



Youth Advisory Council Committee

Notice of Meeting & Agenda 27 September 2023

Committee Terms of Reference

1. *To identify and advise on youth trends, strengths, gaps and opportunities in the Bunbury area to ensure the development of policies are responsive to the needs of young people.*
2. *To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, strengths, opportunities and gaps to present to Council.*
3. *To be actively involved in the ongoing development and delivery of youth targeted projects, programs and events.*
4. *To engage with young people and their communities to establish partnerships and opportunities to support and empower young people.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia

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Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Youth Advisory Council Committee Meeting

Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Council Chambers, 4 Stephen Street, Bunbury on 27 September 2023 at 4.30pm.

Signed:



Elizabeth Denniss
Manager Community Connection

Agenda

27 September 2023

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Mikaela Kerwin	Youth Mayor
Bella Burgemeister	Deputy Youth Mayor
Daisy Pilsworth	Youth Community
Scarlett Brown	Youth Community
Hannah Moyle	Youth Community
Rennae Tate	Youth Community
Kate Monaghan	Youth Community
Alexander Cornish	Youth Community
Salome Woodland	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Marina Quain	Councillor Representative
Cr Amanda Yip	Councillor Representative

Support Staff:

Name	Title
Danika Stevenson	Acting Manager Community Connection (at time of meeting)
Gary Thompson	Team Leader Community Partnerships

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

Elizabeth Denniss, Manager Community Connection, is an apology. Danika Stevenson will be attending as Acting Manager Community Connection.

Scarlett Brown is also an apology.

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 19 July 2023 have been circulated.

Recommendation

The minutes of the Youth Advisory Council Committee Meeting held on 19 July 2023 are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil.

8.2 Presentations

Nil.

8.3 Deputations

Nil.

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Nominations for Youth Advisory Council Members 2023-2025

File Ref:	COB/526		
Applicant/Proponent:	Internal		
Responsible Officer:	Danika Stevenson, Senior Community Partnerships Officer		
Responsible Manager:	Elizabeth Denniss, Manager Community Connection		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	Nil		

Summary

The purpose of this report is advise current members of the upcoming nomination period for the Youth Advisory Council Committee from October 2023 to October 2025.

Executive Recommendation

That the Youth Advisory Council Committee note the information presented in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar 1	People.
Aspiration	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Outcome 4	A compassionate and inclusive community.
Objective 4.1	Listen and respond to community needs at all stages of life.

Regional Impact Statement

The Youth Advisory Council Committee comprises of members from the Greater Bunbury region to represent surrounding shires of Capel, Dardanup and Harvey.

Background

All City of Bunbury Committees of Council term of office concludes in line with the local government elections on 21 October 2023 and nominations for the next term of these committees are now being called for. Committees will be re-appointed by Council at the following Ordinary Council Meeting.

YAC Committee members will need to re-apply if they wish to continue on the Committee for the next two-year term (October 2023 to October 2025).

Applications are open to young people aged 12 to 25 years residing in the Greater Bunbury region.

Council Policy Compliance

Not applicable.

Legislative Compliance

Local Government Act 1995.

Officer Comments

The nomination period for the YAC Committee commenced on 14 September 2023 and will close on 4 October 2023 in line with other City of Bunbury Committee of Council nominations.

Applicants are required to submit an online application form through one of the City's online platforms, SmartyGrants.

The online application form can be found here: <https://bunbury.smartygrants.com.au/>

Recognising that young people communicate through multiple mediums, the City has provided the opportunity to showcase creativity in the application process. Nominees may upload a file such a video or piece of art to present the information requested. Applications are still required to be submitted in full and questions must be answered in some format through the SmartyGrants portal before the closing date.

Advertising and promotion of the nomination period includes newspapers, radio, City social media, YAC social media and direct email to schools and other networks.

The City thanks current members for their work on YAC and encourages those who are still eligible to apply.

Analysis of Financial and Budget Implications

The advertisement of vacant positions will be handled through the operational budget.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Committees of Councils will be endorsed at an Ordinary Council Meeting following election of Council members.

10.2 Ycanopy proposal

File Ref:	COB/1746		
Applicant/Proponent:	Youth Advisory Council Committee		
Responsible Officer:	Danika Stevenson, Senior Community Partnerships Officer		
Responsible Manager:	Elizabeth Denniss, Manager Community Connection		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	Appendix 1: Ycanopy Proposal		

Summary

The current cohort of Youth Advisory Council (YAC) members has drafted a proposal to increase canopy cover on the City's recreational spaces (**attached** at Appendix 1). The purpose of this draft proposal is to introduce to the future cohort of YAC members to a potential project which could be implemented over the next two year term.

Executive Recommendation

That the Youth Advisory Council Committee note the information presented in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar 2	Planet.
Aspiration	A healthy and sustainable ecosystem.
Outcome 5	A natural environment that is cared for and preserved.
Objective 5.1	Sustainably manage, conserve and enhance our natural habitats.

Regional Impact Statement

The Ycanopy proposal has the potential to positively impact sustainability efforts beyond the City of Bunbury boundary. It also seeks to connect and engage with environmental and conservation groups within the Greater Bunbury region.

Background

At the previous YAC Committee meeting, members presented the Ycanopy proposal concept, developed as part of the Youth Leadership Conference. The project focuses on environmental and sustainability, with direct link the City's Sustainability and Environmental Strategy, Greening Plan and Strategic Community Plan.

Council Policy Compliance

Sustainability Council Policy.

Legislative Compliance

Local Government Act 1995.

Officer Comments

The current cohort of YAC developed the Ycanopy Proposal (**attached** at Appendix 1). Please refer to Appendix 1 for more information on the project.

Ycanopy will improve the connection between young people and existing community groups that undertake activities in the community. The benefit of this layout is that it can be pivoted to meet the interests of the 2023-2025 cohort of YAC. The following information is skewed toward the project achieving environmental outcomes.

Ycanopy aims to improve the canopy cover in the City of Bunbury's public recreation spaces. Outcomes expected from this project include improved community connectedness, improved community resilience to climate changes (greater proportion of shade in public areas), increased biodiversity, decreased water use in public spaces, and improved amenity in the Bunbury area.

The project aims to meet the outcomes of the City's Community Strategic Plan, Sustainability and Environment Strategy and Bunbury's Greening Plan.

Analysis of Financial and Budget Implications

YAC may utilise existing operational funding allocated to the Committee however will also source external funding.

Community Consultation

YAC have consulted with various community groups in regards the proposal as outlined in Appendix 1.

Councillor/Officer Consultation

YAC have presented the proposal to various staff (Environment and Sustainability Officers, Landscape Architect, Team Leader Planning) and Councillors (Mayor Jaysen Miguel, Cr Ben Andrew, Cr Amanda Yip and Cr Marina Quain).

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions were received at the time of printing.

13. Urgent Business

Nil.

14. Date of Next Meeting

The next meeting of the Youth Advisory Council Committee will be held on 6 December 2023.

15. Close of Meeting

The Presiding Member closed the meeting at _____pm.