# City of Bunbury Council

# Notice of Meeting and Agenda
# 4 April 2023

**CITY OF BUNBURY**
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Bunbury WA 6230
Western Australia

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# Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

# Vision

Bunbury: welcoming and full of opportunities.

# Organisational Values

## #WEARECOB

| | |
|---|---|
| **WE ARE COMMUNITY** | We are one team<br>We keep each other safe<br>We display empathy and respect<br>We have fun and celebrate our successes<br>We work together to achieve great outcomes |
| **WE ARE OPEN** | We are open to opportunities<br>We actively listen and think things through<br>We are inclusive and treat everyone equally<br>We are honest and open in our communications<br>We are open to feedback to improve our performance |
| **WE ARE BRAVE** | We lead the change, we own it<br>We trust and empower each other<br>We have the difficult conversations early<br>We hold ourselves to the highest standard<br>We have the courage to improve and simplify |

# Nature of Council's Role in Decision Making

**Advocacy:** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

**Executive/Strategic:** The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, setting and amending budgets.

**Legislative:** Includes adopting local laws, town planning schemes and policies.

**Quasi-Judicial:** When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

**Information Purposes:** Includes items provided to Council for information purposes only which do not require direction from Council (that is for 'noting').

# City of Bunbury Council
# Notice of Meeting

The next Ordinary Meeting of the City of Bunbury Council will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on Tuesday, 4 April 2023 at 5.30pm.

MJ (Mal) Osborne
Chief Executive Officer
*(Date of Issue: 30 March 2023)*

## Agenda
4 April 2023

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Council Members:

Mayor Jaysen de San Miguel
Deputy Mayor Tresslyn Smith
Councillor Ben Andrew
Councillor Gabi Ghasseb
Councillor Wendy Giles
Councillor Michelle Steck
Councillor Cheryl Kozisek
Councillor Betty McCleary
Councillor Marina Quain
Councillor Karen Steele
Councillor Karen Turner
Councillor Amanda Yip

## 1. Declaration of Opening / Announcements of Visitors

## 2. Disclaimer

The City of Bunbury accepts no responsibility for any act, omission, statement or intimation that occurs during Council Briefings or Council Meetings. The City refuses liability for any loss caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity acting or failing to act in reliance upon any statement, act or omission made during a Council Briefing or Council Meeting does so at their own risk.

Please note the recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Any statement or intimation of approval regarding any planning or development application made during a Council Briefing or Council Meeting is not to be taken as notice of approval from the City. The City advises that anyone who has an application lodged with the City must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by Council regarding the application.

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**Recording and Webstreaming of Meetings**

- All Ordinary and Special Council Meetings are electronically recorded except when Council resolves to go behind closed doors
- All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office
- The live stream can be accessed at http://www.bunbury.wa.gov.au/Pages/Live-Stream.aspx
- Recordings can be accessed at http://www.bunbury.wa.gov.au/Pages/Council-Meeting-Videos-2022.aspx
- Images of the public gallery are not included in the streaming, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance Officer on 9792 7273.

## 3. Announcements from the Presiding Member

# 4. Attendance

## 4.1 Apologies

## 4.2 Approved Leave of Absence

## 4.3 Attendance at Previous Meetings

| Legend | | | |
|---|---|---|---|
| ✓ | Present | LOA | Approved Leave of Absence |
| × | Absent | Deputy | Attended committee meeting as a deputy member |
| Apology | Apology received prior to the meeting | Workshop | Formalised Strategic Workshops for Elected Members/Executive |
| N/A | Not a member of the committee | | |

| Date | Meeting type | Mayor Miguel | Deputy Mayor Smith | Cr Andrew | Cr Ghasseb | Cr Giles | Cr Kozisek | Cr McCleary | Cr Quain | Cr Steck | Cr Steele | Cr Turner | Cr Yip |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **January 2023** | | | | | | | | | | | | | |
| 25/01/23 | Disability Access & Inclusion Committee | N/A | N/A | ✓ | × | N/A | N/A | N/A | N/A | N/A | N/A | ✓ | N/A |
| 31/01/23 | Ordinary Council Meeting | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ |
| **February 2023** | | | | | | | | | | | | | |
| 07/02/23 | Workshop | Apology | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ |
| 14/02/23 | Workshop | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | Apology |
| 14/02/23 | Agenda Briefing | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | Apology |
| 21/02/23 | Ordinary Council Meeting | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | LOA | ✓ | ✓ | ✓ |
| 22/02/23 | Policy Review & Development Committee | N/A | ✓ | N/A | N/A | ✓ | ✓ | N/A | ✓ | N/A | ✓ | N/A | N/A |
| 23/02/23 | Workshop | ✓ | Apology | ✓ | Apology | ✓ | ✓ | Apology | ✓ | LOA | Apology | Apology | Apology |
| 28/02/2023 | Workshop | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | LOA | Apology | ✓ | ✓ |
| **March 2023** | | | | | | | | | | | | | |
| 03/03/2023 | Audit Committee Meeting | ✓ | N/A | ✓ | N/A | N/A | ✓ | ✓ | N/A | N/A | N/A | N/A | N/A |
| 07/03/2023 | Workshop | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 07/03/2023 | Agenda Briefing | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 08/03/2023 | Disability Access and Inclusion Committee | N/A | N/A | ✓ | ✓ | N/A | N/A | N/A | N/A | N/A | N/A | ✓ | N/A |
| 13/03/2023 | International Relations Committee | N/A | ✓ | N/A | Absent | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 14/03/2023 | Ordinary Council Meeting | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Apology |
| 23/03/2023 | Workshop | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | Apology | ✓ | Apology | Apology | Apology | ✓ |
| 23/03/2023 | CEO Recruitment Project Control Group | ✓ | ✓ | ✓ | ✓ | N/A | N/A | N/A | N/A | N/A | N/A | ✓ | N/A |

| Date | Meeting type | Mayor Miguel | Deputy Mayor Smith | Cr Andrew | Cr Ghasseb | Cr Giles | Cr Kozisek | Cr McCleary | Cr Quain | Cr Steck | Cr Steele | Cr Turner | Cr Yip |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 27/03/2023 | CEO Recruitment Project Control Group | ✓ | ✓ | ✓ | ✓ | N/A | N/A | N/A | N/A | N/A | N/A | ✓ | N/A |
| 28/03/2023 | Workshop | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | Apology |
| 28/03/2023 | Agenda Briefing | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | Apology |

# 5. Declaration of Interest

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A: "*a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person*."

Section 5.60B: *"a person has a **proximity interest** in a matter if the matter concerns –*

*(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or*

*(b) a proposed change to the zoning or use of land that adjoins the person's land; or*

*(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."*

Regulation 34C (Impartiality): *"**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."*

# Declaration of Interest Form

*Sections 5.65, 5.66, 5.67 & 5.68 Local Government Act 1995*

This form is for use at meetings of the City of Bunbury Council its Advisory Committees and Working Groups.

**Directions:**

1. Complete this form and give it to the Presiding Member or an officer at the meeting before the meeting commences.
2. If required, leave the meeting when the agenda item in which you have an interest is discussed
3. The Presiding Member will call you back into the meeting at the conclusion of the discussion, debate and vote on the item.

| | |
|---|---|
| Discloser's Name: | ..... |
| Discloser's Title: | [ ] Mayor<br>[ ] Councillor<br>[ ] Committee Member (where not an elected councillor or City employee)<br>[ ] City of Bunbury Employee - *please state your position title below:*<br>..... |
| Name & Date of Meeting: | **Type of Meeting** *(tick one)*<br>[ ] Briefing Session<br>[ ] Council Meeting<br>[ ] Committee of Council: *(insert name of Committee below)*<br>.....<br>**Date of Agenda Briefing Meeting**:<br>...../...../.....<br>**Date of Ordinary Council Meeting**:<br>...../...../.....<br>**Date of Committee Meeting**:<br>...../...../..... |

Insert the heading (or title) of the agenda report in which you wish to disclose an interest AND state the type of Interest *(please tick one of the boxes in Part A or Part B)*

**Part A (Financial Interest/Proximity Interest**

If you consider your interest (Part A) to be trivial you can request to stay and participate in the discussion and vote on the matter. For your request to be considered, you must complete Part C of this form and disclose the full extent of your interest. You will be required to leave the room while your request is put to the vote, and if the meeting agrees with your request you will be called back in.

**Part B – Impartiality Interest**

Disclosing an Impartiality Interest (Part B) does not prevent you from participating in the discussion and voting on the matter. Your interest will be recorded in the minutes of the meeting. (*Clause 22 Local Government (Model Code of Conduct) Regulations 2021 refers)*

| Item No. | Agenda Title | Part A | | Part B | Part C |
|---|---|---|---|---|---|
| | | Fin | Prox | Imp | Trivial |
| | | | | | |
| | | | | | |
| | | | | | |

State the Nature of Your Interest – if you have ticked Part C above outline why you consider your interest to be trivial/insignificant

| Item No. | Nature of Interest/Reason for Interest to be Trivial |
|---|---|
| | .....<br>..... |
| | .....<br>..... |
| | .....<br>..... |

| | |
|---|---|
| Signature: | |

# 6. Public Question Time

In accordance with Reg. 7(4)(a) of the Local Government (Administration) Regulations 1996, members of the public in attendance at the meeting may stand, state aloud their name and address, and ask a question in relation to any matter over which the municipality of Bunbury has jurisdiction or involvement.

In accordance with Standing Order 6.7(3)(a) a person wishing to ask a question, must complete a question form which is provided in the trays at the back of the public gallery and on the City's website. The completed form must include your name and address and contain no more than three (3) questions. If your question requires research or cannot be answered at the meeting, it will be taken on notice and you will receive a written response and a summary of your question (and any responses provided) will be printed in the minutes of the meeting.

## 6.1 Public Question Time

## 6.2 Responses to Public Questions Taken 'On Notice'

# 7. Confirmation of Previous Minutes and other Meetings under Clause 19.1

## 7.1 Minutes

### 7.1.1 Minutes – Ordinary Council Meeting

The minutes of the Ordinary meeting of the City of Bunbury Council held 14 March 2023 have been circulated.

**Recommendation**

The minutes of the Ordinary meeting of the City of Bunbury Council held 14 March 2023 be confirmed as a true and accurate record.

*Voting Requirement: Simple Majority Required*

### 7.1.2 Minutes – Council Advisory Committees

| | |
|---|---|
| **Applicant/Proponent:** | Internal Report |
| **Author:** | Various |
| **Executive:** | Mal Osborne, Chief Executive Officer |
| **Authority/Discretion:** | ☐ Advocacy ☐ Quasi-Judicial<br>☐ Executive/Strategic ☒ Information Purposes<br>☐ Legislative |
| **Attachments:** | Appendix 7.1.2-A: DAIC Minutes 8 March 2023 |

**Summary**

The following Advisory Committee Meeting was held, and the minutes are presented for noting:

1. Title: Disability Access and Inclusion Committee
   Author: Danika Stevenson, Senior Community Partnership Officer
   Appendix: 7.1.2-A

**Council Committee Recommendation**

The following Advisory Committee meeting minutes listed in the report be accepted and noted:

1. Disability Access and Inclusion Committee 8 March 2023

*Voting Requirement: Simple Majority*

# Disability Access and Inclusion Committee

# Minutes
# 8 March 2023

**Committee Terms of Reference**

*The Disability Access and Inclusion Committee has been established:*

1. *To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
2. *To review progress of the organisation in the achievement of the objectives of the DAIP;*
3. *To review the Statutory Reports required under the DAIP;*
4. *To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to disability, access and inclusion;*
5. *To review any reports provided by the Co-Design Access Panel;*
6. *To advise Council on issues relating to disability, access and inclusion within the City of Bunbury.*
7. *To activate and drive the City's vision of becoming the Most Accessible Regional City in Australia (MARCIA).*

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# Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

# Vision

Bunbury: welcoming and full of opportunities.

# Organisational Values

#WEARECOB

| | |
|---|---|
| **WE ARE COMMUNITY** | We are one team<br>We keep each other safe<br>We display empathy and respect<br>We have fun and celebrate our successes<br>We work together to achieve great outcomes |
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| **WE ARE BRAVE** | We lead the change, we own it<br>We trust and empower each other<br>We have the difficult conversations early<br>We hold ourselves to the highest standard<br>We have the courage to improve and simplify |

# Disability Access and Inclusion Committee

## Minutes
**8 March 2023**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

## 1. Declaration of Opening

The Presiding Member declared the meeting open at 4.15 pm.

## 2. Disclaimer

Not applicable to this committee.

## 3. Announcements from the Presiding Member

Nil.

# 4. Attendances

*Committee Members:*

| Member Name | Representing |
|---|---|
| Cr Karen Turner | Councillor Representative |
| Cr Ben Andrew | Councillor Representative |
| Cr Gabi Ghasseb | Councillor Representative |
| Emily Northcott | Community Representative |
| Mal Osborne | Chief Executive Officer |

*Support Staff:*

| Name | Title |
|---|---|
| Sue Alexander | Community Partnerships Officer - Inclusion |
| Elizabeth Denniss | Manager Community Connection |

Elizabeth Denniss attended the meeting virtually.

## 4.1 Apologies

Sarah Bowes tendered her resignation from the Committee on 18 January 2023 and therefore did not attend.

Tania McInnes was an apology.

## 4.2 Approved Leave of Absence

Nil.

# 5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the Minutes in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

## 6. Public Question Time

Not applicable.

## 7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 25 January 2023 have been circulated.

**Recommendation**

That the Minutes of the Disability Access and Inclusion Committee Meeting held 25 January 2023 be confirmed as a true and correct record.

**Outcome of the Meeting held 8 March 2023**

The recommendation (as printed) was moved Cr Ben Andrew seconded Cr Karen Turner.

The Presiding Member put the motion to vote and it was adopted unanimously to become the Committee's decision on the matter.

**Committee Decision**

That the Minutes of the Disability Access and Inclusion Committee Meeting held 25 January 2023 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY
4 votes "for" / Nil votes "against"

# 8. Petitions, Presentations and Deputations

## 8.1 Petitions

Nil

## 8.2 Presentations

Nil

## 8.3 Deputations

Nil

# 9. Method of Dealing with Minutes Business

Items are dealt with in the order that they appear.

# 10. Reports

## 10.1 Disability Access and Inclusion Plan 2023-2028

| | |
|---|---|
| **File Ref:** | COB/1848 |
| **Applicant/Proponent:** | Internal |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☒ Review<br>☐ Executive/Strategic ☐ Quasi-Judicial<br>☒ Legislative ☐ Information Purposes |
| **Attachments:** | Appendix 1: City of Bunbury Disability Access and Inclusion Plan 2023-2028 |

### Summary

The purpose of this report is for the Disability Access and Inclusion Committee (DAIC) to review and recommend Council endorse the City of Bunbury's Disability Access and Inclusion Plan (DAIP) 2023-2028. It also explores additional opportunities to expand service delivery, additional to DAIP, to improve access and inclusion in Bunbury.

### Executive Recommendation

That the Disability Access and Inclusion Committee request Council:

1. Endorse the Disability Access and Inclusion Plan 2023-2038 (**attached** at Appendix 1).

2. Consider funding for the development of a Most Accessible Regional City in Australia (MARCIA) Plan in 2023-2024 budget.

3. Request the CEO investigates the feasibility of expansion of service delivery into broader areas of diversity and inclusion.

*Voting Requirement: Simple Majority*

## Strategic Relevance

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy, and connected community |
| Outcome 4 | A compassionate and inclusive community |
| Objective 4.2 | Support vulnerable groups, including aged persons and those with disability |

## Regional Impact Statement

The City delivers a range of services and facilities which are accessed by people living in the Greater Bunbury. These services and facilities also support regional, state and international tourism. A DAIP will assist the City to plan and implement improvements to make the City's services and facilities as accessible as possible to people with disability across the region.

## Background

The City adopted its first Community Access Plan (CAP) in 2002 to address the barriers within the community for people living with disability. This initial plan was replaced with the first DAIP 2007-2012. The City has since delivered DAIPs from 2012-2017 and 2017-2022. Under the Disability Services Act 1993, local governments are required to review their plan at least every five years.

The City's DAIP was due for renewal in 2022 however an extension was granted from Department of Communities to submit by April 2023. It is a legislative requirement for local governments to have a DAIP.

The Most Accessible Regional City in Australia (MARCIA) 2018 report was endorsed by Council in June 2018 (Council Decision 194-18).

## Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

The DAIP 2023-2028 (**attached** at Appendix 1) outlines the City's commitment to ensuring people with disability, their carers and families have equal access to its information, facilities and services.

The DAIP is considered the City's minimum service delivery and therefore Council has been requested to consider options as part of this report exploring a stronger commitment of operational time and resources to both achieving the vision of MARCIA and expansion into diversity and inclusion.

DAIC members have expressed a strong interest in developing and driving a MARCIA Plan, that expands on the recommendations from the 2018 MARCIA report to outline a strategic approach to creating an accessible and inclusive town. This has been noted within the DAIP as Action 2.2.4 however requires additional support and resources. The Community Partnerships team will undertake a review of the 2018 MARCIA report as a baseline and present to DAIC later in the year.

During community consultation as part of the DAIP 2023-2028 development, particularly with DAIC and Co-Design Access Panel (CoDAP), it was acknowledged the DAIP was heavily concentrated on disability and did not prioritise other areas of diversity and inclusion such as gender, age and cultural diversity. This is due to the DAIP 2023-2028 reflecting current operational capacity and strategic direction and legislative requirements to deliver and report specifically matters of disability, access and inclusion to the State Government.

Therefore, recommendation 3 in this report has been put forward for the CEO to investigate the viability of an expansion of service delivery into broader areas of diversity and inclusion. This allows for consideration of internal resources and capacity to support an organisational commitment to diversity and inclusion. Currently the Community Partnership team has a strong focus on disability as part of its inclusion portfolio and supports minor community initiatives surrounding diversity and inclusion.

The obligation to develop and implement the City's DAIP 2023-2028 is a shared commitment and responsibility across the organisation. The Community Partnerships team has coordinated the development of the City's DAIP 2023-2028 which commenced in June 2022 and will be responsible for monitoring progress and reporting of the DAIP.

External and internal engagement was undertaken as part of the DAIP 2023-2028 development process and were pivotal in identifying the current barriers to accessibility and inclusion in Bunbury. The feedback captured directly influenced the development of the actions outlined in the City's DAIP 2023-2028.

The Department of Communities outlines seven outcome areas which are aligned to the first seven of the City's DAIP 2023-2028 themes. The engagement process identified a need for an additional eighth outcome to establish a commitment to organisational change to embed access and inclusion across all service delivery. Therefore, the City's DAIP 2023-2028 has a total of eight themes:

- Theme 1: Events and Services
- Theme 2: Buildings and Facilities
- Theme 3: Access to Information
- Theme 4: Quality of Service
- Theme 5: Feedback
- Theme 6: Community Engagement
- Theme 7: Employment
- Theme 8: Organisation Commitment

Officers, team leaders and managers across all service delivery areas were invited to participate in the development of the DAIP actions through attending individual focus groups for each of the themes. The focus groups provided an opportunity for staff to:

- Hear community feedback with City staff to raise awareness of current barriers.
- Review outstanding actions from the City's DAIP 2017-2022.
- Identify realistic and achievable actions across each of the eight themes.
- Identify timeframes for achieving these actions.
- Identify team/department responsible for delivering each action.

Actions identified within the focus groups were directly translated into a draft action plan. This draft was then reviewed by the DAIC and Co-Design Access Panel (CoDAP) to provide any additional feedback. Managers approved the final action plan and was then combined with the overall DAIP document resulting in the City's DAIP 2023-2028 being created (**attached** at Appendix 1).

The final Council endorsed version of the City's DAIP 2023-2028 will be provided to Department of Communities on or before 28 April 2023 for expected compliance as per requirements.

Department of Communities requires an annual progress report outlining the achievements of the City's DAIP. A quarterly DAIP report will be provided to DAIC to outline progress made towards actions in the DAIP 2023-2028.

**Analysis of Financial and Budget Implications**

Accepting recommendation 2 and 3 would require additional allocation of budget and resources.

**Community Consultation**

An extensive community engagement strategy was delivered, as outlined in the DAIP 2023-2028 document (**attached** at Appendix 1).

**Councillor/Officer Consultation**

DAIC members were:

- Informed of the process of the development of the City's DAIP 2023-2028 at a Committee meeting in August 2022.
- Provided with an update on the progress of the City's DAIP 2023-2028 at the DAIC meeting in September 2022.
- Invited to participate in community engagement activities including community workshops.
- Invited to participate in a review session of the City's DAIP 2023-2028 in November 2022. This review session also involved members of the Co-Design Access Panel.

Officers, team leaders and managers had input into the development of the DAIP actions. Managers approved the final action plan.
Officers presented to the Executive Leadership Team on 21 February 2023.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

The City's DAIP 2023-2028 will be presented to Council for endorsement at the Ordinary Council Meeting on the 4 April 2023.

**Outcome of the Meeting held 8 March 2023**

General discussion took place in relation to this item.

The Committee noted some action items presented in the DAIP 2023-2028 related to broader areas of diversity and inclusion, and specifically discussed how action item *7.2.3 Become Rainbow Accredited (Gender Diversity)* could be better aligned with the recommended future direction in regards to inclusion (refer to Recommendation 3).

Accordingly, Cr Ben Andrew moved and Chief Executive Officer Mal Osborne seconded an amended motion to that of the Executive Recommendation through an additional point 4.

The Presiding Member put the motion to vote and it was adopted unanimously to become the Committee's decision on the matter.

**Committee Decision**

That the Disability Access and Inclusion Committee request that Council:

1. Endorse the Disability Access and Inclusion Plan 2023-2028 (**attached** at Appendix 1).

2. Consider funding for the development of a Most Accessible Regional City in Australia (MARCIA) Plan in 2023-2024 budget.

3. Request the CEO investigates the feasibility of expansion of service delivery into broader areas of diversity and inclusion.

4. Remove action item 7.2.3 from the DAIP 2023-2028 to re-align with the broader focus of diversity and inclusion (prior to submission to Department of Communities).

CARRIED UNAMINOUSLY
4 votes “for”/ Nil votes “against”

## 10.2 Access and Inclusion Council Policy Review

| | |
|---|---|
| **File Ref:** | COB/306 |
| **Applicant/Proponent:** | Internal |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☒ Review<br>☒ Executive/Strategic ☐ Quasi-Judicial<br>☐ Legislative ☐ Information Purposes |
| **Attachments:** | Appendix 2: Amended Disability Access and Inclusion Council Policy |

### Summary

The purpose of this report is for the Disability Access and Inclusion Committee (DAIC) to review the amended Access and Inclusion Council Policy (**attached** at Appendix 2) and recommend Council endorse the revised policy.

### Executive Recommendation

That the Committee recommends Council endorse the amended Disability Access and Inclusion Council Policy (**attached** at Appendix 2).

*Voting Requirement: Simple Majority*

### Strategic Relevance

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy, and connected community |
| Outcome 4 | A compassionate and inclusive community |
| Objective 4.2 | Support vulnerable groups, including aged persons and those with disability |

**Regional Impact Statement**

Not applicable.

**Background**

The City of Bunbury Access and Inclusion Council Policy applies to Elected Members, staff, volunteers, and contractors providing services on behalf of the City of Bunbury and underpins legislative, industry and organisational compliance relating to accessibility and inclusion.

Bunbury City Council last reviewed and adopted the policy on 29 June 2021 (Council Decision 116/21).

Whilst this Policy was not due for review, it was a requirement as part of the development of the City of Bunbury's Disability Access and Inclusion Plan (DAIP) 2023-2028. The DAIP is due for submission in April 2023.

**Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

The current City of Bunbury Access and Inclusion Council Policy sets a whole-of-organisation commitment to implementing the actions included in the City's DAIP 2017-2022 as well as the six recommendations outlined in the MARCIA 2018 research report.

The revised Policy (**attached** at Appendix 2) has been updated to clearly articulate the City's commitment to access and inclusion; reflect the new Disability Access and Inclusion Plan developed for 2023-2028; and reference the City's DAIC and Co-Design Access Panel (CoDAP).

A workshop was held on 18 January 2023 with members of the DAIC to review the Access and Inclusion Council Policy as well as the Committee's Terms of Reference.

At this meeting, members of the DAIC workshopped the proposed Access and Inclusion Policy. The following recommendations were raised:

- Include 'disability' in the policy title to clearly denote the policy's focus on disability
- Reword the policy statement to include the City's intent to be a leader in the disability space; commitment to ongoing improvement; and change 'best practice' to 'universal design principles' (based on advice through the DAIP community engagement)

At the meeting, Committee members discussed the scope of the policy, noting it was strongly focused on disability and many other areas of inclusion were not referenced, such as gender diversity, cultural diversity and age diversity. The Committee acknowledged that this was broader than the current policy being reviewed, and therefore recommended the word 'disability' be included in the policy title and a separate policy document be recommended to be explored that focuses on diversity and inclusion.

The expansion of service delivery into broader areas of diversity and inclusion have been presented in the previous report (item 10.1).

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications impacting from the recommendations of this report.

**Community Consultation**

Not applicable.

**Councillor/Officer Consultation**

DAIC members were invited to make comment on the revised Policy at a briefing session held 18 January 2023.

Members of the Co-Design Access and Inclusion Panel were given the opportunity to provide feedback on the Policy. No feedback was received.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

The revised City of Bunbury Access and Inclusion Council Policy will be presented at the Ordinary Council Meeting held 4 April 2023.

**Outcome of Meeting held 8 March 2023**

The recommendation (as printed) was moved Cr Ben Andrew, seconded Emily Northcott.

The Presiding Member put the motion to vote and it was adopted unanimously to become the Committee's discussion on the matter.

**Committee Decision**

That the Committee recommends Council endorse the amended Disability Access and Inclusion Council Policy (**attached** at Appendix 2).

CARRIED UNANIMOUSLY
4 votes "for" / Nil votes "against"

## 10.3 Resignation of Disability Access and Inclusion Committee Member

| | |
|---|---|
| **File Ref:** | COB/516 |
| **Applicant/Proponent:** | Internal |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☐ Executive/Strategic ☐ Quasi-Judicial<br>☐ Legislative ☒ Information Purposes |
| **Attachments:** | Appendix 3: Resignation Sarah Bowes |

### Summary

The purpose of this report is for the Disability Access and Inclusion Committee (DAIC) to note Sarah Bowes has tendered her resignation from the Committee.

### Executive Recommendation

That Council:

1. Accept the resignation of Sarah Bowes from the DAIC (**attached** at Appendix 3).

2. Request the Chief Executive Officer formally thanks Sarah Bowes for her contribution to the DAIC including supporting the development of the DAIP 2023-2028.

*Voting Requirement: Simple Majority*

### Strategic Relevance

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy, and connected community |
| Outcome 4 | A compassionate and inclusive community |

Objective 4.2 Support vulnerable groups, including aged persons and those with disability

**Regional Impact Statement**

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury, through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Greater Bunbury region.

**Background**

Sarah Bowes was appointed to the DAIC by Bunbury City Council at the Ordinary Council Meeting held on 8 November 2022 (Council decision 250/22).

**Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

Due to the close proximity of the Committee's disbandment, the community representative position will not be advertised. All positions will be recruited later in the year in line with the City of Bunbury Ordinary Elections.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications impacting from the recommendations of this report.

**Community Consultation**

Not applicable.

**Councillor/Officer Consultation**

Not applicable.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

Not applicable.

**Outcome of Meeting held 8 March 2023**

The recommendation (as printed) was moved Mal Osborne, seconded Emily Northcott.

The Presiding Members put the motion to vote and it was adopted unanimously to become the Committee's decision on the matter.

**Committee Decision**

That Council:

1. Accept the resignation of Sarah Bowes from the DAIC (**attached** at Appendix 3).

2. Request the Chief Executive Officer formally thanks Sarah Bowes for her contribution to the DAIC including supporting the development of the DAIP in writing.

CARRIED UNANIMOUSLY
4 votes "for" / Nil votes "against"

## 11. Applications for Leave of Absence

Nil

## 12. Questions from Members

### 12.1 Response to Previous Questions from Members taken on Notice

Nil

### 12.2 Questions from Members

Mal Osborne asked the following question.

**Question 1:**

Has the draft DAIP 2023-2028 been circulated to others?

**Answer:**

As part of the development of the Disability Access and Inclusion Plan 2023-2038 (**attached** at Appendix 1) the document has been circulated to the following with the opportunity to provide feedback:

- Disability Access and Inclusion Committee (DAIC)
- Co-Design Access Panel (CoDAP)
- Executive Leadership Team
- Managers and Team Leaders
- Marketing and Communication Team

Councillor Andrew asked the following question.

**Question 2:**

Have other Council members provided feedback on DAIP 2023-2028?

**Answer:**

All Council members were invited to participate in community consultation activities. Councillor representatives in the DAIC were able to provide direct feedback throughout the process. Councillors also were able to view the

DAIP prior to endorsement when it was circulated as part of the DAIC agenda.

## 13. Urgent Business

Nil

## 14. Date of Next Meeting

The next meeting of the DAIC will be 31 May 2023.

## 15. Close of Meeting

The Presiding Member declared the meeting closed at 4.23 pm.

# 8. Petitions, Presentations, Deputations and Delegations

## 8.1 Petitions

Pursuant to clause 6.10(2) of the City of Bunbury Standing Orders, upon receiving a petition, the Council is to

a) Receive the petition and refer to the relevant officer for a report to be submitted within the next two (2) rounds of Council meetings; or

b) Reject the petition

## 8.2 Presentations

## 8.3 Deputations

## 8.4 Council Delegates' Reports

## 8.5 Conference Delegates' Reports

# 9. Method of Dealing with Agenda Business

# 10. Reports

## 10.1 Recommendations from Advisory Committees

### 10.1.1 Disability Access and Inclusion Plan 2023-2028

| | |
|---|---|
| **File Ref:** | COB/1848 |
| **Applicant/Proponent:** | Disability Access and Inclusion Committee |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☒ Executive/Strategic ☐ Quasi-Judicial<br>☒ Legislative ☐ Information Purposes |
| **Attachments:** | Appendix 10.1.1-A Disability Access and Inclusion Plan (DAIP) 2023-2028 |

**Summary**

The purpose of this report is for Council to endorse the City of Bunbury Disability Access and Inclusion Plan (DAIP) 2023-2028 (**attached** at Appendix 10.1.1-A). Following endorsement by Council the DAIP is required to be formally submitted to Department of Communities for approval.

**Executive Recommendation**

That Council:

1. Endorse the City of Bunbury Disability Access and Inclusion Plan (DAIP) 2023-2028 (attached at Appendix 10.1.1-A).

2. Consider an allocation of $15,000 toward the development of a Most Accessible Regional City in Australia (MARCIA) Plan in 2023-2024 budget.

3. Request the CEO investigates the feasibility of expansion of service delivery into broader areas of diversity and inclusion.

*Voting Requirement: Simple Majority*

**Committee Recommendation**

That Council:

1. Endorse the Disability Access and Inclusion Plan 2023-2028 (attached at Appendix 10.1.1-A).

2. Consider funding for the development of a Most Accessible Regional City in Australia (MARCIA) Plan in 2023-2024 budget.

3. Request the CEO investigates the feasibility of expansion of service delivery into broader areas of diversity and inclusion.

4. Remove action item 7.2.3 from the DAIP 2023-2028 to re-align with the broader focus of diversity and inclusion (prior to submission to Department of Communities).

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy and connected community. |
| Outcome 4 | A compassionate and inclusive community. |
| Objective 4.2 | Support vulnerable groups, including aged persons and those with disability. |

**Regional Impact Statement**

The City delivers a range of services and facilities which are accessed by people living in the Greater Bunbury. These services and facilities also support regional, state and international tourism. A DAIP will assist the City to plan and implement improvements to make the City's services and facilities as accessible as possible to people with disability across the region.

**Background**

The City adopted its first Community Access Plan (CAP) in 2002 to address the barriers within the community for people living with disability. This initial plan was replaced with the first DAIP 2007-2012. The City has since delivered DAIPs from 2012-2017 and 2017-2022. Under the Disability Services Act 1993, local governments are required to review their plan at least every five years.

The City's DAIP 2023-2038 was due for renewal in 2022 however an extension was granted from Department of Communities to submit by April 2023. It is a legislative requirement for local governments to have a DAIP.

**Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Disability Access and Inclusion Council Policy.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

The City's DAIP 2023-2028 (**attached** at Appendix 10.1.1-A) was endorsed by DAIC members at the DAIC Ordinary Committee Meeting on 8 March 2023.

The DAIP outlines the City's commitment to ensuring people with disability, their carers and families have equal access to its information, facilities and services.

The obligation to develop and implement the City's DAIP 2023-2028 is a shared commitment and responsibility across the organisation. The Community Partnerships team has coordinated the development of the City's DAIP 2023-2028 which commenced in June 2022 and will be responsible for monitoring progress and reporting of the DAIP.

External and internal engagement was undertaken as part of the DAIP 2023-2028 development process and were pivotal in identifying the current barriers to accessibility and inclusion in Bunbury.

The feedback captured directly influenced the development of the actions outlined in the City's DAIP 2023-2028.

The Department of Communities outlines seven outcome areas which are aligned to the first seven of the City's DAIP 2023-2028 themes. The engagement process identified a need for an additional eighth outcome to establish a commitment to organisational change to embed access and inclusion across all service delivery. Therefore, the City's DAIP 2023-2028 has a total of eight themes:

- Theme 1: Events and Services
- Theme 2: Buildings and Facilities
- Theme 3: Access to Information
- Theme 4: Quality of Service
- Theme 5: Feedback
- Theme 6: Community Engagement
- Theme 7: Employment
- Theme 8: Organisation Commitment

Officers, team leaders and managers across all service delivery areas were invited to participate in the development of the DAIP actions through attending individual focus groups for each of the themes. The focus groups provided an opportunity for staff to:

- Hear community feedback with City staff to raise awareness of current barriers.
- Review outstanding actions from the City's DAIP 2017-2022.
- Identify realistic and achievable actions across each of the eight themes.
- Identify timeframes for achieving these actions.
- Identify team/department responsible for delivering each action.

Actions identified within the focus groups were directly translated into a draft action plan. This draft was then reviewed by the DAIC and Co-Design Access Panel (CoDAP) to provide any additional feedback. Managers approved the final action plan and was then combined with the overall DAIP document resulting in the City's DAIP 2023-2028 being created (**attached** at Appendix 10.1.1-A).

DAIC suggested some action items better align with the broader focus on diversity and inclusion, which may be explored as part of Recommendation 4 of this report. A specific action that has been realigned is to become Rainbow Tick Accredited which focuses on a gender diverse friendly workplace (action 7.2.3). If recommendation 4 is passed, this action item will be removed prior to the DAIP 2023-2028 being submitted to the Department of Communities.

The final Council-endorsed version of the City's DAIP 2023-2028 will be provided to Department of Communities on or before 28 April 2023 for expected compliance as per requirements.

Department of Communities requires an annual progress report outlining the achievements of the City's DAIP. A quarterly DAIP report will be provided to DAIC to outline progress made towards actions in the DAIP 2023-2028.

**Analysis of Financial and Budget Implications**

Accepting recommendation 2 and 3 would require additional allocation of budget and resources.

**Community Consultation**

Extensive community consultation was undertaken during the development of the DAIP 2023-2028 as outlined in DAIP 2023-2028 document (**attached** Appendix 10.1.1A**).**

**Councillor/Officer Consultation**

Officers, team leaders and managers had input into the development of the DAIP actions. Managers approved the final action plan.

Officers presented to the Executive Leadership Team on 21 February 2023.

**Applicant Consultation**

DAIC members were:

- Informed of the process of the development of the City's DAIP 2023-2028 at a Committee meeting in August 2022.
- Provided with an update on the progress of the City's DAIP 2023-2028 at the DAIC meeting in September 2022.
- Invited to participate in community engagement activities including community workshops.
- Invited to participate in a review session of the City's DAIP 2023-2028 in November 2022. This review session also involved members of the Co-Design Access Panel.
- Invited to endorse the final version of the City's DAIP 2023 -2023 at an Additional DAIC meeting held on 8 March 2023.

**Timeline: Council Decision Implementation**

Following the endorsement of the City's DAIP 2023-2028 the DAIP will be formally submitted to Department of Communities for approval.

CITY OF BUNBURY

# Disability Access and Inclusion Plan

2023 - 2028

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## Alternative Formats

This document is available in alternative formats by request including by email or through the City of Bunbury website, in hard copy in large, standard print and Easy English or braille. For further information please contact the Community Partnerships team at the City of Bunbury on 08 9792 7000 or email info@bunbury.wa.gov.au

# Introduction

**The Disability Services Act 1993 (WA) and its 2004 amendments, require that all state and local government authorities implement a Disability, Access and Inclusion Plan (DAIP). The purpose is for the relevant authority to ensure that people with disability have equal access to its facilities and services.**

The City of Bunbury recognises that the more diverse and inclusive the community, the richer it will become. It also acknowledges that with an ageing population, most of the community will face access and inclusion challenges at some time in their lives.

Access and inclusion may present challenges for:

- People with physical, sensory, psychiatric and intellectual disabilities
- People form diverse cultural backgrounds
- People of all ages
- Residents and visitors

The City of Bunbury is committed to furthering the principles and objectives of the Disability Services Act 1993 and its 2004 amendment as well as meeting the seven standards in the Disability Services regulations 2013.

The City of Bunbury has developed its DAIP 2023-2028 to identify the strategies, improvements and projects which will be undertaken over the next five years to continually improve accessibility and inclusion across Bunbury for people with disability.

The City of Bunbury would like to thank everyone who collaborated with us to develop the DAIP 2023-2028:

- The local community
- Members of the City of Bunbury Disability, Access and Inclusion Committee (DAIC)
- Members of the City of Bunbury Co-Design Access Panel (CoDAP)
- National Disability Insurance Scheme (NDIS) service providers, community support services and education supports
- Local carer support groups
- Local peer support groups

# Acknowledgement of Country

The City of Bunbury acknowledges the traditional owners of the land, the Wardandi Noongar people, and pays respect to Elders past, present and emerging. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

# Message from the Mayor

I am proud to present the City of Bunbury's Disability, Access and Inclusion Plan, outlining the City's ongoing commitment to facilitating accessibility and inclusion for people with disability.

This comprehensive plan has been developed following an incredible community consultation process in partnership with the City's Disability Access and Inclusion Committee, Co-Design Access Panel and City staff.

It could not have been developed without the invaluable contribution and commitment from our community members and local organisations, so thank you to everyone involved.

This plan is one of the City's most crucial documents and while the City has made good progress when it comes to access and inclusion for people with disability, there is still a way to go in improving access to buildings, facilities, services, information and employment.

The strategies and actions identified will benefit not only people with disability, but the elderly, young parents and people from culturally and linguistically diverse backgrounds, and the broader community.

Bunbury has proved it is a leader when it comes to access and inclusion, and we are committed to continuing to make our City a more accessible community where everyone feels welcome.

I am proud of the work the City has done to date in this space, but there is always more we can be doing and this Disability, Access and Inclusion Plan will set us on the right path to making Bunbury more accessible and inclusive.

***Jaysen Miguel, Mayor***

# Purpose and Context

## The City of Bunbury exists to build a better Bunbury for our community and values people with disability as an integral part of the local community.

The City of Bunbury aims to be a leader in disability, access and inclusion by demonstrating continuous improvement and universal design principles. The City intends to make all City buildings, facilities, services and events will be accessible and inclusive for all.

The City's DAIP 2023-2028 covers eight themes of access and inclusion. Seven themes directly align with the Disability Services Regulations 2004 Schedule 3 desired outcomes for DAIPs and the City of Bunbury has added an additional, eighth theme. This has been included to establish an organisational commitment to embed access and inclusion across all service delivery and monitor organisational culture change in relation to disability, access and inclusion.

The City is committed to implementing the actions associated with these themes through a staged approach between 2023 and 2028.

For a truly inclusive and accessible community, all levels of government, community members and non-government agencies need to work in collaboration to support the enhancement of accessibility and inclusion in Bunbury.

# Legislative Framework

It is a requirement of the Disability Services Act 1993 that all local governments develop and implement a Disability Access and Inclusion Plan (DAIP). DAIPs provide a framework for local governments to develop, implement and review actions across their service delivery to improve the lives of people with lived experience of disability.

The Disability Services Regulations 2004 lists the desired seven outcomes of Disability Access and Inclusion plans for public authorities as per below:

### 1. Services and Events
People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.

### 2. Buildings and Facilities
People with disability have the same opportunities as other people to access the buildings and facilities of a public authority.

### 3. Information and Communication
People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

### 4. Quality of Service
People with disability receive the same level and quality of service from a public authority as other people receive.

### 5. Complaints
People with disability have the same opportunities as other people to make complaints to a public authority.

### 6. Participate in Public Consultation
People with disability have the same opportunities as other people to participate in public consultation by a public authority.

### 7. Employment
People with disability have the same opportunities as other people to obtain and maintain employment at a public authority.

#### Legislation
- *Local Government Act 1995*
- *Disability Services Act 1993*
- *Disability Services Regulations 2004*
- *Disability Discrimination Act 1992*
- *Equal Opportunity Act 1984*

#### Industry Legislation
- *Planning and Development Act and associated Regulations*
- *Building Code of Australia*

#### Other Relevant Strategies
- *A Western Australia for Everyone: State Disability Strategy 2020-2030*
- *Australia's Disability Strategy 2021-2031*
- *United Nations Convention on the Rights of Persons with Disabilities*

# Alignment with City of Bunbury strategies

## The City's DAIP is strongly linked to the objectives of the City of Bunbury Strategic Community Plan 2022-2032 and the City of Bunbury Corporate Business Plan 2022-2026 to ensure it aligns with the City's strategic direction.

The City's Community Health and Wellness Plan 2021-2026 also has actions relevant to Disability, Access and Inclusion.

The below table demonstrates how the DAIP is linked to the objectives in the City's existing strategies and plans.

| Strategy/Plan | Aspiration/Objective | Desired Outcome | DAIP Outcome Alignment |
|---|---|---|---|
| **Strategic Community Plan 2032** | ▶ People – A Safe, healthy and connected community. | **4.** A compassionate and inclusive community<br>**4.2** Support vulnerable groups, including aged persons and those with disability. | All outcomes |
| | ▶ Place – An integrated, vibrant and well planning City. | **9.** A City that is easy to get around safely and sustainably. | Outcomes 1 and 2 |
| | ▶ Performance – Leading with robust governance. | **14.1** Effectively inform and engage with community about local issues, facilities, services and events. | Outcomes 3 and 6 |
| **Corporate Business Plan 2022-2026** | ▶ A compassionate and inclusive community | **4.2.5** Facilitate an Accessibility Audit of City Facilities to identify further Most Accessible Regional City in Australia (MARCIA) projects.<br>**4.2.6** Fund implementation of priority MARCIA projects (as established through the audit).<br>**4.2.7** Upgrade the City's website to be Web Content Accessibility Guidelines (WCAG) AA complaint to enhance accessibility. | Outcome 2 |

| Strategy/Plan | Aspiration/Objective | Desired Outcome | DAIP Outcome Alignment |
|---|---|---|---|
| **Health and Wellness Plan 2021-2026** | Safe and healthy spaces and places | **1.2** Promote safer, healthier communities.<br>**1.2.2** Create and maintain safe public spaces.<br>**1.4** Encourage physical activity.<br>**1.4.2** Construct, upgrade, and maintain accessible, safe, and inclusive community infrastructure that is sustainable for current and future needs as per the City's Local Planning Strategy and other relevant strategies. | Outcome 2 |
| | Health Culture and Communities | **2.1** Optimise mental health and wellbeing.<br>**2.1.1** Support and facilitate community events, including place-based events for vulnerable populations and multicultural events. | All outcomes<br>Outcome 1 |
| | City of Equity | **3.5** Contribute towards greater access and inclusion within the community.<br>**3.5.1** Implementation of MARCIA principles in City projects and facilities.<br>**3.5.2** Implementation of the Disability Access and Inclusion Plan.<br>**3.5.5** Facilitation of disability access consultation through the Co-Design Access Panel (CoDAP). | All outcomes |

## Disability, Access and Inclusion Policy

The City of Bunbury Disability, Access and Inclusion Council Policy provides Elected Members, staff, volunteers and contractors with information on the City's commitment to planning and delivering services that support access and inclusion, in line with the eight focus areas of the City's DAIP 2023-2028.

The City of Bunbury Disability, Access and Inclusion Council Policy was reviewed as part of the development of the 2023-2028 DAIP.

# City of Bunbury at a Glance

## Our Vision
Welcoming and full of opportunities.

## Purpose
The City of Bunbury exists to build a better Bunbury for our community.

## Our Values
We are Community, We are Open, We are Brave.

We lead, enable, plan, and deliver services, infrastructure and opportunities for Bunbury. We fulfil our purpose through the following roles:

1. **Advocate**
We are a voice for local community on key issues.

2. **Partner**
We form strategic alliances in the interests of the community.

3. **Fund**
We help to fund organisations to deliver essential community services.

4. **Facilitate**
We help to make it possible or easier to meet community needs.

5. **Provide**
We directly provide a range of services and facilities to meet community needs.

6. **Regulate**
We regulate compliance with legislation, regulation and local laws.

## Snapshot

With its coastal landscapes, seaside ports and Mediterranean climate, the City of Bunbury is a vibrant regional hub for lifestyle, trade, recreation, arts, and culture. Against the backdrop of its unique heritage, the city has developed a diverse economic and cultural outlook and is home to the largest collection of street and public art in regional Australia. The City of Bunbury is located within the South West region of Western Australia, 180km south of Perth.

The Wardandi Noongar people inhabited the Bunbury region for some 45,000 years prior to European Settlement in 1838. By the 20th century, Bunbury was an established import and export port with a railway line to Perth. Today, the City of Bunbury is an inclusive cosmopolitan regional city. Known as the City of Three Waters, Bunbury's City Centre is nestled within a unique peninsular facing west to the Indian Ocean and extends easterly towards the Port in the protected waters of Koombana Bay; also home to resident dolphins year round and up to 100 seasonal visiting dolphins. Leschenault Inlet makes up the third body of water. The City's iconic waterways, together with 1,500 hectares of parks, recreation and conservation areas enhance the high-quality lifestyle enjoyed by locals and visitors.

The City of Bunbury is the State's Second City, the largest city outside the metropolitan area. It has an estimated population more than 30, 000 people and services 92,000 residents in the Bunbury Geographe region. To support the Bunbury-Geographe Sub-Regional Strategy, a target population of 200,000 people has been agreed. The City of Bunbury's population is projected to double within 40 years.

## Access and Inclusion Committees and Working Groups

The City has both a Disability Access and Inclusion Committee (DAIC) and a Co-Design Access Panel (CoDAP) which provided valuable consultancy and have had significant input into the DAIP 2023-2028 at various stages of its development.

The DAIC is a Committee of Council and plays a key role in the development, monitoring and review of the City's DAIP. The DAIC meets quarterly and includes three Council representatives, City of Bunbury's Chief Executive Officer, three community members and one industry representative.

The CoDAP comprises of a membership of people with a lived experience of disability as well as industry professionals to provide feedback on service delivery, specific projects and initiatives, as well as the design of its buildings, facilities and open spaces using a co-design framework. CoDAP provides valuable insight to the City from an accessibility and inclusivity perspective which supports staff with the continued building of knowledge and awareness of best practice that supports accessibility and inclusion. CoDAP can also be utilised by external services in Bunbury.

The valuable involvement of all stakeholders including these two internal groups enhanced the co-design and collaborative process of developing the DAIP 2023-2028.

# National Disability Statistics:

**4 million people in Australia have disability**

**18%** of all Australians have disability (2018)

**This is also known as the prevalence of disability.**

**1 in 4** have a mental or behavioural disorder as their main condition, including:

- **6.5%** with intellectual and developmental disorders (including autism)
- **3.8%** with mood affective disorders, such as depression
- **2.6%** with dementia or Alzheimer disease

**1 in 2** are female

One in two (48%) aged five and over have a schooling or employment restriction (2018).

The prevalence of disability increases with age. Around one in eight (12%) people aged under 65 have some level of disability, rising to one in two (50%) for those aged 65 and over. This means that the longer we live, the more likely we are to experience some form of disability.

# National Carer Statistics:

**2.65 million carers**

**10.8%** of all Australians are carers

**235,300** young carers (under the age of 25)

# Western Australia Statistics:

**122,348 people**
reported needing help in their day to day lives due to disability in Western Australia in 2021.

that's
**4.6%**
of the population in WA.

**231,378 people**
were carers providing unpaid assistance to a person with a disability, long-term illness and old age in Western Australia in 2021.

# Bunbury General Statistics:

**31,148**
Bunbury's population

**42.5 years**
Median age

**1,402** (4.3%)
Aboriginal and Torres Strait Islander people

**6,491** (19.7%)
People born overseas

**2,853** (8.6%)
People that speak other language other than English at home

**5.9%**
People aged 65 – 69 Years (2004)

**18.4%**
of Bunbury's population have disability.
**That's 5,742 people.**

**10.5%**
of Bunbury's population are carers.
**That's 3,277 people.**

## National Disability Insurance Scheme (NDIS)

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community.

In the period between July 2019 and June 2020, between 711 and 720 people in Bunbury were participants in the NDIS. The number of expected NDIS participants in Bunbury in 2023 is expected to be between 732 and 1007. This is a forecast growth of 41.63%.

*These figures do not include people with disability who choose not to access the NDIS or who are not eligible for NDIS funded supports.

# 2017-2022 Achievements

The City implemented countless initiatives between 2017 and 2022 and the top 10 are outlined below (in no particular order).

- **Annual City-led events** (Christmas in the City, Skyfest, Shift Youth Festival, GrandFamilies Fun Day) offered inclusive activities, sensory release zones, accessible event layouts, accessible toilets and AUSLAN interpreters. The City also partnered with **Inclusion Solutions** to deliver a comprehensive Socially Inclusive Communities WA (2019 and 2020), Building Inclusive Communities WA program (2021) and Social Inclusion Forum (2021).
- Upgrade to **Bunbury Regional Art Gallery (BRAG)** entry ramp and doors as well as toilets to include three male, three female and a Unisex Accessible Toilet (UAT). The UAT includes a baby change table.
- Upgrade of UAT at **Bunbury Regional Entertainment Centre (BREC)**, including automatic sliding door, additional railing to exceed minimum standards, improved access to change rooms and installation of universally accessible shower.
- Installation of accessible change facilities at **South West Sports Centre** to include right-hand transfer toilets, two change room with hoists and automatic access door, and another with an adult size change table, shower facilities and left-hand transfer toilet.
- Improved **beach access** through provision of a Freedom Trax device, Hippocampe and Mobi beach wheelchairs, and installed permanent universally accessible beach matting at Koombana Bay.
- The City transferred ownership of an underutilised trailer to Enable WA for use as an **accessible events trailer**. The City continues to support this initiative by providing secure, free parking at the Hay Park Sporting Pavilion.
- Installation of **communication boards** at Koombana and Big Swamp playgrounds. The boards support people who communicate using ways other than spoken words.
- New City of Bunbury **website** launched with significantly improved accessibility.
- **Training** to improve understanding, awareness and implementation of access and inclusion included social inclusion training for frontline staff of facilities, sensory training for event staff, autism awareness, SBS Cultural Program rollout to all staff and WorkABILITY Connect training.
- **Increase in employees** identifying as having a disability from 2.9% in 2019 to 3.7% in 2022 due to identifying existing staff with a disability not captured in the 2019 data and more accessible recruitment processes.

**To identify and deliver initiatives, the City continues to seek guidance from the Disability Access and Inclusion Committee (DAIC), collaborate with the City's Co-Design Access Panel (CoDAP) and partner with range of community organisations and community champions.**

Since 2019 CoDAP members have been involved in the co-design of 25 projects including eight external projects.

Some of the major redevelopment projects that involved consultation with CoDAP:

- Koolambidi Wooli concept and detailed design
- Hay Park Pavilion
- City of Bunbury website upgrade
- Boulters Height concept plan
- Carmody Street/Haley Street and Prinsep Street re-development project
- Meetpat water fountain consultation and implementation
- Sustainability and Environmental Strategy

# Development of the DAIP

The development of the DAIP 2023-2028 involved identifying strategies and actions from three different sources:

- Review of 2017-2022 DAIP outcomes
- Community consultation
- Internal consultation

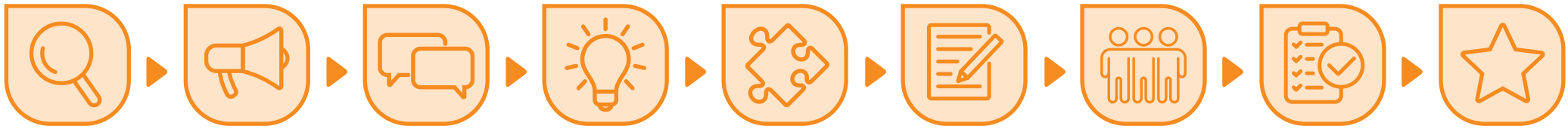
The process framework used to develop the City's 2023-2028 DAIP was guided by resources provided by the Government of Western Australia and Disability Services Commission.

## Community Engagement

A comprehensive community consultation and engagement strategy was developed to ensure that everyone in the community had the opportunity to participate in the consultation process. It assisted the City to identify barriers to accessibility and inclusion along with current strengths and to share ideas and strategies to increase accessibility and inclusion in Bunbury. Community consultation and engagement activities were conducted over a period of four weeks.

Community engagement involved:

- An accessible online survey
- Pop-up survey session across prominent City facilities such as City of Bunbury Libraries and the South West Sports Centre which provided the community an opportunity to provide feedback directly to the City Officers.
- Static survey stations where the community could complete the survey in printed format. These were placed at City of Bunbury Libraries, South West Sports Centre, City of Bunbury Administration Building, local disability service providers and local services in the CBD.
- One-on-one phone or face-to-face sessions with the City Officers at a time and place that suited the community member.
- Three workshops delivered both during and outside office working hours.




Promotion of community consultation opportunities occurred in local newspapers, on local radio, via local networks including specific accessibility and inclusion networks, through social media posts, on the City's website and Community Connect community engagement page, posters and through focused networking with disability support services, key advocacy groups, respite services and carers groups.

Key barriers identified by community consultation included:

- Limited ACROD parking across CBD and accessible parking at events delivery by the City.
- Limited information shared by the City on accessible and inclusive resources available to the community.
- The City's complaints and feedback processes require review and improvement to ensure that this is easily accessible and responsive.

## Internal Consultation

Staff engagement activities were undertaken to explore organisational awareness of City's DAIP and to share the valuable information that had been provided by the community.

Methods included:

- Online all-of-staff survey to identify internal awareness levels of DAIP
- Staff interactive survey sessions
- Focus groups with managers and team leaders to hear community feedback, ongoing outcomes from DAIP 2017-2022 and to identify realistic and achievable actions within the eight themes of DAIP 2023-2028.

The focus groups provided managers, team leaders and staff opportunity to hear feedback and suggested actions from the community consultation, identify achievable actions and allocate responsible departments for achieving these actions. The focus groups were also an opportunity to recognise the strengths and opportunities of the implementation of past DAIPs and all the information gathered was recorded for future reference and will form part of the evaluation process for the DAIP 2023-2028.

## Approvals

The review and endorsement process of the DAIP involved both internal and external stakeholders:

### Internal Review

- City of Bunbury Officers, Team Leaders and Managers
- City of Bunbury Strategy, Projects and Communications Team

### External Review

- City of Bunbury Co-Design Access Panel (CoDAP)
- City of Bunbury Disability Access and Inclusion Committee (DAIC)
- Department of Communities

### Endorsement Process

- City of Bunbury Executive Leadership Team
- City of Bunbury Disability Access and Inclusion Committee (DAIC)
- Bunbury City Council
- Department of Communities

# **Theme 1:** Events and Services

The City will ensure that accessible and inclusive design is a principal consideration throughout the planning and delivery of its events and services.

# Action Plan
## Events and Services

**Objective 1.1** Develop inclusive event planning mechanisms to support City of Bunbury events, programs and initiatives to be accessible and inclusive.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| **1.1.1** | Develop a checklist identifying key actions outlined in DAIP to be reviewed annually | 2023/24 | Community Partnerships | Community Connection |
| **1.1.2** | Develop accessible maps for larger scale events | 2024/25 | Events | Community Connection |
| **1.1.3** | Implement feedback mechanisms for events that are accessible and monitor community feedback on accessibility initiatives at events | 2023/24 | Events<br>Facilities | Community Connection<br>Community Facilities |
| **1.1.4** | Consider how to attract and support people with disability as event volunteers | 2024/25 | Events | Community Connection |

# Action Plan
## Events and Services

**Objective 1.2** Continue to improve the accessibility and inclusivity of City events and services.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| **1.2.1** | Explore sensory hours at events and at CoB facilities | 2023/24 | Facilities | Community Facilities |
| **1.2.2** | Implement tactics to support people who communicate using ways other than spoken words, including exploring the use of aided language displays specific to each facility and Administration Building | 2024/25 | Marketing and Communications<br>Facilities<br>Customer Support | Strategy, Projects and Communications<br>Community Facilities<br>Community Connection<br>Governance |
| **1.2.3** | Investigate symbol system for events and programs to clearly identify accessibility options | 2024/25 | Marketing and Communications | Strategy, Projects and Communications |
| **1.2.4** | Educate contracted event planners about access and inclusion considerations | 2024/25 | Events<br>Sport and Recreation | Community Connection<br>Community Facilities |
| **1.2.5** | Partner with local service providers and organisations to celebrate International Day of People with Disability | 2023/24 | Community Partnerships | Community Connection |

# **Theme 2:** Buildings and Facilities

The City continues to create buildings and facilities that are accessible to people with disability through universal and co-design practices.

# Action Plan
## Buildings and Facilities

**Objective 2.1** Review City of Bunbury existing buildings and facilities and upgrade where possible to improve accessibility.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 2.1.1 | Identify opportunities to increase the number of accessible toilets across Bunbury as part of the City's condition audits | 2023/24 | Project and Asset Management | Project and Asset Management |
| 2.1.2 | Develop a toilet strategy to guide the provision of toilet facilities within Bunbury based on the condition audit | 2026/27 | Project and Asset Management | Project and Asset Management |
| 2.1.3 | Review current ACROD bays and investigate increasing the number of bays available, implementing drop-off zones and low mobility bays within the CBD as part of the Parking Strategy 2023-2033. | 2023/24 | Rangers | Community Wellbeing |
| 2.1.4 | Encourage local businesses and service providers to establish agreements with the City of Bunbury to help manage their parking (including ACROD) | 2024/25 | Rangers | Community Wellbeing |
| 2.1.5 | Conduct accessibility audit of existing drinking fountains (including pathways to the fountain) and develop a strategic approach to new ones | 2024/25 | Works | Infrastructure Maintenance Services |
| 2.1.6 | Investigate installation of automatic doors in main entrances of staffed City facilities | 2024/25 | Property Management and Maintenance | Infrastructure Maintenance Services |
| 2.1.7 | Consider universal design principles that enhance accessbility when undertaking upgrade works within CBD | 2025/26 | City Planning | City Growth |

# Action Plan
## Buildings and Facilities

**Objective 2.2** Ensure the design of all new City of Bunbury infrastructure projects aims to provide above and beyond accessible and inclusive design principles.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 2.2.1 | Review Work Procedure for CoDAP to ensure that all major project design systems include consultation with CoDAP | 2023/24 | Property Management and Maintenance | Infrastructure Maintenance Services |
| 2.2.2 | Develop a resource that identifies best practice/above and beyond standards in partnership with CoDAP | 2023/24 | Property Management and Maintenance | Infrastructure Maintenance Services |
| 2.2.3 | Include accessibility as an action/trigger point in Project Planning | 2023/24 | Project and Asset | Project and Asset Management |
| 2.2.4 | Support DAIC to develop a framework that identifies an approach to promote and lobby for Bunbury to be recognised as the Most Accessible Regional City in Australia (MARCIA) | 2024/25 | Community Partnerships | Community Connection |
| 2.2.5 | Review private and public universal design planning processes to ensure a focus on implementing above and beyond standards for accessiblity | 2025/26 | City Planning | City Growth |

**Objective 2.3** Improve access within the Bunbury CBD with a focus on making it more pedestrian friendly.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 2.3.1 | Explore undertaking review of CBD to identify and rectify accessibility issues such as uneven surfaces and cross walks | 2025/26 | Project and Asset | Project and Asset Management |
| 2.3.2 | Review signage in CBD for toilets, amenities and other important information to ensure it is accessible and available | 2026/27 | Property Management and Maintenance | Infrastructure Maintenance Services |
| 2.3.3 | Support businesses to increase awareness and identify opportunities to improve access and inclusion | 2025/26 | Community Partnership<br>Planning | Community Connection<br>City Growth |

# Action Plan
## Buildings and Facilities

**Objective 2.4** Improve accessibility and inclusivity of public open spaces and playgrounds in Bunbury.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 2.4.1 | Develop design principles that support continued monitoring of accessibility within playgrounds including barbecue facilities, drink fountains and park furniture | 2024/25 | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.2 | Conduct an accessiblity audit of the City's existing playgrounds and playground infrastructure to establish information on accessible features within each playground and continue to update information as new accessible features are implemented | 2024/25 | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.3 | Review ACROD bays as part of any scheduled playground upgrades/reviews | 2023/24 | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.4 | Consider intellectual, neurological and developmental disabilities when designing new playgrounds | Annually | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.5 | Support the implementation of aided language displays in all City playgrounds | 2024/25 | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.6 | Explore a tool for providing feedback on playground design | 2025/26 | Parks and Reserves | Infrastructure Maintenance Services |
| 2.4.7 | Support masterplan development for John Banks Memorial Dog Park upgrades | 2024/25 | Parks and Reserves | Infrastructure Maintenance Services |

# Action Plan
## Buildings and Facilities

**Objective 2.5** Increase accessibility to Bunbury beaches, waterfronts and associated activities.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 2.5.1 | Conduct a review of beach accessibility | 2026/27 | Works | Infrastructure Maintenance Services |
| 2.5.2 | Annual review of beach wheelchairs storage and implement upgrades as required | Annually | Infrastructure Maintenance<br>Community Partnerships | Infrastructure Maintenance Services<br>Community Connection |
| 2.5.3 | Review Freedom Trax MOU with Dolphin Discovery Centre | 2025/26 | Community Partnerships | Community Connection |

# **Theme 3:** Access to Information

Information provided by the City of Bunbury is consistently shared in a variety of ways that enables people with disability to access it easily and freely.

# Action Plan
## Access to Information

**Objective 3.1** Implement techniques to support people with disability to access information, particularly on the website and social media.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 3.1.1 | Create an easily-identified link on the City website homepage that links to the Access and Inclusion webpage. Regularly update the Access and Inclusion webpage to ensure the information remains current. | 2023/24 | Marketing and Communications<br>Community Partnerships | Strategy, Projects and Communications<br>Community Connection |
| 3.1.2 | Investigate developing digital business cards and departmental braille business cards | 2023/24 | Community Partnerships<br>Strategy and Organisational Performance Leadership<br>Data and Digital | Community Connection<br>Strategy and Organisational Performance Leadership<br>Data and Digital |
| 3.1.3 | Include accessibility symbols (identified in Outcome 1) on the City website for event, workshop and programming information | 2025/26 | Marketing and Communications<br>Community Partnerships | Strategy, Projects and Communications<br>Community Connection |
| 3.1.4 | Explore application of optical character recognition (OCR) to PDFs | 2023/24 | Records | Governance |
| 3.1.5 | Create a working group to explore and implement additional supports to assist people with language barriers to access and understand relevant City information | 2026/27 | Various | Strategy, Projects and Communications<br>Customer Support<br>Community Connection |
| 3.1.6 | Undertake website accreditation for accessibility | 2023/24 | Data and Digital | Data and Digital |
| 3.1.7 | Provide copies of the City's Community Strategic Plan and current DAIP in braille and large print on request | 2024/25 | Community Partnerships<br>Strategy<br>Marketing and Communications | Community Connection<br>Strategy, Projects and Communications |
| 3.1.8 | Provide the City of Bunbury's Community Strategic Plan and current DAIP converted into audio file | 2025/26 | Community Partnerships<br>Strategy<br>Data and Digital | Community Connection<br>Strategy, Projects and Communications<br>Data and Digital |

# Action Plan
## Access to Information

**Objective 3.2** Increase promotion focused on access and inclusion.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| **3.2.1** | Explore using the television in reception area to highlight accessibility in Bunbury and CoB initiatives and resources to support accessibility and inclusion | 2026/27 | Community Partnerships<br>Business Systems Support and IT Operations | <br>Digital Services |
| **3.2.2** | Introduce bi-monthly spotlight sessions on access and inclusion through social media channels to share upcoming events, initiatives and resources | 2023/24 | Community Partnerships<br>Marketing and Communications | Community Connection<br>Strategy, Projects and Communications |
| **3.2.3** | Implement access and inclusion initiative as part of staff events (CoB Day) | 2023/24 | Events | Community Connection |
| **3.2.4** | Cross-promote accessible events and programs with surrounding LGAs | 2024/25 | Community Partnerships | Community Connection |
| **3.2.5** | Provide information and support to external apps to ensure current accessible City resources and facilities are included | 2026/27 | Community Partnerships | Community Connection |
| **3.2.6** | Actively promote to the public and relevant organisations that documents are available in alternative formats | 2023/24 | Community Partnerships<br>Marketing and Communications | Community Connection<br>Strategy, Projects and Communications |
| **3.2.7** | Develop an accessibility toolkit, showing community members, including businesses, key accessibility information across the City. Promote this toolkit regularly through City channels | 2026/27 | Marketing and Communications<br>Community Partnerships<br>Visitor Centre/Tourism | Strategy, Projects and Communications<br>Community Connection<br>City Growth |
| **3.2.8** | Develop an accessibility toolkit, showing community members, including businesses, key accessibility information across the City. Promote this toolkit regularly through City channels | 2024/25 | Rangers<br>Marketing and Communications | Community Wellbeing<br>Strategy, Projects and Communications |

# **Theme 4:** Quality of Service

The City implements an inclusive and adaptable approach to service delivery to ensure all members of the public receive quality service.

# Action Plan
## Quality of Service

### **Objective 4.1** Continue to improve customer service to respond to and support all types of disability.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 4.1.1 | Review Customer Service charter | 2023/24 | Customer Support | Governance |
| 4.1.2 | Explore use of assistive technology to support more inclusive customer service experiences | 2027/28 | Data and Digital | Digital Services |

### **Objective 4.2** Incorporate access and inclusion into planning and service delivery.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 4.2.1 | Encourage all departments to include an agenda item in team meetings for access and inclusion | 2023/24 | Community Partnerships | Community Connection |
| 4.2.2 | Investigate accessibility as a trigger for key planning processes including but not limited to service review, community engagement and project management | 2023/24 | Strategy<br>Projects | Strategy, Projects and Communications |
| 4.2.3 | Investigate other local government authorities' access and inclusion initiatives and share with relevant staff members | 2023/24 | Community Partnerships | Community Connection |

# Action Plan
## Quality of Service

**Objective 4.3** Provide training and support to all staff on disability, access and inclusion.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 4.3.1 | Continue to deliver accessible customer service training to all front line staff and ensure they are supported to provide accessible services | 2025/26 | People and Safety | People and Safety |
| 4.3.2 | All staff undertake accessibility and inclusion training to raise awareness of how to implement strategies to respond to all types of disability | 2024/25 | People and Safety | People and Safety |
| 4.3.3 | Training for staff that provide events and services to undertake accessibility and inclusion training to raise awareness and implement strategies for events | 2025/26 | People and Safety<br>Community Partnerships | People and Safety<br>Community Connection |
| 4.3.4 | Relevant staff to be trained/aware of printed material guidelines and web content accessibility guidelines (WCAG) 2.0 Level AA | 2024/25 | Marketing and Communications | Strategy, Projects and Communications |
| 4.3.5 | Regularly check in with staff across all services to identify need for additional training on accessibility and inclusion. | 2023/24 | Community Partnerships | Community Connection |
| 4.3.6 | Explore the use of online videos and training focusing on disability, access and inclusion for all staff | 2026/27 | People and Safety | People and Safety |
| 4.3.7 | Investigate training in universal design and co-design for building and infrastructure teams | 2025/26 | Infrastructure Support<br>Community Partnerships | Infrastructure Support<br>Community Connection |
| 4.3.8 | Investigate Auslan and Key Word Sign training for staff and community | 2024/25 | People and Safety<br>Community Partnerships | Community Connection<br>People and Safety |

# **Theme 5:** Feedback

The City of Bunbury values, supports and encourages feedback and uses it to improve service delivery.

# Action Plan
## Feedback

### Objective 5.1 Develop streamlined complaints management systems for matters relating to accessibility and inclusion.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 5.1.1 | Review existing tools and policies for feedback management | 2025/26 | Evolve CX Project<br>Community Partnerships | Strategy and Organisational Performance<br>Community Connection |
| 5.1.2 | Explore and implement new processes for improving accessibility and embedding feedback loops into communication | 2026/27 | Marketing and Communications<br>Community Partnerships | Strategy, Projects and Communication<br>Community Connection |
| 5.1.3 | Develop formalised feedback process through service review and communicate to all staff | 2025/26 | Strategy<br>Marketing and Communications | Strategy, Projects and Communication |
| 5.1.4 | Review hard copy feedback forms and ensure these are available at all frontline service areas | 2023/24 | Customer Service<br>Community Facilities | Governance<br>Community Facilities |
| 5.1.5 | Investigate providing easy-read versions of key City information for community members (This may require engaging an external consultant to provide accredited easy-read formatting) | 2027/28 | Community Partnerships | Community Connection<br>Strategy, Projects and Communication |

### Objective 5.2 Utilise feedback as a resource for future planning and quality improvement of services delivered by the City.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 5.2.1 | Implement register of accessibility feedback and annually review to inform future projects and service delivery | 2023/24 | Community Partnerships<br>Infrastructure Business Administration<br>Projects | Community Connection<br>Infrastructure Business Support<br>Strategy, Projects and Communication |
| 5.2.2 | Investigate how to capture and use data through the Continuous Improvement App | 2024/25 | Data and Digital Strategy | Digital Services<br>Strategy, Projects and Communication |

# **Theme 6:** Community Engagement

The City strongly values the opportunity for people with disability to be involved in all forms of community engagement and facilitates participation in co-design.

# Action Plan
## Community Engagement

**Objective 6.1** Provide the opportunity for people with disability to participate in all City of Bunbury community engagements.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 6.1.1 | Develop an access and inclusion resource for staff as part of the Community Engagement Framework including co-design principles and strategies, provision of 1:1 consultations and use assistive technology | 2024/25 | Community Partnerships<br>Community Engagement | Community Connection<br>Strategy, Projects and Communication |
| 6.1.2 | Annual review of the Community Engagement Framework to include recommended timeframes for promotion to stakeholders | 2023 - Annually | Community Engagement | Strategy, Projects and Communication |
| 6.1.3 | Annual review of Community Engagement register to identify opportunities to better support staff to improve their engagement practices to support participation by people with disability | 2023 - Annually | Community Partnerships | Community Connection |

**Objective 6.2** Embed co-design with people with lived experience to develop and improve City services and infrastructure.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 6.2.1 | Develop a marketing and communications campaign to increase awareness and recognise achievements of CoDAP and DAIC internally and externally | 2023 - Annually | Community Partnerships<br>Marketing and Communications | Community Connection<br>Strategy, Projects and Communication |
| 6.2.2 | Ongoing support and review of CODAP to ensure there is diverse representation and members' input is being valued | 2023 - Annually | Community Partnerships | Community Connection |
| 6.2.3 | Develop service design process for staff to engage with CoDAP | 2024/25 | Community Partnerships<br>Strategy | Community Connection<br>Strategy, Projects and Communication |

# **Theme 7:** Employment

The City will continue to focus on creating opportunities for people with disability to maintain employment and support diversity within the workplace.

# Action Plan
## Employment

**Objective 7.1** Continue to create employment opportunities for people with disability.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 7.1.1 | Expand relationship with other Disability Employment Service providers | 2025/26 | People and Safety | People and Safety |
| 7.1.2 | Continue to identify internal roles and tasks suited to all types of disability and consider accessibility in role design when job descriptions are reviewed | 2023/24 | People and Safety | People and Safety |
| 7.1.3 | Explore traineeships, job sharing, job carving/role specific activities and on-the-job training to support people with disability to sustain employment | 2026/27 | People and Safety | People and Safety |
| 7.1.4 | Develop information packages that encourage and support local business to employ/support people with disability | 2026/27 | Community Partnerships<br>Procurement | Community Connection<br>City Growth |

**Objective 7.2** Create a supportive environment within the City that welcomes the employment of people of all ages, cultures and abilities.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 7.2.1 | Increase advertising that encourages people with disability to apply for roles | 2023/24 | People and Safety | People and Safety |
| 7.2.2 | Share information on workplace accessibility including on the City of Bunbury website and recruitment portal | 2024/25 | People and Safety | People and Safety |
| 7.2.3 | Become Rainbow Accredited (Gender Diversity) | 2026/27 | People and Safety | Community Partnerships |

# **Theme 8:** Organisational Commitment

Establish an organisational commitment to embed access and inclusion across all service delivery within the City of Bunbury.

# Action Plan
## Organisational Commitment

**Objective 8.1** Improve internal communication to City staff to increase awareness and build ownership of access and inclusion across all departments.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 8.1.1 | Regular internal updates on access and inclusion successes and opportunities | 2023/24 | Community Partnerships | Community Connection |
| 8.1.2 | Create a SharePoint site for City of Bunbury access and inclusion to build better awareness and provide staff with resources | 2023/24 | Community Partnerships | Community Connection |
| 8.1.3 | Implement an annual Disability, Access and Inclusion Plan Day | 2024/25 | Community Partnerships | Community Connection |
| 8.1.4 | Identify and support internal champions | 2023/24 | Community Partnerships | Community Connection |
| 8.1.5 | Establish a section in staff inductions focusing on access and inclusion | 2024/25 | People and Safety<br>Community Partnerships | People and Safety<br>Community Connection |

**Objective 8.2** Influence organisational change to create positive internal culture around supporting the City's commitment to improving access and inclusion.

| Actions | | Financial Year | Team Responsible | Department |
|---|---|---|---|---|
| 8.2.1 | Develop Change Management Plan | 2024/25 | Community Partnerships | Community Connection |
| 8.2.2 | Develop a toolbox for staff with resources specific to different service delivery areas to improve access and inclusion | 2024/25<br>2025/26 | Community Partnerships | Community Connection |
| 8.2.3 | Develop an evaluation framework for the DAIP | 2023/24 | Community Partnerships | Community Connection |

# Contractors and Procurement

The City of Bunbury's commitment to supporting accessibility and inclusion is provided to those considering tending goods and services via the City's procurement process. The Request to Tender and Quote Goods and Services documents both reference the City's DAIP as part of principle policies that may effect selection outcomes.

Successful tender applicants are reminded of this commitment to provide services and works that align with the City's DAIP goals and outcomes and are required to acknowledge that they have viewed the City's DAIP, as per the City's Offer Form.

Electronic links to the City's DAIP are also provided as part of the procurement process.

# Monitoring, Review and Evaluation

Monitoring and review of the outcomes achieved though DAIP will be undertaken through a reporting structure that will involve:

- Quarterly reporting of outcomes achieved which will be provided to the City's Disability Access and Inclusion Committee
- Annual reporting to Department of Communities
- Regular internal reporting across service delivery

### Evaluation

Developing and implementing a contemporary evaluation framework which supports ongoing quality improvement of future DAIPs is a key action within the 2023-2028 DAIP. A review of past evaluation process and research on comparable evaluation methodology will be undertaken and the development of the evaluation framework will include codesign with key stakeholders.

The evaluation framework will assist the City to identify:

- Outcomes achieved
- Outstanding actions yet to be met
- Strengths and opportunities for improved implementation across service delivery
- Strengths of 2023-2028 DAIP structure and opportunities for improvements
- Strengths and opportunities in reporting and monitoring processes

The findings from the DAIP evaluation will be presented in an additional internal report and considered when developing future DAIP's and future planning of service delivery.

# References


1. The Convention in Brief | United Nations Enable
2. FINAL-SCP-12APR2022.pdf (bunbury.wa.gov.au)
3. People with disability in Australia 2022: in brief, How many people have disability? - Australian Institute of Health and Welfare (aihw.gov.au)
4. Disability, Ageing and Carers, Australia: Summary of Findings, 2018 | Australian Bureau of Statistics (abs.gov.au)
5. State-Disability-Strategy-2020-2030.pdf (www.wa.gov.au)
6. Unpaid care | Australia | Community profile
7. Bunbury | Region summary | Data by region | Australian Bureau of Statistics (abs.gov.au)- 2021
8. Discover demand by Post Code (dss.gov.au)

CITY OF BUNBURY

This plan is also available in alternative formats upon request including in large and standard print and electronically by email and on the City of Bunbury website: www.bunbury.wa.gov.au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4 Stephen Street,
Bunbury WA 6230

**PHONE:**
08 9792 7000

**EMAIL:**
info@bunbury.wa.gov.au

**WEBSITE:**
www.bunbury.wa.gov.au

### 10.1.2 Access and Inclusion Council Policy Review

| | |
|---|---|
| **File Ref:** | COB/306 |
| **Applicant/Proponent:** | Disability Access and Inclusion Committee |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☒ Review<br>☒ Executive/Strategic ☐ Quasi-Judicial<br>☐ Legislative ☐ Information Purposes |
| **Attachments:** | Appendix 10.1.2-A Disability Access and Inclusion Council Policy |

**Summary**

The purpose of this report is for Council to endorse the amended Disability Access and Inclusion Council Policy as recommended by the Disability Access and Inclusion Committee.

**Committee and Executive Recommendation**

That Council endorse the amended Disability Access and Inclusion Council Policy (**attached** at Appendix 10.1.2-A).

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy and connected community |
| Outcome 4 | A compassionate and inclusive community |
| Objective 4.2 | Support vulnerable groups, including aged persons and those with disability |

**Regional Impact Statement**

Not applicable.

**Background**

The City of Bunbury Access and Inclusion Council Policy applies to Elected Members, staff, volunteers, and contractors providing services on behalf of the City of Bunbury and underpins legislative, industry and organisational compliance relating to accessibility and inclusion.
Bunbury City Council last reviewed and adopted the policy on 29 June 2021 (Council Decision 116/21).

Whilst this Policy was not due for review, it was a requirement as part of the development of the City of Bunbury's Disability Access and Inclusion Plan (DAIP) 2023-2028. The DAIP is due for submission in April 2023.

**Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

The current City of Bunbury Access and Inclusion Council Policy sets a whole-of-organisation commitment to implementing the actions included in the City's DAIP 2017-2022 as well as the six recommendations outlined in the MARCIA 2018 research report.

The revised Policy (**attached** at Appendix 10.1.2-A) has been updated to clearly articulate the City's commitment to access and inclusion; reflect the new Disability Access and Inclusion Plan developed for 2023-2028; and reference the City's DAIC and Co-Design Access Panel (CoDAP).

A workshop was held on 18 January 2023 with members of the DAIC to review the Access and Inclusion Council Policy as well as the Committee's Terms of Reference.

At this meeting, members of the DAIC workshopped the proposed Access and Inclusion Policy. The following recommendations were raised:

- Include 'disability' in the policy title to clearly denote the policy's focus on disability
- Reword the policy statement to include the City's intent to be a leader in the disability space; commitment to ongoing improvement; and change 'best practice' to 'universal design principles' (based on advice through the DAIP community engagement)

At the meeting, Committee members discussed the scope of the policy, noting it was strongly focused on disability and many other areas of inclusion were not referenced, such as gender diversity, cultural diversity and age diversity. The Committee acknowledged that this was broader than the current policy being reviewed, and therefore recommended the word 'disability' be included in the policy title and a separate policy document be recommended to be explored that focuses on diversity and inclusion.

The expansion of service delivery into broader areas of diversity and inclusion have been presented at Item 10.1.1 in this agenda.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications impacting from the recommendations of this report.

**Community Consultation**

Not applicable.

**Councillor/Officer Consultation**

DAIC members were invited to make comment on the revised Policy at a briefing session held 18 January 2023.

Members of the Co-Design Access and Inclusion Panel were given the opportunity to provide feedback on the Policy. No feedback was received.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

The Disability Access and Inclusion Council Policy comes into effect once endorsed by Council.

# DISABILITY, ACCESS AND INCLUSION COUNCIL POLICY

## POLICY STATEMENT

The City of Bunbury aims to be a leader in disability, access and inclusion by demonstrating continuous improvement and universal design principles. The City intends to make all City buildings, facilities, services and events accessible and inclusive for all.~~will always strive to go above and beyond to ensure that its buildings, facilities, services and events are meeting not just compliance but best practice for accessibility and inclusion of people with disabilities.~~

## POLICY SCOPE

This policy applies to: Elected Members, staff, volunteers, and contractors providing services on behalf of the City of Bunbury.

## POLICY DETAILS

The City of Bunbury's commitment to planning and delivering services that support access and inclusion is delivered through the staged implementation of its Disability Access and Inclusion Plan 2023-2028 (DAIP). The DAIP has eight focus areas:

1. Events and Services
2. Building and Facilities
3. Access to Information
4. Quality of Service
5. Feedback
6. Community Engagement
7. Employment
8. Organisational Commitment

~~The City of Bunbury, along with its community, continues to demonstrate a high level of commitment and dedication in the area of disability access and inclusion and is continually striving to attain best practice in these areas~~

~~The City of Bunbury will plan for and deliver access and inclusion to the community through the staged implementation of its Disability Access and Inclusion Plan 2017-2022 (DAIP) across the eight outcomes which are as follows:~~

~~1. General services and events~~
~~2. Buildings and facilities~~
~~3. Information and communication~~
~~4. Quality of service~~
~~5. Complaints and safeguarding~~
~~6. Consultation and engagement~~



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~~7. Employment, people and culture~~
~~8. Agents & Contractors.~~

The City of Bunbury has two mechanisms that enhance and enrich its capacity to respond to the needs of people with different abilities:

- Disability Access and Inclusion Committee (DAIC); and
- Co-Design Access Panel (CoDAP).

The DAIC is an internal Committee of Council which provides a strategic and advisory function relating to access and inclusion; whereas the CoDAP is an internal working group that provides input into City infrastructure, open spaces, services, programs and events to City staff as well as external partners. Both groups include members with lived experience of disability and/or expertise in accessible and inclusive principles relating to their industry profession. The City is committed to using these mechanisms to ensure design and implementation meet universal design but also needs of the local community.

The City of Bunbury will ensure all Elected Members, staff, volunteers, and contractors are made aware and are accountable to this policy as well as legislative and regulatory requirements.

~~In addition to the DAIP 2017-2022 the City will uphold and implement the six recommendations outlined in the MARCIA Research Report which are as follows;~~

~~1. Train for inclusive design~~

~~2. Increase technical support for inclusive design~~

~~3. Improve benchmarks, checklists and accountability for inclusive design~~

~~4. Involve people with disabilities as partners in co-design~~

~~5. Promote sharing of best practice in inclusive design~~

~~6. Retrofit to remove existing barriers to community access and inclusion.~~

~~The City of Bunbury will ensure all Elected Members, staff, volunteers, and contractors are made aware of legislative and regulatory requirements.~~

## COMPLIANCE REQUIREMENTS

### LEGISLATION

- *Local Government Act 1995*
- *Disability Services Act 1993*
- *Disability Services Regulations 2004*
- *Disability Discrimination Act 1992*
- *Equal Opportunity Act 1984*

### INDUSTRY

- *Planning and Development Act and associated Regulations*
- *Building Code of Australia*



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## ORGANISATIONAL

- *City of Bunbury Disability Access and Inclusion Plan 20231212 – 202817*
- ~~*Marcia Research Report May 2018*~~

| Document Control | | | | | |
|---|---|---|---|---|---|
| **Document Responsibilities:** | | | | | |
| **Owner:** | Director Corporate and Community Services | **Owner Business Unit:** | Corporate and Community Services | | |
| **Reviewer:** | Manager Governance | **Decision Maker:** | Council | | |
| **Document Management:** | | | | | |
| **Council Adoption** | Res 412/14 11 November 2018 | **Review Frequency**: | biennial | **Next Due:** | 2023 |
| **Review Version** | **Decision Reference:** | **Synopsis:** | | | |
| DOC/455494[v2] | Council Decision 116/21 29 June 2021 | Reviewed with minor amendments | | | |
| DOC/455494[v1] | | Converted from Mydocs to Content MAnager | | | |
| CP-026139 v 1.0 | Res 006/19 22 January 2019 | Reviewed and amended | | | |
| CP-026139 | Res 160/16 17 May 2016 | | | | |
| **Date Printed** | 23 March 2023~~13 July 2021~~ | | | | |



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### 10.1.3 Resignation of Disability Access and Inclusion Committee Member

| | |
|---|---|
| **File Ref:** | COB/516 |
| **Applicant/Proponent:** | Internal |
| **Responsible Officer:** | Sue Alexander, Community Partnerships Officer |
| **Responsible Manager:** | Elizabeth Denniss, Manager Community Connection |
| **Executive:** | Gary Barbour, Director Sustainable Communities |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☐ Executive/Strategic ☐ Quasi-Judicial<br>☐ Legislative ☒ Information Purposes |
| **Attachments:** | Appendix 10.1.3-A Resignation Letter from Sarah Bowes |

**Summary**

The purpose of this report is for Council to acknowledge the resignation of Sarah Bowes from the Disability Access and Inclusion Committee.

**Committee and Executive Recommendation**

That Council:

1. Accept the resignation of Sarah Bowes from the DAIC (attached at Appendix 10.1.3-A).

2. Request the Chief Executive Officer formally thanks Sarah Bowes for her contribution to the DAIC including supporting the development of the DAIP 2023-2028.

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | People |
| Aspiration | A safe, healthy and connected community |
| Outcome 4 | A compassionate and inclusive community |
| Objective 4.2 | Support vulnerable groups, including aged persons and those with disability |

**Regional Impact Statement**

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury, through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Greater Bunbury region.

**Background**

Sarah Bowes was appointed to the DAIC by the Bunbury City Council at the Ordinary Council Meeting held on 8 November 2022 (Council decision 250/22).

**Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

**Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*
*Local Government Act 1995*

**Officer Comments**

Due to the close proximity of the Committee's disbandment, the community representative position will not be advertised. All positions will be recruited later in the year in line with the City of Bunbury Ordinary Elections.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications impacting from the recommendations of this report.

**Community Consultation**

Not applicable.

**Councillor/Officer Consultation**

Not applicable.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

Not applicable.

## Sue Alexander

**From:** Sarah Bowes <Sarah.Bowes@apm.net.au>
**Sent:** Monday, 23 January 2023 11:34 AM
**To:** Sue Alexander
**Subject:** RE: DAIC briefing session - 18 January 2023

Hi Sue,

I hope this email finds you well.

Please accept my formal resignation from the Disability Access and Inclusion Committee.

I know Jasmine will be invaluable in her contribution to the committee going forward, and hope she will be able to take on the position in the near future.

I look forward to catching up with you in Busselton.

Many thanks,

Sarah

Sarah Bowes | Local Area Coordinator
Shop 13, 69 Prince Street, Busselton, WA 6280
T 1800 276 522 M +61 419 960 869 | W apm.net.au
E Sarah.Bowes@apm.net.au

APM acknowledges Aboriginal & Torres Strait Islander people as the original custodians of this country throughout Australia and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to their Elders, past, present and emerging.

APM is building an inclusive workplace to help realise the potential of our employees, embrace difference and apply our diverse thinking to innovation and service delivery.
APM is dedicated to the consideration, support and inclusion of people with disability, Aboriginal and Torres Strait Islander people, LGBTQIA people and people from culturally diverse backgrounds in all aspects of our organisation.

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## 10.2 Chief Executive Officer Reports

### 10.2.1 CEO Recruitment Consultant

| | |
|---|---|
| **File Ref:** | COB/5428 |
| **Applicant/Proponent:** | CEO Recruitment Project Control Group |
| **Responsible Officer:** | Jane Parsons, Team Leader Procurement |
| **Responsible Manager:** | Greg Golinski, Manager Governance<br>David Ransom, Manager Finance |
| **Executive:** | Karin Strachan, Director Strategy and Organisational Performance |
| **Authority/Discretion** | ☐ Advocacy ☐ Quasi-Judicial<br>☒ Executive/Strategic ☐ Information Purposes<br>☐ Legislative |
| **Attachments:** | Confidential Appendix 10.2.1-A: Evaluation Report (under separate cover) |

**Summary**

The City of Bunbury issued a Request for Quotation (RFQ) with a view to engaging a suitably qualified consultant to facilitate the CEO Recruitment process pursuant to Council's recently adopted project pan (Vendor Panel reference VPR596855). The City received 16 submissions in response to the RFQ, which were assessed by the Project Control Group for this project, which comprises 2 officers and 5 Elected Members.

It is recommended that Council accept the recommended quotation in the Executive Recommendation below as the preferred consultant. It is important to note that this RFQ process does not formally require Council determination, however given the nature of the engagement, the adopted project plan suggested Council endorsement in this regard.

**Project Control Group Recommendation**

That Council:

1. Pursuant to RFQ Chief Executive Officer Recruitment (VPR596855), accepts the submission from the preferred consultant (as identified at Confidential Appendix 10.2.1-A) for the provision of CEO Recruitment consultancy services.

2. Subject to point 1 above, requests the Chief Executive Officer enter into a contract with the preferred consultant to provide CEO Recruitment consultancy services.

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | Performance |
| Aspiration | Leading with purpose and robust governance |
| Outcome 13 | A leading local government |

**Regional Impact Statement**

N/A

**Background**

The City of Bunbury issued a Request for Quotation (RFQ) with a view to engaging a suitably qualified consultant to facilitate the CEO Recruitment process pursuant to Council's recently adopted project pan (Vendor Panel reference VPR596855). The City received 16 submissions in response to the RFQ, which were assessed by the Project Control Group for this project, which comprises 2 officers and 5 Elected Members.

A total of 83 suppliers viewed the advertisement and at closing 16 responses were received from:

- ASPL Australia Pty Ltd, 19 Smith St, Darwin, Northern Territory
- Capstone Recruitment Group Pty Ltd, 300 Queen St, Brisbane, Queensland
- Chandler Macleod Group, 11/473 Bourke St, Melbourne, Victoria
- Corestaff Australia, 1/76 Kings Park Rd, West Perth, Western Australia
- Davidson Executive and Boards, 18/500 Collins St, Melbourne, Victoria
- ETeam, 465 Victoria Ave, Chatswood, New South Wales
- Gerard Daniels, 108 St Georges Tce, Perth Western Australia
- Hudson Global (Aust) Pty Ltd, 11/111 St Georges Tce, Perth Western Australia
- Leading Roles, PO Box 667, Sandgate, Queensland
- Lester Blades, 44 St Georges Tce, Perth Western Australia
- Local Government Management Solutions, 28 Margaret St, Sydney, New South Wales
- LOGO Appointments, 3/74 Hay St, Subiaco, Western Australia
- Management Solutions Australia Pty Ltd, 1501/275 Alfred St, North Sydney, New South Wales
- Mason Blackadder, 1/47 Majors Bay Rd, Concord, New South Wales
- McArthur, L12/101 Grenfell St, Adelaide, South Australia
- Paxus Australia Pty Ltd, 2 Mill St, Perth, Western Australia

The submissions were evaluated using the following qualitative criteria:

1. Relevant experience – details of similar work, demonstrated competency and proven track record of achieving outcomes
2. Key Personnel skills and experience – relevant employee experience and expertise
3. Demonstrated understanding – how will the consultant deliver the service and address the City of Bunbury service requirements.

Price was also weighted for the purpose of the RFQ.

A copy of the Evaluation Report is **attached** at Confidential Appendix 10.2.1-A.

**Council Policy Compliance**

Quotations in this regard were sought in accordance with:

- Purchasing Council Policy
- Access and Inclusion Policy

**Legislative Compliance**

This RFQ process does not formally require Council determination as it is well below the tender threshold and was undertaken in compliance with Council's Purchasing Policy. Given the nature of the engagement however, Council endorsement of the proposed Consultant is recommended.

**Officer Comments**

The evaluation panel for this RFQ comprised the Director Strategy and Organisational Performance, Manager Governance, the Mayor and Councillors Andrew, Ghasseb, Turner and Smith.

Submissions were assessed against the qualitative criteria and value for money, with the recommended consultant identified within Confidential Appendix 10.2.1-A.

**Analysis of Financial and Budget Implications**

The Council's current budget review (see item 10.3.4 within the OCM agenda for 4 April 2023) will make funding provision for the CEO Recruitment project, including funds for the engagement of a suitably qualified and experienced consultant to facilitate the process.

**Community Consultation**

N/A

**Councillor/Officer Consultation**

The Mayor and Councillors Andrew, Ghasseb, Smith and Turner were members of the evaluation panel for this procurement.

**Applicant Consultation**

N/A

**Timeline: Council Decision Implementation**

Immediate following Council determination.

## 10.3 Director Strategy and Organisational Performance

### 10.3.1 Evolve Transformation Program Update

| | |
|---|---|
| **File Ref:** | DOC/1079030 |
| **Applicant/Proponent:** | Internal |
| **Responsible Officer:** | Jordan Hunt, Team Leader Project Management Office |
| **Responsible Manager:** | Shae Phillips, Manager Strategy, Projects and Communications |
| **Executive:** | Karin Strachan, Director Strategy and Organisational Performance |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☒ Executive/Strategic ☐ Quasi-Judicial<br>☐ Legislative ☒ Information Purposes |
| **Attachments:** | Appendix 10.3.1-A: Evolve Program Update – March 2023 |

**Summary**

The attached report provides an update on the progress of the City's Evolve Transformation Program for the past quarter. It details the progress against the schedule, key achievements and intended activities for the next period, proportion of budget spent, benefits achieved, and details of the social responsibility agreement with technology partner Mastek (previously Evolutionary Systems, "Evosys").

**Executive Recommendation**

That Council receive and note the Evolve Transformation Program Update, as provided at Appendix 10.3.1-A.

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | Performance |
| Aspiration | Leading with purpose and robust performance. |
| Outcome 13 | A leading local government. |
| Objective 13.2 | Adopt innovations to improve business efficiencies and the customer experience. |

**Regional Impact Statement**

The Evolve Transformation Program ("Evolve") will make the City of Bunbury the best local government in regional WA and enable us to build a Better Bunbury now and into the future.

**Background**

The Evolve Transformation Program will significantly enhance the City's ability to meet our strategic anchors of improved community impact, enhanced reputation and ensuring the sustainability of our services. Changes made through the Evolve Transformation Program will revitalise internal processes, helping us to achieve our organisational purpose of building a better Bunbury through continuous improvements to the way we work.

The Evolve Transformation Program will also build organisational adaptability, enabling a 7% organisational capacity increase equivalent to more than 36,000 hours a year of productivity which can be further invested in offsetting future costs, enhancing service delivery or building further

efficiencies. This will allow for greater innovation, enterprise and ongoing improvement within a rapidly and continuously changing social and economic environment.

The successful implementation of the Evolve Transformation Program will achieve significant benefits to the organisation and its community. The extent of these benefits will be tracked and measured as the project is rolled out.

**Council Policy Compliance**

Tendering for goods and services is conducted in accordance with:

- Purchasing Council Policy; and
- Access and Inclusion Policy.

**Legislative Compliance**

All elements of the Evolve Transformation Program are developed and rolled out in line with or exceeding the required Legislation.

**Officer Comments**

Key achievements for the previous period are detailed in the report for the technology and business steams of the program.

**Analysis of Financial and Budget Implications**

N/A

**Community Consultation**

N/A

**Councillor/Officer Consultation**

Ongoing

**Applicant Consultation**

N/A

**Timeline: Council Decision Implementation**

It is anticipated that all elements of the Evolve Transformation Program will be implemented over the next 12-18 months, with ongoing culture and change management in the 24 months following to ensure the acquired processes and tools are embedded into the organisation.

# EVOLVE

# Program Update
# March 2023

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| **Project Shine Financials** | 8 |
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# Glossary

| | |
|---|---|
| **CX** | Customer Experience (CRM System) |
| **Evolve Program** | Program encompassing Project Shine and all business and process updates |
| **HRIS** | Human Resource Information System (HR System) |
| **Mastek** | Technology partner for Project Shine (previously “Evosys”) |
| **PMO** | Project Management Office |
| **Project Shine** | Project encompassing all technology streams |
| **SOW** | Statement of Work |
| **Sponsor** | Member of Executive responsible for leading the project |

# Evolve Program

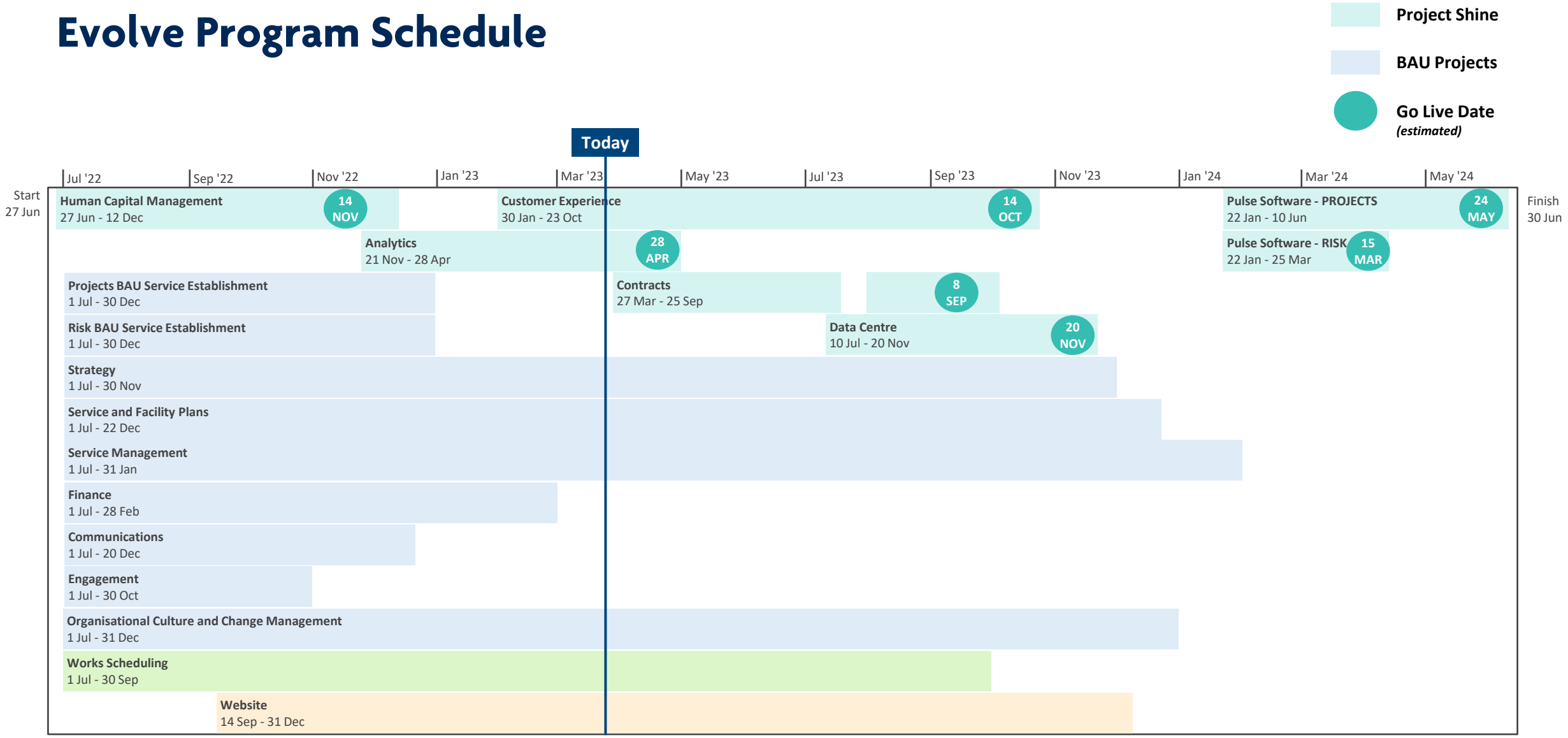
## Technology Stream Projects (Project Shine)

- HRIS (Oracle HCM & Aurion Payroll)
- Customer Experience/CRM (Oracle CX)
- HR Reporting and Analytics (HCM Fusion Analytics)
- Data Centre Migration
- Project Management (Pulse)
- Risk Management (Pulse)
- Contract Management (Oracle Contract Management)

## Business Stream Projects

- Strategy
- Integrated Planning
- Risk
- Projects
- Service Management
- Finance
- Website and Elected Member Portal
- Communication
- Engagement
- Organisational Culture and Change Management

# Evolve Program Schedule



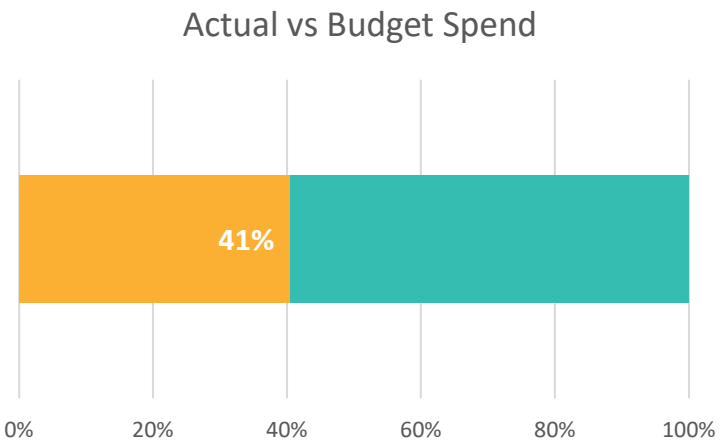
# Technology Stream

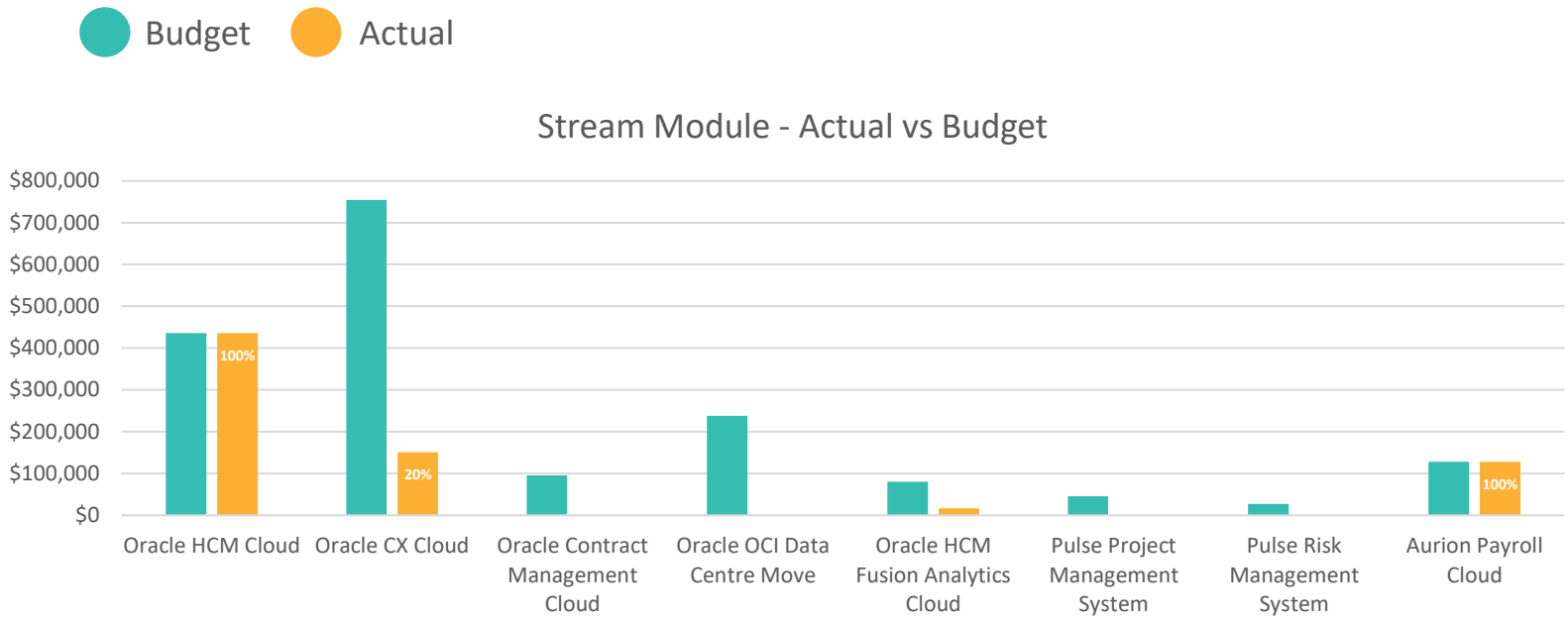
| Key Achievements This Period | Activities Next Period |
|---|---|
| • The CX project has commenced, with the project team and Mastek completing data collection and configuration sessions with key user groups throughout February and March.<br>• The initial configuration of the Analytics project is underway, which will utilise the data from the new HRIS to provide insights to leadership in report and dashboard form.<br>• Hypercare period for HRIS completed and all post-launch issues resolved.<br>• Business case completed to determine the best approach to exiting the City's data centre and presented to Executive. | • The time in motion studies for the HRIS project will be re-measured post-rollout of the new system to determine time saving benefits.<br>• Continued configuration of the new CX system in collaboration with key stakeholders.<br>• Completion and go live for the Analytics project.<br>• Finalise and implement the agreed approach to exiting the City's data centre.<br>• The Contracts project will commence at the end of Q1 2023.<br>  • Project team will be established and commence planning for the project prior to kick off. |

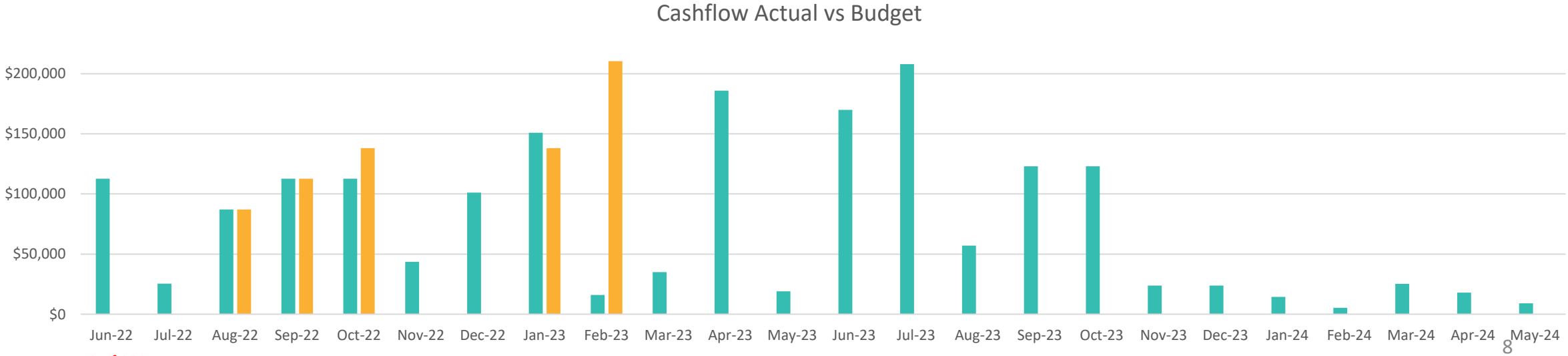
# Business Stream

| Key Achievements This Period | Activities Next Period |
|---|---|
| • Service and Facility plans finalised for incorporation into Corporate Business Plan and Workforce Plan.<br>• Rate increase options have been identified for the Long Term Financial Plan.<br>• Draft workforce plan developed for the organisation.<br>• Evaluation of concept plans finalised and draft modelling of the Long Term Financial Plan commenced.<br>• Commenced data gathering and workshops for the development of the Corporate Business Plan.<br>• Service catalogue analysis and optimisation in preparation for the CX project.<br>• The Projects project is complete. The PMO is operating as business as usual.<br>• Engagement workshops held for the development of the One Team strategy. | • Further refinement and optimisation of the City's website in Phase 2 of the project.<br>• Determine work order changes required to support the works scheduling project and implement in Authority.<br>• Develop and finalise the Corporate Business Plan, Long Term Financial Plan and Workforce Plan following agreement and adoption of rate increase.<br>• Development of the One Team Strategy.<br>• Development of a risk management roadmap.<br>• Continue establishing a relationship with Oracle for long term service support and integration enhancements. |

# Project Shine Financials



# Benefits

**Cost Savings**

*Waste management and procurement service reviews conducted internally.*

**Time Savings**

30k – 40k

*Figure based on estimates for projects below*

**Time saving benefits will be achieved through:**

1. HRIS (timesheets)
2. HRIS (leave forms)
3. HRIS (performance reviews)
4. Work Scheduling
5. CX (Customer Relationship Management System)
6. Analytics and Reporting
7. Elected Member Portal

# Social Responsibility

**Internship Opportunity**

In collaboration with ECU, an intern has been identified and appointed. The intern is working with the Data and Digital and Business Systems Support teams as well as being mentored by Mastek to better understand the Oracle platform.

**Local Spend**

Mastek has been regularly sending their consultants to spend time on-site in Bunbury. During these stays, the consultants are staying in Bunbury accommodation and spending money on food and other purchases locally.

## 10.3.2 Schedule of Accounts Paid for the period 1 February 2023 to 28 February 2023

| | | |
|---|---|---|
| **File Ref:** | COB/4736 | |
| **Applicant/Proponent:** | Internal Report | |
| **Responsible Officer:** | David Ransom, Manager Finance | |
| **Responsible Manager:** | David Ransom, Manager Finance | |
| **Executive:** | Karin Strachan, Director Strategy & Organisational Performance | |
| **Authority/Discretion:** | ☐ Advocacy<br>☐ Executive/Strategic<br>☒ Legislative | ☐ Review<br>☐ Quasi-Judicial<br>☒ Information Purposes |
| **Attachments:** | Appendix 10.3.2-A: Schedule of Accounts Paid | |

**Summary**

The City of Bunbury *"Schedule of Accounts Paid"* covering the period 1 February 2023 to 28 February 2023 is attached at Appendix 10.3.2-A. The schedule contains details of the following transactions;

1. Municipal Account – payments totalling $6,690,777.03
2. Trust Account – payments totalling $9,219.51
3. Visitor Information Centre Trust Account – payments totalling $26,208.10

**Executive Recommendation**

The Schedule of Accounts Paid for the period 1 February 2023 to 28 February 2023 be received.

*Voting Requirement: Simple Majority*

CITY OF BUNBURY

# SCHEDULE OF ACCOUNTS PAID

**For the period 1 February 2023 to 28 February 2023**

**CITY OF BUNBURY**


| | |
|---|---|
| Municipal Account | 2 - 50 |
| Trust Account | 51 - 52 |
| Visitor Information Centre Trust Account | 53 - 55 |


For further details on any payments made please contact
David Ransom on (08) 9792 7160; or
Donelle Bruton on (08) 9792 7140

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | *Amount* |
|---|---|---|---|---|---|---|
| **Cheque Payments** | | | | | | |
| 00156602 | 07/02/2023 | Carey Park Scouts | | | | 4,500.00 |
| | | | INV | 10123 | Donation - Waste & Obstacle Course Skyfest 2023 | 4,500.00 |
| 00156603 | 07/02/2023 | Telstra Limited | | | | 30.17 |
| | | | INV | 9774657700/FEB23 | Telephone Charges - BVIC | 30.17 |
| 00156604 | 07/02/2023 | Jason Charles Wiperi | | | | 100.00 |
| | | | INV | REFUND | Refund Dog Registration for Sterilisation | 100.00 |
| 00156605 | 07/02/2023 | Youth Leadership Academy Australia T/A WM Resources Pty Ltd | | | | 3,630.00 |
| | | | INV | INV-0848 | Delivery of South West Youth Leadership Package | 3,630.00 |
| 00156606 | 14/02/2023 | Shire of Dardanup | | | | 20,138.81 |
| | | | INV | 33526 | Transfer of Long Service Leave Entitlements | 20,138.81 |
| 00156607 | 14/02/2023 | Telstra Limited | | | | 9,923.26 |
| | | | INV | 2405239282/FEB23 | 2022/23 Telstra Rates SMS Monthly Charges | 34.05 |
| | | | INV | 2079665000/FEB23 | Telephone Charges - Switchboard | 9,889.21 |
| 00156608 | 15/02/2023 | Melissa Cooper | | | | 150.00 |
| | | | INV | Refund | Refund - Dog Sterlisation | 150.00 |
| 00156609 | 15/02/2023 | Rachel Elizabeth O'Donoghue | | | | 150.00 |
| | | | INV | AID325382 | Refund - Dog Sterilisation | 150.00 |
| 00156610 | 16/02/2023 | City of Bunbury | | | | 617,322.00 |
| | | | INV | Investment | Term Deposit - College Grove | 617,322.00 |
| 00156611 | 16/02/2023 | City of Bunbury | | | | 12,195.22 |
| | | | INV | Investment | Term Deposit - Planning & Development Act s152 | 12,195.22 |
| 00156612 | 22/02/2023 | Department of Finance | | | | 88.53 |
| | | | INV | ASN7902 | Refund of FESA Rebate Claim 2022/2023 | 88.53 |
| 00156613 | 22/02/2023 | Phillip John Markham | | | | 2,500.00 |
| | | | INV | RETIREMENT | Recognition of 25 Years Employee Service | 2,500.00 |
| 00156614 | 22/02/2023 | Telstra Limited | | | | 541.34 |
| | | | INV | 4771557545/FEB23 | Mobile Phone Charges (Rainman) 2022/2023 | 541.34 |
| 00156615 | 28/02/2023 | Telstra Limited | | | | 34.95 |
| | | | INV | 9855808400/FEB23 | Telephone Charges - BVIC | 34.95 |
| 00156616 | 28/02/2023 | Wairua Tipuna Indigenous Performing Arts Group Inc | | | | 500.00 |
| | | | RFD | 2776973 | Bond Refund - Graham Bricknell Shell | 500.00 |
| 00156617 | 28/02/2023 | Johanna Willemsen | | | | 150.00 |
| | | | INV | REFUND | Animal Sterilisation - Registration Refund | 150.00 |
| | | | | | Total: Cheque Payments | $671,954.28 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | *Amount* |
|---|---|---|---|---|---|---|
| **EFT Payments** | | | | | | |
| 7396.10065-01 | 03/02/2023 | Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix | | | | 2,060.00 |
| | | | INV | SINV01370 | Asphalt 500.00 | |
| | | | INV | SINV01442 | Greenwaste Fee 220.00 | |
| | | | INV | SINV01406 | Asphalt 500.00 | |
| | | | INV | SINV01361 | Asphalt 630.00 | |
| | | | INV | SINV01398 | Greenwaste Fee 210.00 | |
| 7396.10189-01 | 03/02/2023 | Azren Farms Pty Ltd | | | | 676.50 |
| | | | INV | INV-2157 | Group Fit Instructor - SWSC 676.50 | |
| 7396.10310-01 | 03/02/2023 | Mercer Consulting (Australia) Pty Ltd | | | | 19,800.00 |
| | | | INV | 3370231 | Remuneration Benchmarking Project: Phase 1 19,800.00 | |
| 7396.10314-01 | 03/02/2023 | Davenport Plumbing | | | | 8,560.01 |
| | | | INV | 15142 | Plumbing Repairs - SWSC 247.90 | |
| | | | INV | 15143 | Plumbing Repairs - SWSC 321.70 | |
| | | | INV | 15148 | Plumbing Repairs - Koombana Bay Toilets 711.10 | |
| | | | INV | 15145 | Plumbing Repairs - Paisley Centre 259.50 | |
| | | | INV | 15147 | Plumbing Repairs - Wallabies Way Toilets 580.92 | |
| | | | INV | 15149 | Plumbing Repairs - BWP 2,070.81 | |
| | | | INV | 15152 | Plumbing Repairs - Youth Precinct 144.22 | |
| | | | INV | 15153 | Plumbing Repairs - Administration 763.19 | |
| | | | INV | 15150 | Plumbing Repairs - Casuarina Drive 835.01 | |
| | | | INV | 15140 | Plumbing Repairs - Ocean Drive 2,339.36 | |
| | | | INV | 15146 | Plumbing Repairs - Ocean Drive 286.30 | |
| 7396.10443-01 | 03/02/2023 | Barefoot Entertainment and Events | | | | 1,210.00 |
| | | | INV | INV-3957 | SkyFest 2023 - Musicians for Dinner at Dusk 1,210.00 | |
| 7396.10444-01 | 03/02/2023 | Head Over Heels Acrobatics | | | | 1,989.00 |
| | | | INV | 12062116-0001 | SkyFest 2023 - Roving Rangers 1,989.00 | |
| 7396.1181-01 | 03/02/2023 | Metal Artwork Creations | | | | 51.70 |
| | | | INV | 91776 | Staff Badges 14.85 | |
| | | | INV | 91785 | Staff Badges 36.85 | |
| 7396.1406-01 | 03/02/2023 | Quintzillion | | | | 911.68 |
| | | | INV | 29936 | Retail Merchandise - BWP 562.98 | |
| | | | INV | 29995 | Retail Merchandise - BWP 348.70 | |
| 7396.1419-01 | 03/02/2023 | Holcim Australia Pty Ltd | | | | 1,422.30 |
| | | | INV | 9408354087 | Stabilised Sand - Haley Street 861.30 | |
| | | | INV | 9408477099 | Concrete 243.10 | |
| | | | INV | 9408487982 | Concrete 317.90 | |
| 7396.1536-01 | 03/02/2023 | SOS Office Equipment | | | | 5,964.60 |
| | | | INV | 603164 | Photocopier Meter Readings - BWP 95.08 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 603149 | Photocopier Meter Readings - Library | 117.31 | |
| | | | INV | 603166 | Photocopier Meter Readings - SWSC | 67.49 | |
| | | | INV | 603167 | Photocopier Meter Readings - SWSC | 18.56 | |
| | | | INV | 603165 | Photocopier Meter Readings - SWSC | 437.76 | |
| | | | INV | 601979 | Photocopier Meter Readings - Depot | 24.43 | |
| | | | INV | 601973 | Photocopier Meter Readings - Administration | 1,283.49 | |
| | | | INV | 603152 | Photocopier Meter Readings - Administration | 10.55 | |
| | | | INV | 603153 | Photocopier Meter Readings - Administration | 179.98 | |
| | | | INV | 603154 | Photocopier Meter Readings - Administration | 623.50 | |
| | | | INV | 603155 | Photocopier Meter Readings - Administration | 170.44 | |
| | | | INV | 603156 | Photocopier Meter Readings - Administration | 210.89 | |
| | | | INV | 603158 | Photocopier Meter Readings - Administration | 107.54 | |
| | | | INV | 603160 | Photocopier Meter Readings - Administration | 41.15 | |
| | | | INV | 603162 | Photocopier Meter Readings - Depot | 12.74 | |
| | | | INV | 603157 | Photocopier Meter Readings - Administration | 148.33 | |
| | | | INV | 603159 | Photocopier Meter Readings - Administration | 28.43 | |
| | | | INV | 603163 | Photocopier Meter Readings - Depot | 385.53 | |
| | | | INV | 601977 | Photocopier Meter Readings - Administration | 22.19 | |
| | | | INV | 601975 | Photocopier Meter Readings - Administration | 276.74 | |
| | | | INV | 601976 | Photocopier Meter Readings - Administration | 220.40 | |
| | | | INV | 601982 | Photocopier Meter Readings - Administration | 110.43 | |
| | | | INV | 601980 | Photocopier Meter Readings - Depot | 647.14 | |
| | | | INV | 601974 | Photocopier Meter Readings - Administration | 123.18 | |
| | | | INV | 601986 | Photocopier Meter Readings - Administration | 10.16 | |
| | | | INV | 601988 | Photocopier Meter Readings - Administration | 214.83 | |
| | | | INV | 601992 | Photocopier Meter Readings - Administration | 205.02 | |
| | | | INV | 600443 | Photocopier Meter Readings - Museum | 71.60 | |
| | | | INV | 603558 | Photocopier Metre Readings - Museum | 2.18 | |
| | | | INV | 603148 | Photocopier Meter Readings - BRAG | 97.53 | |
| 7396.1555-01 | 03/02/2023 | Spurling Engineering | | | | | 1,358.50 |
| | | | INV | 13082 | Drainage Grate - College Grove | 1,358.50 | |
| 7396.1561-01 | 03/02/2023 | Staley Food & Packaging | | | | | 497.98 |
| | | | INV | 1967446 | Cafe Supplies - SWSC | 89.40 | |
| | | | INV | 1967150 | Cafe Supplies - SWSC | 250.09 | |
| | | | INV | 1966914 | Coffee Supplies - BRAG | 96.00 | |
| | | | INV | 1968206 | Cafe Supplies - SWSC | 62.49 | |
| 7396.1600-01 | 03/02/2023 | South West Auto Electrical and Air Conditioning | | | | | 1,264.19 |
| | | | INV | 17670 | Aircon Regass - BY744 | 1,264.19 | |
| 7396.1621-01 | 03/02/2023 | South West Rubber Stamps | | | | | 108.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV 56772 | Self-inking Stamps - BWP | 108.00 | |
| 7396.1709-01 | 03/02/2023 | Total Eden Pty Ltd / Nutrien Water | | | | 16,352.74 |
| | | | INV 412497595 | Retic Parts - Stock | 1,685.64 | |
| | | | INV 412494720 | Retic Parts - Stock | 14,627.22 | |
| | | | INV 412500057 | Retic Parts - Stock | 39.88 | |
| 7396.1713-01 | 03/02/2023 | Totally Sound | | | | 3,796.65 |
| | | | INV 15715 | Hire PA Equipment - Mayors Citizenship Ceremony | 3,796.65 | |
| 7396.1722-01 | 03/02/2023 | Townsend Paint Supplies | | | | 208.50 |
| | | | INV 88874 | Paint Supplies - Depot | 45.95 | |
| | | | INV 88873 | Paint Supplies - Depot | 75.95 | |
| | | | INV 88310 | Paint Supplies - Depot | 86.60 | |
| 7396.1746-01 | 03/02/2023 | Bunbury Tyrepower | | | | 20.00 |
| | | | INV 1357478 | Tyre Disposal - Depot | 20.00 | |
| 7396.1747-01 | 03/02/2023 | U R Safe Pty Ltd | | | | 1,025.75 |
| | | | INV 20038 | Electric Fence Maintenance - Depot Picton | 654.50 | |
| | | | INV 20035 | Electric Fence Repairs - Animal Facility | 371.25 | |
| 7396.1771-01 | 03/02/2023 | Earth 2 Ocean Communications | | | | 72.00 |
| | | | INV I26445 | Two-way Handpiece Replacement - BY742 | 72.00 | |
| 7396.1838-01 | 03/02/2023 | Synergy | | | | 7,276.72 |
| | | | INV 804080240/DEC22 | Electricity Charges - 16/11/2022 to 20/12/2022 | 1,046.76 | |
| | | | INV 804080240/JAN23 | Electricity Charges - 21/12/2022 to 16/01/2023 | 916.12 | |
| | | | INV 496865330/JAN23 | Electricity Charges - 05/11/2022 to 08/01/2023 | 3,319.67 | |
| | | | INV 564984350/JAN23 | Electricity Charges - 22/11/2022 to 27/01/2023 | 942.18 | |
| | | | INV 116862430/JAN23 | Electricity Charges - 24/11/2022 to 27/01/2023 | 535.78 | |
| | | | INV 809687540/JAN23 | Electricity Charges - 24/11/2022 to 27/01/2023 | 516.21 | |
| 7396.1867-01 | 03/02/2023 | Work Clobber - Bunbury | | | | 11,965.27 |
| | | | INV 22-00019018 | Staff Uniform - Infrastructure | 361.91 | |
| | | | INV 22-00018902 | Staff Uniform - Infrastructure | 186.18 | |
| | | | INV 22-00019017 | Staff Uniform - Infrastructure | 386.47 | |
| | | | INV 22-00018975 | Staff Uniform - Infrastructure | 401.37 | |
| | | | INV 22-00019022 | Staff Uniform - Infrastructure | 545.21 | |
| | | | INV 22-00018908 | Staff Uniform - Infrastructure | 456.47 | |
| | | | INV 22-00019075 | Staff Uniform - Infrastructure | 594.48 | |
| | | | INV 22-00019132 | Staff Uniform - Infrastructure | 719.03 | |
| | | | INV 22-00018986 | Staff Uniform - Infrastructure | 331.69 | |
| | | | INV 22-00021196 | Staff Uniform - Infrastructure | 261.95 | |
| | | | INV 22-00031237 | Staff Uniform - Infrastructure | 431.09 | |
| | | | INV 22-00016624 | Staff Uniform - Infrastructure | 149.88 | |
| | | | INV 22-00014490 | Staff Uniform - Infrastructure | 301.85 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference | No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|---|
| | | | | INV | 22-00017236 | PPE Boots - Infrastructure | 153.58 | |
| | | | | INV | 22-00017254 | Staff Uniform - Infrastructure | 238.43 | |
| | | | | INV | 22-00026736 | PPE Boots - Infrastructure | 200.70 | |
| | | | | INV | 22-00026838 | PPE Boots - Infrastructure | 187.20 | |
| | | | | INV | 22-00027732 | PPE Boots - Infrastructure | 67.50 | |
| | | | | INV | 22-00028412 | PPE Boots - Infrastructure | 176.40 | |
| | | | | INV | 22-00028842 | PPE Boots - Infrastructure | 194.40 | |
| | | | | INV | 22-00021191 | Staff Uniform - Infrastructure | 151.39 | |
| | | | | INV | 22-00021184 | Staff Uniform - Infrastructure | 314.61 | |
| | | | | INV | 22-00021181 | Staff Uniform - Infrastructure | 314.61 | |
| | | | | INV | 22-00021188 | Staff Uniform - Infrastructure | 421.14 | |
| | | | | INV | 22-00026054 | PPE Boots - Infrastructure | 165.00 | |
| | | | | INV | 22-00025998 | Staff Uniform - Infrastructure | 95.70 | |
| | | | | INV | 22-00025999 | Staff Uniform - Infrastructure | 219.24 | |
| | | | | INV | 22-00025994 | Staff Uniform - Infrastructure | 200.49 | |
| | | | | INV | 22-00025990 | Staff Uniform - Infrastructure | 256.74 | |
| | | | | INV | 22-00025790 | Staff Uniform - Infrastructure | 406.15 | |
| | | | | INV | 22-00025996 | Staff Uniform - Infrastructure | 445.42 | |
| | | | | INV | 22-00026001 | Staff Uniform - Infrastructure | 182.04 | |
| | | | | INV | 22-00025906 | Staff Uniform - Infrastructure | 129.04 | |
| | | | | INV | 22-00025987 | Staff Uniform - Infrastructure | 380.36 | |
| | | | | INV | 22-00026262 | Staff Uniform - Infrastructure | 273.85 | |
| | | | | INV | 22-00026015 | Staff Uniform - Infrastructure | 439.01 | |
| | | | | INV | 22-00026257 | Staff Uniform - Infrastructure | 406.20 | |
| | | | | INV | 22-00025917 | Staff Uniform - Infrastructure | 380.70 | |
| | | | | INV | 22-00026263 | Staff Uniform - Infrastructure | 437.79 | |
| 7396.197-01 | | 03/02/2023 | BOC Limited | | | | | 291.20 |
| | | | | INV | 4033144465 | Gas Charges - SWSC | 238.01 | |
| | | | | INV | 4033180580 | Gas Charges - Administration | 53.19 | |
| 7396.2070-01 | | 03/02/2023 | Passionate Baker | | | | | 384.74 |
| | | | | INV | 177577 | Cafe Supplies - SWSC | 32.86 | |
| | | | | INV | 177669 | Cafe Supplies - SWSC | 27.08 | |
| | | | | INV | 177797 | Cafe Supplies - SWSC | 35.54 | |
| | | | | INV | 176158 | Cafe Supplies - SWSC | 35.54 | |
| | | | | INV | 176253 | Cafe Supplies - SWSC | 39.24 | |
| | | | | INV | 176378 | Cafe Supplies - SWSC | 35.54 | |
| | | | | INV | 176719 | Cafe Supplies - SWSC | 39.24 | |
| | | | | INV | 176803 | Cafe Supplies - SWSC | 39.24 | |
| | | | | INV | 177902 | Cafe Supplies - SWSC | 31.84 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 177949 | Cafe Supplies - SWSC 33.08 | |
| | | | INV | 178072 | Cafe Supplies - SWSC 35.54 | |
| 7396.2197-01 | 03/02/2023 | South West Pets | | | | 607.10 |
| | | | INV | I0000001656 | Animal Supplies - BWP 572.15 | |
| | | | INV | I0000001672 | Animal Supplies - BWP 34.95 | |
| 7396.2202-01 | 03/02/2023 | Woolworths Limited | | | | 44.48 |
| | | | INV | 2192869 | SkyFest 2023 - Volunteer Supplies 44.48 | |
| 7396.2209-01 | 03/02/2023 | Bidfood Australia | | | | 1,950.19 |
| | | | INV | I57952161.BUN | Kiosk Supplies - BWP 408.08 | |
| | | | INV | I58059077.BUN | Cafe Supplies - SWSC 1,542.11 | |
| 7396.2231-01 | 03/02/2023 | Reece Pty Ltd | | | | 1,965.74 |
| | | | INV | 227118095 | Pipe - Drainage Works 1,965.74 | |
| 7396.2366-01 | 03/02/2023 | T-Quip | | | | 27,649.60 |
| | | | INV | 116764#18 | 2 x Electric Walk Behind Sweepers 27,649.60 | |
| 7396.240-01 | 03/02/2023 | Bunbury Auto One T/A South West Filter Supplies | | | | 122.43 |
| | | | INV | 2346492 | Plant Parts & Repairs -Depot 122.43 | |
| 7396.2453-01 | 03/02/2023 | Dormakaba Australia Pty Ltd | | | | 323.00 |
| | | | INV | 35WA1061072 | Auto Door Maintenance - SWSC 323.00 | |
| 7396.263-01 | 03/02/2023 | Bunbury Ezy Bins | | | | 902.00 |
| | | | INV | 7930 | Skip Bin for Rubbish Removal - BWP 489.50 | |
| | | | INV | 20506 | SkyFest 2023 - Skip Bin for Fireworks 412.50 | |
| 7396.2788-01 | 03/02/2023 | City of Busselton | | | | 990.00 |
| | | | INV | 24957 | Lightbox Advert - Busselton/Margaret River Airport 990.00 | |
| 7396.283-01 | 03/02/2023 | Bunbury Machinery | | | | 788.70 |
| | | | INV | SIB33514 | Footpath Forming Boards 788.70 | |
| 7396.289-01 | 03/02/2023 | Bunbury Mower Service Pty Ltd | | | | 176.00 |
| | | | INV | 66390 | Repairs - BY056V 176.00 | |
| 7396.2927-01 | 03/02/2023 | West Oz Linemarking | | | | 429.00 |
| | | | INV | 8351 | Linemarking - Animal Facility 429.00 | |
| 7396.3-01 | 03/02/2023 | A & L Printers | | | | 475.00 |
| | | | INV | 59688 | Print Receipt Books - Customer Service 475.00 | |
| 7396.306-01 | 03/02/2023 | Bunbury Regional Entertainment Centre | | | | 4,039.00 |
| | | | INV | 1595 | Elected Members Networking Event January 2023 4,039.00 | |
| 7396.308-01 | 03/02/2023 | Bunbury Retravision | | | | 148.00 |
| | | | INV | 62676990 | Microwave - Administration Building 148.00 | |
| 7396.3093-01 | 03/02/2023 | RTS Diesel South West | | | | 2,873.20 |
| | | | INV | 3626 | Plant Repairs - BY751 508.20 | |
| | | | INV | 3648 | Plant Repairs - BY793 332.75 | |
| | | | INV | 3619 | Plant Repairs - BY793 332.75 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 3628 | Plant Repairs - BY7168 | 374.00 | |
| | | | INV | 3650 | Weekly Inspection Waste Truck | 536.25 | |
| | | | INV | 3651 | Weekly Inspection Waste Truck | 536.25 | |
| | | | INV | 3627 | Trailer Repairs - 1TUE400 | 253.00 | |
| 7396.3174-01 | 03/02/2023 | Liquid Learning Pty Ltd | | | | | 9,658.00 |
| | | | INV | 173980 | WA Women in Leadership Workshop | 9,658.00 | |
| 7396.3204-01 | 03/02/2023 | PFD Food Services Pty Ltd | | | | | 5,893.70 |
| | | | INV | LF688730 | Cafe Supplies - SWSC | 999.50 | |
| | | | INV | LF781808 | Cafe Supplies - SWSC | 103.80 | |
| | | | INV | LF781807 | Cafe Supplies - SWSC | 1,651.25 | |
| | | | INV | LF781809 | Cafe Supplies - SWSC | 376.00 | |
| | | | INV | LF719845 | Cafe Supplies - SWSC | 1,439.20 | |
| | | | INV | LF766160 | Cafe Supplies - SWSC | 1,323.95 | |
| 7396.335-01 | 03/02/2023 | Bunnings Group Limited | | | | | 1,377.77 |
| | | | INV | 2179/01497451 | Drill Bit/Anchor/Vent Wall - Depot | 30.90 | |
| | | | INV | 2179/01693567 | Screens for Surf Club | 810.80 | |
| | | | INV | 2179/99886574 | Trolley Wheel - Depot | 10.93 | |
| | | | INV | 2179/01688260 | Pave & lock x 3 bags - Depot | 41.52 | |
| | | | INV | 2179/00158679 | Master Padlock - Environmental Health | 72.25 | |
| | | | INV | 2179/01218102 | Storage/Step Ladder/Light/BBQ Cleaning - BWP | 154.82 | |
| | | | INV | 2179/01499818 | Concrete Anchors/Drill Bit/Loose Socket - Depot | 65.42 | |
| | | | INV | 2444/01308496 | NAP Workshop Supplies - BRAG | 86.61 | |
| | | | INV | 2179/01400066 | Screws - Depot | 104.52 | |
| 7396.3409-01 | 03/02/2023 | Buckingham Meats | | | | | 134.05 |
| | | | INV | INV-1221 | Supply BBQ Meat Packs - BWP | 134.05 | |
| 7396.3511-01 | 03/02/2023 | Forkwest | | | | | 4,026.69 |
| | | | INV | 107068 | Gas Bottle Exchange Forklift - Depot | 68.20 | |
| | | | INV | 107082 | Plant Parts & Repairs NutoH46 | 3,958.49 | |
| 7396.3549-01 | 03/02/2023 | Repco | | | | | 133.32 |
| | | | INV | 4310305761 | Motortech Degreaser - Depot | 133.32 | |
| 7396.3619-01 | 03/02/2023 | Artists Chronicle | | | | | 600.00 |
| | | | INV | INV-0356 | Yearly Subscription Artists Chronicles - 2023/2024 | 600.00 | |
| 7396.3622-01 | 03/02/2023 | Deanna Mosca t/as D-Ranged | | | | | 1,000.00 |
| | | | INV | 263 | Noongar Arts Program - Project Consultation | 1,000.00 | |
| 7396.3637-01 | 03/02/2023 | MJB Industries Pty Ltd | | | | | 14,621.40 |
| | | | INV | 10954 | Drainage Materials - Bunning Boulevard | 480.15 | |
| | | | INV | 10840-1 | Ocean Drive Upgrade - Truck Bay | 10,077.32 | |
| | | | INV | 10840-3 | Ocean Drive Upgrade - Truck Bay | 4,063.93 | |
| 7396.3665-01 | 03/02/2023 | Prime Industrial Products Pty Ltd T/A Prime Supplies | | | | | 588.33 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 240250890 | Service/Repair - Cigweld Welder | 165.00 | |
| | | | INV | 240251293 | Adjustable wrench 4500mm - Depot | 281.60 | |
| | | | INV | 240251158 | Insect Repellent - Depot | 13.44 | |
| | | | INV | 240251303 | Metal Band Saw Blade - Depot | 128.29 | |
| 7396.3699-01 | 03/02/2023 | Koori Kids Pty Limited | | | | | 450.00 |
| | | | INV | N18/23 | Annual Contribution - NAIDOC School Initiatives | 450.00 | |
| 7396.3713-01 | 03/02/2023 | Site Safe Temporary Fencing South West | | | | | 1,936.00 |
| | | | INV | 4002167 | SkyFest 2023 - Fencing Hire | 1,936.00 | |
| 7396.3753-01 | 03/02/2023 | Bunbury Triathlon Club | | | | | 300.00 |
| | | | INV | 17 | Grant Funding - Woman's Triathlon | 300.00 | |
| 7396.378-01 | 03/02/2023 | Carter Fencing Contractors | | | | | 1,787.50 |
| | | | INV | INV-1154 | Remove Waste Asbestos - Jeffrey Rd | 1,787.50 | |
| 7396.3836-01 | 03/02/2023 | Southern Cross Austereo Pty Ltd | | | | | 3,520.00 |
| | | | INV | 71421888 | CITC 2022 Radio Advertising - December 2022 | 3,520.00 | |
| 7396.3958-01 | 03/02/2023 | JCW Electrical Pty Ltd | | | | | 9,411.32 |
| | | | INV | 21458 | Electrical Maintenance - BWP | 140.64 | |
| | | | INV | 21454 | Electrical Maintenance - SWSC | 463.52 | |
| | | | INV | 21466 | Electrical Maintenance - SWSC | 569.31 | |
| | | | INV | 21460 | Electrical Maintenance - Library | 148.50 | |
| | | | INV | 21465 | Electrical Maintenance - Depot | 453.82 | |
| | | | INV | 21456 | Electrical Maintenance - Withers Library | 221.48 | |
| | | | INV | 21455 | Electrical Maintenance - Bicentennial Square | 186.45 | |
| | | | INV | 21457 | Electrical Maintenance - Youth Precinct | 155.38 | |
| | | | INV | 21461 | Electrical Maintenance - Museum | 133.89 | |
| | | | INV | 21469 | Electrical Maintenance - Layby Area Bussell Hwy | 1,262.99 | |
| | | | INV | 21468 | Electrical Maintenance - Sykes Foreshore | 341.57 | |
| | | | INV | 21463 | Electrical Maintenance - BWP | 245.09 | |
| | | | INV | 21464 | Electrical Maintenance - Bunbury Bowling Club | 538.74 | |
| | | | INV | 21459 | Electrical Maintenance - Dog Exercise Park | 759.28 | |
| | | | INV | 21488 | Electrical Maintenance - Des Ugle Park | 657.91 | |
| | | | INV | 21486 | Electrical Maintenance - Koombana Bay | 74.80 | |
| | | | INV | 21487 | Electrical Maintenance - Council Gardens | 93.50 | |
| | | | INV | 21467 | Electrical Maintenance - Test & tag Admin | 231.00 | |
| | | | INV | 21484 | Electrical Maintenance - Administration | 2,428.80 | |
| | | | INV | 21502 | Electrical Maintenance - Sykes foreshore | 74.80 | |
| | | | INV | 21501 | Electrical Maintenance - SWSC | 229.85 | |
| 7396.3977-01 | 03/02/2023 | Western AG Pty Ltd | | | | | 605.26 |
| | | | INV | 6985C | Plant Parts & Repairs - Trimax Pegaus | 605.26 | |
| 7396.402-01 | 03/02/2023 | Chef's Long Table Organising Committee | | | | | 3,500.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | INV0339 | Grant Funding - Smart2Ask Community Expo 3,500.00 | |
| 7396.415-01 | 03/02/2023 | City & Regional Fuels | | | | 1,145.90 |
| | | | INV | 798986 | Engine Oil - Waste Trucks 1,145.90 | |
| 7396.4167-01 | 03/02/2023 | The Print Shop Bunbury | | | | 123.30 |
| | | | INV | 1553100 | Poster Prints - SWSC Swing into Sunset 76.00 | |
| | | | INV | 1555671 | Certificates for Citizenship Ceremony 47.30 | |
| 7396.4517-01 | 03/02/2023 | Information Services & Technology Pty Ltd | | | | 610.00 |
| | | | INV | 23063 | Software/Collections Mosaic Upgrade - BRAG/Museum 500.00 | |
| | | | INV | 23065 | Software/Collections Mosaic Upgrade - BRAG/Museum 110.00 | |
| 7396.462-02 | 03/02/2023 | Coca Cola Amatil (Aust) Pty Ltd | | | | 1,661.64 |
| | | | INV | 230456391 | Cafe Supplies - SWSC 1,661.64 | |
| 7396.4644-01 | 03/02/2023 | Silverfern Computers | | | | 17,811.20 |
| | | | INV | 19062 | ManageEngine Annual Subscription Renewal 17,811.20 | |
| 7396.48-01 | 03/02/2023 | Alinta Energy | | | | 239.75 |
| | | | INV | 565998968/JAN23 | Gas Charges - 19/10/2022 to 18/01/2023 239.75 | |
| 7396.4858-01 | 03/02/2023 | Arbor Guy | | | | 8,397.39 |
| | | | INV | 89643 | Tree Maintenance - Westwood Street 839.92 | |
| | | | INV | 89646 | Tree Maintenance - Britten Street 332.64 | |
| | | | INV | 89645 | Tree Maintenance - Cnr Parade/Devonshire St 821.50 | |
| | | | INV | 89644 | Tree Maintenance - Joel Crescent 332.64 | |
| | | | INV | 89653 | Tree Maintenance - Trinity green 174.64 | |
| | | | INV | 89652 | Tree Maintenance - Elizabeth Crescent 1,854.47 | |
| | | | INV | 89647 | Tree Maintenance - Lignum Rest 665.28 | |
| | | | INV | 89648 | Tree Maintenance - Somerville Drive 1,347.19 | |
| | | | INV | 89656 | Tree Maintenance - Snakewood Bend 332.64 | |
| | | | INV | 89657 | Tree Maintenance - Magdalen Place 523.91 | |
| | | | INV | 89649 | Tree Maintenance - Hayes Street 507.28 | |
| | | | INV | 89660 | Tree Maintenance - Willis Cove 332.64 | |
| | | | INV | 89655 | Tree Maintenance - Caladenia Way 332.64 | |
| 7396.4936-01 | 03/02/2023 | Peel Resource Recovery Pty Ltd T/A Cross Resource Management | | | | 3,432.00 |
| | | | INV | 53884 | Sand - Animal Facility 792.00 | |
| | | | INV | 53829 | Sand - Animal Facility 1,584.00 | |
| | | | INV | 53848 | Sand - Animal Facility 1,056.00 | |
| 7396.5005-01 | 03/02/2023 | Sally Murphy | | | | 285.00 |
| | | | INV | 1294 | Appearance Teddy Bear Roadshow 285.00 | |
| 7396.5036-01 | 03/02/2023 | Environex International Pty Ltd | | | | 6,487.77 |
| | | | INV | 307138 | Chemicals & Cleaning Supplies - SWSC 1,785.56 | |
| | | | INV | 307418 | Chemicals & Cleaning Supplies - SWSC 79.60 | |
| | | | INV | 307346 | Chemicals & Cleaning Supplies - SWSC 1,891.77 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 307711 | Chemicals & Cleaning Supplies - SWSC | 558.83 | |
| | | | INV | 307712 | Chemicals & Cleaning Supplies - SWSC | 260.50 | |
| | | | INV | 307964 | Chemicals & Cleaning Supplies - SWSC | 1,031.34 | |
| | | | INV | 307965 | Chemicals & Cleaning Supplies - SWSC | 79.60 | |
| | | | INV | 308097 | Chemicals & Cleaning Supplies - SWSC | 800.57 | |
| 7396.5163-01 | 03/02/2023 | Fleet Commercial Gymnasiums Pty Ltd | | | | | 330.00 |
| | | | INV | 84336 | Repair Gym Equipment - SWSC | 330.00 | |
| 7396.527-01 | 03/02/2023 | Cross Security Services | | | | | 1,041.70 |
| | | | INV | 30522 | Security Alarm System Maintenance - BRAG | 261.80 | |
| | | | INV | 30524 | Security Alarm System Maintenance Fence - Pound | 779.90 | |
| 7396.5536-01 | 03/02/2023 | CNW Pty Ltd | | | | | 7,972.25 |
| | | | INV | 161160985 | Electrical Supplies - Depot | 1,716.00 | |
| | | | INV | 161160449 | Electrical Supplies - Depot | 6,256.25 | |
| 7396.5725-01 | 03/02/2023 | Officeworks Superstores Pty Ltd - Bunbury (50693711) | | | | | 1,695.27 |
| | | | INV | 605193468 | Stationery - Depot | 222.41 | |
| | | | INV | 605192645 | Frames for QR Codes Toilet Facilities | 1,244.95 | |
| | | | INV | 606719098 | Laminating Pouches & Display Frames - SkyFest 2023 | 76.96 | |
| | | | INV | 605528920 | Easel & Handwash | 150.95 | |
| 7396.5793-01 | 03/02/2023 | Medic Aid WA | | | | | 638.00 |
| | | | INV | IV00000002788 | Ambulance & Paramedic Cover - Australia Day Event | 638.00 | |
| 7396.5798-01 | 03/02/2023 | Renae Elizabeth Twigg | | | | | 270.00 |
| | | | INV | 3 | Group Fitness Instructor - SWSC | 270.00 | |
| 7396.6122-01 | 03/02/2023 | The Trustee for the Tecon WA Unit Trust T/A Tecon Australia | | | | | 1,320.00 |
| | | | INV | INV-2629 | Cladding Replacement - Admin Building | 1,320.00 | |
| 7396.6221-01 | 03/02/2023 | West Australian Newspapers Ltd - SWSC | | | | | 234.92 |
| | | | INV | 73615012023 | Newspapers - SWSC | 121.63 | |
| | | | INV | 73622012023 | Newspapers - SWSC | 113.29 | |
| 7396.6266-01 | 03/02/2023 | CB Traffic Solutions Pty Ltd | | | | | 9,123.97 |
| | | | INV | 11695 | Traffic Management - Dodson Road | 340.73 | |
| | | | INV | 11696 | Traffic Management - Ocean Drive Widening VMS Board | 770.00 | |
| | | | INV | 11697 | Traffic Management - Bunning Blvd Drainage Works | 1,470.16 | |
| | | | INV | 11698 | Traffic Management - Prinsep Street | 421.99 | |
| | | | INV | 11701 | Street Tree Watering - Various Locations | 3,630.00 | |
| | | | INV | 11700 | Traffic Management - Spencer Street | 2,491.09 | |
| 7396.6365-01 | 03/02/2023 | Corsign WA Pty Ltd | | | | | 82.06 |
| | | | INV | 71268 | No Parking Signage - BREC | 82.06 | |
| 7396.6391-01 | 03/02/2023 | Sports Marketing Australia Pty Ltd | | | | | 11,550.00 |
| | | | INV | 3286 | Finder's Fee for 2023 SLSWA Country Championships | 1,100.00 | |
| | | | INV | 3287 | Capacity and Capability Assessment - Final | 10,450.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7396.6463-01 | 03/02/2023 | Merchandising Libraries Pty Ltd | | | | 1,010.24 |
| | | | INV | INV-9990 | Book Holders - Library 1,010.24 | |
| 7396.6657-01 | 03/02/2023 | B & B Street Sweeping Pty Ltd | | | | 1,144.00 |
| | | | INV | INV-10377 | Street Sweeping - Francis Street 1,144.00 | |
| 7396.6718-01 | 03/02/2023 | ASM Eclipse Pty Ltd | | | | 1,805.85 |
| | | | INV | INV140504 | Merchandise - BWP 950.93 | |
| | | | INV | INV140017 | Trading Merchandise - BWP 854.92 | |
| 7396.6798-01 | 03/02/2023 | WINC Australia Pty Ltd | | | | 938.85 |
| | | | INV | 9041500306 | Stationery - SWSC 107.78 | |
| | | | INV | 9041455489 | Stationery - Administration 831.07 | |
| 7396.6875-01 | 03/02/2023 | Country Landscaping Pty Ltd | | | | 17,789.11 |
| | | | INV | 17148 | Gardner Place Modification - Retic Installation 2,350.24 | |
| | | | INV | 17156 | Landscaping & Retic Rectification Works - Olive Ct 12,691.07 | |
| | | | INV | 11600 | Landscaping - Gardener Place 2,747.80 | |
| 7396.6936-01 | 03/02/2023 | Maia Financial Pty Limited | | | | 9,785.92 |
| | | | INV | C39172 | Smart Parking Management System - January 2023 9,785.92 | |
| 7396.7018-01 | 03/02/2023 | On2it Graphics | | | | 2,172.50 |
| | | | INV | INV-3636 | Electric Vehicle Wrap 2,172.50 | |
| 7396.7252-01 | 03/02/2023 | BNMT Holdings Pty Ltd T/A Southwest Brakes | | | | 1,125.00 |
| | | | INV | 7852 | Squeaky Brake Check/Repair - BY913U 165.00 | |
| | | | INV | 7955 | Brake Check & Repair - BY735 695.00 | |
| | | | INV | 7853 | Trailer brake replacement - BY86659 265.00 | |
| 7396.7337-01 | 03/02/2023 | EQUANS Mechanical Services (WA) Pty Ltd | | | | 179.34 |
| | | | INV | 2497464 | AirCon Maintenance - Parade Road Community Hall 40.15 | |
| | | | INV | 2497498 | AirCon Maintenance - Museum 24.09 | |
| | | | INV | 2497595 | AirCon Maintenance - SES Facility 46.84 | |
| | | | INV | 2516793 | Aircon Maintenance - Withers Library 68.26 | |
| 7396.739-01 | 03/02/2023 | Brownes Food Operations Pty Ltd | | | | 1,582.11 |
| | | | INV | 16978839 | Cafe Supplies - SWSC 935.59 | |
| | | | INV | 16988576 | Cafe Supplies - SWSC 646.52 | |
| 7396.7482-01 | 03/02/2023 | DB Cunningham Pty Ltd T/A Advanteering Civil Engineers | | | | 695.75 |
| | | | INV | 2388 | Replace Damaged Tree - Youth Precinct 695.75 | |
| 7396.7497-01 | 03/02/2023 | Picton Trailer Hire | | | | 210.00 |
| | | | INV | 1397 | Hire Scissor Lift - Depot 210.00 | |
| 7396.7502-01 | 03/02/2023 | South Pacific Union Group Pty Ltd T/A Bunbury Hotel Koombana Bay | | | | 360.00 |
| | | | INV | INV-0496 | SkyFest 2023 - Accommodation Voucher for Survey Prize 360.00 | |
| 7396.7767-01 | 03/02/2023 | Netstar Australia Pty Ltd | | | | 495.00 |
| | | | INV | 157243 | TR-606 Kit - Technology & Digital 495.00 | |
| 7396.7777-01 | 03/02/2023 | Christine Binyon T/A Silk Wholesalers | | | | 1,196.65 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 1237 | NAP Workshop Materials - BRAG | 1,196.65 | |
| 7396.7914-01 | 03/02/2023 | Busselton Farmers Market | | | | | 279.57 |
| | | | INV | 1178527 | Cafe Supplies - SWSC | 117.40 | |
| | | | INV | 1178871 | Cafe Supplies - SWSC | 162.17 | |
| 7396.7952-01 | 03/02/2023 | Spirited Thinking Pty Ltd | | | | | 1,000.00 |
| | | | INV | INV-3072 | Noongar Arts Program IT Grant - Project Support | 1,000.00 | |
| 7396.8089-01 | 03/02/2023 | Paradigm Cleaning and Professional Services Pty Ltd | | | | | 154.00 |
| | | | INV | 11169 | Cleaning Services - Graham Bricknell Music Shell | 154.00 | |
| 7396.8111-01 | 03/02/2023 | Protector Fire Services Pty Ltd | | | | | 4,321.90 |
| | | | INV | 10073107 | Fire Alarm System Maintenance - BREC | 315.70 | |
| | | | INV | 10073022 | Fire Alarm System Maintenance - Various Locations | 2,109.80 | |
| | | | INV | 10073023 | Fire Alarm System Maintenance - Various Locations | 1,736.90 | |
| | | | INV | 10073226 | Fire Extinguisher - Depot | 159.50 | |
| 7396.8144-01 | 03/02/2023 | WA Mechanical and Site Services | | | | | 9,531.36 |
| | | | INV | INV-1543 | Trailer Service & Inspection - 1TJX773 | 161.70 | |
| | | | INV | INV-1542 | Trailer Service & Inspection - BY83299 | 161.70 | |
| | | | INV | INV-1541 | Replace Front Mower Deck Jockey Wheel - BY754S | 112.20 | |
| | | | INV | INV-1540 | Replace 2 x Mower Deck Belt - 1GIC119 | 231.00 | |
| | | | INV | INV-1508 | Rebuild Mower Deck/Parts - BY906W | 1,753.40 | |
| | | | INV | INV-1544 | Trailer Service and Inspection - 1TJX772 | 161.70 | |
| | | | INV | INV-1524 | Generator Monthly Service/Inspection - Various | 2,283.60 | |
| | | | INV | INV-1557 | Trailer Service & Inspection - 1TLR436 | 155.10 | |
| | | | INV | INV-1558 | Trailer Service & Inspection - 1TTA593 | 155.10 | |
| | | | INV | INV-1559 | Trailer Service & Inspection - 1TTN473 | 174.90 | |
| | | | INV | INV-1551 | Repair Locking Seat Mechanism - BY2516A | 112.20 | |
| | | | INV | INV-1554 | Inspect Bucket Quick Hitch - BY706 | 180.18 | |
| | | | INV | INV-1552 | Replace Left Rear Scalp Roller - BY056V | 775.85 | |
| | | | INV | INV-1550 | Mower Repairs - 1GIC119 | 112.20 | |
| | | | INV | INV-1549 | Mower Repairs - 1GUT326 | 211.20 | |
| | | | INV | INV-1548 | Mower Repairs - BY754S | 751.61 | |
| | | | INV | INV-1520 | Mower Repairs - BY906W | 2,037.72 | |
| 7396.83-01 | 03/02/2023 | Aqwest | | | | | 140.30 |
| | | | INV | 41131111/JAN23 | Consumption Charges - 05/10/2022 to 10/01/2023 | 140.30 | |
| 7396.8349-01 | 03/02/2023 | Glen Flood Group Pty Ltd t/as GFG Consulting | | | | | 5,636.68 |
| | | | INV | INV-2372 | Consulting Services - Infrastructure | 5,636.68 | |
| 7396.845-01 | 03/02/2023 | Halifax Crane Hire Pty Ltd | | | | | 506.00 |
| | | | INV | 65382 | Crane & Dogman Hire - Koombana Bay | 506.00 | |
| 7396.8521-01 | 03/02/2023 | Mowers Plus | | | | | 24.20 |
| | | | INV | 693#0 | Mower Parts - Depot | 24.20 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| 7396.8880-01 | 03/02/2023 | Iconic Property Services Pty Ltd | | | | | 13,053.35 |
| | | | INV | PSI025509 | Cleaning Services - BRAG Studio 2 | 533.50 | |
| | | | INV | PSI025497 | Cleaning Services - Admin Building Function Room | 85.80 | |
| | | | INV | PSI025507 | Cleaning Services - Koolambidi Woola | 211.75 | |
| | | | INV | PSI025572 | Cleaning Services - Town Library | 2,936.74 | |
| | | | INV | PSI025573 | Cleaning Services - Withers Library | 925.72 | |
| | | | INV | PSI025574 | Cleaning Services - Museum | 907.16 | |
| | | | INV | PSI025575 | Cleaning Services - BVIC | 392.54 | |
| | | | INV | PSI025576 | Cleaning Services - BRAG Ablutions | 888.62 | |
| | | | INV | PSI025568 | Cleaning Services - Administration | 5,399.99 | |
| | | | INV | PSI025569 | Cleaning Services - Council Chambers | 435.11 | |
| | | | INV | PSI025570 | Cleaning Services - Depot | 172.79 | |
| | | | INV | PSI025571 | Cleaning Services - McCombe Rd Waste | 163.63 | |
| 7396.8940-01 | 03/02/2023 | BIC Services Pty Ltd | | | | | 37,057.69 |
| | | | INV | 92062 | Cleaning Services Various Locations -January 2023 | 37,057.69 | |
| 7396.8974-01 | 03/02/2023 | Go2cup Pty Ltd | | | | | 5,782.70 |
| | | | INV | INV-20165 | SkyFest 2023 - Reusable Food & Drink Containers | 5,782.70 | |
| 7396.9041-01 | 03/02/2023 | Shore Water Marine Pty Ltd T/A Shorewater South West | | | | | 418.00 |
| | | | INV | INV-410 | Swimming Pontoon Maintenance | 418.00 | |
| 7396.906-01 | 03/02/2023 | Huggable Toys | | | | | 681.95 |
| | | | INV | 46296 | Trading Merchandise - BWP | 681.95 | |
| 7396.926-01 | 03/02/2023 | Call Associates Pty Ltd | | | | | 1,365.65 |
| | | | INV | 113457 | Call Centre Fees - December 2022 | 1,365.65 | |
| 7396.9541-01 | 03/02/2023 | The Big Coffee Van | | | | | 650.00 |
| | | | INV | 26 | Teddy Bears Roadshow Event | 100.00 | |
| | | | INV | 31 | COB Catchup @ BRAG | 550.00 | |
| 7396.957-01 | 03/02/2023 | Henderson Photographics | | | | | 429.00 |
| | | | INV | 1397 | Australia Day Mayoral Citizenship Ceremony | 429.00 | |
| 7396.958-01 | 03/02/2023 | South West Isuzu | | | | | 495.00 |
| | | | INV | 1312895 | Vehicle Service - BY913U | 495.00 | |
| 7396.9595-01 | 03/02/2023 | Zookidz Pty Ltd | | | | | 424.60 |
| | | | INV | INV-0460 | Trading Merchandise - BWP | 424.60 | |
| 7396.9603-01 | 03/02/2023 | Clark Rubber Bunbury | | | | | 275.00 |
| | | | INV | 129496 | Pool Cleaner - SWSC | 275.00 | |
| 7396.9706-01 | 03/02/2023 | Elisdi Pty Ltd T/A Parties Kids Remember | | | | | 2,055.00 |
| | | | INV | 216768 | SkyFest 2023 - Roving Characters | 2,055.00 | |
| 7396.9788-01 | 03/02/2023 | Patrick Godsell Construction | | | | | 12,820.50 |
| | | | INV | 120 | Ceiling Replacement - Bunbury Bowling Club | 12,820.50 | |
| 7396.9922-01 | 03/02/2023 | The Trustee for the Easton Family Trust (Blue Steel Roofing) | | | | | 594.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | INV-0099 | Roof Repairs - Ned Miles Pavilion 594.00 | |
| 7396.993-01 | 03/02/2023 | Wild Republic Australasia Pty Ltd | | | | 1,445.95 |
| | | | INV | SI509845 | Retail Merchandise - BWP 132.00 | |
| | | | INV | SI510045 | Retail Merchandise - BWP 1,176.45 | |
| | | | INV | SI509844 | Retail Merchandise - BWP 47.30 | |
| | | | INV | SI509843 | Retail Merchandise - BWP 16.50 | |
| | | | INV | SI509846 | Retail Merchandise - BWP 73.70 | |
| 7396.9939-01 | 03/02/2023 | The Trustee for Zephyr Park Trust T/A Bunbury Batteries & Radiators | | | | 660.00 |
| | | | INV | 129432 | 2 X Batteries - BY715 660.00 | |
| 7396.9981-01 | 03/02/2023 | Aurion Corporation Pty Ltd | | | | 4,004.00 |
| | | | INV | HOSI9379 | Payroll Licensing 2022-2023 4,004.00 | |
| 7399.5421-01 | 24/02/2023 | Councillor W Giles | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.5423-01 | 24/02/2023 | Councillor B McCleary | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.5425-01 | 24/02/2023 | Mayor J De San Miguel | | | | 11,725.09 |
| | | | INV | SITTINGFEES22/23 | Mayoral Sitting Fees 2022/23 4,058.67 | |
| | | | INV | MAYOR 22/23 | Mayoral Allowance 2022/23 7,666.42 | |
| 7399.5612-01 | 24/02/2023 | Councillor M Steck | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.5614-01 | 24/02/2023 | Councillor K Steele | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.6845-01 | 24/02/2023 | Councillor T Smith | | | | 4,622.41 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| | | | INV | DEPUTY22/23 | Deputy Mayoral Allowance 2022/23 1,916.58 | |
| 7399.7977-01 | 24/02/2023 | Councillor A Yip | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.7978-01 | 24/02/2023 | Councillor K Turner | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.7980-01 | 24/02/2023 | Councillor C Kozisek | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.9521-01 | 24/02/2023 | Councillor M Quain | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.9522-01 | 24/02/2023 | Councillor G Ghasseb | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7399.9523-01 | 24/02/2023 | Councillor B Andrew | | | | 2,705.83 |
| | | | INV | SITTINGFEES22/23 | Councillor Sitting Fees 2022/23 2,705.83 | |
| 7400.10470-01 | 07/02/2023 | Aware Super Clearing House | | | | 144,693.66 |
| | | | INV | Payroll 23-16 | Superannuation for COB Staff - F/E 31/01/2023 144,693.66 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7401.136-01 | 07/02/2023 | Australian Taxation Office | | | | 265,007.76 |
| | | | INV | Payroll 23-16 | PAYG for COB Staff - F/E 31/01/2023 | 265,007.76 |
| 7402.1735-01 | 10/02/2023 | Trimview Ceramics | | | | 2,453.00 |
| | | | INV | 147809 | Tiles - Community Buildings | 2,453.00 |
| 7402.2287-01 | 10/02/2023 | Vacuum World Sales & Service | | | | 69.00 |
| | | | INV | 9326 | Vacuum Cleaner Repair - BRAG | 69.00 |
| 7403.10446-01 | 10/02/2023 | Peter York | | | | 64.75 |
| | | | INV | REFUND | SWSC Membership Refund | 64.75 |
| 7403.10448-01 | 10/02/2023 | Paula Sutherland | | | | 161.50 |
| | | | INV | REFUND | SWSC Membership Refund | 161.50 |
| 7403.10454-01 | 10/02/2023 | Blake Matters | | | | 40.00 |
| | | | INV | Refund | SWSC Membership Refund | 40.00 |
| 7403.10457-01 | 10/02/2023 | Kaltara Holdings Pty Ltd | | | | 927.53 |
| | | | INV | ASN9049 | Rates Refund | 927.53 |
| 7403.10458-01 | 10/02/2023 | Darren Paul Olsen | | | | 293.61 |
| | | | INV | ASN51359 | Rates Refund | 293.61 |
| 7403.10459-01 | 10/02/2023 | Anna Campbell | | | | 66.00 |
| | | | INV | Refund | SWSC Swim School Refund | 66.00 |
| 7403.10469-01 | 10/02/2023 | Michelle Anne Gellender | | | | 1,049.26 |
| | | | INV | ASN9749 | Rates Refund | 1,049.26 |
| 7403.10472-01 | 10/02/2023 | Jordan Elle Warrick | | | | 176.27 |
| | | | INV | ASN52295 | Rates Refund | 176.27 |
| 7403.10475-01 | 10/02/2023 | Peter Russell Jacob & Rebecca Jacob | | | | 850.00 |
| | | | INV | 7516 | Verge Crossover Contribution | 850.00 |
| 7403.10476-01 | 10/02/2023 | Luke Wallrodt | | | | 110.00 |
| | | | INV | 6.2023.38066.1 | Building Permit Application Refund | 110.00 |
| 7403.7943-01 | 10/02/2023 | Andrew Joseph Payne | | | | 187.60 |
| | | | INV | ASN3091 | Rates Refund | 187.60 |
| 7403.8392-01 | 10/02/2023 | Rental Management Australia | | | | 462.69 |
| | | | INV | ASN17074 | Rates Refund | 462.69 |
| 7403.8568-01 | 10/02/2023 | Barbara Nietrzeba | | | | 690.19 |
| | | | INV | ASN14976 | Rates Refund | 690.19 |
| 7404.10065-01 | 10/02/2023 | Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix | | | | 2,356.00 |
| | | | INV | SINV01446 | Asphalt | 596.00 |
| | | | INV | SINV01416 | Asphalt | 1,760.00 |
| 7404.10114-01 | 10/02/2023 | Benjamin Lawrence Green | | | | 67.20 |
| | | | INV | 06022023 | Reimburse Private Vehicle Use | 67.20 |
| 7404.10244-01 | 10/02/2023 | Dellawick Family Trust T/A Lonsdale Party Hire | | | | 1,723.00 |
| | | | INV | INV-0837 | Marquee Hire - Mayors Australia Day Event 2023 | 1,723.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7404.10280-01 | 10/02/2023 | Abbey Hales | | | | 600.00 |
| | | | INV | 4 | Group Fitness Instructor - SWSC 600.00 | |
| 7404.10312-01 | 10/02/2023 | Archae-aus Pty Ltd | | | | 4,428.70 |
| | | | INV | 4324 | Aboriginal Heritage Site ID - Withers Road 4,428.70 | |
| 7404.10314-01 | 10/02/2023 | Davenport Plumbing | | | | 1,317.45 |
| | | | INV | 15165 | Plumbing Repairs - SWSC 825.64 | |
| | | | INV | 15163 | Plumbing Repairs - Sykes Foreshore 340.71 | |
| | | | INV | 15164 | Plumbing Repairs - Koombana Bay Foreshore 151.10 | |
| 7404.10327-01 | 10/02/2023 | The Trustee for the Narasimha Swamy T/A Nightguard Security Service SW | | | | 1,463.00 |
| | | | INV | INV-0523 | Security Patrols - SWSC 1,463.00 | |
| 7404.10345-01 | 10/02/2023 | The Trustee for P & H Unit Trust T/A Laundry Services Bunbury | | | | 307.34 |
| | | | INV | INV-1594 | Laundry Services - Meat Inspectors 94.05 | |
| | | | INV | INV-1626 | Laundry Services - Meat Inspectors 104.50 | |
| | | | INV | INV-1549 | Laundry Services - Meat Inspectors 108.79 | |
| 7404.10353-01 | 10/02/2023 | Josie Kate Dickinson | | | | 270.00 |
| | | | INV | INV-0176 | Fight the Bite Marquee & Wall Backdrop 270.00 | |
| 7404.10355-01 | 10/02/2023 | Institute of Building Technology Western Australia Pty Ltd | | | | 300.80 |
| | | | INV | 8317 | Staff Training - Advanced Diploma of Building Surveying 150.40 | |
| | | | INV | 8318 | Staff Training - Advanced Diploma of Building Surveying 150.40 | |
| 7404.10363-01 | 10/02/2023 | Robyn Heather Bischoff | | | | 300.00 |
| | | | INV | 4 | Workshop facilitation - BRAG 300.00 | |
| 7404.10419-01 | 10/02/2023 | Likeable Creative Pty Ltd | | | | 1,754.50 |
| | | | INV | 5121 | Printing - Waste Sorted Bean Bags 275.00 | |
| | | | INV | 5120 | Printing - Waste Sorted Game 1,479.50 | |
| 7404.10460-01 | 10/02/2023 | Cutting Cart Pty Ltd t/as Dardanup Butchering Co | | | | 223.14 |
| | | | INV | BW342421 | Animal Feed - BWP 223.14 | |
| 7404.10465-01 | 10/02/2023 | Animal Care Equipment & Services (Australia) Pty Ltd | | | | 273.96 |
| | | | INV | 35704 | Feral Cat Den - Rangers 273.96 | |
| 7404.109-01 | 10/02/2023 | Australia Post | | | | 1,744.51 |
| | | | INV | 1012166092 | Postage - January 2023 1,744.51 | |
| 7404.1091-01 | 10/02/2023 | Lomax Media | | | | 2,310.00 |
| | | | INV | INV-1221 | Noongar Arts Program Film Project - Noongar Art Stories 2,310.00 | |
| 7404.110-01 | 10/02/2023 | Australia's South West Inc | | | | 110,000.00 |
| | | | INV | 11799 | Bunbury Geographe Tourism Partnership - 2022/23 110,000.00 | |
| 7404.14-01 | 10/02/2023 | Activ Foundation Incorporated | | | | 1,357.40 |
| | | | INV | INV085300 | Back Beach Access Ramp Sand Removal 1,181.40 | |
| | | | INV | INV085301 | Tree Watering - Peppermint Trees 176.00 | |
| 7404.1419-01 | 10/02/2023 | Holcim Australia Pty Ltd | | | | 1,578.33 |
| | | | INV | 9408429526 | Concrete - Koombana Drive 206.80 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 9408432431 | Concrete - Blair Street 124.08 | |
| | | | INV | 9408436705 | Stabilised Sand - Properjohn Street 638.00 | |
| | | | INV | 9408400657 | Concrete - Ashrose Drive 449.95 | |
| | | | INV | 9408427156 | Stabilised Sand - Haley Street 159.50 | |
| 7404.1463-01 | 10/02/2023 | The Royal Life Saving Society WA Inc | | | | 79.20 |
| | | | INV | 151128 | Hydro Rescue Class Awards - SWSC 79.20 | |
| 7404.1536-01 | 10/02/2023 | SOS Office Equipment | | | | 129.14 |
| | | | INV | 603150 | Photocopier Meter Readings - Library 66.04 | |
| | | | INV | 603151 | Photocopier Meter Readings - Library 63.10 | |
| 7404.1552-01 | 10/02/2023 | Spotlight | | | | 195.30 |
| | | | INV | 8403065567 | Library Supplies for Programs 195.30 | |
| 7404.1555-01 | 10/02/2023 | Spurling Engineering | | | | 5,634.20 |
| | | | INV | 13049 | Pedestrian Bridge Handrail - Hayward St 3,850.00 | |
| | | | INV | 13088 | Galvanised Sign Clips x 12 - Depot 401.50 | |
| | | | INV | 13087 | Installation of Side Steps - BY86658 1,382.70 | |
| 7404.1579-01 | 10/02/2023 | Stirling Street Arts Centre | | | | 230.00 |
| | | | INV | 8532 | Noongar Arts Program - Tree Street Art Safari BRAG 230.00 | |
| 7404.161-01 | 10/02/2023 | BCE Surveying Pty Ltd | | | | 660.00 |
| | | | INV | 14345 | Location of Services - Toilet Block Ocean Drive 660.00 | |
| 7404.1623-01 | 10/02/2023 | South West Septics | | | | 1,144.00 |
| | | | INV | IV0000004156 | Empty Greasetraps - Various Locations 1,144.00 | |
| 7404.1630-01 | 10/02/2023 | South West Wind And Jazz Orchestras Inc | | | | 318.00 |
| | | | INV | 1001 | Performance - SWSC Swing Into Sunset Event 318.00 | |
| 7404.1709-01 | 10/02/2023 | Total Eden Pty Ltd / Nutrien Water | | | | 335.26 |
| | | | INV | 412513571 | Retic Parts 227.66 | |
| | | | INV | 412521700 | Retic Parts 107.60 | |
| 7404.1713-01 | 10/02/2023 | Totally Sound | | | | 12,183.94 |
| | | | INV | 15716 | PA System- SkyFest 2023 10,672.75 | |
| | | | INV | 15718 | Noongar Arts Program - AV Equipment 1,511.19 | |
| 7404.1714-01 | 10/02/2023 | Totally Workwear - Bunbury | | | | 932.80 |
| | | | INV | 7100311259 | Staff PPE Uniform - Depot 932.80 | |
| 7404.1722-01 | 10/02/2023 | Townsend Paint Supplies | | | | 149.60 |
| | | | INV | 88435 | Paint Supplies - Depot 149.60 | |
| 7404.1771-01 | 10/02/2023 | Earth 2 Ocean Communications | | | | 122.50 |
| | | | INV | I26486 | Waste Truck Antenna Repair - BY751 77.00 | |
| | | | INV | I26596 | Vehicle Two-way Antenna Connection Replacement 45.50 | |
| 7404.1779-01 | 10/02/2023 | WA Communications Pty Ltd | | | | 148.50 |
| | | | INV | SI184673 | SkyFest 2023 - Rental of Hand Held Radios 148.50 | |
| 7404.1790-01 | 10/02/2023 | Western Australian Local Government Association | | | | 638.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | SI-003694 | Staff Training - Introduction to Waste Management | 638.00 | |
| 7404.1838-01 | 10/02/2023 | Synergy | | | | | 82,634.28 |
| | | | INV | 362135790/FEB23 | Gas Charges - 30/12/2022 to 30/01/2023 | 8.05 | |
| | | | INV | 167537070/FEB23 | Electricity Charges - 25/11/2022 to 31/01/2023 | 1,435.57 | |
| | | | INV | 946266110/FEB23 | Electricity Charges - 25/11/2022 to 24/01/2023 | 78,324.96 | |
| | | | INV | 463688910/FEB23 | Electricity Charges - 25/11/2022 to 31/01/2023 | 266.75 | |
| | | | INV | 247197470/FEB23 | Electricity Charges - 25/11/2022 to 31/01/2023 | 153.27 | |
| | | | INV | 224851820/FEB23 | Electricity Charges - 28/12/2022 to 27/01/2023 | 1,469.90 | |
| | | | INV | 641939350/FEB23 | Electricity Charges - 24/11/2022 to 27/01/2023 | 126.26 | |
| | | | INV | 146492400/FEB23 | Electricity Charges - 25/11/2022 to 31/01/2023 | 186.51 | |
| | | | INV | 454831070/FEB23 | Electricity Charges - 25/11/2022 to 30/01/2023 | 210.65 | |
| | | | INV | 786114270/FEB23 | Electricity Charges - 26/11/2022 to 01/02/2023 | 452.36 | |
| 7404.1867-01 | 10/02/2023 | Work Clobber - Bunbury | | | | | 2,640.67 |
| | | | INV | 23-00000554 | Staff Uniform - BWP | 206.90 | |
| | | | INV | 22-00031751 | Staff Uniform - Strategy & Digital | 122.10 | |
| | | | INV | 22-00032129 | Staff Uniform - Administration | 112.85 | |
| | | | INV | 22-00026927 | Staff Uniform - Administration | 337.17 | |
| | | | INV | 22-00027269 | Staff Uniform - Administration | 324.21 | |
| | | | INV | 22-00027044 | Staff Uniform - Marketing & Communication | 400.50 | |
| | | | INV | 22-00026931 | Staff Uniform - BRAG | 273.79 | |
| | | | INV | 22-00027052 | Staff Uniform - BRAG | 260.34 | |
| | | | INV | 22-00025985 | PPE Boots - Infrastructure | 170.96 | |
| | | | INV | 22-00027065 | Staff Uniform - Infrastructure | 431.85 | |
| 7404.2070-01 | 10/02/2023 | Passionate Baker | | | | | 76.02 |
| | | | INV | 178177 | Cafe Supplies - SWSC | 35.54 | |
| | | | INV | 178283 | Cafe Supplies - SWSC | 40.48 | |
| 7404.2197-01 | 10/02/2023 | South West Pets | | | | | 464.00 |
| | | | INV | I0000001670 | Animal Supplies - BWP | 464.00 | |
| 7404.2209-01 | 10/02/2023 | Bidfood Australia | | | | | 886.77 |
| | | | INV | I58129904.BUN | Cafe Supplies - SWSC | 886.77 | |
| 7404.2267-01 | 10/02/2023 | Les Mills Asia Pacific | | | | | 1,505.77 |
| | | | INV | 1211495 | SWSC Gym Licence Fee - February 2023 | 1,505.77 | |
| 7404.2273-01 | 10/02/2023 | ABC Filters | | | | | 55.00 |
| | | | INV | 27619 | SWSC - Filters & Cleaning of Range Hood | 55.00 | |
| 7404.2453-01 | 10/02/2023 | Dormakaba Australia Pty Ltd | | | | | 411.30 |
| | | | INV | 135WA1062122 | Auto Door Maintenance - Administration Building | 205.65 | |
| | | | INV | 35WA1062961 | Auto Door Maintenance - Library | 205.65 | |
| 7404.256-01 | 10/02/2023 | Bunbury Cleaning Services | | | | | 5,058.00 |
| | | | INV | 10924 | Skyfest 2023 - Cleaning Public Toilets | 5,058.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7404.2579-01 | 10/02/2023 | TJ Depiazzi & Sons | | | | 9,086.00 |
| | | | INV | 127164 | Mulch & Soil Delivery - Depot | 9,086.00 |
| 7404.2685-01 | 10/02/2023 | Youth Affairs Council WA Inc | | | | 299.99 |
| | | | INV | INV-3947 | Annual Membership 2023 | 299.99 |
| 7404.2703-01 | 10/02/2023 | South West Women's Health & Information | | | | 165.00 |
| | | | INV | 1229 | SkyFest 2023 - Tribal Dance Facilitator | 165.00 |
| 7404.283-01 | 10/02/2023 | Bunbury Machinery | | | | 41,230.20 |
| | | | INV | SIB34022 | Purchase of Mower - Depot | 41,230.20 |
| 7404.2849-01 | 10/02/2023 | Waterlogic Australia Pty Ltd | | | | 510.86 |
| | | | INV | CD-3473626 | SWSC Water Fountain Lease - February 2023 | 510.86 |
| 7404.289-01 | 10/02/2023 | Bunbury Mower Service Pty Ltd | | | | 217.50 |
| | | | INV | 65314 | Mower Parts/Repairs - Blower | 217.50 |
| 7404.3-01 | 10/02/2023 | A & L Printers | | | | 132.00 |
| | | | INV | 59236 | Staff Business Cards - International Relations | 132.00 |
| 7404.3167-01 | 10/02/2023 | Perfect Landscapes | | | | 33,853.00 |
| | | | INV | INV-7464 | Weed Management - Various Locations | 6,468.00 |
| | | | INV | INV-7435 | Lawnmowing - East Bunbury | 5,621.50 |
| | | | INV | INV-7430 | Lawnmowing - Pelican Point | 1,353.00 |
| | | | INV | INV-7434 | Lawnmowing - Glen Iris | 3,074.50 |
| | | | INV | INV-7466 | Road Verge Weed Management - Pelican Point | 2,068.00 |
| | | | INV | INV-7465 | Road Verge Weed Management - Vittoria | 1,276.00 |
| | | | INV | INV-7467 | Road Verge Weed Management - Picton | 2,772.00 |
| | | | INV | INV-7463 | Weed Management - Various Locations | 5,676.00 |
| | | | INV | INV-7429 | Lawnmowing - Vittoria Heights | 940.50 |
| | | | INV | INV-7427 | Lawnmowing - Davenport | 3,690.50 |
| | | | INV | INV-7428 | Lawnmowing - Picton | 913.00 |
| 7404.3204-01 | 10/02/2023 | PFD Food Services Pty Ltd | | | | 3,443.70 |
| | | | INV | LF795389 | Cafe Supplies - BWP | 1,111.10 |
| | | | INV | LF817158 | Cafe Supplies - SWSC | 1,137.70 |
| | | | INV | LF851027 | Cafe Supplies - SWSC | 1,194.90 |
| 7404.325-01 | 10/02/2023 | Bunbury Turf Club Inc | | | | 5,500.00 |
| | | | INV | 302476 | 2023 Bunbury Cup Sponsorship | 5,500.00 |
| 7404.327-01 | 10/02/2023 | Bunbury Veterinary Clinic | | | | 52.50 |
| | | | INV | 1/415253 | Veterinary Consultations - Rangers | 52.50 |
| 7404.3292-01 | 10/02/2023 | WA Rangers Association | | | | 120.00 |
| | | | INV | 96 | Membership Renewal | 120.00 |
| 7404.335-01 | 10/02/2023 | Bunnings Group Limited | | | | 1,896.79 |
| | | | INV | 2179/01697212 | Stepladder/Bags/Ant Killer/Hammer/Socket - Depot | 610.23 |
| | | | INV | 2179/01697090 | OZtrail Gazebo - Waste | 199.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 2179/99888177 | General Purpose Cement 609.84 | |
| | | | INV | 2179/01499991 | Master Lock/Keyring/snap hook/Washer/Bolts - Depot 160.41 | |
| | | | INV | 2179/01405152 | Decking/Oxide/Buckets - Bunbury Path Maintenance 317.31 | |
| 7404.3502-01 | 10/02/2023 | Busiclean Australia | | | | 820.00 |
| | | | INV | INV-15562 | Swim Nappies - SWSC 820.00 | |
| 7404.3549-01 | 10/02/2023 | Repco | | | | 230.08 |
| | | | INV | 4310308092 | Vehicle Globes/Oil - Depot 230.08 | |
| 7404.3640-01 | 10/02/2023 | Cleverpatch | | | | 325.05 |
| | | | INV | 469073 | Literacy Program Supplies - Library 325.05 | |
| 7404.3665-01 | 10/02/2023 | Prime Industrial Products Pty Ltd T/A Prime Supplies | | | | 162.49 |
| | | | INV | 240254991 | Sunscreen - Depot 162.49 | |
| 7404.371-01 | 10/02/2023 | Carbone Bros Pty Ltd | | | | 1,767.98 |
| | | | INV | I101914 | Select Sand Fill 1,767.98 | |
| 7404.3958-01 | 10/02/2023 | JCW Electrical Pty Ltd | | | | 4,850.31 |
| | | | INV | 21507 | Electrical Maintenance - Victoria Street 517.03 | |
| | | | INV | 21515 | Electrical Maintenance - BRAG 186.45 | |
| | | | INV | 21518 | Electrical Maintenance - Athletics Track 533.57 | |
| | | | INV | 21517 | Electrical Maintenance - Assist VROC Decorative Li 187.00 | |
| | | | INV | 21529 | Electrical Maintenance - SWSC 74.80 | |
| | | | INV | 21513 | Electrical Maintenance - Ocean Drive 1,200.81 | |
| | | | INV | 21514 | Electrical Maintenance - Sykes Foreshore 879.49 | |
| | | | INV | 21519 | Electrical Maintenance - Library 94.16 | |
| | | | INV | 21522 | Electrical Maintenance - Administration 74.80 | |
| | | | INV | 21530 | Electrical Maintenance - Graham Bricknell Music Shell 977.90 | |
| | | | INV | 21516 | Electrical Maintenance - Hay Park Junior Football 124.30 | |
| 7404.3977-01 | 10/02/2023 | Western AG Pty Ltd | | | | 584.30 |
| | | | INV | 7360 | Bearing Assembly - Depot 528.00 | |
| | | | INV | 7285 | Plant Parts Jackal Mount - BY445V 56.30 | |
| 7404.4033-01 | 10/02/2023 | Tabec Pty Ltd T/A Tabec | | | | 11,946.00 |
| | | | INV | 8025 | Detailed Design Withers Connector Road 11,946.00 | |
| 7404.4167-01 | 10/02/2023 | The Print Shop Bunbury | | | | 11.00 |
| | | | INV | 1557211 | Certificates for Australia Day Citizenship Ceremony 11.00 | |
| 7404.4296-01 | 10/02/2023 | ThinkWater Bunbury | | | | 413.82 |
| | | | INV | 709510 | Bore Cleaner - Depot 413.82 | |
| 7404.454-01 | 10/02/2023 | Cleanaway Pty Ltd (SWSC) | | | | 38.72 |
| | | | INV | 21720034 | Bin Hire - SWSC 38.72 | |
| 7404.462-01 | 10/02/2023 | Coca Cola Amatil (Aust) Pty Ltd | | | | 2,780.39 |
| | | | INV | 230435017 | Cafe Supplies - BWP 988.00 | |
| | | | INV | 230502988 | Cafe Supplies - SWSC 1,792.39 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7404.4718-01 | 10/02/2023 | Manea Senior College | | | | 5,500.00 |
| | | | INV | 9763 | Habitat Bunbury Grant 5,500.00 | |
| 7404.4858-01 | 10/02/2023 | Arbor Guy | | | | 7,344.75 |
| | | | INV | 89671 | Tree Maintenance - Cavendish Green 437.80 | |
| | | | INV | 89672 | Tree Maintenance - Woodley Road 332.64 | |
| | | | INV | 89673 | Tree Maintenance - Wisbey Street 332.64 | |
| | | | INV | 89674 | Tree Maintenance - Winton Street 361.15 | |
| | | | INV | 89681 | Tree Maintenance - Somerville Drive 665.28 | |
| | | | INV | 89680 | Tree Maintenance - Queens Gardens 332.64 | |
| | | | INV | 89683 | Tree Maintenance - Hildas Close 1,620.26 | |
| | | | INV | 89691 | Tree Maintenance - Nalbarra Drive 945.65 | |
| | | | INV | 89696 | Tree Maintenance - Winton Street 361.15 | |
| | | | INV | 89690 | Tree Maintenance - Blair Street 1,955.54 | |
| 7404.4918-01 | 10/02/2023 | Hastie Waste | | | | 940.00 |
| | | | INV | 72792 | Bin Hire - Bunbury Bowling Club Ceiling Replacement 940.00 | |
| 7404.4984-01 | 10/02/2023 | Talent Propeller Trust | | | | 11,538.07 |
| | | | INV | IN775747 | Website Job Vacancy Advertisement - January 2023 704.00 | |
| | | | INV | IN776630 | Website Job Vacancy Advertisement - January 2023 8,888.44 | |
| | | | INV | IN777239 | Website Job Vacancy Advertisement - January 2023 1,835.63 | |
| | | | INV | IN775927 | Website Job Vacancy Advertisement - January 2023 55.00 | |
| | | | INV | IN775930 | Website Job Vacancy Advertisement - January 2023 55.00 | |
| 7404.5036-01 | 10/02/2023 | Environex International Pty Ltd | | | | 2,898.07 |
| | | | INV | 308310 | Cleaning Supplies - SWSC 2,898.07 | |
| 7404.5040-01 | 10/02/2023 | Australia Post - Rates | | | | 1,391.45 |
| | | | INV | 1012147868 | Postage - January 2023 1,391.45 | |
| 7404.5238-01 | 10/02/2023 | Beyond Bricks WA Pty Ltd | | | | 200.00 |
| | | | INV | 132159 | Trench Mesh - Ocean Drive 200.00 | |
| 7404.527-01 | 10/02/2023 | Cross Security Services | | | | 321.20 |
| | | | INV | 30562 | Alarm Security - Koolambidi Woola/Youth Precinct 321.20 | |
| 7404.5347-01 | 10/02/2023 | Bunbury Poolwerx | | | | 655.65 |
| | | | INV | INVBUN18258 | Public Art Service - Brother & Sister 434.85 | |
| | | | INV | INVBUN18257 | Public Art Service - Revolving Ball 220.80 | |
| 7404.5412-01 | 10/02/2023 | Picton Civil Pty Ltd | | | | 3,663.00 |
| | | | INV | P17724 | Machinery Hire Excavator - Prinsep Street 1,034.00 | |
| | | | INV | P17694 | Machinery Hire Excavator - Prinsep Street 2,629.00 | |
| 7404.5415-01 | 10/02/2023 | Ombo Pty Ltd T/A Wight and Emmett | | | | 1,146.50 |
| | | | INV | I0000011736 | Stock Feed Supplies - BWP 212.50 | |
| | | | INV | I0000011784 | Stock Feed Supplies - BWP 327.00 | |
| | | | INV | I0000011788 | Stock Feed Supplies - BWP 260.50 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | I0000011697 | Stock Feed Supplies - BWP | 346.50 | |
| 7404.5536-01 | 10/02/2023 | CNW Pty Ltd | | | | | 2,992.64 |
| | | | INV | 161161144 | Electrical Supplies - Depot | 2,295.68 | |
| | | | INV | 161160996 | Electrical Supplies - Depot | 660.66 | |
| | | | INV | 161161854 | Electrical Supplies - Depot | 36.30 | |
| 7404.5733-01 | 10/02/2023 | Ferguson Glass Supplies | | | | | 735.79 |
| | | | INV | INV-4053 | Window Weather Seal Maintenance/Repair - SWSC | 735.79 | |
| 7404.5741-01 | 10/02/2023 | Picton Tyre Centre Pty Ltd | | | | | 2,094.50 |
| | | | INV | J78069 | Tyre Replacement - BY762S | 353.00 | |
| | | | INV | J78056 | Bolt Spare Tyre to Steer - 1GJQ438 | 155.00 | |
| | | | INV | J78066 | Rotate Tyres - BY751 | 151.00 | |
| | | | INV | J78064 | Tyre Repairs - BY775 | 77.50 | |
| | | | INV | J78065 | Replace & Rotate Tyres - BY2892A | 901.00 | |
| | | | INV | J78186 | Retread Tyres - 1EKE509 | 438.00 | |
| | | | INV | J78238 | Disposal of Loose Tyres - Depot | 19.00 | |
| 7404.5834-01 | 10/02/2023 | Westbooks | | | | | 87.28 |
| | | | INV | 333654 | Books - Library Local Stock | 87.28 | |
| 7404.591-01 | 10/02/2023 | Landgate | | | | | 2,782.05 |
| | | | INV | 381196 | Gross Rental Valuations G2022/26 & G2023/01 | 539.98 | |
| | | | INV | 1251240 | Landgate Title Searches - January 2023 | 28.20 | |
| | | | INV | 380559 | Gross Rental Valuations G2022/24 & G2022/25 | 1,381.56 | |
| | | | INV | 378654 | Gross Rental Valuations G2022/19 | 365.11 | |
| | | | INV | 377092 | Gross Rental Valuations G2022/13 | 467.20 | |
| 7404.6045-01 | 10/02/2023 | IXOM Operations Pty Ltd | | | | | 348.50 |
| | | | INV | 6627862 | Chlorine Gas - SWSC | 348.50 | |
| 7404.6081-01 | 10/02/2023 | Marketforce Pty Ltd | | | | | 1,553.73 |
| | | | INV | 46448 | Public Notice - Local Government Tenders | 236.19 | |
| | | | INV | 46449 | Public Notice - Local Government Tenders | 388.92 | |
| | | | INV | 46450 | Public Notice - Local Government Tenders | 363.48 | |
| | | | INV | 46446 | Public Notice - Local Government Tenders | 282.57 | |
| | | | INV | 46447 | Public Notice - Local Government Tenders | 282.57 | |
| 7404.6089-01 | 10/02/2023 | Margaret River Busselton Tourism Association Inc | | | | | 350.00 |
| | | | INV | INV-3396 | Tourism Membership/Visitor Centre Display | 350.00 | |
| 7404.6122-01 | 10/02/2023 | The Trustee for the Tecon WA Unit Trust T/A Tecon Australia | | | | | 297.00 |
| | | | INV | INV-2587 | Building Surveying Consultancy for December 2022 | 297.00 | |
| 7404.613-01 | 10/02/2023 | DM & S Curtin | | | | | 2,326.90 |
| | | | INV | 13786 | Aircon Repairs - Motor Museum | 2,326.90 | |
| 7404.6137-01 | 10/02/2023 | Woodlands Distributors & Agencies Pty Ltd | | | | | 6,362.40 |
| | | | INV | 5615 | Drink Fountain - Dudley Drive Playground | 6,362.40 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7404.6202-01 | 10/02/2023 | Easisalary (Easifleet) | | | | 1,294.70 |
| | | | INV | 173265 | Novated Lease Payment - F/E 31/01/2023 | 1,294.70 |
| 7404.6213-01 | 10/02/2023 | Moore Stephens WA Pty Ltd | | | | 2,596.00 |
| | | | INV | 3179 | Staff Training - 2023 Budget Workshop | 2,596.00 |
| 7404.6221-01 | 10/02/2023 | West Australian Newspapers Ltd - SWSC | | | | 84.56 |
| | | | INV | 73629012023 | Newspapers - SWSC | 84.56 |
| 7404.6230-01 | 10/02/2023 | Bunbury Towing & Busselton Towing Service | | | | 130.00 |
| | | | INV | INV-40455 | Vehicle Towing Charges 2022-2023 | 130.00 |
| 7404.6266-01 | 10/02/2023 | CB Traffic Solutions Pty Ltd | | | | 13,439.83 |
| | | | INV | 11466 | Traffic Management - Ocean Drive | 767.80 |
| | | | INV | 11829 | Traffic Management - Spencer & Cross St | 884.82 |
| | | | INV | 11767 | Traffic Management - Spencer & Cross St | 884.82 |
| | | | INV | 11827 | Traffic Management - Bunning Blvd Drainage Works | 966.49 |
| | | | INV | 11765 | Traffic Management - Bunning Blvd Drainage Works | 3,256.97 |
| | | | INV | 11826 | Traffic Management - Ocean Drive | 2,177.18 |
| | | | INV | 11808 | Traffic Management - Blair Street | 1,100.00 |
| | | | INV | 11764 | Traffic Management - Ocean Drive Widening | 3,401.75 |
| 7404.6381-01 | 10/02/2023 | Holiday Guide Pty Ltd | | | | 519.97 |
| | | | INV | INV-3854 | BookEasy Commission - January 2023 | 79.97 |
| | | | INV | INV-3390 | WA Holiday Guide Membership Renewal | 440.00 |
| 7404.6532-01 | 10/02/2023 | SG Fleet Australia Pty Ltd - Novated Leases | | | | 2,391.56 |
| | | | INV | FTR2765906 | Novated Lease Payment - F/E 31/01/2023 | 2,069.08 |
| | | | INV | GST766608 | GST on Novated Leases - January 2023 | 322.48 |
| 7404.6658-01 | 10/02/2023 | Australian Institute of Management WA - Human Resources | | | | 1,592.00 |
| | | | INV | 7144221 | Staff Training - Applied Project Management | 1,592.00 |
| 7404.6787-01 | 10/02/2023 | McDonald Fencing | | | | 4,576.00 |
| | | | INV | INV-5792 | Fencing Install - Gardner Place | 4,576.00 |
| 7404.69-01 | 10/02/2023 | Animal Pest Management Services | | | | 1,540.55 |
| | | | INV | INV-04145 | Introduced Corella Management 2022/23 | 1,540.55 |
| 7404.6996-01 | 10/02/2023 | Bunbury Chinese New Year Festival | | | | 10,000.00 |
| | | | INV | 23012023 | Grant Program - Chinese Lantern Festival | 10,000.00 |
| 7404.70-01 | 10/02/2023 | Animal Resources Centre | | | | 168.34 |
| | | | INV | 261150 | Animal Supplies - BWP | 168.34 |
| 7404.7125-01 | 10/02/2023 | Ultimate Auto Service & Restoration Centre | | | | 1,570.90 |
| | | | INV | 232642 | Vehicle Service - BY768 | 477.75 |
| | | | INV | 232652 | Vehicle Service - BY726 | 1,093.15 |
| 7404.7131-01 | 10/02/2023 | PFI Supplies | | | | 254.00 |
| | | | INV | 56696 | Cleaning Supplies - Depot | 254.00 |
| 7404.7206-01 | 10/02/2023 | Active Discovery | | | | 14,886.30 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 182415 | Bunbury Waterfront - Stage 2 Play Equipment 14,886.30 | |
| 7404.7254-01 | 10/02/2023 | Bossea Pty Ltd T/A South West Recycling | | | | 198.00 |
| | | | INV | INV-7017 | Confidential Bin - Records 132.00 | |
| | | | INV | INV-7054 | Confidential Document Disposal- Council Chambers 66.00 | |
| 7404.7269-01 | 10/02/2023 | Kleen Conscience | | | | 311.03 |
| | | | INV | INV-2426 | Cleaning Meat Inspectors Offices - January 2023 311.03 | |
| 7404.7283-01 | 10/02/2023 | IPEC Pty Ltd | | | | 77.04 |
| | | | INV | 0585-C209150 | Freight 18.56 | |
| | | | INV | 0584-C209150 | Freight 58.48 | |
| 7404.7302-01 | 10/02/2023 | Auscoinswest | | | | 575.30 |
| | | | INV | 3155 | Merchandise - Visitors Centre 575.30 | |
| 7404.7326-01 | 10/02/2023 | The Information Management Group Pty Ltd (TIMG) | | | | 541.92 |
| | | | INV | 93386708 | Records Offsite Storage Fee - January 2023 541.92 | |
| 7404.7337-01 | 10/02/2023 | EQUANS Mechanical Services (WA) Pty Ltd | | | | 93.50 |
| | | | INV | 2515496 | Air-Con Maintenance/Repairs - Library 93.50 | |
| 7404.739-01 | 10/02/2023 | Brownes Food Operations Pty Ltd | | | | 640.71 |
| | | | INV | 16999682 | Cafe Supplies - SWSC 640.71 | |
| 7404.7476-01 | 10/02/2023 | Nurhalidawati Halid Taylor | | | | 220.00 |
| | | | INV | 2293 | Catering - FOGO Waste Event 220.00 | |
| 7404.7486-01 | 10/02/2023 | Bliers Pty Ltd T/A Bunbury Floorworld | | | | 4,455.00 |
| | | | INV | 2567 | Supply & Install Carpet Tiles - BREC 4,455.00 | |
| 7404.7498-01 | 10/02/2023 | MSPD WA Pty Ltd | | | | 3,740.00 |
| | | | INV | INV-1980 | Painting Sea Container - Bunbury Library 3,740.00 | |
| 7404.7651-01 | 10/02/2023 | Agent Sales & Services Pty Ltd | | | | 394.35 |
| | | | INV | 64957 | Testing Supplies - Health 394.35 | |
| 7404.7703-01 | 10/02/2023 | Human Synergistics Australia Pty Limited | | | | 3,025.00 |
| | | | INV | INVA051850 | Staff Training - Human Synergistics 3,025.00 | |
| 7404.7760-01 | 10/02/2023 | The Flynn Family Trust T/A South West Cleaning | | | | 2,989.80 |
| | | | INV | 1243 | Cleaning - SWSC 2,989.80 | |
| 7404.7767-01 | 10/02/2023 | Netstar Australia Pty Ltd | | | | 495.00 |
| | | | INV | 158464 | New GPS unit - BY794 495.00 | |
| 7404.7893-01 | 10/02/2023 | LitSupport Pty Limited | | | | 572.00 |
| | | | INV | INV577526 | Scanning of Offsite Storage Files 27.50 | |
| | | | INV | INV578169 | Scanning of Offsite Storage Files 187.00 | |
| | | | INV | INV579054 | Scanning of Offsite Storage Files 357.50 | |
| 7404.7914-01 | 10/02/2023 | Busselton Farmers Market | | | | 1,081.30 |
| | | | INV | 1178985 | Cafe Supplies - SWSC 124.68 | |
| | | | INV | 1178575 | Animal Feed - BWP 266.09 | |
| | | | INV | 1178925 | Animal Feed - BWP 254.96 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 1179269 | Animal Feed - BWP 256.68 | |
| | | | INV | 1179383 | Cafe Supplies - SWSC 178.89 | |
| 7404.7936-01 | 10/02/2023 | Art from the Heart by Lisa Pollock | | | | 791.09 |
| | | | INV | 10134326 | School Holiday Event Items - Library 301.35 | |
| | | | INV | 10129880 | Trading Merchandise - BWP 489.74 | |
| 7404.7999-01 | 10/02/2023 | Jem McKelvie Pty Ltd T/A Vogue Furniture | | | | 3,085.00 |
| | | | INV | 1181 | Office Desk 885.00 | |
| | | | INV | 1180 | Office Chairs 2,200.00 | |
| 7404.8046-01 | 10/02/2023 | Palmzy Images | | | | 550.00 |
| | | | INV | 74 | Australia Day 2023 Photography Services 550.00 | |
| 7404.8111-01 | 10/02/2023 | Protector Fire Services Pty Ltd | | | | 1,706.10 |
| | | | INV | 10073458 | Service Fire Extinguishers in Vehicles 1,706.10 | |
| 7404.8144-01 | 10/02/2023 | WA Mechanical and Site Services | | | | 3,009.49 |
| | | | INV | INV-1570 | Generator Inspections Monthly - Various Locations 1,722.60 | |
| | | | INV | INV-1569 | Vehicle Maintenance - BY762S 1,286.89 | |
| 7404.8349-01 | 10/02/2023 | Glen Flood Group Pty Ltd t/as GFG Consulting | | | | 1,679.43 |
| | | | INV | INV-2409 | Consulting Services - Infrastructure 1,679.43 | |
| 7404.9097-01 | 10/02/2023 | Flick Anticimix Pty Ltd | | | | 231.00 |
| | | | INV | 602782651 | Pest Control - Administration Building 110.00 | |
| | | | INV | 602780144 | Beehive Removal - Jarrah St 121.00 | |
| 7404.9228-01 | 10/02/2023 | Greens Hire Service Pty Ltd | | | | 3,344.00 |
| | | | INV | 1057 | Waste Truck Hire - 08/01/23 to 13/01/23 3,344.00 | |
| 7404.9316-01 | 10/02/2023 | West Australian Newspapers Ltd - Libraries | | | | 164.34 |
| | | | INV | 296068/JAN23 | Newspapers - Withers Library 164.34 | |
| 7404.9317-01 | 10/02/2023 | West Australian Newspapers Ltd - Administration | | | | 126.01 |
| | | | INV | 95915/FEB23 | Newspapers - Administration 126.01 | |
| 7404.9359-01 | 10/02/2023 | 3D HR Legal Pty Ltd | | | | 2,646.60 |
| | | | INV | INV-1322 | Legal Advice 2,646.60 | |
| 7404.949-01 | 10/02/2023 | Jacksons Drawing Supplies | | | | 326.95 |
| | | | INV | 23-00008791 | Noongar Arts Program Workshop Materials - BRAG 326.95 | |
| 7404.9592-01 | 10/02/2023 | Prime Television Southern Pty Ltd | | | | 706.20 |
| | | | INV | 456580 | Mosquito Advertising Campaign CLAG 2022-23 706.20 | |
| 7404.9600-01 | 10/02/2023 | Hildah Janse Van Rensburg | | | | 240.00 |
| | | | INV | 10 | Yoga Instructor Classes - SWSC 240.00 | |
| 7404.9603-01 | 10/02/2023 | Clark Rubber Bunbury | | | | 1,287.30 |
| | | | INV | 130367 | Rubber Matting for Athletic Track 849.30 | |
| | | | INV | 130791 | Mats Swim School - SWSC 438.00 | |
| 7404.9653-01 | 10/02/2023 | FieldForce4 Pty Limited | | | | 7,920.00 |
| | | | INV | FF4-5443 | Business Analyst Support Services for CX Project 7,920.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7404.9788-01 | 10/02/2023 | Patrick Godsell Construction | | | | 21,930.64 |
| | | | INV | 132 | Ceiling Replacement - Bunbury Lawn Bowls Club Cafe 17,600.94 | |
| | | | INV | 123 | Repair Toilet Door - Rocky Point 1,368.40 | |
| | | | INV | 131 | Plant Room Door Repairs - SWSC 77.00 | |
| | | | INV | 130 | Door Latch Repairs - BMX Toilets 342.60 | |
| | | | INV | 129 | Celling Repairs - SWSC 334.40 | |
| | | | INV | 122 | Replace Grandstand Seat - SWSC 308.00 | |
| | | | INV | 125 | Decking Repairs - Lake Morrissey Homestead 330.04 | |
| | | | INV | 128 | Bench Seat Repairs - Graham Bricknell Sound Shell 447.60 | |
| | | | INV | 126 | Decking Repairs - Pelican Point Boat Ramp Jetty 484.00 | |
| | | | INV | 127 | Decking Repairs - Graham Bricknell Music Shell 637.66 | |
| 7404.9904-01 | 10/02/2023 | Engineering Technology Services Pty Ltd | | | | 1,760.00 |
| | | | INV | ETS-INV-0218 | Close Visual Inspection - Koombana Bridge 1,760.00 | |
| 7404.9922-01 | 10/02/2023 | The Trustee for the Easton Family Trust (Blue Steel Roofing) | | | | 2,158.20 |
| | | | INV | INV-0102 | Cladding Repairs - BREC 2,158.20 | |
| 7404.9965-01 | 10/02/2023 | Corenne Lynn | | | | 225.00 |
| | | | INV | 25 | Children's Entertainment Christmas - Library 225.00 | |
| 7405.2753-01 | 10/02/2023 | BP Australia Ltd | | | | 34,560.11 |
| | | | INV | 12464477 | BP Fuel - January 2023 34,560.11 | |
| 7406.3048-01 | 21/02/2023 | Ampol (Caltex) Australia Petroleum Pty Ltd | | | | 14,974.80 |
| | | | INV | 0302093489 | Ampol Fuel - January 2023 14,974.80 | |
| 7407.6490-01 | 17/02/2023 | Zoo and Aquarium Association Inc. | | | | 2,178.25 |
| | | | INV | INV-0832 | BWP Regional Membership 2023 2,178.25 | |
| 7407.8217-01 | 17/02/2023 | Millard Marine & Motorcycle Centre | | | | 84.00 |
| | | | INV | 383779 | Stainless Steel D Shackles - Playground Repairs 84.00 | |
| 7408.10478-01 | 17/02/2023 | Steven Franklin | | | | 1,216.94 |
| | | | INV | ASN9130 | Rates Refund 1,216.94 | |
| 7408.10480-01 | 17/02/2023 | Dominique Morrish | | | | 25.00 |
| | | | INV | Refund | SWSC Membership Refund 25.00 | |
| 7408.10481-01 | 17/02/2023 | Alan Wells | | | | 110.00 |
| | | | INV | 6.2022.37994.1 | Building Permit Application Refund 110.00 | |
| 7408.10482-01 | 17/02/2023 | Matthew Garth Hatherall & Sarah Frances Hatherall | | | | 654.17 |
| | | | INV | ASN15590 | Rates Refund 654.17 | |
| 7408.10483-01 | 17/02/2023 | Blake James Piggott | | | | 625.00 |
| | | | INV | 2627 | Verge Crossover Contribution 625.00 | |
| 7408.10487-01 | 17/02/2023 | James Bruce Kilpatrick & Susan Marie Kilpatrick | | | | 519.14 |
| | | | INV | ASN8108 | Rates Refund 519.14 | |
| 7408.6701-01 | 17/02/2023 | CEM Alliance Pty Ltd | | | | 110.00 |
| | | | INV | 6.2021.36849.2 | Occupancy Permit Application Refund 110.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7410.10065-01 | 17/02/2023 | Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix | | | | 4,450.00 |
| | | | INV | SINV01520 | Asphalt 3,850.00 | |
| | | | INV | SINV01573 | Asphalt 600.00 | |
| 7410.10067-01 | 17/02/2023 | Bridge42 Pty Ltd | | | | 8,800.00 |
| | | | INV | 22-169AD04 | Bunbury Ocean Pool - Preliminaries & Review 8,800.00 | |
| 7410.10068-01 | 17/02/2023 | Officer Woods Archictects Pty Ltd | | | | 19,112.50 |
| | | | INV | 1316 | Bunbury Ocean Pool - Concept Design Refinement 19,112.50 | |
| 7410.10093-01 | 17/02/2023 | ResiCom South West Pty Ltd T/A Resicom SW | | | | 9,086.77 |
| | | | INV | 166 | Replacement of Mangles/Ocean Drive Beach Access St 9,086.77 | |
| 7410.10240-01 | 17/02/2023 | Wilbro & Co Pty Ltd T/A Worlds Best Graffiti Removers | | | | 1,029.60 |
| | | | INV | INV-23074 | Safewipe Handy Packs - Graffiti Removal 1,029.60 | |
| 7410.10314-01 | 17/02/2023 | Davenport Plumbing | | | | 3,475.44 |
| | | | INV | 15144 | Plumbing Repairs - Tuart Street 220.63 | |
| | | | INV | 15151 | Plumbing Repairs - Jetty Baths 130.85 | |
| | | | INV | 15183 | Plumbing Repairs - Stirling Street Boat Ramp 231.25 | |
| | | | INV | 15184 | Plumbing Repairs - SWSC Steam Room 293.10 | |
| | | | INV | 15186 | Plumbing Repairs - Kelly Park Toilets 549.75 | |
| | | | INV | 15188 | Plumbing Repairs - Administration 241.51 | |
| | | | INV | 15191 | Plumbing Repairs - Surf Life Saving Club Toilets 234.42 | |
| | | | INV | 15187 | Plumbing Repairs - SWSC 702.10 | |
| | | | INV | 15189 | Plumbing Repairs - Hungry Hollow 306.63 | |
| | | | INV | 15185 | Plumbing Repairs - In Town Lunch Centre 429.90 | |
| | | | INV | 15190 | Plumbing Repairs - Sommerville Drive 135.30 | |
| 7410.10327-01 | 17/02/2023 | The Trustee for the Narasimha Swamy T/A Nightguard Security Service SW | | | | 4,007.32 |
| | | | INV | INV-0353 | Security Alarm Responses - January 2023 4,007.32 | |
| 7410.10345-01 | 17/02/2023 | The Trustee for P & H Unit Trust T/A Laundry Services Bunbury | | | | 117.37 |
| | | | INV | INV-1659 | Laundry Services for Meat Inspectors 117.37 | |
| 7410.10455-01 | 17/02/2023 | Adam Scott Penn | | | | 330.00 |
| | | | INV | 15 | Accommodation - Museum Century of Dance Exhibition 330.00 | |
| 7410.10463-01 | 17/02/2023 | Pinnacle Height Safety Pty Ltd T/A Pinnacle Safety and Training | | | | 1,500.00 |
| | | | INV | P335267X | Online Staff Training - Asbestos Awareness Course 750.00 | |
| | | | INV | P335273X | Online Staff Training - Asbestos Awareness Course 750.00 | |
| 7410.1104-01 | 17/02/2023 | M & B Sales Pty Ltd | | | | 1,318.83 |
| | | | INV | 20137159 | Carpentry Maintenance Supplies - Depot 1,318.83 | |
| 7410.1107-01 | 17/02/2023 | Bucher Municipal | | | | 7,292.11 |
| | | | INV | 1055163 | Road Sweeper Parts - 1GJQ43 7,292.11 | |
| 7410.1181-01 | 17/02/2023 | Metal Artwork Creations | | | | 92.40 |
| | | | INV | 92206 | Staff Name Badges 36.85 | |
| | | | INV | 92259 | Staff Name Badges 14.85 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 92445 | Staff Name Badges 25.85 | |
| | | | INV | 92468 | Staff Name Badges 14.85 | |
| 7410.1289-01 | 17/02/2023 | On Hold Magic | | | | 103.49 |
| | | | INV | INV-37421 | Monthly On-hold Subscription - February 2023 103.49 | |
| 7410.1299-01 | 17/02/2023 | Pacific Biologics Pty Ltd | | | | 11,000.00 |
| | | | INV | 20230123 | Mosquito Control Supplies 11,000.00 | |
| 7410.1419-01 | 17/02/2023 | Holcim Australia Pty Ltd | | | | 1,362.24 |
| | | | INV | 9408504397 | Concrete - Estuary Drive 716.10 | |
| | | | INV | 9408499460 | Concrete - Symmons Street 208.56 | |
| | | | INV | 9408509230 | Concrete - Ocean Drive 437.58 | |
| 7410.1437-01 | 17/02/2023 | Ricoh Business Centre (Emerge Office) | | | | 60.92 |
| | | | INV | 157633 | Photocopier Meter Readings - Library 60.92 | |
| 7410.1463-01 | 17/02/2023 | The Royal Life Saving Society WA Inc | | | | 970.20 |
| | | | INV | 191715 | Swim School Certificates - SWSC 420.20 | |
| | | | INV | 191950 | E-Certificate Subscription - SWSC 165.00 | |
| | | | INV | 186393 | Watch Around Water Wristbands - SWSC 385.00 | |
| 7410.1505-01 | 17/02/2023 | Shire of Harvey | | | | 27,763.51 |
| | | | INV | 35870 | Waste Contract Consultancy Services 27,763.51 | |
| 7410.1541-01 | 17/02/2023 | Southern Lock and Security | | | | 50.01 |
| | | | INV | C21479 | Bolt Surface Mount - Ned Myles 50.01 | |
| 7410.1561-01 | 17/02/2023 | Staley Food & Packaging | | | | 284.69 |
| | | | INV | 1969947 | Cafe Supplies - SWSC 284.69 | |
| 7410.1613-01 | 17/02/2023 | South West Locksmiths | | | | 138.09 |
| | | | INV | 19456 | Auditorium Door Lock Repairs - BREC 138.09 | |
| 7410.1713-01 | 17/02/2023 | Totally Sound | | | | 110.00 |
| | | | INV | 15751 | PA System Maintenance - SWSC Reception 110.00 | |
| 7410.1771-01 | 17/02/2023 | Earth 2 Ocean Communications | | | | 3,082.00 |
| | | | INV | I26563 | Repairs to Water Unit & Truck Signal - BY742 407.00 | |
| | | | INV | I26557 | GPS Unit Installation - BYCITY1 484.00 | |
| | | | INV | I26686 | Two-way Handpiece - BY725 80.00 | |
| | | | INV | I26671 | Two-way Radio Repairs - BY706 2,111.00 | |
| 7410.1827-01 | 17/02/2023 | Wesfarmers Kleenheat Gas Pty Ltd | | | | 10,909.96 |
| | | | INV | 962816 | Gas Charges - 01/01/2023 to 31/01/2023 10,909.96 | |
| 7410.1838-01 | 17/02/2023 | Synergy | | | | 6,723.89 |
| | | | INV | 804050300/FEB23 | Electricity Charges - 21/12/2022 to 16/01/2023 961.52 | |
| | | | INV | 662925340/JAN23 | Electricity Charges - 12/11/2022 to 18/01/2023 276.63 | |
| | | | INV | 418948140/JAN23 | Electricity Charges - 15/11/2022 to 18/01/2023 362.63 | |
| | | | INV | 117021740/JAN23 | Electricity Charges - 12/11/2022 to 18/01/2023 130.82 | |
| | | | INV | 985652130/JAN23 | Electricity Charges - 15/11/2022 to 18/01/2023 188.67 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 519245540/JAN23 | Electricity Charges - 16/11/2022 to 18/01/2023 688.12 | |
| | | | INV | 540682140/JAN23 | Electricity Charges - 16/11/2022 to 18/01/2023 565.33 | |
| | | | INV | 755435850/JAN23 | Electricity Charges - 12/11/2022 to 18/01/2023 246.98 | |
| | | | INV | 968765110/JAN23 | Electricity Charges - 15/11/2022 to 18/01/2023 513.76 | |
| | | | INV | 227600500/JAN23 | Electricity Charges - 15/11/2022 to 18/01/2023 718.28 | |
| | | | INV | 461237950/JAN23 | Electricity Charges - 15/11/2022 to 18/01/2023 135.84 | |
| | | | INV | 989444460/JAN23 | Electricity Charges - 12/11/2022 to 16/01/2023 728.60 | |
| | | | INV | 498870050/JAN23 | Electricity Charges - 12/11/2022 to 16/01/2023 135.06 | |
| | | | INV | 351335650/JAN23 | Electricity Charges - 11/11/2022 to 13/01/2023 475.27 | |
| | | | INV | 270127590/FEB23 | Electricity Charges - 16/11/2022 to 17/01/2023 596.38 | |
| 7410.1845-01 | 17/02/2023 | Westrac Pty Ltd | | | | 3,679.45 |
| | | | INV | SI1672013 | Plant Service - BY706 3,679.45 | |
| 7410.1867-01 | 17/02/2023 | Work Clobber - Bunbury | | | | 1,291.20 |
| | | | INV | 22-00025903 | Staff Uniform - Infrastructure 583.20 | |
| | | | INV | 22-00031236 | Staff Uniform - Infrastructure 401.18 | |
| | | | INV | 23-00003250 | PPE Boots - Infrastructure 188.10 | |
| | | | INV | 23-00000033 | Heat Seal for SWSC Rashies 118.72 | |
| 7410.197-01 | 17/02/2023 | BOC Limited | | | | 8.70 |
| | | | INV | 4033260470 | Dry Ice Pellets 8.70 | |
| 7410.2070-01 | 17/02/2023 | Passionate Baker | | | | 154.32 |
| | | | INV | 178420 | Cafe Supplies - SWSC 36.68 | |
| | | | INV | 178530 | Cafe Supplies - SWSC 40.48 | |
| | | | INV | 178647 | Cafe Supplies - SWSC 40.48 | |
| | | | INV | 178774 | Cafe Supplies - SWSC 36.68 | |
| 7410.2197-01 | 17/02/2023 | South West Pets | | | | 347.35 |
| | | | INV | I0000001679 | Animal Supplies - BWP 347.35 | |
| 7410.2301-01 | 17/02/2023 | BookEasy Australia Pty Ltd | | | | 411.84 |
| | | | INV | 22358 | BookEasy Commission - January 2023 411.84 | |
| 7410.2366-01 | 17/02/2023 | T-Quip | | | | 602.85 |
| | | | INV | 116972#26 | Mower Repairs - Various 602.85 | |
| 7410.240-01 | 17/02/2023 | Bunbury Auto One T/A South West Filter Supplies | | | | 91.12 |
| | | | INV | 2365183 | Light Globes - Waste Truck 91.12 | |
| 7410.2601-01 | 17/02/2023 | Environmental Industries Pty Ltd | | | | 1,833.00 |
| | | | INV | 27574 | Landscape Maintenance Services - Waterfront 1,833.00 | |
| 7410.2605-01 | 17/02/2023 | Wren Oil | | | | 16.50 |
| | | | INV | 145544 | Oil Waste Disposal - McCoombe Rd Waste Centre 16.50 | |
| 7410.271-01 | 17/02/2023 | Bunbury Harvey Regional Council | | | | 461.97 |
| | | | INV | INV-2948 | Waste Disposal Cleanaway - September 2022 461.97 | |
| 7410.283-01 | 17/02/2023 | Bunbury Machinery | | | | 574.18 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | SIB35450 | Storm Drainage Supplies 396.00 | |
| | | | INV | SIB35283 | Equipment Hire - Jack Hammer 178.18 | |
| 7410.2847-01 | 17/02/2023 | University of Western Australia | | | | 119.97 |
| | | | INV | 243001804 | Translated Journals & Letters - Museum 119.97 | |
| 7410.289-01 | 17/02/2023 | Bunbury Mower Service Pty Ltd | | | | 1,745.50 |
| | | | INV | 66541#6 | Mower Parts/Repairs - Depot 450.50 | |
| | | | INV | 66500#6 | Mower Parts/Repairs 510.00 | |
| | | | INV | 66413#6 | Mower Parts/Repairs 195.00 | |
| | | | INV | 66657#6 | Plant Parts - Guide Bar/Light/Dust Caps 590.00 | |
| 7410.2927-01 | 17/02/2023 | West Oz Linemarking | | | | 924.00 |
| | | | INV | 8334 | Linemarking - Hayward Street 924.00 | |
| 7410.3-01 | 17/02/2023 | A & L Printers | | | | 2,473.00 |
| | | | INV | 59954 | Bunbury City Maps - Visitors Centre 1,590.00 | |
| | | | INV | 59402 | Billboard Reskins - SkyFest 2023 578.00 | |
| | | | INV | 59997 | Business Cards 305.00 | |
| 7410.3093-01 | 17/02/2023 | RTS Diesel South West | | | | 14,485.55 |
| | | | INV | 3635 | Plant Service - BY763 1,568.89 | |
| | | | INV | 3634 | Plant Service - BY719 1,093.40 | |
| | | | INV | 3653 | Plant Weekly Inspections - Various 536.25 | |
| | | | INV | 3652 | Plant Weekly Inspections - Various 536.25 | |
| | | | INV | 3633 | Plant Repairs - BY2892A 670.45 | |
| | | | INV | 3654 | Plant Weekly Inspections - Various 536.25 | |
| | | | INV | 3655 | Plant Weekly Inspections - Various 536.25 | |
| | | | INV | 3657 | Small Plant Maintenance/Services 2,007.50 | |
| | | | INV | 3636 | Small Plant Service/Maintenance - Various 1,799.60 | |
| | | | INV | 3642 | Plant Service - 1GJQ438 1,541.43 | |
| | | | INV | 3643 | Plant Maintenance - BY749 1,033.73 | |
| | | | INV | 3667 | Plant Maintenance - BY793 332.75 | |
| | | | INV | 3656 | Plant Service - BY751 1,568.89 | |
| | | | INV | 3659 | Plant Service - BY1143 723.91 | |
| 7410.3204-01 | 17/02/2023 | PFD Food Services Pty Ltd | | | | 1,567.45 |
| | | | INV | LF889200 | Cafe Supplies - SWSC 28.00 | |
| | | | INV | LF888939 | Cafe Supplies - SWSC 1,539.45 | |
| 7410.335-01 | 17/02/2023 | Bunnings Group Limited | | | | 2,108.20 |
| | | | INV | 2179/00191268 | Paint For Graffiti Removal 172.35 | |
| | | | INV | 2179/99888056 | Trimmer Line - Pound Supplies 33.77 | |
| | | | INV | 2179/01191888 | Pound Supplies 82.18 | |
| | | | INV | 2179/99888569 | Pave N Lock 276.80 | |
| | | | INV | 2179/99888754 | Caution Tape 16.94 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 2179/99888784 | Hessian Rolls | 143.68 | |
| | | | INV | 2179/01699633 | Oil Jugs/Caulking Gun/Caution Tape/Drill Bits | 391.36 | |
| | | | INV | 2706/99852571 | Table/Grow Pot Saucer - Museum | 198.61 | |
| | | | INV | 2179/01407813 | Pave N Lock - Graham Bricknell Music Shell | 27.68 | |
| | | | INV | 2179/01234589 | Castor Sets/Screws/Cloths/Gazebo/Mesh Fence - Waste | 382.33 | |
| | | | INV | 2179/01408483 | Matts/Paint/Door Seal/Markers - SWSC | 153.29 | |
| | | | INV | 2179/01698296 | Fertiliser/Shade Sail/Paint/Plants - BWP | 229.21 | |
| 7410.3549-01 | 17/02/2023 | Repco | | | | | 271.82 |
| | | | INV | 4310308569 | Gear Oil Drum Pumps - BY793 | 245.09 | |
| | | | INV | 4310308704 | Light Globes - Waste Truck | 26.73 | |
| 7410.3665-01 | 17/02/2023 | Prime Industrial Products Pty Ltd T/A Prime Supplies | | | | | 1,163.09 |
| | | | INV | 260164910 | Cup Head Bolts/Washers - Depot | 33.17 | |
| | | | INV | 240256977 | Water Jugs - Depot | 46.64 | |
| | | | INV | 260164898 | Bolts/Nuts/Washers - Depot | 102.96 | |
| | | | INV | 240257324 | Water Jugs - Waste | 233.20 | |
| | | | INV | 240257622 | Globes - Projects & Assets | 182.16 | |
| | | | INV | 240258158 | Milwaukee Kanga Jack Hammer Repairs Report | 69.30 | |
| | | | INV | 240253434 | PPE Uniform - Depot | 495.66 | |
| 7410.371-01 | 17/02/2023 | Carbone Bros Pty Ltd | | | | | 1,006.50 |
| | | | INV | I102018 | Metal Dust | 1,006.50 | |
| 7410.3834-01 | 17/02/2023 | SecurePay Pty Ltd | | | | | 34.16 |
| | | | INV | 582228 | eServices Online Transactions January 2023 | 34.16 | |
| 7410.3888-01 | 17/02/2023 | Greenacres Turf Farm | | | | | 33,902.83 |
| | | | INV | 63786 | Turf Supply for Various Locations | 33,902.83 | |
| 7410.3935-01 | 17/02/2023 | Pressure Masters | | | | | 179.30 |
| | | | INV | 68346 | Pressure Valve Replacement - 1TUE400 | 179.30 | |
| 7410.3958-01 | 17/02/2023 | JCW Electrical Pty Ltd | | | | | 4,684.28 |
| | | | INV | 21462 | Electrical Maintenance - Des Ugle Park | 373.70 | |
| | | | INV | 21470 | Electrical Maintenance - Hay Park Jnr Footy | 4,230.94 | |
| | | | INV | 21358 | Electrical Maintenance - Kelly Park | 79.64 | |
| 7410.415-01 | 17/02/2023 | City & Regional Fuels | | | | | 646.75 |
| | | | INV | 804452 | Unleaded Petrol | 646.75 | |
| 7410.4159-01 | 17/02/2023 | Natural Area Holdings Pty Ltd | | | | | 13,256.41 |
| | | | INV | 19446 | Natural Area Management Services | 13,256.41 | |
| 7410.4167-01 | 17/02/2023 | The Print Shop Bunbury | | | | | 55.00 |
| | | | INV | 1559057 | Poster - BBQ in the Park | 44.00 | |
| | | | INV | 1559055 | Certificates Reprinting | 11.00 | |
| 7410.4208-01 | 17/02/2023 | Seek Limited | | | | | 3,937.56 |
| | | | INV | 502900514 | Recruitment Advertising | 324.50 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 502931497 | Recruitment Advertising 814.00 | |
| | | | INV | 502923984 | Recruitment Advertising 346.50 | |
| | | | INV | 502907762 | Recruitment Advertising 324.50 | |
| | | | INV | 502893421 | Recruitment Advertising 2,128.06 | |
| 7410.4296-01 | 17/02/2023 | ThinkWater Bunbury | | | | 4,384.75 |
| | | | INV | 709445 | Replace Retic Pump Filter at Riverlea Park 4,371.84 | |
| | | | INV | 709623 | Rubber Gaskets - Back Beach 12.91 | |
| 7410.4403-01 | 17/02/2023 | The Trustee for the Wilson Trust T/A Wilsons Sign Solutions | | | | 2,392.50 |
| | | | INV | 77882 | Unveiling Stand 2,392.50 | |
| 7410.4505-01 | 17/02/2023 | CipherTel Pty Ltd | | | | 3,300.00 |
| | | | INV | 16051 | Depot Microwave Link - February 2023 3,300.00 | |
| 7410.462-02 | 17/02/2023 | Coca Cola Amatil (Aust) Pty Ltd | | | | 1,290.64 |
| | | | INV | 230557196 | Cafe Supplies - SWSC 1,290.64 | |
| 7410.4644-01 | 17/02/2023 | Silverfern Computers | | | | 16,957.60 |
| | | | INV | 19122 | ManageEngine Desktop Central Subscription Renewal 16,957.60 | |
| 7410.4858-01 | 17/02/2023 | Arbor Guy | | | | 11,980.99 |
| | | | INV | 89741 | Street Tree Maintenance - Ganfield Street 498.96 | |
| | | | INV | 89742 | Tree Removal - Beach Road 839.92 | |
| | | | INV | 89743 | Street Tree Maintenance - Stockley Road 945.65 | |
| | | | INV | 89744 | Street Tree Maintenance - Forrest Street 498.96 | |
| | | | INV | 89717 | Tree Removal - Perkins Avenue 1,347.19 | |
| | | | INV | 89727 | Street Tree Maintenance - Honey Park 498.96 | |
| | | | INV | 89714 | Tree Removal - Adam Road 1,854.47 | |
| | | | INV | 89728 | Stump Grinding - Minninup Road 174.64 | |
| | | | INV | 89737 | Street Tree Maintenance - Tuart Street 5,322.24 | |
| 7410.4891-01 | 17/02/2023 | Data#3 Ltd | | | | 11,397.92 |
| | | | INV | SIN000092312 | Fortinet Firewall Annual Subscription 11,054.24 | |
| | | | INV | SIN000093670 | Adobe InDesign for Teams Subscription 343.68 | |
| 7410.4931-01 | 17/02/2023 | AusQ Training | | | | 2,902.00 |
| | | | INV | 8169 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8171 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8173 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8172 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8170 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8168 | Staff Training - Basic Worksite Traffic Management 356.00 | |
| | | | INV | 8167 | Staff Training - Basic Worksite Traffic Management 766.00 | |
| 7410.4936-01 | 17/02/2023 | Peel Resource Recovery Pty Ltd T/A Cross Resource Management | | | | 7,741.80 |
| | | | INV | 54579 | Crushed Concrete 975.15 | |
| | | | INV | 54556 | Crushed Concrete 3,878.82 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 00054534 | Crushed Recycled Concrete Basecourse 2,887.83 | |
| 7410.4957-01 | 17/02/2023 | Instant Windscreens | | | | 510.00 |
| | | | INV | SIAU0133944 | Window Tinting - BY744 180.00 | |
| | | | INV | SIAU0134741 | Window Tinting - BY716B 180.00 | |
| | | | INV | SIAU0134851 | Windscreen Repair - BY763 150.00 | |
| 7410.5036-01 | 17/02/2023 | Environex International Pty Ltd | | | | 24.40 |
| | | | INV | 308542 | Cloth Barista Cafe Roll - SWSC 24.40 | |
| 7410.526-01 | 17/02/2023 | Toolmart Australia Pty Ltd | | | | 1,452.00 |
| | | | INV | BY-163398 | Jack Hammer 1,452.00 | |
| 7410.5300-01 | 17/02/2023 | BCF Boating Camping Fishing - Bunbury | | | | 459.96 |
| | | | INV | 103600001152669 | Marquees / Side Walls - BWP 459.96 | |
| 7410.5412-01 | 17/02/2023 | Picton Civil Pty Ltd | | | | 11,041.25 |
| | | | INV | P17895 | Hire of Machinery - Ocean Drive 11,041.25 | |
| 7410.5415-01 | 17/02/2023 | Ombo Pty Ltd T/A Wight and Emmett | | | | 935.80 |
| | | | INV | I0000011552 | Stock Feed Supplies - BWP 490.00 | |
| | | | INV | I0000011612 | Stock Feed Supplies - BWP 445.80 | |
| 7410.5447-01 | 17/02/2023 | Bay Signs | | | | 810.70 |
| | | | INV | 1483 | Supply & Install SEG Banner - BWP Events 810.70 | |
| 7410.5536-01 | 17/02/2023 | CNW Pty Ltd | | | | 283.14 |
| | | | INV | 161160508 | Electrical Supplies - Depot 283.14 | |
| 7410.5699-01 | 17/02/2023 | Specialty Feeds Pty Ltd | | | | 708.51 |
| | | | INV | 37244 | Animal Food - BWP 708.51 | |
| 7410.5725-01 | 17/02/2023 | Officeworks Superstores Pty Ltd - Bunbury (50693711) | | | | 208.00 |
| | | | INV | 606101760 | Stationery - Finance 149.00 | |
| | | | INV | 605941070 | Stationery - Museum 59.00 | |
| 7410.5741-01 | 17/02/2023 | Picton Tyre Centre Pty Ltd | | | | 4,334.00 |
| | | | INV | J78053 | Tyre Retread & Rotation - BY763 1,750.00 | |
| | | | INV | F78072 | Tyre Puncture Repair Onsite - BY751 1,573.00 | |
| | | | INV | F78071 | Tyre Repair/Refit - 1GJQ438 165.00 | |
| | | | INV | F78070 | Retread Tyre/Wheel Rotation - BY751 846.00 | |
| 7410.5798-01 | 17/02/2023 | Renae Elizabeth Twigg | | | | 180.00 |
| | | | INV | 4 | Group Fitness Instructor Classes - SWSC 180.00 | |
| 7410.582-01 | 17/02/2023 | Department of Biodiversity, Conservation and Attractions | | | | 213.56 |
| | | | INV | P1-01-031748 | Trading Merchandise - BWP 213.56 | |
| 7410.5834-01 | 17/02/2023 | Westbooks | | | | 110.53 |
| | | | INV | 332890 | Book Stock - Library 110.53 | |
| 7410.591-01 | 17/02/2023 | Landgate | | | | 1,217.58 |
| | | | INV | 381779 | Gross Rental Valuations G2023/02 & G2023/03 1,217.58 | |
| 7410.6173-01 | 17/02/2023 | BM & JP Watts Pty Ltd | | | | 500.01 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 15186/2 | Excess on Insurance Claim - BY737 500.01 | |
| 7410.6221-01 | 17/02/2023 | West Australian Newspapers Ltd - SWSC | | | | 97.40 |
| | | | INV | 73605022023 | Newspapers - SWSC 97.40 | |
| 7410.6247-01 | 17/02/2023 | Octy Water Pty Ltd T/A Aquamonix | | | | 2,713.70 |
| | | | INV | 72036 | Water Controller Repair - Depot 2,631.20 | |
| | | | INV | 72037 | Water Controller Repair - Depot 82.50 | |
| 7410.6266-01 | 17/02/2023 | CB Traffic Solutions Pty Ltd | | | | 4,565.55 |
| | | | INV | 11766 | Traffic Management - Water Bollards Hay Park North 217.80 | |
| | | | INV | 11768 | Traffic Management - Watering Various Locations 3,630.00 | |
| | | | INV | 11828 | Traffic Management - Prinsep Street 717.75 | |
| 7410.6365-01 | 17/02/2023 | Corsign WA Pty Ltd | | | | 512.05 |
| | | | INV | 72363 | Supply No Parking On Verge SIGNS - Prosser Street 512.05 | |
| 7410.6475-01 | 17/02/2023 | St John Ambulance Western Australia Ltd | | | | 780.95 |
| | | | INV | STKINV00041221 | First Aid Supplies Defibrillator Pads Lifepack 649.95 | |
| | | | INV | STKINV00040821 | Defibrillator Pads - Administration 131.00 | |
| 7410.6599-01 | 17/02/2023 | K's Home Kitchen | | | | 405.00 |
| | | | INV | 3070 | Catering - Student Leadership Event 405.00 | |
| 7410.669-01 | 17/02/2023 | Ellenby Tree Farm | | | | 3,806.00 |
| | | | INV | 32143 | Plants - Chinese Elm 3,806.00 | |
| 7410.670-01 | 17/02/2023 | Elliotts Irrigation | | | | 2,203.30 |
| | | | INV | F27463 | Iron Filter Service Various Locations - Jan 2023 2,203.30 | |
| 7410.6787-01 | 17/02/2023 | McDonald Fencing | | | | 209.00 |
| | | | INV | INV-5760 | Fencing Repairs - Hay Park 209.00 | |
| 7410.6798-01 | 17/02/2023 | WINC Australia Pty Ltd | | | | 1,457.41 |
| | | | INV | 9041639684 | Stationery - SWSC 808.26 | |
| | | | INV | 9041639759 | Stationery - Library 316.25 | |
| | | | INV | 9041662075 | Stationery - Library 84.17 | |
| | | | INV | 9041660463 | Stationery - Administration 12.68 | |
| | | | INV | 9041681048 | Stationery - Administration 236.05 | |
| 7410.6947-01 | 17/02/2023 | Happywhenfit Pty Ltd | | | | 2,757.21 |
| | | | INV | INV-0142 | School Holiday Event - Food Class Waste Wise 2,757.21 | |
| 7410.6961-01 | 17/02/2023 | Western Environmental Pty Ltd | | | | 7,771.50 |
| | | | INV | INV-2872 | Contaminated Site Investigation - Trinity Rise 7,771.50 | |
| 7410.7074-01 | 17/02/2023 | Bunbury/Koombana Apex Club Inc | | | | 645.00 |
| | | | INV | 29 | Australia Day 2023 Big Breakfast 645.00 | |
| 7410.7131-01 | 17/02/2023 | PFI Supplies | | | | 5,668.00 |
| | | | INV | 56997 | Absorbent Roll - Depot 277.20 | |
| | | | INV | 56998 | Absorbent Towel - Depot 5,168.80 | |
| | | | INV | 5702711 | Urinal Pads & Bin Liners 222.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7410.7283-01 | 17/02/2023 | IPEC Pty Ltd | | | | 260.72 |
| | | | INV | 0587-C209150 | Freight 92.72 | |
| | | | INV | 0586-C209150 | Freight 168.00 | |
| 7410.7289-01 | 17/02/2023 | The Trustee for Bunbury TT Unit Trust T/A Total Tools Bunbury | | | | 65.90 |
| | | | INV | 143761 | Tool Sanyards for Sweepers 65.90 | |
| 7410.7332-01 | 17/02/2023 | Palmfield Holdings Pty Ltd T/A Warrick Welding | | | | 3,346.75 |
| | | | INV | S56152 | Refurbish 6 Bus Shelters - Armanta Drive 3,346.75 | |
| 7410.739-01 | 17/02/2023 | Brownes Food Operations Pty Ltd | | | | 802.55 |
| | | | INV | 17011202 | Cafe Supplies - SWSC 802.55 | |
| 7410.7498-01 | 17/02/2023 | MSPD WA Pty Ltd | | | | 3,586.00 |
| | | | INV | INV-1997 | Internal Painting - Rocky Point Toilets 3,586.00 | |
| 7410.7566-01 | 17/02/2023 | The Trustee for Coughlan Nirgude Family Trust T/A Barton Jones Wines | | | | 548.90 |
| | | | INV | INV-0383 | Refreshments for Noongar Arts Program Movie Opening 548.90 | |
| 7410.7744-01 | 17/02/2023 | Super Cheap Auto Pty Ltd | | | | 129.21 |
| | | | INV | 814900001484875 | Ridge Ryder Thermo Cooler/Warmer - Waste Truck 129.21 | |
| 7410.7747-01 | 17/02/2023 | Redfish Technologies Pty Ltd | | | | 73,772.94 |
| | | | INV | INV-4285 | Council Chambers Audio Visual System Upgrades 73,208.45 | |
| | | | INV | INV-4284 | Battery Charging Kit - Function Room 564.49 | |
| 7410.7760-01 | 17/02/2023 | The Flynn Family Trust T/A South West Cleaning | | | | 1,570.58 |
| | | | INV | 1244 | BBQ Cleaning Services - January 2023 1,570.58 | |
| 7410.778-01 | 17/02/2023 | Garrards Pty Ltd | | | | 5,438.40 |
| | | | INV | PEI-1062411 | Larvicide 5,438.40 | |
| 7410.7914-01 | 17/02/2023 | Busselton Farmers Market | | | | 262.95 |
| | | | INV | 1179667 | Animal Food - BWP 262.95 | |
| 7410.792-01 | 17/02/2023 | GHD Pty Ltd | | | | 10,331.20 |
| | | | INV | 112-0151931 | Bunbury Ocean Pool Environmental Investigation 10,331.20 | |
| 7410.8032-01 | 17/02/2023 | Abacus Solutions Pty Ltd | | | | 129.80 |
| | | | INV | CB-37643 | Monthly Subscription - BWP February 2023 129.80 | |
| 7410.8033-01 | 17/02/2023 | Essential Coffee Pty Ltd | | | | 716.22 |
| | | | INV | SI-00273163 | Coffee - SWSC 716.22 | |
| 7410.8111-01 | 17/02/2023 | Protector Fire Services Pty Ltd | | | | 5,808.22 |
| | | | INV | 10073701 | Fire Alarm System Maintenance - February 2023 4,594.43 | |
| | | | INV | 10073683 | Fire Alarm System Bi-Annual Inspection - BREC 143.00 | |
| | | | INV | 10074046 | Diesel Pump Set Batteries - SWSC 710.60 | |
| | | | INV | 10073979 | Emergency Warning System Maintenance - SWSC 360.19 | |
| 7410.8144-01 | 17/02/2023 | WA Mechanical and Site Services | | | | 1,940.68 |
| | | | INV | INV-1566 | Trailer Service Inspection - 1TSJ986 178.15 | |
| | | | INV | INV-1564 | Trailer Service Inspection - BY80205 211.20 | |
| | | | INV | INV-1562 | Trailer Service Inspection - BY86659 161.70 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | INV-1560 | Trailer Service Inspection - BY86290 | 224.40 | |
| | | | INV | INV-1565 | Trailer Service Inspection - BY85471 | 169.95 | |
| | | | INV | INV-1561 | Trailer Service Inspection - BY83920 | 161.70 | |
| | | | INV | INV-1563 | Trailer Service Inspection - BY86658 | 161.70 | |
| | | | INV | INV-1574 | Inspect & Repair Fault - BY754S | 124.08 | |
| | | | INV | INV-1577 | Replace Trailer Plug - 1TJX773 | 125.40 | |
| | | | INV | INV-1578 | Vehicle Service/Maintenance - Trimax mower | 310.20 | |
| | | | INV | INV-1579 | Replace Mower Blades - BY2516A | 112.20 | |
| 7410.8226-01 | 17/02/2023 | Nutrien Ag Solutions Limited | | | | | 1,702.80 |
| | | | INV | 908387596 | Snail Bait | 231.00 | |
| | | | INV | 908401499 | Cat Litter & Drinking Bowls - Animal Pound | 1,471.80 | |
| 7410.83-01 | 17/02/2023 | Aqwest | | | | | 320.25 |
| | | | INV | 41264680/JAN23 | Consumption Charges - 06/10/2022 to 10/01/2023 | 320.25 | |
| 7410.8349-01 | 17/02/2023 | Glen Flood Group Pty Ltd t/as GFG Consulting | | | | | 2,626.80 |
| | | | INV | INV-2429 | Consulting Services - Infrastructure | 2,626.80 | |
| 7410.8880-01 | 17/02/2023 | Iconic Property Services Pty Ltd | | | | | 3,166.81 |
| | | | INV | PSI025577 | Cleaning Services - BRAG Offices | 3,166.81 | |
| 7410.908-01 | 17/02/2023 | Veolia Environmental Services | | | | | 2,821.61 |
| | | | INV | 2960221969 | Drainage Cleaning - South Bunbury | 2,821.61 | |
| 7410.940-01 | 17/02/2023 | Institute of Public Works Engineering Australasia (Western Australia) | | | | | 330.00 |
| | | | INV | 89684-M0123 | IPWEA WA Annual Membership | 330.00 | |
| 7410.949-01 | 17/02/2023 | Jacksons Drawing Supplies | | | | | 12.50 |
| | | | INV | 23-00011482 | Art Materials - BRAG | 12.50 | |
| 7410.959-01 | 17/02/2023 | Jetline Kerbing Contractors | | | | | 1,320.00 |
| | | | INV | INV-0844 | Driveway Layback Kerb - Austral Parade | 1,320.00 | |
| 7410.9625-01 | 17/02/2023 | ATC Work Smart Inc | | | | | 744.00 |
| | | | INV | 8540 | Staff Training - First Aid / CPR | 49.00 | |
| | | | INV | 8571 | Staff Training - First Aid | 49.00 | |
| | | | INV | 8635 | Staff Training - First Aid | 196.00 | |
| | | | INV | 8617 | Staff Training - First Aid / CPR | 300.00 | |
| | | | INV | 8584 | Staff Training - First Aid/CPR | 150.00 | |
| 7410.9676-01 | 17/02/2023 | Dennis Jetta | | | | | 500.00 |
| | | | INV | 08022022 | Welcome to Country - Student Leadership | 500.00 | |
| 7410.9735-01 | 17/02/2023 | Centurion Transport Co Pty Ltd T/A Centurion Transport | | | | | 300.86 |
| | | | INV | SI0506803 | Freight - BWP | 300.86 | |
| 7410.9788-01 | 17/02/2023 | Patrick Godsell Construction | | | | | 8,800.00 |
| | | | INV | 133 | SWSC Grid Ceiling Installation - Materials | 8,800.00 | |
| 7410.9851-01 | 17/02/2023 | Fagan Motors Pty Ltd t/as Bunbury Mitsubishi & Bunbury Holden | | | | | 642.31 |
| | | | INV | 797927 | Vehicle Service - BY736 | 642.31 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7410.9982-01 | 17/02/2023 | Evolutionary Systems Pty Ltd T/A Evosys | | | | 231,525.80 |
| | | | INV | AU/0223/6000243 | Oracle CX Cloud Implementation 166,001.00 | |
| | | | INV | AU/1122/6000181 | Implementation of HR System Oracle HCM Cloud 47,935.80 | |
| | | | INV | AU/0223/6000244 | Oracle HCM Cloud Implementation 17,589.00 | |
| 7411.5560-01 | 01/02/2023 | City of Bunbury - Manager Finance - Credit Card | | | | 516.07 |
| | | | INV | 423839WEB | GoFax Monthly Fees 14.95 | |
| | | | INV | WORLDVISION | Sponsorship of World Vision Child 48.00 | |
| | | | INV | #INV-45045410 | Pride Flag for BRAG 156.16 | |
| | | | INV | 41939 | DPIRD Property Identification Code Registration Renewal - Pound 76.50 | |
| | | | INV | 10754614 | SWSC Spotify Subscription 52.20 | |
| | | | INV | MC16108107 | SWSC Mailchimp Subscription 168.26 | |
| 7411.5563-01 | 01/02/2023 | City of Bunbury - Director Strategy & Organisation Perf - Credit Card | | | | 177.50 |
| | | | INV | 23012023 | Networking Event Catering 177.50 | |
| 7411.5566-01 | 01/02/2023 | City of Bunbury - Assistant to Director Strategy & Organisational | | | | 3,735.56 |
| | | | INV | 5506441319 | Staff Training - South West Leadership Conference 105.00 | |
| | | | INV | 5539846359 | Staff Training - South West Leadership Conference 105.00 | |
| | | | INV | 6171 | COB Catch-Up Catering 314.92 | |
| | | | INV | 5688498749 | Staff Training - South West Leadership Conference 105.00 | |
| | | | INV | 30012023 | Plates/Forks/Cups - COB Catch UP 45.10 | |
| | | | INV | 27012023 | COB Catch Up Refreshments 28.80 | |
| | | | INV | 69N6WT | Flights for CEO & Mayor to Attend RCA Canberra 2,947.74 | |
| | | | INV | QIAUS23506391 | Flights Insurance for Regional Capitals Australia 84.00 | |
| 7411.5567-01 | 01/02/2023 | City of Bunbury - CEO - Credit Card | | | | 62.00 |
| | | | INV | 5C0F0D81B1 | Police Clearance - CEO 62.00 | |
| 7411.5568-01 | 01/02/2023 | City of Bunbury - Asst to CEO - Credit Card | | | | 896.56 |
| | | | INV | 6076 | Pulse Survey Results Meeting Catering 154.96 | |
| | | | INV | 12012023 | Car Wash - BY702 23.00 | |
| | | | INV | 2399756 | Refreshments for Meeting with Elected Members 18.60 | |
| | | | INV | 25012023 | Staff Service Award Voucher - COB Catch Up 250.00 | |
| | | | INV | 23-00003283 | Staff Service Award Voucher - COB Catch Up 100.00 | |
| | | | INV | 260162355 | Staff Service Award Voucher - COB Catch Up 150.00 | |
| | | | INV | BY01003329 | Staff Service Award Voucher - COB Catch Up 100.00 | |
| | | | INV | RMv12.5 | Staff Service Award Voucher - COB Catch Up 100.00 | |
| 7411.5569-01 | 01/02/2023 | City of Bunbury - Asst to Mayor - Credit Card | | | | 252.13 |
| | | | INV | 17012023 | Executive Meeting - Refreshments 43.60 | |
| | | | INV | 147110664 | Council Meeting - Catering 208.53 | |
| 7411.6491-01 | 01/02/2023 | City of Bunbury - Public Relations - Corporate Credit Card | | | | 1,298.41 |
| | | | INV | 354838 | 2022/2023 'The West' Digital Subscription 28.00 | |
| | | | INV | 10012023 | Facebook Advertising - BWP/SWSC 200.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 31122022 | Facebook Advertising - BWP | 84.75 | |
| | | | INV | 31122022 | Facebook Advertising - Christmas in the City 2022 | 505.85 | |
| | | | INV | LT-6524707 | Linktree Annual Subscription | 134.49 | |
| | | | INV | MC14751121 | COB Mailchimp Subscription 2022/23 | 167.19 | |
| | | | INV | 31122022 | Facebook Advertising - Brunch@BRAG | 59.77 | |
| | | | INV | MC08223313 | Mailchimp Subscription BRAG 2023 | 42.40 | |
| | | | INV | MC08193193 | BRAG Mailchimp Subscription 2022/23 | 75.96 | |
| 7411.6618-01 | 01/02/2023 | City of Bunbury - SWSC Corporate Credit Card | | | | | 1,116.44 |
| | | | INV | CAFEJAN2023 | SWSC Cafe Supplies | 979.54 | |
| | | | INV | INV11070243 | SendGrid Monthly Subscription - SWSC | 136.90 | |
| 7411.6620-01 | 01/02/2023 | City of Bunbury - Fleet - Credit Card | | | | | 44.50 |
| | | | INV | 132882519 | Remake Number Plates - BY87076 | 44.50 | |
| 7411.7857-01 | 01/02/2023 | City of Bunbury - Asstistant to Director Infrastructure | | | | | 1,569.13 |
| | | | INV | 31498 | Staff Training - Airport | 224.73 | |
| | | | INV | 110767-090123 | Staff Training - Green Building Council Australia | 768.90 | |
| | | | INV | 9SCPAFMW | WA Feral Cat Conference Registration | 103.00 | |
| | | | INV | H94SV9T7 | Aboriginal Cultural Competence Registration Course | 472.50 | |
| 7411.7858-01 | 01/02/2023 | City of Bunbury - Assistant to Director Sustainable Communities | | | | | 4,540.60 |
| | | | INV | 5500009259 | Staff Training - South West Leadership Conference | 105.00 | |
| | | | INV | 7332 | Staff Training - Optimising Performance | 599.50 | |
| | | | INV | 8GERP5HB | Staff Training - Acknowledge This! | 157.69 | |
| | | | INV | AVCJRVBH | Staff Training - Acknowledge This! | 157.69 | |
| | | | INV | YS3ICFDM | Staff Training - Grant Writing Course | 320.99 | |
| | | | INV | 5507347849 | Staff Training - South West Leadership Conference | 105.00 | |
| | | | INV | 608631131-144 | DVDs for Local Stock - Library | 997.32 | |
| | | | INV | INV-11317 | Staff Training - Anti-Bullying & Anti-Harassment | 165.00 | |
| | | | INV | 16675 | Sunscreen, Insect Repellent - BWP | 558.96 | |
| | | | INV | 7BAKPD7K | Staff Training - Grant Writing Course | 315.00 | |
| | | | INV | OEER2P16 | Staff Training - Successful Event Management Course | 315.00 | |
| | | | INV | 169YP3LR | Staff Training - Positive Psychology & Resilience | 157.50 | |
| | | | INV | 01227/03-9294 | Switch Games for Library | 585.95 | |
| 7411.9181-01 | 01/02/2023 | City of Bunbury Corporate Credit Card - IT Services | | | | | 2,667.96 |
| | | | INV | INV185879082 | Zoom Standard Pro License Renewal | 1,469.30 | |
| | | | INV | SA1423402 | Gantter Cloud Annual Subscription | 147.93 | |
| | | | INV | 212301441954 | Algolia Web Search Subscription | 146.00 | |
| | | | INV | AT-220095983 | Confluence (Cloud) Standard Subscription | 284.63 | |
| | | | INV | #25323 | Microsoft Office 2019 Home & Business | 120.00 | |
| | | | INV | INV-ED15E6 | Docker Team Plan Annual Subscription | 443.15 | |
| | | | INV | 18198837 | WebCentral - Domain Renewal - bunbury-jiaxing | 56.95 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| 7415.136-01 | 21/02/2023 | Australian Taxation Office | | | | 240,173.76 |
| | | | INV | PAYG - PP17 | PAYG for COB Staff - F/E 14/02/2023 | 240,173.76 |
| 7416.2109-01 | 22/02/2023 | ALS Library Services Pty Ltd | | | | 1,458.82 |
| | | | INV | 91993 | Local Stock - Library | 223.60 |
| | | | INV | 91717 | Local Stock - Library | 409.39 |
| | | | INV | 91462 | Local Stock - Library | 825.83 |
| 7416.6490-01 | 22/02/2023 | Zoo and Aquarium Association Inc. | | | | 785.40 |
| | | | INV | INV-0873 | Bunbury Site Visit - BWP | 785.40 |
| 7416.7039-01 | 22/02/2023 | Bunbury Muffler Towbar & 4WD | | | | 3,165.00 |
| | | | INV | 124427 | Suspension Upgrade - BY734 | 3,165.00 |
| 7416.8190-01 | 22/02/2023 | Fireworks Australia (Importers) Pty Ltd | | | | 49,950.00 |
| | | | INV | 46695 | SkyFest 2023 - Fireworks Display | 49,950.00 |
| 7417.10494-01 | 24/02/2023 | Mark Andrew Miller | | | | 742.58 |
| | | | INV | SWSC REFUND | Refund of SWSC Membership | 742.58 |
| 7417.10498-01 | 24/02/2023 | Sarah Bone | | | | 110.12 |
| | | | INV | SWSC REFUND | Refund of SWSC Membership | 110.12 |
| 7417.9546-01 | 24/02/2023 | Anthony John Merrifield | | | | 440.00 |
| | | | INV | 6.2023.38090.1 | Refund of Building Application Fee | 110.00 |
| | | | INV | 6.2023.38089.1 | Refund of Building Application Fee | 110.00 |
| | | | INV | 6.2023.38057.1 | Refund of Building Application Fee | 110.00 |
| | | | INV | 6.2023.38088.1 | Refund of Building Application Fee | 110.00 |
| 7418.10065-01 | 24/02/2023 | Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix | | | | 770.00 |
| | | | INV | SINV01570 | Greenwaste Disposal | 240.00 |
| | | | INV | SINV01501 | Greenwaste Disposal | 120.00 |
| | | | INV | SINV01492 | Greenwaste Disposal | 50.00 |
| | | | INV | SINV1634 | Greenwaste Disposal | 360.00 |
| 7418.10219-01 | 24/02/2023 | Max & Claire Pty Ltd T/A Ergolink | | | | 51.50 |
| | | | INV | SI-00079718 | Ergorest Small Forearm Support Replacement Pad | 51.50 |
| 7418.10244-01 | 24/02/2023 | Dellawick Family Trust T/A Lonsdale Party Hire | | | | 1,215.40 |
| | | | INV | INV-0836 | Marquee Hire - Australia Day Events 2023 | 1,215.40 |
| 7418.10248-01 | 24/02/2023 | Karyn Rowe | | | | 286.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 286.00 |
| 7418.10304-01 | 24/02/2023 | MK Frazer & SM Frazer T/A Blank Slate Creative | | | | 5,434.00 |
| | | | INV | 137 | SWSC Branding Refresh Asset Development | 5,434.00 |
| 7418.10314-01 | 24/02/2023 | Davenport Plumbing | | | | 22,596.55 |
| | | | INV | 15204 | Plumbing Repairs - Maidens Park | 118.92 |
| | | | INV | 15199 | Plumbing Repairs - Hay Park Community Hall | 689.58 |
| | | | INV | 15197 | Plumbing Repairs - Runners Club | 234.42 |
| | | | INV | 15200 | Plumbing Repairs - Animal Shelter | 1,199.06 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 15203 | Plumbing Repairs - SWSC | 291.39 | |
| | | | INV | 15205 | Plumbing Repairs - Big Swamp | 178.63 | |
| | | | INV | 15206 | Plumbing Repairs - Depot/Nuytsia Avenue | 1,177.10 | |
| | | | INV | 15207 | Plumbing Repairs - Koolambidi Woola | 216.82 | |
| | | | INV | 15208 | Plumbing Repairs - SWSC | 303.05 | |
| | | | INV | 15217 | Plumbing Repairs - Bus Station Toilets | 1,661.15 | |
| | | | INV | 15218 | Plumbing Repairs - Market Square Marlston | 797.86 | |
| | | | INV | 15198 | Plumbing Repairs - Hands Oval | 888.64 | |
| | | | INV | 15042 | Plumbing Repairs - Ocean Drive Leak | 14,839.93 | |
| 7418.10355-01 | 24/02/2023 | Institute of Building Technology Western Australia Pty Ltd | | | | | 803.00 |
| | | | INV | 8345 | Staff Training - Advanced Diploma of Building Surveying | 401.50 | |
| | | | INV | 8344 | Staff Training - Advanced Diploma of Building Surveying | 401.50 | |
| 7418.10398-01 | 24/02/2023 | Dovetail Brand Engagement Pty Ltd | | | | | 1,650.00 |
| | | | INV | INV-DT2023008 | SkyFest 2023 - Survey Creation | 1,650.00 | |
| 7418.10413-01 | 24/02/2023 | Maria Vanessa Alonso Dominguez | | | | | 360.00 |
| | | | INV | 1 | Group Fitness Instructor - SWSC | 360.00 | |
| 7418.10441-01 | 24/02/2023 | The Trustee for Urban Bird Trust T/A Bird Control Australia | | | | | 519.75 |
| | | | INV | INV-1420 | Scare Kite Kits | 519.75 | |
| 7418.10441-02 | 24/02/2023 | The Trustee for Urban Bird Trust T/A Bird Control Australia | | | | | 751.80 |
| | | | INV | INV-1452 | Scare Kite Kits | 751.80 | |
| 7418.10489-01 | 24/02/2023 | Eilish Warnock | | | | | 286.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 286.00 | |
| 7418.1223-01 | 24/02/2023 | LGISWA - Workcare Scheme | | | | | 123,876.50 |
| | | | INV | 100-153260 | Workcare Insurance Adjustment 2020/2021 | 123,876.50 | |
| 7418.1419-01 | 24/02/2023 | Holcim Australia Pty Ltd | | | | | 1,296.68 |
| | | | INV | 9408519395 | Concrete - Spencer Street | 1,147.08 | |
| | | | INV | 9408521249 | Concrete - Ocean Drive | 149.60 | |
| 7418.150-01 | 24/02/2023 | Baileys Fertilisers | | | | | 2,057.00 |
| | | | INV | 36292 | Fertiliser | 2,057.00 | |
| 7418.1613-01 | 24/02/2023 | South West Locksmiths | | | | | 330.00 |
| | | | INV | 19481 | Replace Cabinet Locks - Glen Iris Skate Park | 196.57 | |
| | | | INV | 19501 | Toilet Door Lock Repairs - Hungry Hollow | 133.43 | |
| 7418.1623-01 | 24/02/2023 | South West Septics | | | | | 286.00 |
| | | | INV | IV0000004246 | Empty Greasetrap - Hay Park South Pavilion | 286.00 | |
| 7418.1709-01 | 24/02/2023 | Total Eden Pty Ltd / Nutrien Water | | | | | 2,398.48 |
| | | | INV | 412535662 | Retic Parts | 2,398.48 | |
| 7418.1838-01 | 24/02/2023 | Synergy | | | | | 5,137.51 |
| | | | INV | 212450510/FEB23 | Electricity Charges - 10/12/2022 to 14/02/2023 | 240.27 | |
| | | | INV | 407491810/FEB23 | Electricity Charges - 17/01/2023 to 13/02/2023 | 83.30 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 370360330/FEB23 | Electricity Charges - 10/12/2022 to 14/02/2023 807.24 | |
| | | | INV | 401316100/FEB23 | Electricity Charges - 08/12/2022 to 10/02/2023 334.07 | |
| | | | INV | 201238210/FEB23 | Electricity Charges - 09/12/2022 to 13/02/2023 679.05 | |
| | | | INV | 367176740/FEB23 | Electricity Charges - 10/12/2022 to 14/02/2023 184.53 | |
| | | | INV | 665683150/FEB23 | Electricity Charges - 25/11/2022 to 30/01/2023 200.93 | |
| | | | INV | 345740930/FEB23 | Electricity Charges - 10/12/2022 to 14/02/2023 1,757.04 | |
| | | | INV | 319438270/FEB23 | Electricity Charges - 10/12/2022 to 14/02/2023 128.90 | |
| | | | INV | 268250110/FEB23 | Electricity Charges - 09/12/2022 to 13/02/2023 286.87 | |
| | | | INV | 794473390/FEB23 | Electricity Charges - 08/12/2022 to 10/02/2023 125.06 | |
| | | | INV | 614440990/FEB23 | Electricity Charges - 16/12/2022 to 16/02/2023 164.92 | |
| | | | INV | 176283230/FEB23 | Electricity Charges - 16/12/2022 to 15/02/2023 145.33 | |
| 7418.1867-01 | 24/02/2023 | Work Clobber - Bunbury | | | | 5,855.61 |
| | | | INV | 23-00001505 | Staff Uniform - Administration 214.20 | |
| | | | INV | 22-00028016 | Staff Uniform - Community Facilities 189.40 | |
| | | | INV | 23-00001321 | Staff Uniform - Infrastructure 439.69 | |
| | | | INV | 23-00001226 | Staff Uniform - Infrastructure 349.92 | |
| | | | INV | 23-00001227 | Staff Uniform - Infrastructure 445.14 | |
| | | | INV | 22-00024133 | Staff Uniform - Infrastructure 269.19 | |
| | | | INV | 23-00002928 | PPE Boots - Infrastructure 200.70 | |
| | | | INV | 23-00003265 | Staff Uniform - Infrastructure 200.01 | |
| | | | INV | 23-00003984 | PPE Boots - Infrastructure 176.40 | |
| | | | INV | 23-00003980 | PPE Boots - Infrastructure 176.40 | |
| | | | INV | 23-00001323 | Staff Uniform - Infrastructure 279.65 | |
| | | | INV | 23-00003261 | Staff Uniform - Infrastructure 122.30 | |
| | | | INV | 23-00001322 | Staff Uniform - Infrastructure 122.10 | |
| | | | INV | 22-00026002 | Staff Uniform - Infrastructure 390.42 | |
| | | | INV | 22-00016693 | Staff Uniform - Infrastructure 158.75 | |
| | | | INV | 22-00030772 | PPE Boots - Infrastructure 65.70 | |
| | | | INV | 23-00001225 | Staff Uniforms - Infrastructure 368.40 | |
| | | | INV | 22-00031258 | Staff Uniform - Infrastructure 321.12 | |
| | | | INV | 22-00031257 | Staff Uniform - Infrastructure 341.43 | |
| | | | INV | 22-00031215 | Staff Uniform - Infrastructure 439.92 | |
| | | | INV | 22-00031212 | Staff Uniform - Infrastructure 148.69 | |
| | | | INV | 23-00001506 | Staff Uniform - Administration 436.08 | |
| 7418.194-01 | 24/02/2023 | J Blackwood & Son Pty Ltd | | | | 155.31 |
| | | | INV | SI03796452 | Nuts/Bolts/Washers 155.31 | |
| 7418.2165-01 | 24/02/2023 | Sigma Chemicals | | | | 1,584.00 |
| | | | INV | 166642/01 | Pool Testing Tablets - SWSC 1,584.00 | |
| 7418.2197-01 | 24/02/2023 | South West Pets | | | | 259.10 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | I0000001684 | Animal Supplies - BWP | 244.60 | |
| | | | INV | I0000001685 | Animal Supplies - BWP | 14.50 | |
| 7418.2202-01 | 24/02/2023 | Woolworths Limited | | | | | 38.90 |
| | | | INV | 2085581 | Library Programs & Events - Supplies | 38.90 | |
| 7418.2209-01 | 24/02/2023 | Bidfood Australia | | | | | 2,320.32 |
| | | | INV | I57665102.BUN | Kiosk Supplies - BWP | 444.66 | |
| | | | INV | I58229185.BUN | Cafe Supplies - SWSC | 1,421.20 | |
| | | | INV | I58245901.BUN | Cafe Supplies - SWSC | 454.46 | |
| 7418.2366-01 | 24/02/2023 | T-Quip | | | | | 29.25 |
| | | | INV | 117145#12 | Screws - 1GUT326 | 29.25 | |
| 7418.2436-01 | 24/02/2023 | Wagener Holdings Pty Ltd | | | | | 6,184.20 |
| | | | INV | 87072 | Flag Poles/Western Australian Flag - BRAG | 6,184.20 | |
| 7418.2579-01 | 24/02/2023 | TJ Depiazzi & Sons | | | | | 4,543.00 |
| | | | INV | 127489 | Mulch & Soil - Depot Stock | 4,543.00 | |
| 7418.271-01 | 24/02/2023 | Bunbury Harvey Regional Council | | | | | 1,199,333.50 |
| | | | INV | INV-3364 | Contribution for Cell Capping Phase 3 to 5 | 1,000,000.00 | |
| | | | INV | INV-3081 | Member Council Contribution - Disposal of Mattresses | 199,333.50 | |
| 7418.2777-01 | 24/02/2023 | Hart Sport | | | | | 956.00 |
| | | | INV | 10173750 | Squash Balls, Junior Mouthguards, Resistance Bands | 518.00 | |
| | | | INV | 10174093 | Badminton Nets - SWSC | 438.00 | |
| 7418.2779-01 | 24/02/2023 | City of Bunbury Volunteer Bushfire Brigade | | | | | 908.05 |
| | | | INV | 107 | Vehicle Service - BY71345 BFB Nissan Patrol | 908.05 | |
| 7418.283-01 | 24/02/2023 | Bunbury Machinery | | | | | 227.00 |
| | | | INV | SIB35103 | Tiedown Straps for Cargo Nets - 1TTA539 | 132.00 | |
| | | | INV | SIB35597 | Renderoc - Glen Iris Skate Park Maintenance | 95.00 | |
| 7418.3-01 | 24/02/2023 | A & L Printers | | | | | 429.00 |
| | | | INV | 60048 | Biennale Didactics / Kaprow - BRAG | 352.00 | |
| | | | INV | 60071 | Biennale Didactic - BRAG | 77.00 | |
| 7418.3093-01 | 24/02/2023 | RTS Diesel South West | | | | | 2,766.50 |
| | | | INV | 3645 | Plant Maintenance - BY716B | 668.80 | |
| | | | INV | 3639 | Plant Maintenance - 1TUE400 | 1,062.05 | |
| | | | INV | 3640 | Plant Maintenance - 1EKE509 | 448.25 | |
| | | | INV | 3658 | Plant Maintenance - BY742 | 587.40 | |
| 7418.3167-01 | 24/02/2023 | Perfect Landscapes | | | | | 33,473.00 |
| | | | INV | INV-7485 | Road Verge Weed Management - South Bunbury | 6,204.00 | |
| | | | INV | INV-7483 | Lawnmowing - Usher | 2,002.00 | |
| | | | INV | INV-7478 | Lawnmowing - Carey Park | 5,472.50 | |
| | | | INV | INV-7480 | Lawnmowing - Withers | 6,792.50 | |
| | | | INV | INV-7479 | Lawnmowing - College Grove | 1,782.00 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | INV-7476 | Weed Management - Glen Iris | 4,356.00 | |
| | | | INV | INV-7482 | Lawnmowing - South Bunbury | 6,864.00 | |
| 7418.3204-01 | 24/02/2023 | PFD Food Services Pty Ltd | | | | | 2,507.85 |
| | | | INV | LF930660 | Cafe Supplies - SWSC | 1,475.65 | |
| | | | INV | LF958220 | Cafe Supplies - SWSC | 1,032.20 | |
| 7418.335-01 | 24/02/2023 | Bunnings Group Limited | | | | | 809.53 |
| | | | INV | 2179/01234708 | Pedestal Fans/Dust Pans/Drainer | 46.20 | |
| | | | INV | 2444/00119110 | Pine - NAP Workshop Supplies for BRAG | 106.68 | |
| | | | INV | 2179/00197805 | Play Sand (Teddy Bears Roadshow Gazebo) - Library | 13.60 | |
| | | | INV | 2179/01405865 | Oxide/Decking/Lubricant/Liquid Nails | 643.05 | |
| 7418.3376-01 | 24/02/2023 | Sonic HealthPlus | | | | | 4,552.54 |
| | | | INV | 2847445 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2847446 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2846379 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2844981 | Pre-Employment Medicals | 55.10 | |
| | | | INV | 2842599 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2838285 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2859186 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2859185 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2857093 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2853919 | Pre-Employment Medicals | 440.56 | |
| | | | INV | 2860251 | Pre-Employment Medicals | 532.40 | |
| 7418.3513-01 | 24/02/2023 | Total Green Recycling | | | | | 3,877.17 |
| | | | INV | INV13199 | eWaste Processing | 3,877.17 | |
| 7418.3901-02 | 24/02/2023 | JG Abberton & Others T/A Lavan | | | | | 907.50 |
| | | | INV | 1175617 | Legal Representation for SAT Matter | 907.50 | |
| 7418.3958-01 | 24/02/2023 | JCW Electrical Pty Ltd | | | | | 5,749.10 |
| | | | INV | 21596 | Electrical Maintenance - Maidens Reserve | 214.84 | |
| | | | INV | 21592 | Electrical Maintenance - BWP | 740.19 | |
| | | | INV | 21591 | Electrical Maintenance - Des Ugle Park | 335.45 | |
| | | | INV | 21593 | Electrical Maintenance - SWSC | 224.40 | |
| | | | INV | 21590 | Electrical Maintenance - Museum | 311.17 | |
| | | | INV | 21552 | Electrical Maintenance - The Strand | 157.87 | |
| | | | INV | 21565 | Electrical Maintenance - Senior Citizen's Centre | 253.56 | |
| | | | INV | 21589 | Electrical Maintenance - Kelly Park | 390.50 | |
| | | | INV | 21567 | Electrical Maintenance - Senior Citizens Centre | 248.60 | |
| | | | INV | 21568 | Electrical Maintenance - Victoria Street | 467.50 | |
| | | | INV | 21553 | Electrical Maintenance - Graham Bricknell Music Shell | 771.31 | |
| | | | INV | 21569 | Electrical Maintenance - Administration | 310.75 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 21555 | Electrical Maintenance - SWSC 189.62 | |
| | | | INV | 21566 | Electrical Maintenance - SWSC 1,133.34 | |
| 7418.4089-01 | 24/02/2023 | West Coast Shade Pty Ltd | | | | 15,279.00 |
| | | | INV | 12183 | Shade Sail Installation Summer 2022/23 15,279.00 | |
| 7418.4394-01 | 24/02/2023 | Community Home Care Inc | | | | 336.14 |
| | | | INV | ASN51993 | Rates Refund 336.14 | |
| 7418.4500-01 | 24/02/2023 | Tactile Indicators (Perth) Pty Ltd | | | | 4,984.00 |
| | | | INV | INV-2604 | Tactile Ground Surface Indicators - Various Locations 4,984.00 | |
| 7418.4567-01 | 24/02/2023 | People Sense | | | | 2,035.00 |
| | | | INV | 32069 | Employee Assistance Program 2,035.00 | |
| 7418.462-02 | 24/02/2023 | Coca Cola Amatil (Aust) Pty Ltd | | | | 2,031.54 |
| | | | INV | 230614555 | Cafe Supplies - SWSC 2,031.54 | |
| 7418.4795-01 | 24/02/2023 | Proludic Pty Ltd | | | | 3,305.63 |
| | | | INV | 25970 | Playground Equipment - Swing Seats with Chains 3,305.63 | |
| 7418.4858-01 | 24/02/2023 | Arbor Guy | | | | 31,078.58 |
| | | | INV | 89761 | Street Tree Maintenance - Wattle Street 639.14 | |
| | | | INV | 89762 | Street Tree Maintenance - Higgins Street 665.28 | |
| | | | INV | 89703 | Tree Maintenance - South Western Highway 7,517.40 | |
| | | | INV | 89763 | Street Tree Maintenance - Craigie Street 3,208.19 | |
| | | | INV | 89784 | Tree Maintenance - McCombe Road 1,095.34 | |
| | | | INV | 89800 | Street Tree Maintenance - Prince Phillip Drive 332.64 | |
| | | | INV | 89799 | Street Tree Maintenance - O'Meehan Green 1,182.06 | |
| | | | INV | 89797 | Tree Maintenance - Hay Park 1,805.76 | |
| | | | INV | 89796 | Street Tree Maintenance - Picton Crescent 1,095.34 | |
| | | | INV | 89785 | Street Tree Maintenance - Mitchell Crescent 2,097.41 | |
| | | | INV | 89786 | Street Tree Maintenance - Molloy Street 2,190.67 | |
| | | | INV | 89787 | Street Tree Maintenance - Marabank Loop/Anchorage 1,829.52 | |
| | | | INV | 89788 | Street Tree Maintenance - Mossop Street 839.92 | |
| | | | INV | 89789 | Street Tree Maintenance - Queens Gardens 332.64 | |
| | | | INV | 89790 | Street Tree Maintenance - Hudson Road 839.92 | |
| | | | INV | 89791 | Street Tree Maintenance - Glover Street 507.28 | |
| | | | INV | 89792 | Street Tree Maintenance - Hooper Place 1,188.59 | |
| | | | INV | 89794 | Street Tree Maintenance - Verbena Boulevard 1,736.26 | |
| | | | INV | 89795 | Street Tree Maintenance - Upper Esplanade 793.16 | |
| | | | INV | 89793 | Street Tree Maintenance - Alexander Street 1,182.06 | |
| 7418.4891-01 | 24/02/2023 | Data#3 Ltd | | | | 993.17 |
| | | | INV | SIN000094425 | Microsoft Visio Professional All Languages Subscription 993.17 | |
| 7418.4936-01 | 24/02/2023 | Peel Resource Recovery Pty Ltd T/A Cross Resource Management | | | | 3,881.79 |
| | | | INV | 54681 | Crushed Recycled Concrete Basecourse 991.98 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 54643 | Crushed Recycled Concrete Basecourse 1,939.41 | |
| | | | INV | 54639 | Crushed Recycled Concrete Basecourse 950.40 | |
| 7418.50-01 | 24/02/2023 | Onsite Rental Group Operations Pty Ltd | | | | 12,659.74 |
| | | | INV | 3615420 | SkyFest 2023 - Equipment hire 12,659.74 | |
| 7418.5012-01 | 24/02/2023 | Geographe French Australian Festivals Inc | | | | 3,300.00 |
| | | | INV | INV-0549 | Grant Funding - 2022 CinefestOZ 3,300.00 | |
| 7418.5036-01 | 24/02/2023 | Environex International Pty Ltd | | | | 1,305.30 |
| | | | INV | 308727 | Chemicals and Cleaning Supplies - SWSC 1,305.30 | |
| 7418.5208-01 | 24/02/2023 | Jeffrey Peirce | | | | 357.00 |
| | | | INV | 1125 | Website Subscription - ANZAC Heroes Oct/Nov/Dec 22 357.00 | |
| 7418.5224-01 | 24/02/2023 | Commercial Aquatics Australia Pty Ltd | | | | 3,437.50 |
| | | | INV | 28905 | Repairs to Boiler Feed Pump - SWSC 3,437.50 | |
| 7418.527-01 | 24/02/2023 | Cross Security Services | | | | 242.00 |
| | | | INV | 30679 | Change Alarm Battery - Bunbury Library 242.00 | |
| 7418.5382-01 | 24/02/2023 | CM Dimarco & L Dimarco T/A Berts Home Maintance and Small Renovation | | | | 220.00 |
| | | | INV | 2692 | 2 x IBC Units for McCombe Road 220.00 | |
| 7418.5467-01 | 24/02/2023 | JB Hi-Fi Group Pty Ltd | | | | 11,543.40 |
| | | | INV | BD1062833 | Wireless Noise Cancelling Headphones 299.00 | |
| | | | INV | BD1064088 | VEEAM Backup Subscription for Microsoft Office 11,244.40 | |
| 7418.5536-01 | 24/02/2023 | CNW Pty Ltd | | | | 2,574.00 |
| | | | INV | 161163103 | LED Lights - Oval Lighting 858.00 | |
| | | | INV | 161162973 | Pole Top Adaptors - Signage Supplies 1,716.00 | |
| 7418.5725-01 | 24/02/2023 | Officeworks Superstores Pty Ltd - Bunbury (50693711) | | | | 245.02 |
| | | | INV | 606915616 | Stationery - BWP 133.22 | |
| | | | INV | 606098638 | Disposable Plates, Cups & Cutlery - Museum Events 111.80 | |
| 7418.5741-01 | 24/02/2023 | Picton Tyre Centre Pty Ltd | | | | 2,166.00 |
| | | | INV | F78079 | Tyre Puncture Repairs - Hired Forklift 274.00 | |
| | | | INV | F78077 | Tyre Replacement - BY762S 1,892.00 | |
| 7418.6045-01 | 24/02/2023 | IXOM Operations Pty Ltd | | | | 3,492.98 |
| | | | INV | 6633394 | Gas Charges - SWSC 3,492.98 | |
| 7418.6202-01 | 24/02/2023 | Easisalary (Easifleet) | | | | 832.62 |
| | | | INV | 173294 | Novated Lease Payment - F/E 14/02/2023 832.62 | |
| 7418.6213-01 | 24/02/2023 | Moore Stephens WA Pty Ltd | | | | 550.00 |
| | | | INV | 3273 | 2022/23 Rates Comparison Report 550.00 | |
| 7418.6221-01 | 24/02/2023 | West Australian Newspapers Ltd - SWSC | | | | 113.14 |
| | | | INV | 73612022023 | Newspapers - SWSC 113.14 | |
| 7418.6266-01 | 24/02/2023 | CB Traffic Solutions Pty Ltd | | | | 16,734.72 |
| | | | INV | 11874 | Traffic Management - Estuary Drive 1,388.89 | |
| | | | INV | 11924 | Traffic Management - Strickland Street 547.80 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | Amount |
|---|---|---|---|---|---|---|
| | | | INV | 11922 | Traffic Management - Prinsep Street 408.38 | |
| | | | INV | 11875 | Traffic Management - Ocean Drive 3,158.10 | |
| | | | INV | 11921 | Traffic Management - Ocean Drive 3,971.55 | |
| | | | INV | 11925 | Traffic Management - Watering Various Locations 3,630.00 | |
| | | | INV | 11876 | Traffic Management - Watering Various Sites 3,630.00 | |
| 7418.6385-01 | 24/02/2023 | Cable Force | | | | 594.00 |
| | | | INV | INV-3636 | Locate Services - Carmody / Prinsep 594.00 | |
| 7418.6423-01 | 24/02/2023 | South Regional TAFE | | | | 500.00 |
| | | | INV | I0022130 | 2022 Awards Ceremony Sponsorship 500.00 | |
| 7418.6475-01 | 24/02/2023 | St John Ambulance Western Australia Ltd | | | | 2,616.90 |
| | | | INV | FAINV01050996 | St John Ambulance Crew Attendance - SkyFest 2023 2,616.90 | |
| 7418.6532-01 | 24/02/2023 | SG Fleet Australia Pty Ltd - Novated Leases | | | | 2,069.08 |
| | | | INV | FTR2767967 | Novated Lease Payment - F/E 14/02/2023 2,069.08 | |
| 7418.6628-01 | 24/02/2023 | Catalyse Pty Ltd | | | | 1,045.00 |
| | | | INV | INV-1296 | Strategic Community & Corporate Business Plan 1,045.00 | |
| 7418.67-01 | 24/02/2023 | Collins Booksellers Bunbury | | | | 981.52 |
| | | | INV | 438009 | Books - Library Local Stock 981.52 | |
| 7418.6798-01 | 24/02/2023 | WINC Australia Pty Ltd | | | | 370.06 |
| | | | INV | 9041727910 | Stationery - Library 370.06 | |
| 7418.6858-01 | 24/02/2023 | Work Metrics Pty Ltd | | | | 154.00 |
| | | | INV | 34052 | Subscription - On-line Induction Portal Jan 2023 154.00 | |
| 7418.6875-01 | 24/02/2023 | Country Landscaping Pty Ltd | | | | 4,581.50 |
| | | | INV | 17641 | SWSC Weed Control 4,581.50 | |
| 7418.6936-01 | 24/02/2023 | Maia Financial Pty Limited | | | | 9,785.92 |
| | | | INV | C39390 | Smart Parking Management System - February 2023 9,785.92 | |
| 7418.70-01 | 24/02/2023 | Animal Resources Centre | | | | 330.07 |
| | | | INV | 261639 | Animal Supplies - BWP 330.07 | |
| 7418.7018-01 | 24/02/2023 | On2it Graphics | | | | 264.00 |
| | | | INV | INV-3678 | Big Swamp Signage 264.00 | |
| 7418.7050-01 | 24/02/2023 | Adam Davey Consulting | | | | 22,550.00 |
| | | | INV | IV00000001036 | Wetting Agent Application - Sportsgrounds 22,550.00 | |
| 7418.7125-01 | 24/02/2023 | Ultimate Auto Service & Restoration Centre | | | | 427.85 |
| | | | INV | 232664 | Vehicle Service - BY704 427.85 | |
| 7418.7131-01 | 24/02/2023 | PFI Supplies | | | | 1,053.20 |
| | | | INV | 57172 | Cleaning Supplies 309.20 | |
| | | | INV | 57336 | Bin Liners & Urinal Pads 744.00 | |
| 7418.7176-01 | 24/02/2023 | Office of the Auditor General | | | | 52,800.00 |
| | | | INV | INV-0562 | 2021/22 Audit Fee 52,800.00 | |
| 7418.7206-01 | 24/02/2023 | Active Discovery | | | | 7,568.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 182408 | Frank Buswell Playground Spring Rockers | 7,568.00 | |
| 7418.7254-01 | 24/02/2023 | Bossea Pty Ltd T/A South West Recycling | | | | | 198.00 |
| | | | INV | INV-7123 | Confidential Bin Disposal - Depot Picton | 132.00 | |
| | | | INV | INV-7121 | Confidential Bin Disposal - First Floor | 66.00 | |
| 7418.7365-01 | 24/02/2023 | Bunbury Carpentry & Maintenance | | | | | 2,365.00 |
| | | | INV | 3228 | Stair Case Repairs - Senior Citizens | 1,100.00 | |
| | | | INV | 3229 | Building Maintenance - SWSC Changeroom Block | 1,265.00 | |
| 7418.7403-01 | 24/02/2023 | Safety & Rescue Equipment | | | | | 10,682.10 |
| | | | INV | 29126 | Roof Safety System Installation - Motor Museum | 3,202.10 | |
| | | | INV | 29131 | Comprehensive Height Safety Equipment Inspections | 7,480.00 | |
| 7418.7464-01 | 24/02/2023 | Bunbury Transmission and Driveline (Vinewalk Enterprises Pty Ltd) | | | | | 1,325.00 |
| | | | INV | 19602 | Vehicle Service - BY740 | 365.00 | |
| | | | INV | 19617 | Vehicle Service - BY757 | 960.00 | |
| 7418.7498-01 | 24/02/2023 | MSPD WA Pty Ltd | | | | | 643.50 |
| | | | INV | INV-1995 | Paint Ceiling - Bunbury Bowling Club | 643.50 | |
| 7418.7551-01 | 24/02/2023 | Combined Team Services Pty Ltd | | | | | 995.00 |
| | | | INV | 6495 | Staff Training - Safety Representative Course | 995.00 | |
| 7418.7638-01 | 24/02/2023 | Eazy Azz Pty Ltd T/A Gifts Made Eazy | | | | | 1,372.80 |
| | | | INV | 4020 | Merchandise Keyrings - BWP | 1,372.80 | |
| 7418.7828-01 | 24/02/2023 | J Pearce & A C Rochford T/A Supersonic Science | | | | | 1,000.00 |
| | | | INV | SS00956 | South West Science Fair Activities | 1,000.00 | |
| 7418.7840-01 | 24/02/2023 | Christine Blowfield | | | | | 600.00 |
| | | | INV | 36 | Brunch@BRAG - Activity Facilitation | 600.00 | |
| 7418.7860-01 | 24/02/2023 | South West Sand Cleaning | | | | | 1,485.00 |
| | | | INV | 123 | Sand Screening - VAT2 Beachfront | 1,485.00 | |
| 7418.7893-01 | 24/02/2023 | LitSupport Pty Limited | | | | | 558.80 |
| | | | INV | INV581702 | Scanning of Offsite Storage Files | 27.50 | |
| | | | INV | INV582375 | Scanning of Offsite Storage Files | 330.00 | |
| | | | INV | INV582848 | Scanning of Offsite Storage Files | 58.30 | |
| | | | INV | INV582852 | Scanning of Offsite Storage Files | 143.00 | |
| 7418.7914-01 | 24/02/2023 | Busselton Farmers Market | | | | | 409.62 |
| | | | INV | 1179793 | Cafe Supplies - SWSC | 162.13 | |
| | | | INV | 1179988 | Animal Food - BWP | 247.49 | |
| 7418.7958-01 | 24/02/2023 | OUT South West | | | | | 500.00 |
| | | | INV | 0111 | Grant Funding - PrideFest 2022 | 500.00 | |
| 7418.7971-01 | 24/02/2023 | Charlotte Anne White | | | | | 750.00 |
| | | | INV | INV-0085 | Workshop Facilitation - BRAG | 750.00 | |
| 7418.799-01 | 24/02/2023 | Glenn Buck Milk Distribution | | | | | 1,242.90 |
| | | | INV | 756 | Milk - Depot | 144.80 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| | | | INV | 755 | Milk - Administration | 388.75 | |
| | | | INV | 784 | Milk - Administration | 538.55 | |
| | | | INV | 785 | Milk - Depot | 170.80 | |
| 7418.8057-01 | 24/02/2023 | A1 Sign Shop | | | | | 1,316.14 |
| | | | INV | INV-3699 | Signage Materials | 1,316.14 | |
| 7418.8089-01 | 24/02/2023 | Paradigm Cleaning and Professional Services Pty Ltd | | | | | 154.00 |
| | | | INV | 11201 | Cleaning Services - Graham Bricknell Music Shell | 154.00 | |
| 7418.8111-01 | 24/02/2023 | Protector Fire Services Pty Ltd | | | | | 24,485.69 |
| | | | INV | 10074267 | Fire Pump Maintenance - SWSC | 673.64 | |
| | | | INV | 10074173 | Emergency Exit Light Maintenance - Library | 1,949.92 | |
| | | | INV | 10074169 | Emergency Exit Light Maintenance - SWSC | 3,042.60 | |
| | | | INV | 10074177 | Emergency Exit Light Testing - Various Locations | 4,603.50 | |
| | | | INV | 10074079 | Mechanical Fire System Repairs - SWSC | 759.00 | |
| | | | INV | 10074052 | Fire Pump Set System Service Inspections - Administration | 6,457.00 | |
| | | | INV | 10074084 | Diesel Fire Pump Set Maintenance - BREC | 6,991.23 | |
| | | | INV | 10074064 | Fire Equipment Service - Hay Park North Pavilion | 8.80 | |
| 7418.8395-01 | 24/02/2023 | Seton Australia | | | | | 1,137.18 |
| | | | INV | 9352339552 | Vehicle Parts - Mats/Brackets/Easy Extend Wall Mount | 1,137.18 | |
| 7418.8502-01 | 24/02/2023 | Christine Lucy Worsfold | | | | | 260.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 260.00 | |
| 7418.8503-01 | 24/02/2023 | Capri Di Candilo | | | | | 104.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 104.00 | |
| 7418.8504-01 | 24/02/2023 | Sarah Carbone | | | | | 78.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 78.00 | |
| 7418.8505-01 | 24/02/2023 | Danielle Louise Butson | | | | | 208.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 208.00 | |
| 7418.8506-01 | 24/02/2023 | Teresa Maria Halligan | | | | | 390.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 390.00 | |
| 7418.8507-01 | 24/02/2023 | Julie Combes | | | | | 572.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 572.00 | |
| 7418.8508-01 | 24/02/2023 | Rebekka Flockton | | | | | 260.00 |
| | | | INV | UMPIRE.13/02/23 | SWSC Umpire Netball - 01/02/2023 to 13/02/2023 | 260.00 | |
| 7418.8940-01 | 24/02/2023 | BIC Services Pty Ltd | | | | | 37,057.69 |
| | | | INV | 93449 | Cleaning Services - February 2023 | 37,057.69 | |
| 7418.9317-01 | 24/02/2023 | West Australian Newspapers Ltd - Administration | | | | | 427.20 |
| | | | INV | 95916/MAR23 | Newspapers - The West Australian | 427.20 | |
| 7418.9359-01 | 24/02/2023 | 3D HR Legal Pty Ltd | | | | | 231.00 |
| | | | INV | INV-1314 | Legal Services | 231.00 | |
| 7418.958-01 | 24/02/2023 | South West Isuzu | | | | | 90.00 |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Municipal Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | | *Amount* |
|---|---|---|---|---|---|---|---|
| | | | INV | 1325530 | Fuel Filter Replacement - BY112V | 90.00 | |
| 7418.9600-01 | 24/02/2023 | Hildah Janse Van Rensburg | | | | | 240.00 |
| | | | INV | 11 | Yoga Instructor - February 2023 | 240.00 | |
| 7418.9610-01 | 24/02/2023 | Kit Stasia Prendergast | | | | | 275.00 |
| | | | INV | 21012023 | Native Bee Talk & Walk - Library | 275.00 | |
| 7418.9788-01 | 24/02/2023 | Patrick Godsell Construction | | | | | 1,910.93 |
| | | | INV | 135 | Installation of White Boards/Shelves/Hooks, Skylight | 1,910.93 | |
| 7418.9982-01 | 24/02/2023 | Evolutionary Systems Pty Ltd T/A Evosys | | | | | 47,935.80 |
| | | | INV | AU/0223/6000247 | Oracle HCM Cloud Implementation | 47,935.80 | |
| 7419.10470-01 | 24/02/2023 | Aware Super Clearing House | | | | | 145,598.22 |
| | | | INV | SUPER - PP17 | Superannuation for COB Staff - F/E 14/02/2023 | 145,598.22 | |
| | | | | | | Total: EFT Payments | $4,455,309.17 |

**Payroll Transfers**

| | | | | | |
|---|---|---|---|---|---|
| PY01-16 | 02/02/2023 | COB Municipal Account | Payroll - P/E 01/02/2023 | | 801,879.50 |
| PY01-17 | 15/02/2023 | COB Municipal Account | Payroll - P/E 14/02/2023 | | 761,634.08 |
| | | | | Total: Payroll Transfers | $1,563,513.58 |

**Total: COB Municipal Account** **$6,690,777.03**

**CERTIFICATION BY MANAGER FINANCE**

This Schedule of Accounts Paid is submitted to the Council Meeting on 04 April 2023 in accordance with the Local Government (Financial Management) Regulations 1996 Section 13. These accounts have been checked and are fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

**D. RANSOM**
**MANAGER FINANCE**

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Trust Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| **Cheque Payments** | | | | | | | |
| 00010810 | 20/02/2023 | BL Contracting | | | | | 61.65 |
| | | | INV | 6.2022.37997.1 | BSL Levy Refund | 61.65 | |
| | | | | | | Total: Cheque Payments | $61.65 |
| **EFT Payments** | | | | | | | |
| 7409.10432-01 | 15/02/2023 | Ryan Craig Milne | | | | | 977.30 |
| | | | INV | 6.2022.37952.1 | BSL & CTF Levy Refund | 977.30 | |
| 7409.10476-01 | 15/02/2023 | Luke Wallrodt | | | | | 61.65 |
| | | | INV | 6.2023.38055.1 | BSL Levy Refund | 61.65 | |
| 7409.10481-01 | 15/02/2023 | Alan Wells | | | | | 61.65 |
| | | | INV | 6.2022.37944.1 | BSL Levy Refund | 61.65 | |
| 7409.419-01 | 15/02/2023 | City of Bunbury | | | | | 176.25 |
| | | | INV | INV-168890-L4B4C | Commission on CTF Levies Collected - January 2023 | 41.25 | |
| | | | INV | January23 | Commission on BSL Collected - January 2023 | 135.00 | |
| 7409.7534-01 | 15/02/2023 | Construction Training Fund | | | | | 918.90 |
| | | | INV | INV-168890-L4B4C | Levies Collected - January 2023 | 918.90 | |
| 7409.7535-01 | 15/02/2023 | Department of Mines, Industry Regulation and Safety | | | | | 3,521.47 |
| | | | INV | January23 | Levies Collected - January 2023 | 3,521.47 | |
| 7409.9715-01 | 15/02/2023 | OCS Building Maintenance | | | | | 180.74 |
| | | | INV | 6.2022.38010.1 | CTF Levy Refund | 180.74 | |
| 7414.10363-01 | 20/02/2023 | Robyn Heather Bischoff | | | | | 1,165.80 |
| | | | INV | 131 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 132 | Sale of Consignment Item - BRAG | 804.00 | |
| | | | INV | 133 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 134 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 136 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 137 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 138 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 139 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 141 | Sale of Consignment Item - BRAG | 40.20 | |
| | | | INV | 142 | Sale of Consignment Item - BRAG | 60.30 | |
| | | | INV | 143 | Sale of Consignment Item - BRAG | 60.30 | |
| | | | INV | 144 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 130 | Sale of Consignment Item - BRAG | 20.10 | |
| | | | INV | 129 | Sale of Consignment Item - BRAG | 20.10 | |
| 7414.10491-01 | 20/02/2023 | Southern City Building Group | | | | | 61.65 |
| | | | INV | 6.2022.37696.1 | BSL Levy Refund | 61.65 | |
| 7414.419-01 | 20/02/2023 | City of Bunbury | | | | | 827.20 |
| | | | INV | JAN23 | Commission on Sale of Consignment Item - BRAG | 827.20 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**COB Trust Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | | *Amount* |
|---|---|---|---|---|---|---|---|
| 7414.7841-01 | 20/02/2023 | Bunbury Retaining Walls | | | | | 61.65 |
| | | | INV | 6.2022.37741.1 | BSL Levy Refund | 61.65 | |
| 7414.8018-01 | 20/02/2023 | Tracy Elizabeth Bellotti | | | | | 429.00 |
| | | | INV | 1852 | Sale of Consignment Item - BRAG | 226.20 | |
| | | | INV | 1852 | Sale of Consignment Item - BRAG | 202.80 | |
| 7414.8131-01 | 20/02/2023 | Lera Bennell | | | | | 62.40 |
| | | | INV | 1855 | Sale of Consignment Item - BRAG | 62.40 | |
| 7414.8181-01 | 20/02/2023 | Rhona Wallam | | | | | 140.40 |
| | | | INV | 1584 | Sale of Consignment Item - BRAG | 140.40 | |
| 7414.8649-01 | 20/02/2023 | Dawn Alone | | | | | 62.40 |
| | | | INV | 1856 | Sale of Consignment Item - BRAG | 62.40 | |
| 7414.9205-01 | 20/02/2023 | Jodie Marie Riley | | | | | 124.80 |
| | | | INV | 1853 | Sale of Consignment Item - BRAG | 124.80 | |
| 7414.9546-01 | 20/02/2023 | Anthony John Merrifield | | | | | 246.60 |
| | | | INV | 6.2023.38090.1 | BSL Levy Refund | 61.65 | |
| | | | INV | 6.2023.38057.1 | BSL Levy Refund | 61.65 | |
| | | | INV | 6.2023.38088.1 | BSL Levy Refund | 61.65 | |
| | | | INV | 6.2023.38089.1 | BSL Levy Refund | 61.65 | |
| 7414.9963-01 | 20/02/2023 | Charlotte Marie Ugle | | | | | 78.00 |
| | | | INV | 135 | Sale of Consignment Item - BRAG | 78.00 | |
| | | | | | | Total: EFT Payments | $9,157.86 |

**Total: COB Trust Account** **$9,219.51**

### CERTIFICATION BY MANAGER FINANCE

This Schedule of Accounts Paid is submitted to the Council Meeting on 04 April 2023 in accordance with the Local Government (Financial Management) Regulations 1996 Section 13. These accounts have been checked and are fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

**D. RANSOM**
**MANAGER FINANCE**

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**BVIC Trust Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | *Amount* |
|---|---|---|---|---|---|---|
| **EFT Payments** | | | | | | |
| 7397.1033-01 | 02/02/2023 | Discovery Holiday Parks - Bunbury Foreshore | | | | 5,059.65 |
| | | | INV | 11377734 | Cubic Interiors Pty Ltd 1,181.03 | |
| | | | INV | 11377745 | Cubic Interiors Pty Ltd 1,262.02 | |
| | | | INV | 11398402 | Cubic Interiors Pty Ltd 601.64 | |
| | | | INV | 11398404 | Cubic Interiors Pty Ltd 560.70 | |
| | | | INV | 11398409 | Cubic Interiors Pty Ltd 560.70 | |
| | | | INV | 11398417 | Cubic Interiors Pty Ltd 601.64 | |
| | | | INV | 11495256 | Roberston 291.92 | |
| 7397.10466-01 | 02/02/2023 | Rosalind Boulter | | | | 920.00 |
| | | | INV | 11391310 | Refund of Accommodation 920.00 | |
| 7397.1405-01 | 02/02/2023 | Quest Bunbury Apartment Hotel | | | | 744.93 |
| | | | INV | 11495085 | Froth Brewery 248.31 | |
| | | | INV | 11495086 | Froth Brewery 248.31 | |
| | | | INV | 11516503 | Ferdinands 248.31 | |
| 7397.1443-01 | 02/02/2023 | Riverside Caravan Park | | | | 587.40 |
| | | | INV | 11473222 | Sal Tangaro 587.40 | |
| 7397.1673-01 | 02/02/2023 | Hotel Lord Forrest | | | | 1,615.35 |
| | | | INV | 11384614 | Richard 151.30 | |
| | | | INV | 11473410 | Thomas 378.25 | |
| | | | INV | 11509260 | Aguilar 1,085.80 | |
| 7397.1682-01 | 02/02/2023 | The Rose Hotel | | | | 534.00 |
| | | | INV | 11461022 | Flintoff 267.00 | |
| | | | INV | 11461017 | Flintoff 267.00 | |
| 7397.2289-01 | 02/02/2023 | Boathouse | | | | 323.75 |
| | | | INV | 11497088 | Franklin 323.75 | |
| 7397.288-01 | 02/02/2023 | Bunbury Motel | | | | 215.38 |
| | | | INV | 11485218 | Silvester 215.38 | |
| 7397.328-01 | 02/02/2023 | Discovery Holiday Parks - Bunbury Village | | | | 40.05 |
| | | | INV | 11511053 | Wakefield 40.05 | |
| 7397.419-01 | 02/02/2023 | City of Bunbury | | | | 1,218.30 |
| | | | INV | JAN2023 | Commission 01.01.2023 - 31.01.2023 1,218.30 | |
| 7397.7905-01 | 02/02/2023 | David McIntyre & Athena Sofilas | | | | 1,445.00 |
| | | | INV | 11043729 | Refund of Accommodation 1,445.00 | |
| 7397.8808-01 | 02/02/2023 | Clifton Motel & Grittelton Lodge | | | | 686.19 |
| | | | INV | 11491483 | Bonney 283.02 | |
| | | | INV | 11502771 | Gordini 137.95 | |
| | | | INV | 11525475 | WA Specialised Transport Mike Anderson 132.61 | |
| | | | INV | 11525478 | WA Specilised Transport Mike Anderson 132.61 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**BVIC Trust Account**

| Reference No. | Date | Payee | Description | | | | Amount |
|---|---|---|---|---|---|---|---|
| 7398.419-01 | 03/02/2023 | City of Bunbury | | | | | 457.50 |
| | | | INV | 310123 | Commission 01.01.2023 - 31.01.2023 | 457.50 | |
| 7398.5945-01 | 03/02/2023 | South West Transit Group | | | | | 2,593.60 |
| | | | INV | 020123 | Consignment Sales | 116.00 | |
| | | | INV | 030123 | Consignment Sales | 190.40 | |
| | | | INV | 040123 | Consignment Sales | 77.60 | |
| | | | INV | 050123 | Consignment Sales | 183.80 | |
| | | | INV | 060123 | Consignment Sales | 107.80 | |
| | | | INV | 070123 | Consignment Sales | 116.00 | |
| | | | INV | 090123 | Consignment Sales | 18.10 | |
| | | | INV | 100123 | Consignment Sales | 9.80 | |
| | | | INV | 110123 | Consignment Sales | 58.00 | |
| | | | INV | 120123 | Consignment Sales | 98.60 | |
| | | | INV | 130123 | Consignment Sales | 98.60 | |
| | | | INV | 140123 | Consignment Sales | 9.80 | |
| | | | INV | 160123 | Consignment Sales | 203.00 | |
| | | | INV | 170123 | Consignment Sales | 78.40 | |
| | | | INV | 18/01/23 | Consignment Sales | 112.00 | |
| | | | INV | 190123 | Consignment Sales | 97.20 | |
| | | | INV | 200123 | Consignment Sales | 37.00 | |
| | | | INV | 210123 | Consignment Sales | 39.00 | |
| | | | INV | 230123 | Consignment Sales | 58.00 | |
| | | | INV | 240123 | Consignment Sales | 243.60 | |
| | | | INV | 250123 | Consignment Sales | 107.10 | |
| | | | INV | 270123 | Consignment Sales | 112.00 | |
| | | | INV | 280123 | Consignment Sales | 174.00 | |
| | | | INV | 300123 | Consignment Sales | 167.20 | |
| | | | INV | 310123 | Consignment Sales | 80.60 | |
| 7413.1033-01 | 17/02/2023 | Discovery Holiday Parks - Bunbury Foreshore | | | | | 7,693.16 |
| | | | INV | 11322621 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11322642 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11377767 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11377770 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11377775 | Cubic Interiors Pty Ltd | 703.99 | |
| | | | INV | 11377775 | Cubic Interiors Pty Ltd | 136.17 | |
| | | | INV | 11377776 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11322643 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11322644 | Cubic Interiors Pty Ltd | 840.16 | |
| | | | INV | 11559051 | Cubic Interiors Pty Ltd | 260.77 | |

# City of Bunbury
## Schedule of Accounts Paid for Period
## 1/02/2023 to 28/02/2023

**BVIC Trust Account**

| *Reference No.* | *Date* | *Payee* | *Description* | | | | *Amount* |
|---|---|---|---|---|---|---|---|
| | | | INV | 11559052 | Cubic Interiors Pty Ltd | 260.77 | |
| | | | INV | 11559053 | Cubic Interiors Pty Ltd | 260.77 | |
| | | | INV | 11559138 | Cubic Interiors Pty Ltd | 189.57 | |
| 7413.10372-01 | 17/02/2023 | Kevin David Bird | | | | | 245.00 |
| | | | INV | 11554515 | Magarelli | 245.00 | |
| 7413.141-01 | 17/02/2023 | Australind Tourist Park | | | | | 111.25 |
| | | | INV | 11558991 | Ralph | 111.25 | |
| 7413.1673-01 | 17/02/2023 | Hotel Lord Forrest | | | | | 356.00 |
| | | | INV | 11536702 | Kaltenrieder | 356.00 | |
| 7413.419-01 | 17/02/2023 | City of Bunbury | | | | | 1,078.57 |
| | | | INV | FEB2023 | Commission 01.02.2023 - 15.02.2023 | 1,078.57 | |
| 7413.8808-01 | 17/02/2023 | Clifton Motel & Grittelton Lodge | | | | | 283.02 |
| | | | INV | 070223 | Barrington | 283.02 | |
| | | | | | | Total: EFT Payments | $26,208.10 |

**Total: BVIC Trust Account** **$26,208.10**

**CERTIFICATION BY MANAGER FINANCE**

This Schedule of Accounts Paid is submitted to the Council Meeting on 04 April 2023 in accordance with the Local Government (Financial Management) Regulations 1996 Section 13. These accounts have been checked and are fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

**D. RANSOM**
**MANAGER FINANCE**

## 10.3.3 Financial Management Report for the Period Ending 28 February 2023

| | |
|---|---|
| **File Ref:** | COB/4736 |
| **Applicant/Proponent:** | Internal Report |
| **Responsible Officer:** | David Ransom, Manager Finance |
| **Responsible Manager:** | David Ransom, Manager Finance |
| **Executive:** | Karin Strachan, Director Strategy and Organisational Performance |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☐ Executive/Strategic ☐ Quasi-Judicial<br>☒ Legislative ☒ Information Purposes |
| **Attachments:** | Appendix 10.3.3-A: Statement of Comprehensive Income<br>Appendix 10.3.3-B: Statement of Financial Activity<br>Appendix 10.3.3-C: Statement of Net Current Assets<br>Appendix 10.3.3-D: Statement of Financial Position<br>Appendix 10.3.3-E: Capital Projects Expenditure Summary<br>Appendix 10.3.3-F: Operating Projects Expenditure Summary<br>Appendix 10.3.3-G: Monthly Community Financial Report |

**Summary**

The following comments are provided on the key elements of the City's financial performance.

1. Statement of Comprehensive Income (**attached** at Appendix 10.3.3-A)
   Actual Financial Performance to 28 February 2023 (refer explanations within the report)
   - Actual operating income of $58.84M is $777K more than the year-to-date budgeted income of $58.06M
   - Actual operating expenditure of $48.06M is $628K above the year-to-date budgeted expenditure of $47.43M
   - Actual operating surplus of $10.78M is $150K more than the year-to-date budgeted operating surplus of $10.63M

2. Statement of Financial Activity (**attached** at Appendix 10.3.3-B)

   Closing funding surplus to 30 June 2023 is forecast at $91K which is $149K lower than the current budget. The City's income and expenditure has been reviewed and any forecast changes are included in the February 2023 Budget Review, which is included in this agenda.

3. Statement of Financial Position (**attached** at Appendix 10.3.3-D)

   The City's year-to-date actuals and end of financial year (F/Y) forecast balances are as follows:

| | | Year-to-date | Forecast |
|---|---|---|---|
| * | Current Assets of $55.73M includes: | | |
| | - Cash and Investments | $46.92M | $24.57M |
| | - Rates Receivable | $8.26M | $2.44M |
| | - Other Current Assets | $0.55M | $2.89M |
| * | Current Liabilities of $13.94M includes: | | |
| | - Trade and Other Payables | $6.25M | $9.17M |
| | - Annual Leave and LSL Provisions | $4.96M | $5.37M |

| | | | |
|---|---|---|---|
| * | Working Capital<br>(Current Assets less Current Liabilities) | $41.79M | $12.21M |
| * | Equity<br>(Total Assets less Total Liabilities) | $501.40M | $486.18M |

4. Capital Works (**attached** at Appendix 10.3.3-E)
   - Actual capital works of $5.56M is $1.65M less than the year-to-date budgeted capital works of $7.20M, (refer explanation within report).
   - The progress of capital works is monitored on a monthly basis.
   - Capital works include a combination of funding sources including municipal, reserve and grant funds.

5. Operating Project Expenditure (**attached** at Appendix 10.3.3-F)
   - Actual operating project expenditure of $7.03M is $113K less than the year-to-date budgeted operating project expenditure of $7.14M.
   - Operating projects include a combination of funding sources including municipal, reserve and grant funds.

**Executive Recommendation**

The Financial Management Report for the period ending 28 February 2023 be received.

*Voting Requirement: Simple Majority*

**Strategic Relevance**

| | |
|---|---|
| Pillar | Performance |
| Aspiration | Leading with purpose and robust governance |
| Outcome 13 | A leading local government |
| Objective 13.3 | Effectively manage the City's resources |

**Background**

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:
- Statement of Comprehensive Income (**attached** at Appendix 10.3.3-A)
- Statement of Financial Activity (**attached** at Appendix 10.3.3-B)
- Statement of Net Current Assets (**attached** at Appendix 10.3.3-C)
- Statement of Financial Position (**attached** at Appendix 10.3.3-D)
- Capital Projects Expenditure Summary (**attached** at Appendix 10.3.3-E)
- Operating Projects Summary (**attached** at Appendix 10.3.3-F)
- Monthly Community Financial Report (**attached** at Appendix 10.3.3-G)

These summaries include end-of-year forecasts based on a monthly review of year-to-date income and expenditure for all accounts.

**Council Policy Compliance**

Not applicable.

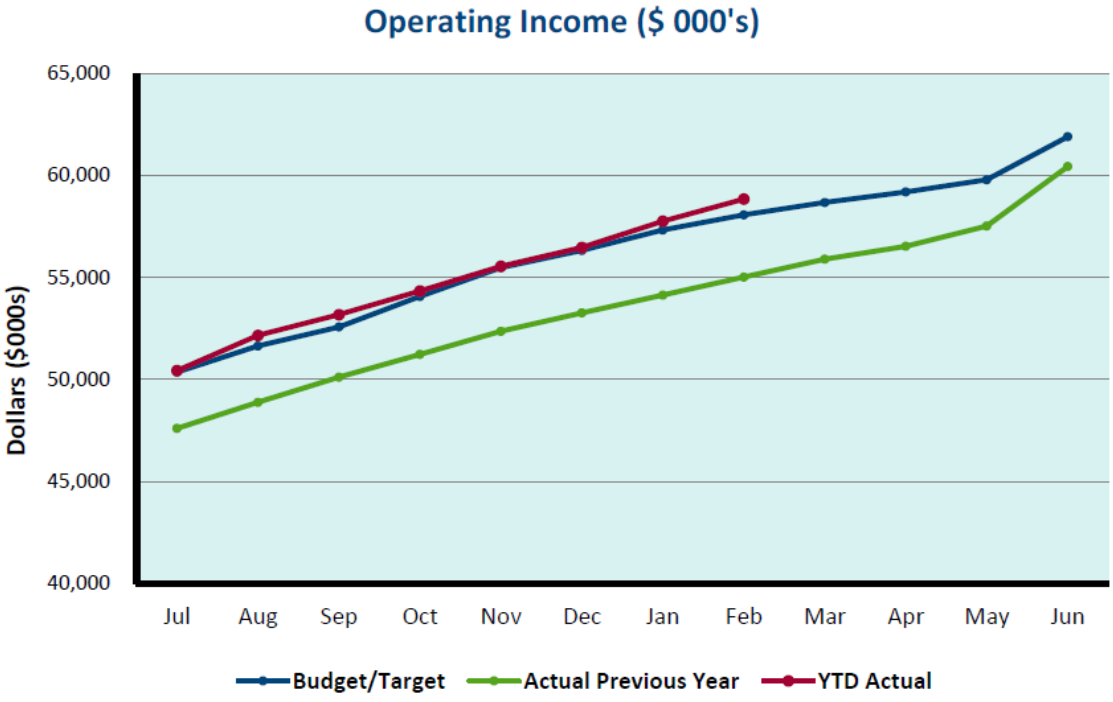
**Legislative Compliance**

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (**attached** at Appendix 10.3.3-B) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Special Council Meeting 26 July 2022, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and $25,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2022/23.

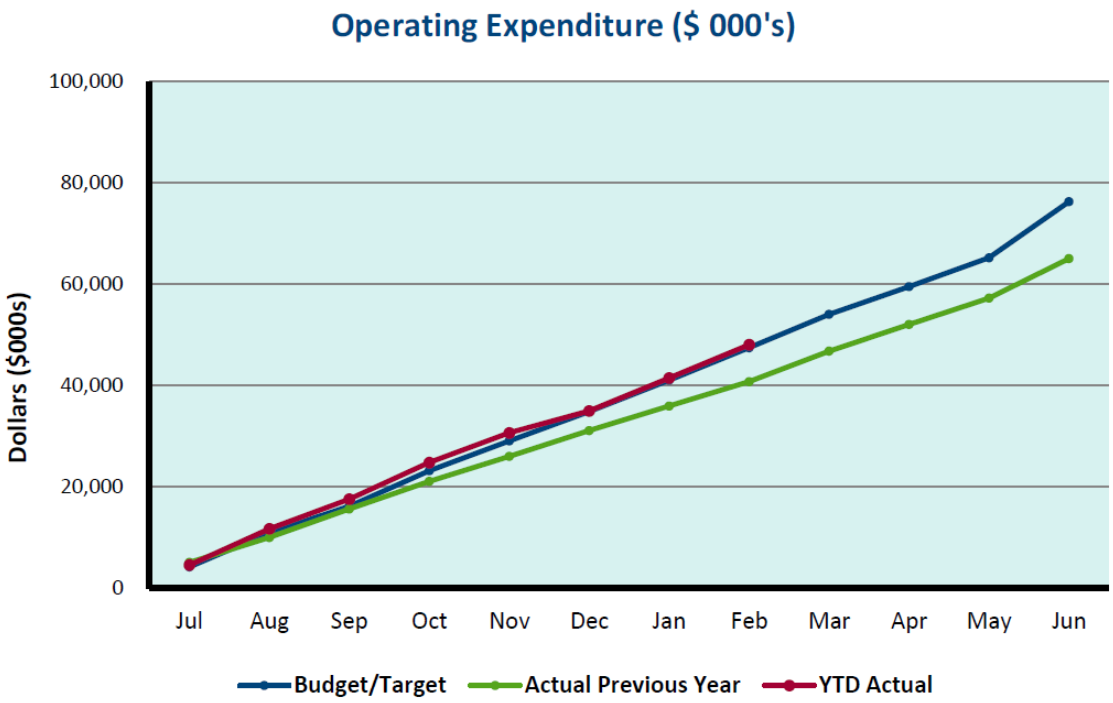
**Officer Comments**

The Operating Income, Operating Expenditure and Capital Expenditure graphs provide an overview on how the actual income/expenditure is tracking to budget and the previous financial year. Comments are provided on each graph regarding the current financial position.

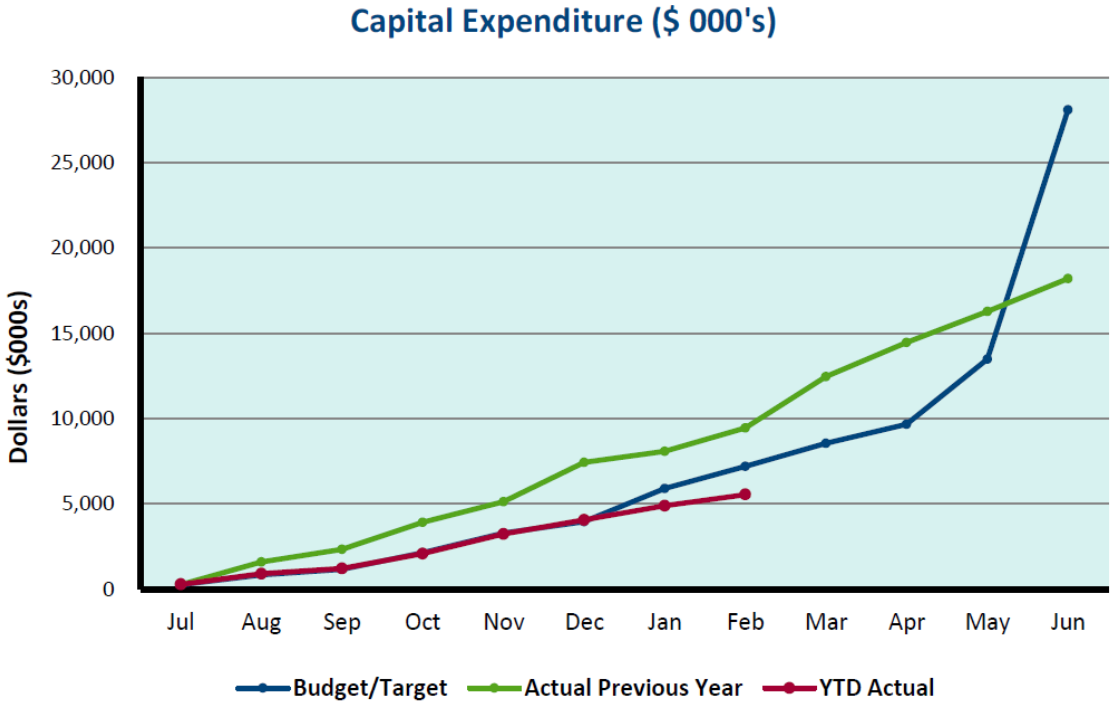



**Note:** Operating income includes: rates, fees and charges, operating grants and subsidies, contributions, reimbursements and donations, interest and other revenue.

Actual Income of $58.84M is $777K above the year-to-date budgeted income of $58.06M.




**Note:** Actual operating expenditure is above the year-to-date budget by $628K.




**Note:** The actual capital expenditure at the end of February 2023 is less than the year-to-date budget by $1.6M. The monthly Capital Projects Summary report provides more detail on all capital projects.

The following is an explanation of significant variances identified in the statement of Financial Activity. Please refer to Appendices 10.3.3-E and 10.3.3-F for more detailed information regarding projects:

| Statement of Financial Activity | YTD Actual to Budget Variance |
|---|---|
| **Operating Revenues** | |
| *Contributions, Reimbursements and Donations* – the year-to-date actual is higher than the year-to-date budget mainly due to an increase in insurance reimbursements received. | $97,437<br>12% |
| *Interest Received* – the year-to-date actual is higher than the year-to-date budget due to investment interest rates being higher than expected. | $174,065<br>15% |
| **Capital Revenues** | |
| *Proceeds on Disposal of Assets* – the year-to-date actual is higher than the budgeted amount is mainly due to proceeds of $285K received for land exchange of Withers Crescent with the Department of Planning, Lands and Heritage. | $291,541<br>416% |
| *Loan Repayments – Self Supporting* – the year-to-date actual is higher than the year-to-date budget amount due to an early pay-out of a self-supporting loan ($57K). | $52,870<br>189% |
| **Capital Expenses** | |
| *Acquisition of Assets* – favourable year-to-date variance due to the timing of capital expenditure. The capital projects are monitored on a monthly basis. Key project variances include:<br><br>PR-3720 Hands Oval redevelopment - $426K<br>PR-1103 Realign and widen Ocean Drive - $290K<br>PR-1906 Replace waste vehicles and plant - $216K<br>PR-4710 Replace corporate heavy plant and vehicles - $167K<br>PR-1809 Construct Hay Park North Pavilion - $126K<br>PR-4799 Upgrade Halifax Business Park Infrastructure - $75K<br>PR-4712 Replace waste vehicles and plant - $69K<br>PR-4936 CBD Roadworks - $64K<br>PR-1543 Boulters Heights Masterplan Implementation - $61K<br>PR-5074 Back Beach Landscaping - $50K<br>PR-5089 Replace administration building air-conditioner - $48K<br>PR-4668 Expand path network - $42K | $1,646,494<br>23% |

**Analysis of Financial and Budget Implications**

This Financial Management Report on the financial performance of the City is provided for Councillors information and does not have any financial or budget implications for the 2022/23 financial year.

**Community Consultation**

There is no requirement for community consultation on this report. A Monthly Community Financial Report (attached at Appendix 10.3.3-G) has been prepared to give the community an easy to understand summary of the City's financial performance. Once received by Council, this report will be made available on the City's website for community information.

**Councillor/Officer Consultation**

The City's Executive Team, Department Managers and Finance staff monitor the City's monthly revenue and expenditure and (as required) refers any variances requiring remedial action to Council.

Approved budget amendments are recorded in the financial statements to reflect the City's current budget and financial position at all times.

# STATEMENT of COMPREHENSIVE INCOME

## Period Ending February 2023

Thursday, 16 March, 2023

| City of Bunbury<br>Statement of Comprehensive Income<br>Period Ending February 2023 | Year to Date<br>Actual | <br>Budget | <br>% Var | <br>Original Budget | <br>Current Budget | Thursday, 16 March, 2023<br>Forecast |
|---|---|---|---|---|---|---|
| **Rates** | | | | | | |
| Rates General Inc | 42,662,807 | 42,662,808 | 0 | 42,669,094 | 42,662,808 | 42,662,808 |
| Rates Interim Inc | 283,589 | 175,000 | (62) | 152,674 | 175,000 | 310,000 |
| Rates Specified Area Inc | 52,404 | 52,374 | 0 | 52,208 | 52,374 | 52,374 |
| | **42,998,800** | **42,890,182** | **0** | **42,873,976** | **42,890,182** | **43,025,182** |
| **Operating Grants and Subsidies** | | | | | | |
| Operating Grant Inc | 1,394,303 | 1,348,049 | (3) | 1,799,262 | 2,546,519 | 2,431,731 |
| | **1,394,303** | **1,348,049** | **(3)** | **1,799,262** | **2,546,519** | **2,431,731** |
| **Contributions Reimbursements and Donation** | | | | | | |
| Contribution Inc | 185,579 | 179,860 | (3) | 231,550 | 236,550 | 253,452 |
| Donation Inc | 9,917 | 9,198 | (8) | 3,000 | 9,487 | 10,131 |
| Reimbursement Inc | 716,414 | 625,414 | (15) | 255,551 | 705,589 | 875,407 |
| | **911,909** | **814,472** | **(12)** | **490,101** | **951,626** | **1,138,990** |
| **Fees and Charges** | | | | | | |
| Building and Planning Fee Inc | 261,289 | 248,482 | (5) | 445,750 | 445,750 | 425,750 |
| Fine and Penalty Fee Inc | 71,649 | 65,149 | (10) | 83,000 | 92,670 | 98,240 |
| General Hire Fee Inc | 40,062 | 34,669 | (16) | 63,500 | 63,500 | 67,500 |
| Miscellaneous Fee and Charge Inc | 1,100,437 | 1,050,473 | (5) | 1,477,750 | 1,469,000 | 1,547,951 |
| Parking Fee Inc | 154,158 | 141,503 | (9) | 435,500 | 435,500 | 244,706 |
| Property Lease and Rental Fee Inc | 622,528 | 522,287 | (19) | 774,750 | 774,750 | 774,750 |
| Rating Fee Inc | 133,256 | 130,500 | (2) | 130,500 | 130,500 | 133,684 |
| Sports Facility Fee Inc | 2,490,103 | 2,379,362 | (5) | 3,389,500 | 3,389,500 | 3,425,187 |
| Waste Collection Charge Inc | 6,794,779 | 6,787,041 | 0 | 6,772,554 | 6,787,041 | 6,792,893 |
| | **11,668,262** | **11,359,466** | **(3)** | **13,572,804** | **13,588,211** | **13,510,661** |
| **Interest Received** | | | | | | |
| Cash and Investment Interest Inc | 988,259 | 844,000 | (17) | 215,500 | 844,500 | 1,465,000 |
| Rates Debtor Interest Inc | 378,954 | 349,148 | (9) | 382,500 | 395,051 | 406,595 |
| | **1,367,213** | **1,193,148** | **(15)** | **598,000** | **1,239,551** | **1,871,595** |
| **Other Revenue** | | | | | | |
| Miscellaneous Inc | 497,234 | 455,020 | (9) | 498,677 | 676,242 | 696,062 |
| | **497,234** | **455,020** | **(9)** | **498,677** | **676,242** | **696,062** |
| **Total** | **58,837,721** | **58,060,337** | | **59,832,820** | **61,892,331** | **62,674,221** |

| City of Bunbury<br>Statement of Comprehensive Income<br>Period Ending February 2023 | Year to Date<br>Actual | <br>Budget | <br>% Var | <br>Original Budget | <br>Current Budget | Thursday, 16 March, 2023<br>Forecast |
|---|---|---|---|---|---|---|
| **Employee Costs** | | | | | | |
| Other Employee Related Exp | (2,991,575) | (2,935,804) | (2) | (4,659,919) | (4,711,447) | (4,824,062) |
| Salary Accruals Exp | - | - | 0 | (350,020) | (350,020) | (350,020) |
| Salary Exp | (16,714,757) | (16,807,084) | 1 | (27,276,656) | (26,932,526) | (26,872,526) |
| | **(19,706,332)** | **(19,742,888)** | **0** | **(32,286,595)** | **(31,993,993)** | **(32,046,608)** |
| **Material and Contracts** | | | | | | |
| Bank Fee and Charges Exp | (91,415) | (90,367) | (1) | (129,750) | (129,750) | (129,750) |
| Consultants Exp | (1,957,286) | (2,053,612) | 5 | (3,819,573) | (4,836,795) | (5,141,368) |
| Contractors Exp | (5,889,036) | (5,768,331) | (2) | (9,814,175) | (10,121,942) | (10,465,639) |
| Equipment Lease or Hire Exp | (207,430) | (201,260) | (3) | (116,260) | (246,290) | (247,870) |
| Fuel Exp | (395,944) | (370,621) | (7) | (500,450) | (500,450) | (595,450) |
| Material Exp | (1,423,275) | (1,498,401) | 5 | (2,679,453) | (2,645,836) | (2,725,769) |
| Software License or Maintenance Exp | (1,230,760) | (903,718) | (36) | (1,516,696) | (1,600,782) | (1,738,594) |
| | **(11,195,145)** | **(10,886,310)** | **(3)** | **(18,576,357)** | **(20,081,845)** | **(21,044,440)** |
| **Insurance** | | | | | | |
| Insurance Exp | (725,830) | (731,563) | 1 | (742,834) | (742,834) | (742,834) |
| | **(725,830)** | **(731,563)** | **1** | **(742,834)** | **(742,834)** | **(742,834)** |
| **Interest Expense** | | | | | | |
| Interest Accrual Exp | - | - | 0 | 12,852 | 12,852 | 12,852 |
| Interest Loan Borrowings Exp | (322,628) | (324,916) | 1 | (584,824) | (600,697) | (600,697) |
| | **(322,628)** | **(324,916)** | **1** | **(571,972)** | **(587,845)** | **(587,845)** |
| **Utilities** | | | | | | |
| Electricity Exp | (1,149,027) | (1,097,970) | (5) | (1,790,714) | (1,790,714) | (1,790,714) |
| Gas Exp | (130,072) | (125,804) | (3) | (145,000) | (145,000) | (145,000) |
| Sewerage Exp | (53,909) | (50,358) | (7) | (62,305) | (62,305) | (62,305) |
| Water Exp | (390,446) | (367,349) | (6) | (512,357) | (512,357) | (512,357) |
| | **(1,723,453)** | **(1,641,481)** | **(5)** | **(2,510,376)** | **(2,510,376)** | **(2,510,376)** |
| **Depreciation** | | | | | | |
| Depreciation Bridges Exp | (107,592) | (107,584) | 0 | (161,382) | (161,382) | (161,382) |
| Depreciation Building Exp | (1,710,864) | (1,703,472) | 0 | (2,555,213) | (2,555,213) | (2,555,213) |
| Depreciation Equipment Exp | (457,486) | (484,886) | 6 | (974,970) | (974,970) | (673,190) |
| Depreciation Furniture and Fittings Exp | (5,339) | (5,336) | 0 | (8,008) | (8,008) | (8,008) |
| Depreciation Lease Expense | (91,023) | (91,026) | 0 | (56,750) | (136,753) | (136,753) |
| Depreciation Marine Exp | (458,592) | (458,592) | 0 | (687,888) | (687,888) | (687,888) |
| Depreciation Open Space Exp | (603,192) | (603,192) | 0 | (904,786) | (904,786) | (904,786) |
| Depreciation Other Infrastructure Exp | (442,152) | (442,152) | 0 | (663,230) | (663,230) | (663,230) |
| Depreciation Pathways Exp | (713,520) | (713,520) | 0 | (1,070,277) | (1,070,277) | (1,070,277) |
| Depreciation Plant and Vehicle Exp | (515,949) | (498,824) | (3) | (613,237) | (613,237) | (967,050) |
| Depreciation Roads Exp | (2,618,472) | (2,618,464) | 0 | (3,927,702) | (3,927,702) | (3,927,702) |
| Depreciation Stormwater Exp | (800,688) | (800,688) | 0 | (1,201,037) | (1,201,037) | (1,201,037) |
| Depreciation Structures Exp | (249,752) | (249,752) | 0 | (374,624) | (374,624) | (374,624) |
| | **(8,774,622)** | **(8,777,488)** | **0** | **(13,199,104)** | **(13,279,107)** | **(13,331,140)** |

| City of Bunbury<br>Statement of Comprehensive Income<br>Period Ending February 2023 | Year to Date<br>Actual | <br>Budget | <br>% Var | <br>Original Budget | Thursday, 16 March, 2023<br>Current Budget | <br>Forecast |
|---|---|---|---|---|---|---|
| **Other Expense** | | | | | | |
| Contrib, Donation and Sponsorship Exp | (4,790,978) | (4,553,765) | (5) | (4,508,424) | (5,882,411) | (5,867,411) |
| Elected Member Exp | (387,630) | (410,773) | 6 | (686,390) | (686,390) | (686,390) |
| Miscellaneous Exp | (347,871) | (276,307) | (26) | (306,775) | (331,775) | (565,469) |
| Taxation and Levy Exp | (86,976) | (88,495) | 2 | (88,495) | (88,495) | (88,495) |
| Write-Off Exp | (1,070) | (936) | (14) | (73,872) | (73,872) | (73,872) |
| | **(5,614,525)** | **(5,330,276)** | **(5)** | **(5,663,956)** | **(7,062,943)** | **(7,281,637)** |
| **Total** | **(48,062,535)** | **(47,434,922)** | | **(73,551,194)** | **(76,258,943)** | **(77,544,880)** |
| **OPERATING SURPLUS or (DEFICIT)** | **10,775,187** | **10,625,415** | | **(13,718,374)** | **(14,366,612)** | **(14,870,659)** |

| City of Bunbury<br>Statement of Comprehensive Income<br>Period Ending February 2023 | Year to Date<br>Actual | <br>Budget | <br>% Var | <br>Original Budget | <br>Current Budget | Thursday, 16 March, 2023<br>Forecast |
|---|---|---|---|---|---|---|
| **Grants and Contributions for the Development of Assets** | | | | | | |
| Capital Grant Subsidy and Contrib Inc | 739,224 | 746,229 | 1 | 12,476,768 | 12,649,727 | 10,800,163 |
| Self Supporting Loans - Debtors | (80,850) | (27,980) | (189) | (60,559) | (60,559) | (117,810) |
| Self Supporting Loans Inc | 80,850 | 27,980 | (189) | 60,559 | 60,559 | 117,810 |
| | **739,224** | **746,229** | **1** | **12,476,768** | **12,649,727** | **10,800,163** |
| **Proceeds from Disposal of Assets** | | | | | | |
| Proceeds Land Disposal | 285,000 | - | 0 | 150,000 | 150,000 | 435,000 |
| Proceeds Plant and Vehicle Disposals | 76,541 | 70,000 | (9) | 659,427 | 601,450 | 601,450 |
| | **361,541** | **70,000** | **(416)** | **809,427** | **751,450** | **1,036,450** |
| **Value of Assets Disposed** | | | | | | |
| Value of Plant and Vehicles Disposed | (79,053) | (80,000) | 1 | (388,466) | (388,466) | (388,466) |
| | **(79,053)** | **(80,000)** | **1** | **(388,466)** | **(388,466)** | **(388,466)** |
| **Total** | **1,021,712** | **736,229** | | **12,897,729** | **13,012,711** | **11,448,147** |
| **NET RESULT** | **11,796,898** | **11,361,644** | | **(820,645)** | **(1,353,901)** | **(3,422,512)** |

CITY OF BUNBURY

# STATEMENT of FINANCIAL ACTIVITY

## Period Ending 28 February 2023

Thursday, 16 March, 2023

| City of Bunbury<br>Statement of Financial Activity<br>Period Ending 28 February 2023 | Year to Date<br>Actual | Budget | %<br>Var | Original<br>Budget | Current<br>Budget | Thursday, 16 March, 2023<br>End Year<br>Forecast |
|---|---|---|---|---|---|---|
| **Operating Revenues** | | | | | | |
| Grants and Subsidies - Operating | 1,394,303 | 1,348,049 | (3) | 1,799,262 | 2,546,519 | 2,431,731 |
| Contributions Reimbursements and Donations | 911,909 | 814,472 | (12) | 490,101 | 951,626 | 1,138,990 |
| Fees and Charges | 11,668,262 | 11,359,466 | (3) | 13,572,804 | 13,588,211 | 13,510,661 |
| Interest Received | 1,367,213 | 1,193,148 | (15) | 598,000 | 1,239,551 | 1,871,595 |
| Other Revenue | 497,234 | 455,020 | (9) | 498,677 | 676,242 | 696,062 |
| **Total Revenues (Excluding Rates)** | **15,838,921** | **15,170,155** | | **16,958,844** | **19,002,149** | **19,649,039** |
| **Operating Expenses** | | | | | | |
| Employee Costs | (19,706,332) | (19,742,888) | 0 | (32,286,595) | (31,993,993) | (32,046,608) |
| Material and Contracts | (11,195,145) | (10,886,310) | (3) | (18,576,357) | (20,081,845) | (21,044,440) |
| Depreciation | (8,774,622) | (8,777,488) | 0 | (13,199,104) | (13,279,107) | (13,331,140) |
| Interest Expense | (322,628) | (324,916) | 1 | (571,972) | (587,845) | (587,845) |
| Utilities | (1,723,453) | (1,641,481) | (5) | (2,510,376) | (2,510,376) | (2,510,376) |
| Insurance | (725,830) | (731,563) | 1 | (742,834) | (742,834) | (742,834) |
| Other Expense | (5,614,525) | (5,330,276) | (5) | (5,663,956) | (7,062,943) | (7,281,637) |
| **Total** | **(48,062,535)** | **(47,434,922)** | | **(73,551,194)** | **(76,258,943)** | **(77,544,880)** |
| **Funding Balance Adjustments** | | | | | | |
| Add Back Depreciation | 8,774,622 | 8,777,488 | 0 | 13,199,104 | 13,279,107 | 13,331,140 |
| **Net Operating (Excluding Rates)** | **(23,448,992)** | **(23,487,279)** | | **(43,393,246)** | **(43,977,687)** | **(44,564,701)** |
| **Movement in Non-Current Assets and Liabilities** | | | | | | |
| Adjust Non Current Provisions and Accruals | (0) | (0) | | 62,100 | 62,100 | 62,100 |
| **Total** | **(0)** | **(0)** | | **62,100** | **62,100** | **62,100** |
| **Capital Revenues** | | | | | | |
| Grants and Contributions for the | 739,224 | 746,229 | 1 | 12,476,768 | 12,649,727 | 10,800,163 |
| Proceeds from New Debentures | 144,000 | 144,000 | | 3,614,000 | 3,614,000 | 3,614,000 |
| Self Supporting Loan disbursement | (144,000) | (144,000) | | (144,000) | (144,000) | (144,000) |
| Proceeds on Disposal of Assets | 361,541 | 70,000 | (416) | 809,427 | 751,450 | 1,036,450 |
| Transfers from Restricted Cash | (289,573) | (283,738) | (2) | 8,330,711 | 9,753,499 | 10,226,361 |
| Loan Repayments - Self Supporting | 80,850 | 27,980 | (189) | 60,559 | 60,559 | 117,810 |
| **Total** | **892,042** | **560,471** | | **25,147,465** | **26,685,235** | **25,650,784** |
| **Capital Expenses** | | | | | | |
| Acquisition of Assets | (5,556,223) | (7,202,717) | 23 | (27,873,979) | (28,093,926) | (26,698,734) |
| Repayment of Debentures | (1,468,387) | (1,415,810) | (4) | (2,609,981) | (2,609,981) | (2,667,232) |
| Right of Use Lease Payments | (84,113) | (84,113) | 0 | (50,274) | (123,364) | (123,364) |
| **Total** | **(7,108,723)** | **(8,702,640)** | | **(30,534,234)** | **(30,827,271)** | **(29,489,330)** |
| **Total Net Operating and Capital** | **(29,665,673)** | **(31,629,448)** | | **(48,717,915)** | **(48,057,623)** | **(48,341,147)** |
| Rates | 42,998,800 | 42,890,182 | (0) | 42,873,976 | 42,890,182 | 43,025,182 |
| Add Surplus (Deficit) July 1 Brought Forward | 5,407,187 | 5,407,187 | 0 | 5,474,787 | 5,407,187 | 5,407,187 |
| **Closing Funding Surplus (Deficit)** | **18,740,314** | **16,667,921** | | **(369,152)** | **239,746** | **91,222** |

# STATEMENT of NET CURRENT ASSETS

**Period Ending 28 February 2023**

**Thursday, 16 March, 2023**

| City of Bunbury<br>Statement of Net Current Assets<br>Period Ending 28 February 2023 | Forecast Opening Balance | YTD Actual | Thursday, 16 March, 2023<br>Current Budget | End Year Forecast |
|---|---|---|---|---|
| **Current Assets** | | | | |
| Cash Unrestricted | 14,377,818 | 21,181,894 | 9,498,297 | 9,349,773 |
| Cash Restricted | 25,448,564 | 25,738,137 | 15,695,065 | 15,222,203 |
| Trade and Other Receivables | 5,189,861 | 8,658,913 | 5,189,861 | 5,189,861 |
| Inventories | 140,010 | 153,118 | 140,010 | 140,010 |
| | **45,156,254** | **55,732,062** | **30,523,234** | **29,901,848** |
| **Current Liabilities** | | | | |
| Provisions | 5,082,114 | 4,955,739 | 5,370,034 | 5,370,034 |
| Contract Liabilities | 1,929,098 | 1,688,826 | 1,929,098 | 1,929,098 |
| Trade and Other Payables | 7,241,824 | 4,561,578 | 7,241,824 | 7,241,824 |
| | **14,253,035** | **11,206,143** | **14,540,955** | **14,540,955** |
| **NET CURRENT ASSETS** | **30,903,219** | **44,525,919** | **15,982,279** | **15,360,893** |
| **Less** | | | | |
| Cash - Restricted | 25,448,564 | 25,738,137 | 15,695,065 | 15,222,203 |
| Receivables | 47,468 | 47,468 | 47,468 | 47,468 |
| **NET CURRENT ASSET POSITION** | **5,407,187** | **18,740,314** | **239,746** | **91,222** |

# STATEMENT of FINANCIAL POSITION

**Period Ending 28 February 2023**

**Thursday, 16 March, 2023**

| City of Bunbury<br>Statement of Financial Position<br>Period Ending 28 February 2023 | Forecast Opening | YTD Actual | Thursday, 16 March, 2023<br>Current Budget | End Year Forecast |
|---|---|---|---|---|
| **Current Assets** | | | | |
| Cash and Investments | 39,826,382 | 46,920,031 | 25,193,362 | 24,571,976 |
| Trade and Other Receivables | 5,189,861 | 8,658,913 | 5,189,861 | 5,189,861 |
| Inventories | 140,010 | 153,118 | 140,010 | 140,010 |
| | **45,156,254** | **55,732,063** | **30,523,234** | **29,901,848** |
| **Current Liabilities** | | | | |
| Trade and Other Payables | 9,170,922 | 6,250,404 | 9,170,922 | 9,170,922 |
| Current Provisions | 5,082,114 | 4,955,739 | 5,370,034 | 5,370,034 |
| Current Loan Liability | 2,665,249 | 2,738,339 | 3,149,541 | 3,149,541 |
| | **16,918,285** | **13,944,482** | **17,690,497** | **17,690,497** |
| **Non Current Assets** | | | | |
| Non Current Receivables | 1,054,375 | 1,117,525 | 1,137,816 | 1,080,565 |
| Property, Plant and Equipment | 241,916,130 | 239,536,435 | 237,239,483 | 237,187,450 |
| Infrastructure | 229,320,508 | 223,326,548 | 220,329,582 | 220,329,582 |
| Work in Progress | 583,380 | 6,139,603 | 28,677,306 | 27,282,114 |
| | **472,874,393** | **470,120,110** | **487,384,187** | **485,879,711** |
| **Non Current Liabilities** | | | | |
| Non Current Payables | 391,158 | 391,158 | 391,158 | 391,158 |
| Non Current Provisions | 594,741 | 594,741 | 656,841 | 656,841 |
| Non Current Loan Liability | 10,519,110 | 9,517,540 | 10,915,473 | 10,858,222 |
| | **11,505,009** | **10,503,439** | **11,963,472** | **11,906,221** |
| **Equity** | | | | |
| Retained Surplus | 190,843,872 | 202,510,291 | 199,243,470 | 197,647,721 |
| Reserves - Cash Backed | 25,448,564 | 25,579,044 | 15,695,065 | 15,222,203 |
| Reserves - Asset Revaluation | 273,314,917 | 273,314,917 | 273,314,917 | 273,314,917 |
| | **489,607,353** | **501,404,252** | **488,253,452** | **486,184,841** |

CITY OF BUNBURY

# Capital Projects Summary

**(With Comments)**

**Period Ending February 2023**

**Thursday, 16 March, 2023**

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Airport** | | | | | | | | | |
| PR-3950 Reseal Airport bitumen taxiways and runways 2021/22 | Progress 100% | - | 5,070 | 5,070 | 0 % | 24,445 | 5,070 | 5,070 | - |
| *Project Progress Comments:* *Complete* | | | | | | | | | |
| **Total for Airport** | | **-** | **5,070** | **5,070** | | **24,445** | **5,070** | **5,070** | **-** |
| **Art Gallery** | | | | | | | | | |
| PR-4665 Purchase artworks for the City Art Collection 2022/23 | Progress 5% | - | - | 5,000 | (100)% | 20,000 | 20,000 | 35,000 | 15,000 |
| **Total for Art Gallery** | | **-** | **-** | **5,000** | | **20,000** | **20,000** | **35,000** | **15,000** |
| **Business System Support & IT Operations** | | | | | | | | | |
| PR-4547 Replacement of networking equipment 2021/22 | Progress 70% | 5,986 | 2,500 | 13,363 | (81)% | 13,363 | 13,363 | 13,363 | - |
| *Project Progress Comments:* *Network equipment being replaced as required. On target.* | | | | | | | | | |
| PR-4678 Asset Replacement - Corporate Printers and Photocopiers 2022/23 | Progress 5% | - | 5,896 | 7,500 | (21)% | 15,000 | 15,000 | 15,000 | - |
| *Project Progress Comments:* *Identification of equipment requiring replacement is underway. Purchases expected to commence in 3rd quarter.* | | | | | | | | | |
| PR-4679 Asset Replacement - Personal Computers 2022/23 | Progress 100% | - | 39,849 | 40,000 | 0 % | 40,000 | 40,000 | 39,849 | (151) |
| *Project Progress Comments:* *Laptop computers for new starters and for end-of-life replacements have been purchased.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Business System Support & IT Operations** | | | | | | | | | |
| PR-4680 Replacement of networking equipment 2022/23 | Progress 5% | 179 | 8,260 | 22,500 | (63)% | 30,000 | 30,000 | 40,000 | 10,000 |
| *Project Progress Comments:* *Identification of network equipment requiring replacement is underway. Purchases to be made in 3rd quarter.* | | | | | | | | | |
| PR-5040 Upgrade Council Chambers and Function Room Audio Visual and Streaming Equipment | Progress 55% | - | 152,230 | 165,000 | (8)% | 244,722 | 244,722 | 244,722 | - |
| *Project Progress Comments:* *Function Room has been upgraded. Purchase order has been issued to upgrade the Council Chambers. Installation is expected in 4th quarter.* | | | | | | | | | |
| **Total for Business System Support & IT Operations** | | **6,165** | **208,735** | **248,363** | | **343,085** | **343,085** | **352,934** | **9,849** |
| **Community Safety and Emergency Management** | | | | | | | | | |
| PR-4521 Replace parking machines and upgrade infrastructure Smart Parking | Progress 90% | 29,044 | 116,414 | 150,381 | (23)% | 138,148 | 150,381 | 150,381 | - |
| *Project Progress Comments:* *The Smart Parking project is complete, however works are still being carried out to remove bases associated with the previous parking infrastructure.* | | | | | | | | | |
| PR-5015 Smart Parking Implementation | Progress 0% | - | - | - | 0 % | 163,300 | - | - | - |
| **Total for Community Safety and Emergency Management** | | **29,044** | **116,414** | **150,381** | | **301,448** | **150,381** | **150,381** | **-** |
| **Department Management - Community Connection** | | | | | | | | | |
| PR-5090 Waterfront Public Art Installation | Progress 0% | - | - | - | 0 % | - | - | 210,000 | 210,000 |
| **Total for Department Management - Community Connection** | | **-** | **-** | **-** | | **-** | **-** | **210,000** | **210,000** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Department Management - Infrastructure Maintenance** | | | | | | | | | |
| PR-3720 Hands Oval Redevelopment | Progress 15% | 482,546 | 488,946 | 914,911 | (47)% | 8,978,332 | 8,978,332 | 8,978,332 | - |
| *Project Progress Comments:*<br>*Schematic Design complete. Developed Design in progress. Development Application submitted.* | | | | | | | | | |
| **Total for Department Management - Infrastructure Maintenance** | | **482,546** | **488,946** | **914,911** | | **8,978,332** | **8,978,332** | **8,978,332** | **-** |
| **Economic Development** | | | | | | | | | |
| PR-3830 Subdivision and sale of part Lot 3 Blair Street | Progress 0% | 4,904 | - | - | 0 % | - | - | 62,000 | 62,000 |
| PR-4943 Implement land exchange, land acquisition and rationalisation of lots along Withers Crescent, Boulters Heights | Progress 5% | 900 | 477,964 | 190,000 | 152 % | 191,407 | 191,407 | 478,864 | 287,457 |
| *Project Progress Comments:*<br>*The land transaction is nearing finalisation. Agreement to transfer the land has been signed by both parties and has been assessed for stamp duty. Change in forecast expenditure relates to recognition of land swap/transfer with the State Government, and is offset by matching increase in revenue.* | | | | | | | | | |
| PR-5078 Sale of Lot 618 (11) Nyabing Way | Progress 5% | - | 10,227 | 10,000 | 2 % | 10,000 | 10,000 | 10,000 | - |
| PR-5082 Relocate Bunbury Visitor Centre | Progress 5% | 3,037 | - | - | 0 % | 100,000 | 100,000 | 100,000 | - |
| **Total for Economic Development** | | **8,841** | **488,191** | **200,000** | | **301,407** | **301,407** | **650,864** | **349,457** |
| **Engineering** | | | | | | | | | |
| PR-4671 Traffic calming and minor intersection treatments 2022/23 | Progress 5% | - | - | 20,000 | (100)% | 100,000 | 95,894 | 95,894 | - |
| *Project Progress Comments:*<br>*Alyxia Drive LATM - to be completed in early 2023*<br>*Wimbledon Way Left Turn Lane - to be completed in January 2023* | | | | | | | | | |
| **Total for Engineering** | | **-** | **-** | **20,000** | | **100,000** | **95,894** | **95,894** | **-** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Executive Leadership - Infrastructure** | | | | | | | | | |
| PR-3898 Construct heritage interpretation, Bunbury Timber Jetty | Progress 5% | - | - | - | 0 % | 86,726 | 86,726 | 86,726 | - |
| **Total for Executive Leadership - Infrastructure** | | **-** | **-** | **-** | | **86,726** | **86,726** | **86,726** | **-** |
| **Finance** | | | | | | | | | |
| PR-4487 Support the Stirling Street Arts Centre 2021/22 | Progress 95% | - | 4,732 | 4,732 | 0 % | 4,732 | 4,732 | 4,732 | - |
| PR-4713 Support the Stirling Street Arts Centre 2022/23 | Progress 5% | 20,000 | - | - | 0 % | 20,000 | 20,000 | 20,000 | - |
| **Total for Finance** | | **20,000** | **4,732** | **4,732** | | **24,732** | **24,732** | **24,732** | **-** |
| **Fleet** | | | | | | | | | |
| PR-1906 Replace waste vehicles and plant 2021/22 | Progress 90% | 270,570 | - | 216,456 | (100)% | 270,570 | 270,570 | 270,570 | - |
| *Project Progress Comments:* *Rear loader arrived 16 Feb 23. The waste truck this was originally due to replace will no longer will be sold as needs to be retained in the fleet to allow the hire vehicles to be come off hire. There will be no proceeds from the disposal of plant against this project.* | | | | | | | | | |
| PR-2293 Replace corporate heavy plant | Progress 40% | 231,617 | 236,734 | 274,344 | (14)% | 367,828 | 524,344 | 524,344 | - |
| *Project Progress Comments:* *Refer to PR-4710.* | | | | | | | | | |
| PR-4709 Replace corporate vehicles 2022/23 | Progress 10% | - | - | - | 0 % | 290,300 | - | - | - |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Fleet** | | | | | | | | | |
| PR-4710 Replace corporate heavy plant 2022/23 | Progress 60% | 585,861 | 7,786 | 174,536 | (96)% | 581,000 | 714,784 | 714,784 | - |
| *Project Progress Comments:* *PO's issued for 1 x 6-wheel tipper truck (insurance replacement) and 1 x 4-wheeler tipper truck, 3 x mowers and 2 x trailers. Delivery of all these items is expected to occur between April and August 2023.* | | | | | | | | | |
| PR-4712 Replace waste vehicles and plant 2022/23 | Progress 25% | 42,497 | 110,136 | 179,100 | (39)% | 304,000 | 304,000 | 304,000 | - |
| *Project Progress Comments:* *PO for replacement of 1 x ute completed; anticipated delivery June 2023. Two "walk behind" pavement sweepers purchased and are in operation. Replacement of damaged pressure washing unit pending insurance evaluation.* | | | | | | | | | |
| **Total for Fleet** | | **1,130,545** | **354,656** | **844,436** | | **1,813,698** | **1,813,698** | **1,813,698** | **-** |
| **Library** | | | | | | | | | |
| PR-1418 Procure and install Radio Frequency Identification (RFID) and self loans technology at Bunbury Library | Progress 5% | - | - | - | 0 % | 80,000 | 80,000 | 80,000 | - |
| *Project Progress Comments:* *Anticipate procurement in December 2022. Commencement of installation in March 2023.* | | | | | | | | | |
| **Total for Library** | | **-** | **-** | **-** | | **80,000** | **80,000** | **80,000** | **-** |
| **Museum** | | | | | | | | | |
| PR-5017 New display cases for Bunbury Museum and Heritage Centre | Progress 95% | 6,550 | 31,275 | 35,000 | (11)% | 35,000 | 35,000 | 37,825 | 2,825 |
| *Project Progress Comments:* *Procurement complete - grant funds now need to be acquitted.* | | | | | | | | | |
| **Total for Museum** | | **6,550** | **31,275** | **35,000** | | **35,000** | **35,000** | **37,825** | **2,825** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Parks and Reserves** | | | | | | | | | |
| PR-1543 Boulters Heights Master Plan Implementation | Progress 10% | - | 8,158 | 69,025 | (88)% | 276,102 | 276,102 | 276,102 | - |
| *Project Progress Comments:* *Boulters Heights Master Plan officially endorsed by Council, RFQ for Prinsep staircase currently advertised.* | | | | | | | | | |
| PR-1883 Water Resource Recovery | Progress 5% | 31,159 | 100,241 | 101,250 | (1)% | 2,000,000 | 2,000,000 | 2,000,000 | - |
| *Project Progress Comments:* *Design for power supply upgrade in progress.* | | | | | | | | | |
| PR-4060 Renew open space furniture and equipment 2020/21 | Progress 75% | - | 75,177 | 70,510 | 7 % | 70,510 | 70,510 | 75,177 | 4,667 |
| *Project Progress Comments:* *Riverlea Playground Shade Sails - scheduled for installation December 2022* *Big Swamp Softfall Replacement - complete* | | | | | | | | | |
| PR-4511 Replace playground equipment 2021/22 | Progress 95% | 4,776 | 81,195 | 92,149 | (12)% | 92,149 | 92,149 | 92,149 | - |
| *Project Progress Comments:* *Catalpa park - playground installation complete, minor landscaping works to be completed.* | | | | | | | | | |
| PR-4527 Renew irrigation infrastructure 2021/22 | Progress 95% | 6,750 | 59,289 | 31,716 | 87 % | 68,966 | 68,966 | 68,966 | - |
| *Project Progress Comments:* *Development of irrigation master plans complete, waiting on final invoice.* | | | | | | | | | |
| PR-4701 Replace playground equipment 2022/23 | Progress 20% | 99,747 | 35,783 | 25,000 | 43 % | 325,000 | 350,668 | 350,668 | - |
| *Project Progress Comments:* *Bellemore park - currently in planning and consultation phase.* *Len Ferguson park - RFQ currently advertised.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Parks and Reserves** | | | | | | | | | |
| PR-4705 Renew open space infrastructure 2022/23 | Progress 10% | 37,031 | 5,784 | - | 0 % | 100,000 | 100,000 | 95,333 | (4,667) |
| *Project Progress Comments:* *Dudley park - replacement drink fountain ordered.* | | | | | | | | | |
| PR-5074 Back Beach Landscaping | Progress 75% | 400 | 149,769 | 200,000 | (25)% | 200,000 | 200,000 | 200,000 | - |
| *Project Progress Comments:* *RFQ Awarded works to commence October* | | | | | | | | | |
| PR-5075 Implement Greening Bunbury Plan | Progress 5% | - | 7,850 | 36,000 | (78)% | 120,000 | 120,000 | 120,000 | - |
| **Total for Parks and Reserves** | | **179,863** | **523,246** | **625,650** | | **3,252,727** | **3,278,395** | **3,278,395** | **-** |
| **Project Delivery** | | | | | | | | | |
| PR-1809 Construct Hay Park North Pavilion | Progress 10% | 24,555 | 1,552 | 127,459 | (99)% | 524,348 | 524,348 | 524,348 | - |
| *Project Progress Comments:* *Car park landscaping RFQ to be advertised early 2023. Residual budget to be used for renewal of Ned Myles Pavilion.* | | | | | | | | | |
| PR-4786 Detailed design, contract documentation and construction of Youth Precinct | Progress 85% | 22,578 | 158,645 | 182,119 | (13)% | 217,873 | 217,873 | 217,873 | - |
| *Project Progress Comments:* *Minor works remaining.* | | | | | | | | | |
| PR-4799 Upgrade Halifax Business Park infrastructure | Progress 25% | - | 40,034 | 114,889 | (65)% | 191,478 | 191,478 | 191,478 | - |
| *Project Progress Comments:* *Remaining funds to be spent on additional CCTV System. RFQ for solar ANPR cameras currently advertised. Handover of existing cameras to be coordinated by BGCCI.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Project Delivery** | | | | | | | | | |
| PR-5004 Withers Road Connection | Progress 95% | 2,600 | 339,591 | 347,741 | (2)% | 386,367 | 386,367 | 386,367 | - |
| *Project Progress Comments:* | | | | | | | | | |
| *Kookaburra Way construction completed 24 October 2022. Landscaping planned for Autumn 2023.* | | | | | | | | | |
| PR-5038 Withers Regional Renewal | Progress 5% | 11,450 | 122,580 | 108,600 | 13 % | 2,272,728 | 2,272,728 | 223,164 | (2,049,564) |
| **Total for Project Delivery** | | **61,182** | **662,402** | **880,808** | | **3,592,794** | **3,592,794** | **1,543,230** | **(2,049,564)** |
| **Project Planning and Asset Management** | | | | | | | | | |
| PR-1308 Expand cycleways (implement Bunbury Bike Plan) 2021/22 | Progress 100% | - | 16,270 | 16,270 | 0 % | 17,435 | 17,435 | 16,270 | (1,165) |
| *Project Progress Comments:* | | | | | | | | | |
| *Completed* | | | | | | | | | |
| PR-4537 Renew Roads as per Asset Management Plan 2021/22 | Progress 100% | - | 84,410 | 84,411 | 0 % | 80,305 | 84,411 | 84,411 | - |
| *Project Progress Comments:* | | | | | | | | | |
| *Complete* | | | | | | | | | |
| PR-4746 Replace footbridge at Ocean Drive and Hayward Street | Progress 95% | - | 80,475 | 84,607 | (5)% | 84,607 | 84,607 | 80,475 | (4,132) |
| *Project Progress Comments:* | | | | | | | | | |
| *Project 95% complete, awaiting rectification to fence.* | | | | | | | | | |
| **Total for Project Planning and Asset Management** | | **-** | **181,155** | **185,288** | | **182,347** | **186,453** | **181,156** | **(5,297)** |
| **Property Management and Maintenance** | | | | | | | | | |
| PR-2403 Replace Forrest Park Pavilion | Progress 10% | 126,450 | 19,376 | 438 | 4324 % | 3,595,517 | 3,595,517 | 3,595,517 | - |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Property Management and Maintenance** | | | | | | | | | |
| PR-3227 Install Bunbury Hockey Perimeter Fencing | Progress 25% | 114,142 | 236 | - | 0 % | 120,000 | 120,000 | 120,000 | - |
| *Project Progress Comments:* *PO issued. Works underway.* | | | | | | | | | |
| PR-3409 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2020/21 | Progress 100% | - | - | - | 0 % | 9,900 | - | - | - |
| PR-3417 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2021/22 | Progress 100% | - | 26,595 | 30,365 | (12)% | 30,365 | 30,365 | 30,365 | - |
| *Project Progress Comments:* *Complete* | | | | | | | | | |
| PR-4107 Renew South West Sports Centre (SWSC) plant and machinery 2019/20 | Progress 100% | - | 141,327 | 153,146 | (8)% | 153,146 | 153,146 | 153,146 | - |
| *Project Progress Comments:* *Project completed.* | | | | | | | | | |
| PR-4681 Support Bunbury Regional Entertainment Centre (BREC) through the purchase of equipment 2022/23 | Progress 0% | - | - | - | 0 % | 100,000 | - | - | - |
| PR-4695 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2022/23 | Progress 75% | 28,082 | 144,264 | 125,000 | 15 % | 250,000 | 250,000 | 245,854 | (4,146) |
| *Project Progress Comments:* *1.Surf club concrete pole repair under the patrol tower- Completed* *2.Senior Citizen Centre, Stainless Steel Handrail- Completed* *3.Carpet replacement at BRAG-Scope is being prepared* *4.New partition wall at strategy area admin building 2nd Floor- completed* *5.SSAC concrete slab-completed* *6.Surf Club roller door replacing-PO issued* *7. Replace Floor carpet admin building 1st Floor- Completed.* *8. Bunbury Bowling Club ceiling replacement- underway* *9.Bunbury Bowling club air conditioning system upgradation- underway* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Property Management and Maintenance** | | | | | | | | | |
| PR-4696 Replace boardwalks, lookouts and beach access stairs 2022/23 | Progress 95% | - | 184,241 | 185,021 | 0 % | 293,776 | 293,776 | 293,776 | - |
| *Project Progress Comments:* *Mangles Street Beach access stair- Project completed.* | | | | | | | | | |
| PR-4758 Renew South West Sports Centre (SWSC) plant and machinery 2022/23 | Progress 50% | - | 4,989 | 24,989 | (80)% | 40,000 | 40,000 | 40,000 | - |
| *Project Progress Comments:* *1.Supply and install new roof access point onto Lower East Awning-Completed* *2.Supply and install new UV unit. PO issued to supplier.* | | | | | | | | | |
| PR-4781 Replace South West Sports Centre (SWSC) fire system | Progress 98% | 14,547 | 13,397 | 54,405 | (75)% | 108,810 | 108,810 | 108,810 | - |
| *Project Progress Comments:* *Practical completion is done on 30 November 2022. waiting for the DFES report.* | | | | | | | | | |
| PR-4902 Refurbish City Facilities changerooms and public conveniences 2021/22 | Progress 30% | - | 1,044 | 41,000 | (97)% | 100,000 | 100,000 | 100,000 | - |
| *Project Progress Comments:* *Multiple projects through the year.* *1.Paisley centre toilet block internal painting - completed.* *2. Rocky Point Ablution block roof Replacement - underway.* | | | | | | | | | |
| PR-4914 Install lighting 2022/23 | Progress 60% | 10,000 | 19,203 | 12,500 | 54 % | 50,000 | 50,000 | 50,000 | - |
| *Project Progress Comments:* *Scope developed for Timperley laneway lighting through to Adam road.* *Work commenced.* *Purchase order issued.* | | | | | | | | | |
| PR-5089 Replace administration building air-conditioner | Progress 0% | 53,533 | 19,905 | 67,500 | (71)% | - | 270,000 | 270,000 | - |
| **Total for Property Management and Maintenance** | | **346,753** | **574,578** | **694,364** | | **4,851,514** | **5,011,614** | **5,007,468** | **(4,146)** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Waste Services** | | | | | | | | | |
| PR-4706 Annual bin replacement program 2022/23 | Progress 80% | 11,644 | 50,301 | 49,125 | 2 % | 65,500 | 65,500 | 65,500 | - |
| *Project Progress Comments:* *Replacement stocks of residential green bins purchased. Ongoing as operationally required.* | | | | | | | | | |
| PR-4708 Renew bin enclosures 2022/23 | Progress 100% | 3,995 | 21,818 | 21,818 | 0 % | 24,000 | 21,818 | 25,813 | 3,995 |
| *Project Progress Comments:* *6 new enclosures ordered, ETA December 22.* | | | | | | | | | |
| **Total for Waste Services** | | **15,639** | **72,119** | **70,943** | | **89,500** | **87,318** | **91,313** | **3,995** |
| **Wildlife Park** | | | | | | | | | |
| PR-4109 Install new seating area at Bunbury Wildlife Park | Progress 50% | - | 4,517 | 5,000 | (10)% | 5,000 | 5,000 | 5,000 | - |
| *Project Progress Comments:* *Purchasing completed awaiting delivery* | | | | | | | | | |
| **Total for Wildlife Park** | | **-** | **4,517** | **5,000** | | **5,000** | **5,000** | **5,000** | **-** |
| **Works** | | | | | | | | | |
| PR-1103 Realign and widen Ocean Drive, South Bunbury | Progress 15% | 566,068 | 115,072 | 404,765 | (72)% | 1,044,603 | 1,044,603 | 1,044,603 | - |
| *Project Progress Comments:* *Awaiting lighting installation commencement date from Western Power. Civil works to commence in January 2023.* | | | | | | | | | |
| PR-4376 Roads to Recovery Road Reseals 2021/22 | Progress 80% | - | - | - | 0 % | 129,154 | - | - | - |
| *Project Progress Comments:* *Hamilton Road - Complete (except linemarking)* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Works** | | | | | | | | | |
| PR-4534 Expand Path Network 2021/22 | Progress 100% | - | 149,585 | 183,125 | (18)% | 183,125 | 183,125 | 183,125 | - |
| *Project Progress Comments:* *Completed.* | | | | | | | | | |
| PR-4668 Expand Path Network 2022/23 | Progress 50% | 14,312 | 109,549 | 151,643 | (28)% | 260,000 | 260,000 | 260,000 | - |
| *Project Progress Comments:* *Ashrose - Complete, Gibson Street and Halsey Street - February* | | | | | | | | | |
| PR-4685 Roads to Recovery Road Reseals 2022/23 | Progress 80% | 11,353 | 507,993 | 485,142 | 5 % | 556,314 | 685,468 | 685,468 | - |
| *Project Progress Comments:* *Gardner Street - Complete, Dunstan Street- Complete, Clarke Street East - Complete, Rose Street - February, Strickland Street - Complete (except linemarking), Saint Pauls - Complete* | | | | | | | | | |
| PR-4690 Renew, resleeve and improve drainage network 2022/23 | Progress 65% | 1,694 | 32,540 | 49,048 | (34)% | 200,000 | 200,000 | 200,000 | - |
| *Project Progress Comments:* *Saint Pauls - Completed, , Bunning Boulevard - Completed, Strickland - February* | | | | | | | | | |
| PR-4693 Renew and Upgrade Paths as per Asset Management Plan 2022/23 | Progress 80% | 10,232 | 113,856 | 144,321 | (21)% | 200,000 | 200,000 | 200,000 | - |
| *Project Progress Comments:* *Carey Street Path - Completed, Blair/Mitchel Path - Completed, Spencer Street Path - February* | | | | | | | | | |
| PR-4923 Upgrade Harris Road | Progress 95% | - | 25,991 | 21,000 | 24 % | 150,000 | 150,000 | 150,000 | - |
| *Project Progress Comments:* *Project complete, recommendations from Post Construction Road Safety Audit to be implemented.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Works** | | | | | | | | | |
| PR-4927 Replace pumps at pump stations | Progress 100% | - | 74,831 | 74,831 | 0 % | 68,028 | 74,831 | 74,831 | - |
| *Project Progress Comments:* *Project Complete* | | | | | | | | | |
| PR-4936 CBD Road Works | Progress 25% | 114,793 | 710,329 | 773,896 | (8)% | 1,000,000 | 1,000,000 | 1,072,689 | 72,689 |
| *Project Progress Comments:* *Haley/Princep/Carmody currently under construction.* | | | | | | | | | |
| PR-5084 Sandridge / Hennessy left turn slip lane | Progress 5% | - | - | 20,000 | (100)% | - | 100,000 | 100,000 | - |
| *Project Progress Comments:* *Detailed design being finalised to include Road Safety Audit recommendations. Construction Q1 2023.* | | | | | | | | | |
| PR-5085 Upgrade street lighting, Estuary Drive | Progress 15% | - | - | 5,000 | (100)% | - | 100,000 | 100,000 | - |
| *Project Progress Comments:* *Awaiting Western Power design and confirmation of installation date.* | | | | | | | | | |
| **Total for Works** | | **718,451** | **1,839,746** | **2,312,771** | | **3,791,224** | **3,998,027** | **4,070,716** | **72,689** |
| **Capital Projects Expenditure Total** | | **3,005,579** | **5,556,223** | **7,202,717** | **(23)%** | **27,873,979** | **28,093,926** | **26,698,734** | **(1,395,192)** |

# Operating Projects Summary
**(With Comments)**

**Period Ending February 2023**

**Thursday, 16 March, 2023**

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Art Gallery** | | | | | | | | | |
| PR-4386 Conduct Indigenous Arts Program at BRAG | Progress 45% | 9,739 | 90,321 | 94,140 | (4)% | 90,000 | 152,611 | 158,102 | 5,491 |
| **Total for Art Gallery** | | **9,739** | **90,321** | **94,140** | | **90,000** | **152,611** | **158,102** | **5,491** |
| **Business System Support & IT Operations** | | | | | | | | | |
| PR-2249 Asset Replacement - Fixed and mobile phones and devices | Progress 45% | - | 13,076 | 15,000 | (13)% | 20,000 | 20,000 | 22,000 | 2,000 |
| PR-4290 Develop new website and digital platform for City of Bunbury | Progress 30% | - | 95,149 | 140,425 | (32)% | 205,447 | 150,697 | 150,697 | - |
| PR-5008 City of Bunbury "Project Shine" Transformation | Progress 5% | 1,101,899 | 798,574 | 732,857 | 9 % | 1,773,698 | 1,829,158 | 1,859,158 | 30,000 |
| **Total for Business System Support & IT Operations** | | **1,101,899** | **906,799** | **888,282** | | **1,999,145** | **1,999,855** | **2,031,855** | **32,000** |
| **City Planning** | | | | | | | | | |
| PR-4452 Conduct major review of Municipal Heritage Inventory | Progress 60% | - | 12,750 | 20,000 | (36)% | 20,000 | 20,000 | 20,000 | - |
| *Project Progress Comments:* *CBD Places review - consultancy report finalised and agenda item going to Council for public consultation. Tree Street review - consultancy report near completion.* | | | | | | | | | |
| PR-5005 Housing Strategy Focus Area 2.1 - Spencer/Blair | Progress 80% | 11,068 | 39,304 | 50,000 | (21)% | 50,000 | 50,000 | 50,000 | - |
| *Project Progress Comments:* *Urbis is drafting outcomes report from consultation held in October 2022. Staff will review and provide update to Council with recommendations for next steps.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **City Planning** | | | | | | | | | |
| PR-5006 Housing Strategy Focus Area 2.3 - Back Beach Precinct | Progress 20% | - | - | 5,000 | (100)% | 50,000 | 50,000 | 50,000 | - |
| *Project Progress Comments:* *The City have reviewed structure plans and contacted the major landowner to discuss future intentions for their land and potential changes under the planning framework.* | | | | | | | | | |
| PR-5012 Ocean Beach Heritage Trail Implementation | Progress 5% | - | - | 5,083 | (100)% | 14,521 | 14,521 | 14,521 | - |
| **Total for City Planning** | | **11,068** | **52,054** | **80,083** | | **134,521** | **134,521** | **134,521** | **-** |
| **Community Partnerships** | | | | | | | | | |
| PR-4337 Prepare, Implement and Deliver Reconciliation Action Plan Initiatives | Progress 5% | 1,000 | 1,950 | 3,300 | (41)% | 16,506 | 16,506 | 16,506 | - |
| *Project Progress Comments:* *The City is currently undertaking a review of the Reconciliation and Wellbeing Officer Role. Actions within the current RAP are still being delivered.* | | | | | | | | | |
| PR-5014 Youth Precinct Opening Event | Progress 100% | - | 21,029 | 21,575 | (3)% | 21,575 | 21,575 | 21,029 | (546) |
| *Project Progress Comments:* *Complete* | | | | | | | | | |
| PR-5081 Implement Withers Placemaking | Progress 15% | - | 2,800 | - | 0 % | 60,000 | 60,000 | 60,000 | - |
| *Project Progress Comments:* *Second workshop has occurred with third workshop scheduled (consultants and community stakeholders) for 9 December 2022. Area within Withers to focus on has been determined for placemaking activation. Withers project newsletter currently in development (mail drop).* | | | | | | | | | |
| **Total for Community Partnerships** | | **1,000** | **25,779** | **24,875** | | **98,081** | **98,081** | **97,535** | **(546)** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Community Safety and Emergency Management** | | | | | | | | | |
| PR-4449 Implement South West Sport Centre (SWSC) Bushfire Mitigation Project | Progress 90% | - | - | - | 0 % | 332,171 | 332,171 | 332,171 | - |
| *Project Progress Comments:* *All works completed with bushfire mitigation works successfully implemented around full perimeter of South West Sports Centre. Additional works being considered pending report from Environmental consultant.* | | | | | | | | | |
| PR-4947 Undertake Department of Fire and Emergency Services Mitigation Activity program | Progress 90% | - | 146,300 | 185,886 | (21)% | 265,886 | 265,886 | 146,300 | (119,586) |
| *Project Progress Comments:* *All works completed by contractor and inspected for quality control. Acquittal of funding extended until 30 December 2022.* | | | | | | | | | |
| PR-5072 Purchase body worn cameras for City Rangers | Progress 100% | - | 17,694 | 17,750 | 0 % | 21,000 | 21,000 | 17,694 | (3,306) |
| *Project Progress Comments:* *Cameras purchased from Axon (same as used by WAPOL) and was implemented July 2022. Training also provided to Community Wellbeing team.* | | | | | | | | | |
| **Total for Community Safety and Emergency Management** | | **-** | **163,994** | **203,636** | | **619,057** | **619,057** | **496,165** | **(122,892)** |
| **Council Support** | | | | | | | | | |
| PR-5035 Replace council function room furniture | Progress 100% | - | 12,085 | 11,850 | 2 % | 11,850 | 11,850 | 12,085 | 235 |
| *Project Progress Comments:* *Complete* | | | | | | | | | |
| **Total for Council Support** | | **-** | **12,085** | **11,850** | | **11,850** | **11,850** | **12,085** | **235** |
| **Economic Development** | | | | | | | | | |
| PR-4249 Implement Economic Development Strategy | Progress 5% | 6,555 | 45,898 | 51,610 | (11)% | 161,610 | 161,610 | 161,610 | - |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Economic Development** | | | | | | | | | |
| PR-4470 Bunbury Setagaya Biennial Photographic Competition | Progress 30% | - | 1,000 | 3,200 | (69)% | 4,000 | 4,000 | 4,000 | - |
| *Project Progress Comments:* *The project date and venue has been confirmed for September 2023 with work progressing on the exhibition/competition development.* | | | | | | | | | |
| PR-4656 Conduct anniversary celebrations for the Bunbury-Setagaya Sister City incoming tours 2022/23 | Progress 50% | - | - | 5,000 | (100)% | 10,000 | 10,000 | - | (10,000) |
| PR-4658 Conduct anniversary celebrations for the Bunbury-Setagaya Sister City Outgoing Tours 2022/23 | Progress 5% | 364 | 365 | 3,000 | (88)% | 10,000 | 10,000 | 10,000 | - |
| PR-5001 Implementation of the Bunbury Geographe Tourism Partnership Strategy | Progress 50% | - | 200,000 | 203,500 | (2)% | 203,500 | 203,500 | 203,500 | - |
| **Total for Economic Development** | | **6,919** | **247,263** | **266,310** | | **389,110** | **389,110** | **379,110** | **(10,000)** |
| **Engineering** | | | | | | | | | |
| PR-1168 Replace signs and linemarking | Progress 40% | 7,541 | 15,846 | 15,533 | 2 % | 25,000 | 25,000 | 25,000 | - |
| *Project Progress Comments:* *Reinstatement of CBD car parking in progress.* | | | | | | | | | |
| PR-4624 Undertake Drainage Catchment Studies | Progress 10% | - | 257 | 30,000 | (99)% | 200,000 | 200,000 | 200,000 | - |
| *Project Progress Comments:* *RFQ for catchment analysis under evaluation* | | | | | | | | | |
| PR-4627 Support Industry Road Safety Initiatives | Progress 5% | - | 1,512 | - | 0 % | 6,000 | 6,000 | 6,000 | - |
| PR-4948 Implement CBD Action Plan - Detailed Road Design for Blair/Casuarina and Prinsep/Haley | Progress 5% | - | 40,573 | 56,631 | (28)% | 113,262 | 113,262 | 40,573 | (72,689) |
| **Total for Engineering** | | **7,541** | **58,188** | **102,164** | | **344,262** | **344,262** | **271,573** | **(72,689)** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Events** | | | | | | | | | |
| PR-4189 Provide funding for an "Achievement" Grant Round | Progress 95% | - | 2,000 | 2,000 | 0 % | 2,000 | 2,000 | 2,000 | - |
| *Project Progress Comments:* *Funds for this grant category has been fully expended. Awaiting acquittal reports from funded recipients.* | | | | | | | | | |
| PR-4190 Provide funding for a "Neighbourhood Connect" Grant Round | Progress 100% | 720 | 4,400 | 6,000 | (27)% | 7,000 | 7,000 | 7,000 | - |
| PR-4198 Provide funding for a "Community Connect" Grant Round | Progress 45% | 40,942 | 68,234 | 83,989 | (19)% | 119,983 | 119,983 | 119,983 | - |
| *Project Progress Comments:* *Project is on track with round 2 of this grant category opening in November and closing in December for public notification in March 2023.* | | | | | | | | | |
| PR-4211 Provide funding for "Signature Events" Grant Round | Progress 45% | 88,370 | 120,881 | 140,612 | (14)% | 217,730 | 237,730 | 221,730 | (16,000) |
| *Project Progress Comments:* *Signature Events Tier 1 Category opens in November, however there are insufficient funds for round 2, due to the recent motion on notice to fund the Eisteddfod from this budget.* | | | | | | | | | |
| PR-4241 Funding to secure state, national and international sporting or cultural events | Progress 50% | 16,500 | 67,700 | 92,400 | (27)% | 115,500 | 115,500 | 131,500 | 16,000 |
| *Project Progress Comments:* *The Swimming WA's Open Water Swim series, secured through SMA was held recently on 26 November 2022. Upcoming events include the Wellness Festival.* | | | | | | | | | |
| PR-4762 Conduct City of Bunbury Staff Conference | Progress 20% | 30,498 | 102 | 8,000 | (99)% | 30,000 | 30,000 | 30,000 | - |
| *Project Progress Comments:* *Conference venue selected. Currently reviewing conference agenda.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Events** | | | | | | | | | |
| PR-5010 Provide funding for second event funding round | Progress 80% | - | 5,200 | 5,200 | 0 % | 5,200 | 5,200 | 5,200 | - |
| *Project Progress Comments:* *Final payments to be made to successful recipients, following submission of post event acquittal report.* | | | | | | | | | |
| **Total for Events** | | **177,030** | **268,517** | **338,201** | | **497,413** | **517,413** | **517,413** | **-** |
| **Executive Leadership - Chief Executive** | | | | | | | | | |
| PR-3875 Support Regional Cities Alliance | Progress 100% | - | 15,000 | 15,000 | 0 % | 15,000 | 15,000 | 15,000 | - |
| PR-4160 Provide funding for "Minor Community Grants" | Progress 5% | - | - | - | 0 % | - | 10,000 | 10,000 | - |
| PR-4504 Provide disaster assistance | Progress 5% | - | - | - | 0 % | 20,000 | 20,000 | 20,000 | - |
| PR-4573 Contribution towards Busselton Margaret River Regional Airport Marketing Fund | Progress 5% | - | - | - | 0 % | 10,000 | 10,000 | 10,000 | - |
| PR-5039 South West Cities | Progress 75% | - | 15,000 | 15,000 | 0 % | 20,000 | 20,000 | 20,000 | - |
| PR-5083 Discretionary funding allocation | Progress 5% | - | - | - | 0 % | 50,000 | 50,000 | 50,000 | - |
| **Total for Executive Leadership - Chief Executive** | | **-** | **30,000** | **30,000** | | **115,000** | **125,000** | **125,000** | **-** |
| **Executive Leadership - Infrastructure** | | | | | | | | | |
| PR-1831 Ocean Pool feasibility study and concept design | Progress 50% | 74,010 | 232,008 | 290,000 | (20)% | 300,000 | 340,000 | 340,000 | - |
| *Project Progress Comments:* *Consultants engaged to complete studies for presentation to Council in March 2023* | | | | | | | | | |
| **Total for Executive Leadership - Infrastructure** | | **74,010** | **232,008** | **290,000** | | **300,000** | **340,000** | **340,000** | **-** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Executive Leadership - Sustainable Communities** | | | | | | | | | |
| PR-3868 Undertake City Parking Strategy | *Progress 25%* | 31,500 | 15,750 | 15,750 | *0 %* | 64,250 | 94,250 | 94,250 | - |
| **Total for Executive Leadership - Sustainable Communities** | | **31,500** | **15,750** | **15,750** | | **64,250** | **94,250** | **94,250** | **-** |
| **Finance** | | | | | | | | | |
| PR-3840 Support King Cottage Museum | *Progress 95%* | - | 31,544 | 31,544 | *0 %* | 31,544 | 31,544 | 31,544 | - |
| PR-3844 Support Bunbury City Band | *Progress 95%* | - | 10,000 | 10,000 | *0 %* | 10,000 | 10,000 | 10,000 | - |
| PR-3848 Support Bunbury Regional Entertainment Centre (BREC) - operating and capital subsidies | *Progress 80%* | 111,443 | 434,330 | 434,329 | *0 %* | 445,773 | 545,773 | 545,773 | - |
| PR-3852 Support Stirling Street Arts Centre (SSAC) - operating subsidy | *Progress 95%* | - | 66,625 | 66,625 | *0 %* | 66,625 | 66,625 | 66,625 | - |
| PR-3860 Support RSL in the delivery of Anzac Day | *Progress 95%* | - | 20,000 | 20,000 | *0 %* | 20,000 | 20,000 | 20,000 | - |
| PR-4349 Provide support to Bunbury Regional YouthCare | *Progress 95%* | - | 10,000 | 10,000 | *0 %* | 10,000 | 10,000 | 10,000 | - |
| PR-4350 Support South West Clontarf Academy (Newton Moore College) | *Progress 95%* | - | 15,000 | 15,000 | *0 %* | 15,000 | 15,000 | 15,000 | - |
| PR-4356 Contribute to a rail-line reinstatement trust with Arc Infrastructure | *Progress 5%* | 13,462 | - | - | *0 %* | 13,462 | 13,462 | 13,462 | - |
| PR-4517 Bunbury Geographe Seniors and Community Centre Financial Support | *Progress 50%* | 25,000 | 25,000 | 25,000 | *0 %* | 50,000 | 50,000 | 50,000 | - |
| PR-5073 Provide financial support to the BHRC | *Progress 75%* | 265,000 | 3,649,334 | 3,435,000 | *6 %* | 3,000,000 | 4,215,000 | 4,215,000 | - |
| **Total for Finance** | | **414,905** | **4,261,832** | **4,047,498** | | **3,662,404** | **4,977,404** | **4,977,404** | **-** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Fleet** | | | | | | | | | |
| PR-2308 Replace corporate minor plant | Progress 90% | - | 23,692 | 30,000 | (21)% | 30,000 | 30,000 | 30,000 | - |
| *Project Progress Comments:* *Minor asset purchases almost complete for FY22/23, balance to be retained in case of a breakdown/damage that requires emergency replacement before spending on replacing on the last of the planned asset replacement program.* | | | | | | | | | |
| **Total for Fleet** | | **-** | **23,692** | **30,000** | | **30,000** | **30,000** | **30,000** | **-** |
| **Library** | | | | | | | | | |
| PR-4554 Replacement of children's toys in City Library Children's Area | Progress 50% | 136 | 1,605 | 2,500 | (36)% | 2,500 | 2,500 | 2,500 | - |
| *Project Progress Comments:* *Currently in the process of purchasing items* | | | | | | | | | |
| **Total for Library** | | **136** | **1,605** | **2,500** | | **2,500** | **2,500** | **2,500** | **-** |
| **Museum** | | | | | | | | | |
| PR-3858 Acquire Bunbury Museum and Heritage Centre collection items | Progress 50% | 400 | 1,700 | 2,600 | (35)% | 3,500 | 3,500 | 3,500 | - |
| *Project Progress Comments:* *Collection items include replica Wardian cases and refurbishment of Bunbury's old town clock.* | | | | | | | | | |
| **Total for Museum** | | **400** | **1,700** | **2,600** | | **3,500** | **3,500** | **3,500** | **-** |
| **Natural Environment** | | | | | | | | | |
| PR-2590 Participate in Peron Naturaliste Partnership | Progress 100% | - | 17,375 | 17,500 | (1)% | 20,000 | 17,500 | 17,500 | - |
| *Project Progress Comments:* *Annual partnership contribution invoice has been paid.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Natural Environment** | | | | | | | | | |
| PR-4286 Prepare City of Bunbury Coastal Hazard Risk Management and Adaptation Plan | Progress 70% | - | - | 9,201 | (100)% | 11,504 | 11,504 | 11,504 | - |
| *Project Progress Comments:* *Draft CHRMAP to has been to Council in February. Public comment period to commence in the next month.* | | | | | | | | | |
| PR-4456 Implement Sustainability Strategy Action Plan | Progress 50% | 1,513 | 22,290 | 23,026 | (3)% | 53,026 | 53,026 | 53,026 | - |
| *Project Progress Comments:* *Draft recommendation report has been completed and review in progress* | | | | | | | | | |
| PR-4604 Implement culling of introduced Corellas | Progress 40% | 15,091 | 2,818 | 10,500 | (73)% | 17,500 | 20,000 | 20,000 | - |
| *Project Progress Comments:* *Corella management contract has commenced, with contractor setting up designated control sites and conducting noise mitigation measures in urban areas* | | | | | | | | | |
| PR-5003 Conduct detailed site investigations at Big Swamp and Mangles Reserves | Progress 95% | - | 5,615 | 29,605 | (81)% | 59,210 | 59,210 | 5,615 | (53,595) |
| *Project Progress Comments:* *Final DSI report and draft Long-term Capping Strategy received. Internal implementation planning required* | | | | | | | | | |
| **Total for Natural Environment** | | **16,604** | **48,097** | **89,832** | | **161,240** | **161,240** | **107,645** | **(53,595)** |
| **Project Planning and Asset Management** | | | | | | | | | |
| PR-4589 Survey and monitoring of Pelican Point Grand Canals | Progress 5% | 29,200 | - | - | 0 % | 20,000 | 20,000 | 40,000 | 20,000 |
| *Project Progress Comments:* *RFQ development for survey in progress.* | | | | | | | | | |
| **Total for Project Planning and Asset Management** | | **29,200** | **-** | **-** | | **20,000** | **20,000** | **40,000** | **20,000** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Property Management and Maintenance** | | | | | | | | | |
| PR-1928 Paint sport and leisure buildings | Progress 100% | - | 4,800 | 4,800 | 0 % | 4,800 | 4,800 | 4,800 | - |
| *Project Progress Comments:* *Complete* | | | | | | | | | |
| PR-4268 Renewable Energy and Energy Efficient Projects | Progress 5% | - | 610 | - | 0 % | 291,174 | 291,174 | 291,174 | - |
| PR-4611 Review City Facilities security systems | Progress 10% | 4,400 | - | - | 0 % | 5,000 | 5,000 | 5,000 | - |
| *Project Progress Comments:* *Upgrade the Swipe card Readers at City Library. Scope developed. waiting for the quote.* | | | | | | | | | |
| PR-4673 Replace office furniture and equipment | Progress 90% | 2,318 | 22,954 | 20,000 | 15 % | 25,000 | 25,000 | 25,000 | - |
| PR-4935 Replace Christmas street decorations | Progress 40% | 4,427 | 40,804 | 40,000 | 2 % | 40,000 | 40,000 | 40,000 | - |
| *Project Progress Comments:* *Lights ordered. Installation for December.* | | | | | | | | | |
| PR-5002 Remove and replace cladding to Administration building | Progress 100% | - | 254,146 | 250,000 | 2 % | 250,000 | 250,000 | 254,146 | 4,146 |
| *Project Progress Comments:* *Project Completed.* | | | | | | | | | |
| **Total for Property Management and Maintenance** | | **11,145** | **323,315** | **314,800** | | **615,974** | **615,974** | **620,120** | **4,146** |
| **Public Relations** | | | | | | | | | |
| PR-4299 Bunbury Brighter Campaign | Progress 5% | 27,200 | - | 20,000 | (100)% | 50,000 | 50,000 | 50,000 | - |
| **Total for Public Relations** | | **27,200** | **-** | **20,000** | | **50,000** | **50,000** | **50,000** | **-** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Sport and Recreation** | | | | | | | | | |
| PR-3829 Support South West Academy of Sport (SWAS) | Progress 90% | - | 10,000 | 11,000 | (9)% | 6,000 | 11,000 | 11,000 | - |
| PR-4532 Renew South West Sports Centre (SWSC) furnishings and equipment | Progress 5% | 3,047 | 3,985 | 10,000 | (60)% | 10,000 | 10,000 | 10,000 | - |
| *Project Progress Comments:* *Not yet commenced. Items to be scoped for procurement in the 2nd quarter. On track* | | | | | | | | | |
| PR-4717 Deliver Department of Sport and Recreation "Every Club" funding program | Progress 25% | - | - | - | 0 % | 9,664 | 9,664 | 9,664 | - |
| *Project Progress Comments:* *New Recreation Development Officer appointed in September. Survey on clubs taking place so relevant club support sessions can be provided.* | | | | | | | | | |
| PR-4930 Prepare a preliminary feasibility study and concept design plans for South West Sports Centre redevelopment | Progress 100% | - | 4,580 | 4,580 | 0 % | 4,580 | 4,580 | 4,580 | - |
| *Project Progress Comments:* *Complete.* | | | | | | | | | |
| PR-5076 Support Bunbury Hockey CSRFF application | Progress 25% | 66,000 | 198,000 | 128,500 | 54 % | 250,000 | 264,000 | 264,000 | - |
| *Project Progress Comments:* *Contrated awarded to Contractor by Bunbury Hockey, Progressive payments to Hockey in support of this project has been paid. Hockey contacting DLGSCI for additional funding due to price escalation.* | | | | | | | | | |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Sport and Recreation** | | | | | | | | | |
| PR-5079 Support Central Croquet Club for club nights lighting project | Progress 90% | - | 4,357 | 4,357 | 0 % | 4,357 | 4,357 | 4,357 | - |
| *Project Progress Comments:* *Full budgeted amount has been paid to Central Croquet so the project can proceed. Croquet experiencing difficulties with price escalation and will contact DLGSCI for additional funding.* | | | | | | | | | |
| PR-5086 Detailed Design SWSC Court Expansion | Progress 5% | 1,500 | - | 15,000 | (100)% | - | 650,000 | 650,000 | - |
| *Project Progress Comments:* *Concept design being finalised (completed project PR-4930) so can re-engage with stakeholders. Commencement of detailed design to commence post stakeholder engagement. Incoming grant will increase the budgeted allocated amount (no matching funded required).* | | | | | | | | | |
| PR-5087 Prepare Sport & Recreation Facilities Plan | Progress 5% | - | - | - | 0 % | - | 40,000 | 40,000 | - |
| **Total for Sport and Recreation** | | **70,547** | **220,922** | **173,437** | | **284,601** | **993,601** | **993,601** | **-** |
| **Strategy** | | | | | | | | | |
| PR-4301 Undertake an annual community satisfaction and perception survey | Progress 50% | 10,250 | 11,745 | 10,000 | 17 % | 20,000 | 20,000 | 20,000 | - |
| PR-4631 Develop Business Cases for Future Capital Works | Progress 5% | 2,959 | - | 35,816 | (100)% | 70,918 | 50,000 | 50,000 | - |
| **Total for Strategy** | | **13,209** | **11,745** | **45,816** | | **90,918** | **70,000** | **70,000** | **-** |
| **Visitor Centre** | | | | | | | | | |
| PR-2755 Support the Bunbury Cruise Ship Committee | Progress 100% | - | - | - | 0 % | - | - | 1,000 | 1,000 |
| **Total for Visitor Centre** | | **-** | **-** | **-** | | **-** | **-** | **1,000** | **1,000** |

| | | Committed | YTD Actual | YTD Budget | YTD %var | Original Budget | Revised Budget | End Year Forecast | Forecast Change |
|---|---|---|---|---|---|---|---|---|---|
| **Waste Services** | | | | | | | | | |
| PR-5000 Better Bins Plus "Go FOGO" Kerbside Collection program | Progress 70% | 14,217 | 25,769 | 54,487 | (53)% | 117,086 | 117,086 | 117,086 | - |
| *Project Progress Comments:* *Carry Forward FY 22/23. Grant amendments and revised budget accepted by DWER including event plans for 10 yrs of FOGO celebrations in Q 3 & 4 of 2022/23 as key deliverable.* | | | | | | | | | |
| PR-5007 Increase E-Waste collections, enabling infrastructure and media campaign | Progress 90% | 1,220 | 5,527 | 12,969 | (57)% | 22,147 | 22,147 | 22,147 | - |
| *Project Progress Comments:* *Trailer and promotional material received, signage completed and on trailer. Used for community groups to recover e-waste resources.* | | | | | | | | | |
| PR-5088 Bin Tagging program | Progress 30% | - | - | 1,500 | (100)% | - | 10,000 | 10,000 | - |
| *Project Progress Comments:* *Big Tagging and audit program to commence in March with 2,200 random and targeted households scheduled for a series of Bin Audits for educational purposes with the aim to reduce contamination.* | | | | | | | | | |
| **Total for Waste Services** | | **15,437** | **31,295** | **68,956** | | **139,233** | **149,233** | **149,233** | **-** |
| **Wildlife Park** | | | | | | | | | |
| PR-3294 Conduct Grandfamilies Fun Day | Progress 5% | 4,158 | 1,711 | 1,220 | 40 % | 14,750 | 14,750 | 14,750 | - |
| **Total for Wildlife Park** | | **4,158** | **1,711** | **1,220** | | **14,750** | **14,750** | **14,750** | **-** |
| **Operating Projects Expenditure Total** | | **2,023,646** | **7,028,673** | **7,141,950** | (2)% | **9,737,809** | **11,914,212** | **11,717,362** | **(196,850)** |

# MONTHLY COMMUNITY FINANCIAL REPORT

## As at 28 February 2023

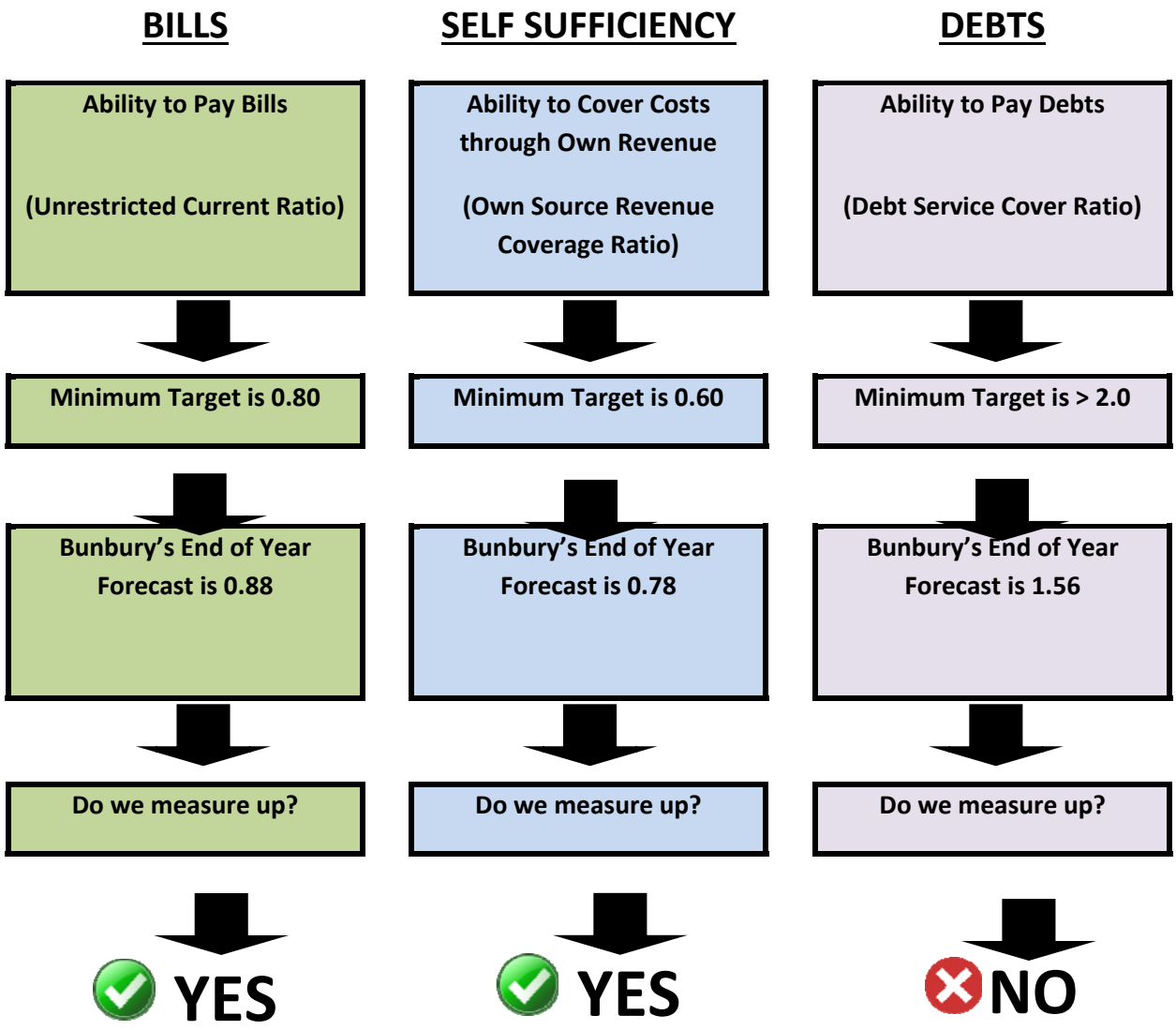
### Highlighting how the City of Bunbury is tracking against financial ratios

| Financial Snapshot (Year to Date) | Actual (000's) |
|---|---|
| Operating Revenue | $58,838 |
| Operating Expenditure (Including Non-Cash Items) | $48,063 |
| Non-Cash Items | $8,775 |
| Capital Revenue | $892 |
| Capital Expenditure | $5,556 |
| Loan and Lease Repayments | $1,553 |
| Transfers (to)/from Restricted Cash | ($290) |
| Unallocated Surplus Brought Forward 1 July 2022 | $5,407 |
| Current Forecast Surplus Position at 30 June 2023 | $91 |

### Did you know?

**The City's budgets are monitored monthly and formally reviewed twice a year in October and February. This is to ensure that forecasts to 30 June are accurately reported to reflect the City's current budget and financial position at all times.**

## ➢ Financial Health Indicators




## ➢ Cash in the Bank (at 28 February 2023)

| | | | | |
|---|---|---|---|---|
| **Total Cash in the Bank** **$46.92M** | - | **Reserves & Restricted Cash** **$25.74M** | = | **Available for Operations and Capital Expenditure** **$21.18M** |

## ➢ How are we tracking against our budgeted targets?

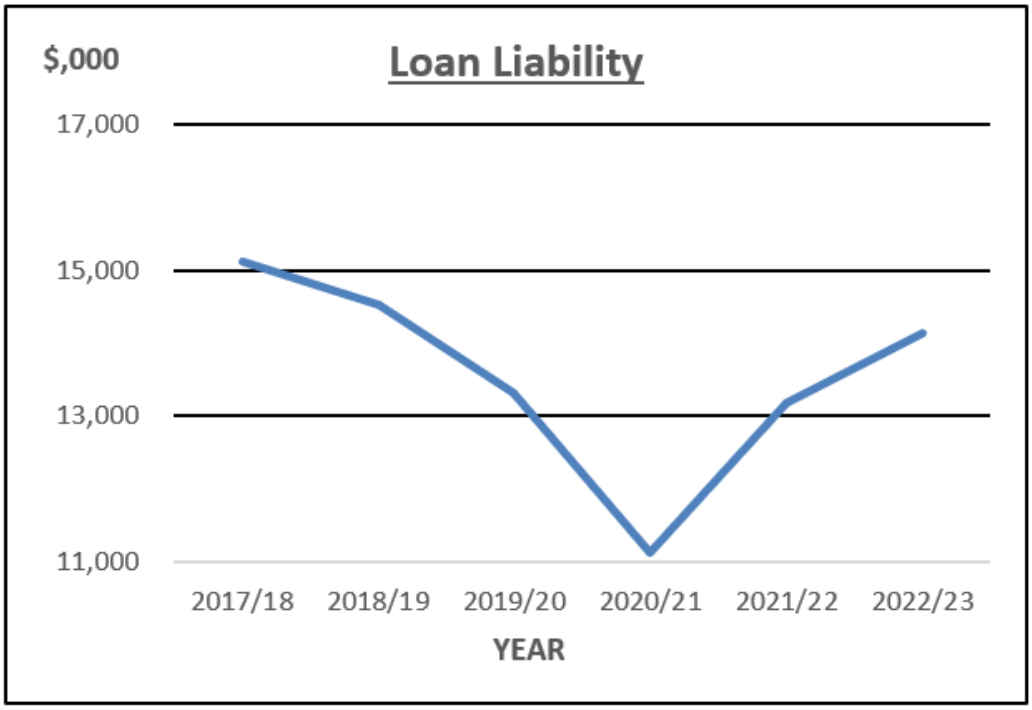
| Operating Surplus Ratio | Minimum Target is > 1 |
|---|---|
| **A measure of the City's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.** | **Bunbury's Performance is (0.14)**<br>**Do we meet the target?**<br>**NO** |

The reason that the Operating Surplus Ratio does not meet the minimum target is that operating revenue doesn't exceed own source operating revenue. This is being addressed with the following actions:

1. All operating expenditure is subject to review with the aim to reduce costs.
2. A significant amount of operating expenditure is in depreciation ($13.33M or 17% of total operating expenditure).
3. Operating revenue is also subject to review.

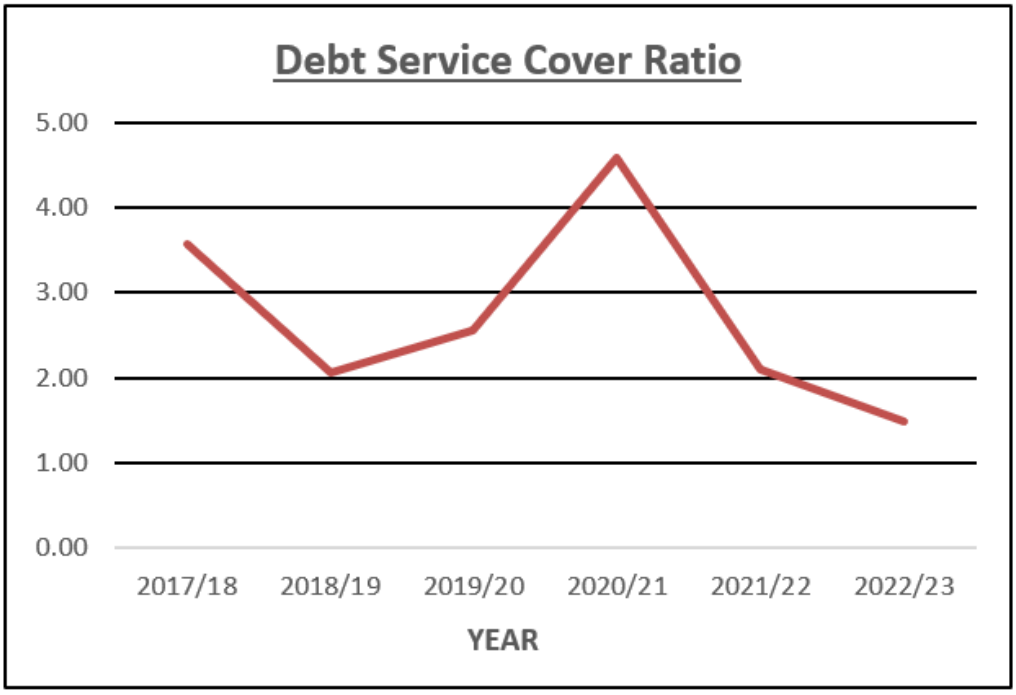
| Asset Sustainability Ratio | Minimum Target is > 0.90 |
|---|---|
| **Measures if the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.**<br>**Depreciation for 2022/23 is $13.33M**<br>**Capital expenditure (renewal and upgrade) for 2022/23 is $21.44M** | **Bunbury's Performance is 1.61**<br>**Do we meet the target?**<br>**YES** |

## ➢ Debt Levels




**The City requires $3.47M in loan borrowings in 2022/23. As at 30 June 2023 the City's loan liability is forecast at $14.08M. This includes the following loans:**

- **Forest Park Pavilion $2.5M**
- **Hands Oval Redevelopment $1.0M**




**The Debt Service Cover Ratio measures the City's ability to service debt. The higher the ratio the stronger the position the City is in to repay annual principal and interest repayments.**

**Any feedback in this document is greatly appreciated and can be emailed to records@bunbury.wa.gov.au**

### 10.3.4 February Budget Review

| | |
|---|---|
| **File Ref:** | COB/4653 |
| **Applicant/Proponent:** | Internal Report |
| **Responsible Officer:** | David Ransom, Manager Finance |
| **Responsible Manager:** | David Ransom, Manager Finance |
| **Executive:** | Karin Strachan, Director Strategy and Organisational Performance |
| **Authority/Discretion** | ☐ Advocacy ☐ Review<br>☐ Executive/Strategic ☐ Quasi-Judicial<br>☒ Legislative ☒ Information Purposes |
| **Attachments:** | Appendix 10.2.3-A: Statement of Comprehensive Income<br>Appendix 10.2.3-B: Statement of Financial Activity<br>Appendix 10.2.3-C: Statement of Net Current Assets<br>Appendix 10.2.3-D: Statement of Financial Position<br>Appendix 10.2.4-A: Budget Review February 2023 |

**Summary**

Council adopted the 2022/23 Budget on 26 July 2022 totalling $90.89M, comprising $27.87M of capital works, $2.67M debt reduction and $60.35M in operating expenditure (excluding depreciation). During the course of the year, Council has made amendments to the budget including the October 2022 Budget Review and other various Council Decisions. This increased the overall budget to $93.81M, an increase of $2.92M, and improved the closing position from a deficit of $369K to surplus of $240K.

In February 2023 ,the City completed another review of the budget which will result in a decrease in the forecast surplus to 30 June 2023 by $149K to $91K. The budget changes included in this review will decrease the 2022/23 Budget from $93.81M to $93.70M, a decrease of $110K. The Operating Deficit will increase from $14.37M to $14.87M, an increase of $504K; and Capital Expenditure will decrease by $1.34M from $30.83M to $29.49M.

As a result of the above changes, the adopted budgeted closing deficit at 30 June 2023 will decrease by $149K from a surplus of $240K to a surplus of $91K.

The following supporting documents are attached for the 2022/23 Revised Budget:

- Budget Review February 2023 (**attached** at Appendix 10.3.4-A)
- Statement of Comprehensive Income (**attached** at Appendix 10.2.3-A)
- Statement of Financial Activity (**attached** at Appendix 10.2.3-B)
- Statement of Net Current Assets (**attached** at Appendix 10.2.3-C)
- Statement of Financial Position (**attached** at Appendix 10.2.3-D)

**Executive Recommendation**

Council adopt the February 2023 Budget Review with the following budget variations and amends the current budget accordingly:

| | |
|---|---|
| Original Budget Deficit Closing Funds | ($369,152) |
| Decrease in Opening Funds (*to adjust budgeted position at 30 June 2023 to agree with the actual financial position*) | ($67,600) |
| Increase from October 2022 Budget Review adjustments | $676,498 |
| Current Budget Closing Surplus (prior to February 2023 Review) | $239,746 |
| *Less* February 2023 Budget Review Changes (summarised below) | ($148,524) |
| **Revised Budget Surplus Closing Funds at 30 June 2023** | **$91,222** |

February 2023 Budget Review Changes

| | |
|---|---|
| Operating Revenue: | |
| - Increase Rate Revenue | $135,000 |
| - Decrease Operating Grants and Subsidies | ($114,788) |
| - Decrease Fees and Charges | ($77,550) |
| - Increase Contributions, Reimbursements and Donations | $187,364 |
| - Increase Interest Received | $632,044 |
| - Increase Other Revenue | $19,820 |
| | **$781,890** |
| Operating Expenses: | |
| - Increase Employee Costs | ($52,615) |
| - Increase Material and Contracts | ($962,595) |
| - Increase Depreciation | ($52,033) |
| - Increase Other Expense | ($218,694) |
| | **($1,285,937)** |
| Capital Revenue: | |
| - Decrease Grant/Contributions for Assets | ($1,849,564) |
| - Increase Proceeds on Disposal of Assets | $285,000 |
| - Increase Transfers from Reserves (Restricted Cash) | $472,862 |
| | **($1,091,702)** |
| Capital Expenditure: | |
| - Decrease in Materials and Contracts | $1,395,192 |
| | **$1,395,192** |
| *Add back* non cash items – Depreciation | $52,033 |
| Net Decrease in Closing Funding Surplus from Budget Review | **($148,524)** |
| **Revised Budgeted Surplus Closing Funds at 30 June 2023** | **$91,222** |

*Voting Requirements:* ***Absolute Majority***

**Strategic Relevance**

| | |
|---|---|
| Pillar | Performance |
| Aspiration | Leading with purpose and robust governance |
| Outcome 13 | A leading local government |
| Objective 13.3 | Effectively manage the City's resources |

**Background**

The Executive Leadership Team, Managers and Finance Staff have reviewed the 2022/23 Budget. Budget review items have been identified and supporting financial statements prepared incorporating budget forecasts to 30 June 2023.

The February 2023 Budget Review is presented to Council for consideration.

**Council Policy Compliance**

Not applicable.

**Legislative Compliance**

Regulation 33A of the *Local Government (Financial Management) Regulations* 1996 requires:

*(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*

*(2A) The review of an annual budget for a financial year must –*

*(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*

*(b) consider the local government's financial position as at the date of the review; and*

*(c) review the outcomes for the end of that financial year that are forecast in the budget.*

*(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*

*(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

*(4) Within 30 days after Council has adopted the Budget Review, a copy of the review and Council's decision is to be provided to the Department of Local Government.*

**Officer Comments**

Council's Executive Leadership Team together with Finance Staff monitor the City's monthly revenue and expenditure activities and (as required) refer any variances requiring remedial action to the Council.

Approved budget amendments are recorded in the financial statements to reflect Council's current budget and financial position at all times.

**Analysis of Financial and Budget Implications**

The changes to existing budget items along with new projects as detailed in the Budget Review February 2023 Report (refer Appendix 10.3.4-A) will result in a net cash reduction of $149K.

The Budget Review has resulted in an decrease in the total 2022/23 Budget from $93.81M to $93.70M, a decrease of $110K. The Operating Deficit will increase from $14.37M to $14.87M, an increase of $504K; and Capital Expenditure will decrease by $1.34M from $30.83M to $29.49M.

As a result of the above changes the adopted budgeted closing surplus at 30 June 2023 will decrease by $149K from a surplus of $240K to a surplus of $91K.

The following summary shows the cash adjustments required to fund the decrease in the closing deficit.

| | | |
|---|---|---|
| 1. | Funds required from Budget Review Report (attached at Appendix 10.3.4-A) | **($673,419)** |
| 2. | Reserve Adjustments: | |
| | *Less Reserve funds not required (increase in reserves):* | |
| | *Asset Management and Renewal* | ($13,000) |
| | *College Grove Subdivision* | ($15,500) |
| | *Infrastructure Development* | ($945) |
| | *Land Subdivision and Development (contribution from closing funds)* | ($150,000) |
| | *Planning and Development Act* | ($9,000) |
| | *Add additional reserve funds required (decrease in reserve):* | |
| | *Canal Management* | $20,000 |
| | *City Arts Collection* | $15,000 |
| | *Employee Entitlements and Insurance* | $13,754 |
| | *General Parking* | $12,794 |
| | *Land Subdivision and Development* | $212,000 |
| | *Refuse Collection and Waste Minimisation* | $387,759 |
| | Total Reserve Adjustments | **$472,862** |
| | | |
| 3. | *Adjust for* Depreciation (non-cash) | $52,033 |
| | **Total Closing Funds required for February Budget Review** | **($148,524)** |

Details of the budget changes contained within this budget review are shown in the Budget Review February 2023 report **attached** at Appendix 10.3.4-A and the Financial Statements **attached** at Appendices 10.3.1-A to 10.3.1-D.

**Community Consultation**

There is no requirement for community consultation on this report.

**Councillor/Officer Consultation**

The Executive Leadership Team have reviewed the February 2023 Budget Review.

## Budget Review - February 2023

Friday, 17 March 2023

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | |
| | **Rates** | | | | | |
| 1 | Rates Interim Inc | 152,674 | 175,000 | 310,000 | 135,000 | Interim rates higher than expected. |
| | **Forecast increase / (decrease) in Rates** | | | | **135,000** | |
| | **Operating Grants & Subsidies** | | | | | |
| 2 | Injury Matters; Stay On Your Feet, Improve Your Health | - | - | 4,798 | 4,798 | New Grant;<br>South West Sports Centre program |
| 3 | Department Fire & Emergency Services WA;<br>Bushfire Mitigation program | 265,886 | 265,886 | 146,300 | (119,586) | 100% grant funded program now complete; Reduction in grant revenue required.<br>Offset by matched decrease in expenditure (refer item 24). |
| | **Forecast increase / (decrease) in Operating Grants & Subsidies** | | | | **(114,788)** | |
| | **Fees & Charges** | | | | | |
| 4 | Building and Planning Fee Inc | 445,750 | 445,750 | 425,750 | (20,000) | Revenue lower than anticipated. |
| 5 | Fine and Penalty Fee Inc | 83,000 | 92,670 | 98,240 | 5,570 | Fines and penalties higher than expected. |
| 6 | General Hire Fee Inc | 63,500 | 63,500 | 67,500 | 4,000 | Revenue higher than expected. |
| 7 | Miscellaneous Fee and Charge Inc | 1,477,750 | 1,469,000 | 1,547,951 | 78,951 | Revenue higher than expected; mostly relates to increased café and merchandise sales at Wildlife Park ($24K) and South West Sports Centre ($33K), increases in public workshops at Bunbury Regional Art Gallery ($6K) and Bunbury Museum/Heritage Centre ($7K), and health licences ($8K). |
| 8 | Parking Fee Inc | 435,500 | 435,500 | 244,706 | (190,794) | Revenue significantly lower than anticipated.<br>Reduction in transfer to General Parking Reserve. |
| 9 | Rating Fee Inc | 130,500 | 130,500 | 133,684 | 3,184 | Revenue higher than expected. |
| 10 | Sports Facility Fee Inc | 3,389,500 | 3,389,500 | 3,425,187 | 35,687 | Admission revenue higher than anticipated. |
| 11 | Waste Collection Charge Inc | 6,772,554 | 6,787,041 | 6,792,893 | 5,852 | Revenue slightly higher than anticipated. |
| | **Forecast increase / (decrease) in Fees & Charges** | | | | **(77,550)** | |

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | |
| | **Contributions, Reimbursements and Donations** | | | | | |
| 12 | Contributions Inc; Indigenous Art Program at BRAG | - | - | 5,491 | 5,491 | Contributions received in support of Indigenous Art Program at Bunbury Regional Art Gallery; offset by matching increase in expenditure (refer item 21). |
| 13 | Contributions Inc | 231,550 | 236,550 | 247,961 | 11,411 | Additional contributions received including $3K for Christmas in the City and $6K for Australia Day. |
| 14 | Donations Inc | 3,000 | 9,487 | 10,131 | 644 | Donations received including Christmas in the City. |
| 15 | Reimbursement Inc | 255,551 | 705,589 | 875,407 | 169,818 | Reimbursements received for paid maternity leave ($80K) offset by an increase in related expenditure (refer item 42), workers compensation reimbursements ($35K), and payments received for insurance claims including $25K (Bowling Club airconditioner), $10K (burnout of electrical items), $7K (damage to public conveniences), $4K (bins damaged by fire), and minor revenue items $8K. |
| | **Forecast increase / (decrease) in Contributions, Reimbursements and Donations** | | | | **187,364** | |
| | **Interest Received** | | | | | |
| 16 | Cash and Investment Interest Inc | 215,500 | 844,500 | 1,465,000 | 620,500 | Investment interest rates are higher than anticipated. Interest received includes specific term deposits (ie: Parking) with interest for those investments being transferred into the relevant reserves. |
| 17 | Rates Debtor Interest Inc | 382,500 | 395,051 | 406,595 | 11,544 | Interest received higher than anticipated. |
| | **Forecast increase / (decrease) in Interest Received** | | | | **632,044** | |
| | **Other Revenue** | | | | | |
| 18 | Miscellaneous Inc | 498,677 | 676,242 | 696,062 | 19,820 | Increase in commissions from accommodation bookings ($10K) offset by an increase in associated costs (refer item 31). Minor asset sales revenue higher than anticipated ($9K). |
| | **Forecast increase / (decrease) in Other Revenue** | | | | **19,820** | |
| | **REVENUE - Sub Total - Budget Review Changes** | **increase / (decrease)** | | | **781,890** | |

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| | **EXPENDITURE** | | | | | |
| | **Employee Costs** | | | | | |
| 19 | Salary Exp - General | (27,276,656) | (26,932,526) | (26,872,526) | 60,000 | Reduction to employee costs resulting from staff vacancies, offset against an increase in consultant expenditure to provide those services (refer item 28) |
| 20 | Other Employee Related Exp | (4,659,919) | (4,711,447) | (4,824,062) | (112,615) | Increase in costs associated with workers compensation performance based insurance assessments. Funded by Employee Entitlement & Insurance Reserve, and Refuse Collection & Waste Minimisation Reserve. |
| | **Forecast (increase) / decrease in Employee Costs** | | | | **(52,615)** | |
| | **Materials & Contracts** | | | | | |
| 21 | Indigenous Arts Program for Bunbury Regional Art Gallery | (11,465) | (41,465) | (46,956) | (5,491) | Increase in expenditure offset against increase in revenue received (refer item 12). |
| 22 | Survey and monitoring of Grand Canals, Pelican Point | (20,000) | (20,000) | (40,000) | (20,000) | Increase in expenditure required.<br>Funded by Canal Management Reserve. |
| 23 | Remove/replace cladding to Administration building | (250,000) | (250,000) | (254,146) | (4,146) | Additional expenditure required for complete works;<br>Offset against budget reduction to Renew/refurbish community and corporate buildings (refer item 54). |
| 24 | Bushfire Mitigation program | (265,886) | (265,886) | (146,300) | 119,586 | Decrease in expenditure required to complete works;<br>Offset by reduction in matching grant revenue (refer item 3). |
| 25 | CBD Action Plan; Road Design | (113,262) | (113,262) | (40,573) | 72,689 | Decrease in expenditure required to complete works;<br>Remaining budget reallocated to CBD Roadworks (refer item 58). |
| 26 | Contract Exp - Audit Fees | (61,250) | (61,250) | (66,250) | (5,000) | Additional audit fees for 2022 annual audit. |
| 27 | Contract Exp - Legal Fees | (122,500) | (134,600) | (204,600) | (70,000) | Increase in expenditure for State Administrative Tribunal legal advice, and legal fees relating to EBA negotiations and industrial relations advice. |
| 28 | Contract Exp - Professional Services | (3,610,323) | (4,615,445) | (4,825,018) | (209,573) | Increase in expenditure including engagement of consultant for public art development ($45K) and out-sourcing of planning services ($15K) offset by a reduction in employee costs (refer item 19); increase in recruitment and employee services ($62K), software support and training ($30K), development of a disaster management plan for the Art Gallery and Museum ($20K), $16K for Hockeyroos event (offset by budget reallocation from Signature Events funding - refer item 40), increases in expenditure for public art programs ($6K) offset by increased revenue (refer item 7), increases in expenditure for market/asset valuations ($11K), and other minor items ($4K). |

## EXPENDITURE

### Materials & Contracts

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| 29 | Contract Exp - Advertising | (268,425) | (285,995) | (304,378) | (18,383) | Increase in advertising costs for employee recruitment ($15K) and Christmas in the City event ($3K) |
| 30 | Contract Exp - Labour and Materials | (7,711,512) | (7,961,709) | (8,406,161) | (444,452) | Increases in waste collection and disposal costs ($220K), hard waste collection ($40K) and hazardous/e-waste collection and disposal ($32K) funded by Refuse Collection and Waste Minimisation Reserve; urgent CCTV works ($82K), increased expenditure for employee assistance program ($30K), replacement of Multicultural art murals ($30K), and additional costs for Christmas in the City event ($11K). |
| 31 | Contract Exp - Licence Fee | (48,150) | (48,150) | (52,150) | (4,000) | Increase in visitor centre licence fees due to increased bookings, offset by an increase in accommodation commissions (refer item 18). |
| 32 | Contract Exp - Security | (77,915) | (70,455) | (81,955) | (11,500) | Increase in security costs mainly associated with anti-social behaviour at South West Sports Centre ($9K). |
| 33 | Contract Exp - Vehicle Repairs / Services | (395,000) | (395,000) | (443,000) | (48,000) | General increase in the cost of vehicle repairs and services. |
| 34 | Lease and Hire Exp - Sundry | (116,260) | (246,290) | (247,870) | (1,580) | Slight increase in lease expenditure. |
| 35 | Fuel Exp | (500,450) | (500,450) | (595,450) | (95,000) | Fuel costs are significantly higher than anticipated. |
| 36 | Material Exp - General | (2,514,203) | (2,480,586) | (2,495,519) | (14,933) | Increase in expenditure for Wildlife Park café stock ($10K) offset by an increase in revenue (refer item 7), increase in costs for maintenance and operation of minor plant ($3K), increase in postage and freight costs ($2K). |
| 37 | Material Exp - Machinery Parts / Tyres | (165,250) | (165,250) | (230,250) | (65,000) | General increase in the cost of vehicle parts and replacement tyres. |
| 38 | Software Licences and Maintenance | (1,516,696) | (1,600,782) | (1,738,594) | (137,812) | Urgent Information Technology works required, including $58K for network maintenance, $28K for CCTV network, $22K for cyber security, and a general increase in annual licence fees and maintenance. |
| | **Forecast (increase) / decrease in Materials & Contracts** | | | | **(962,595)** | |

### Depreciation

| | | | | | | |
|---|---|---|---|---|---|---|
| 39 | Depreciation | (13,199,104) | (13,279,107) | (13,331,140) | (52,033) | Adjustment to depreciation on plant, vehicles and equipment, resulting in a slight increase. No impact on municipal cash. |
| | **Forecast (increase) / decrease in Depreciation** | | | | **(52,033)** | |

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| **EXPENDITURE** | | | | | | |
| | **Other Expenses** | | | | | |
| 40 | Provide funding for Signature Events grants | (217,730) | (237,730) | (221,730) | 16,000 | Reallocation of funds to support Hockeyroos event (refer item 28). |
| 41 | Contributions, Donations and Sponsorship Exp | (4,290,694) | (5,644,681) | (5,645,681) | (1,000) | Contribution for Bunbury Cruise Ship Committee. |
| 42 | Miscellaneous Exp - Sundry | (306,775) | (331,775) | (565,469) | (233,694) | Additional expenditure for land subdivision settlement costs ($150K)(funded from the Land Subdivision and Development Reserve), and increase in paid maternity leave ($80K) offset by increase in related reimbursements (refer item 15). |
| | **Forecast (increase) / decrease in Other Expenses** | | | | **(218,694)** | |
| | **EXPENDITURE - Sub Total - Budget Review Changes** | **(increase) / decrease** | | | **(1,285,937)** | |
| **CAPITAL REVENUE** | | | | | | |
| | **Capital Revenue** | | | | | |
| 43 | Withers Regional Renewal | 2,272,728 | 2,272,728 | 223,164 | (2,049,564) | Adjustment to project timeline (fully grant funded), will be continued in 2023/24. Offset by matching reduction in expenditure (refer item 46) |
| 44 | Waterfront Public Art Installation | - | - | 200,000 | 200,000 | New grant funding. Offset by new project expenditure (refer item 47). |
| 45 | Proceeds on Sale of Assets | 809,427 | 751,450 | 1,036,450 | 285,000 | Recognition of revenue relating to land swap/transfer with State Government. Offset by matching expenditure (refer item 48). |
| | **Forecast increase / (decrease) in Capital Revenue** | | | | **(1,564,564)** | |
| | **CAPITAL REVENUE - Sub Total - Budget Review Changes** | **increase / (decrease)** | | | **(1,564,564)** | |

## CAPITAL EXPENDITURE

### Capital Expenditure

| | | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|---|
| 46 | Withers Regional Renewal | (2,272,728) | (2,272,728) | (223,164) | 2,049,564 | Adjustment to project timeline (fully grant funded), will be continued in 2023/24. Offset by matching reduction in grant revenue (refer item 43) |
| 47 | Waterfront Public Art Installation | - | - | (210,000) | (210,000) | New project. Mostly offset by $200K South West Development Commission grant (refer item 44). |
| 48 | Land exchange, amalgamation - Withers Crescent | (191,407) | (191,407) | (478,864) | (287,457) | Increase in expenditure relates to recognition of land swap/transfer with State Government. Offset by matching revenue line (refer item 45). |
| 49 | Expand cycleways | (17,435) | (17,435) | (16,270) | 1,165 | Project complete. |
| 50 | Land Subdivision | - | - | (62,000) | (62,000) | Costs required for land subdivision works at Lot 3 Blair Street, funded by Land Subdivision/Development Reserve. |
| 51 | Purchase artworks for City Art Collection | (20,000) | (20,000) | (35,000) | (15,000) | Increase in expenditure to enable purchase of additional artworks, funded by City Arts Collection Reserve. |
| 52 | Asset Replacement - Information Technology | (40,000) | (40,000) | (39,849) | 151 | Project complete. |
| 53 | Replacement of networking equipment | (30,000) | (30,000) | (40,000) | (10,000) | Additional works to be completed to upgrade SWSC wifi access for gym equipment. |
| 54 | Renew/refurbish community buildings | (250,000) | (250,000) | (245,854) | 4,146 | Budget reduced and reallocated to Remove/Replace cladding to Administration building (refer item 23). |
| 55 | Renew bin enclosures | (24,000) | (21,818) | (25,813) | (3,995) | Additional purchases undertaken to replace bins damaged due to fires. Offset by insurance reimbursements (refer item 15). |
| 56 | Display cases for Bunbury Museum & Heritage Centre | (35,000) | (35,000) | (37,825) | (2,825) | Additional works to be completed, offset by budget reallocation from general expenditure. |
| 57 | Replace Ocean Drive/Hayward Street footbridge | (84,607) | (84,607) | (80,475) | 4,132 | Project complete. |
| 58 | CBD Road Works | (951,862) | (951,862) | (1,024,551) | (72,689) | Additional works to be completed, offset by budget reallocation from CBD Action Plan (refer item 25). |
| | **Forecast (increase) / decrease in Capital Expenditure** | | | | **1,395,192** | |
| | **CAPITAL EXPENDITURE - Sub Total - Budget Review Changes** | **(increase) / decrease** | | | **1,395,192** | |

| | Original Budget | Current Budget | End of Year Forecast | Forecast Change | Comments |
|---|---|---|---|---|---|
| **SUMMARY OF BUDGET REVIEW CHANGES** | | | | | |
| **Sub Total - Additional funds required for proposed Budget Review changes** | | | | **673,419** | |
| ***add*** Transfers To / (From) Reserves | | | | **(472,862)** | |
| *Airport* | | | | | |
| *Asset Management and Renewal* | | | *13,000* | | |
| *Canal Management* | | | *(20,000)* | | |
| *City Arts Collection* | | | *(15,000)* | | |
| *College Grove Subdivision* | | | *15,500* | | |
| *Employee Entitlements and Insurance* | | | *(13,754)* | | |
| *General Parking* | | | *(12,794)* | | |
| *Infrastructure Development* | | | *945* | | |
| *Land Subdivision/Development* | | | *(62,000)* | | |
| *Planning and Development Act* | | | *9,000* | | |
| *Refuse Collection and Waste Minimisation* | | | *(387,759)* | | |
| ***less*** Other Adjustments | | | | **(52,033)** | |
| *Add back Depreciation (Non-Cash)* | | | *(52,033)* | | |
| **UNRESTRICTED CASH REQUIRED TO FUND PROPOSED BUDGET REVIEW CHANGES** | | | | **148,524** | |

## 10.4 Director Sustainable Communities

Nil

## 10.5 Director Infrastructure

Nil

# 11. Applications for Leave of Absence

## 11.1 Cr Giles

Cr Giles requests a leave of absence from all Council-related business from 26 April 2023 to 29 May 2023 inclusive.

Section 2.25 of the *Local Government Act 1995* allows a council to grant leave of absence to one of its members provided that the period of leave does not exceed six (6) consecutive ordinary meetings of the Council.

**Executive Recommendation**

Pursuant to Section 2.25 of the *Local Government Act 1995*, Cr Giles is granted leave of absence from all Council-related business from 26 April 2023 to 29 May 2023 inclusive.

# 12. Motions on Notice

Nil

# 13. Questions from Members

## 13.1 Response to Previous Questions from Members taken on Notice

## 13.2 Questions from Members

# 14. New Business of an Urgent Nature Introduced by Decision of the Meeting

# 15. Meeting Closed to Public

## 15.1 Matters for which the Meeting may be Closed

## 15.2 Public Reading of Resolutions that may be made Public

# 16. Closure