19/09/2022	IOOF Portfolio Service Superannuation Fund	INV	August 23-58	Superannuation - August 2022	4,530.40	4,530.40
7276.5735-01	19/09/2022	North Personal Super	INV	August 23-62	Superannuation - August 2022	2,254.78	2,254.78
7276.5849-01	19/09/2022	ANZ Smart Choice Superannuation	INV	August 23-63	Superannuation - August 2022	5,726.43	5,726.43
7276.6006-01	19/09/2022	AMP Flexible Superannuation	INV	August 23-66	Superannuation - August 2022	715.24	715.24
7276.6108-01	19/09/2022	Future Super	INV	August 23-72	Superannuation - August 2022	1,539.59	1,539.59
7276.6540-01	19/09/2022	Macquarie Super Manager	INV	August 23-87	Superannuation - August 2022	5,317.02	5,317.02
7276.6624-01	19/09/2022	Essential Superannuation	INV	August 23-88	Superannuation - August 2022	1,712.07	1,712.07
7276.6656-01	19/09/2022	MLC Plum Superannuation Fund	INV	August 23-89	Superannuation - August 2022	3,131.60	5,417.81
			INV	August 23-97	Superannuation - August 2022	2,286.21	
7276.6768-01	19/09/2022	Jakins Superannuation Fund	INV	August 23-93	Superannuation - August 2022	2,502.56	2,502.56
7276.6945-01	19/09/2022	Public Sector Superannuation Accumulation Plan	INV	August 23-98	Superannuation - August 2022	2,188.85	2,188.85
7276.7177-01	19/09/2022	The Trustee for the Netwealth Superannuation Master Fund	INV	August 23-99	Superannuation - August 2022	61.06	61.06

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7276.7911-01	19/09/2022	The Trustee for Mark and Bronwyn Walker Superannuation Fund				571.26
			INV	August 23-94	Superannuation - August 2022	571.26
7276.8188-01	19/09/2022	BT Business Super				1,007.32
			INV	August 23-40	Superannuation - August 2022	1,007.32
7276.9091-01	19/09/2022	Spirit Super				4,029.38
			INV	August 23-15	Superannuation - August 2022	4,029.38
7276.9696-01	19/09/2022	The Trustee for ANZ Australia Staff Superannuation Scheme				47.99
			INV	August 23-8	Superannuation - August 2022	47.99
7277.2753-01	21/09/2022	BP Australia Ltd				36,280.25
			INV	12230475	Fuel - August 2022	36,280.25
7277.3048-01	21/09/2022	Ampol (Caltex) Australia Petroleum Pty Ltd				14,157.04
			INV	0302057143	Fuel - August 2022	14,157.04
7279.10207-01	23/09/2022	Sarah Harrison				31.00
			INV	REFUNDSWIM	Refund Cancelled Swimming Lessons PH 22/09/22	31.00
7279.10210-01	23/09/2022	Anthony Ian Brown				2,061.74
			INV	ASN13020	Rates Refund	2,061.74
7279.10214-01	23/09/2022	Vanessa Wilson of Erceg McIntyre				78.40
			INV	11.2022.32.1	Refund Overpayment Application Assessment	78.40
7279.10215-01	23/09/2022	KM & CW Cogan				134.37
			INV	ASN2396	Rates Refund	134.37
7279.10216-01	23/09/2022	Claudio Giuseppe Tagliaferri				742.14
			INV	ASN2792	Rates Refund	742.14
7279.10218-01	23/09/2022	Domenico Palezza				1,795.26
			INV	ASN10235	Rates Refund	1,795.26
7279.10223-01	23/09/2022	David Andrew Hart				117.94
			INV	ASN10160	Rates Refund	117.94
7279.1780-01	23/09/2022	WA Country Builders				5,000.00
			INV	2543967	Bond Refund - Austral Pde	5,000.00
7279.8745-01	23/09/2022	D & D Amo Pty Ltd				1,000.00
			INV	2545019	Bond Refund - Juniper Way	1,000.00
7280.10065-01	23/09/2022	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix				2,205.00
			INV	SINV303	Asphalt	210.00
			INV	SINV00311	Asphalt	210.00
			INV	SINV00327	Asphalt	210.00
			INV	SINV00349	Asphalt	105.00
			INV	SINV00355	Asphalt	525.00
			INV	SINV00372	Asphalt	210.00
			INV	SINV00377	Asphalt	315.00
			INV	SINV00387	Asphalt	420.00
7280.10068-01	23/09/2022	Officer Woods Architects Pty Ltd				3,025.00
			INV	1244	Concept Design Refinement - Bunbury Ocean Pool	3,025.00
7280.10176-01	23/09/2022	Interpretation Australia Association Inc				105.00
			INV	3884	12-Month Membership With Interpretation Australia	105.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.1181-01	23/09/2022	Metal Artwork Creations				14.85
			INV	89746	Staff Badges	14.85
7280.1221-01	23/09/2022	LGISWA - Liability Scheme				78,013.10
			INV	100-147585	Performance Based Adjustment May 2022	78,013.10
7280.1406-01	23/09/2022	Quintzillion				860.20
			INV	29508	Merchandise - BWP	860.20
7280.1419-01	23/09/2022	Holcim Australia Pty Ltd				2,178.44
			INV	9408287529	Concrete - Parade Road	143.88
			INV	9408287526	Concrete - Ashrose Drive	827.20
			INV	9408289629	Concrete - Casuarina Drive	88.00
			INV	9408291532	Concrete - Ashrose Drive	1,119.36
7280.1463-01	23/09/2022	The Royal Life Saving Society WA Inc				380.00
			INV	179646	Lifeguard Bumbags - SWSC	380.00
7280.1561-01	23/09/2022	Staley Food & Packaging				542.71
			INV	1914471	Cafe Supplies - SWSC	105.85
			INV	1914502	Cafe Supplies - SWSC	436.86
7280.1579-01	23/09/2022	Stirling Street Arts Centre				11,000.00
			INV	8153	Grant Program Funding - Summer School 2023	11,000.00
7280.1709-01	23/09/2022	Total Eden Pty Ltd / Nutrien Water				32.51
			INV	412270012	Retic Parts	32.51
7280.1710-01	23/09/2022	Total Hygiene Services				47.85
			INV	INV-7195	Sanitary Disposal Service	47.85
7280.1713-01	23/09/2022	Totally Sound				388.85
			INV	15393	PA & Lectern Hire - Hay Park North Opening	388.85
7280.1771-01	23/09/2022	Earth 2 Ocean Communications				704.50
			INV	I24866	Reprogram 2-Way - BY2001A	83.00
			INV	I24817	GPS Unit Removal - BY55446	154.00
			INV	I24908	GPS Unit Removal - BWP Quad Bike	467.50
7280.1778-01	23/09/2022	Volunteer South West Inc				220.00
			INV	501	Volunteer South West Annual Fee	220.00
7280.1809-01	23/09/2022	Laundry Services Bunbury				399.90
			INV	3906	Laundry Services - Meat Inspectors August 2022	399.90
7280.1827-01	23/09/2022	Wesfarmers Kleenheat Gas Pty Ltd				21,342.94
			INV	962505	Gas Charges - 01/08/2022 to 31/08/2022	21,342.94
7280.1838-01	23/09/2022	Synergy				9,848.86
			INV	324624410/SEP22	Electricity Charges - 15/07/2022 to 12/09/2022	1,237.76
			INV	250842960/SEP22	Electricity Charges - 12/07/2022 to 08/09/2022	3.01
			INV	557784950/SEP22	Electricity Charges - 25/06/2022 to 23/08/2022	530.00
			INV	987904520/SEP22	Electricity Charges - 12/07/2022 to 08/09/2022	234.93
			INV	991840270/SEP22	Electricity Charges - 09/07/2022 to 06/09/2022	367.40
			INV	379241070/AUG22	Electricity Charges - 25/06/2022 to 23/08/2022	144.74
			INV	695705350/SEP22	Electricity Charges - 15/07/2022 to 13/09/2022	117.36
			INV	260868030/SEP22	Electricity Charges - 15/07/2022 to 13/09/2022	170.95
			INV	699527730/SEP22	Electricity Charges - 16/07/2022 to 13/09/2022	1,379.43

**City of Bunbury**  
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Reference No.	Date	Payee	Description			Amount
			INV	076277840/SEP22	Electricity Charges - 05/08/2022 to 14/09/2022	361.50
			INV	795625870/SEP22	Electricity Charges - 15/07/2022 to 14/09/2022	1,532.71
			INV	404999390/SEP22	Electricity Charges - 15/07/2022 to 14/09/2022	496.82
			INV	407491810/SEP22	Electricity Charges - 16/08/2022 to 12/09/2022	645.74
			INV	112786640/SEP22	Electricity Charges - 12/07/2022 to 07/09/2022	137.03
			INV	136133950/SEP22	Electricity Charges - 12/07/2022 to 07/09/2022	1,667.62
			INV	988414510/SEP22	Electricity Charges - 12/07/2022 to 07/09/2022	203.92
			INV	650277130/SEP22	Electricity Charges - 16/07/2022 to 14/09/2022	200.59
			INV	734367830/SEP22	Electricity Charges - 16/07/2022 to 14/09/2022	417.35
7280.1867-01	23/09/2022	Work Clobber - Bunbury				8,243.86
			INV	22-00022229	Staff Uniform - SWSC	7,572.96
			INV	22-00022533	Staff Uniform - Library	397.25
			INV	22-00004362	Staff Uniform - BRAG	273.65
7280.2022-01	23/09/2022	Main Roads Western Australia				216,673.00
			INV	8021126	Koombana Bridge Structural Repair	216,673.00
7280.2070-01	23/09/2022	Passionate Baker				114.02
			INV	171434	Cafe Supplies - SWSC	39.24
			INV	171564	Cafe Supplies - SWSC	39.24
			INV	171705	Cafe Supplies - SWSC	35.54
7280.2197-01	23/09/2022	South West Pets				474.92
			INV	I0000001604	Animal Feed - BWP	474.92
7280.2209-01	23/09/2022	Craven Foods				1,006.18
			INV	I56753189CRA	Cafe Supplies - SWSC	323.80
			INV	I56735463CRA	Cafe Supplies - SWSC	513.11
			INV	I56753187CRA	Cafe Supplies - BWP	169.27
7280.2268-01	23/09/2022	Otis Elevator Company Pty Limited				1,192.87
			INV	1872091	Elevator Maintenance - SWSC	1,192.87
7280.2269-01	23/09/2022	Phillip Best Plumbing Pty Ltd				8,247.11
			INV	14724	Plumbing Repairs - Old Railway Station Carmody Place	435.60
			INV	14747	Plumbing Repairs - Payne Park Toilets	5,825.12
			INV	14745	Plumbing Repairs - Surf lifesaving Club Toilets	122.22
			INV	14744	Plumbing Repairs - Wyalup Point Toilets	201.42
			INV	14743	Plumbing Repairs - Queens Gardens Toilets	122.22
			INV	14739	Plumbing Repairs - Depot	283.21
			INV	14740	Plumbing Repairs - St Marks Park Toilets	794.56
			INV	14746	Plumbing Repairs - BREC Toilets	160.74
			INV	14742	Plumbing Repairs - BWP	168.80
			INV	14741	Plumbing Repairs - Maidens Reserve Toilets	133.22
7280.253-01	23/09/2022	Bunbury City Band				10,000.00
			INV	2022/23	2022/2023 Operational Funding	10,000.00
7280.2653-01	23/09/2022	Boyanup Botanical Nursery				324.96
			INV	22-00007562	Trees - Depot	324.96
7280.271-01	23/09/2022	Bunbury Harvey Regional Council				41,158.74
			INV	INV-2630	Waste Disposal Cleanaway - August 2022	41,158.74

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

Reference No.	Date	Payee	Description			Amount
7280.2788-01	23/09/2022	City of Busselton				93,500.00
			INV	24150	Purchase of Waste Truck	93,500.00
7280.283-01	23/09/2022	Bunbury Machinery				8,305.00
			INV	SIB28538	Purchase of Kubota Ride on Lawnmower	8,305.00
7280.289-01	23/09/2022	Bunbury Mower Service Pty Ltd				504.30
			INV	64395	Mower Parts/Repairs - Stihl TS800	291.00
			INV	64440	Mower Parts/Repairs - S/P25 Z Blower	213.30
7280.292-01	23/09/2022	Bunbury Nissan				35,178.15
			INV	22243	New Vehicle - BY2251A	35,178.15
7280.2927-01	23/09/2022	West Oz Linemarking				330.00
			INV	8099	Linemarking - Ramillies Street	330.00
7280.3-01	23/09/2022	A & L Printers				77.00
			INV	58527	Didactic - BRAG	77.00
7280.3093-01	23/09/2022	RTS Diesel South West				6,411.92
			INV	3500	Plant Repairs - 1GJQ438	1,369.80
			INV	3517	Plant Repairs - BY749	320.21
			INV	3518	Plant Repairs - BY751	339.63
			INV	3521	Plant Repairs - BY775	232.38
			INV	3524	Plant Repairs - BY716B	726.62
			INV	3519	Plant Repairs - BY716B	2,508.00
			INV	3526	Plant Repairs - BY751	915.28
7280.3167-01	23/09/2022	Perfect Landscapes				23,694.00
			INV	INV-7141	Lawnmowing - College Grove	1,782.00
			INV	INV-7143	Lawnmowing - Withers	6,792.50
			INV	INV-7139	Lawnmowing - Bunbury	781.00
			INV	INV-7142	Lawnmowing - Usher	2,002.00
			INV	INV-7140	Lawnmowing - Carey Park	5,472.50
			INV	INV-7144	Lawnmowing - South Bunbury	6,864.00
7280.3204-01	23/09/2022	PFD Food Services Pty Ltd				2,672.85
			INV	LD996449	Cafe Supplies - SWSC	1,006.35
			INV	LD996450	Cafe Supplies - SWSC	100.55
			INV	LE240033	Chips & Munchies, Ice Creams, etc	1,098.05
			INV	LE240281	Cafe Supplies - BWP	467.90
7280.335-01	23/09/2022	Bunnings Group Limited				1,306.38
			INV	2179/99874238	Glove Clips - Depot	155.50
			INV	2179/01443902	Hook Rack - Depot	24.20
			INV	2179/01443224	Screws/Materials - Depot	37.80
			INV	2179/01667189	Fastener Drive/Knife Snap/Drill Bit - Depot	41.07
			INV	2179/01667840	Fencing Supplies - Stirling Art Centre	31.12
			INV	2179/01445708	Shed Materials Repairs - Depot	152.07
			INV	2179/01446939	Storage Tubs - Depot	468.00
			INV	2179/00183336	Decking Stain/DynaBolt - Bench Seat Works	396.62
7280.3434-01	23/09/2022	Innerspace Commercial Interiors				13,035.00
			INV	23247	Council Chambers Furniture Fit Out	13,035.00

**City of Bunbury**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.3637-01	23/09/2022	MJB Industries Pty Ltd	INV	10314	Stormwater Liner/Base - Depot	266.31
7280.3665-01	23/09/2022	Prime Industrial Products Pty Ltd T/A Prime Supplies	INV	240211555	Coveralls/Gloves - Depot	30.89
			INV	240206188	PPE - Depot	1,937.93
7280.371-01	23/09/2022	Carbone Bros Pty Ltd	INV	I100513	Crushed Limestone Basecourse - Depot	9,729.85
			INV	CLAIM#03202206	Big Swamp Shared Path Stage 3	3,300.00
7280.3958-01	23/09/2022	JCW Electrical Pty Ltd	INV	20874	Electrical Maintenance - SWSC	177.84
			INV	20873	Electrical Maintenance - SWSC	186.45
			INV	20877	Electrical Maintenance - Museum	437.33
7280.4159-01	23/09/2022	Natural Area Holdings Pty Ltd	INV	18341	Natural Area Management Services	7,228.38
7280.4167-01	23/09/2022	The Print Shop Bunbury	INV	1527647	YouTube Poster - Library	55.00
7280.4328-01	23/09/2022	Bridgestone Australia Ltd	INV	88348030	Tyre Replacement - BY763	1,537.45
			INV	88348027	Tyre Replacement - BY749	1,497.67
			INV	88284446	Tyre Replacement - 1EKE509	51.48
7280.4440-01	23/09/2022	Dynamic Gift International Pty Ltd	INV	ORD31917	Dog Leads/Pet Collars - Rangers	1,567.50
7280.462-01	23/09/2022	Coca Cola Amatil (Aust) Pty Ltd	INV	229422092	Cafe Supplies - SWSC	817.55
7280.4858-01	23/09/2022	Arbor Guy	INV	88951	Tree Maintenance - ANZAC Park	1,995.84
			INV	88952	Tree Maintenance - Jarrah Street	3,396.49
			INV	88963	Tree Maintenance - Jetty Road	472.82
			INV	88807	Tree Removal - Davenport	3,708.94
7280.5036-01	23/09/2022	Environex International Pty Ltd	INV	304591	Chemicals and Cleaning Supplies - SWSC	1,437.02
			INV	304708	Chemicals and Cleaning Supplies - SWSC	30.49
			INV	304709	Chemicals and Cleaning Supplies - SWSC	134.13
7280.5412-01	23/09/2022	Picton Civil Pty Ltd	INV	P17357	Asbestos Bin Removal - Depot	385.00
7280.5518-01	23/09/2022	Waterloo Nursery	INV	8616	Plants & Trees	2,490.00
7280.5536-01	23/09/2022	CNW Pty Ltd	INV	161150870	Electrical Supplies - Depot	1,035.04
7280.5725-01	23/09/2022	Officeworks Superstores Pty Ltd - Bunbury (50693711)	INV	606327687	Stationery - Technology	79.72
7280.5741-01	23/09/2022	Picton Tyre Centre Pty Ltd	INV	S77033	New Tyres - BY056V	229.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.591-01	23/09/2022	Landgate				1,083.80
			INV	378167	2022/23 Interim Rates Schedule	1,083.80
7280.5931-01	23/09/2022	Nathan Gardiner				700.00
			INV	278	Creative Connections Term 3 2022 - BRAG	700.00
7280.6045-01	23/09/2022	IXOM Operations Pty Ltd				3,492.98
			INV	6571763	Gas Charges - SWSC	3,492.98
7280.6202-01	23/09/2022	Easisalary (Easifleet)				1,294.70
			INV	172950	Novated Lease Payment - F/E 13/09/2022	1,294.70
7280.6221-01	23/09/2022	West Australian Newspapers Ltd - SWSC				77.31
			INV	73611092022	Newspapers - SWSC	77.31
7280.6266-01	23/09/2022	CB Traffic Solutions Pty Ltd				6,622.56
			INV	10532	Traffic Management - Parade Road	1,180.17
			INV	10534	Traffic Management - Haley/Prinsep/Carmody Place	5,180.59
			INV	10533	Traffic Management - Spencer Street	261.80
7280.6365-01	23/09/2022	Corsign WA Pty Ltd				411.40
			INV	69188	Bracket/Bolts/Security Key - Rangers	262.90
			INV	68895	Parking Signage Installation - Blair St Foreshore	148.50
7280.6453-01	23/09/2022	ASP Security Personnel / Alliance Security Personnel				2,948.00
			INV	4581	Banking & Mail Collection - July 2022	1,380.50
			INV	4623	Banking & Mail Collection - August 2022	1,567.50
7280.6463-01	23/09/2022	Merchandising Libraries Pty Ltd				2,493.60
			INV	INV-9263	Book Holders/Dividers - Library	2,493.60
7280.6475-01	23/09/2022	St John Ambulance Western Australia Ltd				237.15
			INV	STKINV37841	Battery Defibrillator	237.15
7280.6532-01	23/09/2022	SG Fleet Australia Pty Ltd - Novated Leases				2,069.08
			INV	FTR2750826	Novated Lease Payment - F/E 13/09/2022	2,069.08
7280.6592-01	23/09/2022	StrataGreen				767.05
			INV	148307	Flat Tree Ties - Depot	767.05
7280.6599-01	23/09/2022	K's Home Kitchen				995.00
			INV	2884	Catering - Council Meeting	110.00
			INV	2916	Catering - DAIP Workshop	110.00
			INV	2930	Lost & Found Event Catering - Museum	775.00
7280.6638-01	23/09/2022	Parlan Pty Ltd T/A Environmental and Agricultural Testing Services				4,730.00
			INV	INV-4475	Back Beach Baldock St Bore Water Sampling	4,730.00
7280.6789-01	23/09/2022	Bunbury Floral Art Society Inc				105.00
			INV	26	Flower Arrangements for Gallery Foyer	105.00
7280.6798-01	23/09/2022	WINC Australia Pty Ltd				654.98
			INV	9040117521	Stationery - Administration	435.22
			INV	9040309726	Stationery - Library	219.76
7280.6864-01	23/09/2022	Brad Brooksby Consulting				2,750.00
			INV	bbc2022.236	Road Safety Audit Report	2,750.00
7280.7025-01	23/09/2022	Peron Naturaliste Partnership Inc				19,111.96
			INV	2201	Partnership Contribution 2022/23	19,111.96



**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.7131-01	23/09/2022	PFI Supplies				655.50
			INV	51555	Liquid Hand Soap	655.50
7280.7254-01	23/09/2022	Bossea Pty Ltd T/A South West Recycling				66.00
			INV	INV-6650	Confidential Document Disposal - BWP	66.00
7280.7269-01	23/09/2022	Kleen Conscience				191.40
			INV	INV-2384	Cleaning of Meat Inspector's Office - August 2022	191.40
7280.7283-01	23/09/2022	IPEC Pty Ltd				22.02
			INV	0571-C209150	Freight	22.02
7280.7337-01	23/09/2022	EQUANS Mechanical Services (WA) Pty Ltd				1,182.03
			INV	2497496	Air Con Bi-Monthly Maintenance - Council Chambers	80.30
			INV	2497461	Air Con Bi-Monthly Maintenance - Administration	448.34
			INV	2497425	Air Con Bi-Monthly Maintenance - Depot	405.79
			INV	2497574	Air Con Bi-Monthly Maintenance - Multi Sports Pavilion	153.91
			INV	2497487	Air Con Bi-Monthly Maintenance - Senior Citizens Centre	93.69
7280.739-01	23/09/2022	Brownes Food Operations Pty Ltd				361.74
			INV	16776390	Cafe Supplies - SWSC	361.74
7280.7403-01	23/09/2022	Safety & Rescue Equipment				5,488.26
			INV	28351	Supply & Install Roof Access Point - SWSC	5,488.26
7280.7464-01	23/09/2022	Bunbury Transmission and Driveline (Vinewalk Enterprises Pty Ltd)				595.00
			INV	19415	Plant Service - BY705	595.00
7280.7486-01	23/09/2022	Bliers Pty Ltd T/A Bunbury Floorworld				15,195.00
			INV	2366	Supply & Lay Carpet - Administration	10,000.00
			INV	2403	Supply Only - Carpet Tiles	5,195.00
7280.7638-01	23/09/2022	Eazy Azz Pty Ltd T/A Gifts Made Eazy				539.00
			INV	3724	Keychains - BWP	539.00
7280.7649-01	23/09/2022	Play Check				1,650.00
			INV	INV-03769	Training Workshop - Playground Inspections	1,650.00
7280.777-01	23/09/2022	Garage Doors South West				55.00
			INV	20691	Roller Door Maintenance - SWSC	55.00
7280.7811-01	23/09/2022	Anthony Brett Windberg				350.00
			INV	20220916	Iluka Visions Judging Fee - BRAG	350.00
7280.7914-01	23/09/2022	Busselton Farmers Market				465.52
			INV	1172036	Animal Feed - BWP	124.35
			INV	1172022	Animal Feed - BWP	157.22
			INV	1172227	Cafe Supplies - SWSC	183.95
7280.792-01	23/09/2022	GHD Pty Ltd				9,331.30
			INV	112-0136256	Bunbury Ocean Pool - Environmental Investigation	7,155.50
			INV	112-0136254	Bunbury Ocean Pool - Heritage Investigation	2,175.80
7280.8032-01	23/09/2022	Abacus Solutions Pty Ltd				129.80
			INV	CB-28290	Monthly Subscription - BWP October 2022	129.80
7280.8033-01	23/09/2022	Essential Coffee Pty Ltd				1,083.29
			INV	SI-00261571	Cafe Supplies - SWSC	844.96
			INV	SI-00261801	Coffee Rental Agreement - BWP	238.33

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.8226-01	23/09/2022	Nutrien Ag Solutions Limited				4,072.20
			INV	907578664	Retic Parts	2,409.00
			INV	907638146	Weedmaster - Depot	1,663.20
7280.83-01	23/09/2022	Aqwest				896.70
			INV	41207341/SEP22	Consumption Charges - 04/07/2022 to 09/09/2022	12.20
			INV	41193632/SEP22	Consumption Charges - 05/07/2022 to 07/09/2022	3.05
			INV	41200916/SEP22	Consumption Charges - 04/07/2022 to 07/09/2022	9.15
			INV	41193251/SEP22	Consumption Charges - 04/07/2022 to 09/09/2022	872.30
7280.8349-01	23/09/2022	Glen Flood Group Pty Ltd t/as GFG Consulting				5,600.71
			INV	INV-2127	Works Planning & Active Management Training	4,083.81
			INV	INV-2129	Consulting Services - Projects & Asset Management	1,516.90
7280.8880-01	23/09/2022	Iconic Property Services Pty Ltd				163.63
			INV	PSI022756	Cleaning - McCombe Road Waste Centre	163.63
7280.9065-01	23/09/2022	Ms J Scott				266.41
			INV	REIMBURSE	Reimbursement - Items for Museum	266.41
7280.908-01	23/09/2022	Veolia Environmental Services				7,949.88
			INV	2960217693	Drain Cleaning - Various Locations	7,949.88
7280.9097-01	23/09/2022	Flick Anticimix Pty Ltd				3,146.00
			INV	601123645C	Pest Control - Old Railway Station	110.00
			INV	601123642C	Pest Control - Administration	110.00
			INV	601123662C	Pest Control - Depot	110.00
			INV	601123647C	Pest Control - Animal Facility	110.00
			INV	601123643C	Pest Control - Council Chambers	110.00
			INV	601123649C	Pest Control - SWSC	275.00
			INV	601123654C	Pest Control - Kings Cottage	55.00
			INV	601123653C	Pest Control - Kings Cottage / Buggy Shelter Shed	55.00
			INV	601123650C	Pest Control - St Lady Mitchell Health Centre	110.00
			INV	601123639C	Pest Control - Senior Citizens Centre	220.00
			INV	601123663C	Pest Control - BRAG	220.00
			INV	601123651C	Pest Control - Kings Cottage / Laurence Sanders Shed	55.00
			INV	601123659C	Pest Control - Morrissey Homestead	220.00
			INV	602701007	Pest Control - Kings Cottage	121.00
			INV	601123652C	Pest Control - Kings Cottage	55.00
			INV	601123660C	Pest Control - Depot	110.00
			INV	601123641C	Pest Control - Paisley Centre Toilets	55.00
			INV	601123640C	Pest Control - Shoestring Cafe	110.00
			INV	601123648C	Pest Control - McCombe Road Waste Depot	110.00
			INV	601123661C	Pest Control - Depot	110.00
			INV	601123658C	Pest Control - Library	220.00
			INV	601123646C	Pest Control - BWP	110.00
			INV	601123644C	Pest Control - Museum	110.00
			INV	601123657C	Pest Control - SSAC	110.00
			INV	601123656C	Pest Control - SSAC	55.00
			INV	601123664C	Pest Control - CDS Davenport	110.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7280.9179-01	23/09/2022	Sanpoint Pty Ltd T/A LD Total				121.00
			INV	122282	Tree Replacement - Youth Precinct	121.00
7280.926-01	23/09/2022	Call Associates Pty Ltd				615.62
			INV	112541	Call Centre Fees - August 2022	615.62
7280.9267-01	23/09/2022	Terrywhite Chemmart Southcity Bunbury				15.95
			INV	75192/AUG22	Staff Influenza Immunisations	15.95
7280.959-01	23/09/2022	Jetline Kerbing Contractors				17,309.60
			INV	INV-0684	Kerbing Maintenance - Big Swamp	17,309.60
7280.9625-01	23/09/2022	ATC Work Smart Inc T/A Corporate First Aid Australia				49.00
			INV	7651	Staff First Aid Training	49.00
7280.9628-01	23/09/2022	Australind Landscaping Supplies				510.00
			INV	2283	Hire Corer Machine - Koombana	510.00
7280.9638-01	23/09/2022	Smart Parking Limited				18,955.68
			INV	AU-IN000049	Installation of Additional Smartspot Gateways Parking	18,955.68
7280.965-01	23/09/2022	Joanne Marie O'Dea				13,881.00
			INV	INV-0189	Youth Precinct Opening Event Consultancy Service	13,881.00
7280.9939-01	23/09/2022	The Trustee for Zephyr Park Trust T/A Bunbury Batteries & Radiators				262.00
			INV	127147	Battery - BY797	262.00
7282.5560-01	01/09/2022	City of Bunbury - Manager Finance - Credit Card				368.86
			INV	132813258	Library NBN Monthly Charge 2022/2023	109.99
			INV	390255WEB	GoFax Monthly Fees 2022/2023	14.95
			INV	WORLDVISION	Sponsorship of World Vision Child 2022/2023	48.00
			INV	10711714	SWSC Spotify Subscription 2022/2023	52.30
			INV	MC15151705	SWSC Mailchimp Subscription 2022/2023	143.62
7282.5563-01	01/09/2022	City of Bunbury - Director Strategy & Organisation Perf - Credit Card				281.00
			INV	08082022	Refreshments for Councillor Meeting	10.50
			INV	691136393	Accommodation - AIM Change Management Course	270.50
7282.5564-01	01/09/2022	City of Bunbury - Director Sustainable Communities - Credit Card				429.35
			INV	691136372	Accommodation - AIM Change Management Course	429.35
7282.5565-01	01/09/2022	City of Bunbury - Director Infrastructure - Credit Card				559.99
			INV	03092022	Accommodation - AIM Change Management Course	533.00
			INV	01082022	Travel Expenses - AIM Change Management Course	26.99
7282.5566-01	01/09/2022	City of Bunbury - Assistant to Director Strategy & Organisational				587.54
			INV	4226685049	Annual Budget Breakfast 2022/23 Registration	21.50
			INV	AUBW357717171	DSOP Celebration of Success Decorations	54.00
			INV	08082022	DSOP Celebration of Success Decorations	48.00
			INV	22082022	Catering for CEO KPI Training	239.00
			INV	23082022	Catering for CEO KPI Training	11.80
			INV	16082022	Tape for Workshop - BREC Strategy Day	18.27
			INV	4417	Catering for DSOP Celebration of Success	194.97
7282.5567-01	01/09/2022	City of Bunbury - CEO - Credit Card				350.41
			INV	26082022	SW WALGA Zone Meeting Refreshments	110.50
			INV	19082022	RCAWA Meeting Parking Expenses	25.24
			INV	169472107	Accommodation for ELT Change Management Course	214.67

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7282.5568-01	01/09/2022	City of Bunbury - Asst to CEO - Credit Card				2,662.70
			INV	24082022	Refreshments for ECU KPI Workshop	17.70
			INV	602359621	A4 Frames for Staff Certificates	100.00
			INV	11271760	AICD WA Biggest Boardroom Lunch Registration	175.00
			INV	34273	Annual State Conference 2022 Registration	1,320.00
			INV	29082022Corners	Staff Service Award Vouchers August 2022	50.00
			INV	22-00016509	Staff Service Award Vouchers August 2022	100.00
			INV	26082022Kiara	Staff Service Award Vouchers August 2022	100.00
			INV	Z1176566	Staff Service Award Vouchers August 2022	200.00
			INV	26082022TH	Staff Service Award Vouchers August 2022	100.00
			INV	26082022Rose	Staff Service Award Vouchers August 2022	150.00
			INV	481037027	Staff Service Award Vouchers August 2022	50.00
			INV	26082022	Staff Service Award Vouchers August 2022	200.00
			INV	29082022	Staff Service Award Vouchers August 2022	100.00
7282.5569-01	01/09/2022	City of Bunbury - Asst to Mayor - Credit Card				370.20
			INV	59733	Flowers - Councillor	135.00
			INV	130456305	Councillor Catering & Staff Amenities	83.20
			INV	16082022	Glasses for Function Room	128.00
			INV	05082022	Refreshments for City of Gosnells Visiting Youth Precinct	70.00
			INV	23092022	Councillor Catering	24.00
			C/N	4170726029	Credit - Refund for Cancellation of Councillor Yip	-70.00
7282.5570-01	01/09/2022	City of Bunbury - Parking Meter Test - Credit Card				2.00
			INV	CCAUGUST22	Parking Machine Credit Card Testing - July/August	2.00
7282.6491-01	01/09/2022	City of Bunbury - Public Relations - Corporate Credit Card				767.34
			INV	354838	2022/2023 'The West' Digital Subscription	28.00
			INV	MC07653989	BRAG Mailchimp Subscription 2022/23	64.53
			INV	MC13754985	COB Mailchimp Subscription 2022/23	140.51
			INV	FBAUG2022	Facebook Advertising - August 2022	534.30
7282.6618-01	01/09/2022	City of Bunbury - SWSC Corporate Credit Card				666.55
			INV	SWSCFBAUG22	SWSC Facebook Advertising	4.34
			INV	INV10217383	SWSC SendGrid Monthly Subscription	133.92
			INV	50786	SWSC Swim School - Inflatable Duck Costume	125.00
			INV	29072022	SWSC Cafe Supplies	68.50
			INV	02082022	SWSC Cafe Supplies	14.60
			INV	05082022	SWSC Cafe Supplies	53.71
			INV	12082022	SWSC Cafe Supplies	99.30
			INV	12082022	SWSC Cafe Supplies	83.00
			INV	16082022	SWSC Cafe Supplies	41.86
			INV	18082022	SWSC Cafe Supplies	34.50
			INV	22082022	SWSC Cafe Supplies	7.82
7282.6620-01	01/09/2022	City of Bunbury - Fleet - Credit Card				459.00
			INV	24690	Trailer Hire for Collection of Vehicle BY702	110.00
			INV	9000206430	Portable Fridge/Freezer - BY2001A	349.00

**City of Bunbury**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7282.7857-01	01/09/2022	City of Bunbury - Assistant to Director Infrastructure				3,025.53
			INV	722315	Accommodation for Local Government Works Association	573.48
			INV	12082022	Knife Block - Depot Kitchen	37.00
			INV	131833970	Water & Extra Kitchen Supplies - Depot	69.50
			INV	2714	2022 Waste & Recycle Conference Registrations	1,867.60
			INV	131039797	Staff Amenities - Depot	477.95
7282.7858-01	01/09/2022	City of Bunbury - Assistant to Director Sustainable Communities				2,002.68
			INV	TOCS330513	Travel Expenses - Contractual Training / NEDC Conference	807.68
			INV	NEDC22-60	NEDC Conference Registration - Contractual Training	1,195.00
7282.9181-01	01/09/2022	City of Bunbury Corporate Credit Card - IT Services				1,149.12
			INV	AT-197620944	Confluence (Cloud) Standard Subscription	258.25
			INV	165577111357	Procreate from Savage Interactive Programme	14.99
			INV	165577111358	Stop Motion Studio Pro Programme	9.99
			INV	1874964	Samsung A20 Screen Repair, Tempered Glass & Case	460.00
			INV	398576202208	Algolia Web Search Subscription	221.89
			INV	300020676	Business Architecture Guild Subscription	184.00
7283.7270-01	30/09/2022	Artsource - The Artist Agency of WA				275.00
			INV	INV-2434	Artsource Membership 22/23 - BRAG	275.00
7284.10182-01	30/09/2022	Ms G M Stubbs				300.00
			INV	Refund	Staff Reimbursement - Staff Awards Vouchers	300.00
7284.10200-01	30/09/2022	RM Harvey				50.00
			INV	REBATE	Reusable Product Rebate - FOGO Grant Funded	50.00
7284.10222-01	30/09/2022	SL Taylor				760.00
			INV	CROSSOVER	Verge Crossover Refund - Wollaston Crescent, Bunbury	760.00
7284.10232-01	30/09/2022	RL Wood				762.69
			INV	ASN1234	Rates Refund	762.69
7284.10233-01	30/09/2022	SIL Investments (WA) Pty Ltd				445.96
			INV	ASN16860	Rates Refund	445.96
7284.6451-01	30/09/2022	Muscle Worx Pty Ltd				3,788.98
			INV	ASN412	Rates Refund	3,788.98
7284.7449-01	30/09/2022	ABY Tan-Kantor				1,127.38
			INV	ASN2714	Rates Refund	1,127.38
7284.7942-01	30/09/2022	Emumming Rock Nominees Pty Ltd				601.75
			INV	ASN4203	Rates Refund	601.75
7285.10013-01	30/09/2022	Axon Public Safety Australia Pty Ltd				19,463.40
			INV	INAU000889	Body Worn Cameras - Rangers	19,463.40
7285.10065-01	30/09/2022	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix				985.00
			INV	SINV00434	Asphalt	315.00
			INV	SINV00414	Asphalt	210.00
			INV	SINV00415	Asphalt	210.00
			INV	SINV00413	Greenwaste Fee	250.00
7285.10183-01	30/09/2022	Stantec Australia Pty Ltd T/A MWH Australia Pty Ltd				17,325.00
			INV	1894244	Bunbury Parking Strategy	17,325.00

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.10190-01	30/09/2022	The Trustee for LHR Marine Australia Trust T/A LHR Marine Australia				1,463.00
			INV	1-22000340	Ladder - SWSC	1,463.00
7285.10199-01	30/09/2022	Gregg & Associates Pty Ltd T/A Able Access Design				1,760.00
			INV	INV-0834	Report & Design Brief - All Gender Toilets Youth Precinct	1,760.00
7285.1552-01	30/09/2022	Spotlight				512.38
			INV	8406147834	Programs Supplies - Library	320.88
			INV	8405026950	Program Supplies - Library	191.50
7285.1600-01	30/09/2022	South West Auto Electrical and Air Conditioning				132.00
			INV	17507	Two-Way Maintenance - BY715	132.00
7285.161-01	30/09/2022	BCE Surveying Pty Ltd				1,375.00
			INV	14138	Variation Underground Utilities Investigation SWSC	1,375.00
7285.1709-01	30/09/2022	Total Eden Pty Ltd / Nutrien Water				2,028.88
			INV	412280924	Retic Parts	76.56
			INV	412281533	Retic Parts	1,762.64
			INV	412284915	Retic Parts	189.68
7285.1747-01	30/09/2022	U R Safe Pty Ltd				467.50
			INV	19561	Electric Fence Maintenance - Depot	467.50
7285.1771-01	30/09/2022	Earth 2 Ocean Communications				2,309.00
			INV	I24918	GPS Unit Wiring Repairs - BY2516A	407.00
			INV	I24935	Two-Way & GPS Unit Installation - P621	1,902.00
7285.1790-01	30/09/2022	Western Australian Local Government Association				50,375.37
			INV	SI-000408	2022/23 Association Subscription	27,214.87
			INV	SI-000410	2022/23 Subscriptions - Employee Relations, Local Laws, Complete Guide	23,160.50
7285.1838-01	30/09/2022	Synergy				134,134.44
			INV	804935070/SEP22	Electricity Charges - 15/07/2022 to 14/09/2022	40.58
			INV	371437260/SEP22	Electricity Charges - 08/07/2022 to 06/09/2022	123.43
			INV	338023710/SEP22	Electricity Charges - 09/07/2022 to 06/09/2022	128.50
			INV	207029190/SEP22	Electricity Charges - 09/07/2022 to 06/09/2022	130.70
			INV	770120590/SEP22	Electricity Charges - 08/07/2022 to 06/09/2022	132.95
			INV	953020910/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	774.68
			INV	488457540/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	278.69
			INV	870096240/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	118.64
			INV	936780590/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	111.45
			INV	123540670/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	195.18
			INV	266632270/SEP22	Electricity Charges - 28/06/2022 to 24/08/2022	286.92
			INV	951172100/SEP22	Electricity Charges - 12/07/2022 to 06/09/2022	114.15
			INV	720027020/SEP22	Electricity Charges - 10/07/2022 to 06/09/2022	113.51
			INV	795575230/SEP22	Electricity Charges - 08/07/2022 to 05/09/2022	121.73
			INV	737718910/SEP22	Electricity Charges - 13/07/2022 to 08/09/2022	117.93
			INV	988423140/SEP22	Electricity Charges - 13/07/2022 to 06/09/2022	246.86
			INV	747890830/SEP22	Electricity Charges - 12/07/2022 to 08/09/2022	118.29
			INV	613497450/SEP22	Electricity Charges - 14/07/2022 to 09/09/2022	116.69
			INV	772901230/SEP22	Electricity Charges - 15/07/2022 to 12/09/2022	143.12
			INV	520407430/SEP22	Electricity Charges - 14/07/2022 to 12/09/2022	132.92

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
INV	117021740/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	111.58
INV	418948140/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	383.26
INV	662925340/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	223.49
INV	519245540/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	740.33
INV	461237950/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	148.50
INV	968765110/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	513.54
INV	755435850/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	245.71
INV	227600500/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	855.25
INV	985652130/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	251.79
INV	540682140/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	510.76
INV	568480510/SEP22		Electricity Charges - 15/07/2022 to 14/09/2022	840.24
INV	939616540/SEP22		Electricity Charges - 15/07/2022 to 14/09/2022	403.43
INV	598166830/SEP22		Electricity Charges - 15/07/2022 to 14/09/2022	158.50
INV	989444460/SEP22		Electricity Charges - 15/07/2022 to 13/09/2022	613.22
INV	257625210/SEP22		Electricity Charges - 16/07/2022 to 13/09/2022	276.90
INV	498870050/SEP22		Electricity Charges - 15/07/2022 to 13/09/2022	123.95
INV	351335650/SEP22		Electricity Charges - 15/07/2022 to 12/09/2022	492.79
INV	224851820/SEP22		Electricity Charges - 28/07/2022 to 27/08/2022	1,469.90
INV	946266110/SEP22		Electricity Charges - 25/07/2022 to 24/08/2022	79,764.04
INV	178228490/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	1,085.77
INV	969869630/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	7,469.39
INV	776565900/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	1,753.54
INV	706549630/SEP22		Electricity Charges - 16/07/2022 to 13/09/2022	304.30
INV	684226670/SEP22		Electricity Charges - 15/07/2022 to 13/09/2022	142.21
INV	716747120/SEP22		Electricity Charges - 15/07/2022 to 13/09/2022	117.36
INV	191682160/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	146.40
INV	262006000/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	117.88
INV	444045800/SEP22		Electricity Charges - 16/07/2022 to 14/09/2022	117.36
INV	963942590/SEP22		Electricity Charges - 19/07/2022 to 14/09/2022	121.95
INV	496865330/SEP22		Electricity Charges - 11/05/2022 to 07/07/2022	2.79
INV	701425140/SEP22		Electricity Charges - 19/07/2022 to 16/09/2022	123.22
INV	866641150/SEP22		Electricity Charges - 19/07/2022 to 16/09/2022	115.43
INV	156409070/SEP22		Electricity Charges - 22/07/2022 to 19/09/2022	115.43
INV	984979080/SEP22		Electricity Charges - 21/07/2022 to 19/09/2022	117.95
INV	172400750/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	147.83
INV	126185130/SEP22		Electricity Charges - 22/07/2022 to 19/09/2022	251.36
INV	228505830/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	764.24
INV	960071230/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	161.33
INV	230906380/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	252.59
INV	958319710/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	1,086.11
INV	376056750/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	628.56
INV	376056180/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	552.08
INV	194258760/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	677.49
INV	218944510/SEP22		Electricity Charges - 16/08/2022 to 19/09/2022	26,087.77

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.187-01	30/09/2022	Big W Discount Store				1,823.60
			INV	1276753	Children Program Supplies - Library	336.60
			INV	1114708	Library Stock - Library	1,487.00
7285.2070-01	30/09/2022	Passionate Baker				168.87
			INV	171805	Catering - Library	97.79
			INV	171828	Cafe Supplies - SWSC	39.24
			INV	171913	Cafe Supplies - SWSC	31.84
7285.2202-01	30/09/2022	Woolworths Limited				202.82
			INV	1137263	Morning Tea Children's Program - Library	24.18
			INV	1277016	Children's Programs Supplies - Library	178.64
7285.2206-01	30/09/2022	Dardanup Removals				247.40
			INV	INV-2481	Transport Furniture - Depot	247.40
7285.2209-01	30/09/2022	Craven Foods				1,719.53
			INV	I56783792CRA	Cafe Supplies - SWSC	1,240.84
			INV	I56801098CRA	Cafe Supplies - SWSC	478.69
7285.2269-01	30/09/2022	Phillip Best Plumbing Pty Ltd				2,543.64
			INV	14752	Plumbing Repairs - Ocean Drive	163.63
			INV	14753	Plumbing Repairs - Youth Precinct	133.22
			INV	14755	Plumbing Repairs - BRAG	657.30
			INV	14754	Plumbing Repairs - SWSC	345.35
			INV	14762	Plumbing Repairs - Big Swamp	137.19
			INV	14763	Plumbing Repairs - Youth Precinct	126.62
			INV	14766	Plumbing Repairs - SWSC	121.48
			INV	14765	Plumbing Repairs - Surf Lifesaving Club	109.02
			INV	14756	Plumbing Repairs - Hay Park	749.83
7285.231-01	30/09/2022	Bullivants Sling-Rig				404.80
			INV	401224256	Safety Equipment Supplies	404.80
7285.2338-01	30/09/2022	DA Christies Pty Ltd				880.00
			INV	5310461	Waste Bins - Depot	880.00
7285.2579-01	30/09/2022	TJ Depiazzi & Sons				9,086.00
			INV	124409	Mulch & Soil - Depot	9,086.00
7285.2777-01	30/09/2022	Hart Sport				791.50
			INV	10161383	Mouthguards - SWSC	791.50
7285.292-01	30/09/2022	Bunbury Nissan				260.00
			INV	315297	Vehicle Service - BY748	260.00
7285.2927-01	30/09/2022	West Oz Linemarking				313.50
			INV	8115	Linemarking - Wellington St / Upper Esplanade	313.50
7285.3-01	30/09/2022	A & L Printers				1,842.00
			INV	58580	Bunbury City Maps - BVIC	1,590.00
			INV	58540	Didactics Iluka Visions 2022 - BRAG	77.00
			INV	58543	Business Cards	175.00
7285.3204-01	30/09/2022	PFD Food Services Pty Ltd				2,119.45
			INV	LE274459	Cafe Supplies - SWSC	988.55
			INV	LE312778	Cafe Supplies - SWSC	1,130.90



**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.335-01	30/09/2022	Bunnings Group Limited				1,416.34
			INV	2179/01667416	Star Pickets/Fence Driver - Sustainable Community	174.43
			INV	2179/01116762	Buckets/Cable Ties/WD40/Hose Connections/Duct - SWSC	125.63
			INV	2179/00183458	Graffiti Removal Paint - Waste	41.47
			INV	2179/01121352	Bench Paint - Koombana Bay Benches	313.50
			INV	2179/00191681	Shackles - Mangles Park	42.00
			INV	2179/01121651	Shelving Supplies - BRAG	603.68
			INV	2179/01121581	Ear Muffs/Bins/Disinfectant - Depot	115.63
7285.3473-01	30/09/2022	Instant Racking				1,566.00
			INV	54265	Shelving with Bunting - Depot	1,566.00
7285.3511-01	30/09/2022	Forkwest				7,461.01
			INV	105007	Plant Parts & Repairs - Merlot BY746	7,461.01
7285.3549-01	30/09/2022	Repco				93.50
			INV	4310284826	Hitch Step	93.50
7285.371-01	30/09/2022	Carbone Bros Pty Ltd				1,782.00
			INV	I100477	Fill Sand - Depot	1,782.00
7285.3994-01	30/09/2022	Outside Creative				350.00
			INV	INV0000115	Parenting Program - Library	350.00
7285.4133-01	30/09/2022	Herbert Smith Freehills				3,300.00
			INV	51030031	Legal Fees	3,300.00
7285.462-01	30/09/2022	Coca Cola Amatil (Aust) Pty Ltd				2,255.75
			INV	229483056	Cafe Supplies - SWSC	2,255.75
7285.4858-01	30/09/2022	Arbor Guy				5,372.14
			INV	88968	Tree Maintenance - Blair Street	665.28
			INV	88974	Tree Maintenance - Carmody Place	2,187.11
			INV	88976	Tree Maintenance - Skewes Road	665.28
			INV	88977	Tree Maintenance - Des Ugle Park	1,854.47
7285.4891-01	30/09/2022	Data#3 Ltd				315,558.91
			INV	SIN000045433	Software Subscription - MicrosoftM365	276,627.78
			INV	SIN000051585	Adobe Acrobat Pro DC for Teams Government Team Licensing Subscription 2022/23	38,931.13
7285.5036-01	30/09/2022	Environex International Pty Ltd				2,527.41
			INV	304707	Chemicals and Cleaning Supplies - SWSC	1,247.55
			INV	304815	Chemicals and Cleaning Supplies - SWSC	1,279.86
7285.5259-01	30/09/2022	Electronic Scoreboards Australia Pty Ltd				1,208.90
			INV	INV-3029	Score Clock Plugs & Cords - SWSC	1,208.90
7285.5412-01	30/09/2022	Picton Civil Pty Ltd				11,110.00
			INV	P17389	Machine Hire - John Carbone	1,798.50
			INV	P17337	Excavation Works & Disposal Prince Phillip Drive	9,311.50
7285.5467-01	30/09/2022	JB Hi-Fi Group Pty Ltd				4,827.90
			INV	BD0918359	Computer Monitor - Technology	2,428.00
			INV	BD0925877	Docking Station - Technology	2,399.90
7285.5482-01	30/09/2022	Fleet Fitness				561.00
			INV	SRF15408	Gym Equipment Maintenance - SWSC	561.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.5610-01	30/09/2022	Bolinda Publishing Pty Ltd				54.23
			INV	271287	Books - Library Local Stock	54.23
7285.5725-01	30/09/2022	Officeworks Superstores Pty Ltd - Bunbury (50693711)				419.36
			INV	602892308	Stationery - Museum	96.75
			INV	602969362	Stationery - Museum	27.96
			INV	606116333	Stationery - Technology	234.92
			INV	602987902	Stationery - Strategy & Performance	59.73
7285.5834-01	30/09/2022	Westbooks				33.98
			INV	331106	Books - Library Local Stock	33.98
7285.6151-01	30/09/2022	Nara Training				100.00
			INV	21213	Staff Training - White Card	100.00
7285.6221-01	30/09/2022	West Australian Newspapers Ltd - SWSC				85.68
			INV	73618092022	Newspapers - SWSC	85.68
7285.6266-01	30/09/2022	CB Traffic Solutions Pty Ltd				9,667.37
			INV	10627	Traffic Management - Haley/Prinsep/Carmody Street	4,062.30
			INV	10628	Traffic Management - Forrest Highway	285.87
			INV	10531	Traffic Management - Ashrose/Ocean Drive	3,304.54
			INV	10629	Traffic Management - St Pauls Place	217.80
			INV	10630	Traffic management - Yookson Road	1,796.86
7285.6290-01	30/09/2022	Civil and Structural Engineers				5,120.50
			INV	INV-1176	Engineer Report - Bunbury Surf Club	808.50
			INV	INV-1177	Engineer Report Ceiling- Paisley Centre Office	808.50
			INV	INV-1178	Engineer Report - Bunbury Power Boat Club	2,695.00
			INV	INV-1175	Engineer Report - South West Sports Centre	808.50
7285.6391-01	30/09/2022	Sports Marketing Australia Pty Ltd				2,200.00
			INV	3183	SMA Finder's Fee - 2022 WA Sprint Kart Championship	2,200.00
7285.6475-01	30/09/2022	St John Ambulance Western Australia Ltd				142.00
			INV	STKINV00038715	Signs AED Metal	142.00
7285.6538-01	30/09/2022	Local Government Professionals Australia - WA				890.00
			INV	34485	LGP WA Annual Conference 2022 Attendance	890.00
7285.6669-01	30/09/2022	Technology One Limited				23,662.10
			INV	214165	Intramaps Subscription 30/09/2022 to 29/09/2023	23,662.10
7285.6787-01	30/09/2022	McDonald Fencing				1,391.50
			INV	INV-5308	Fencing Athletics Track - SWSC	896.50
			INV	INV-5328	Fencing Repairs - Hay Park Central	495.00
7285.6798-01	30/09/2022	WINC Australia Pty Ltd				1,914.95
			INV	9040374898	Stationery - SWSC	6.66
			INV	9040370044	Stationery - SWSC	129.93
			INV	9040346120	Stationery - BRAG	317.71
			INV	9040401988	Stationery - SWSC	45.09
			INV	9040381559	Stationery - Administration	1,361.56
			INV	9040403272	Stationery - Administration	54.00
7285.6847-01	30/09/2022	Trophies West				66.00
			INV	5434	Update Shields - SWSC	66.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.6936-01	30/09/2022	Maia Financial Pty Limited				41,069.73
			INV	C37881	SWSC Gym Equipment Lease - 01/10/2022 to 31/12/2022	41,069.73
7285.7131-01	30/09/2022	PFI Supplies				341.60
			INV	51688	Cleaning Supplies - SWSC	341.60
7285.7283-01	30/09/2022	IPEC Pty Ltd				59.28
			INV	0569-C209150	Freight	46.23
			INV	0570-C209150	Freight	13.05
7285.739-01	30/09/2022	Brownes Food Operations Pty Ltd				586.73
			INV	16787893	Cafe Supplies - SWSC	586.73
7285.7444-01	30/09/2022	Progress Printing West Pty Ltd				302.50
			INV	INV-0178781	Custom Tablecloth - Library	302.50
7285.748-01	30/09/2022	Forpark Australia				3,292.52
			INV	50910	Playground Parts - Mangles Park	3,292.52
7285.7486-01	30/09/2022	Bliers Pty Ltd T/A Bunbury Floorworld				2,695.00
			INV	2426	Supply & Lay Flooring 2nd Floor - Administration	2,695.00
7285.7488-01	30/09/2022	Impact Apps Pty Ltd				1,276.00
			INV	INV-0204	Waste Application Update - Rebuild	1,276.00
7285.7680-01	30/09/2022	Colin Anker				750.00
			INV	124	Lost and Found Event Performance - Museum	750.00
7285.7682-01	30/09/2022	JH Computer Services Pty Ltd T/A Servicewest				4,158.00
			INV	205792-D02	Samsung Galaxy Smartphones - Technology	4,158.00
7285.7914-01	30/09/2022	Busselton Farmers Market				145.72
			INV	1172426	Cafe Supplies - SWSC	145.72
7285.7971-01	30/09/2022	Charlotte Anne White				600.00
			INV	INV-0065	Tutoring Creative Kids/Young Visions - BRAG	600.00
7285.7978-01	30/09/2022	Councillor K Turner				140.90
			INV	SITTINGFEES22/23	Private Vehicle Allowance	140.90
7285.8033-01	30/09/2022	Essential Coffee Pty Ltd				1,609.44
			INV	SI-00262093	Coffee Supplies - SWSC	720.72
			INV	SI-00262084	Coffee Supplies - SWSC	888.72
7285.8144-01	30/09/2022	WA Mechanical and Site Services				2,378.91
			INV	INV-1433	Plant Maintenance - 1GIC119	112.20
			INV	INV-1413	Plant Maintenance - BY86290	372.90
			INV	INV-1418	Plant Maintenance - BY83670	112.20
			INV	INV-1432	Plant Maintenance - 1GIC120	112.20
			INV	INV-1430	Plant Service - BY906W	1,196.19
			INV	INV-1427	Trailer Service/Inspection - BY83299	157.74
			INV	INV-1428	Trailer Service/Inspection - BY85265	157.74
			INV	INV-1429	Trailer Service/Inspection - BY86659	157.74
7285.8219-01	30/09/2022	Shannon Louise Gale				715.00
			INV	2001510	CBD Parking Map Design - Media	715.00
7285.8226-01	30/09/2022	Nutrien Ag Solutions Limited				555.50
			INV	907515028	Fencing Supplies - BWP	555.50

**City of Bunbury**  
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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.8231-01	30/09/2022	Our Charnley Pty Ltd T/A CAF'FEZ				313.00
			INV	INV-0027	Catering - BRAG	313.00
7285.83-01	30/09/2022	Aqwest				811.30
			INV	41203712/SEP22	Consumption Charges - 05/07/2022 to 07/09/2022	6.10
			INV	41204462/SEP22	Consumption Charges - 05/07/2022 to 07/09/2022	6.10
			INV	41104233/SEP22	Consumption Charges - 04/07/2022 to 05/09/2022	744.20
			INV	41241332/SEP22	Consumption Charges - 05/07/2022 to 09/09/2022	54.90
7285.8498-01	30/09/2022	Kerrie Louise Bassett				52.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	52.00
7285.8502-01	30/09/2022	Christine Lucy Worsfold				104.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	104.00
7285.8504-01	30/09/2022	Sarah Carbone				78.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	78.00
7285.8505-01	30/09/2022	Danielle Louise Butson				130.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	130.00
7285.8506-01	30/09/2022	Teresa Maria Halligan				104.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	104.00
7285.8507-01	30/09/2022	Julie Combes				390.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	390.00
7285.8508-01	30/09/2022	Rebekka Flockton				104.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	104.00
7285.8663-01	30/09/2022	Bunbury Trucks				110.00
			INV	195683	Lamp - BY719	110.00
7285.8738-02	30/09/2022	Mediaworx Pty Ltd T/A Paradise Day Spa				1,545.56
			INV	ASN3712	Rates Refund	1,545.56
7285.8994-01	30/09/2022	Renee Alana Golden				78.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	78.00
7285.9097-01	30/09/2022	Flick Anticimix Pty Ltd				121.00
			INV	602703199	Pest Control - BWP	121.00
7285.9243-01	30/09/2022	GHD Woodhead Architecture Pty Ltd T/A GHD Woodhead				10,826.20
			INV	154-000114	Design Variation Haley/Prinsep/Carmody Place	10,826.20
7285.9300-01	30/09/2022	Katelyn Whitehurst				2,325.00
			INV	15092022	Noongar Arts Program Workshop Facilitation - BRAG	325.00
			INV	15092022	Noongar Country Trainee Curator - BRAG	2,000.00
7285.9525-01	30/09/2022	Vanessa Rose Black				156.00
			INV	SWSCUMPIRE	SWSC Umpire Netball - 12/09/2022 to 21/09/2022	156.00
7285.958-01	30/09/2022	South West Isuzu				777.00
			INV	1258070	Plant Service - BY796	777.00
7285.9625-01	30/09/2022	ATC Work Smart Inc T/A Corporate First Aid Australia				150.00
			INV	7737	First Aid Training	150.00
7285.9631-01	30/09/2022	Cohesis Pty Limited				14,323.83
			INV	INV-00251	Data and Digital Team Support	14,323.83
7285.9657-01	30/09/2022	Western Irrigation Pty Ltd				27,359.20
			INV	P50033	Irrigation Master Plan - Forrest Park, Hands Oval, Hay Park	27,359.20

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Municipal Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7285.9717-01	30/09/2022	Samuel Max Williams	INV	52	Replica Wardian Cases - Museum	1,700.00
7285.9719-01	30/09/2022	Janet Anne Offer	INV	REIMBURSE	Reimbursement - PPE for Mosquito Management	141.98
7285.9939-01	30/09/2022	The Trustee for Zephyr Park Trust T/A Bunbury Batteries & Radiators	INV	127489	Batteries - BY785	550.00
7286.136-01	30/09/2022	Australian Taxation Office	INV	PY01-07-Australi	PAYG for COB Staff - F/E 27/09/2022	243,120.76
Total: EFT Payments						\$6,557,284.49

**Payroll Transfers**

PY01-06	14/09/2022	COB Municipal Account			Payroll - P/E 14/09/2022	797,533.63
PY01-07	28/09/2022	COB Municipal Account			Payroll - P/E 28/09/2022	758,932.83
Total: Payroll Transfers						\$1,556,466.46

**Total: COB Municipal Account \$34,423,019.44**

**CERTIFICATION BY MANAGER FINANCE**

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**D. RANSOM**  
**MANAGER FINANCE**

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Trust Account**

Reference No.	Date	Payee	Description			Amount
Cheque Payments						
00010800	12/09/2022	Margaret Coy				427.44
			INV	58	BRAG - Sale of Artwork	76.44
			INV	51	BRAG - Sale of Artwork	351.00
00010801	12/09/2022	Maya Hume				154.10
			INV	59	BRAG - Sale of Artwork	154.10
					Total: Cheque Payments	\$581.54
EFT Payments						
7263.10049-01	02/09/2022	Rona Mirtle				136.50
			INV	55	BRAG - Sale of Artwork	136.50
7263.10057-01	02/09/2022	Janine Wallam				113.90
			INV	1703	BRAG - Sale of Artwork	53.60
			INV	1718	BRAG - Sale of Artwork	26.80
			INV	1715	BRAG - Sale of Artwork	33.50
7263.10141-01	02/09/2022	Melba Wallam				167.50
			INV	33	BRAG - Sale of Artwork	167.50
7263.419-01	02/09/2022	City of Bunbury				1,682.62
			INV	Sep-22	BRAG - Commission on Sale of Artwork	1,682.62
7263.7201-01	02/09/2022	Karen Leone Jetta				140.70
			INV	46	BRAG - Sale of Artwork	140.70
7263.7663-01	02/09/2022	Amanda Bell				127.30
			INV	1712	BRAG - Sale of Artwork	127.30
7263.7811-01	02/09/2022	Anthony Brett Windberg				2,520.00
			INV	43	BRAG - Sale of Artwork	2,520.00
7263.7894-01	02/09/2022	Phillip Hansen				804.00
			INV	49	BRAG - Sale of Artwork	804.00
7263.8059-01	02/09/2022	Dellas Bennell				261.30
			INV	1705	BRAG - Sale of Artwork	87.10
			INV	1707	BRAG - Sale of Artwork	53.60
			INV	1713	BRAG - Sale of Artwork	120.60
7263.8129-01	02/09/2022	Beverly Thomson				73.70
			INV	1711	BRAG - Sale of Artwork	73.70
7263.8131-01	02/09/2022	Lera Bennell				53.60
			INV	1717	BRAG - Sale of Artwork	53.60
7263.8181-01	02/09/2022	Rhona Wallam				87.10
			INV	1709	BRAG - Sale of Artwork	33.50
			INV	1716	BRAG - Sale of Artwork	53.60
7263.8182-01	02/09/2022	Korrine Rose Bennell				80.40
			INV	1706	BRAG - Sale of Artwork	80.40
7263.8717-01	02/09/2022	Robert Neil Jones				234.50
			INV	61	BRAG - Sale of Artwork	234.50
7263.8757-01	02/09/2022	John MacFadyen				401.00
			INV	60	BRAG - Sale of Artwork	401.00

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**COB Trust Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
7263.8776-01	02/09/2022	Mrs S Dohnt	INV	48	BRAG - Sale of Artwork	390.00
7263.9300-01	02/09/2022	Katelyn Whitehurst	INV	1708	BRAG - Sale of Artwork	53.60
			INV	1719	BRAG - Sale of Artwork	23.45
7272.419-01	12/09/2022	City of Bunbury				318.40
			INV	Museum 190822	Commission on Sale of Consignment Items - Museum	10.00
			INV	Museum 150722	Commission on Sale of Consignment Items - Museum	14.00
			INV	Aug 2022	Commission on BSL Levies Collected - August 2022	235.00
			INV	1714	Commission on Sale of Consignment Items - BRAG	26.40
			INV	INV-152916-W2J4T	Commission on CTF Levies Collected - August 2022	33.00
7272.7534-01	12/09/2022	Construction Training Fund				1,418.85
			INV	INV-152916-W2J4T	CTF Levies Collected - Aug 2022	1,418.85
7272.7535-01	12/09/2022	Department of Mines, Industry Regulation and Safety				8,847.86
			INV	Aug 2022	BSL Levies Collected - August 2022	8,847.86
7272.8131-01	12/09/2022	Lera Bennell				93.80
			INV	1710	BRAG - Sale of Artwork	93.80
7272.9014-01	12/09/2022	Davida Palmer				40.00
			INV	Museum 190822	Sale of Consignment Items - Museum	40.00
7272.9018-01	12/09/2022	Karen Janette Pantlin				56.00
			INV	Museum 150722	Sale of Consignment Items - Museum	56.00
7272.9963-01	12/09/2022	Charlotte Marie Ugle				53.60
			INV	1714	BRAG - Sale of Artwork	53.60
Total: EFT Payments						\$18,179.68

**Total: COB Trust Account**

**\$18,761.22**

**CERTIFICATION BY MANAGER FINANCE**

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**D. RANSOM**  
**MANAGER FINANCE**

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**BVIC Trust Account**

Reference No.	Date	Payee	Description				Amount
EFT Payments							
7261.1033-01	01/09/2022	Discovery Holiday Parks - Bunbury Foreshore					13,409.63
			INV	10868277	Cubic Interiors Pty Ltd	840.16	
			INV	10868278	Cubic Interiors Pty Ltd	840.16	
			INV	10868279	Cubic Interiors Pty Ltd	1,000.36	
			INV	10868280	Cubic Interiors Pty Ltd	1,000.36	
			INV	10868270	Cubic Interiors Pty Ltd	840.16	
			INV	10868271	Cubic Interiors Pty Ltd	840.16	
			INV	10868272	Cubic Interiors Pty Ltd	999.47	
			INV	10868273	Cubic Interiors Pty Ltd	999.47	
			INV	10868274	Cubic Interiors Pty Ltd	999.47	
			INV	10868268	Cubic Interiors Pty Ltd	1,550.38	
			INV	10885611	Cubic Interiors Pty Ltd	1,550.38	
			INV	10978471	Cubic Interiors Pty Ltd	922.04	
			INV	10978472	Cubic Interiors Pty Ltd	840.16	
			INV	11047764	Marshall	186.90	
7261.1072-01	01/09/2022	Quality Hotel Lighthouse					226.95
			INV	11051557	Jennings	226.95	
7261.1405-01	01/09/2022	Quest Bunbury Apartment Hotel					452.12
			INV	11056898	Clarke	452.12	
7261.1673-01	01/09/2022	Hotel Lord Forrest					164.65
			INV	11051777	Cooper	164.65	
7261.1682-01	01/09/2022	The Rose Hotel					1,495.20
			INV	10976062	Frontline Interiors/Kewkowski	498.40	
			INV	10976063	Frontline Interiors/Edwards	498.40	
			INV	10976064	Frontline Interiors/V Abracia	498.40	
7261.288-01	01/09/2022	Bunbury Motel					1,351.02
			INV	11021607	Ley	1,351.02	
7261.419-01	01/09/2022	City of Bunbury					2,385.07
			INV	10867852	Philipps - Mcleod Tours	152.35	
			INV	Sep-22	Cubic Interiors Pty Ltd - Discovery Parks Koombana	1,634.27	
			INV	10976062	The Rose Hotel - Frontline Interiors/Kewkowski	61.60	
			INV	10976063	Frontline Interiors/Edwards	61.60	
			INV	10976064	The Rose Hotel - Frontline Interiors/V Abracia	61.60	
			INV	11021607	Bunbury Apartment Hotel / Ley	166.98	
			INV	11034539	Bunbury Geographe Tours / Kerrison	32.50	
			INV	11032457	Bunbury Seaview Apartments / Carbone	49.50	
			INV	11037467	The Clifton - Grittleton Lodge / Davis	15.95	
			INV	11047764	Commission on Sale of Consignment Items - Museum	23.10	
			INV	11051777	The Lord Forrest Hotel / Cooper	20.35	
			INV	11051557	Lighthouse Beach Resort / Jennings	28.05	
			INV	11056898	Quest Apartments Bunbury / Clarke	55.88	



**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**BVIC Trust Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>			<i>Amount</i>
			INV	11068559	Bunbury Hotel Koombana Bay / Holman	21.34
7261.6068-01	01/09/2022	Bunbury Seaview Apartments				400.50
			INV	11032457	Carbone	400.50
7261.6162-01	01/09/2022	McLeod Tours				1,232.65
			INV	10867852	Philipps	1,232.65
7261.7502-01	01/09/2022	South Pacific Union Group Pty Ltd T/A Bunbury Hotel Koombana Bay				172.66
			INV	11068559	Holman	172.66
7261.8511-01	01/09/2022	Bunbury Geographe Tours				227.50
			INV	11034539	Kerrison	227.50
7261.8808-01	01/09/2022	Clifton Motel & Grittelton Lodge				129.05
			INV	11037467	Davis	129.05
7262.419-01	01/09/2022	City of Bunbury				452.28
			INV	310822	Commission 01.08.2022 to 31.08.2022	452.28
7262.5945-01	01/09/2022	South West Transit Group				2,562.92
			INV	010822	Consignment Sales	51.20
			INV	020822	Consignment Sales	15.52
			INV	040822	Consignment Sales	12.60
			INV	050822	Consignment Sales	9.80
			INV	080822	Consignment Sales	121.80
			INV	090822	Consignment Sales	139.20
			INV	100822	Consignment Sales	253.20
			INV	110822	Consignment Sales	40.60
			INV	120822	Consignment Sales	139.20
			INV	130822	Consignment Sales	58.00
			INV	150822	Consignment Sales	143.30
			INV	160822	Consignment Sales	87.00
			INV	170822	Consignment Sales	154.60
			INV	190822	Consignment Sales	25.90
			INV	220822	Consignment Sales	174.00
			INV	230822	Consignment Sales	159.60
			INV	240822	Consignment Sales	179.90
			INV	250822	Consignment Sales	196.00
			INV	260822	Consignment Sales	68.00
			INV	290822	Consignment Sales	116.00
			INV	BV300822	Consignment Sales	390.20
			INV	310822	Consignment Sales	27.30
7278.10224-01	20/09/2022	Carol Dawson				158.00
			INV	11116091	Refund of Cancellation of Accommodation.	158.00
7278.1033-01	20/09/2022	Discovery Holiday Parks - Bunbury Foreshore				20,957.72
			INV	10954495	Fitzpatrick	601.64
			INV	11036443	Fitzpatrick	108.58
			INV	10868263	Cubic Interiors Pty Ltd	204.25
			INV	11030442	Cubic Interiors Pty Ltd	209.15
			INV	11030443	Cubic Interiors Pty Ltd	209.15

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**BVIC Trust Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 11021363 Cubic Interiors Pty Ltd	1,693.67
			INV 11021400 Cubic Interiors Pty Ltd	922.04
			INV 10868264 Cubic Interiors Pty Ltd	840.16
			INV 10868265 Cubic Interiors Pty Ltd	1,000.36
			INV 10868266 Cubic Interiors Pty Ltd	1,000.36
			INV 10868267 Cubic Interiors Pty Ltd	1,000.36
			INV 11031823 Cubic Interiors Pty Ltd	1,550.38
			INV 11050466 Cubic Interiors Pty Ltd	840.16
			INV 10868256 Cubic Interiors Pty Ltd	832.15
			INV 10868257 Cubic Interiors Pty Ltd	832.15
			INV 10868258 Cubic Interiors Pty Ltd	1,000.36
			INV 10868259 Cubic Interiors Pty Ltd	1,000.36
			INV 10868260 Cubic Interiors Pty Ltd	1,000.36
			INV 11031828 Cubic Interiors Pty Ltd	922.04
			INV 11021453 Cubic Interiors Pty Ltd	840.16
			INV 10868263 Cubic Interiors Pty Ltd	635.91
			INV 11075248 Cubic Interiors Pty Ltd	1,157.00
			INV 11098244 Cubic Interiors Pty Ltd	1,014.60
			INV 10885622 Cubic Interiors Pty Ltd	1,542.37
7278.141-01	20/09/2022	Australind Tourist Park		142.40
			INV 11049721 Sizer	142.40
7278.1443-01	20/09/2022	Riverside Caravan Park		658.60
			INV 11065766 Xcel Drilling - Gertau	658.60
7278.419-01	20/09/2022	City of Bunbury		2,768.04
			INV 10954495 Discovery Holiday Parks / Fitzpatrick	74.36
			INV 11036443 Discovery Holiday Parks - Koombana Bay / Fitzpatrick	13.42
			INV 11049721 Australind Tourist Park / Sizer	17.60
			INV 11065766 Riverside Caravan Park / Xcel Drilling - Gertau	81.40
			INV 11067654 The Clifton & Grittleton Lodge / Abrachia	15.62
			INV 11067655 The Clifton & Grittleton Lodge / Edwards	15.62
			INV 11067656 The Clifton & Grittleton Lodge / Kewkowski	15.62
			INV 11080009 The Clifton - Morison	31.90
			INV 11030442 Cubic Interiors Pty Ltd - Discovery Park Koombana	2,377.10
			INV 11098244 Cubic Interiors Pty Ltd - Discovery Parks Bunbury	125.40
7278.8808-01	20/09/2022	Clifton Motel & Grittleton Lodge		637.24
			INV 11067654 Abrachia	126.38
			INV 11067655 Edwards	126.38
			INV 11067656 Kewkowski	126.38
			INV 11080009 Morison	258.10
7281.10230-01	23/09/2022	Victoria Hyland		308.20
			INV 11128386 Refund of Accommodation - Cancellation	308.20
Total: EFT Payments				\$50,292.40

**City of Bunbury**  
**Schedule of Accounts Paid for Period**  
**1/09/2022 to 30/09/2022**

**BVIC Trust Account**

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
<b>Total:        BVIC Trust Account</b>				<b>\$50,292.40</b>

**CERTIFICATION BY MANAGER FINANCE**

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**D. RANSOM**  
**MANAGER FINANCE**

#### 10.3.4 Financial Management Report for the Period Ending 30 September 2022

<b>File Ref:</b>	COB/4736
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	David Ransom, Manager Finance
<b>Responsible Manager:</b>	David Ransom, Manager Finance
<b>Executive:</b>	Karin Strachan, Director Strategy and Organisational Performance
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 10.3.4-A: Statement of Comprehensive Income Appendix 10.3.4-B: Statement of Financial Activity Appendix 10.3.4-C: Statement of Net Current Assets Appendix 10.3.4-D: Statement of Financial Position Appendix 10.3.4-E: Capital Projects Expenditure Summary Appendix 10.3.4-F: Operating Projects Expenditure Summary Appendix 10.3.4-G: Monthly Community Financial Report

#### Summary

The following comments are provided on the key elements of the City's financial performance.

- Statement of Comprehensive Income (**attached** at Appendix 10.3.4-A)  
Actual Financial Performance to 30 September 2022 (refer explanations within the report)
  - Actual Operating Income of \$53.16M is \$569K more than the year-to-date budgeted income of \$52.59M
  - Actual operating expenditure of \$16.42M is \$356K less than the year-to-date budgeted expenditure of \$16.78M
  - Actual operating surplus of \$36.74M is \$925K more than the year-to-date budgeted operating surplus of \$35.81M

- Statement of Financial Activity (**attached** at Appendix 10.3.4-B)

The forecast Closing Funding Deficit to 30 June 2023 is forecast at \$42K which is a favourable improvement of \$327K than the current budget. This is due to reimbursements received of \$211K for storm damage sustained in May 2020, an increase in forecast interest received for the year of \$80K due to higher interest rates on term deposits, and insurance reimbursements of \$36K.

- Statement of Financial Position (**attached** at Appendix 10.3.4-D)

The City's year-to-date actuals and end of financial year (F/Y) forecast balances are as follows:

	Year-to-date	Forecast
* Current Assets of \$83.33M includes:		
- Cash and Investments	\$58.56M	\$27.76M
- Rates Receivable	\$21.60M	\$1.69M
- Other Current Assets	\$3.17M	\$1.57M
* Current Liabilities of \$16.06M includes:		
- Trade and Other Payables	\$9.00M	\$8.91M
- Annual Leave and LSL Provisions	\$4.88M	\$5.23M

- \* Working Capital  
(Current Assets less Current Liabilities)                      \$67.27M    \$14.22M
  - \* Equity  
(Total Assets less Total Liabilities)                              \$545.61M    \$508.37M
4. Capital Works (**attached** at Appendix 10.3.4-E)
- Actual capital works of \$1.21M is \$48K more than the year-to-date budgeted capital works of \$1.16M, (refer explanation within report).
  - The progress of capital works is monitored on a monthly basis.
  - Capital works include a combination of funding sources including municipal, reserve and grant funds.
5. Operating Project Expenditure (**attached** at Appendix 10.3.4-F)
- Actual operating project expenditure of \$1.17M is \$34K more than the year-to-date budgeted operating project expenditure of \$1.13M.
  - Operating projects include a combination of funding sources including municipal, reserve and grant funds.

### Executive Recommendation

The Financial Management Report for the period ending 30 September 2022 be received.

### Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.3	Effectively manage the City's resources

### Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (**attached** at Appendix 10.3.4-A)
- Statement of Financial Activity (**attached** at Appendix 10.3.4-B)
- Statement of Net Current Assets (**attached** at Appendix 10.3.4-C)
- Statement of Financial Position (**attached** at Appendix 10.3.4-D)
- Capital Projects Expenditure Summary (**attached** at Appendix 10.3.4-E)
- Operating Projects Summary (**attached** at Appendix 10.3.4-F)
- Monthly Community Financial Report (**attached** at Appendix 10.3.4-G)

These summaries include end-of-year forecasts based on a monthly review of year-to-date income and expenditure for all accounts.

### Council Policy Compliance

Not applicable.

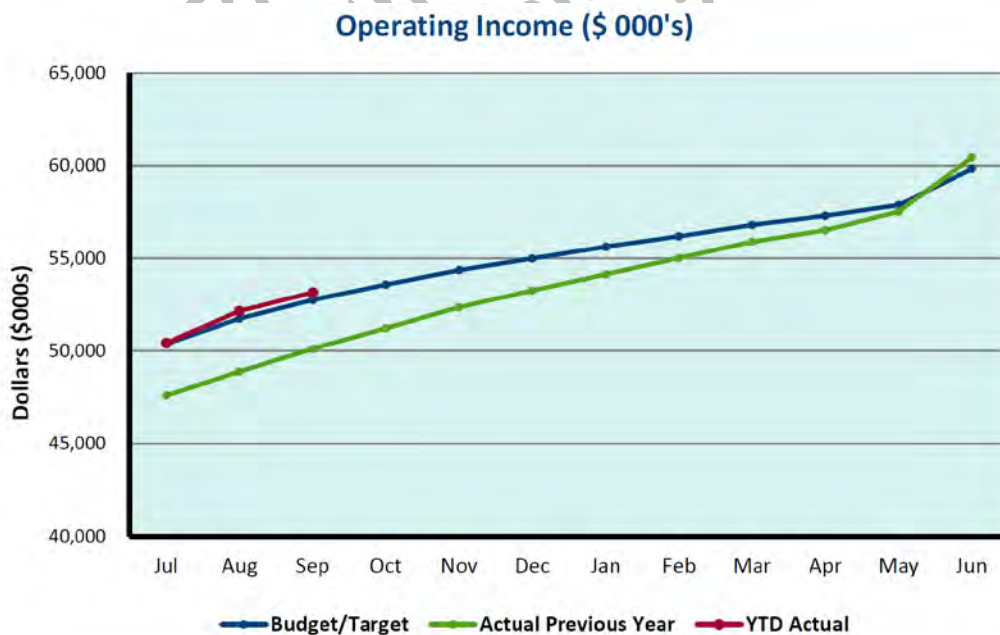
### Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (**attached** at Appendix 10.3.4-B) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22(1)(d) for this month.

At the Special Council Meeting 26 July 2022, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$25,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2022/23.

### Officer Comments

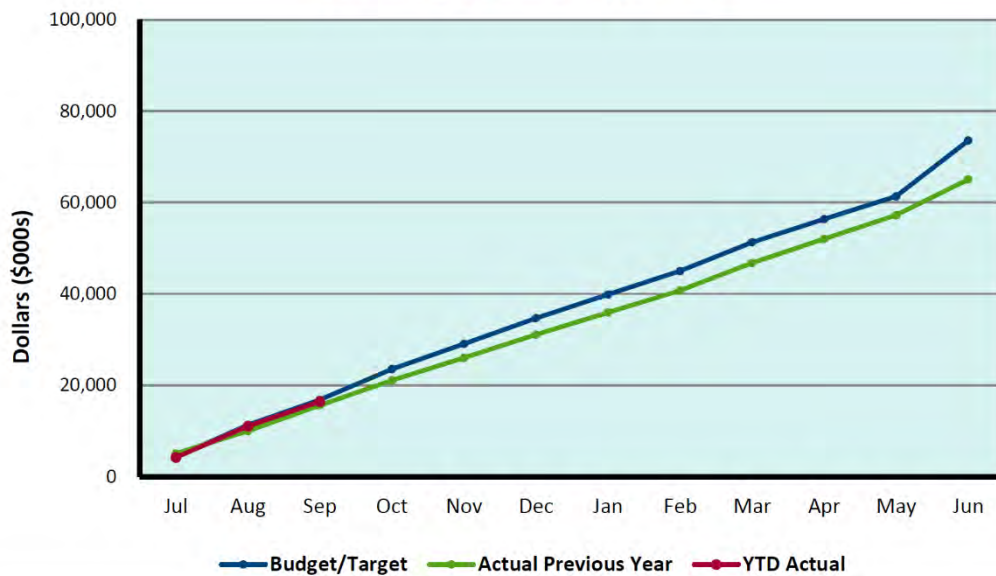
The Operating Income, Operating Expenditure and Capital Expenditure graphs provide an overview on how the actual income/expenditure is tracking to budget and the previous financial year. Comments are provided on each graph regarding the current financial position.



**Note:** Operating income includes: rates, fees and charges, operating grants and subsidies, contributions, reimbursements and donations, interest and other revenue.

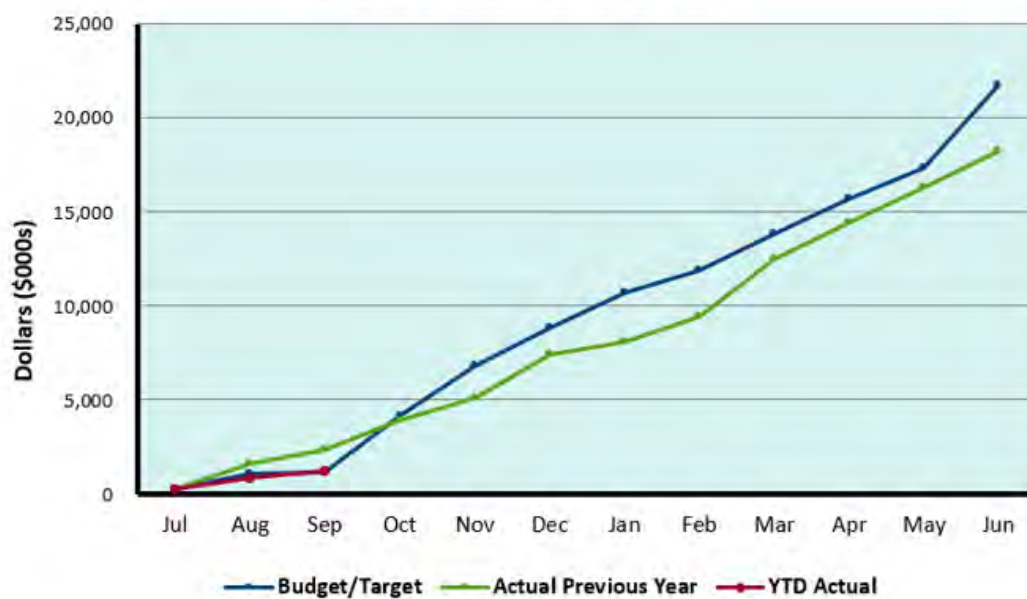
Actual Income of \$53.16M is slightly above the year-to-date budgeted income of \$52.59M

### Operating Expenditure (\$ 000's)



**Note:** Actual operating expenditure for both base and operating projects is \$356K under the year-to-date budget.

### Capital Expenditure (\$ 000's)



**Note:** The actual capital expenditure at the end of September 2022 is slightly above the year-to-date budget. The monthly Capital Works Expenditure Summary Report to Council provides more detail on all capital projects.

The following is an explanation of significant variances identified in the Statement of Financial Activity. Please refer to Appendices 10.3.4-B for more detailed information:

Statement of Financial Activity	YTD Actual to Budget Variance
<b>Operating Revenue</b>	
<b>Contributions Reimbursements and Donations</b> – the year-to-date actual is higher than budgeted mainly due to reimbursements of \$211K received for storm damage sustained in May 2020, and reimbursements received from insurance claims \$36K.	\$285,736 255%
<b>Interest Received</b> – the year-to-date actual is higher than budgeted due to investment interest rates being higher than anticipated. Investment interest includes specific term deposits (ie: Parking) with additional interest for those investments being transferred into the relevant reserves.	\$106,365 30%
<b>Other Revenue</b> – the year-to-date actual is higher than budgeted mainly due to receiving Public Open Space Development Contributions of \$155K. This amount will be transferred into the Planning and Development Act Reserve.	\$164,311 133%

#### Analysis of Financial and Budget Implications

This Financial Management Report on the financial performance of the City is provided for Councillors information and does not have any financial or budget implications for the 2022/23 financial year.

#### Community Consultation

There is no requirement for community consultation on this report. A Monthly Community Financial Report (attached at Appendix 10.3.4-G) has been prepared to give the community an easy to understand summary of the City's financial performance. Once received by Council, this report will be made available on the City's website for community information.

#### Councillor/Officer Consultation

The City's Executive Team, Department Managers and Finance staff monitor the City's monthly revenue and expenditure and (as required) refers any variances requiring remedial action to Council.

Approved budget amendments are recorded in the financial statements to reflect the City's current budget and financial position at all times.





## **STATEMENT of COMPREHENSIVE INCOME**

**Period Ending September 2022**

**Thursday, 20 October, 2022**

City of Bunbury Statement of Comprehensive Income Period Ending September 2022	Year to Date			Thursday, 20 October, 2022		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
<b>Rates</b>						
Rates General Inc	42,662,807	42,669,094	0	42,669,094	42,669,094	42,669,094
Rates Interim Inc	121,922	118,187	(3)	152,674	152,674	152,674
Rates Specified Area Inc	52,208	52,208	0	52,208	52,208	52,208
	<b>42,836,937</b>	<b>42,839,489</b>	<b>0</b>	<b>42,873,976</b>	<b>42,873,976</b>	<b>42,873,976</b>
<b>Operating Grants and Subsidies</b>						
Operating Grant Inc	567,623	555,616	(2)	1,799,262	1,799,262	1,799,262
	<b>567,623</b>	<b>555,616</b>	<b>(2)</b>	<b>1,799,262</b>	<b>1,799,262</b>	<b>1,799,262</b>
<b>Contributions Reimbursements and Donation</b>						
Contribution Inc	16,877	16,992	1	231,550	231,550	231,550
Donation Inc	585	557	(5)	3,000	3,000	3,000
Reimbursement Inc	380,339	94,516	(302)	255,551	255,551	503,041
	<b>397,801</b>	<b>112,065</b>	<b>(255)</b>	<b>490,101</b>	<b>490,101</b>	<b>737,591</b>
<b>Fees and Charges</b>						
Building and Planning Fee Inc	90,347	85,915	(5)	445,750	445,750	445,750
Fine and Penalty Fee Inc	35,803	29,978	(19)	83,000	83,000	83,000
General Hire Fee Inc	13,295	13,131	(1)	63,500	63,500	63,500
Miscellaneous Fee and Charge Inc	401,098	398,599	(1)	1,477,750	1,477,750	1,477,750
Parking Fee Inc	68,794	70,121	2	435,500	435,500	435,500
Property Lease and Rental Fee Inc	240,320	237,203	(1)	774,750	774,750	774,750
Rating Fee Inc	93,073	92,117	(1)	130,500	130,500	130,500
Sports Facility Fee Inc	877,501	903,097	3	3,389,500	3,389,500	3,389,500
Waste Collection Charge Inc	6,785,760	6,772,554	0	6,772,554	6,772,554	6,772,554
	<b>8,605,992</b>	<b>8,602,715</b>	<b>0</b>	<b>13,572,804</b>	<b>13,572,804</b>	<b>13,572,804</b>
<b>Interest Received</b>						
Cash and Investment Interest Inc	222,320	125,000	(78)	215,500	215,500	295,500
Rates Debtor Interest Inc	240,870	231,824	(4)	382,500	382,500	382,500
	<b>463,189</b>	<b>356,824</b>	<b>(30)</b>	<b>598,000</b>	<b>598,000</b>	<b>678,000</b>
<b>Other Revenue</b>						
Miscellaneous Inc	288,241	123,930	(133)	498,677	498,677	498,677
	<b>288,241</b>	<b>123,930</b>	<b>(133)</b>	<b>498,677</b>	<b>498,677</b>	<b>498,677</b>
<b>Total</b>	<b>53,159,783</b>	<b>52,590,639</b>		<b>59,832,820</b>	<b>59,832,820</b>	<b>60,160,310</b>

City of Bunbury Statement of Comprehensive Income Period Ending September 2022	Year to Date			Thursday, 20 October, 2022		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
<b>Employee Costs</b>						
Other Employee Related Exp	(1,207,292)	(1,205,270)	0	(4,659,919)	(4,659,919)	(4,659,919)
Salary Accruals Exp	-	-	0	(350,020)	(350,020)	(350,020)
Salary Exp	(6,546,362)	(6,765,512)	3	(27,276,656)	(27,276,656)	(27,276,656)
	<b>(7,753,654)</b>	<b>(7,970,782)</b>	<b>3</b>	<b>(32,286,595)</b>	<b>(32,286,595)</b>	<b>(32,286,595)</b>
<b>Material and Contracts</b>						
Bank Fee and Charges Exp	(20,836)	(20,745)	0	(129,750)	(129,750)	(129,750)
Consultants Exp	(586,527)	(572,397)	(2)	(3,819,573)	(3,819,573)	(3,819,573)
Contractors Exp	(1,885,526)	(1,823,542)	(3)	(9,814,175)	(9,814,175)	(9,807,372)
Equipment Lease or Hire Exp	(110,556)	(103,960)	(6)	(116,260)	(116,260)	(116,260)
Fuel Exp	(141,007)	(133,418)	(6)	(500,450)	(500,450)	(500,450)
Material Exp	(461,660)	(717,114)	36	(2,679,453)	(2,679,453)	(2,679,453)
Software License or Maintenance Exp	(442,766)	(430,229)	(3)	(1,516,696)	(1,516,696)	(1,516,696)
	<b>(3,648,879)</b>	<b>(3,801,405)</b>	<b>4</b>	<b>(18,576,357)</b>	<b>(18,576,357)</b>	<b>(18,569,554)</b>
<b>Insurance</b>						
Insurance Exp	(366,035)	(366,966)	0	(742,834)	(742,834)	(742,834)
	<b>(366,035)</b>	<b>(366,966)</b>	<b>0</b>	<b>(742,834)</b>	<b>(742,834)</b>	<b>(742,834)</b>
<b>Interest Expense</b>						
Interest Accrual Exp	-	-	0	12,852	12,852	12,852
Interest Loan Borrowings Exp	(12,728)	(13,349)	5	(584,824)	(584,824)	(584,824)
	<b>(12,728)</b>	<b>(13,349)</b>	<b>5</b>	<b>(571,972)</b>	<b>(571,972)</b>	<b>(571,972)</b>
<b>Utilities</b>						
Electricity Exp	(401,572)	(400,857)	0	(1,790,714)	(1,790,714)	(1,790,714)
Gas Exp	(57,806)	(58,901)	2	(145,000)	(145,000)	(145,000)
Sewerage Exp	(31,851)	(31,333)	(2)	(62,305)	(62,305)	(62,305)
Water Exp	(163,707)	(166,750)	2	(512,357)	(512,357)	(512,357)
	<b>(654,935)</b>	<b>(657,841)</b>	<b>0</b>	<b>(2,510,376)</b>	<b>(2,510,376)</b>	<b>(2,510,376)</b>
<b>Depreciation</b>						
Depreciation Bridges Exp	(40,347)	(40,344)	0	(161,382)	(161,382)	(161,382)
Depreciation Building Exp	(638,802)	(638,802)	0	(2,555,213)	(2,555,213)	(2,555,213)
Depreciation Equipment Exp	(243,744)	(243,741)	0	(974,970)	(974,970)	(974,970)
Depreciation Furniture and Fittings Exp	(2,001)	(2,001)	0	(8,008)	(8,008)	(8,008)
Depreciation Lease Expense	(16,475)	(16,500)	0	(56,750)	(56,750)	(56,750)
Depreciation Marine Exp	(171,972)	(171,972)	0	(687,888)	(687,888)	(687,888)
Depreciation Open Space Exp	(226,197)	(226,197)	0	(904,786)	(904,786)	(904,786)
Depreciation Other Infrastructure Exp	(165,807)	(165,807)	0	(663,230)	(663,230)	(663,230)
Depreciation Pathways Exp	(267,570)	(267,570)	0	(1,070,277)	(1,070,277)	(1,070,277)
Depreciation Plant and Vehicle Exp	(153,309)	(153,309)	0	(613,237)	(613,237)	(613,237)
Depreciation Roads Exp	(981,927)	(981,924)	0	(3,927,702)	(3,927,702)	(3,927,702)
Depreciation Stormwater Exp	(300,258)	(300,258)	0	(1,201,037)	(1,201,037)	(1,201,037)
Depreciation Structures Exp	(93,657)	(93,657)	0	(374,624)	(374,624)	(374,624)
	<b>(3,302,066)</b>	<b>(3,302,082)</b>	<b>0</b>	<b>(13,199,104)</b>	<b>(13,199,104)</b>	<b>(13,199,104)</b>

City of Bunbury Statement of Comprehensive Income Period Ending September 2022	Year to Date			Thursday, 20 October, 2022		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
<b>Other Expense</b>						
Contrib, Donation and Sponsorship Exp	(376,458)	(367,134)	(3)	(4,508,424)	(4,508,424)	(4,508,424)
Elected Member Exp	(140,594)	(143,698)	2	(686,390)	(686,390)	(686,390)
Miscellaneous Exp	(168,152)	(156,547)	(7)	(306,775)	(306,775)	(306,775)
Taxation and Levy Exp	-	-	0	(88,495)	(88,495)	(88,495)
Write-Off Exp	(364)	(359)	(1)	(73,872)	(73,872)	(73,872)
	<b>(685,567)</b>	<b>(667,738)</b>	<b>(3)</b>	<b>(5,663,956)</b>	<b>(5,663,956)</b>	<b>(5,663,956)</b>
<b>Total</b>	<b>(16,423,864)</b>	<b>(16,780,163)</b>		<b>(73,551,194)</b>	<b>(73,551,194)</b>	<b>(73,544,391)</b>
<b>OPERATING SURPLUS or (DEFICIT)</b>	<b>36,735,919</b>	<b>35,810,476</b>		<b>(13,718,374)</b>	<b>(13,718,374)</b>	<b>(13,384,081)</b>

City of Bunbury Statement of Comprehensive Income Period Ending September 2022	Year to Date			Thursday, 20 October, 2022		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
<b>Grants and Contributions for the Development of Assets</b>						
Capital Grant Subsidy and Contrib Inc	5,069	5,070	0	12,476,768	12,476,768	12,476,768
Self Supporting Loans - Debtors	(3,923)	(4,315)	9	(60,559)	(60,559)	(60,559)
Self Supporting Loans Inc	3,923	4,315	9	60,559	60,559	60,559
	<b>5,069</b>	<b>5,070</b>	<b>0</b>	<b>12,476,768</b>	<b>12,476,768</b>	<b>12,476,768</b>
<b>Proceeds from Disposal of Assets</b>						
Proceeds Land Disposal	-	-	0	150,000	150,000	150,000
Proceeds Plant and Vehicle Disposals	18,182	-	0	659,427	659,427	659,427
	<b>18,182</b>	<b>-</b>		<b>809,427</b>	<b>809,427</b>	<b>809,427</b>
<b>Value of Assets Disposed</b>						
Value of Plant and Vehicles Disposed	-	-	0	(388,466)	(388,466)	(388,466)
	<b>-</b>	<b>-</b>		<b>(388,466)</b>	<b>(388,466)</b>	<b>(388,466)</b>
<b>Total</b>	<b>23,251</b>	<b>5,070</b>		<b>12,897,729</b>	<b>12,897,729</b>	<b>12,897,729</b>
<b>NET RESULT</b>	<b>36,759,170</b>	<b>35,815,546</b>		<b>(820,645)</b>	<b>(820,645)</b>	<b>(486,352)</b>

## **STATEMENT of FINANCIAL ACTIVITY**

**Period Ending September 2022**

City of Bunbury Statement of Financial Activity Period Ending September 2022				Year to Date		Thursday, 20 October, 2022
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
<b>Operating Revenues</b>						
Grants and Subsidies - Operating	567,623	555,616	(2)	1,799,262	1,799,262	1,799,262
Contributions Reimbursements and Donations	397,801	112,065	(255)	490,101	490,101	737,591
Fees and Charges	8,605,992	8,602,715	(0)	13,572,804	13,572,804	13,572,804
Interest Received	463,189	356,824	(30)	598,000	598,000	678,000
Other Revenue	288,241	123,930	(133)	498,677	498,677	498,677
<b>Total Revenues (Excluding Rates)</b>	<b>10,322,846</b>	<b>9,751,150</b>		<b>16,958,844</b>	<b>16,958,844</b>	<b>17,286,334</b>
<b>Operating Expenses</b>						
Employee Costs	(7,753,654)	(7,970,782)	3	(32,286,595)	(32,286,595)	(32,286,595)
Material and Contracts	(3,648,879)	(3,801,405)	4	(18,576,357)	(18,576,357)	(18,569,554)
Depreciation	(3,302,066)	(3,302,082)	0	(13,199,104)	(13,199,104)	(13,199,104)
Interest Expense	(12,728)	(13,349)	5	(571,972)	(571,972)	(571,972)
Utilities	(654,935)	(657,841)	0	(2,510,376)	(2,510,376)	(2,510,376)
Insurance	(366,035)	(366,966)	0	(742,834)	(742,834)	(742,834)
Other Expense	(685,567)	(667,738)	(3)	(5,663,956)	(5,663,956)	(5,663,956)
<b>Total</b>	<b>(16,423,864)</b>	<b>(16,780,163)</b>		<b>(73,551,194)</b>	<b>(73,551,194)</b>	<b>(73,544,391)</b>
<b>Funding Balance Adjustments</b>						
Add Back Depreciation	3,302,066	3,302,082	0	13,199,104	13,199,104	13,199,104
<b>Net Operating (Excluding Rates)</b>	<b>(2,798,952)</b>	<b>(3,726,931)</b>		<b>(43,393,246)</b>	<b>(43,393,246)</b>	<b>(43,058,953)</b>
<b>Movement in Non-Current Assets and Liabilities</b>						
Adjust Non Current Provisions and Accruals	(0)	(0)		62,100	62,100	62,100
<b>Total</b>	<b>(0)</b>	<b>(0)</b>		<b>62,100</b>	<b>62,100</b>	<b>62,100</b>
<b>Capital Revenues</b>						
Grants and Contributions for the Development of Assets	5,069	5,070	0	12,476,768	12,476,768	12,476,768
Proceeds on Disposal of Assets	18,182	(0)		809,427	809,427	809,427
Proceeds from New Debentures	(0)	(0)		3,614,000	3,614,000	3,614,000
Self Supporting Loan Disbursement	(0)	(0)		(144,000)	(144,000)	(144,000)
Transfers from Restricted Cash	(202,407)	(0)		8,330,711	8,330,711	8,330,711
Loan Repayments - Self Supporting	3,923	4,315	9	60,559	60,559	60,559
<b>Total</b>	<b>(175,233)</b>	<b>9,385</b>		<b>25,147,465</b>	<b>25,147,465</b>	<b>25,147,465</b>
<b>Capital Expenses</b>						
Acquisition of Assets	(1,210,755)	(1,162,572)	(4)	(27,873,979)	(27,873,979)	(27,880,782)
Repayment of Debentures	(134,366)	(134,366)	0	(2,609,981)	(2,609,981)	(2,609,981)
Right of Use Lease Payments	(0)	(16,758)	100	(50,274)	(50,274)	(50,274)
<b>Total</b>	<b>(1,345,121)</b>	<b>(1,313,696)</b>		<b>(30,534,234)</b>	<b>(30,534,234)</b>	<b>(30,541,037)</b>
<b>Total Net Operating and Capital</b>	<b>(4,319,306)</b>	<b>(5,031,242)</b>		<b>(48,717,915)</b>	<b>(48,717,915)</b>	<b>(48,390,425)</b>
Rates	42,836,937	42,839,489	0	42,873,976	42,873,976	42,873,976
Add Surplus (Deficit) July 1 Brought Forward	5,474,787	5,474,787	0	5,474,787	5,474,787	5,474,787
<b>Closing Funding Surplus (Deficit)</b>	<b>43,992,418</b>	<b>43,283,034</b>		<b>(369,152)</b>	<b>(369,152)</b>	<b>(41,662)</b>



## **STATEMENT of NET CURRENT ASSETS**

**Period Ending September 2022**

**Thursday, 20 October, 2022**



City of Bunbury			Thursday, 20 October, 2022	
Statement of Net Current Assets	Forecast Opening	YTD	Current	End Year
Period Ending September 2022	Balance	Actual	Budget	Forecast
<b>Current Assets</b>				
Cash Unrestricted	16,110,069	33,150,004	10,554,050	10,881,540
Cash Restricted	25,207,371	25,409,778	16,876,660	16,876,660
Trade and Other Receivables	3,148,856	24,654,482	3,148,856	3,148,856
Inventories	109,390	117,387	109,390	109,390
	<b>44,575,686</b>	<b>83,331,651</b>	<b>30,688,956</b>	<b>31,016,446</b>
<b>Current Liabilities</b>				
Provisions	4,939,496	4,879,633	5,227,416	5,227,416
Contract Liabilities	2,881,528	2,881,528	2,881,528	2,881,528
Trade and Other Payables	6,026,101	6,121,888	6,026,101	6,026,101
	<b>13,847,125</b>	<b>13,883,049</b>	<b>14,135,045</b>	<b>14,135,045</b>
<b>NET CURRENT ASSETS</b>	<b>30,728,561</b>	<b>69,448,602</b>	<b>16,553,911</b>	<b>16,881,401</b>
<b>Less</b>				
Cash - Restricted	25,207,371	25,409,778	16,876,660	16,876,660
Receivables	46,403	46,403	46,403	46,403
<b>NET CURRENT ASSET POSITION</b>	<b>5,474,787</b>	<b>43,992,418</b>	<b>(369,152)</b>	<b>(41,662)</b>



## **STATEMENT of FINANCIAL POSITION**

**Period Ending September 2022**

**Thursday, 20 October, 2022**

City of Bunbury			Thursday, 20 October, 2022	
Statement of Financial Position	Forecast	YTD	Current	End Year
Period Ending September 2022	Opening	Actual	Budget	Forecast
<b>Current Assets</b>				
Cash and Investments	41,317,440	58,559,781	27,430,710	27,758,200
Trade and Other Receivables	3,148,856	24,654,482	3,148,856	3,148,856
Inventories	109,390	117,387	109,390	109,390
	<b>44,575,686</b>	<b>83,331,650</b>	<b>30,688,956</b>	<b>31,016,446</b>
<b>Current Liabilities</b>				
Trade and Other Payables	8,907,629	9,003,416	8,907,629	8,907,629
Current Provisions	4,939,496	4,879,633	5,227,416	5,227,416
Current Loan Liability	2,180,947	2,180,947	2,665,239	2,665,239
	<b>16,028,072</b>	<b>16,063,996</b>	<b>16,800,284</b>	<b>16,800,284</b>
<b>Non Current Assets</b>				
Non Current Receivables	879,285	875,362	962,726	962,726
Property, Plant and Equipment	235,867,476	234,813,145	231,270,832	231,270,832
Infrastructure	233,469,162	231,221,427	224,478,236	224,478,236
Work in Progress	21,789,126	22,999,880	49,663,105	49,669,908
	<b>492,005,047</b>	<b>489,909,812</b>	<b>506,374,897</b>	<b>506,381,700</b>
<b>Non Current Liabilities</b>				
Non Current Payables	5,568	5,568	5,568	5,568
Non Current Provisions	691,431	691,431	753,531	753,531
Non Current Loan Liability	11,003,411	10,869,045	11,472,864	11,472,864
	<b>11,700,410</b>	<b>11,566,044</b>	<b>12,231,963</b>	<b>12,231,963</b>
<b>Equity</b>				
Retained Surplus	194,321,186	231,037,917	201,831,252	202,165,545
Reserves - Cash Backed	25,207,371	25,249,811	16,876,660	16,876,660
Reserves - Asset Revaluation	289,323,694	289,323,694	289,323,694	289,323,694
	<b>508,852,251</b>	<b>545,611,422</b>	<b>508,031,606</b>	<b>508,365,899</b>



## **Capital Projects Summary** **(With Comments)**

**Period Ending September 2022**

**Monday, 17 October, 2022**

			Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Airport</b>										
PR-3950 Reseal Airport bitumen taxiways and runways 2021/22	Progress	100%	-	5,070	5,070	0%	24,445	24,445	24,445	-
<i>Project Progress Comments:</i>										
<i>Runway reseal and linemarking completed</i>										
<i>Replacement of illuminated wind indicator completed</i>										
<i>Installation of starter extension lighting completed</i>										
<i>Project is 100% funded by Federal Govt - who have approved underspend to be used on perimeter fence improvements. Purchase order was issued to McDonald Fencing with works completed in early August 2022.</i>										
<i>All works are complete and an End of Project report has been submitted to the Federal Govt.</i>										
<b>Total for Airport</b>			-	<b>5,070</b>	<b>5,070</b>		<b>24,445</b>	<b>24,445</b>	<b>24,445</b>	-
<b>Art Gallery</b>										
PR-4665 Purchase artworks for the City Art Collection 2022/23	Progress	5%	-	-	-	0%	20,000	20,000	20,000	-
<b>Total for Art Gallery</b>			-	-	-		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	-
<b>Business System Support &amp; IT Operations</b>										
PR-4547 Replacement of networking equipment 2021/22	Progress	5%	2,500	-	-	0%	13,363	13,363	13,363	-
PR-4678 Asset Replacement - Corporate Printers and Photocopiers 2022/23	Progress	5%	-	-	-	0%	15,000	15,000	15,000	-
PR-4679 Asset Replacement - Personal Computers 2022/23	Progress	5%	-	-	-	0%	40,000	40,000	40,000	-
PR-4680 Replacement of networking equipment 2022/23	Progress	5%	-	570	570	0%	30,000	30,000	30,000	-
PR-5040 Upgrade Council Chambers and Function Room Audio Visual and Streaming Equipment	Progress	5%	-	-	-	0%	244,722	244,722	244,722	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Total for</b>	<b>Business System Support &amp; IT Operations</b>	<b>2,500</b>	<b>570</b>	<b>570</b>		<b>343,085</b>	<b>343,085</b>	<b>343,085</b>	<b>-</b>
<b>Community Safety and Emergency Management</b>									
PR-4521 Replace parking machines and upgrade infrastructure Smart Parking	<i>Progress 75%</i>	34,464	112,846	99,995	<i>13%</i>	138,148	138,148	138,148	-
<i>Project Progress Comments:</i> Parking Solution is almost completely implemented but payment is via a lease option and will take 5 years to finalise.									
PR-5015 Smart Parking Implementation	<i>Progress 5%</i>	-	-	-	<i>0%</i>	163,300	163,300	163,300	-
<i>Project Progress Comments:</i> All physical infrastructure will be completely installed by 12 September 2022 and operational same day.									
<b>Total for</b>	<b>Community Safety and Emergency Management</b>	<b>34,464</b>	<b>112,846</b>	<b>99,995</b>		<b>301,448</b>	<b>301,448</b>	<b>301,448</b>	<b>-</b>
<b>Economic Development</b>									
PR-4943 Implement land exchange, land acquisition and rationalisation of lots along Withers Crescent, Boulters Heights	<i>Progress 5%</i>	900	-	-	<i>0%</i>	191,407	191,407	191,407	-
<i>Project Progress Comments:</i> The land transaction is nearing finalisation. Agreement to transfer the land has been signed by both parties and has been assessed for stamp duty.									
PR-5082 Relocate Bunbury Visitor Centre	<i>Progress 5%</i>	-	-	-	<i>0%</i>	100,000	100,000	100,000	-
<b>Total for</b>	<b>Economic Development</b>	<b>900</b>	<b>-</b>	<b>-</b>		<b>291,407</b>	<b>291,407</b>	<b>291,407</b>	<b>-</b>

## Engineering

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Engineering</b>									
PR-4671 Traffic calming and minor intersection treatments 2022/23	Progress 5%	-	-	-	0%	100,000	100,000	100,000	-
<u>Project Progress Comments:</u>									
Alyxia Drive LATM - to be completed in January 2023									
Wimbledon Way Left Turn Lane - to be completed in January 2023									
<b>Total for Engineering</b>		-	-	-		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	-
<b>Executive Leadership - Infrastructure</b>									
PR-3898 Construct heritage interpretation, Bunbury Timber Jetty	Progress 5%	-	-	-	0%	86,726	86,726	86,726	-
<b>Total for Executive Leadership - Infrastructure</b>		-	-	-		<b>86,726</b>	<b>86,726</b>	<b>86,726</b>	-
<b>Finance</b>									
PR-4487 Support the Stirling Street Arts Centre 2021/22	Progress 5%	-	4,732	4,732	0%	4,732	4,732	4,732	-
PR-4713 Support the Stirling Street Arts Centre 2022/23	Progress 5%	20,000	-	-	0%	20,000	20,000	20,000	-
<b>Total for Finance</b>		<b>20,000</b>	<b>4,732</b>	<b>4,732</b>		<b>24,732</b>	<b>24,732</b>	<b>24,732</b>	-
<b>Fleet</b>									
PR-1906 Replace waste vehicles and plant 2021/22	Progress 60%	270,570	-	-	0%	270,570	270,570	270,570	-
<u>Project Progress Comments:</u>									
Isuzu Rear Loader purchased FY 21/22 due Dec 22.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Fleet</b>									
PR-2293 Replace corporate heavy plant 2021/22	Progress 40%	84,336	149,708	151,601	(1)%	367,828	367,828	367,828	-
<u>Project Progress Comments:</u> Carry forward to FY 22/23. Procured 21/22 and pending delivery 22/23: Kubota Mower (Due early 2023), small Isuzu Truck (received & in service), Nissan Xtrail (Received and in service), Electric Nissan Leaf (ETA Oct 22)									
PR-4709 Replace corporate vehicles 2022/23	Progress 5%	-	-	-	0%	290,300	290,300	290,300	-
<u>Project Progress Comments:</u> Scoping of procurement plan in progress									
PR-4710 Replace corporate heavy plant 2022/23	Progress 5%	-	236	236	0%	581,000	581,000	581,000	-
<u>Project Progress Comments:</u> RFQ2223/001 under tender evaluation for purchase of 6 wheeler truck (insurance replacement). Scoping of the remaining plan is in progress.									
PR-4712 Replace waste vehicles and plant 2022/23	Progress 25%	-	85,000	85,000	0%	304,000	304,000	304,000	-
<u>Project Progress Comments:</u> Scoping of Procurement plan in progress. Side loader from Busselton received and in service. 2 x walk behind Path sweepers currently out for tender via vender panel. Waste service review in progress.									
<b>Total for Fleet</b>		<b>354,906</b>	<b>234,943</b>	<b>236,837</b>		<b>1,813,698</b>	<b>1,813,698</b>	<b>1,813,698</b>	<b>-</b>

## Library

PR-1418 Procure and install Radio Frequency Identification (RFID) and self loans technology at Bunbury Library	Progress 5%	-	-	-	0%	80,000	80,000	80,000	-
<u>Project Progress Comments:</u> Anticipated procurement issued in December 2022. Commencement of installation in March 2023.									



		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Total for</b>	<b>Library</b>	-	-	-		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	-
<b>Museum</b>									
PR-5017	New display cases for Bunbury Museum and Heritage Centre	Progress 95%	-	31,275	31,500	(1)%	35,000	35,000	35,000 -
<u>Project Progress Comments:</u> Procurement complete - grant funds now need to be acquitted.									
<b>Total for</b>	<b>Museum</b>	-	<b>31,275</b>	<b>31,500</b>		<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	-
<b>Parks and Reserves</b>									
PR-1543	Boulters Heights Master Plan Implementation	Progress 5%	17,791	-	-	0%	276,102	276,102	276,102 -
<u>Project Progress Comments:</u> Boulters Heights Master Plan officially endorsed by Council, RFQ for Prinsep staircase in development									
PR-1883	Water Resource Recovery	Progress 5%	10,500	1,280	1,250	2%	2,000,000	2,000,000	2,000,000 -
<u>Project Progress Comments:</u> Design for power supply upgrade in progress.									
PR-4060	Renew open space furniture and equipment 2020/21	Progress 50%	69,354	2,382	-	0%	70,510	70,510	70,510 -
<u>Project Progress Comments:</u> Riverlea Shade Sails - scheduled for October 2022 Big Swamp Softfall Replacement - scheduled for November 2022									
PR-4511	Replace playground equipment 2021/22	Progress 95%	85,971	-	-	0%	92,149	92,149	92,149 -
<u>Project Progress Comments:</u> Catalpa park in construction, estimated completion October 2022.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Parks and Reserves</b>									
PR-4527 Renew irrigation infrastructure 2021/22	Progress 75%	34,322	31,717	31,716	0%	68,966	68,966	68,966	-
<u>Project Progress Comments:</u> Development of irrigation master plan in progress									
PR-4701 Replace playground equipment 2022/23	Progress 10%	23,022	-	-	0%	325,000	325,000	325,000	-
<u>Project Progress Comments:</u> Bellemore park - currently in planning and consultation phase. Len Ferguson park - currently in planning and consultation phase.									
PR-4705 Renew open space infrastructure 2022/23	Progress 5%	-	-	-	0%	100,000	100,000	100,000	-
PR-5074 Back Beach Landscaping	Progress 15%	148,305	1,463	1,227	19%	200,000	200,000	200,000	-
<u>Project Progress Comments:</u> RFQ Awarded works to commence October									
PR-5075 Implement Greening Bunbury Plan	Progress 5%	4,545	-	-	0%	120,000	120,000	120,000	-
<b>Total for Parks and Reserves</b>		<b>393,811</b>	<b>36,842</b>	<b>34,193</b>		<b>3,252,727</b>	<b>3,252,727</b>	<b>3,252,727</b>	-
<b>Project Delivery</b>									
PR-1809 Construct Hay Park North Pavilion	Progress 5%	15,004	-	-	0%	524,348	524,348	524,348	-
<u>Project Progress Comments:</u> Car park landscaping RFQ to be advertised in October. Residual budget to be used for renewal of Ned Myles Pavilion									
PR-3720 Renew Hands Oval Infrastructure	Progress 15%	931,260	23,415	10,415	125%	8,978,332	8,978,332	8,978,332	-
<u>Project Progress Comments:</u> Stadium RFT 2122/023 awarded in August. Design works have commenced									

			Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Project Delivery</b>										
PR-4786 Detailed design, contract documentation and construction of Youth Precinct	Progress	50%	41,446	111,911	106,883	5%	217,873	217,873	217,873	-
<u>Project Progress Comments:</u> Painting of bollards completed. Minor works remaining - incl. furniture for building and sign installation.										
PR-4799 Upgrade Halifax Business Park infrastructure	Progress	10%	-	525	525	0%	191,478	191,478	191,478	-
<u>Project Progress Comments:</u> Sewer construction completed. Remaining funds to be spent on additional CCTV cameras. Works to be coordinated by BGCCI.										
PR-5004 Withers Road Connection	Progress	5%	166,772	8,990	9,001	0%	386,367	386,367	386,367	-
<u>Project Progress Comments:</u> Kookaburra Way construction complete in November 2022										
PR-5038 Withers Regional Renewal	Progress	5%	15,498	-	-	0%	2,272,728	2,272,728	2,272,728	-
<b>Total for Project Delivery</b>			<b>1,169,980</b>	<b>144,841</b>	<b>126,824</b>		<b>12,571,126</b>	<b>12,571,126</b>	<b>12,571,126</b>	<b>-</b>
<b>Project Planning and Asset Management</b>										
PR-1308 Expand cycleways (implement Bunbury Bike Plan) 2021/22	Progress	15%	9,615	2,636	2,435	8%	17,435	17,435	17,435	-
<u>Project Progress Comments:</u> Dodson Road Rail Crossing, awaiting safety fence installation.										
PR-4537 Renew Roads as per Asset Management Plan 2021/22	Progress	100%	-	84,410	80,305	5%	80,305	80,305	80,305	-
<u>Project Progress Comments:</u> Complete										

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Project Planning and Asset Management</b>									
PR-4746 Replace footbridge at Ocean Drive and Hayward Street	Progress 90%	-	76,975	76,975	0%	84,607	84,607	84,607	-
<i>Project Progress Comments:</i>									
<i>Project complete, awaiting final invoices.</i>									
<b>Total for Project Planning and Asset Management</b>		<b>9,615</b>	<b>164,021</b>	<b>159,715</b>		<b>182,347</b>	<b>182,347</b>	<b>182,347</b>	<b>-</b>
<b>Property and Procurement</b>									
PR-5078 Sale of Lot 618 (11) Nyabing Way	Progress 5%	-	-	-	0%	10,000	10,000	10,000	-
<b>Total for Property and Procurement</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Property Management and Maintenance</b>									
PR-2403 Replace Forrest Park Pavilion	Progress 5%	-	438	438	0%	3,595,517	3,595,517	3,595,517	-
<i>Project Progress Comments:</i>									
<i>D+C contract advertised in September.</i>									
PR-3227 Install Bunbury Hockey Perimeter Fencing	Progress 5%	350	-	-	0%	120,000	120,000	120,000	-
<i>Project Progress Comments:</i>									
<i>RFQ currently being advertised</i>									
PR-3409 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2020/21	Progress 100%	-	-	-	0%	9,900	9,900	9,900	-
PR-3417 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2021/22	Progress 100%	-	30,365	30,365	0%	30,365	30,365	30,365	-

			Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Property Management and Maintenance</b>										
PR-4107 Renew South West Sports Centre (SWSC) plant and machinery 2019/20	Progress	100%	1,259	-	-	0%	153,146	153,146	153,146	-
<u>Project Progress Comments:</u> Awaiting final invoice										
PR-4681 Support Bunbury Regional Entertainment Centre (BREC) through the purchase of equipment 2022/23	Progress	5%	100,000	-	-	0%	100,000	100,000	100,000	-
PR-4695 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2022/23	Progress	25%	26,692	-	-	0%	250,000	250,000	250,000	-
<u>Project Progress Comments:</u> Multiple projects through the year. Surf club concrete pole repair under the patrol tower Completed										
PR-4696 Replace boardwalks, lookouts and beach access stairs 2022/23	Progress	5%	184,114	127	128	(1)%	293,776	293,776	293,776	-
<u>Project Progress Comments:</u> Works to commence on the Mangles Street Staircase in October.										
PR-4758 Renew South West Sports Centre (SWSC) plant and machinery 2022/23	Progress	10%	-	4,989	4,989	0%	40,000	40,000	40,000	-
<u>Project Progress Comments:</u> Multiple projects through the year. Underway.										
PR-4781 Replace South West Sports Centre (SWSC) fire system	Progress	95%	24,209	-	-	0%	108,810	108,810	108,810	-
<u>Project Progress Comments:</u> Final works being completed. Practical completion yet to be scheduled.										
PR-4902 Refurbish City Facilities changerooms and public conveniences 2021/22	Progress	5%	-	1,044	1,000	4%	100,000	100,000	100,000	-
<u>Project Progress Comments:</u> Multiple projects through the year. Koombana bay urinal refurbishment work RFQ underway Paisley centre toilet block internal painting RFQ underway										

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Property Management and Maintenance</b>									
PR-4914 Install lighting 2022/23	Progress 10%	-	4,501	4,500	0%	50,000	50,000	50,000	-
<u>Project Progress Comments:</u> Scope has been developed for Timperley laneway lighting through to Adam road. RFQ is underway.									
<b>Total for Property Management and Maintenance</b>		<b>336,624</b>	<b>41,464</b>	<b>41,420</b>		<b>4,851,514</b>	<b>4,851,514</b>	<b>4,851,514</b>	<b>-</b>
<b>Waste Services</b>									
PR-4706 Annual bin replacement program 2022/23	Progress 35%	179	23,007	23,007	0%	65,500	65,500	65,500	-
<u>Project Progress Comments:</u> Replacement stocks of residential green bins purchased. Ongoing as operationally required.									
PR-4708 Renew bin enclosures 2022/23	Progress 75%	21,818	-	-	0%	24,000	24,000	24,000	-
<u>Project Progress Comments:</u> Vendor panel issued to purchase 6 new enclosures in Q1 same as previous year to install in one activity.									
<b>Total for Waste Services</b>		<b>21,997</b>	<b>23,007</b>	<b>23,007</b>		<b>89,500</b>	<b>89,500</b>	<b>89,500</b>	<b>-</b>
<b>Wildlife Park</b>									
PR-4109 Install new seating area at Bunbury Wildlife Park	Progress 5%	-	-	-	0%	5,000	5,000	5,000	-
<u>Project Progress Comments:</u> Specification being developed to enable procurement commencement.									
<b>Total for Wildlife Park</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>

## Works

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Works</b>									
PR-1103 Realign and widen Ocean Drive, South Bunbury	Progress 15%	237,083	454	453	0%	1,044,603	1,044,603	1,044,603	-
<u>Project Progress Comments:</u> Awaiting lighting installation commencement date from Western Power. Civil works to commence in January 2023.									
PR-4376 Roads to Recovery Road Reseals 2021/22	Progress 5%	-	-	-	0%	129,154	129,154	129,154	-
PR-4534 Expand Path Network 2021/22	Progress 100%	6,364	149,585	153,125	(2)%	183,125	183,125	183,125	-
<u>Project Progress Comments:</u> Completed.									
PR-4668 Expand Path Network 2022/23	Progress 35%	7,039	92,913	84,650	10%	260,000	260,000	260,000	-
<u>Project Progress Comments:</u> Ashrose - Complete, Gibson Street and Halsey Street - November									
PR-4685 Roads to Recovery Road Reseals 2022/23	Progress 5%	24,528	3,343	3,343	0%	556,314	556,314	556,314	-
<u>Project Progress Comments:</u> Gardner Street - September, Saint Pauls - September, Dunstan - November, Clarke Street East - December, Rose Street - January, Strickland Street - March									
PR-4690 Renew, resleeve and improve drainage network 2022/23	Progress 5%	15,222	8,110	8,110	0%	200,000	200,000	200,000	-
<u>Project Progress Comments:</u> Saint Pauls - September, Payne Park - November, Strickland - February, Bunning Boulevard - October									

			Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Works</b>										
PR-4693 Renew and Upgrade Paths as per Asset Management Plan 2022/23	Progress	5%	4,000	-	-	0%	200,000	200,000	200,000	-
<u>Project Progress Comments:</u> Carey Street Path - November, Spencer Street Path - December, Banksia and Karri Path Removal - November, Blair/Mitchel Path - February										
PR-4923 Upgrade Harris Road	Progress	90%	-	23,669	21,000	13%	150,000	150,000	150,000	-
<u>Project Progress Comments:</u> Project complete, recommendations from Post Construction Road Safety Audit to be implemented.										
PR-4927 Replace pumps at pump stations	Progress	100%	-	74,831	68,028	10%	68,028	68,028	74,831	6,803
<u>Project Progress Comments:</u> Project Complete										
PR-4936 CBD Road Works	Progress	15%	267,335	58,027	60,000	(3)%	1,000,000	1,000,000	1,000,000	-
<u>Project Progress Comments:</u> Hayley, Princep, Carmody intersection works commenced.										
<b>Total for Works</b>			<b>561,570</b>	<b>410,932</b>	<b>398,709</b>		<b>3,791,224</b>	<b>3,791,224</b>	<b>3,798,027</b>	<b>6,803</b>
<b>Capital Projects Expenditure Total</b>			<b>2,906,367</b>	<b>1,210,544</b>	<b>1,162,572</b>	<b>4%</b>	<b>27,873,979</b>	<b>27,873,979</b>	<b>27,880,782</b>	<b>6,803</b>





## **Operating Projects Summary** **(With Comments)**

**Period Ending September 2022**

**Monday, 17 October, 2022**

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Art Gallery</b>									
PR-4386 Conduct Indigenous Arts Program at BRAG	Progress 45%	11,647	41,840	33,523	25%	90,000	90,000	90,000	-
<b>Total for Art Gallery</b>		<b>11,647</b>	<b>41,840</b>	<b>33,523</b>		<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	-
<b>Business System Support &amp; IT Operations</b>									
PR-2249 Asset Replacement - Fixed and mobile phones and devices	Progress 45%	-	8,640	8,640	0%	20,000	20,000	20,000	-
PR-4290 Develop new website and digital platform for City of Bunbury	Progress 30%	-	63,820	64,000	0%	205,447	205,447	205,447	-
<b>Total for Business System Support &amp; IT Operations</b>		<b>-</b>	<b>72,460</b>	<b>72,640</b>		<b>225,447</b>	<b>225,447</b>	<b>225,447</b>	-
<b>City Planning</b>									
PR-4452 Conduct major review of Municipal Heritage Inventory	Progress 60%	4,250	12,750	12,750	0%	20,000	20,000	20,000	-
<u>Project Progress Comments:</u> CBD Places review - consultancy report finalised and agenda item going to Council for public consultation. Tree Street review - consultancy report near completion.									
PR-5005 Housing Strategy Focus Area 2.1 - Spencer/Blair	Progress 20%	39,522	10,478	10,477	0%	50,000	50,000	50,000	-
<u>Project Progress Comments:</u> Consultant (Urbis) engaged for stage 2 consultation. Inception meeting held 29/7/22 and work to be carried out and expected to be completed before end of calendar year. Urbis are currently drafting engagement strategy for the City's review.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>City Planning</b>									
PR-5006 Housing Strategy Focus Area 2.3 - Back Beach Precinct	Progress 5%	-	-	-	0%	50,000	50,000	50,000	-
<u>Project Progress Comments:</u> A review of the structure plan and background research has commenced to understand what is hindering development. The City are trying to liaise with major landowners to discuss future development plans.									
PR-5012 Ocean Beach Heritage Trail Implementation	Progress 5%	-	-	-	0%	14,521	14,521	14,521	-
<u>Project Progress Comments:</u> Design finalised but awaiting advice regarding place names consultation. Majority of budget is for fabrication so is reliant on name finalisation.									
<b>Total for City Planning</b>		<b>43,772</b>	<b>23,228</b>	<b>23,227</b>		<b>134,521</b>	<b>134,521</b>	<b>134,521</b>	<b>-</b>
<b>Community Partnerships</b>									
PR-3294 Conduct Grandfamilies Fun Day	Progress 5%	-	-	-	0%	14,750	14,750	14,750	-
<u>Project Progress Comments:</u> Planning for Grandfamilies 2023 has commenced with the event scheduled for April School Holidays 2023.									
PR-4337 Prepare, Implement and Deliver Reconciliation Action Plan Initiatives	Progress 5%	-	-	-	0%	16,506	16,506	16,506	-
<u>Project Progress Comments:</u> The City is currently undertaking a review of the Reconciliation and Wellbeing Officer Role. Actions within the current RAP are still being delivered.									
PR-5014 Youth Precinct Opening Event	Progress 100%	-	12,619	12,619	0%	21,575	21,575	21,575	-
<u>Project Progress Comments:</u> Event was held on 5-8 October.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Community Partnerships</b>									
PR-5081 Implement Withers Placemaking	Progress 5%	-	-	-	0%	60,000	60,000	60,000	-
<b>Total for Community Partnerships</b>		-	12,619	12,619		112,831	112,831	112,831	-
<b>Community Safety and Emergency Management</b>									
PR-4449 Implement South West Sport Centre (SWSC) Bushfire Mitigation Project	Progress 45%	-	146,300	146,750	0%	332,171	332,171	332,171	-
<u>Project Progress Comments:</u> Tender was awarded to local company The Arbor Guy but works were revised and reduced as the company does not have the capacity to conduct limestone works. This does not impact the mitigation of bush fire risk but will mean remedial works will need to be done in 2-3 years to clear bush fire tracks. Works have commenced and are expected to be completed by November. SWSC Fire Mitigation project successfully completed in August 2022.									
PR-4947 Undertake Department of Fire and Emergency Services Mitigation Activity program	Progress 5%	5,787	-	-	0%	265,886	265,886	265,886	-
<u>Project Progress Comments:</u> Physical works have been completed but awaiting acquittal of DFES Funding.									
PR-5072 Purchase body worn cameras for City Rangers	Progress 100%	-	17,694	17,750	0%	21,000	21,000	21,000	-
<u>Project Progress Comments:</u> Cameras purchased from Axon (same as used by WAPOL) and was implemented July 2022. Training also provided to Community Wellbeing team.									
<b>Total for Community Safety and Emergency Management</b>		5,787	163,994	164,500		619,057	619,057	619,057	-

#### Council Support

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Council Support</b>									
PR-5035 Replace council function room furniture	Progress 95%	-	11,850	11,850	0%	11,850	11,850	11,850	-
<i>Project Progress Comments:</i>									
All furniture has been ordered which includes new chairs, flip top tables ( which have arrived) a new welcome table, a new tea and coffee buffet some new lounges and small round tables. These will all be delivered mid-August. All items purchased were approved by Executive and the Mayor.									
<b>Total for Council Support</b>		-	<b>11,850</b>	<b>11,850</b>		<b>11,850</b>	<b>11,850</b>	<b>11,850</b>	-
<b>Department Management - Strategy, Projects and Com</b>									
PR-5008 City of Bunbury "Project Shine" Transformation	Progress 20%	1,660,544	250,810	250,750	0%	1,773,698	1,773,698	1,773,698	-
<b>Total for Department Management - Strategy, Projects and Com</b>		<b>1,660,544</b>	<b>250,810</b>	<b>250,750</b>		<b>1,773,698</b>	<b>1,773,698</b>	<b>1,773,698</b>	-
<b>Economic Development</b>									
PR-4249 Implement Economic Development Strategy	Progress 5%	37,777	5,600	5,599	0%	161,610	161,610	161,610	-
PR-4470 Bunbury Setagaya Biennial Photographic Competition	Progress 30%	1,000	-	-	0%	4,000	4,000	4,000	-
<i>Project Progress Comments:</i>									
The project date and venue has been confirmed for September 2023 with work progressing on the exhibition/competition development.									
PR-4656 Conduct anniversary celebrations for the Bunbury-Setagaya Sister City incoming tours 2022/23	Progress 50%	-	-	-	0%	10,000	10,000	10,000	-
PR-4658 Conduct anniversary celebrations for the Bunbury-Setagaya Sister City Outgoing Tours 2022/23	Progress 5%	-	-	-	0%	10,000	10,000	10,000	-
PR-5001 Implementation of the Bunbury Geographe Tourism Partnership Strategy	Progress 50%	100,000	100,000	100,000	0%	203,500	203,500	203,500	-
<b>Total for Economic Development</b>		<b>138,777</b>	<b>105,600</b>	<b>105,599</b>		<b>389,110</b>	<b>389,110</b>	<b>389,110</b>	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Engineering</b>									
PR-1168 Replace signs and linemarking	Progress 35%	7,648	8,034	8,033	0%	25,000	25,000	25,000	-
<u>Project Progress Comments:</u> Maintenance driven project. CBD Line marking ongoing.									
PR-4624 Undertake Drainage Catchment Studies	Progress 5%	-	-	-	0%	200,000	200,000	200,000	-
<u>Project Progress Comments:</u> RFQ for Survey of CoB Assets currently advertised, RFQ for Catchment Analysis advertised in November 2022									
PR-4627 Support Industry Road Safety Initiatives	Progress 5%	-	-	-	0%	6,000	6,000	6,000	-
PR-4948 Implement CBD Action Plan - Detailed Road Design for Blair/Casuarina and Prinsep/Haley	Progress 100%	-	32,334	32,250	0%	113,262	113,262	113,262	-
<u>Project Progress Comments:</u> Design Complete. Finalising Invoices. Residual budget to be used for construction.									
<b>Total for Engineering</b>		<b>7,648</b>	<b>40,368</b>	<b>40,283</b>		<b>344,262</b>	<b>344,262</b>	<b>344,262</b>	<b>-</b>
<b>Events</b>									
PR-4189 Provide funding for an "Achievement" Grant Round	Progress 95%	-	2,000	2,000	0%	2,000	2,000	2,000	-
<u>Project Progress Comments:</u> Funds for this grant category has been fully expended. Awaiting acquittal reports from funded recipients.									
PR-4190 Provide funding for a "Neighbourhood Connect" Grant Round	Progress 100%	100	400	400	0%	7,000	7,000	7,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Events</b>									
PR-4198 Provide funding for a "Community Connect" Grant Round	Progress 40%	41,403	45,024	46,000	(2)%	119,983	119,983	119,983	-
<u>Project Progress Comments:</u> Project is on track with round 2 of this grant category opening in November and closing in December for public notification in March 2023.									
PR-4211 Provide funding for "Signature Events" Grant Round	Progress 20%	146,284	35,880	35,750	0%	217,730	217,730	217,730	-
<u>Project Progress Comments:</u> Signature Events Tier 1 Category opens in November, however there are insufficient funds for round 2, due to the recent motion on notice to fund the Eisteddfod from this budget.									
PR-4241 Funding to secure state, national and international sporting or cultural events	Progress 10%	22,000	2,000	2,000	0%	115,500	115,500	115,500	-
<u>Project Progress Comments:</u> Recently held events secured through the SMA partnership include: State Kart Championship, Skateboarding Competition as part of the Koolambidi Woola opening. Upcoming events include the Darts Australia Grand Prix.									
PR-4762 Conduct City of Bunbury Staff Conference	Progress 10%	-	-	-	0%	30,000	30,000	30,000	-
<u>Project Progress Comments:</u> Conference venue selected. Currently reviewing conference agenda.									
PR-5010 Provide funding for second event funding round	Progress 5%	5,000	200	200	0%	5,200	5,200	5,200	-
<b>Total for Events</b>		<b>214,787</b>	<b>85,504</b>	<b>86,350</b>		<b>497,413</b>	<b>497,413</b>	<b>497,413</b>	<b>-</b>
<b>Executive Leadership - Chief Executive</b>									
PR-3875 Support Regional Cities Alliance	Progress 5%	-	-	-	0%	15,000	15,000	15,000	-
PR-4504 Provide disaster assistance	Progress 5%	-	-	-	0%	20,000	20,000	20,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Executive Leadership - Chief Executive</b>									
PR-4573 Contribution towards Busselton Margaret River Regional Airport Marketing Fund	Progress 5%	-	-	-	0%	10,000	10,000	10,000	-
PR-5039 South West Cities	Progress 75%	-	15,000	15,000	0%	20,000	20,000	20,000	-
PR-5083 Discretionary funding allocation	Progress 5%	-	-	-	0%	50,000	50,000	50,000	-
<b>Total for Executive Leadership - Chief Executive</b>		<b>-</b>	<b>15,000</b>	<b>15,000</b>		<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>-</b>
<b>Executive Leadership - Infrastructure</b>									
PR-1831 Ocean Pool feasibility study and concept design	Progress 20%	263,885	15,433	15,433	0%	300,000	300,000	300,000	-
<i>Project Progress Comments:</i>									
<i>Consultants engaged to complete studies for presentation to Council in March 2023</i>									
<b>Total for Executive Leadership - Infrastructure</b>		<b>263,885</b>	<b>15,433</b>	<b>15,433</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>Executive Leadership - Sustainable Communities</b>									
PR-3868 Undertake City Parking Strategy	Progress 25%	78,750	15,750	15,750	0%	64,250	64,250	64,250	-
<b>Total for Executive Leadership - Sustainable Communities</b>		<b>78,750</b>	<b>15,750</b>	<b>15,750</b>		<b>64,250</b>	<b>64,250</b>	<b>64,250</b>	<b>-</b>
<b>Finance</b>									
PR-3840 Support King Cottage Museum	Progress 5%	-	31,544	-	0%	31,544	31,544	31,544	-
PR-3844 Support Bunbury City Band	Progress 95%	-	10,000	10,000	0%	10,000	10,000	10,000	-
PR-3848 Support Bunbury Regional Entertainment Centre (BREC) - operating subsidy	Progress 25%	334,330	111,443	111,443	0%	445,773	445,773	445,773	-
PR-3852 Support Stirling Street Arts Centre (SSAC) - operating subsidy	Progress 5%	-	-	-	0%	66,625	66,625	66,625	-



		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Finance</b>									
PR-3860 Support RSL in the delivery of Anzac Day	Progress 5%	20,000	-	-	0%	20,000	20,000	20,000	-
PR-4349 Provide support to Bunbury Regional YouthCare	Progress 5%	10,000	-	-	0%	10,000	10,000	10,000	-
PR-4350 Support South West Clontarf Academy (Newton Moore College)	Progress 90%	-	15,000	15,000	0%	15,000	15,000	15,000	-
PR-4356 Contribute to a rail-line reinstatement trust with Arc Infrastructure	Progress 5%	13,462	-	-	0%	13,462	13,462	13,462	-
PR-4517 Bunbury Geographe Seniors and Community Centre Financial Support	Progress 5%	50,000	-	-	0%	50,000	50,000	50,000	-
PR-5073 Provide financial support to the BHRC	Progress 5%	-	-	-	0%	3,000,000	3,000,000	3,000,000	-
<b>Total for Finance</b>		<b>427,791</b>	<b>167,987</b>	<b>136,443</b>		<b>3,662,404</b>	<b>3,662,404</b>	<b>3,662,404</b>	<b>-</b>
<b>Fleet</b>									
PR-2308 Replace corporate minor plant	Progress 65%	1,495	19,496	19,319	1%	30,000	30,000	30,000	-
<u>Project Progress Comments:</u>									
Plan for Small Plant replacements for 1st half yr completed and goods received.									
<b>Total for Fleet</b>		<b>1,495</b>	<b>19,496</b>	<b>19,319</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>Library</b>									
PR-4554 Replacement of children's toys in City Library Children's Area	Progress 5%	409	221	220	0%	2,500	2,500	2,500	-
<b>Total for Library</b>		<b>409</b>	<b>221</b>	<b>220</b>		<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Museum</b>									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Museum</b>									
PR-3858 Acquire Bunbury Museum and Heritage Centre collection items	Progress 50%	400	1,700	1,700	0%	3,500	3,500	3,500	-
<u>Project Progress Comments:</u> Collection items include replica Wardian cases and refurbishment of Bunbury's old town clock.									
<b>Total for Museum</b>		<b>400</b>	<b>1,700</b>	<b>1,700</b>		<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
<b>Natural Environment</b>									
PR-2590 Participate in Peron Naturaliste Partnership	Progress 85%	-	17,375	20,000	(13)%	20,000	20,000	20,000	-
<u>Project Progress Comments:</u> Annual partnership contribution invoice has been paid.									
PR-4286 Prepare City of Bunbury Coastal Hazard Risk Management and Adaptation Plan	Progress 5%	-	-	-	0%	11,504	11,504	11,504	-
<u>Project Progress Comments:</u> Excess budget for project variation if required.									
PR-4456 Implement Sustainability Strategy Action Plan	Progress 5%	14,528	3,096	3,026	2%	53,026	53,026	53,026	-
<u>Project Progress Comments:</u> Kick-off meeting with Consultant to assist in the Sustainability Strategy development targets and actions now complete. Project review commenced.									
PR-4604 Implement culling of introduced Corellas	Progress 5%	-	-	-	0%	17,500	17,500	17,500	-
<u>Project Progress Comments:</u> RFQ for introduced Corella management program 2022/23 closing on 21/10/22. Contract to be awarded early November 2022.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Natural Environment</b>									
PR-5003 Conduct detailed site investigations at Big Swamp and Mangles Reserves	Progress 5%	5,615	-	-	0%	59,210	59,210	59,210	-
<i>Project Progress Comments:</i> Final DSI report and draft Long-term Capping Strategy received and currently in review									
<b>Total for Natural Environment</b>		<b>20,143</b>	<b>20,470</b>	<b>23,026</b>		<b>161,240</b>	<b>161,240</b>	<b>161,240</b>	<b>-</b>
<b>Project Planning and Asset Management</b>									
PR-4589 Survey and monitoring of Pelican Point Grand Canals	Progress 5%	-	-	-	0%	20,000	20,000	20,000	-
<b>Total for Project Planning and Asset Management</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>Property Management and Maintenance</b>									
PR-1928 Paint sport and leisure buildings	Progress 100%	-	4,800	4,800	0%	4,800	4,800	4,800	-
<i>Project Progress Comments:</i> Awaiting final invoice 21/22									
PR-4268 Renewable Energy and Energy Efficient Projects	Progress 5%	-	-	-	0%	291,174	291,174	291,174	-
PR-4611 Review City Facilities security systems	Progress 5%	-	-	-	0%	5,000	5,000	5,000	-
<i>Project Progress Comments:</i> Scope is being developed.									
PR-4673 Replace office furniture and equipment	Progress 5%	12,141	1,045	1,045	0%	25,000	25,000	25,000	-
PR-4935 Replace Christmas street decorations	Progress 40%	14,018	16,475	20,000	(18)%	40,000	40,000	40,000	-
<i>Project Progress Comments:</i> Lights ordered. installation for December									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Property Management and Maintenance</b>									
PR-5002 Remove and replace cladding to Administration building	Progress 5%	248,625	-	-	0%	250,000	250,000	250,000	-
<u>Project Progress Comments:</u> Contract awarded - Site works commenced.									
<b>Total for Property Management and Maintenance</b>		<b>274,784</b>	<b>22,320</b>	<b>25,845</b>		<b>615,974</b>	<b>615,974</b>	<b>615,974</b>	<b>-</b>
<b>Public Relations</b>									
PR-4299 Bunbury Brighter Campaign	Progress 5%	-	-	-	0%	50,000	50,000	50,000	-
<b>Total for Public Relations</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
<b>Sport and Recreation</b>									
PR-3829 Support South West Academy of Sport (SWAS)	Progress 50%	-	-	-	0%	6,000	6,000	6,000	-
<u>Project Progress Comments:</u> SWAS have requested cash support in liue of in kind support as no longer located at SWSC To be amended at budget review in October.									
PR-4532 Renew South West Sports Centre (SWSC) furnishings and equipment	Progress 5%	-	-	-	0%	10,000	10,000	10,000	-
<u>Project Progress Comments:</u> Not yet commenced. Items to be scoped for procurement in the 2nd quarter. On track									
PR-4717 Deliver Department of Sport and Recreation "Every Club" funding program	Progress 25%	-	-	-	0%	9,664	9,664	9,664	-
<u>Project Progress Comments:</u> New Recreation Development Officer appointed in September. Survey on clubs taking place so relevant club support sessions can be provided.									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Sport and Recreation</b>									
PR-4930 Prepare a preliminary feasibility study and concept design plans for South West Sports Centre redevelopment	Progress 90%	-	4,580	4,580	0%	4,580	4,580	4,580	-
<u>Project Progress Comments:</u> Concept design being finalised so can re-engage with stakeholders. Commencement of detailed design to commence post stakeholder engagement. Incoming grant will increase the budgeted allocated amount (no matching funded required).									
PR-5076 Support Bunbury Hockey CSRFF application	Progress 25%	198,000	66,000	66,000	0%	250,000	250,000	250,000	-
<u>Project Progress Comments:</u> Contrated awarded to Contractor by Bunbury Hockey, Initial 25% payment to Hockey in support of this project has been paid. Hockey contacting DLGSCI for additional funding due to price escalation.									
PR-5079 Support Central Croquet Club for club nights lighting project	Progress 25%	-	-	-	0%	4,357	4,357	4,357	-
<u>Project Progress Comments:</u> Full budgeted amount has been paid to Central Croquet so the project can proceed. Croquet experiencing difficulties with price escalation and will contact DLGSCI for additional funding.									
<b>Total for Sport and Recreation</b>		<b>198,000</b>	<b>70,580</b>	<b>70,580</b>		<b>284,601</b>	<b>284,601</b>	<b>284,601</b>	<b>-</b>
<b>Strategy</b>									
PR-4301 Undertake an annual community satisfaction and perception survey	Progress 5%	-	-	-	0%	20,000	20,000	20,000	-
PR-4631 Develop Business Cases for Future Capital Works	Progress 5%	2,959	-	-	0%	70,918	70,918	70,918	-
<b>Total for Strategy</b>		<b>2,959</b>	<b>-</b>	<b>-</b>		<b>90,918</b>	<b>90,918</b>	<b>90,918</b>	<b>-</b>

## Waste Services

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
<b>Waste Services</b>									
PR-5000 Better Bins Plus "Go FOGO" Kerbside Collection program	Progress 5%	2,473	3,271	1,800	82%	117,086	117,086	117,086	-
<u>Project Progress Comments:</u> Carry Forward FY 22/23. Grant amendments and revised budget with DWER for review. Proposed 10 yrs of FOGO event in early 23 as key deliverable.									
PR-5007 Increase E-Waste collections, enabling infrastructure and media campaign	Progress 40%	2,020	5,102	4,750	7%	22,147	22,147	22,147	-
<u>Project Progress Comments:</u> Trailer and promotional material received. Signage to be completed. Hard Waste collection end October 22									
<b>Total for Waste Services</b>		<b>4,493</b>	<b>8,373</b>	<b>6,550</b>		<b>139,233</b>	<b>139,233</b>	<b>139,233</b>	<b>-</b>
<b>Operating Projects Expenditure Total</b>		<b>3,356,071</b>	<b>1,165,604</b>	<b>1,131,207</b>	<b>3%</b>	<b>9,737,809</b>	<b>9,737,809</b>	<b>9,737,809</b>	<b>-</b>



## MONTHLY COMMUNITY FINANCIAL REPORT

### As at 30 September 2022

Highlighting how the City of Bunbury is tracking against financial ratios

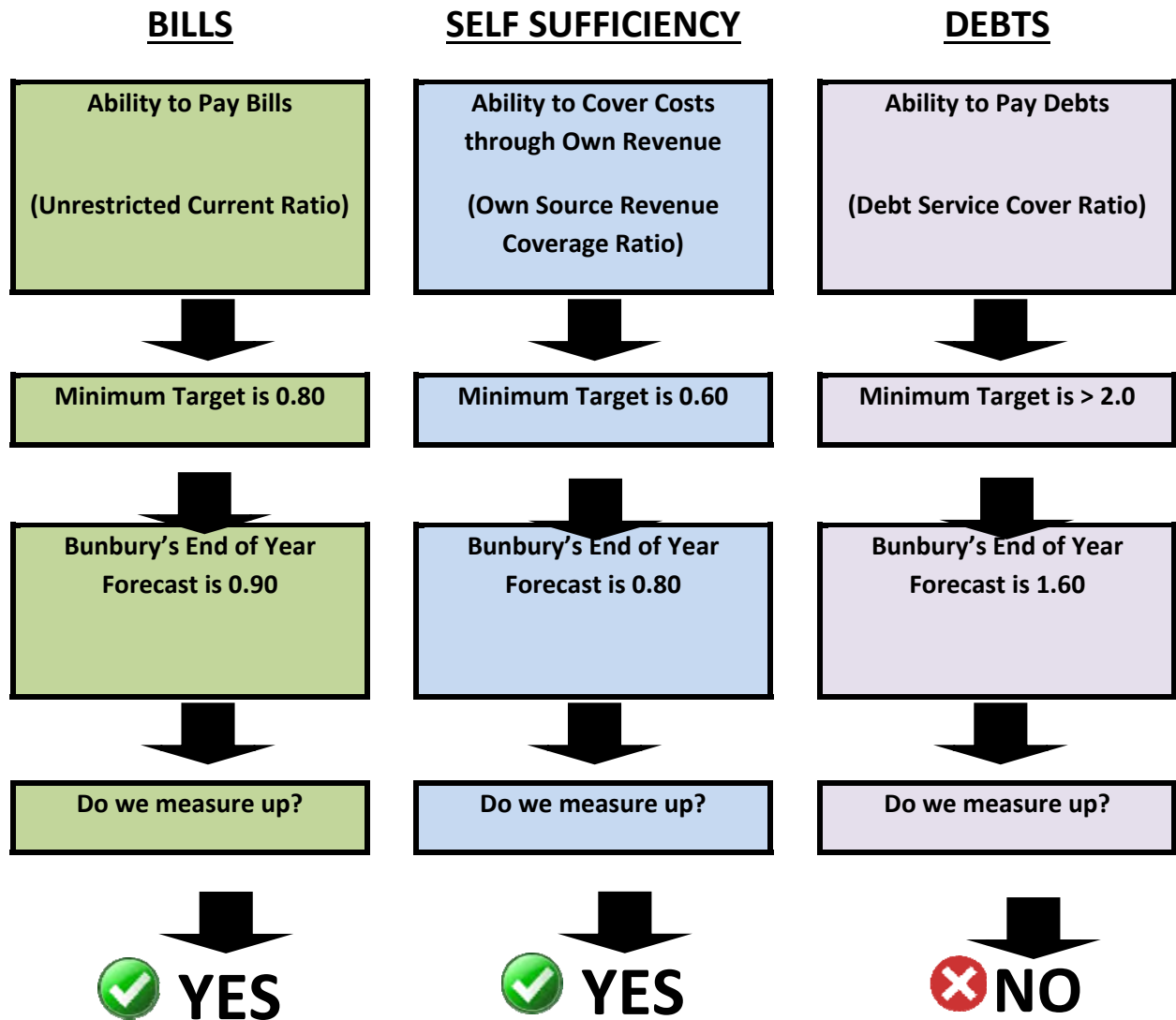


Financial Snapshot (Year to Date)	Actual (000's)
Operating Revenue	\$53,160
Operating Expenditure (Including Non-Cash Items)	\$16,424
Non-Cash Items	\$3,302
Capital Revenue	\$23
Capital Expenditure	\$1,211
Loan and Lease Repayments	\$134
Transfers (to)/from Restricted Cash	(\$202)
Unallocated Surplus Brought Forward 1 July 2022	\$5,474
Current Forecast Surplus Position at 30 June 2023	(\$42)

#### Did you know?

The Local Government (Financial Management) Regulations requires the City to conduct a review of its budget between 1 January and 31 March each year. The City meets this requirement with a budget review in February, but also completes an additional review in October each year.

## ➤ Financial Health Indicators



## ➤ Cash in the Bank (at 30 September 2022)

<b>Total Cash in the Bank</b> <b>\$58.56M</b>	-	<b>Reserves &amp; Restricted Cash</b> <b>\$25.41M</b>	=	<b>Available for Operations and Capital Expenditure</b> <b>\$33.15M</b>
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## ➤ How are we tracking against our budgeted targets?

### Operating Surplus Ratio

A measure of the City's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is > 1



Bunbury's Performance is (0.15)



Do we meet the target?



 **NO**

The reason that the Operating Surplus Ratio does not meet the minimum target is that operating revenue doesn't exceed own source operating revenue. This is being addressed with the following actions:

1. All operating expenditure is subject to review with the aim to reduce costs.
2. A significant amount of operating expenditure is in depreciation (\$13.20M or 18% of total operating expenditure).
3. Operating revenue is also subject to review.

### Asset Sustainability Ratio

Measures if the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Depreciation for 2022/23 is \$13.20M

Capital expenditure (renewal and upgrade) for 2022/23 is \$21M

Minimum Target is > 0.90



Bunbury's Performance is 1.59



Do we meet the target?

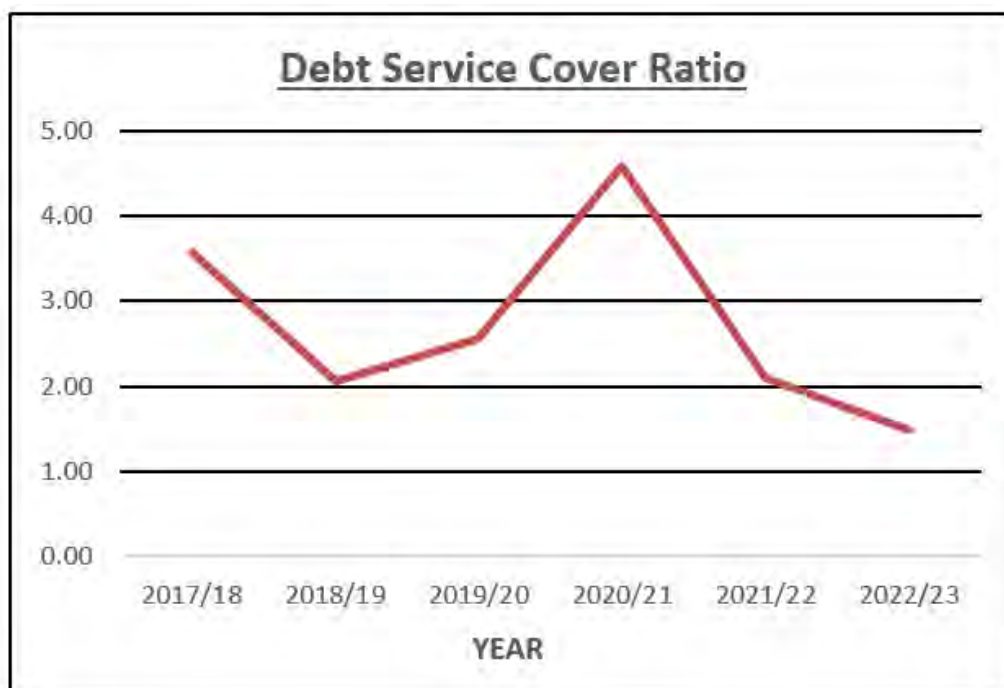
 **YES**

## ➤ Debt Levels



The City requires \$3.47M in loan borrowings in 2022/23. As at 30 June 2023 the City's loan liability is forecast at \$14.14M. This includes the following loans:

- Forest Park Pavilion \$2.5M
- Hands Oval Redevelopment \$1.0M



The Debt Service Cover Ratio measures the City's ability to service debt. The higher the ratio the stronger the position the City is in to repay annual principal and interest repayments.

Any feedback in this document is greatly appreciated and can be emailed to [records@bunbury.wa.gov.au](mailto:records@bunbury.wa.gov.au)

## 10.4 Director Sustainable Communities

### 10.4.1 Proposed Amended Hours of Operation for a Restaurant/Café at Lot 65 (#18) Prosser Street, South Bunbury

<b>File Ref:</b>	DA/2021/283/2
<b>Applicant/Proponent:</b>	Vanida Ramos, Kusina Ni Lola
<b>Responsible Officer:</b>	Alice Baldock, Planning Officer
<b>Responsible Manager:</b>	Felicity Anderson, Manager City Growth
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 10.4.1-A: Executive Recommendation Appendix 10.4.1-B: Location Plan Appendix 10.4.1-C: Development Plans Appendix 10.4.1-D: Site Photos Appendix 10.4.1-E: Schedule of Submissions

#### Summary

Development approval was granted by Council on 1 February 2022 for a proposed 'Restaurant/café' at Lot 65 (#18) Prosser Street, South Bunbury (Tenancy D). Development approval is sought to amend the previously conditioned hours of operation.

The amended hours of operation were advertised to nearby landowners/occupiers, with 4 objections received. The proposal has been assessed against the relevant planning framework and is considered compatible with the zoning and will not adversely impact on the amenity of the locality or road network. Officers only have delegation to grant development approval where a valid planning objection can be addressed through the application of a condition and/or modification of the design, which does not apply in this instance. Accordingly, the application is referred to Council for determination with a recommendation of conditional approval.

#### Executive Recommendation

That Council, in accordance with clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 and the City of Bunbury Local Planning Scheme No. 8 (LPS 8), resolves to approve the application for a 'restaurant/café' at Lot 65 (#18) Prosser Street, South Bunbury subject to the planning conditions attached at Appendix 10.4.1-A.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar	Place
Aspiration	An integrated, vibrant and well planned City.
Outcome 7	A community with high quality urban design and housing diversity.
Objective 7.1	Promote responsible planning and development.

#### Regional Impact Statement

The proposal relates to an individual property and is not considered to have a regional impact.

## Background

The subject site is included within the Mixed Use - Residential Zone, with a residential density coding of R20/60. A locality plan is **attached** at Appendix 10.4.1-B. A summary table of details relating to the subject site are as follows:

Property Address:	Lot 65 (#18) Prosser Street, South Bunbury
Zoning:	Mixed Use - Residential (R20/60)
Existing Land Use:	Tenancy A – ‘shop’ Tenancy B – ‘office’ Tenancy C – ‘shop’ Tenancy D (subject tenancy) – ‘restaurant/café’
Lot Area:	1011.72 m2

Development approval was granted by Council on 1 February 2022 for a proposed change of use from ‘shop’ to ‘restaurant/café’ with a condition limiting the hours of operation to:

- Monday to Friday 7am to 3pm; and
- Saturday and Sunday (including public holidays) 9am to 2pm.

The applicant initially sought amended hours of 7am to 9pm Monday to Sunday (including public holidays), however has since amended the hours of operation to address concerns raised in submissions and demonstrate compliance with the *Environmental Protection (Noise) Regulations 1967*. The amended hours of operation under consideration are as follows:

- Monday to Saturday 7am to 9pm; and
- Sunday (including public holidays) 9am to 7pm.

The proposed ‘Restaurant/café’ will offer coffee, Filipino food/baked goods, lunch and dinner service and have 3 employees. The ‘Restaurant/café’ will offer dine-in and takeaway service, with it being anticipated that it will be primarily operating on a takeaway basis due to the limited space for dine-in options. The tenancy will have a 22m<sup>2</sup> internal floor area open to the public which will provide seating for 10 people and 30m<sup>2</sup> outdoor alfresco dining area adjacent to the tenancy which will provide seating for 26 people.

The proposed hours of operation will include all activities undertaken by the business, including employee hours, food preparation, cleaning and restaurant opening times. The applicant has advised that the kitchen will close on Monday to Saturday at 8:30pm and Sunday (including public holidays) at 6:30pm. Officers recommend that the outdoor eating area is to be closed between 8pm and 7am to manage impacts on neighbours.

Development plans and site photos are **attached** at Appendices 10.4.1-C and 10.4.1-D.

## Council Policy Compliance

Not applicable.

## Legislative Compliance

The following legislation and statutory planning instruments of the State and Local Planning Framework are applicable to the assessment of this application:

## Legislation

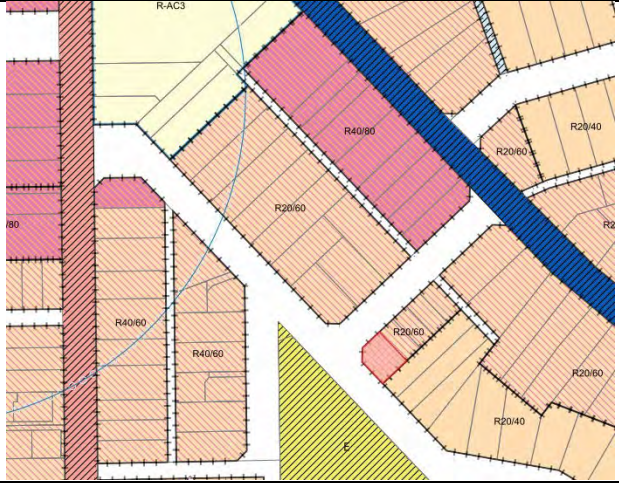
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- City of Bunbury Local Planning Scheme No.8 (LPS8)
- Local Planning Policy 3.0: Zone Development Requirements
- Local Planning Policy 5.1: Access and Parking for Pedestrians, Bicycles and Vehicles

#### **Officer Comments**

##### Objectives of the Mixed Use – Residential Zone

Officers consider the proposal is consistent with the objectives of the zone. The following provides an assessment against each of the objectives of the Mixed Use – Residential Zone.

Objective	Assessment
To facilitate development of residential and non-residential land uses in strategic locations that complements the hierarchy of designated activity centres, including the Mixed Use - Commercial Zone, with a predominantly residential character and amenity that meets both the medium to higher density housing and employment needs of the city.	<p>The existing 'Restaurant/café' land use is considered consistent to the surrounding Mixed Use – Residential and Mixed Use – Commercial area (hatched in red below). The 'restaurant/café' land use has already been approved for the tenancy. The business model and recommended conditions are considered to appropriately control any impact on the residential amenity of the surrounding residents with regards to noise, odour nuisance and parking. Officers have recommended conditions limiting outdoor dining after 8pm, no amplified music at all times, battered external lighting and a landscaping plan.</p> <p>It is considered that the size of the tenancy controls the nature and scale of the business. The internal floor area of the tenancy open to customers is 22m<sup>2</sup> which limits the number of customers. It is noted that the 30m<sup>2</sup> outdoor alfresco area will provide seats for 26 customers, however it is considered that this will only be utilised during certain seasons due to the open nature of the pergola.</p> <p>The coffee and brunch services offered by the business is likely to attract customers that are within the area from existing commercial tenancies along Forrest Avenue and Spencer Street or people undertaking school drop off/pick up.</p>

Objective	Assessment
	
<p>To facilitate the development of walkable and vibrant places:</p> <ul style="list-style-type: none"> <li>• with a distinctive sense of place that maintains a high standard of urban design and amenity;</li> <li>• with a land use mix appropriate to the role and functions of the locality in supporting desired economic and social activity that services the needs of predominantly residents; and</li> <li>• with provision of greater transit oriented development that supports the viability of public transport and other infrastructure.</li> </ul>	<p>The proposal is considered consistent with the objectives, providing for the development of walkable and vibrant places serving the needs of residents.</p> <p>The existing mix of land uses at the subject site, including a 'restaurant/café', 'shop' and 'office' complement the residential character of the area and support desired social and economic activity within the mixed use zone.</p> <p>The tenancies have varied operating hours, therefore providing an appropriate balance of traffic and parking within the area.</p>
<p>To ensure that the scale of development and intensity of land use activity does not generate nuisances detrimental to the health, welfare and safety of residents and transitions sensitively into surrounding residential areas.</p>	<p>The proposed amended hours of operation for the approved 'Restaurant/café' are considered appropriate. The amended hours of operation are consistent with the permitted operating hours within mixed use zones under clause 34(5) of LPS8 and the <i>Environmental Protection (Noise) Regulations 1967</i>. To satisfy concerns raised by submissions officers have recommended that no amplified music or speakers be permitted in the outdoor alfresco dining area and outdoor dining area close at 8pm.</p> <p>Officers have assessed potential light spill impacts from the tenancy (internally) which are considered to be negligible given the number of windows fronting Alexander Street and the nearest residence being 30m away. With regards to external lighting in the outdoor alfresco dining area, officers have recommended a condition which will require any external lighting to be designed to be baffled to prevent any adverse impact on neighbouring properties.</p> <p>Odour nuisance is addressed through the environmental health fit out approval which</p>



Objective	Assessment
	conditioned the installation of an exhaust canopy/hood within the food preparation area in accordance with AS/NZS 1668.1 and AS 1668.2. Written certification of compliance is to be provided to the City's Health services verifying installation to the manufacturer's requirements prior to commencing operation.

#### Car Parking

The proposed change of use requires a variation to the Scheme car parking requirements which has already been approved by Council.

Local Planning Scheme No.8 (LPS8) – Car Parking Requirements	Requirement	Proposed
1 bay per 15 square metres of NLA.	61sqm of NLA = 4 bays	0 bays proposed to be provided.

By way of background, the justification for the car parking dispensation is based on (a) the location being a legacy site without on-site parking and (b) the existing provision of on-street parking bays within the locality. The available on-street public parking is as follows:

- 3 bays directly fronting the lot on Prosser Street.
- 10 bays within the road reserve directly across the road on Prosser Street.
- 10 bays within the road reserve on Queens Street (80m from subject lot).
- 40 bays within the road reserve further east on Prosser Street (160m from subject lot).

The on-street parking bays are typically occupied during peak school hours (8am-9am and 2:30pm-3:30pm Monday to Friday) however are largely unoccupied throughout the remainder of the day. Clause 43 of LPS8 allows the local government to exercise its discretion in varying the minimum requirement for on-site parking where there is adequate availability of off-site parking facilities.

#### Traffic Generation and Impact on Local Road Network

A review of the City's daily traffic count data along the western portion of Prosser Street on either side of the subject lot has been undertaken. The average weekday traffic along Prosser Street (west of Alexander Street) is estimated at 967 vehicles per day (vpd). Local access streets have a general capacity in the order of 3,000 vpd.

It is acknowledged that the area experiences traffic congestion at peak school times, however it is unlikely that the proposed café would contribute significantly to increased congestion in the area at these times. There is likely to be a high level of pass-by trips during these peak periods, whereby parents already doing school pick-up / drop-offs will also visit the café. This could result in some vehicles parking for slightly longer in this area, however, it is unlikely to have any material impact on the road function or any existing parking impacts already experienced.

### Matters to be Considered

The proposal has been assessed against the relevant matters to be considered under clause 67(2) of the Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, particularly with regards to compatibility of the development with its setting, impact on the amenity of the locality, amount of traffic generated, and public submissions received.

Any amenity impacts from the proposed increased hours of operation are considered to be managed through conditions of approval which will limit outdoor dining hours and customer seating, restricting amplified music and require baffled external lighting. The environmental health approval addresses nuisance odour through the implementation of an exhaust/canopy hood and compliance with the Australian Standard.

The proposed extended hours of operation in conjunction with the recommended conditions to control noise, light and odour impacts is considered reasonable given the location of the premise within the Mixed-use Residential zone.

It is considered there is sufficient parking within 200m of the subject site and any increased traffic associated with the extended hours of operation is considered negligible and well within the road network capacity.

### **Analysis of Financial and Budget Implications**

This application for development approval relates to private property, and therefore, the effect of the recommendation has no direct budgetary or financial implications for the City of Bunbury.

If the applicant is aggrieved by Council's decision they may apply for a review of the decision through SAT. If the decision is forwarded to SAT for appeal, the City of Bunbury may incur legal costs.

### **Community Consultation**

The development application was advertised to surrounding landowners and occupiers and a sign was placed onsite in accordance with clause 64 of the deemed provisions. Four submissions of objection were received throughout the advertising period.

The issues raised in the objections received are summarised as follows:

- Concerns relating to car parking and traffic; and
- Concerns relating to impact on amenity, including noise and light.

The Schedule of Submissions and officer comments is **attached** at Appendix 10.4.1-E.

### **Councillor/Officer Consultation**

The proposal has been referred to the City of Bunbury's Development Coordination Unit (DCU) for professional advice and technical assessment prior to the finalisation of this report.

### **Applicant Consultation**

The applicant has been informed of the officer recommendation.



**Timeline: Council Decision Implementation**

Should Council refuse the application, the applicant has the option to lodge an appeal within 28 days of the date of the decision to the State Administrative Tribunal.

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022

## Executive Recommendation

That Council, in accordance with clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 and the City of Bunbury Local Planning Scheme No. 8 (LPS 8), resolves to approve the application for a 'restaurant/café' at Lot 65 (#18) Prosser Street, South Bunbury subject to the following conditions.

- 1) All development shall be in accordance with the approved development plans (attached) which form part of this development approval.
- 2) This development approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the City of Bunbury has granted prior written consent.
- 3) Except with the prior written consent of the City of Bunbury, the approved use (including all activities) must only operate between the following hours:
  - 7:00am to 9:00pm Monday to Saturday
  - 9:00am to 7:00pm Sunday (including public holidays).
- 4) There shall be no amplified music or speakers permitted within the outdoor alfresco area.
- 5) At all times, outdoor dining is not permitted between the hours of 8pm and 7am.
- 6) Seating for no more than 26 adults is permitted within the outdoor alfresco dining area.
- 7) External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the City of Bunbury.
- 8) Signage shall be installed within the outdoor alfresco area advising customers to be considerate of neighbours and to keep noise levels to a minimum.
- 9) Before the development commences, a landscaping plan must be submitted for the approval of the City of Bunbury. The landscape plan must address the following:
  - A site plan of proposed landscaping.
  - The location, species and size of existing vegetation and vegetation to be removed.
  - A key or legend detailing proposed species type grouped under the subheadings of tree, shrub and ground cover.
  - Screening of outdoor alfresco area.
  - Details of reticulation of landscaped areas including the source of the water supply and proposed responsibility for maintenance.

Within 30 days of development approval, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed landscape plan(s). These areas must be maintained as landscaped areas at all times and to the satisfaction of the City of Bunbury.

## Advice Notes:

- a) This is a development approval only. The applicant/owner is advised that it is their responsibility to ensure that the proposed development complies with all other applicable legislation, local laws and/or license requirements that may relate to the development.

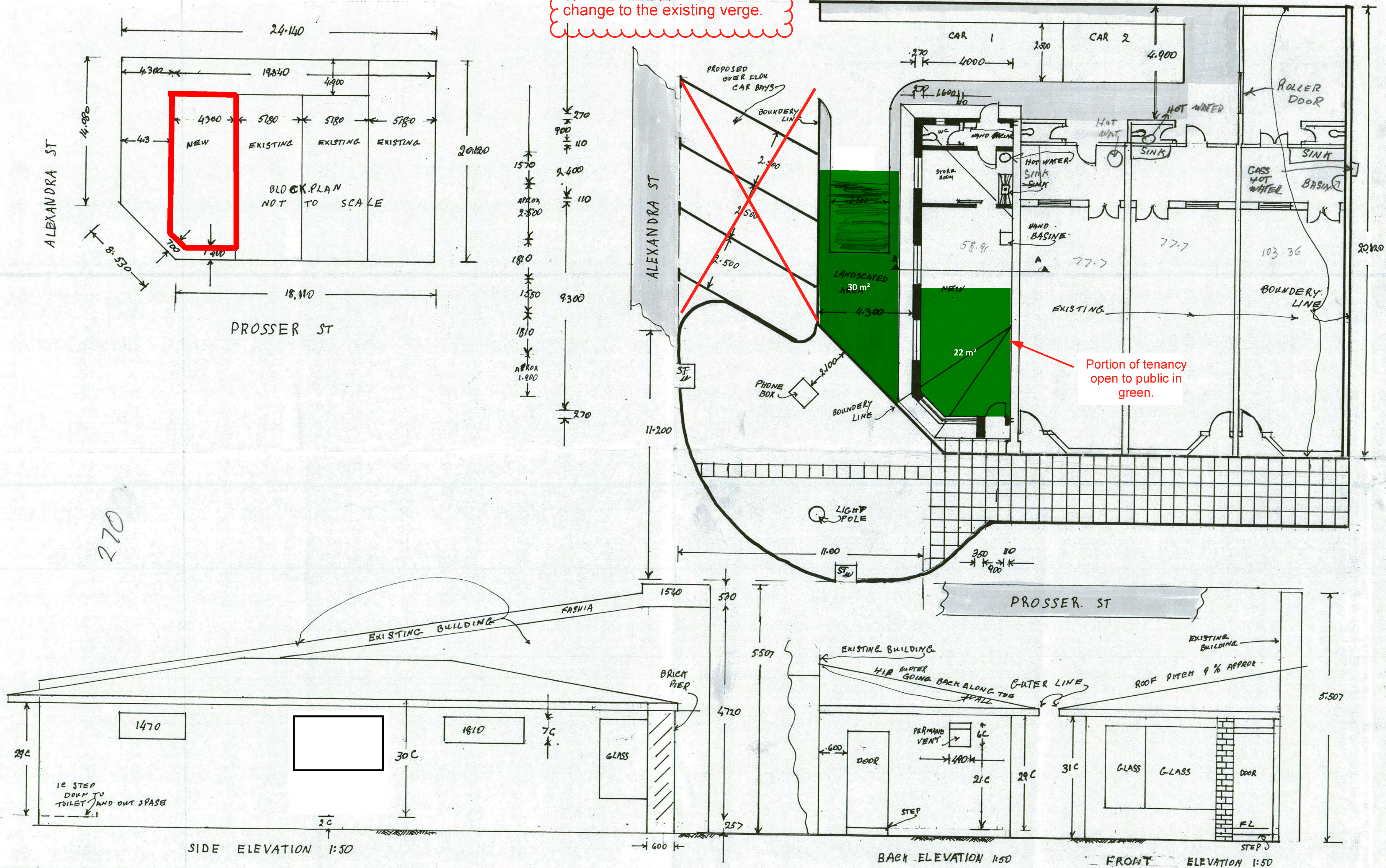
- b) The applicant is advised that all loading and unloading must take place within the boundaries of the site.
- c) With regards to Condition 3, the applicant is advised that any amendment to the hours of operation will need to be considered through an amendment to the application.
- d) With regards to Condition 3, the approved hours of operation includes all activities associated with the daily operation of the restaurant/café, including employee hours, preparation activities, cleaning and deliveries.
- e) It is recommended that the applicant liaises with the Water Corporation regarding any requirement for an industrial waste permit.
- f) The City of Bunbury advises that the development the subject of this development approval must comply with the *Environmental Protection Act 1986* and the *Environmental Protection (Noise) Regulations 1997* in relation to noise emissions.
- g) The development is defined as a “Food Business” under the *Food Act 2008*. The development must comply with the *Food Act 2008* and *Food Regulations 2009*.
- h) The premises and equipment the subject of this development approval is required to comply with clause 3.2.3 of the Australian Food Safety Standards. Regardless of whether a building permit is required, application shall be made to the City of Bunbury’s Environmental Health Services for assessment and approval prior to commencing development.
- i) Any demolition work involving asbestos must be in accordance with the *Health (Asbestos) Regulations 1992*.







Verge parking does not form part of this application. No change to the existing verge.



Portion of tenancy open to public in green.

14-1-1998

SCALE 1:100 1:50  
DRAWN BY PG SPINA



Hand-drawn floor plan of a kitchen and dining area. The plan includes the following rooms and features:

- WC:** Located at the top left, with a width of 1600mm.
- STORE ROOM:** Located below the WC, with dimensions 2.65m x 2.30m.
- KITCHEN:** Located in the center, featuring:
  - KITCHEN SHELVING:** Above the counter.
  - FRIDGE:** A large refrigerator unit.
  - S.S WORK BENCH:** A stainless steel workbench.
  - COUNTER TOP FRIDGE:** A smaller refrigerator unit under the counter.
  - NEW VINYL RII:** New vinyl resin inlay.
- DINING AREA:** A large yellow-shaded area at the bottom, with a width of 3100mm. It includes a **FRONT COUNTER** and a **NEW WALL 100mm THK PLASTER BOARD & WALL STUD**.
- BASIN:** A sink unit with a **SS DOUBLE SINK**, located to the right of the kitchen.
- Handwritten Annotations:**
  - "lights in this area require covers, refer conditions." with an arrow pointing to the kitchen area.
  - "Hand wash + only single use towel" with an arrow pointing to the basin.
  - "Refer Conditions" with an arrow pointing to the dining area.
- Dimensions:** Various measurements are provided throughout the plan, including 1000mm, 2650mm, 4200mm, 1500mm, 1950mm, 1500mm, 3100mm, 550mm, 700mm, 500mm, 500mm, 600mm, 1200mm, 900mm, 150mm, 400mm, 600mm, 600mm, 600mm, 740mm, 300mm, 2600mm, 1300mm, 2100mm, 4100mm, and 1000mm.
- Other Labels:** "NA NI LOLA" is written at the bottom left, and "LD" is written at the bottom right.

DATE: 24.8.2022 NO: 121.2022.468.1

ENVIRONMENTAL HEALTH OFFICER

- ① DEEP FRYER
- ② 4 BURNER GAS COOKTOP W/ OVEN
- ③ 4 BURNER GAS COOKTOP
- ④ STAINLESS STEEL BENCH
- ⑤ ELECTRIC CONVECTION OVEN

Scale 1.50

# LEGEND

TABLE FOR 2

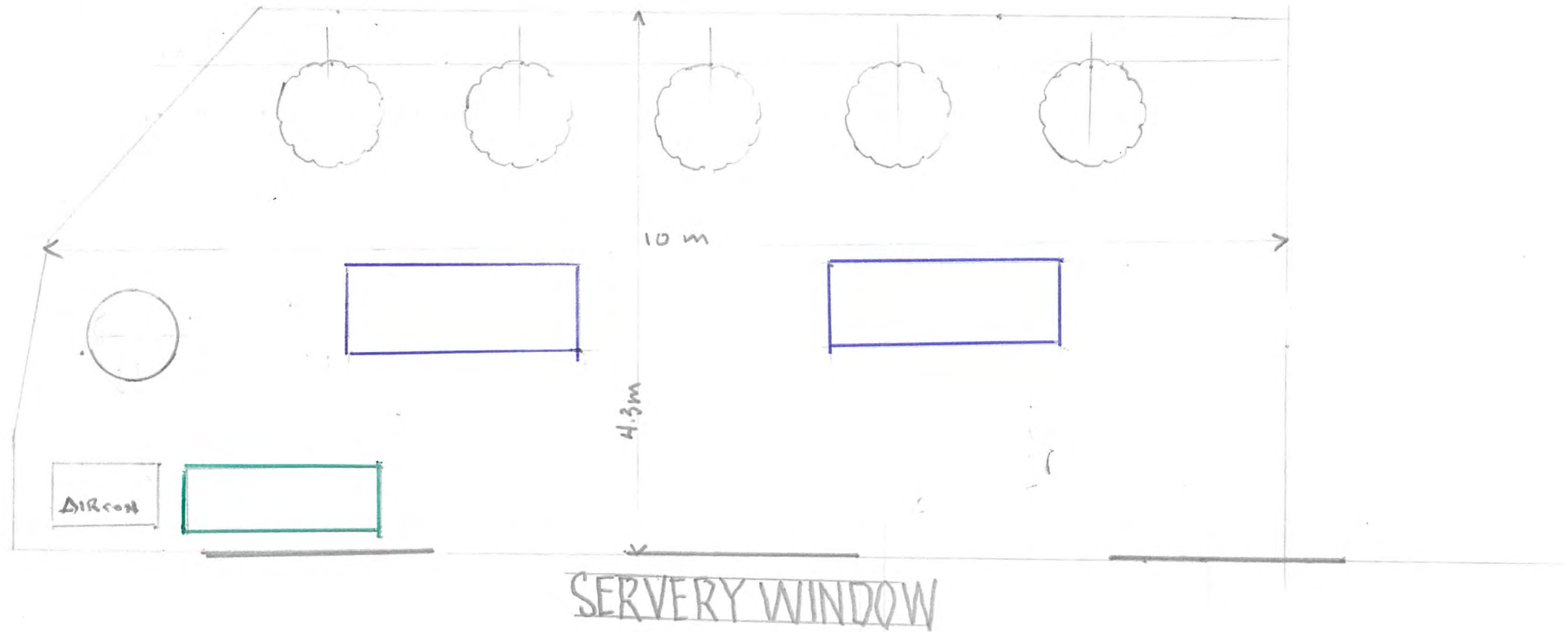
KIDS TABLE FOR 4

TABLE FOR 8

BENCH SEAT

WINDOWS

Outdoor alfresco dining plan



KUSINA NI LOLA  
AL FRESCO 5-10-22

























## Schedule of Submissions

Proposed Amendment to Original Approval 2021/283

LOT 65 (#18) Prosser Street South Bunbury

#	Name / Address	Summary of Submission	Officer Comments on Submission
<b>Public Comments - OBJECTION</b>			
1.	Stephen Cass South Bunbury	<p>OBJECTION</p> <p>Happy with approved hours (Mon - Fri 7am – 3pm and Sat/Sun 9am – 2pm).</p> <p>Do not endorse extension of hours to 9pm daily. Courtyard dining area is right outside of our bedrooms and is deemed far too intrusive for our early evening retirement.</p> <p>Note, other major concern is parking (or lack of) during weekday hours.</p>	<p>Noted.</p> <p>Noted. The proposed hours of operation are consistent with the permitted hours within mixed use zones under clause 34(5) of Local Planning Scheme No.8 (LPS8) and the <i>Environmental Protection (Noise) Regulations 1967</i>.</p> <p>To satisfy concerns raised by submissions, officers have recommended that no amplified music or speakers be permitted in the outdoor alfresco dining area and outdoor dining area close at 8pm.</p> <p>Officers have recommended a condition which will require any external lighting to be designed to be baffled to prevent any adverse impact on neighbouring properties.</p> <p>Odour nuisance is addressed through the environmental health fit out approval which conditioned the installation of an exhaust canopy/hood within the food preparation area in accordance with AS/NZS 1668.1 and AS 1668.2. Written certification of compliance is to be provided to the City's Health services verifying installation to the manufacturer's requirements prior to commencing operation</p>

Schedule of Submissions  
Proposed Amendment to Original Approval 2021/283  
LOT 65 (#18) Prosser Street South Bunbury

#	Name / Address	Summary of Submission	Officer Comments on Submission
2.	Brendan Kelly South Bunbury	<p>OBJECTION</p> <p>I am the co-owner and permanent resident of the property at 2a Alexander Street, South Bunbury, located on the opposite corner (Alexander &amp; Prosser Streets) to Lot 65 (#18) Prosser Street (Shop D).</p> <p>I submit the following comments for consideration, on the basis that:</p> <ul style="list-style-type: none"> <li>• I am hereby lodging my strongest objection to the proposed change to the approved hours of operation, at Shop D, Lot 65 (#18) Prosser Street, South Bunbury.</li> </ul> <p>Firstly, I acknowledge correspondence from the City of Bunbury (CoB) - Proposed Change to Approved Hours of Operation Restaurant/Café at Lot 65 (#18) Prosser Street South Bunbury (Shop D) - dated on 19 August 2022, and the accompanying documentation:</p> <ul style="list-style-type: none"> <li>o Correspondence from CoB Planning Officer, Alice Baldock</li> <li>o An aerial image of the general location, with Lot 65 Prosser Street (Lot 65) delineated</li> <li>o A Plan 'Proposed Extension' (sic) drawn by P.G Spina, dated 14 – 1 – 1998 (the Spina Plan)</li> <li>o A template submission form</li> </ul> <p>I also acknowledge my telephone call with Planning Officer Alice Baldock, regarding the Proposal, and follow up emails on 26 August 2022, concerning <i>inter alia</i> the illegal trading at this</p>	<p>Noted.</p> <p>It is noted that the applicant has an existing home business in Glen Iris where they bake Filipino breads. While undertaking fit out works at the tenancy, the applicant offered her customers</p>

Schedule of Submissions  
Proposed Amendment to Original Approval 2021/283  
LOT 65 (#18) Prosser Street South Bunbury

#	Name / Address	Summary of Submission	Officer Comments on Submission
		<p>premises, specifically trading from the premises outside of the existing approved hours of operation.</p> <p>As you are aware, Shop D was permitted to operate as a Restaurant/Café following a similar CoB advertising process in late 2021. At the time I submitted my concerns, mainly over parking, however accepted that such a use - Restaurant/Café - could co-exist with the amenity and quiet enjoyment of the neighbourhood, with strict operating hours, specifically as they are:</p> <ul style="list-style-type: none"> <li>- Monday to Friday - 7am to 3pm, and</li> <li>- Saturday and Sunday - 9am to 2pm.</li> </ul> <p>This represents <u>50 hours per week</u> trading over 7-days. It is to the extreme that the proposed change in hours - Monday to Sunday 7am to 9pm - represents <u>98 hours per week</u> trading over 7-days, including early starts and late finishes every weekday and on weekends.</p> <ul style="list-style-type: none"> <li>• As a long-term resident, I do not accept this imposition on my neighbourhood amenity.</li> </ul> <p>Incontestably, the almost doubling of opening hours will clearly have an impact on my residential amenity, obviously by the increased activity, which previously was not occurring. Indeed, even traditionally, the shops at Lot 65 Prosser Street were never operated with such extended opening hours. The proposed extension of hours will impose an unacceptable impact upon the amenity and quiet enjoyment of my residence, due to the increase in ingress and egress of customers, traffic, parking, deliveries, the frequency of take-away traffic, noise, light and possibly odour.</p>	<p>to pick up their orders which she baked at her current home business from the tenancy. It is reiterated that the tenancy was vacant and did not have a commercial kitchen at this stage. The City received a complaint at 3:45pm that the applicant was operating beyond the approved hours of operation. The City contacted the applicant and advised of the approved hours of operation.</p> <p>Noted.</p> <p>The proposed hours of operation have been amended to Monday to Saturday 7am to 9pm and Sunday (including public holidays) 9am to 7pm. The amended hours of operation are in accordance with clause 34(5) of Local Planning Scheme No.8 which outlines hours of operations for non-residential uses within mixed-use zones in accordance with the <i>Environmental Protection (Noise) Regulations 1967</i>.</p> <p>The lot is located within the Mixed Use - Residential Zone which allows for both residential and commercial land uses. A proposed 'café/restaurant' is considered an appropriate land use that will not detrimentally impact the amenity of the surrounding residential area. Officers have recommended a</p>



Schedule of Submissions  
Proposed Amendment to Original Approval 2021/283  
LOT 65 (#18) Prosser Street South Bunbury

#	Name / Address	Summary of Submission	Officer Comments on Submission
		<p>In considering and determining the development application, the Council must have due regard to —</p> <ul style="list-style-type: none"> <li>a) the purpose and intent of any planning scheme that has effect in the locality to which the development application relates; and</li> <li>b) the need to ensure the orderly and proper planning and the preservation of amenity of that locality.</li> </ul> <p>In the Planning Regulations 'Amenity' means all those factors which combine to form the character of an area and include the present and likely future amenity. The amenity of a locality included the following—</p> <ul style="list-style-type: none"> <li>i. environmental impacts of the development;</li> <li>ii. the character of the locality;</li> <li>iii. social impacts of the development;</li> </ul> <p>Mixed use is only allowed that does not generate nuisances detrimental to the amenity of an established neighbourhood or to the health, welfare, and safety of its residents. My submission contends that it is not possible on such a constrained site to ensure that this development – namely the radically extended trading hours – is capable of being undertaken without detracting from my residential amenity.</p> <p>By way of observation, as an adjacent resident, I am probably more familiar than most with the current issues of traffic congestion in and around the corner of Alexander &amp; Prosser Streets. Already I am seeing traffic and parking issues that will be exacerbated by</p>	<p>condition restricting any amplified music/speakers within the outdoor alfresco dining area and all lighting to be baffled to further mitigate amenity impacts. It is noted that there is adequate public parking within the road reserve and for deliveries vehicles to park within the lot boundaries.</p> <p>Noted. The proposal has been assessed against the relevant matters to be considered under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. The proposal is not considered to have any significant environmental impacts to the locality. The extension of operation hours to the approved 'restaurant/café' land use is considered to provide a service to the immediate locality, including existing commercial tenancies along Spencer and Forrest Avenue and the school pick/up drop off. The size of the tenancy naturally controls the nature of the business and number of patrons, ensuring that it is not of a scale that is incompatible with surrounding residential land uses. Officers have recommended conditions of approval which are considered to manage amenity on residential impact on surrounding residents, with regards to noise, odour and parking by limiting outdoor dining after 8pm, no amplified music, battered lighting etc.</p> <p>The amended hours of operation are in accordance with clause 34(5) of Local Planning Scheme No.8 which outlines hours of operations for non-residential uses within mixed-use zones in accordance with the <i>Environmental Protection (Noise)</i></p>

Schedule of Submissions  
Proposed Amendment to Original Approval 2021/283  
LOT 65 (#18) Prosser Street South Bunbury

#	Name / Address	Summary of Submission	Officer Comments on Submission
		<p>this proposal.</p> <ul style="list-style-type: none"> <li>• <b>I will only accept the existing operating hours as tolerable in my neighbourhood.</b></li> </ul>	<p><i>Regulations 1967.</i></p> <p>It is acknowledged that the area experiences high volumes of traffic at peak school times (8am to 9am and 2:30pm to 3:30pm), however during off peak times the on-street carparking is underutilised and is considered to provide suitable parking for all tenancies at 18 Prosser Street. It is considered likely that that a number of morning and afternoon customers will be generated as a result of school drop off/pick up which will result in reciprocal parking of the public parking within the road reserve.</p>
3.	Sharon Gear South Bunbury	<p><b>OBJECTION</b></p> <p>I have been living at my address (adjacent to the Prosser St shops) for fourteen years. The retail shops have been there for much longer than I and there have been many lease holders over that time. Every lease holder, during this time, has maintained reasonable trading hours between 9am-5pm and have not traded on a Sunday. During school holidays many of these shops have also closed. These shops are surrounded by residential homes on all three sides. Across the road from them is South Bunbury Primary School.</p> <p>I strongly object to extending the proposed hours of #18 Prosser Street South Bunbury for the following reasons:</p> <ol style="list-style-type: none"> <li>1. Illegal operations</li> </ol> <p>The current operating hours (for the 'Café' [Shop D]) on the corner of Prosser and Alexander Street, South Bunbury is 7am-3pm Monday to Friday. Saturday &amp; Sunday 9am-2pm. Since this property was changed to Café/Restaurant there</p>	<p>Noted.</p> <p>It is noted that the subject tenancy and surrounding lots are identified as Mixed Use – Residential under Local Planning Scheme No.8.</p> <p>It is noted that the applicant has an existing home business in Glen Iris where they bake Filipino breads. While undertaking fit out works at the tenancy, the applicant offered her customers to pick up their orders which she baked at her current home business from the tenancy. It is reiterated that the tenancy was</p>

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		<p>have been NO leased tenants (except for one man who took up residency for a period of time), as there is NO commercial kitchen. The other three shops operate as follows: Boodi 10.30am-4.30pm, 1to1 Tutoring 3.30pm-8pm and the Hairshed standard retail operating times. I have no issues with the opening times of the three current shops. Customers are limited with the services provided.</p> <p>However, the lease holder of the 'café' is Kusina ni Lola. I know this because they are already operating at the venue and place a sign out the front of the shop, when open. Their Facebook page states that they have been operating a pick-up service <b>since 21/07/2022</b> from 3pm-5pm from the above address. It states that you can "DM" them if you want to pick up later. The letter related to the change of approved hours of operation, I received from the City of Bunbury, was dated 19th August. <u>The current leasee has been operating for a five-week period prior to notification for an amendment of operating hours!</u></p> <p>On Friday 26/8/2022 I witnessed them operating, as a takeaway, until 5.30pm. They are clearly breaching the <u>current</u> approved trading hours showing no concern for following trading hour requirements. Extending the trading hours, when they are already in breach of the trading hours, would mean that the business can do whatever they like with no consideration to the neighbours or the approved trading hours set by the council. This is pretty unreasonable and shows blatant disrespect. Increasing their trading hours will give them free reign to NEVER shut.</p> <p>Kusina ni Lola currently operates 11am-7.00pm on Tuesday</p>	<p>vacant and did not have a commercial kitchen at this stage. The City received a complaint at 3:45pm that the applicant was operating beyond the approved hours of operation. The City contacted the applicant and advised of the approved hours of operation.</p> <p>The City does not have any record of complaints regarding the applicant's home business in Glen Iris. The applicant obtained</p>

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		<p>and Friday in a residential unit in Glen Iris. I'm sure that their neighbours are already complaining that they are operating in a residential area! FYI-the Glen Iris address is written on their metal sign that they placed outside of 18 Prosser Street.</p> <p>2. Noise</p> <p>It is the right for both you and your neighbour(s) to occupy, use and enjoy your homes in reasonable privacy without interruption. The large increase hours of operation (14 hours every single day, 98 hours every week) will largely increase noise levels from car doors slamming as customers jumping into and out of their cars, car horns blasting from extra traffic congestion and noise associated with commercial food preparation and a take-away food service in a residential street. This will result in a loss of quiet enjoyment on my property. I will no longer be able to sit quietly having a cuppa (or friends over) on my front porch even on the weekends. <b>IF</b> the above address is allowed to operate at 7am <u>every single day</u> then I will never be able to enjoy a sleep-in on the weekends, as most people do. This will severely impact on my mental health, as I work full-time and deserve a bit of peace on the weekends.</p> <p>3. Light</p> <p>Light pollution can therefore be classed as a statutory nuisance. It is defined by the Environmental Protection Act 1990 as any form of artificial light which shines outside the area it is required to illuminate, where this will cause a nuisance or be prejudicial to health.</p>	<p>the relevant home based business approvals required for the existing home business.</p> <p>Please be advised that the <i>Environmental Protection (Noise) Regulations 1967</i> do not apply to traffic operating on public roads.</p> <p>The City's environmental health department consider that the commercial kitchen will comply with the <i>Environmental Protection (Noise) Regulations 1967</i>. To satisfy concerns raised by submissions officers have recommended that no amplified music or speakers be permitted in the outdoor alfresco dining area and outdoor dining area close at 8pm.</p> <p>The light spill associated with the tenancy is considered negligible. The tenancy has 2 windows facing Alexander Street, of which one is 1sqm in area. It is noted that there is over 30m distance between the tenancy windows and opposite landowners house.</p> <p>Officers have recommended a condition of development</p>

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		<p>The windows of the above address face Alexander Street which is the front of my house and my bedroom. Currently the lease holder, of the above address, is using the venue as a take-away facility – without refrigeration or heating. As they propose selling bread then it is reasonable to suggest that they will progress to making the bread on the premises. It is well documented that bakers start work anywhere from 3am-5am. The increased hours of operation together with food product preparation (before trading times) will disrupt my sleep, as the windows shine directly into my bedroom. This will be prejudicial to my health.</p> <p>4. Increased traffic in a school zone</p> <p>At the time of writing this submission the above address is advertising specials on Facebook between 3pm-5pm. I have witnessed women and small children running across the road to gain entry into the above address at 3pm. The end of the school day at South Bunbury Primary (19 Prosser St., South Bunbury) is also 3pm. The amount of traffic is considerably larger at this time of day with parents collecting their students. The risk of a road accident has now largely increased. The high proportion of child pedestrians and cyclists involved in crashes during school zone operating hours highlights the vulnerability of these children travelling to and from school (Schwebel et al., 2012). <a href="https://www.wa.gov.au/system/files/2021-07/Child-pedestrian-and-cyclist_0.pdf">https://www.wa.gov.au/system/files/2021-07/Child-pedestrian-and-cyclist_0.pdf</a> There is potential for increased risk of accidents both pedestrian and vehicle with the new business on Prosser Street.</p> <p>5. Smoking</p>	<p>approval requiring all external lighting to be baffled from surrounding residential properties.</p> <p>The average weekday traffic along Prosser Street (East of Alexander Street) is estimated at 967 vehicles per day (vpd). Local access streets have a general capacity in the order of 3,000 vpd.</p> <p>It is acknowledged that the area experiences traffic congestion at peak school times, however it is unlikely that the proposed café would contribute significantly to increased congestion in the area at these times. The tenancy is very limited in floor area with the approved environmental health fit out plans show a 22m2 internal floor area open to the public and 30m2 courtyard dining area adjacent to the tenancy which will include seating for 26 people.</p>

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		<p>I have witnessed two men standing outside the premises, chain smoking. (Thursday 18/8/2022) In WA, it is illegal to smoke: in enclosed public places, in outdoor eating areas, unless in a designated smoking area in a liquor licensed premises. Is there a designated smoking area allocated for dine-in customers? Would they be allocated a space in the 'garden' of the above address? This 'garden area' is directly opposite my property and I will therefore be subject to passive smoking. It is a serious health threat as being exposed to tobacco smoke for just a moment can cause harm. The extended trading hours will mean that there will be 98 hours every week of passive smoke exposure.</p> <p>6. Illegal parking</p> <p>I have already witnessed customers, of the above address, run in and run out of the venue within the shortest amount of time to collect their food products (from paper bags). The customers are parking as close as possible to the venue. This happens to be by mounting the kerb, driving over the dual use footpath and parking on the verge on Alexander Street. These are dangerously parked cars which will cause a traffic accident or a pedestrian accident before too long. Alexander Street is known as a 'rat run' and many cars travel on this road each morning and each afternoon Monday-Friday. Additionally, every school day there is also traffic standing bumper to bumper along Alexander St leading into Forrest at the end of the school day. I never arrive home during this time as my driveway is blocked by standing cars. Alexander Street is such a small street with eight street front residential properties and eight driveways. No. 6 Alexander also has units running down the side of their driveway. Additional cars</p>	<p>Smoking restrictions in enclosed public places in controlled under the <i>Tobacco Products Control Act</i>. No smoking would be permitted on the premise. The City cannot control smoking on the verge.</p> <p>Any illegal parking on the footpath and verge in close proximity to the intersection is dealt with under the City of Bunbury Parking and Parking Facilities Local Law. It is noted that there is 13 car parking bays within the road reserve in front and across the road from the tenancy.</p> <p>There is an existing provision of on-street public parking bays within the locality, as follows:</p> <ul style="list-style-type: none"> <li>• 3 bays directly fronting the lot on Prosser Street.</li> <li>• 10 bays within the road reserve directly across the road on Prosser Street.</li> <li>• 10 bays within the road reserve on Queens Street (80m from subject lot).</li> <li>• 40 bays within the road reserve further east on Prosser Street (160m from subject lot).</li> </ul>



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		<p>street parking, as customers of Kusina ni Lola, will cause major traffic issues during peak rat run and school pick up times. The extended trading hours will give me no option but to join 'snap send solve' to report all of the illegal parking that will continue to plague Alexander Street South Bunbury.</p> <p>This property #18 Prosser Street South Bunbury is in a residential area and was originally a deli and butcher shop for local residents. By allowing the retail shop to be turned into a Café/Restaurant/Takeaway when it clearly was never built for that intention is reckless. There is still no commercial kitchen in the building! Suggesting that a Takeaway shop can open from 7am-9pm each and every day is unacceptable when it is so close to residential houses. As examples, Fishers on Beach RD (Fish &amp; Chip Take-away) is on Beach Road has a suitable delivery area at the back with residents behind them, they open noon-8pm and closed every Monday &amp; Tuesday. Beach Road is a much larger/wider road than Alexander Street. Similarly, J's Coffee and Fries on Frankle St (Café Takeaway) has a large delivery area and lane way behind it and is open 4pm-8pm and closed Sunday. All the bakeries in Bunbury, that I could find, are already in retail areas NOT residential areas- none of them operate 7 days a week.</p> <p>I will only accept the existing operating hours as tolerable in my neighbourhood.</p>	<p>The on-street parking bays are typically occupied during peak school hours (8am-9am and 2:30pm-3:30pm Monday to Friday). However, throughout the remainder of the day are largely unoccupied. Under clause 43 of LPS8, the local government can exercise its discretion in varying the minimum requirement for on-site parking where there is adequate availability of off-site parking facilities.</p> <p>A shop and café/restaurant are the same building classification under the Building Code of Australia (BCA) and therefore the tenancy can be used for a cafe/restaurant without requiring a change of use under the BCA.</p> <p>Please note that the tenancy has sought approval from the City's environmental health department for a commercial kitchen fit out.</p> <p>The City has to consider the application at hand.</p>
4.	Ray Lowe South Bunbury	<p>OBJECTION</p> <p>I have been a resident of 28 Queen St South Bunbury since 1980 and live 100 meters diagonally opposite the property in question. During my time living here I have noted the changes to this neighbourhood.</p>	Noted.

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		<p>The Alexander, Queen St. Johnston Street route from Forrest Ave to Spencer St has always and continues to be a short cut, taken by many to avoid the Spencer/Forrest Ave lights.</p> <p>Since the re vamp of the Plaza shopping centre with access to the car park onto Prosser St the volume of traffic on Prosser St has greatly increased. As has the impact of the opening of a Physiotherapy clinic on the corner of Spencer/ Prosser St corner.</p> <p>Likewise, the South Bunbury School rebuilding with a pre-primary, kindergarten complex on the corner of Queen/Prosser St changed the school traffic and parking dynamics. While this is only during school time it is still very busy at peak times.</p> <p>The shop in question was not part of the original shops but a later add on.</p> <p>An additional wild card to the area is the new disabled units recently built in Prosser St at number 20 Prosser St. Parents who had used this area for school parking have been forced to park elsewhere with a domino effect taking place. Once the residents move in time will only tell of the impact on additional movement of peoples and on the limited parking that exists.</p> <p>The intersection of Alexander St and Prosser St is already dangerous, especially when the parking bays in front of the shops are occupied, visibility of traffic moving west along Prosser St is blocked requiring vehicles turning right have to stick their noses out to get a clear view. Prosser St already attracts its share of hoons; a takeaway food stall will only attract more of this type of individual to the area.</p>	<p>Noted.</p> <p>Noted.</p> <p>The average weekday traffic along Prosser Street (East of Alexander Street) is estimated at 967 vehicles per day (vpd). Local access streets have a general capacity in the order of 3,000 vpd.</p>

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		<p>Already parking in Prosser St is at a premium. Since receiving notification, I have taken special note of the parking in Prosser St. On evenings when tutoring is taking place all bays in front of the shops and over the road are occupied with overflow onto grassed areas, this is till around 8pm of an evening, likewise on Saturday mornings till around lunch time.</p> <p>The proposed new times means adding an additional 6 hours access Monday to Friday and 7 hours on weekends. Impacting on the already limited parking bays.</p> <p>I oppose the proposal for the following reasons.</p> <ol style="list-style-type: none"> <li>1. An already dangerous intersection Alexander/Prosser/Queen St will become more dangerous. Including to this will be a number of disabled people traversing this intersection.</li> <li>2. Where will people park in an already limited area. Will there be cars around in front of the corner of Prosser/Queen St and on the island in front of my property. There are insufficient parking bays available.</li> <li>3. My quality of life along with my neighbours will be seriously affected by the increase in hours. There will be a greater increase in traffic and movement of people over periods of 14 hours seven days a week, in other words we will not get a break at all from this disruption. Having this operation in a residential area is not an option.</li> </ol>	<p>The proposal relies on the on-street parking with the immediate vicinity, with 13 bays located within the road reserve in front and across the road from the proposal. It is noted that there are a further 40 bays within 200m from the subject lot.</p>

#### 10.4.2 Economic Development Action Plan Six Month Review – Year three

<b>File Ref:</b>	COB/1616
<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Felicity Anderson, Manager City Growth
<b>Responsible Manager:</b>	Felicity Anderson, Manager City Growth
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 10.4.2-A: Economic Development Action Plan Year 3, 6 months reporting Appendix 10.4.2-B: Economic Development Action Plan 2020 – 2023

#### Summary

The City's Economic Development Action Plan has been in place since November 2019. Officers have committed to undertake a desktop review of the Economic Development Action Plan every six months to report on activities delivered by the City that align with the Economic Development Action Plan.

Officers have also taken the opportunity to specifically review the international engagement portfolio, which is reflected in the Action Plan, to ensure the actions included within align with the City's Strategic direction and priorities and takes into consideration economic trends and movements relevant to Bunbury.

The review is now provided to Council for their information with the Economic Development Action Plan Year 3, six months reporting attached at Appendix 10.4.2-A and the updated Economic Development Action Plan 2020 - 2023 attached at Appendix 10.4.2-B.

#### Executive Recommendation

That Council receive the Economic Development Action Plan 2020 – 2023 updates as presented.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar	Prosperity
Aspiration	A strong and diversified economy.
Outcome 11	A strong, resilient and diverse economic hub for the South West region.
Objective 11.1	Be Australia's first regional Digital City.
Objective 11.2	Attract diversified investment, industry and businesses.
Objective 11.3	Support local business innovation and success.
Objective 11.4	Futureproof the workforce

#### Regional Impact Statement

It is important, that when developing and updating the Action Plan, previous work is recognised and considered to inform objectives and action areas. The Economic Development Action Plan and subsequent reviews have been informed by several well recognised regional drivers, including:

- The South West Regional Blueprint prepared by the South West Development Commission;
- South West Regional Futures prepared by Regional Development Australia South West;

- The Bunbury-Geopraphe Regional Growth Plan prepared by the South West Development Commission in partnership with several other agencies and local governments and now being driven by the Bunbury Geopraphe Economic Alliance;
- Draft Bunbury-Geopraphe Sub-regional Strategy prepared by the Department of Planning, Lands and Heritage;
- Diversify WA prepared by the State Government; and
- WA Recovery Plan prepared by the State Government.

Additionally, the Action Plan acknowledges Bunbury as the major centre that serves not only as the heart of the South West region, but also as the State's Second City.

Taking a regional approach in the review of the City's Economic Development Action Plan also allows the City to leverage off the existing and upcoming regional opportunities.

### **Background**

In 2019, following significant consultation with internal and external stakeholders, the City developed the Economic Development Action Plan 2019/20 – 2022/23 to focus the City's actions in the short term with a view to guiding longer term successes and growth.

The Economic Development Action Plan comprises six focus areas designed to deliver economic outcomes for Bunbury. These focus areas include:

- Investment Attraction
- Business Support
- Transport and Logistics
- Tourism
- Innovation and Education
- International Engagement

As outlined in the Economic Development Action Plan, each focus area has a number of high-level action items that are considered both achievable and aspirational. Keeping the action items to a high level in the Economic Development Action Plan enables the City to be focused, yet flexible and responsive as opportunities arise and priorities shift.

Officers presented the Economic Development Action Plan, along with a summary of stakeholder consultation undertaken, to the Ordinary Council Meeting held 26 November 2019 where it was decided (327/19):

*"That Council:*

1. *Notes the Stakeholder Consultation Summary; and*
2. *Receive the Economic Development Action Plan 2019/20 – 2022/23 as presented."*

Since Council noted the Economic Development Action Plan in 2019, officers have provided Council with six monthly reports on actions and activities undertaken as well as an annual review of the Economic Development Action Plan.

Since Council's receipt of the Economic Development Action Plan, the City has used the focus areas and action items to guide its decision-making processes, channel resources and report activities undertaken that align with these initiatives.

With this six month review, actions within the international engagement focus area have been strategically reviewed and altered to reflect a redirected focus of the international engagement portfolio.

Officers now present the revised Economic Development Action Plan and associated report to Council for acknowledgement.

### **Council Policy Compliance**

There is no Council Policy relevant to this item.

### **Legislative Compliance**

There is no legislative compliance relevant to this item.

### **Officer Comments**

Throughout 2022, the City has been focussed on utilising strengthened relationships with key stakeholders to collaboratively deliver initiatives within the community.

This six month review of the Economic Development Action Plan has considered the City's strategic direction and priorities and takes into consideration strengthened relationships with stakeholders, economic trends and movements relevant to Bunbury.

Additionally, this six month review has included a strategic review of actions within the international engagement focus area.

With the arrival of a new Economic Development Officer in November 2021, the City utilised this opportunity to review the services delivered within the international engagement portfolio.

The review of the international engagement portfolio considered the following aspects:

- Situational analysis and comparison of Bunbury and its sister cities;
- Gaps and limitations with current sister city relations;
- Comparative advantages of Bunbury;
- General information about Japan, China and Vietnam;
- General information about each sister city relation;
- SWOT analysis of each sister city relation; and
- Key areas to focus on, to further leverage Bunbury sister city relations and international engagement opportunities.

### **Analysis of Financial and Budget Implications**

PR-4249 allows for the delivery of some of the projects and programs that align with the Economic Development Action Plan.

### **Community Consultation**

The Economic Development Action Plan was developed through extensive consultation with all stakeholders. For the purpose of the six-month review, further community consultation has not been specifically undertaken.



However, with the recent review of the international engagement portfolio, officers have undertaken an extensive stakeholder consultation process with major stakeholders and local Councils throughout Western Australia.

The following stakeholders were interviewed:

- Austrade
- AusIndustry
- Bunbury Geographe Economic Alliance
- Bunbury Oral History Group
- Bunbury Port
- China Business Council – WA Branch
- Department of Jobs, Tourism, Science and Innovation
- Edith Cowan University
- Invest and Trade Western Australia
- South West Development Commission
- Bunbury Multicultural Festival Group
- Study South West
- Royal Melbourne Institute of Technology
- Western Australia Chinese Chamber of Commerce
- 

The following local councils were surveyed:

- City of Belmont
- City of Geraldton
- City of Joondalup
- City of Perth
- City of Rockingham
- Shire of Augusta Margaret River

Additionally, Officers also conducted a workshop with the International Relations Committee to assess the communities priorities when it comes to international relations and engagement.

#### **Elected Member/Officer Consultation**

Initiatives that align with the focus areas and action items within the Economic Development Action Plan require input, collaboration, and partnership across the City's departments.

In order to review the Economic Development Action Plan, officers undertook consultation with internal stakeholders to identify what actions had been delivered as well as what projects or programs were planned for the remainder of the term of this action plan.

#### **Applicant Consultation**

Not applicable.

#### **Timeline: Council Decision Implementation**

The City will continue to deliver initiatives that align to the City's Economic Development Action Plan focus areas and actions.

A formal review will take place at the twelve month interval and be reported back to Council at that time.

Investment Attraction

We will actively pursue a Regional Deal for the Bunbury Geographe region that recognises Bunbury as the service centre for the Bunbury Geographe region and advances economic initiatives, infrastructure priorities and			
Task	Commencement date	Status	Latest update
Seek State Government support for a Regional Deal for the Bunbury Geographe region.	May-20	Hold	Correspondence has been sent to the Premier expressing interest in a Regional Deal for the Bunbury Geographe Region. Correspondence received from the Premier has indicated the Regional Deals Program has been deferred due to the COVID-19 pandemic. Additional correspondence has been sent to the Premier outlining the City's intent to pursue Bunbury as the Second City of WA and requests state government commitment and support on five key projects.
Bunbury and Busselton collaboration for joint regional development	Feb-22	Ongoing	The Cities of Bunbury and Busselton are investigating joint collaboration opportunities to secure investment into the region.
We will actively advocate to Federal and State Government and relative agencies in order to ensure investment is driven, employment opportunities continue to grow and a safe, sustainable, healthy and cohesive environment is offered to our community.			
Task	Commencement date	Status	Latest update
Advocate to Federal and State Government	Ongoing	Ongoing	The City takes opportunities as they arise, to meet with Ministers and representatives from relevant State and Federal agencies, to advocate for Bunbury and the Bunbury Geographe region.
Participate in Boards, Committees and Working Groups in order to ensure investment is driven in Bunbury, employment opportunities continue to grow and a safe, sustainable, healthy and cohesive environment is offered to our community.	Ongoing	Ongoing	The City is an active member on numerous Boards, Committees and Working Groups that have regional economic development benefits, including; -Regional Development Australia -Bunbury Geographe Stakeholder Group -SW Interagency Mentor Program -NBN Regional Connectivity -Development WA -Regional Capitals Alliance WA -South West Zone -Bunbury Geographe Group of Councils -Bunbury Harvey Regional Council -Bunbury Hospital Redevelopment Community Advisory Group
Secure grant funding opportunities for the City of Bunbury	Ongoing	Ongoing	The City takes a strategic approach to grant identification to advocate and apply for funding for the City's key priorities and has a dedicated resource to look at strategic grant opportunities for the City.
We will promote Bunbury’s attractiveness as a place to live, visit and do business in order to encourage more people to call Bunbury their home by further generating the opportunity for investment and development in our city.			
Task	Commencement date	Status	Latest update
Welcome delegates to Bunbury	Ongoing	Ongoing	The City continues to promote Bunbury through various meetings with investors, developers and delegates. Delegates representing various organisations and countries are welcomed to Bunbury an are informed of the exciting developers and opportunities in Bunbury. Recent delegations to Bunbury include: - Japan Local Government Centre - Tokyo City University - Consul General of Australia in Surabaya - Singosari Digital Park - Consul and Vice General of the Republic of Indonesia - Western Australia Vietnam Business Council - Private Investors through Commonwealth Bank of Australia
Implement Economic Development Action Plan	Nov-19	Ongoing	This action is ongoing and supported by completion of actions included within the Economic Development Action Plan.
Implement City Centre Action Plan	Nov-19	Ongoing	The Bunbury City Centre Action Plan was noted by Council in November 2019.
Support the Bunbury Geographe Tourism Partnership	Oct-20	Ongoing	The City channels funding into the operation of the Bunbury Geographe Tourism Partnership and is the largest funding contributor to the partnership. The City has committed 55% of the overall funds for the BGTP. The Economic Development team and Pubic Relations team work closely with the Bunbury Geographe Tourism Partnership to ensure Bunbury's strategic priorities are well considered, and attend stakeholder round table discussions.
Implement Bunbury Promotional Strategy - Live	Jan-21	Ongoing	This action is ongoing and supported by the Bunbury Brighter campaign, launched in January 2021. The first phase of the campaign showcases the stories of Bunbury locals as an authentic approach to promote Bunbury's liveability and help champion future growth.
Promote the Halifax Business park to business, investors and developers	Jul-21	Ongoing	The Economic Development team have been working with a number of businesses located within the Halifax Business Park, to deliver a promotional video for the Halifax Business Park. The video features the upgrades and improvements that have been completed in partnership with the City and South West Development Commission, and also features content from the Bunbury Geographe Chamber of Commerce and Industry and local Halifax businesses. This video is now ready to be used and has been included as content for the City's upcoming invest site, which is expected to be live prior to the end of the year.
Implement Bunbury Promotional Strategy - Invest	Sep-21	Ongoing	This action is ongoing and supported by the Bunbury Brighter invest pillar, which focusses on promoting business, investment and the opportunities for Bunbury.
Deliver virtual tours of Bunbury	Jan-22	ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels.
Collaborate with Australia's South West - Winter down south campaign	May-22	Complete	The City has collaborated with Australia’s South West and their ‘Winter Down South’ campaign. The campaign targeted Perth residents to travel to Bunbury and the South West in winter through radio advertising, online articles, social media posts and a collaboration with Perth Is OK.
Update information on website to include business links and information	Jun-22	Complete	The City has reconfigured the information it provides to businesses on its new website, in a way that is easier for business to understand. Information included on the website, will assist customers with starting and developing a business, as well as find out about grants, incentives and networking and events. These pages are monitored to ensure relevancy for businesses.
Deliver City of Bunbury investment website	Jul-22	ongoing	The City of Bunbury is currently in the process of creating a dedicated 'invest' website, complete with relevant information for investors and developers. This site will include information about Bunbury community and economic data, investment opportunities, virtual tours of Bunbury and key strategic documents, to help inform investors and developers about Bunbury and the opportunities available in Bunbury.
We will identify and work with ambassadors for Bunbury in order to showcase Bunbury’s strengths as Western Australia’s “Second City” and drive further success by promoting Bunbury’s strengths.			
Task	Commencement date	Status	Latest update
Identify Bunbury ambassadors	Jun-20	Ongoing	The City continues to identify ambassadors who can be used for Bunbury Brighter promotional campaigns. People and businesses identified have local, state, national or international reach.
Implement Bunbury Promotional Strategy	Jan-21	Ongoing	As part of the Bunbury Brighter campaign launched in January 2021, a series of videos of local ambassadors is currently being rolled out across the City’s social media, showcasing Bunbury's idyllic lifestyle, balance, community and arts and culture. Invest pillars will be promoted early next 2022.

Promote the Halifax Business park to business, investors and developers through Business ambassadors	Jul-21	Ongoing	The Economic Development team have been working with a number of businesses located within the Halifax Business Park, to deliver a promotional video for the Halifax Business Park. The video features the upgrades and improvements that have been completed in partnership with the City and South West Development Commission, and also features content from the Bunbury Geographe Chamber of Commerce and Industry and local Halifax businesses. This video is now ready to be used and has been included as content for the City's upcoming invest site, which is expected to be live prior to the end of the year.
Deliver virtual tours of Bunbury	Jan-22	ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels.
We will develop an Investment Incentive Policy that supports a flourishing business community and inspires investors and developers to capitalise off Bunbury’s profile, providing more opportunities for employment and an enhanced way of life for our community.			
Task	Commencement date	Status	Latest update
Develop Investment Incentive Policy	Feb-21	Recommended	This project recommenced in June 2022. Officers are conducting stakeholder engagement processes to inform policy development.
We will create a cohesive CBD by delivering an Action Plan that maintains the primacy of our CBD and generates cohesiveness and connections within an attractive city centre.			
Task	Commencement date	Status	Latest update
Implement Actions included within the City Centre Action Plan	Nov-19	Ongoing	The Bunbury City Centre Action Plan was noted by Council in November 2019.
We will support organisations that seek to deliver positive outcomes for our CBD and inspire our community to explore innovative ventures, strengthen community involvement and deepen relationships between the City and community.			
Task	Commencement date	Status	Latest update
Deliver Bunbury CBD Mural Trail	Mar-22	Complete	The City's Economic Development and Public Relations teams have worked with local business Six Two Three Zero, to reproduce an updated version of Bunbury's CBD Mural Trail.
Support Bunbury Town Team's community lead pilot project	Jun-22	Complete	The City has provided financial support to the Bunbury Town Team to activate an underutilised space within the Bunbury CBD. The community led pilot project, has seen the unused sitting space in front of the Telstra building revitalised. The City additionally provided support to this project through volunteer resources. The City continues to provide additional support to Bunbury Town Team through the provision information sharing and advice.
We will develop a Business Precinct Plan in order to generate development growth within our city and create opportunities for new and existing businesses.			
Task	Commencement date	Status	Latest update
Develop business precinct plan		Not commenced	This action will commence after the implementation of REMPLAN into the organisation. The implementation of REMPLAN will enable this project to be completed in an efficient manner.
We will prepare an investment prospectus in order to showcase Bunbury’s competitive business environment and idyllic lifestyle.			
Task	Commencement date	Status	Latest update
Deliver virtual tours of Bunbury	Jan-22	ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels.
Implement REMPLAN Invest module	Jun-22	Ongoing	The City has recently subscribed to REMPLAN products Community, Economy and Invest. These modules provide information on community and economic data, as well as information on major projects in Bunbury, investment opportunities for investors and developers.
Deliver City of Bunbury investment website	Jul-22	ongoing	The City of Bunbury is currently in the process of creating a dedicated 'invest' website, complete with relevant information for investors and developers. This site will include information about Bunbury community and economic data, investment opportunities, virtual tours of Bunbury and key strategic documents, to help inform investors and developers about Bunbury and the opportunities available in Bunbury.
We will maintain a centrally located source for economic data in order to provide the opportunity for investors and existing business owners to respond to changing trends in the Bunbury economy.			
Task	Commencement date	Status	Latest update
Maintain subscriptions to economic information databases	Ongoing	Ongoing	The City currently holds subscriptions to information databases including REMPLAN and the Australian Business Register. This information is shared to business support organisations and investors.
Provide economic data to investors and existing business owners	Nov-19	Ongoing	The City maintains up to date economic and community statistics on its website. The website is regularly reviewed to ensure relevancy, and is used to promote information on Bunbury to potential investors. Economic data, is also promoted through to business support organisations directly as relevant, to help inform these organisations on the changing trends in the Bunbury economy.
Purchase REMPLAN product subscription	Jun-22	Ongoing	The City of Bunbury has subscribed to the REMPLAN full product subscription, enabling the City to share more information relating to the Bunbury Local Government Area than what is currently available. Through this subscription, the City has access to REMPLAN Economy, Community, Forecast and Investment. REMPLAN Community, Economy and Investment will be embedded within the City’s new website.

Business Support

We will make ourselves available to our business community by hosting a series events where our community can meet the City’s Executive and the staff behind the City’s approval processes, ask questions and provide feedback on our processes and to create connections with other businesses.			
Task	Commencement date	Status	Latest update
Host Business with the City events 2022 calendar year	Jul-20	Ongoing	As a result of COVID-19 restrictions, the economic development team had to forgo its intended schedule for Business with the City events. The City resumed its Business with the City networking events, when it held its first networking event for the year in June 2022. Business with the City is an informal event where members of our business community can come and meet staff from various departments at the City of Bunbury. These events encourage businesses to make genuine connections with staff at the City and focus on providing local businesses the opportunity to create meaningful connections with their fellow business peers.
We will warmly welcome new businesses to Bunbury by providing ‘welcome packs’ full of localised knowledge and information about services that are available to them, as well as extend personal connection to the City to assist them through our processes.			
Task	Commencement date	Status	Latest update
Greet new businesses to Bunbury by sending welcome letters	Apr-19	Ongoing	The City, using new business registration data from the Australian Business Register, sends welcome letters to newly registered ABN holders in Bunbury. This has been updated as a result of the City's participation within the Better Approvals Project to ensure that information is given to new businesses is relevant and useful.
Participate within the Small Business Development Corporation Better Approval's Project (simplification of process) and implement actions arising from participation	Jun-21	Ongoing	The Small Business Development Corporations Friendly Approvals Program has commenced, with staff intensive workshops being completed in November 2021. The project team are now commencing implementation of identified actions.
Include information on how to start or grow business on the City's new website	Jun-22	Completed	The City has reconfigured the information it provides to businesses on its new website, in a way that is easier for business to understand. Information included on the website, will assist customers with starting and developing a business, as well as find out about grants, incentives and networking and events. These pages are monitored to ensure relevancy for businesses.
We will reduce red tape, making doing business with the City a pleasure by ensuring our processes are simple, easy to understand, are well communicated, timely and responsive.			
Task	Commencement date	Status	Latest update
Review Planning policies	Ongoing	Ongoing	The City is reviewing its planning policies. The following policies have either been updated or being updated:
Implement new City of Bunbury website - simplifying access from business community to the City	Ongoing	Ongoing	Although the current website allows online processing of payments for some services, the City is working towards implementing citizen login and simplified access on the new City of Bunbury website.
Participate within the Small Business Development Corporation Better Approval's Project (simplification of process) and implement actions arising from participation	Jun-21	Ongoing	The Small Business Development Corporations Friendly Approvals Program has commenced, with staff intensive workshops being completed in November 2021. The project team are now commencing implementation of identified actions.
Reduce City of Bunbury fees for Section 40 applications	Mar-22	Completed	The City has endorsed a 50% reduction in the fees charged for Section 40 approvals from the City.
Capture land permissibility improvements in Local Planning Scheme review	Mar-22	Completed	The City is currently undertaking a Local Planning Scheme review, including a review of the existing land use permissibility table and what land uses trigger the requirement for advertising.  As part of this ongoing process, a number of land uses have been identified for exemption from planning approval.  For example, Small Bar, which currently requires advertising is proposed to be exempt from requiring planning approval in the commercial zones.
Adoption of new Council Purchasing Policy and new stand-alone Local Price Preference for Bunbury-Geographe businesses	Jun-22	Completed	The City’s amended Purchasing Policy was adopted in June 2022. Within this Policy is a focus on using local suppliers where practical. The Policy additionally outlines ethical conduct and integrity when purchasing good or services for the City. The City has also adopted a new stand-alone Local Supplier Preference Policy. This Policy outlines the process for the application of a regional price preference for local Bunbury-Geographe suppliers and the application of a preference for goods and services which are identified as being sourced from local suppliers. The price preference of 5% has been amended to 10% in identified circumstances
We will develop a Business Incentive Policy in order to generate development and growth in our city and increase opportunities for new and existing business.			
Task	Commencement date	Completion date	Latest update
Develop Business Incentive Policy	Feb-21	Completed	The Business Incentive Policy has been endorsed by Council.
We will provide grants for small business that are reflective of the current needs of our business community, provides Bunbury businesses with the opportunity to grow new concepts and encourages businesses to embrace change and adapt to the new changing world around them.			
Task	Commencement date	Status	Latest update
Provision of grants database to Bunbury business	Aug-21	Ongoing	The City of Bunbury Grant Finder is an online database filled with grants available to Bunbury businesses. The City is funding the delivery of this database and provides this service to the Bunbury community for free.
We will engage with our local Aboriginal and Torres Strait Islander community in order to identify economic development and employment opportunities.			
Task	Commencement date	Completion date	Latest update
Engage with Noongar Arts Officer to provide economic development and employment opportunities for our local Aboriginal and Torres Strait Islander Community	Oct-20	Ongoing	This project is ongoing. The Economic Development department, along with the Noongar Arts Officer and Bunbury Regional Art Galleries, collaborated to deliver the Noongar Art Exchange 2020. These paintings are currently being organised to be displayed electronically in China.
Engage with Reconciliation and Wellbeing Officer	Oct-21	Ongoing	The City has employed a Reconciliation and Wellbeing Officer who will work with the Economic Development team to respectfully engage with our local Aboriginal and Torres Strait Islander community to identify opportunities for employment.
We will work with partners to establish a program of business support initiatives, training and programs that foster business-to-business relationships, build capacity, confidence and resilience in our business community			
Task	Commencement date	Status	Latest update

Participation within Halifax Working Group	Ongoing	Ongoing	Along with the South West Development Commission and the Bunbury Geographe Chamber of Commerce and Industry, the City has been working in partnership with the Halifax Working Group over a number of activities and topics, including most recently the delivery of the Halifax Promotional Video, showcasing the works that have been completed in partnership with the City and South West Development Commission, and also features content from the Bunbury Geographe Chamber of Commerce and Industry and local Halifax businesses.
Update website content to include business links and information	Oct-21	Ongoing	The City has included new pages on its website that relate to starting and developing a business, as well as dedicated pages for grants and incentives and networking and events. These pages are updated on a regular basis to ensure relevancy for businesses and include information from external providers.
Participate in and promote Designated Area Migration Agreement to Bunbury business	Jan-22	Ongoing	The South-West region has entered in to a Designated Area Migration Agreement (DAMA) with the Commonwealth as a way to address the current skills shortages affecting the region (signed in December 2021). The Economic Development is kept informed on the enquiries received from Bunbury businesses and associated trends, and promotes the DAMA to businesses at Business with the City events.
Promote discounted AIMWA Training to Bunbury businesses	Mar-22	Ongoing	The City collaborated with AIMWA to provide discounted training for businesses based within the Bunbury Local Government Area in May 2022. AIMWA are providing training in November 2022 in Bunbury and this offer will be promoted to the Bunbury business community again.
Support South West Leaders Program	Apr-22	Ongoing	The City is an avid supporter of the South West Leaders Program, and forms part of the program management team. This program consists of a range of professional development offerings for members of the Bunbury business community, including online discussion forums, keynote events, networking, content newsletters and a mentor/mentee program with cross organisational and industry pairing and support.
Support Jobs and Skills Forum virtual conference - Future of work	May-22	Completed	The City has provided support to the Bunbury Geographe Economic Alliance and Bunbury Geographe Chamber of Commerce and Industry to support the delivery of the 2022 South West Future Jobs and Skills Virtual Conference. This event, scheduled for June 2022, has been postponed until September 2022.
Deliver Business Support activities for creative industries	May-22	Completed	In collaboration with Bunbury Geographe Chamber of Commerce and Industry, the Bunbury Regional Art Gallery hosted a Business Builder Session, specially tailored for South West artists and creatives.
Support local business to leverage events in Bunbury - State Youth Games leveraging businesses	May-22	Completed	The City provided an opportunity for local businesses to leverage from the 2022 State Youth Games event, by providing the opportunity for them to offer discounts to various products, services and entry fees, for event attendees. Participating businesses were expressed to the event organisers and attendees.
Support local business to leverage events in Bunbury - Tokyo City University	Aug-22	Completed	The City provided an opportunity for local businesses to leverage from the incoming delegation of over 230 Tokyo City university students, by encouraging businesses to offer discounts to various products, services and entry fees, for the incoming delegation. Participating businesses were promoted to the delegation.
Promote Cyber Check.Me program to Bunbury businesses	Aug-22	Ongoing	The City of Bunbury, in partnership with the Edith Cowan University Cyber Security Research Institute, are providing thirty free cyber health checks to Bunbury businesses. The health checks were promoted in August to the Bunbury business community.
<b>We will track and report spend into and out of the Bunbury locality in order to identify trends in our visitor and resident spending, educate our business operators and influence changes in the market to reduce escape expenditure.</b>			
<b>Task</b>	<b>Commencement date</b>	<b>Status</b>	<b>Latest update</b>
Renew Spendmapp subscription 22/23 Financial Year		Not commenced	The City has decided to not renew its 12 month subscription to Spendmapp for the 22/23 financial year, as a result of funding the REMPLAN suite of products.



Transport and Logistics

We will work with the State to support and market initiatives to promote Bunbury to those using the Bunbury Outer Ring Road in order to maintain Bunbury’s primacy and influence the local tourism, business and economic opportunities for Bunbury.			
Task	Commencement date	Status	Latest update
Secure State Government funding to promote Bunbury	Ongoing	Ongoing	The City has capitalised opportunities to promote Bunbury through State Government funding to install an electric billboard along Forrest Highway, at the entry to the City, welcoming travellers and enticing people to stop into Bunbury. The billboard showcases the local Noongar language, Bunbury’s attractions and upcoming events in the Bunbury Geographe region.
We will support the Bunbury Port expansion and associated investment opportunities in order to drive employment opportunities into the Bunbury Geographe region.			
Task	Commencement date	Status	Latest update
Support Bunbury Port	Ongoing	Ongoing	The City will continue to support Bunbury Port as opportunities arise.
Showcase Bunbury Port on virtual tours of Bunbury	Jan-22	Ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels. The Bunbury Port features within the invest focussed tour.
Promote Bunbury Port on REMPLAN Invest site	Jun-22	Ongoing	The City has included Bunbury Port within the REMPLAN Invest site to ensure investors and developers are aware of the recent and upcoming investment into Bunbury Port.
Promote Bunbury Port to investors	Jul-22	Complete	The City of Bunbury promotes the Bunbury Ports offerings to international delegates through the organisation of Port tours where appropriate, with the most recent tour being organised for the Western Australian Vietnam Business Council in July 2022.
We will support the Busselton-Margaret River Regional Airport objectives for freight and passenger services in order to influence and encourage business prospects and increase visitation and spend within the Bunbury-Geographe region.			
Task	Commencement date	Status	Latest update
Support Busselton Margaret River Airport	Ongoing	Ongoing	The City will continue to support Busselton Margaret River Airport as opportunities arise.
Support Busselton Margaret River Airport	Jul-18	Ongoing	The City has allocated funds to contribute towards the Busselton Margaret River Airport marketing fund, which will assist in the attraction and retention of Airlines to service the East Coast to South West route, the outcomes of which provides direct benefits to Bunbury and the South West Region.
We will advocate for efficient freight and passenger transport technologies in order to enhance regional connectivity, accessibility and business and lifestyle options for our community to encourage investment and visitation.			
Task	Commencement date	Status	Latest update
Investigate Bunbury Electric Transit System mobility	Jun-20	Complete	The Department of Primary Industries and Regional Development has granted the City \$10,000 to develop a feasibility study for an electric transit system in Bunbury. The City, along with the City of Busselton and Curtin University, have overseen a joint research project that explored future public transport options using new innovative technologies including trackless trams, which was completed in June 2022.
Seek Funding commitment towards Strategic Transport Network Infrastructure In South West Western Australia	Mar-21	Ongoing	The South West Zone of Councils has adopted an advocacy position of seeking a commitment to funding from State and Federal Governments and private industry to better manage the ever increasing numbers of heavy vehicle haulage and light vehicle users within the South West.
Showcase freight and transport technologies in virtual tours for Bunbury	Jan-22	Complete	The City is delivering two virtual tours of Bunbury, showcasing the liveability of Bunbury and some of the major experiences, industries and drawcards for Bunbury, in an effort to further attract investment. Freight and transport technologies have been promoted within the tours, with the feature of the Picton Interchange and also the Bunbury Port. The tours are nearing completion, with the videos to be placed on the City's dedicated invest page.
We will advocate for the use of trackless trams in order to efficiently move people whilst ensuring an attractive, healthy and liveable setting for residents, works and visitors, without compromising Bunbury's urban amenity and environment			
Task	Commencement date	Status	Latest update
Investigate Bunbury Electric Transit System mobility	Jun-20	Ongoing	The Department of Primary Industries and Regional Development has granted the City \$10,000 to develop a feasibility study for an electric transit system in Bunbury. The City, along with the City of Busselton and Curtin University, have overseen a joint research project that explored future public transport options using new innovative technologies including trackless trams, which was completed in June 2022.



Tourism

We will work to raise Bunbury’s profile as a destination in order to drive visitation and spend into Bunbury, establish pride in our city amongst the community, change perceptions of Bunbury from the domestic visitor market for the better and attract investment and development.			
Task	Commencement date	Status	Latest update
Implement annual grant funding program	Ongoing	Ongoing	The City continues to support events through its annual funding program, supporting a range of programs, events and activities each year to enhance Bunbury's economy and raise Bunbury's profile as a destination.
Delivery - Koolambidi Woola, Bunbury’s Youth Precinct	2018	Completed	Koolambidi Woola, which means 'Celebrating Youth' in Noongar language, is a purpose built youth precinct with a skate park, parkour park, multi sports court and chill zones.  The dedicated space for young people, now open, can be enjoyed by the by the local community and young people from all over the state, with competitions in skateboarding and Parkour.  The attention on youth services and facilities proves Bunbury provides a balanced lifestyle not only for young couples, singles or older residents, but entire families.
Delivery - Bunbury Splash Park	2018	Completed	With a willingness to leverage the City's own investment, work collaboratively and negotiate transparently, the City of Bunbury formed a lasting partnership with Australia’s largest owner and operator of park accommodation, Discovery Holiday Parks, to see the successful delivery of: - The sale of City of Bunbury freehold land - Two separate leases over City of Bunbury managed reserves for fifty (50) years - \$1.7M of City expenditure invested into public amenities - \$11M of capital investment from Discovery Holiday Parks; and - A free community splash park for the public to use  The collaborative nature of this project highlights how greater outcomes can be achieved by having a holistic view of a proposal and a willingness to understand what each party is trying to achieve.  This is the model and the mindset the City uses when approaching any potential joint venture or development partnership proposed for Bunbury.  From the outset, discussions are held with an attitude of sustainable development, economic prosperity, community benefit and business satisfaction forming the foundation of our dealings.
Implement Economic Development Action Plan	Nov-19	Ongoing	This action is ongoing and supported by completion of actions included within the Economic Development Action Plan.
Implement City Centre Action Plan	Nov-19	Ongoing	The Bunbury City Centre Action Plan was noted by Council in November 2019.
Provision of overnight rest areas in Bunbury	May-20	Ongoing	The City of Bunbury, in May 2020, voted to make permanent a two year trial on overnight rest areas, for fully self contained vehicles. The Bunbury Visitor Centre continue to monitor visitation to Bunbury through these offerings.
Implement Bunbury Promotional Strategy - Live	Jan-21	Ongoing	This action is ongoing and supported by the Bunbury Brighter campaign, launched in January 2021. The first phase of the campaign showcases the stories of Bunbury locals as an authentic approach to promote Bunbury's liveability and help champion future growth.
Deliver an 'Iconic event' for Bunbury	Aug-21	Hold	The City scoped how an event could be used to Celebrate and promote Bunbury’s story and identity, celebrate local Noongar culture support the local economy and foster opportunities for local businesses and align the focus of the organisation’s internal team goals, strategies, and action plans, however this project has been placed on hold
Implement Bunbury Promotional Strategy - Invest	Sep-21	Ongoing	Invest features as the second campaign through Bunbury Brighter, focusing on business, investment and the opportunities for Bunbury.
Deliver virtual tours of Bunbury	Jan-22	ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels.
Deliver Bunbury CBD Mural Trail	Mar-22	Complete	The City's Economic Development and Public Relations teams have worked with Six Two Three Zero to reproduce an updated version of Bunbury's CBD Mural Trail, to encourage visitors to explore Bunbury's street art.
Facilitate discussions - Guru Productions	Mar-22	Completed	The City has facilitated discussions between production company, Guru Productions, and the Bunbury Surf Life Saving Club, in an effort to support the development of a televised episode of a surf life saving show, in Bunbury.
Conduct joint marketing opportunities - Winter in Bunbury	May-22	Ongoing	The City and Australia's South West have collaborated to deliver a joint promotional activity for Bunbury.  The ‘Winter Down South’ campaign, commenced in the Perth Metro area in May 2022.  The campaign features Bunbury and targets Perth residents to travel to the South West in winter through radio advertising, online articles, social media posts and a collaboration with Perth Is OK.
Revitalise billboard Bussell Highway	Jun-22	Ongoing	Discussions have commenced with the Public Relations and Economic Development Teams to revitalise the signage adjacent to the Bussell Highway northbound rest stop.
Support Visit Bunbury Geographe website review	Jun-22	Ongoing	Early discussions have commenced with the Economic Development Team and Bunbury Geographe Tourism Partnership on opportunities to review the Visit Bunbury Geographe website.
Become an RV Friendly Council	Jun-22	Ongoing	The City has commenced the application to become an RV Friendly Council.
Conduct strategic review of City of Bunbury delivered events	Jul-22	Complete	A strategic review of the City's two major events, Christmas in the City and Sky Fest Australia Day, has been conducted, to see how the Bunbury CBD and waterfront areas can be further activated through the delivery of these events.
We will actively seek to attract a 4+ star hotel to Bunbury in order to grow both business and leisure tourism opportunities in the Bunbury-Geographe region, increase visitor nights stayed in Bunbury, create new employment opportunities and add to the diversity of accommodation options in Bunbury.			
Task	Commencement date	Status	Latest update
Actively seek to attract a 4+ star hotel to Bunbury	Sep-20	Ongoing	Following a successful marketing campaign to sell and develop one of the City’s most strategic land parcels, the City is now under contract with buyers for the sale and development of a 4+ star hotel for Bunbury.
Actively seek to attract a 4+ star hotel to Bunbury	Aug-21	Ongoing	The City is participating in initial conversations with potential buyers for the sale and development of a new hotel for Bunbury, on one of Bunbury's key strategic sites.
We will be ready to bid on major high level sporting events by collaborating with established venue and facility owners and suppliers to assess the existing offerings in Bunbury, identify the gaps and understand where there may be opportunities to value add to the industry			
Task	Commencement date	Status	Latest update

Liaise with stakeholders to assess existing offerings in Bunbury		On hold	Although the City has held discussions with major stakeholders and industry bodies within the south west region on this topic, this action has been placed on hold.
Complete Hands Oval Upgrades	2021	Ongoing	<p>The home of football in the South West is another step closer to a long-awaited upgrade, with State and Federal funding being secured, to contribute towards significant upgrades at Hands Oval in Bunbury.</p> <p>The project will see facilities improved at Hands Oval, including new headquarters for the South West Football League, enhanced male and female player change rooms, club facilities and enhanced spectator experiences.</p> <p>The completion of the upgrades will put Hands Oval on the map as the premier sporting oval of the South West and noticeably one of the best ovals in the State.</p>
Renew Sports Marketing Australia Agreement 22/23 Financial Year	Apr-22	Complete	The City has renewed its agreement with Sports Marketing Australia to again secure sporting and cultural events for Bunbury.
Support State Youth Games 2022	Jun-22	Completed	The City has secured the State Youth Games 2022, and was able to provide additional support to the event organisers and local business, by providing the opportunity for businesses to offer discounts to various products, services and entry fees, for event attendees.
<b>We will support innovative and iconic events in Bunbury in order to drive visitation and spend into Bunbury, give Bunbury an edge when it comes to quality events and provide our community with a vibrant lifestyle.</b>			
<b>Task</b>	<b>Commencement date</b>	<b>Status</b>	<b>Latest update</b>
Implement annual grant funding program	Ongoing	Ongoing	The City continues to support events through its annual funding program, supporting a range of programs, events and activities each year to enhance Bunbury's economy and raise Bunbury's profile as a destination.
Continue Sports Marketing Australia partnership	Aug-19	Ongoing	The City continues to leverage off of the Sports Marketing Australia Agreement to source innovative and iconic sporting events for Bunbury.
Support Lost and Found Festival 2022	Jan-22	Ongoing	The City is supporting the 2022 Lost and Found event through funding and hosting an event at Bunbury Museum and Heritage Centre
<b>We will ensure that City managed tourism infrastructure and experiences are well supported and promoted in order to boost community and visitor pride in Bunbury, lead the standards by way of example, and increase tourism and business opportunities and employment.</b>			
<b>Task</b>	<b>Commencement date</b>	<b>Status</b>	<b>Latest update</b>
Promote City of Bunbury managed tourism infrastructure and experiences	Ongoing	Ongoing	City managed tourism infrastructure and experiences, such as the Bunbury Wildlife Park, Bunbury Regional Art Galleries and Bunbury Museum and Heritage Centre are promoted through their individual social media accounts, as well as the City of Bunbury's social media accounts and through promotional campaigns.
Delivery - City of Bunbury Youth Precinct	2018	Completed	<p>Koolambidi Woola, which means 'Celebrating Youth' in Noongar language, is a purpose built youth precinct with a skate park, parkour park, multi sports court and chill zones.</p> <p>The dedicated space for young people, now open, can be enjoyed by the by the local community and young people from all over the state, with competitions in skateboarding and Parkour.</p> <p>The attention on youth services and facilities proves Bunbury provides a balanced lifestyle not only for young couples, singles or older residents, but entire families.</p>
Support the Bunbury Geographe Tourism Partnership	Oct-20	Ongoing	The City remains an active participant within the Bunbury Geographe Tourism Partnership, with the most recent MOU for being signed in October 2020, which will be in place for a period of four years.
Complete Hands Oval Upgrades	2021	Ongoing	<p>The home of football in the South West is another step closer to a long-awaited upgrade, with State and Federal funding being secured, to contribute towards significant upgrades at Hands Oval in Bunbury.</p> <p>The project will see facilities improved at Hands Oval, including new headquarters for the South West Football League, enhanced male and female player change rooms, club facilities and enhanced spectator experiences.</p> <p>The completion of the upgrades will put Hands Oval on the map as the premier sporting oval of the South West and noticeably one of the best ovals in the State.</p>
Commence Bunbury Visitor Centre Member email	Dec-21	Ongoing	The City has commenced regular emails to Bunbury Visitor Centre members to promote the projects the City is working on within the tourism sector, share visitor statistics and related business support opportunities. Members as a result, are kept well informed of the work the City is conducting and feel an increased sense of pride for Bunbury and the region.
Conduct Expressions of Interest - Koombana Foreshore Kiosk	Jul-22	Ongoing	The City has released expressions of interest for a suitable applicant to operate out of the Koombana Foreshore Kiosk. Selection criteria included within the Expression of Interest documentation is weighted to favour applicants who align with the City's visions, and who are able to add to the activation and vibrancy of the Koombana Foreshore area.
<b>We will support the region's premier Visitor Centre in order to increase visitation and extend the length of stay to Bunbury and the Bunbury-Geographe region and create awareness of the high quality tourist offerings in the region.</b>			
<b>Task</b>	<b>Commencement date</b>	<b>Status</b>	<b>Latest update</b>
Support Bunbury Visitor Centre - alignment with Economic Development team	Oct-20	Ongoing	The City continues to identify opportunities to enhance the visitor experience in Bunbury whilst continuing to provide a high level of customer support and servicing to visitors and members and remain the regions
Conduct review of Visitor Servicing	Nov-21	Ongoing	Officers are currently undertaking a comprehensive review of the Bunbury Visitor Information Centre and visitor servicing.
Participation within Tourism WA award nominations 2022	Jul-22	Completed	The City has finalised an award nomination to Tourism WA.

Innovation and Education

We will be known as an innovative and progressive Local Government by working with businesses, developers and industry to allow for testing and piloting of new projects here in Bunbury and ensuring that we are flexible and adaptable in our approach.			
Task	Commencement date	Status	Latest update
Support the establishment of the Western Australian Creative Technology Innovation Hub (WACTIH)	Jul-22	Ongoing	As a result of State Government funding, the State’s first ever Creative Tech Innovation Hub will be established by Edith Cowan University in Bunbury. The WACTIH will see Edith Cowan University collaborate with the State Government, City of Bunbury and industry to help stimulate WA’s emerging creative and immersive technology industry and grow a future ready workforce in Western Australia and its regions.
We will collaborate with our partners to create new opportunities through automation and digital technologies in order to support Bunbury as Western Australia's Second City and first Digital City of Western Australia.			
Task	Commencement date	Status	Latest update
Support the establishment of an Advanced Manufacturing Hub in Bunbury	Feb-20	Ongoing	The City has committed funds towards a feasibility study for the establishment of an advanced manufacturing hub in the South West, in order harness innovation and drive the region’s competitive advantage in an increasingly globalised environment.
Support the establishment of the Western Australian Creative Technology Innovation Hub (WACTIH)	Jul-22	Ongoing	As a result of State Government funding, the State’s first ever Creative Tech Innovation Hub will be established by Edith Cowan University in Bunbury. The WACTIH will see Edith Cowan University collaborate with the State Government, City of Bunbury and industry to help stimulate WA’s emerging creative and immersive technology industry and grow a future ready workforce in Western Australia and its regions.
We will work in partnership with our community and business sectors in order to establish digital confidence that allows them to transform and be responsive in the digital economy.			
Task	Commencement date	Status	Latest update
Support Jobs and Skills Forum virtual conference - Future of work	May-22	Completed	The City of Bunbury, in partnership with the Edith Cowan University Cyber Security Research Institute, are providing thirty free cyber health checks to Bunbury businesses. The health checks were promoted in August to the Bunbury business community.
Promote Cyber Check.Me program to Bunbury businesses	Aug-22	Ongoing	The City of Bunbury, in partnership with the Edith Cowan University Cyber Security Research Institute, are providing thirty free cyber health checks to Bunbury businesses. The health checks were promoted in August to the Bunbury business community.
We will advocate for a digital innovation district that stimulates business investment in research and development, creates prosperity through innovation and offers contemporary shared spaces between researchers,			
Task	Commencement date	Status	Latest update
Digital Innovation Fund concept	Jan-22	Hold	The City is exploring an opportunity to provide assistance to Bunbury’s business community through the delivery of a digital innovation fund.
We will collaborate with existing education providers to explore new and alternative streams of education in order to attract students both nationally and internationally to Bunbury and provide our community with a broad			
Task	Commencement date	Status	Latest update
Enter into MOU - Edith Cowan University	Feb-22	Completed	The City and Edith Cowan University have entered into a Memorandum of Understanding to enhance collaboration opportunities between the Parties, to enhance the strategic outcomes of each organisation for the purposes of attracting interstate and international tourism to the City of Bunbury.
Support ECU Student Exchange Program	Jun-22	Completed	30 Tokyo City University students are studying at the ECU South West campus from August to November 2022. The City welcomed the TCU students. The Economic Development team additionally reached out to Bunbury Visitor Centre members, local food and beverage providers, and entertainment facilities to provide exclusive deals and special offers for the students.
We will work in partnership with existing education providers to purposefully drive international student numbers into Bunbury in order to elevate Bunbury’s position on an international scale as a destination for high quality			
Task	Commencement date	Status	Latest update
Participation in International Students Steering Committee	Ongoing	Ongoing	The City is an active member of the International Students Steering Committee, a committee managed by the Bunbury Geographe Economic Alliance that seeks to drive international student numbers into Bunbury.
Meet with Study South West	Jan-22	Completed	The City met with Study South West to learn about opportunities for collaboration and partnership between the City and Study South West.
Enter into MOU - Edith Cowan University	Feb-22	Completed	The City and Edith Cowan University have entered into a Memorandum of Understanding to enhance collaboration opportunities between the Parties, to enhance the strategic outcomes of each organisation for the purposes of attracting interstate and international tourism to the City of Bunbury.
Sponsor International student of the year award - South Regional TAFE	Mar-22	Completed	The City prepared welcome gift bags with a Mayor’s welcome letter for each international ECU and SR TAFE student new to Bunbury. The City also sponsored the International Student of the Year Award for South Regional Tafe
We will collaborate with education providers to establish courses that align with future industries and skills needs in the region in order to provide diversity in education offerings, futureproof Bunbury and our workforce, create job opportunities and grow an adaptable and forward thinking city.			
Task	Commencement date	Status	Latest update
Showcase Health and Education Precinct on virtual tours of Bunbury	Jan-22	Ongoing	This project entails the delivery of two highly engaging, interactive tours of Bunbury's major experiences, industries and drawcards, to further attract investment. The virtual tours are nearing completion, with the videos to be placed on the City's dedicated invest page and extensively promoted through media channels. Bunbury's health and education Precinct features within the invest focussed tour.
Enter into MOU - Edith Cowan University	Feb-22	Completed	The City and Edith Cowan University have entered into a Memorandum of Understanding to enhance collaboration opportunities between the Parties, to enhance the strategic outcomes of each organisation for the purposes of attracting interstate and international tourism to the City of Bunbury.
Promote discounted AIMWA Training to Bunbury businesses	Mar-22	Ongoing	The City collaborated with AIMWA to provide discounted training for businesses based within the Bunbury Local Government Area in May 2022. AIMWA are providing training in November 2022 in Bunbury and this offer will be promoted to the Bunbury business community again.
We will support the establishment of an advanced manufacturing and technology hub in Bunbury in order to harness innovation and drive the regions competitive advantage in an increasingly globalised environment.			
Task	Commencement date	Status	Latest update
Support the establishment of an Advanced Manufacturing Hub in Bunbury	Feb-20	Ongoing	The City has committed funds towards a feasibility study for the establishment of an advanced manufacturing hub in the South West, in order harness innovation and drive the region’s competitive advantage in an increasingly globalised environment. The City is kept informed with project updates, and collaborates as opportunities arise.

International Engagement

We will actively collaborate with partners in order to ensure Bunbury is responsive and open to opportunities with all international markets.			
Task	Commencement date	Status	Latest update
Participate in International Students Steering Committee	Ongoing	Ongoing	The City actively participates on the Internal Students Steering Committee, managed by the Bunbury Geographe Economic Alliance.
Promote virtual tours of Bunbury to sister cities	Jan-22	Ongoing	The City of Bunbury has filmed a series of footage to showcase investment opportunities and daily life, to be hosted online and accessible globally. The footage will be shared with our counterpart cities, and the script will be translated into Japanese, Mandarin, and Vietnamese before it is shared with our counterpart cities.
Enter into MOU - Edith Cowan University	Feb-22	Completed	The City and Edith Cowan University have entered into a Memorandum of Understanding to enhance collaboration opportunities between the Parties, to enhance the strategic outcomes of each organisation for the purposes of attracting interstate and international tourism to the City of Bunbury.
Facilitate connections between Bunbury Geographe Chamber of Commerce and the Tokyo Chamber of Commerce	May-22	Completed	The City has been able to support the Tokyo Chamber of Commerce and Industry (TCCI) to build up a sister Chamber of Commerce relationship with the Bunbury Geographe Chamber of Commerce and Industry (BGCCI). Each Chamber of Commerce has discussed their interest in further cooperation opportunities.
Support delegation from Japan Local Government Centre (Sydney Office)	May-22	Completed	The City welcomed two representatives from the Japan Local Government Centre (Sydney Office).
Support delegation from Tokyo City University	May-22	Completed	The City welcomed two delegates from the Tokyo City University to Bunbury.
Support Delegation visit from Indonesia	Jun-22	Completed	The City welcomed a group of civic and business leaders from across WA and Indonesia to discuss potential tourism and economic partnership opportunities. Consul General of Australia in Surabaya Fiona Hoggart, the CEO of Singosari Digital Park David Santoso, the Consul and Vice Consul General of the Republic of Indonesia Listiana Operananta and Widya Fitri, the CEO of South West Development Commission Melissa Teede, Trade Officer of the Department of Primary Industries and Regional Development Lachlan Evans participated in this conversation.
Support Delegation visit from Vietnam	Jul-22	Completed	The City welcomed a Western Australia Vietnam Business Council (WAVBC) Hanoi Branch representative. Business and trade, education, premium food, innovative IT and tourism collaboration were the major focuses of the discussion. The delegate also enjoyed a guided tour of the Bunbury Port.
Support Delegation visit from Western Australian Chinese Chamber of Commerce	Jul-22	Ongoing	The City is working with the Western Australia Chinese Chamber of Commerce to bring a group of 30-40 Chinese delegates (from WA and overseas) to Bunbury in October 2022, to explore investment and trade opportunities.
We will showcase the value of our international relationships to our local community by establishing working groups who will actively advocate for, participate in and deliver international engagement programs.			
Task	Commencement date	Status	Latest update
Establish working groups for Japan, China and Vietnam	Feb-20	Not commenced	This action has not commenced, however the City does rely on the International Relations Committee to help advocate for, participate in and assist with the delivery of international engagement programs.
We will collaborate with partners to establish visitor packages and promotional materials in order to encourage business and leisure visitation directly from Setagaya and Jiaxing communities.			
Task	Commencement date	Status	Latest update
Host Bunbury Jiaxing Business Office website	Ongoing	Ongoing	The City currently hosts the Bunbury Jiaxing Business Office website which encourages and facilitates trade opportunities with China.
Promote virtual tours of Bunbury to sister cities	Jan-22	Ongoing	The City of Bunbury has filmed a series of footage to showcase investment opportunities and daily life, to be hosted online and accessible globally. The footage will be shared with our counterpart cities, and the script will be translated into Japanese, Mandarin, and Vietnamese before it is shared with our counterpart cities.
We will work with our partners in Setagaya, Japan in order to continue our exchanges in education, culture and sport, and expand our exchanges in trade and attracting international students to Bunbury.			
Task	Commencement date	Status	Latest update
Deliver online exchange - Setagaya	Apr-22	Ongoing	To celebrate the 30th anniversary of the sister city relationship, Setagaya and Bunbury will deliver an online cooking workshop and school exchanges at the end of October.
Support Edith Cowan University Student Exchange Program	Jun-22	Complete	30 Tokyo City University (TCU) students are studying at the Editch Cowan University South West campus from August to November 2022. The City welcomed the TCU students. The Economic Development team additionally reached out to Bunbury Visitor Centre members, local food and beverage providers, and entertainment facilities to provide exclusive deals and special offers for all of the students.
Facilitate Mayoral touch base meeting	Jul-22	Ongoing	City Officers have organised for the Mayors of the Cities of Bunbury and Setagaya to meet to touch base and discuss sister city relations in September 2022.
Support the South West Festival of Japan	Jul-22	Ongoing	The City will support the 2022 South West Festival of Japan through provision of grant funding, attendance at the event, and promotion of the event through City social media channels.
Support Three Waters Running Festival	Aug-22	Completed	The City has supported the 2022 Three Waters Running Festival. Runners from Bunbury's sister city, Setagaya will be participating virtually.
We will continue working with our partners in Jiaxing, China in order to continue our exchanges in culture, education and trade.			
Task	Commencement date	Status	Latest update
Conduct Noongar Art Exchange 2020	Oct-20	Ongoing	While the Noongar Art paintings were planned to be presented to Jiaxing in 2020, international travel regulations and shipping levies made this impossible. Therefore, the City and the Jiaxing Foreign Affairs team have worked with the Bunbury Regional Art Gallery and the Jiaxing Art Gallery to showcase those paintings online in August 2022.
Contact Jiaxing counterparts for Lunar New Year	Jan-22	Completed	The City designed Lunar New Year e-postcards to send to counterparts in Jiaxing and Nha Trang.
We will work closely with our partners in Nha Trang, Vietnam in order to explore opportunities in trade, education and business and identify how to grow these opportunities.			
Task	Commencement date	Status	Latest update
Contact Nha Trang counterparts for Lunar New Year	Jan-22	completed	The City designed Lunar New Year e-postcards to send to counterparts in Jiaxing and Nha Trang.
Support Delegation Visit from Nha Trang, Vietnam	Jul-22	Ongoing	The City is welcoming a delegation visit from Nha Trang, to celebrate the 5th Anniversary of the Friendship City relationship between Bunbury and Nha Trang. The delegation will visit Bunbury in October.
We will actively educate our community on the importance of Sister City relationships in order to create meaningful connections and cultivate a sense of belonging within our diverse community.			
Task	Commencement date	Status	Latest update
Conduct social media marketing activities	Jan-22	Ongoing	The City has a Bunbury Sister/Friendship Cities Facebook account. Through this account, Officers have been posting weekly to promote highlights including, but not limited to, traditional festivals, local foods, tourism sites, natural beauty, and fun facts about the City's sister/friendship cities.
Sponsor International student of the year award - South Regional TAFE	Mar-22	Completed	The City prepared welcome gift bags with a Mayor’s welcome letter for each international ECU and SR TAFE student new to Bunbury. The City also sponsored the International Student of the Year Award for South Regional Tafe
Support South West Festival of Japan	May-22	Ongoing	2022 is the sixth year of the festival, which will take place from the 8th to the 17th of September. The City will be a stallholder to showcase and promote its longstanding sister city relationship with Setagaya.

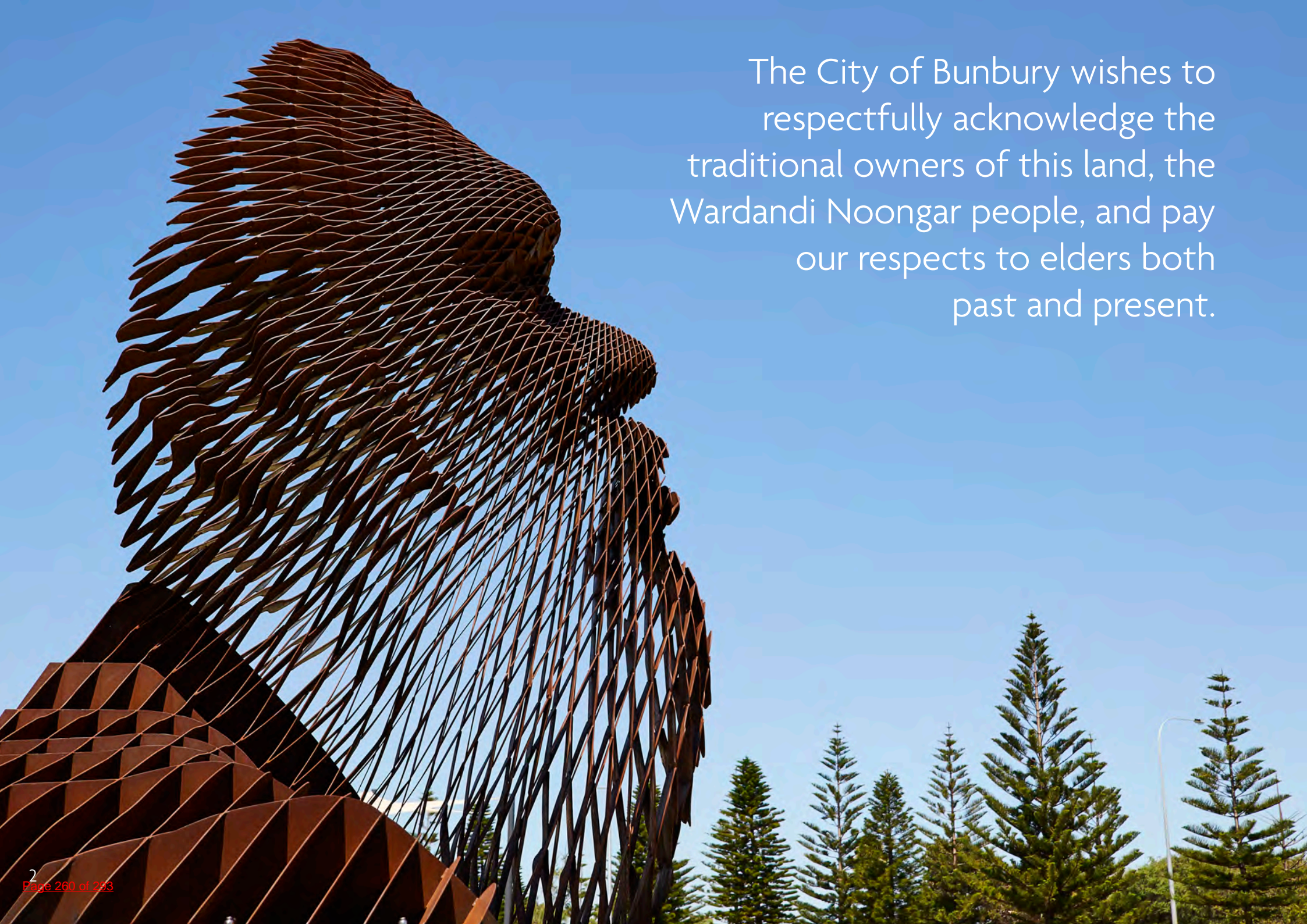




# Economic Development Action Plan 2020 - 2023







The City of Bunbury wishes to  
respectfully acknowledge the  
traditional owners of this land, the  
Wardandi Noongar people, and pay  
our respects to elders both  
past and present.



# Foreword

In June 2019 our community told us that economic development needs to be a priority of the City and that shaping new and existing industry and business activities, attracting investors and providing long term employment opportunities was important to the success of our city.

As Western Australia's Second City and the economic hub for the South West, Bunbury has the ability to play a key role in leveraging opportunities to grow economic development, employment and business confidence in the region.

We are in a dynamic, technological environment and as a City we need to be responsive to these advancements and support our business community accordingly.

In listening to our community, the Economic Development Action Plan has been designed to focus the City's attention with activities that capitalise on our comparative advantages as a city and set out a proactive framework in which to work.

The framework fosters collaboration with our stakeholders and advocacy within our community in order to drive necessary changes, pursue opportunities and work collectively towards positive development and growth for the region.

The Economic Development Action Plan aims to stimulate our economy, add to the vibrancy of our great city and steer Bunbury to achieve our goals and future aspirations.



Mal Osborne  
Chief Executive Officer

## COVID-19 Statement:

Whilst COVID-19 presented many disruptions to our operations and our community, it also provided some unique opportunities. A collective and collaborative approach by business, industry and Government resulted in Local Government boundaries coming down, red tape being slashed and political will all being channelled into the economic recovery and the health and well-being of our community.

This Action Plan has been reviewed to consolidate existing and innovative activities with an economic development focus to ensure the Bunbury-Geographe region remains resilient in the time of global disruption.



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# Introduction

Bunbury, Western Australia's Second City, is the heart of the Bunbury-Geographe region. It has a diverse economic base and is the service centre for the south west corner of Western Australia. Bunbury offers a high quality lifestyle in a stunning natural landscape.

In 2018, State Premier Mark McGowan announced that investment would continue Bunbury's transformation into a vibrant city and strengthen its status as WA's Second City. The State Government has supported this position with the creation of the Draft Bunbury Geographe Sub-regional Strategy.

It is important to acknowledge that economic development is not just about financial prosperity but also social well-being. A community's relative attractiveness as a "place to live" is integral to its attractiveness as a "place to invest". Together these two factors help build community sustainability and resilience.

In order to aid Bunbury to have a thriving business sector that benefits the local community, acknowledgement of its traditional economic base is an important component and one that requires continued support. Nonetheless, based on increased Bunbury-Geographe population growth and global technological advances, economic foundations and outlook have shifted in recent years. This plan identifies actions for Bunbury to diversify and strengthen its economic base with relevance and in response to those shifts.

The Economic Development Action Plan 2020 – 2023 outlines the goals for the Bunbury economy to achieve in the intermediate future.

Six focus areas have been identified each with their own objectives and key actions which will guide the City's economic development and growth. Many sectors complement each other allowing for leverage through partnership and collaboration.

Economic development growth within our city and region is multifaceted, interconnected and the responsibility of many, therefore shared accountability and partnerships will be central to our success.

The "Focus Areas" that will underpin economic benefits to Bunbury are:

1. Investment Attraction
2. Business Support
3. Transport and Logistics
4. Tourism
5. Innovation and Education
6. International Engagement





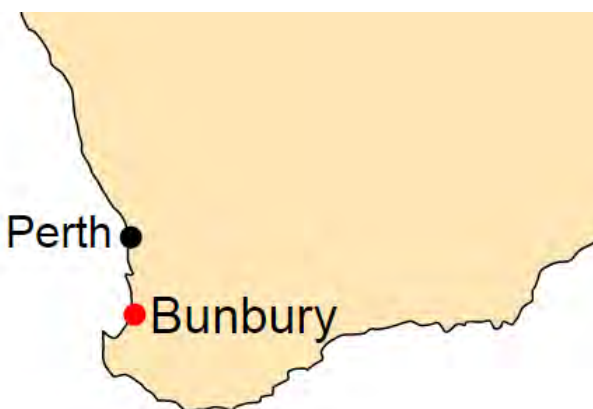
## Overview

The city of Bunbury, centre of the Bunbury-Geographe region, has a range of comparative advantages including:

- City convenience without the cost
- Strategic location as the gateway of the South West
- Close proximity to Perth
- Significant land available for development
- Major port and transport infrastructure
- Housing choices and affordability
- A growing population
- A skilled workforce
- Higher education offerings including Edith Cowan University and South Regional TAFE
- Regional Health Campus and quality health support services
- Enviable lifestyle choices
- Service Centre of the South West, home to the majority of State Agencies
- Home to the ServiceWA project.

Bunbury is the economic hub of the South West region and is located 180km south of Perth, Western Australia.

This role as a major hub reinforces Bunbury's position as the State's Second City, supporting the South West population of 190,637<sup>1</sup>.



With Bunbury's access to major transport and export infrastructure, including the Bunbury Port, rail networks, Forrest and South Western Highways and Busselton Margaret River Airport, higher education opportunities, health services and industry, Bunbury is well positioned to support one of Australia's fastest growing regions, with an increasing population calling the Bunbury-Geographe region home.

Bunbury's population is estimated at 34,148<sup>1</sup> and as a city it supports the Bunbury-Geographe wider population of 97,758<sup>1</sup>. Bunbury-Geographe has seen substantial population growth, growing 15.87% in the last ten years to 2021.

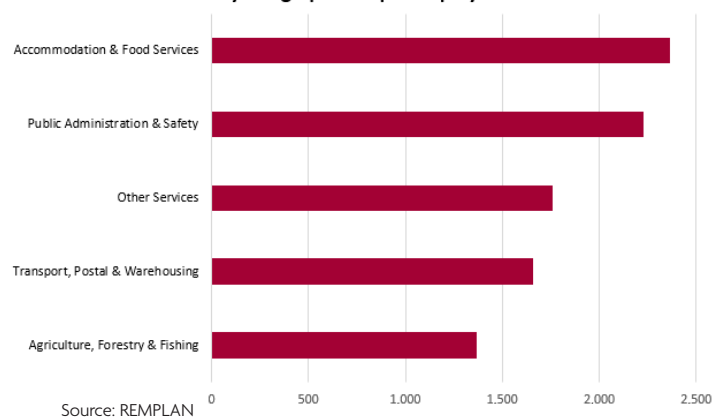
Bunbury has transitioned from an historically "Port City", to a city with a port. Its modern day port facilities play a considerable role in the region's economy exporting 17.9M tonnes in the 2021/2022 financial year<sup>2</sup>.

As a cosmopolitan regional city, Bunbury offers a buoyant and diverse economy. Bunbury's location, access to nearby greenfield sites, business and industry parks, flexible planning approach, together with its competitively priced residential and commercial premises, provide a range of business and lifestyle choices.

The Bunbury-Geographe Gross Regional Product is approximately \$8.17B<sup>3</sup> and is home to over 19,000 ABN registered businesses<sup>4</sup>, with the region providing 37,521 jobs<sup>5</sup>. Over 50% or 21,740 of these jobs are offered in the top five employment sectors being Health Care & Social Assistance, Retail Trade, Construction, Manufacturing and Education and Training, with the balance of employment dispersed across 14 other sectors.



**Bunbury Geographe - Top 5 Employment Sectors**

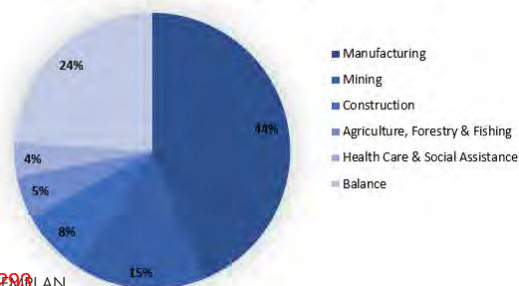


Total output for Bunbury-Geographe is estimated at \$18.57B with Manufacturing, Construction, Rental, Hire & Real Estate Services, Mining, Health Care & Social Assistance, Retail Trade, Public Administration & Safety, Agriculture, Transport, Postal and Warehousing and Education & Training, and as the predominant sectors contributing to \$15.02B of output. The remaining \$3.55B value of output is distributed across a further 9 industry sectors<sup>7</sup>.

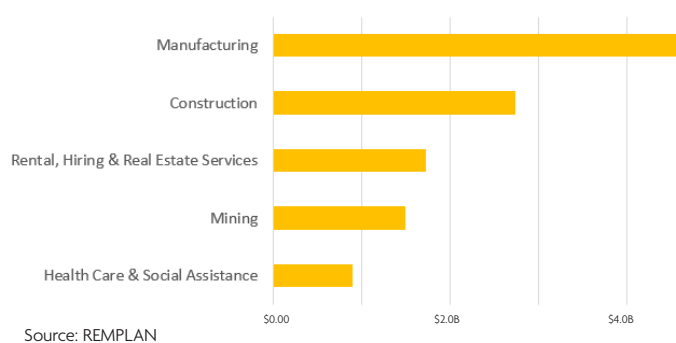
Bunbury is rich in its art, culture and heritage. Home to Bunbury Regional Art Gallery the largest 'A' class regional gallery in Western Australia, Bunbury is also the region's cultural and entertainment hub hosting the award winning Bunbury Regional Entertainment Centre. Complimenting the cultural and entertainment offerings are the many award winning and exceptional restaurants, cafes and small bars.

Regional exports from Bunbury-Geographe are estimated at \$8.3B with Manufacturing representing 44%, Mining 15%, Construction 8%, Agriculture, Forestry & Fishing 5% and Health Care & Social Assistance 4%. The remaining 24% of export value is distributed amongst 14 other industries<sup>6</sup>.

**Regional Exports by Industry**



**Output by Industry**



Bunbury boasts several natural and tourist attractions, and is coupled with a Mediterranean climate, making it an ideal holiday destination.

Bunbury is a beautiful place to live, work and visit and has something for everyone. The quality of life is one of its biggest attractions offering residents a variety of amenities, schools, shops, beaches and nightlife, all within easy reach. It has everything a family needs including a University and a Regional TAFE, public and private schools, the Regional Health Campus and a range of high-quality health services, not to mention an extensive and diverse events calendar.





# Drivers and Informers

It is important, that when developing and updating this Action Plan, previous work is recognised and considered to inform objectives and action areas. This is to ensure that we deliver on priority areas that are important to the community.

## **Diversify WA**

Diversify WA is Western Australia's Economic Development framework. Developed in July 2019, it provides a blueprint for collaboration between government, industry and the community, to unlock the State's economic potential.

## **WA Recovery Plan**

The WA Recovery Plan is the recovery vision for Western Australia to get back on the road to becoming a thriving and innovative community in which to live, work, visit and do business. This Plan describes key priority areas of work and seeks to deliver jobs and training opportunities in key sectors.

## **South West Regional Futures**

The South West Regional Futures is the new guiding document providing an overview of regional issues, need and opportunities. Packed with analysis, it identifies enabling infrastructure, highlights our changing world, climate issues and a whole paradigm shift towards green credentials, skills and harnessing technologies.

## **Bunbury-Geographe Regional Growth Plan**

The Bunbury-Geographe Regional Growth Plan identified the vision "By 2050 Bunbury-Geographe will be a diversified, creative, vibrant and connected region, internationally recognised for its quality of life and environmental sustainability; a good place to do business". The Bunbury-Geographe Regional Growth Plan outlines a strategic framework that includes enablers, growth drivers and values, all contributing to achieving its vision.

## **Draft Bunbury-Geographe Sub-regional Strategy**

The draft Bunbury-Geographe Sub-regional Strategy provides planning guidance for six local government areas in a coordinated, contemporary and considered approach to future growth and development. This Strategy seeks to help Bunbury-Geographe reach its full potential in the years ahead as the sub region grows towards a population of 200,000 and beyond.





## Drivers and Informers

### City of Bunbury Strategic Community Plan 2032

The City of Bunbury's involvement in economic development is outlined in the Strategic Community Plan 2032 which identified the following key priority areas:

- **People:** A safe, healthy and connected community.
- **Planet:** A healthy and sustainable ecosystem.
- **Place:** An integrated and well planned City.
- **Prosperity:** A strong diversified economy.
- **Performance:** Leading with purpose and robust governance.

This document is the result of extensive community consultation with more than 1000 members of our community providing input and feedback gathered through an online survey, inperson meetings and community workshops.

### Reconciliation Action Plan, Reflect

The "Reflect" RAP is a collaborative approach to creating meaningful relationships, enhanced respect and sustainable opportunities for the local Aboriginal and Torres Strait Islander community.

### Bunbury Promotional Strategy

Whilst Bunbury itself may evolve over time, the brand positioning remains constant. For residents, visitors and investors to truly connect and become advocates of Bunbury, people need to experience the real Bunbury.

The Bunbury Promotional Strategy is a blueprint for the City's annual marketing plans. The target audiences identified in the Strategy ensures all communications are customer centric whilst the Bunbury proposition, campaign principles and content framework will guide all future marketing plans.

### Bunbury City Centre Outcomes Report (March 2019)

The outcomes report developed by the City of Bunbury, reflects the feedback received in the CBD Planning Forum (July 2018) and the City Centre Scoping Workshop (December 2018). These workshops were used to seek professional stakeholder, general community and expert feedback on topics such as Bunbury CBD revitalisation and activation, identifying specific challenges facing the CBD and to review available information.

### Local Housing Strategy

The City of Bunbury Local Housing Strategy is a step towards a 15 to 20 year plan to guide future housing in Bunbury over this period. The Strategy will influence residential development including:

- The current planning policy and context;
- Current and projected population - scale and composition;
- Current supply and demand for housing - including affordable housing;
- Recent history of dwelling production, approvals and uptake;
- Planned future growth; and
- Development challenges for new housing in Bunbury.

### Community Consultation

Informing consultation includes:

- CBD Planning Forum - July 2018;
- City Centre Scoping Workshop - December 2018;
- CBD Business Owners Interviews - February - April 2019;
- MARKYT Community Score Card survey - July 2021; and
- FUTYR Community Workshops - July 2021.





# Partnerships and Collaboration

## A key to success

The City of Bunbury is establishing a focus on economic development and growth for the City.

In order to achieve success through its actions, programs and projects it endorses and supports, collaboration with key strategic partners is essential.

The City of Bunbury works with a number of key strategic partners to contribute to Bunbury's economic prosperity and deliver outcomes.



# Partnerships and Collaboration

## Partners and collaborators

Australian Federal Government	Property Council of Australia
Australia's South West	Regional Development Australia South West
Bunbury Development Committee	Sister Cities Australia Inc
Bunbury-Geographe Chamber of Commerce & Industry	Small Business Development Corporation
Bunbury-Geographe Group of Councils	South Regional TAFE
Bunbury-Geographe Economic Alliance	South West Aboriginal Land and Sea Council
Bunbury-Geographe education providers	South West Aboriginal Medical Service
Bunbury-Geographe Tourism Partnership	South West Development Commission
City of Jiaxing, China	Southern Ports
City of Nha Trang, Vietnam	The Australian Japan Society of WA
City of Setagaya, Japan	Tourism Western Australia
Development WA	West Australian State Government
Economic Development Australia Pty Ltd	Western Australian Local Government Association
Edith Cowan University	Western Australian Vietnam Business Council

## Infrastructure agencies and providers

ATCO Gas
Aqwest
Department of Planning, Lands and Heritage
Department of Transport
Main Roads Western Australia
Optus
Public Transport Authority
Telstra
Water Corporation
Western Power



# City of Bunbury's Role

Other than the role that the City of Bunbury performs in delivering the Action Plan, the City continues to commit to economic development through the following:

1. **Provider:** Delivering necessary services that enhance and benefit the businesses and residents of the City of Bunbury in order to grow future prosperity.
2. **Advocator:** Being a strong advocate for Bunbury, ensuring stakeholders are aware of the Action Plan and associated deliverables.
3. **Facilitator:** Providing leadership and direction in attracting new business and assisting existing business.
4. **Planner:** Developing aspirational, commercial and sustainable strategies that underpin the economic development of Bunbury.
5. **Regulator:** Providing a transparent, certain and efficient regulatory framework that actively attracts investment and supports economic growth.
6. **Investor:** Providing infrastructure and amenities in order to enhance and support development.











## Focus Area One: Investment Attraction

Over \$2.5 billion has recently been invested and committed by State and Federal Government into infrastructure for the City of Bunbury and the Bunbury-Geographe region. Project investment includes:

Project Title	Project Investment	Project Title	Project Investment
Bunbury Outer Ring Road (BORR)	\$1.25B	Mental Health Facility	\$12.6M
Water for Growth Myalup	\$396M	Bunbury social housing upgrades	\$11M
Bunbury Hospital redevelopment	\$200M	Establishment Preston River to Ocean Regional Park	\$10M
Road safety upgrades	\$135M	Kemerton and Shotts Parks	\$10.5M
Upgrade Australind rail service	\$32M	Establish rail to Kemerton	\$10M
Transforming Bunbury's Waterfront Stage 2	\$31.9M	Port Upgrade to Berth 8	\$8.9M
New works for Bunbury-Geographe schools	\$28.4M	South West Sports Centre indoor basketball courts	\$8M
Transforming Bunbury's Waterfront Stage 1	\$28M	Hands Oval redevelopment	\$4.4M

Bunbury is a major population centre and serves not only as the heart of the South West region, but also as the State's Second City.

The Bunbury-Geographe region's growth in population is driving a demand for services, providing business and investment opportunities. Attracting investment to grow the City's offering requires the City to be responsive and proactive.

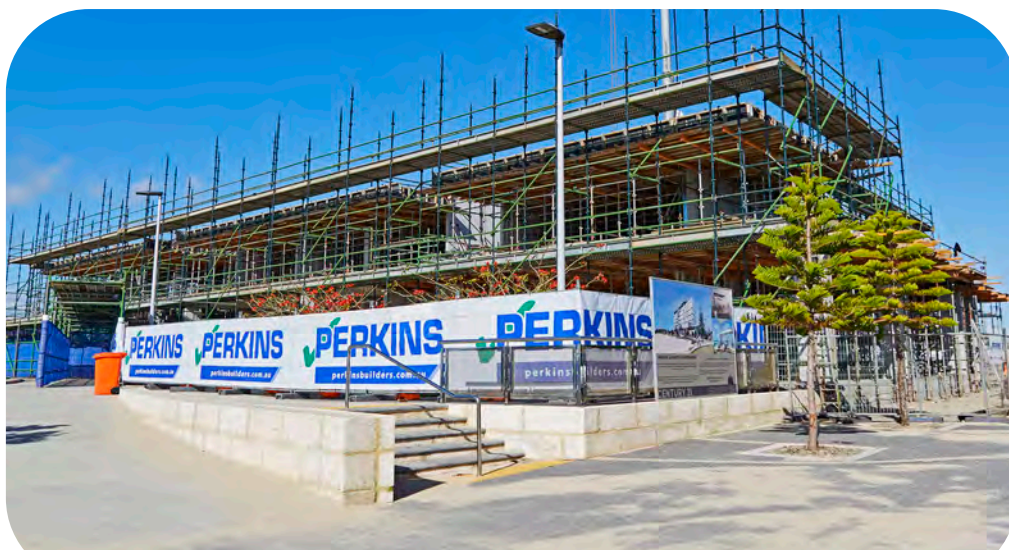
The City determined 298 applications for development approval during the 2021-2022 financial year. The total value of works determined for the 2021-2022 was just under \$98M. 740 building permits were approved in the 2021-2022 financial year, with a value of just over \$94M. These figures show continued confidence from investors in Bunbury. The City's processing times currently average around 13 working days.

The City will actively seek to ensure there is support and encouragement to invest and develop within Bunbury, making doing business a pleasure. The City of Bunbury is a city investors want to connect with. Our economy and opportunities for both our investors and our community value add to the lifestyle Bunbury offers.

**We will actively pursue a Regional Deal for the Bunbury Geopraphe region** that recognises Bunbury as the service centre for the Bunbury Geopraphe region and advances economic initiatives, infrastructure priorities and further opportunities for our community.

**We will actively advocate to Federal and State Government and relative agencies in order to** ensure investment is driven, employment opportunities continue to grow and a safe, sustainable, healthy and cohesive environment is offered to our community.

**We will promote Bunbury's attractive lifestyle, balance and progression as a creative and innovative hub in order to** encourage more people to call Bunbury their home, further generating the opportunity for investment and development within our community.



**“Perkins recognises the strength and support of the Bunbury Community and the opportunities and resources that it can provide; that is why we have chosen to continue to do business here for over 50 years.”**

Dan Perkins- Managing Director, Perkins Builders

# Working together, we can meet a shared goal of success for all.

**We will identify and work with ambassadors for Bunbury in order to** showcase Bunbury's strengths as Western Australia's Second City and drive further success by promoting Bunbury's idyllic lifestyle, balance and vibrancy.

**We will develop an Investment Incentive Policy that** supports a flourishing business community and inspires investors and developers to capitalise off Bunbury's profile, providing more opportunities for employment and an enhanced way of life for our community.

**We will create a cohesive CBD by delivering actions included within the Bunbury City Centre Action Plan to** maintain the primacy of our CBD and generate connections within an attractive city centre.

**We will support organisations that seek to deliver positive outcomes for our CBD and inspire our community to** explore innovative ventures, strengthen community involvement and deepen relationships between the City and community.

**We will prepare an investment prospectus in order to** showcase Bunbury's competitive business environment, idyllic lifestyle, sense of vibrancy and progressiveness.

**We will maintain a centrally located source for economic data in order to** provide the opportunity for investors and existing business owners to respond to changing trends in the Bunbury economy.





## Focus Area Two: Business Support

Support to our local business community is crucial to the vibrancy and the transformation of our City, not only as a place to do business but to live and visit.

With over 8,436 businesses registered in Bunbury, Bunbury is brimming with bright thinkers, makers and doers. Together with the Bunbury Geographe region, there are over 19,169 businesses registered with an ABN, contributing to the economic success of the region<sup>8</sup>.

In Bunbury, small businesses (businesses that employ less than 19 people) make up 95.9% of our total business landscape<sup>9</sup>. Those small business owners, operators and staff make up the fabric of our community. It is vital that we support our small business community and create an environment where they are able to thrive and contribute towards our economy, and grow employment opportunities and business confidence in the region.

The City plays a crucial role in fostering and creating the right environment for businesses to start, develop and grow. Through effective business partnerships and initiatives, we are stripping away barriers and constraints, simplifying interactions for businesses, and seeking out improvements and innovations to increase the prosperity and wellbeing of our business community.

Additionally, with the assistance of partners, we will continue to educate and support local business to ensure they remain a resilient and agile community, and remain responsive to change and disruption.

# Supporting our businesses is a ladder of opportunity and an investment into our future.

**We will make ourselves available to our business community by** hosting a series of events where our community can meet the City's Executive and the staff behind the City's approval processes, ask questions and provide feedback on our processes and create connections with other businesses.

**We will warmly welcome new businesses to Bunbury by** providing 'welcome packs' available for consumption across digital platforms, that are full of localised knowledge and information about services that are available to them, as well as extend personal connection to the City to assist them through our processes.

**We will reduce red tape, making doing business with the City a pleasure by** ensuring our processes are simple, easy to understand, are well communicated, timely and responsive.

**We will develop a Business Precinct Plan in order to** generate development and growth within our city and create opportunities for new and existing business.

**We will develop a Business Incentive Policy that** encourages and entices investment and development in our city and that increases business and employment opportunities through a consistent and transparent approach.

**We will provide grants for small business that** are reflective of the current needs of our business community, provides Bunbury businesses with the opportunity to grow new concepts and encourages businesses to embrace change and adapt to the changing world around them.

**We will engage with our local Aboriginal and Torres Strait Islander community in order to** identify economic development and employment opportunities.

**We will work with partners to establish a program of business support initiatives, training and programs that** foster connections between businesses and build capacity, confidence and resilience in our business community.

**We will track and report spend into and out of the Bunbury locality in order to** identify trends in our visitor and resident spending, educate our business operators and influence changes in the market to reduce escape expenditure.

**"New business ideas and ventures should be encouraged and afforded the opportunity to test those ideas in real time in a commercial environment. With the cooperation of a number of Bunbury property owners, we have stripped back the costs and red tape to make it easy and quick to set up and have a go. Along with those clients, we have invested our time and expertise into the business incubator project and will offer support and encouragement to assist new businesses on a pathway to success."**

Mike Jenkins- Principal, Commercial Realty







## Focus Area Three: Transport and Logistics

In recent decades, the role of local government in transport planning has broadened from roads and parking to a much wider world of transport, with a strong emphasis on integrated transport systems, a transition towards connected communities and the movement of people and freight in such a way that supports liveability and economic development.

Transport infrastructure in the Bunbury-Geographe region is operating at capacity. Population growth and major project developments now place significant demands on transport infrastructure. To meet the growing needs of Bunbury and the South West, new models of integrated transport are now required.

Through the evaluation and implementation of new transport technologies, the opportunity to develop and integrate Perth with Bunbury-Geographe can be realised, improving access to employment, education and services as well as more affordable housing and lifestyle amenity.

The Federal and State Government have committed \$1.25B for the Bunbury Outer Ring Road, linking four major highways and providing access to the Bunbury Port.

Future growth in the region will be supported by a fully developed and efficient Bunbury Port, which currently holds substantial land for development and growth. Additionally, the Bunbury-Geographe region has 2,350 hectares of strategically well placed industrial land available for development at the Kemerton and Preston industrial parks.

The South West of Western Australia has a significant rail network for the transport of freight and passengers to, from, and within the region. The rail network centres on Bunbury at the Picton interchange. A number of upgrades of lines and the creation of new spur lines into the industrial parks are required to unlock the potential of safe, reliable transport of product for distribution and export.

The recently upgraded Busselton-Margaret River Regional Airport is the major airport for freight and commercial flights in the South West and is located approximately a forty minute drive from Bunbury City Centre.



# Attention to our transport needs and infrastructure will future-proof Bunbury's position.

**We will work with the State to support and market initiatives to promote Bunbury to those using the Bunbury Outer Ring Road in order to** maintain Bunbury's primacy, and influence the local tourism, business and economic opportunities for Bunbury.

**We will support the Bunbury Port expansion and associated investment opportunities in order to** drive employment opportunities, infrastructure and investment into the Bunbury-Geographe region.

**We will support the Busselton-Margaret River Regional Airport objectives for freight and passenger services in order to** influence and encourage business prospects and increase visitation and spend within the Bunbury-Geographe region.

**We will advocate for efficient freight and passenger transport technologies in order to** enhance regional connectivity, accessibility and business and lifestyle options for our community to encourage investment and visitation.

**We will advocate for the use of trackless trams in order to** efficiently move people whilst ensuring an attractive, healthy and liveable setting for residents, workers and visitors, without compromising Bunbury's urban amenity and environment.

**"As the custodian of Bunbury Port, Southern Ports is very much open for business. Future planned investment provides greater efficiency around access and operations of the port and ultimately this will deliver more capacity for trade growth for the benefit of the region."**

Steve Lewis- Chief Executive Officer, Southern Ports





## Focus Area Four: Tourism

The south west region is seeing a significant increase in visitation, with Bunbury receiving over 335,000 annual visitors, based on the latest information released in June 2022. These visitors spent an average of 832,000 nights in Bunbury experiencing exciting attractions and events to enjoy as well as unique experiences in arts, culture, heritage, dining and natural attractions.

Bunbury is positioning itself as an enviable place to live, where artists, and entrepreneurs come to thrive in a well-supported community. Tourism's estimated total output for Bunbury-Geographe is valued at \$237.52M, with Bunbury predominate in 72% of the total value<sup>10</sup>. Bunbury-Geographe directly employs 1,009 people in the tourism sector, with over 71% of these positions provided by Bunbury businesses<sup>11</sup>.

Over 95% of Bunbury's visitors come from intrastate, as opposed to interstate and international, and consistently inject money into Bunbury's economy. The average trip spend value for each Intrastate visitor is \$331, whilst the average daily spend per night for intrastate visitors is \$136 with an average stay of 2.2 days. The average trip spend value for domestic and international visitors is \$355, with the daily spend \$120 and an average stay of 2.5 days.

Bunbury, whilst providing its own tourist attractions, requires a holistic approach to branding and marketing to ensure visitors have an experience that is synonymous with Bunbury Geographe. In an effort to collaboratively grow the profile of the Bunbury-Geographe region, the Bunbury Geographe Tourism Partnership was formed. This partnership brings together seven local government areas and demonstrates a clear and ongoing commitment to tourism excellence within the Bunbury Geographe region.

As a result of the above adaption to Bunbury's tourism implementation model, the City has seen improvements to the services and offerings within the region.

The City directly invests in tourism and is responsible for the management and funding of major regional tourism infrastructure and experiences including: Bunbury Visitor Centre, Bunbury Wildlife Park, Bunbury Museum and Heritage Centre, Bunbury Regional Art Gallery, Bunbury Regional Entertainment Centre and Koolambidi Woola, Bunbury's Youth Precinct. Our aim is to ensure these services form part of a broad range of quality offerings in Bunbury.

Utilising these foundations, Bunbury will continue to focus on raising its profile as a destination for tourism and visitation.



# Tourism can connect businesses and together, create synergies.

**We will work to raise Bunbury's profile as a destination in order to** drive visitation and spend into Bunbury, establish pride in our city amongst the community, improve perceptions of Bunbury from the domestic visitor market and attract investment and development.

**We will actively seek to attract a 4+ star hotel to Bunbury in order to** grow both business and leisure tourism opportunities in the Bunbury-Geographe region, increase visitor nights stayed in Bunbury, create new employment opportunities and add to the diversity of accommodation options in Bunbury.

**We will be ready to bid on major high level sporting events by** collaborating with established venue and facility owners and suppliers to assess the existing offerings in Bunbury, identify the gaps and understand where there may be opportunities to value add to the industry.

**We will support innovative and iconic events and high level sporting events in Bunbury in order to** drive visitation and spend into Bunbury, give Bunbury an edge when it comes to quality events and provide our community with a vibrant lifestyle.

**We will ensure that City managed tourism infrastructure and experiences are well supported and promoted in order to** boost community and visitor pride in Bunbury, lead the standards by way of example, and increase tourism and business opportunities and employment.

**We will support the region's premier Visitor Centre in order to** increase visitation and extend the length of stay to Bunbury and the Bunbury-Geographe region and create awareness of the high quality tourist offerings in the region.



**“Building on our competitive advantage of being one of the best places in the world to interact with wild dolphins, our new facilities embrace our waterways and speak to our local lifestyle. The city has a rich cultural attraction through the Bunbury Regional Entertainment Centre and the Bunbury Regional Art Gallery, street art and Museum as well as having a vibrant and world class hospitality industry. Our hinterland produces high quality wines and agricultural produce while delivering a wide range of nature based experiences making the region a tourism destination with all that a visitor to the State could want.”**

David Kerr- Chief Executive Officer Dolphin Discovery Centre



## Focus Area Five: Innovation and Education

We stand on the brink of a new technological revolution. Australia is being transformed by a vastly changing digital landscape that is redefining economies, how we live and work, as well as the social fabric of our communities. Regions with the technological infrastructure to support transformation are forging ahead at the expense of traditional practice economies.

As a consequence of changes and advancements in technology, innovation and artificial intelligence, Bunbury is transforming. At the core of this revolution is the need for the City, business and community to digitalise to participate fully in the modern economy.

The City of Bunbury has defined a bold agenda to ensure the region is competitive in a global innovation race by scaling up high-growth industries and advanced manufacturing; commercialising more high-value products and services; fostering great talent; and daring to tackle global challenges. Bunbury will be known as a place for innovators to come to try new things, take risks and be fully supported.

The rapid advance in technology is changing the region's employment landscape. Providing education and training locally will enable the region to be responsive, maintain a skilled workforce and ensure the region remains competitive.

Developing and promoting opportunities for international students, establishing alternative higher education options and seeking education providers to tailor and deliver courses that meet student demand and local industry and business, will be crucial in ensuring Bunbury remains competitive in the global innovation race.

The regional export value of Education and Training generated within Bunbury-Geographe is \$128.99M with 54% directly apportioned to Bunbury<sup>12</sup>. The output value generated for the Bunbury Geographe region is estimated at \$568.45M for Bunbury-Geographe with 52% of this value generated within Bunbury<sup>13</sup>. The Education and Training industry directly employs an estimated 3,666 people in Bunbury-Geographe with 50% directly apportioned to Bunbury<sup>14</sup>.

A city that is digitally connected, values education and backs innovative and forward thinking initiatives will generate a skilled workforce, new business and employment opportunities, attract people and create a sense of excitement and pride with an engaged community.



# Innovation is change that unlocks new value.

**We will be known as an innovative and progressive Local Government by** working with businesses, developers and industry to allow for testing and piloting of new projects here in Bunbury and ensuring that we are flexible and adaptable in our approach.

**We will collaborate with our partners to create new opportunities through automation and digital technologies in order to** support Bunbury as Western Australia's Second City and first Digital City of Western Australia.

**We will work in partnership with our community and business sectors in order to** establish digital confidence that allows them to transform and be responsive in the digital economy.

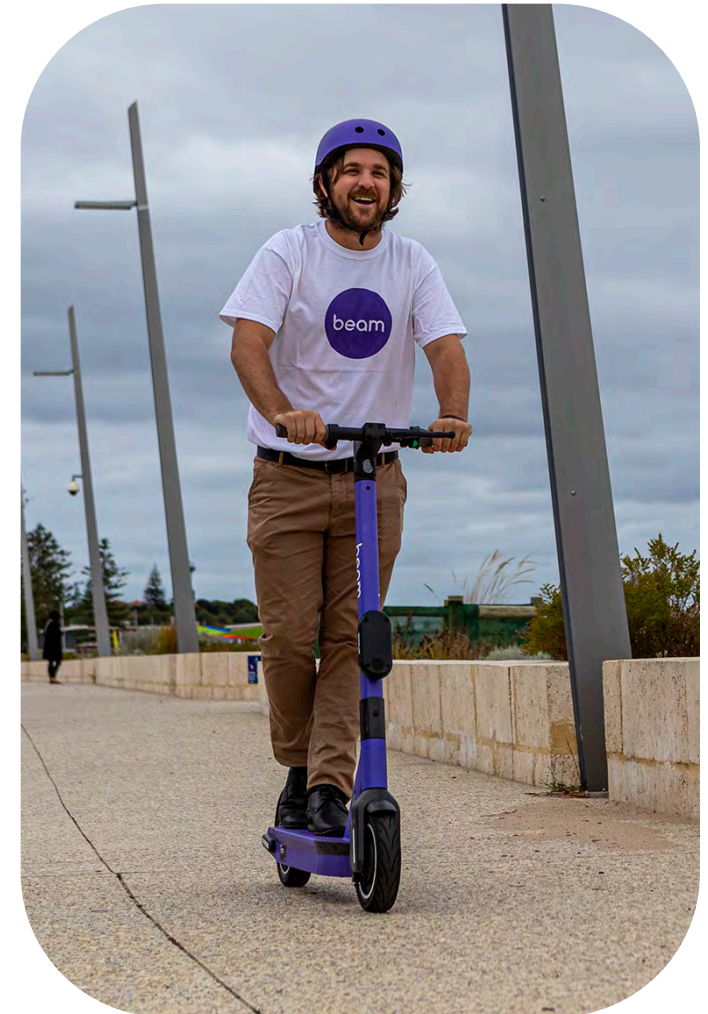
**We will advocate for a digital innovation district that** stimulates business investment in research and development, creates prosperity through innovation and offers contemporary shared spaces between researchers, professionals, secondary, vocational and tertiary students and our community.

**We will collaborate with existing education providers to explore new and alternative streams of education in order to** attract students both nationally and internationally to Bunbury and provide our community with a broad range of quality education options that contribute to an enviable lifestyle.

**We will work in partnership with existing education providers to purposefully drive international student numbers into Bunbury in order to** elevate Bunbury's position on an international scale as a destination for high quality education and lifestyle, increase student numbers in Bunbury and add to the culture and diversity within our community.

**We will collaborate with education providers to establish courses that align with future industries and skills needs in the region in order to** provide diversity in education offerings, future proof Bunbury and our workforce, create job opportunities and grow an adaptable and forward thinking city.

**We will support the establishment of an advanced manufacturing and technology hub in Bunbury in order to** harness innovation and drive the region's competitive advantage in an increasingly globalised environment.



Bunbury Mayor Jaysen de San Miguel using one of the Beam e-scooters in Bunbury, the first city in Western Australia to utilise the scooters.





## Focus Area Six: International Engagement

The City recognises that through connectivity and the global economy, there are opportunities and partnerships to be explored, especially in the areas of investment, education, and tourism.

The City is open to considering appropriate opportunities with potential partners from around the globe.

Working with our partners, we will ensure that international markets are welcomed and supported in trade, investment, and education in Bunbury.

The City of Bunbury has built strong ties with Setagaya, Japan, celebrating over 30 years of sister city relations. The same can be said for Jiaxing, China with over 22 years of friendship city relations. Nha Trang, Vietnam became a friendship city in 2016 and has formed a close partnership.

From these strong foundations, the City aims to develop greater international economic ties and benefits for Bunbury with a renewed focus on exchanges. The key areas the City will focus on are culture, tourism, trade and education.

The City seeks to establish greater trade and education opportunities by working in an advocacy facilitator and connector role, with collaborating with key partners at the forefront of this role.

Together with partners, the City will assist businesses in becoming Asia ready, establishing multicultural awareness, and opening up tourism and market opportunities through relationship building and international business delegations.

Bunbury will revitalise and reinvigorate its pre-existing relationship with Setagaya, Jiaxing and Nha Trang, understanding that international engagement is key to reaching targets in investment attraction, education, and tourism.

The City acknowledges that it is important to build on these longstanding relationships; whilst ensuring we are open and able to respond to further international opportunities and markets.



**We will actively collaborate with stakeholders to** strengthen local multicultural awareness and showcase international opportunities to the Bunbury business community.

**We will liaise with local education institutions and local chambers of commerce to** diversify their education and training programs, promote these opportunities, and develop expertise sharing between our partner cities.

**We will utilise hybrid communication and marketing methods** that reach international audiences.

**We will support and promote international sporting activities to international stakeholders in order to** enhance Bunbury's profile as a place that celebrates a healthy and active lifestyle.

**We will work with our partners in Setagaya, Japan to** promote business and tourism opportunities.

**We will work with partners in Jiaxing, China to** promote business and tourism opportunities.

**We will work with our partners in Nha Trang, Vietnam to** promote business and tourism opportunities.

# You cannot buy engagement, you have to build engagement.



International Friendship Garden, Bunbury



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- 3 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data
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- 6 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data.
- 7 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data.
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- 9 Australian Small Business and Family Enterprise Ombudsman, Small Business Counts December 2020, Retrieved from <https://www.asbfeo.gov.au/>
- 10 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data. and 2019 / 2020 Tourism Satellite.
- 11 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2020 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data. and 2019 / 2020 Tourism Satellite.
- 12 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data.
- 13 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) June 2021 Gross State Product, 2018 / 2019 National Input Output Tables and 2016 Census Place of Work Employment Data.
- 14 Latest [REMPPLAN](#) data incorporating Australian Bureau of Statistics' (ABS) 2016 Census Place of Work Employment Data, 2018 / 2019 National Input Output Tables and June 2021 Gross State Product.

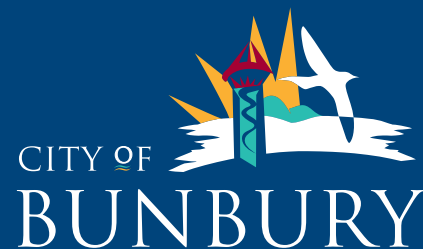






The Economic Development Action Plan is a living document which will be reviewed bi-annually, with future versions updated annually, ensuring relevance and agility in a changing economy.

The Bunbury-Geographe region refers to the City of Bunbury and the Shires of Capel, Dardanup and Harvey, as represented in the Bunbury Geographe Regional Growth Plan.



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Revision 1 2022/08/29



#### 10.4.3 Disability Access and Inclusion Committee Member Resignation

<b>File Ref:</b>	COB/1772
<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Danika Stevenson, Senior Community Partnerships Officer
<b>Responsible Manager:</b>	Elizabeth Denniss, Manager Community Connection
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Confidential Appendix CRUSC-1 DAIC Nomination Assessments

#### Summary

The purpose of this report is for Council to note Keira Evans has tendered her resignation from the Disability Access and Inclusion Committee (DAIC) and recommend Council appoint a candidate from the previous advertising round to fill the vacancy.

#### Executive Recommendation

That Council:

1. Accept the resignation of Keira Evans from the DAIC.
2. Request the Chief Executive Officer formally thanks Keira Evans for her contribution to the DAIC in writing.
3. Endorse the appointment of the preferred applicant as identified at Confidential Appendix CRUSC-1.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar 5	Performance.
Aspiration	Leading with purpose and robust governance.
Outcome 14	A well-informed community that is deeply engaged in decision making.
Objective 14.1	Effectively inform and engage the community about local issues, facilities, services and events.

#### Regional Impact Statement

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Bunbury Geopraphe region.

#### Background

Keira Evans was appointed to the DAIC at the Ordinary Council Meeting held on 2 November 2021 (Council Decision 224/21). Ms Evans tendered her resignation from the Committee on 12 September 2022.

### **Council Policy Compliance**

Not applicable.

### **Legislative Compliance**

*Local Government Act 1995.*

### **Officer Comments**

There was one vacant community representative position advertised in July 2022 with Emily Northcott appointed as the successful candidate at the Ordinary Council Meeting on 6 September 2022 (Council Decision 187/22).

Two other applications were received during this round of advertising, one of which was the recommended candidate who demonstrates a high level of professional awareness of the needs of people with disability and has an active role in disability services in the Bunbury community. The other applicant who ranked second by the assessment panel was identified as having experience and skills that would complement the City's Co-Design Access Panel (CoDAP). This applicant was offered and accepted a position on CoDAP. Since that initial offer, the applicant has been made aware of the vacancy on DAIC and advised officers that they are no longer interested in being a member of DAIC.

### **Analysis of Financial and Budget Implications**

Operational budgets within the Community Partnerships team will be utilised to cover advertising costs.

### **Community Consultation**

Not applicable.

### **Councillor/Officer Consultation**

Not applicable.

### **Applicant Consultation**

Not applicable.

### **Timeline: Council Decision Implementation**

If endorsed, the recommended candidate will attend the next DAIC meeting on 25 January 2023.

#### 10.4.4 Appointment of Youth Advisory Council Committee Members

<b>File Ref:</b>	COB/526						
<b>Applicant/Proponent:</b>	Internal						
<b>Responsible Officer:</b>	Danika Stevenson, Senior Community Partnerships Officer						
<b>Responsible Manager:</b>	Elizabeth Denniss, Manager Community Connection						
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities						
<b>Authority/Discretion</b>	<table><tr><td><input type="checkbox"/> Advocacy</td><td><input type="checkbox"/> Review</td></tr><tr><td><input type="checkbox"/> Executive/Strategic</td><td><input type="checkbox"/> Quasi-Judicial</td></tr><tr><td><input checked="" type="checkbox"/> Legislative</td><td><input type="checkbox"/> Information Purposes</td></tr></table>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	<input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review						
<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial						
<input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes						
<b>Attachments:</b>	Nil						

#### Summary

The purpose of this report is for Council to consider three nominations to the Youth Advisory Council (YAC) Committee.

#### Executive Recommendation

That Council appoints the following candidates to the Youth Advisory Council Committee:

- Alexander Cornish
- Kate Monaghan
- Salome Woodland

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar 5 Performance.  
Aspiration Leading with purpose and robust governance.  
Outcome 14 A well-informed community that is deeply engaged in decision making.  
Objective 14.1 Effectively inform and engage the community about local issues, facilities, services and events.

#### Regional Impact Statement

The YAC Committee comprises of members from the Greater Bunbury region to represent surrounding shires of Capel, Dardanup and Harvey.

#### Background

Following two resignations noted at the 27 September 2022 Council meeting (Council Decision 206/22), seven vacancies were advertised for the YAC Committee.

#### Council Policy Compliance

Not applicable.

#### Legislative Compliance

*Local Government Act 1995.*

### **Officer Comments**

Nominations for the seven vacancies were open from Monday 12 September to Sunday 16 October 2022. This provided an opportunity to build awareness and recruit at the Koolambidi opening event during the October school holidays. It was promoted through a variety of mediums including social media, high schools, newspaper, pop-ups and flyers distributed at key youth hotspots.

Three applications were received through the City's online platform, SmartyGrants. All applicants were considered suitable and therefore have been presented for endorsement.

At this stage there is no set timeframe for re-advertising, instead applications will be accepted at any time, and we'll be working within our networks to identify suitable candidates and encourage them to apply. If this isn't successful, we will re-advertise early 2023.

### **Analysis of Financial and Budget Implications**

The advertisement of vacant positions was covered through the operational budget allocated to the Youth Advisory Council Committee.

### **Community Consultation**

Not applicable.

### **Councillor/Officer Consultation**

Not applicable.

### **Applicant Consultation**

Not applicable.

### **Timeline: Council Decision Implementation**

If endorsed, the recommended candidates will attend the next YAC Committee meeting on 7 December 2022.

## **10.5 Director Infrastructure**

Nil

**DRAFT**  
**For review at the Council**  
**Briefing Session**  
**1 November 2022**



## **11. Applications for Leave of Absence**

Nil

**DRAFT**  
**For review at the Council**  
**Briefing Session**  
**1 November 2022**

**12. Motions on Notice**

Nil

**13. Questions from Members**

**13.1 Response to Previous Questions from Members taken on Notice**

**13.2 Questions from Members**

**14. New Business of an Urgent Nature Introduced by Decision of the Meeting**

**15. Meeting Closed to Public**

**15.1 Matters for which the Meeting may be Closed**

**15.2 Public Reading of Resolutions that may be made Public**

**16. Closure**

DRAFT  
For review at the Council  
Briefing Session  
1 November 2022