



NEW WEB ACCOUNT FOR PARENTS

Please note if you are an existing SWSC member, you will need to use the same email address we have listed under your account

The membership portal will allow you to:

- Check your child's progress
- Update personal details
- View your child's lesson time and their teacher's name

To get started:

1. Go to the South West Sports Centre website www.southwestsportscentre.com.au
2. Click on **Memberships** on the menu bar at the top of the page and select **Membership Portal** from the drop down list.
3. Select the button - **Click here to launch the portal**
6. On the next screen, select **Courses**
7. If it's your first time using the portal you will need to create an account by clicking **Create Account** below the log In button.

Enter your details then click **Create**

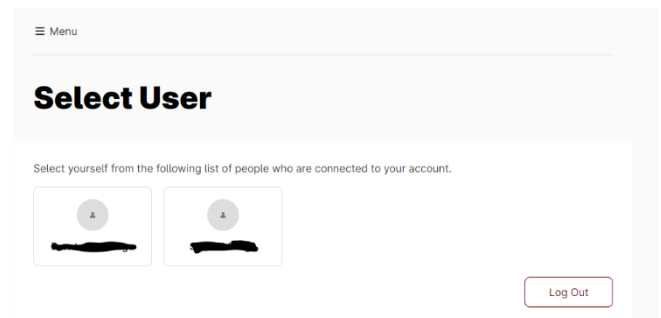
You will be sent an activation email to your nominated email account and you will be prompted to create a password to access your customer portal.

The screenshot shows the Envibe membership portal home page. At the top, there is a 'Menu' icon on the left and 'Log In' on the right. The main heading is 'Envibe'. Below this, there are six tiles: 'Bookings', 'Courses', 'Group Fitness', 'Memberships', 'Facilities', and 'Passes'. Below the tiles is a 'Log In' section with a form. The form has two input fields: 'Membership Number or Email Address *' and 'Password *'. There is a checkbox for 'Remember Me' and a red 'Log In' button. Below the button are links for 'Create Account' and 'Forgot Your Password?'.

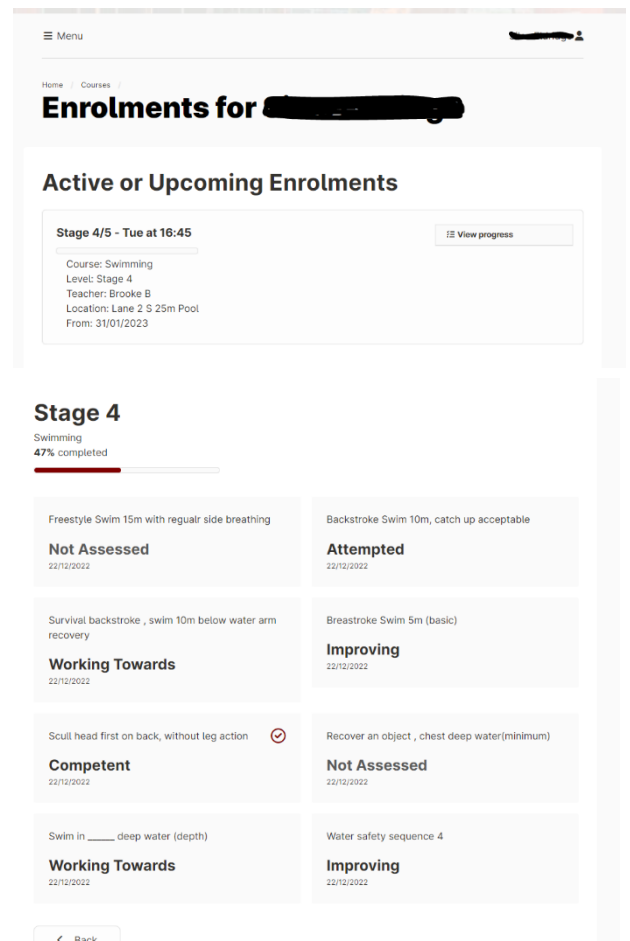
The screenshot shows the 'Create Account' page. At the top, there is a 'Menu' icon on the left and 'Create Account' on the right. Below this, there is a heading 'Create Account' and a sub-heading 'Once you complete the following form, you will receive an email with instructions on how to proceed.' The form has three input fields: 'Date of Birth *' (with a calendar icon), 'Membership Number or Email Address *', and 'Terms & Conditions' (with a 'Text' label). There is a checkbox for 'I agree to the terms & conditions' and a red 'Create' button.

8. Once you have logged in, you will be asked to **Select a user.**

Click on your child's name to view their enrolment details.



9. Select **View progress** to see how your child is progressing in their lessons.



Progress marking keys:

None - student has not attempted this skill yet

Attempted - student has attempted the skill at least once

Working towards - student is working on that skill, and it may take some more practice for them to grasp the skill

Improving - student is getting better at the skill. The teacher needs to see it performed a few more times before they can be deemed competent

Competent - The teacher has seen the student perform the skill confidently and comfortably on a consistent basis

If you have any further questions, please contact our Little Lappers swim school team on 9795 2251.