



International Relations Committee

Minutes

4 September 2023

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

Item No	Subject	Page
1.	Declaration of Opening	2
2.	Disclaimer	2
3.	Announcements from the Presiding Member	2
4.	Attendances	2
4.1.	Apologies	3
4.2.	Approved Leave of Absence	3
5.	Declaration of Interest	3
6.	Public Question Time	3
7.	Confirmation of Minutes.....	3
8.	Petitions, Presentations and Deputations	4
8.1.	Petitions.....	4
8.2.	Deputations	4
9.	Method of Dealing with Agenda Business.....	4
10.	Reports	4
10.1	International Relations Committee – Update on International Engagement Programs, September 2023.....	4
11.	Applications for Leave of Absence	6
12.	Questions from Members	6
12.1.	Response to Previous Questions from Members taken on Notice	6
12.2.	Questions from Members	6
13.	Urgent Business.....	8
14.	Date of Next Meeting	8
15.	Close of Meeting.....	8

Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

International Relations Committee

Minutes 4 September 2023

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Cr Tresslyn Smith declared the meeting open at 4:03 pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil.

4. Attendances

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Carol McDowall	Community Representative
Nicolas Pozniakov	Community Representative
Pauline Vukelic	Community Representative

Ex-officio Members (non-voting):

Member Name	Title
Tony Fletcher	South West Development Commission Representative

Support Staff:

Name	Title
------	-------

Gary Thompson	Community Partnerships Team Leader
Qing Ye	International Engagement Officer

4.1. Apologies

Ms Brooke Gary and Ms Elizabeth Fu were apologies for the meeting.

Cr Gabi Ghasseb was absent from the meeting.

4.2. Approved Leave of Absence

Nil.

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil.

6. Public Question Time

Nil.

7. Confirmation of Minutes

The Minutes of the meeting of the International Relations Committee Meeting held on 12 June 2023 have been circulated.

Recommendation

The Minutes of the International Relations Committee Meeting held on 12 June 2023, are confirmed as a true and accurate record.

Outcome of the Meeting held 4 September 2023.

The recommendation was moved Mrs Valda Smith, seconded Mr Nicolas Pozniakov.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

Committee Decision

The Minutes of the International Relations Meeting held on 12 June 2023 be confirmed as a true and correct record.

CARRIED

6 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1. Petitions

Nil.

8.2. Deputations

Nil.

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 International Relations Committee – Update on International Engagement Programs, September 2023

File Ref:	COB/523		
Applicant/Proponent:	Internal Report		
Responsible Officer:	Qing Ye, International Engagement Officer		
Responsible Manager:	Elizabeth Denniss, Manager Community Connection		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	Nil		

Summary

The purpose of this report is to inform the Committee of the activities of the International Engagement Office.

Executive Recommendation

That the International Relations Committee:

Note the information contained within this Report.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Prosperity
Aspiration	A strong and diversified economy
Outcome 10.	The premier city of regional Western Australia
Objective 10.1	Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

Regional Impact Statement

N/A.

Background

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework.

Council Policy Compliance

There is no Council Policy applicable to this Report.

Legislative Compliance

Local Government Act 1995.

Officer Comments

Current and future events and activities are outlined in the report.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Nil.

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 4 September 2023

The recommendation (as printed) was moved Ms Carol McDowall, seconded Mrs Felicity Farnell.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the International Relations Committee noted the report tabled by the International Engagement Officer.

CARRIED

6 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Nil.

12. Questions from Members

12.1. *Response to Previous Questions from Members taken on Notice*

Nil.

12.2. *Questions from Members*

Mrs Felicity Farnell asked the following 7 questions.

Question 1:

What is the age of the visiting students from Setagaya in September?

Answer:

The students are twelve to thirteen years old.

Question 2:

What is the composition of the visiting student delegation from Setagaya in September?

Answer:

The student delegation will consist of twelve students and five chaperones. The chaperones include two City of Setagaya officers, an English teacher from Setagaya, a school principal from Setagaya, and a tour guide.

Question 3:

Who are the facilitators of the student delegation visit from Setagaya in September?

Answer:

The City of Setagaya and the tour guide the City of Setagaya outsourced are the facilitators of this tour.

Question 4:

What is the involvement of the City of Bunbury International Engagement Office for this student delegation visit in September?

Answer:

As this tour was originally a private and individual-led program by an entity at the Shire of Capel, the only involvement of the City of Bunbury International Engagement Office before the Covid pandemic for this program was to host a Mayoral Welcome.

However, this year the City of Bunbury International Engagement Office went the extra mile to connect internal departments to the organisers from Setagaya to facilitate:

- an exclusive guided museum tour,
- an interactive session with the Youth Advisory Council (YAC) and Bunbury Library Youth Collective for cultural, food and sports exchange,
- a workshop to share the successful involvement of the YAC in the naming process of the Koolambidi Woola Youth Precinct, and
- a guided mural art trail tour.

Externally, the City of Bunbury International Engagement Office also connected the organisers from Setagaya to the following stakeholders in Bunbury for their direct conversations to achieve the following successful partnerships:

- The Volunteer South West partnered with the Dolphin Discover Centre and the Thommo's Community Garden to develop volunteering experiences,
- A Noongar organisation called Maaladjiny developed a bush walk experience to share the Noongar culture,
- The Bunbury Senior High School to host a school visit,
- The Bunbury Senior High School also kindly connected the Treendale Primary School to the organisers from Setagaya to host another school visit.

Question 5:

Did the organisers from Setagaya liaise with the South West Festival of Japan given that the timeframe of their visit aligns with the Festival?

Answer:

Yes, the City of Bunbury International Engagement Office did connect the organisers from Setagaya to the South West Festival of Japan. However, they cannot coordinate a proper date that suits both teams.

Question 6:

Can the International Relations Committee members access the itinerary of the student delegation visit in September?

Answer:

As this is not a City of Bunbury program, the City of Bunbury International Relations Office needs to seek approval from the organisers from Setagaya for this inquiry.

Question 7:

When will be the Mayoral Welcome Ceremony for the Good Will Student Delegation Visit from Setagaya in November?

Answer:

It will be the Friday afternoon, 3 Nov 2023.

Cr Tresslyn Smith asked the following 2 questions.

Question 8:

Mr Paul Springate announced his resignation after the Agenda development process for this meeting. Can the International Relations Office develop a Thank You Letter to acknowledge his long-standing contribution to the Committee?

Answer:

Yes, the City of Bunbury International Relations Office will develop a draft Thank You Letter and seek amendment advice from the Chair of the International Relations Committee, Cr Smith, before the letter is sent to the Mayor or the CEO of the City of Bunbury to sign off and deliver to Mr Paul Springate.

Question 9:

Does the Online Emerging Entrepreneurs Dialogue program have any further updates?

Answer:

Yes. Unfortunately, last Thursday (31 Aug 2023) the Bunbury Geographe Chamber of Commerce and Industry (BGCCI) politely declined to progress this program further, due to their expectation gap with the stakeholders from Jiaying. The stakeholders in Jiaying proposed to facilitate an informal 1.5 – 2 hours of knowledge and market insights sharing session, however, the BGCCI's main function is to work for its members and to focus on their needs, and therefore suggested that this initiative is outside of their scope.

13. Urgent Business

Nil.

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held once a new Committee has been appointed.

15. Close of Meeting

The Presiding Member declared the meeting closed at 4:26 pm.