



## International Relations Committee

### Minutes

**13 March 2023**

#### Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

# Table of Contents

Item No	Subject	Page
1.	Declaration of Opening .....	2
2.	Disclaimer .....	2
3.	Announcements from the Presiding Member .....	2
4.	Attendances .....	2
4.1.	Apologies .....	3
4.2.	Approved Leave of Absence .....	3
5.	Declaration of Interest .....	3
6.	Public Question Time .....	3
7.	Confirmation of Minutes.....	3
8.	Petitions, Presentations and Deputations .....	4
8.1.	Petitions.....	4
8.2.	Deputations .....	4
9.	Method of Dealing with Agenda Business .....	4
10.	Reports .....	4
10.1	Resignation of an International Relations Committee Member .....	4
10.2	International Relations Committee – Update on International Engagement Programs, March 2023 .....	6
10.3	Proposal to Reach out and Connect to Pozieres, France.....	9
11.	Applications for Leave of Absence .....	10
11.	Questions from Members .....	11
12.1.	<i>Response to Previous Questions from Members taken on Notice</i> .....	11
12.2.	<i>Questions from Members</i> .....	11
13.	Urgent Business.....	11
14.	Date of Next Meeting .....	11
15.	Close of Meeting.....	11

## Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

## Vision

Bunbury: welcoming and full of opportunities.

## Organisational Values

### #WEARECOB

#### **WE ARE COMMUNITY**

We are one team  
We keep each other safe  
We display empathy and respect  
We have fun and celebrate our successes  
We work together to achieve great outcomes

#### **WE ARE OPEN**

We are open to opportunities  
We actively listen and think things through  
We are inclusive and treat everyone equally  
We are honest and open in our communications  
We are open to feedback to improve our performance

#### **WE ARE BRAVE**

We lead the change, we own it  
We trust and empower each other  
We have the difficult conversations early  
We hold ourselves to the highest standard  
We have the courage to improve and simplify

## International Relations Committee

### Minutes

13 March 2023

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### 1. Declaration of Opening

The Cr Tresslyn Smith declared the meeting open at 4:15pm.

#### 2. Disclaimer

Not applicable to this committee

#### 3. Announcements from the Presiding Member

Nil

#### 4. Attendances

##### *Committee Members:*

Member Name	Representing
Cr Tresslyn Smith	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Nicolas Pozniakov	Community Representative
Carol McDowall	Community Representative

##### *Ex-officio Members (non-voting):*

Member Name	Title
Elizabeth Fu	Edith Cowan University SW Campus Representative

##### *Support Staff:*

Name	Title
Corina Docking	Economic Development Team Leader
Qing Ye	Economic Development Officer
Kylie Tucker	Economic Development Project Support Officer

#### **4.1. Apologies**

Mr Paul Springate, Ms Brooke Gray, Mr Tony Fletcher and Ms Julie Broad were apologies for the meeting.

Mr Gabi Ghasseb and Mrs Pauline Vukelic were absent from the meeting.

#### **4.2. Approved Leave of Absence**

### **5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
--

### **6. Public Question Time**

Nil

### **7. Confirmation of Minutes**

The Minutes of the meeting of the International Relations Committee Meeting held on 5 December 2022 have been circulated.

#### **Recommendation**

The Minutes of the International Relations Committee Meeting held on 5 December 2022, are confirmed as a true and accurate record.

#### **Outcome of the Meeting held 14 March 2023.**

The recommendation was moved Mrs Carol McDowall, seconded Mrs Valda Smith.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee’s decision on the matter.

<h4><b>Committee Decision</b></h4>
------------------------------------

<p>The Minutes of the International Relations Meeting held on 5 December 2022 be confirmed as a true and correct record.</p>
--

<p>CARRIED</p>
----------------

<p>5 votes “for” / Nil votes “against”</p>
--

## 8. Petitions, Presentations and Deputations

### 8.1. Petitions

Nil

### 8.2. Deputations

Nil

## 9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

## 10. Reports

### 10.1 Resignation of an International Relations Committee Member

<b>File Ref:</b>	COB/523
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Qing Ye, Economic Development Officer
<b>Responsible Manager:</b>	Felicity Anderson, Manager City Growth
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 1: Resignation email – Shamara Williams

#### Summary

This report is presented to the International Relations Committee to advise of the resignation of Committee member Shamara Williams.

#### Executive Recommendation

That the International Relations Committee:  
Request that Council accept the resignation from the International Relations Committee tendered by Shamara Williams.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar	Prosperity
Aspiration	A strong and diversified economy

---

Outcome 10. Objective 10.1                      The premier city of regional Western Australia  
Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

**Regional Impact Statement**

N/A

**Background**

The International Relations Committee members were appointed following the October 2021 Council Elections. Since this time the Committee has continued to perform its role providing guidance to the Bunbury City Council on issues affecting international relations.

**Council Policy Compliance**

There is no Council Policy applicable to this Report.

**Legislative Compliance**

Local Government Act 1995

**Officer Comments**

Shamara Williams submitted her resignation via email on 23 February 2023 (**attached** at Appendix 1). It is not recommended that the vacant positions be advertised as there are less than 12 months left until the next Council Elections at which time all Committees spill and new members are appointed. There are currently 9 voting members listed for the International Relations Committee in the Committee Book, two of which are Elected Members. Quorum requirements (Council Decision 290/19) are for five members to be present in order for a meeting to take place.

**Outcome of the Meeting held 14 March 2023.**

The resignation of Mrs Shamara Williams was accepted by the committee, moved by Mrs Felicity Farnell, seconded Mrs Carol McDowall.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee’s decision on the matter.

**Committee Decision**

The resignation of Mrs Shamara Williams was accepted by the committee. The Committee Chair discussed the replacement of the retired committee member with the Governance team.

CARRIED  
5 votes “for” / Nil votes “against”

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications arising from the recommendations of this report.

**Community Consultation**

Nil

**Councillor/Officer Consultation**

Not applicable

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable

**10.2 International Relations Committee – Update on International Engagement Programs, March 2023**

<b>File Ref:</b>	COB/523
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Qing Ye, Economic Development Officer
<b>Responsible Manager:</b>	Felicity Anderson, Manager City Growth
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

**Summary**

The purpose of this report is to inform the Committee of the activities of the International Engagement Office.

**Executive Recommendation**

That the International Relations Committee:

Note the information contained within this Report.

*Voting Requirement: Simple Majority*

**Strategic Relevance**

Pillar	Prosperity
Aspiration	A strong and diversified economy
Outcome 10.	The premier city of regional Western Australia
Objective 10.1	Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

**Regional Impact Statement**

N/A



### **Background**

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework.

### **Council Policy Compliance**

There is no Council Policy applicable to this Report.

### **Legislative Compliance**

Local Government Act 1995

### **Officer Comments**

Communication with our Sister and Friendship Cities partners continues as well as local events, activities, and programs:

#### **Japan**

- **Biennial Photo Exchange:** This year the photo exhibition will be hosted in the Bunbury Regional Art Gallery from the 7 to 30 September to align the South West Festival of Japan. The Setagaya will provide about 400 photos, which will be showcased in a loop of video.
- **Three Waters Running Festival:** This year the Bunbury Runners Club will be hosting 5 Setagaya runners virtually to participate in the Marathon. Setagaya is hoping to send the runners in person next year.
- **Goodwill Student Exchange:** with the border reopen, the City of Setagaya and the City of Bunbury are planning to restart the goodwill student exchange at the end of this year.
- **Consul General of Japan Visited Bunbury:** on 30 Jan, the Consul General and the Vice Consul General of Japan visited Bunbury, and touched based with the City of Bunbury Mayor Miguel, Deputy Mayor and the Chair of International Relations Committee Cr Tresslyn Smith, and CEO Mr Osborne, and learned the long standing sister city relationship between Setagaya and Bunbury.

#### **China**

- **Emerging Entrepreneurs Dialogue:** the City of Jiaxing and the City of Bunbury are planning to host online event to encourage the emerging entrepreneurs from both cities to share their market insights and learn from each other's successful practices.

#### **Vietnam**

- **Business Delegation Visits:** On 10 Jan, the City of Bunbury welcomed the Head of Global Techconnection Village (Vietnam) Mr Vo Quang Vu, the Hanoi Ambassador of Western Australia Vietnam Business Council (WAVBC) Ms Lien Truong, and the President of the WAVBC Mr David Morgan to discuss international collaboration opportunities with the WA Creative Technology and Innovation Hub, and explore our regional tourism, premium food imports and exports, and international education offerings. Those delegates were impressed with the collaboration opportunities in Bunbury, and they are planning to bring a delegation group to visit Bunbury in May to discuss further details.

#### **International**

- **International Student Welcome Events:** an international student welcome ceremony will be hosted in the Function Room on Thursday, 24 March, which will welcome international students from around the world to study in ECU South West Campus and the South

Regional TAFE. Similarly, a welcome morning tea will also be hosted in the Bunbury Senior High School on the 27 March to welcome a group of 21 high school students from over Japan for their short-term exchange.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications arising from the recommendations of this report.

**Community Consultation**

Nil

**Councillor/Officer Consultation**

Not applicable

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable

**Outcome of the Meeting held 13 March 2023**

The recommendation (as printed) was moved by Mrs Valda Smith, seconded Mrs Carol McDowall.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

**Committee Decision**

That the International Relations Committee noted the report tabled by the Economic Development Officer.

CARRIED  
5 votes "for" / Nil votes "against"

### 10.3 Proposal to Reach out and Connect to Pozieres, France

<b>File Ref:</b>	COB/523
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Qing Ye, Economic Development Officer
<b>Responsible Manager:</b>	Felicity Anderson, Manager City Growth
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The purpose of this report is to seek an informed vote from the committee to decide if Bunbury should reach out to Pozieres, France to acknowledge our connection through research undertaken by David Bailey of the war time era. Specifically in the relationship and acknowledgement Pozieres has for the ‘Aussie digger’ and our link to local Bunbury residents that served in the area.

#### Executive Recommendation

That the International Relations Committee:

Vote to request that a letter is prepared from the Mayor’s office to share and acknowledge Pozieres, France and Bunbury Western Australia’s connection.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

Pillar	Prosperity
Aspiration	A strong and diversified economy
Outcome 10.	The premier city of regional Western Australia
Objective 10.1	Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

#### Regional Impact Statement

N/A

#### Background

David Bailey attended an IRC workshop 27<sup>th</sup> February 2023 to brief the group on the connection between Bunbury and Pozieres, France. The relationship has stood since World War One in 1916 and further cemented following the Australian centenary remembrance at Pozieres.

#### Council Policy Compliance

There is no Council Policy applicable to this Report.

#### Legislative Compliance

Local Government Act 1995

### **Officer Comments**

For the Committee to decide if it supports initiating communications with Pozieres with a view to developing a community connection.

### **Analysis of Financial and Budget Implications**

It is likely that there will be costs incurred for translation services which are to be determined depending on the level and medium of communication moving forward. The budget for International Relationship Committee will be able to manage translation services for the initial introductory letter. If there is to be further contact or initiations following, the budget will need to be reviewed.

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

Not applicable

### **Applicant Consultation**

Not applicable

### **Timeline: Council Decision Implementation**

Not applicable

### **Outcome of the Meeting held 13 March 2012**

The recommendation (as printed) was moved by Mr Nicolas Pozniakov, seconded Mrs Felicity Farnell.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

<p>Committee Decision</p> <p>The Committee supports initiating communications with Pozieres with a letter from the Mayor.</p> <p>CARRIED 5 votes "for" / Nil votes "against"</p>
--

## **11. Applications for Leave of Absence**

Nil

**11. Questions from Members**

Mrs Felicity Farnell asked the following question.

**Question 1:**

How will the Emerging Leaders under 40 be recruited?

**Answer:**

This project is currently under planning stage. The Bunbury Geographe Chamber of Commerce and Industry and the WA Zhejiang Entrepreneurs Association Inc will be invited to the recruitment.

Mrs Felicity Farnell asked the following question.

**Question 2:**

How many students are there arriving in the two incoming school groups in October and November?

**Answer:**

The City of Setagaya International Affairs/Intercultural Cohesion is planning to lead a group of 16 students at most in each group to visit Bunbury.

**12.1. *Response to Previous Questions from Members taken on Notice***

**12.2. *Questions from Members***

No questions had been received at the time of printing.

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

The next formal meeting will be held on 12 June 2023.

**15. Close of Meeting**

The Presiding Member declared the meeting closed at 4:44 pm.