

## International Relations Committee

### Notice of Meeting and Agenda 19 February 2024

#### Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

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## Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past, present and emerging.

## Vision

Bunbury: welcoming and full of opportunities.

## Organisational Values

### #WEARECOB

<b>WE ARE COMMUNITY</b>	<ul style="list-style-type: none"><li>We are one team</li><li>We keep each other safe</li><li>We display empathy and respect</li><li>We have fun and celebrate our successes</li><li>We work together to achieve great outcomes</li></ul>
<b>WE ARE OPEN</b>	<ul style="list-style-type: none"><li>We are open to opportunities</li><li>We actively listen and think things through</li><li>We are inclusive and treat everyone equally</li><li>We are honest and open in our communications</li><li>We are open to feedback to improve our performance</li></ul>
<b>WE ARE BRAVE</b>	<ul style="list-style-type: none"><li>We lead the change, we own it</li><li>We trust and empower each other</li><li>We have the difficult conversations early</li><li>We hold ourselves to the highest standard</li><li>We have the courage to improve and simplify</li></ul>

## International Relations Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee (IRC) will be held in the Ocean Room at the City of Bunbury Administration Building, 4 Stephen Street, Bunbury, on Monday, 19 February 2024 at 4:00 PM.



Signed:

**Elizabeth Denniss**

**Manager, Community Connection**

*Date of Issue:*

### Agenda 19 February 2024

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

*Committee Members:*

Member Name	Representing
Cr Todd Brown	Council Representative
Cr Parthasarathy Ramesh	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Jenny Byatt	Community Representative
Helena Sahm	Community Representative
David Bailey	Community Representative
Mark Viskovich	Community Representative
Julie Xiong	Community Representative
William Bourne	Community Representative

*Ex-officio Members (non-voting):*

<b>Member Name</b>	<b>Title</b>
Tony Fletcher	South West Development Commission Representative
Elizabeth Fu	Edith Cowan University SW Campus Representative

*Support Staff:*

<b>Name</b>	<b>Title</b>
Qing Ye	International Engagement Officer
Cassie Curulli	Team Leader, Community Partnerships
Eliabeth Denniss	Manager, Community Connection

## **1. Declaration of Opening**

The International Engagement Officer, Qing Ye declared the meeting open at \_\_\_\_\_ pm.

Please note Council Decision 335/13 from the Ordinary Meeting held on 26 November 2013 when administering Committees of Council states in part

*“That Council:*

*1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*

*...*

*3. Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.”*

As this is the first meeting of the International Relations Committee since the 2023 local government elections, the Committee is required to elect a Presiding Member from amongst themselves in accordance with section 5.12 of the Local Government Act 1995. The International Engagement Officer will call for nominations for the position of Presiding Member, and if necessary, conduct a ballot.

## **2. Disclaimer**

Not applicable to this committee

## **3. Announcements from the Presiding Member**

## **4. Attendances**

### **4.1. Apologies**

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#### **4.2. Approved Leave of Absence**

### **5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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### **6. Public Question Time**

Not applicable

### **7. Confirmation of Minutes**

The Minutes of the International Relations Committee held on 5 September 2023 have been Circulated.

#### **Recommendation**

The minutes of the International Relations Committee Meeting held on 5 September 2023, are confirmed as a true and accurate record.

### **8. Petitions, Presentations and Deputations**

#### **8.1. *Petitions***

#### **8.2. *Deputations***

### **9. Method of Dealing with Agenda Business**

Items are dealt with in the order that they appear.

### **10. Reports**

#### **10.1 Terms of Reference – International Relations Committee**



The Terms of Reference have been drafted with broad intent to recognise the importance of and many opportunities in international relations.

The purpose of the International Relations Committee is to provide advice and support in the ongoing development of relationships and strategic opportunities with Setagaya, Japan, Jiaxing, China and Nha Trang, Vietnam.

Through engagement with the International Relations Committee Members in both an informal workshop and subsequent written request for suggested amendment, the only amendments to the previously adopted Terms of Reference are the community members and the change in ex-officio position from the Jiaxing Bunbury Business Office to the Bunbury Geographe Chamber of Commerce and Industry.

#### **Analysis of Financial and Budget Implications**

There are no financial or budgetary implications arising from the recommendations of this report.

#### **Community Consultation**

Nil

#### **Councillor/Officer Consultation**

Not applicable

#### **Applicant Consultation**

Not applicable

#### **Timeline: Council Decision Implementation**

Not applicable

### **10.2 International Relations Committee - Future Meeting Dates 2024/2025**

<b>File Ref:</b>	COB/523
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Qing Ye, International Engagement Officer
<b>Responsible Manager:</b>	Elizabeth Denniss, Manager Community Connection
<b>Executive:</b>	David Russell, Acting Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### **Summary**

The purpose of this report is for the Committee to consider a program of future meeting dates for

the International Relations Committee.

### **Executive Recommendation**

That the International Relations Committee:

1. Endorse the meeting schedule as follows:
  1. 4:00 – 5:30 pm, Monday, 19 February 2024
  2. 4:00 – 5:30 pm, Monday, 10 June 2024
  3. 4:00 – 5:30 pm, Monday, 2 September 2024
  4. 4:00 – 5:30 pm, Monday, 2 December 2024
  5. 4:00 – 5:30 pm, Monday, 17 February 2025
  6. 4:00 – 5:30 pm, Monday, 9 June 2025
  7. 4:00 – 5:30 pm, Monday, 8 September 2025
2. Advertising of this schedule in accordance with Council Decision 335/13.

Note the information contained within this Report.

*Voting Requirement: Simple Majority*

### **Strategic Relevance**

Pillar	Prosperity
Aspiration	A strong and diversified economy
Outcome 10.	The premier city of regional Western Australia
Objective 10.1	Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

### **Regional Impact Statement**

Not applicable for the purpose of this report.

### **Background**

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the City of Bunbury's Economic Development Action Plan, Focus Area 6 International Engagement.

### **Council Policy Compliance**

There is no Council Policy applicable to this Report.

### **Legislative Compliance**

Local Government Act 1995

### **Officer Comment**

It is suggested that this committee meet every quarter for formal committee meetings as well as

convene for informal workshops as and when is necessary to collaborate with officers.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications arising from the recommendations of this report.

**Community Consultation**

Nil

**Councillor/Officer Consultation**

All members of the International Relations Committee have been surveyed for appropriate meeting times and preferred days.

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable

**10.3 International Relations Committee – Update on International Engagement Programs, February 2024**

<b>File Ref:</b>	COB/523
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Qing Ye, International Engagement Officer
<b>Responsible Manager:</b>	Elizabeth Denniss, Manager Community Connection
<b>Executive:</b>	David Russell, Acting Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

**Summary**

The purpose of this report is to inform the Committee of the activities of the International Relations Office.

**Executive Recommendation**

That the International Relations Committee:

Note the information contained within this Report.

*Voting Requirement: Simple Majority*

### Strategic Relevance

Pillar	Prosperity
Aspiration	A strong and diversified economy
Outcome 10.	The premier city of regional Western Australia
Objective 10.1	Build awareness and recognition that Bunbury is a great place in which to live, work, study, holiday, play and invest.

### Regional Impact Statement

N/A

### Background

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework.

### Council Policy Compliance

There is no Council Policy applicable to this Report.

### Legislative Compliance

Local Government Act 1995

### Officer Comments

Communication with our Sister and Friendship Cities partners continues as well as local events, activities, and programs:

#### Japan

- **Mayor Miguel was awarded “Honorary Citizenship”**: at the end of 2024, Mayor Miguel was awarded “Honorary Citizenship” from the City of Setagaya.
- **Tokyo Talent Tour**: the tour will take place during the October school holidays and is open to all Year 6 and Year 7 students and interested accompanying adults this year. Up to 16 students and four accompanying adults will have the opportunity to join the tour. Up to two volunteer committee members endorsed by the International Relations Committee will join the interview panel to select the tour leader, internally recruited from the City of Bunbury.

#### China

- **Welcome BBQ for the Cricket Hong Kong, China Women's Club**: on 23 Jan 2024, the International Relations Committee members hosted a BBQ for the Cricket Hong Kong, China Women's Club, which had two weeks of training and 5 matches in Bunbury. It was an informal event where the committee members and key local international engagement advocates represented Bunbury as cultural ambassadors to share local culture, lifestyle and food with the delegation to promote Bunbury as a preferred destination for international sports games and training, and encourage revisitation from those visiting cricket players.

- **Online Emerging Entrepreneurs Dialogue:** the City of Bunbury International Relations Office connected the Bunbury Geographie Economic Alliance (BGEA) to the Jiaxing Association of Young Entrepreneurs and Jiaxing Friendship Association with Foreign Countries for this project on 28 January 2024. The City of Bunbury International Relations Office will be an advocate and connector for the following engagements between BGEA and its counterpart organisations in Jiaxing.

**Vietnam:**

- **Reconnect to Nha Trang:** upon the invitation from Chairman Nguyen from the City of Nha Trang, the Mayor's Office and the CEO's Office from the City of Bunbury proposed online meetings in December 2023 and January 2024. Unfortunately neither meeting time suited Chairman Nguyen's schedule, but the City of Bunbury is still keen to reconnect with Nha Trang. In December 2023 the City of Nha Trang posted a small hamper to the Bunbury Mayor's Office to extend their greeting for Christmas, while the Bunbury Mayor's Office also posted greeting cards to the City of Nha Trang for the Lunar New Year.

**International**

- **Welcome International Students to Study in the South Regional TAFE:** on 25 January, Mayor Miguel, Deputy Mayor Cr Smith, and the International Relations Committee members joined the welcome ceremony to welcome the new international students to study in the South Regional TAFE. The South Regional TAFE welcomed students from over ten different countries this semester.

**Analysis of Financial and Budget Implications**

There are no financial or budgetary implications arising from the recommendations of this report.

**Community Consultation**

Nil

**Councillor/Officer Consultation**

Not applicable

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable

**11. Applications for Leave of Absence**

**12. Questions from Members**

**12.1. *Response to Previous Questions from Members Taken on Notice***

Nil

**12.2. *Questions from Members***

No questions had been received at the time of printing.

**13. *Urgent Business***

Nil

**14. *Date of Next Meeting***

The next formal meeting will be held on 10 June 2024.

**15. *Close of Meeting***

The Presiding Member closed the meeting at \_\_\_\_\_.