



Heritage Advisory Committee

Minutes

7 February 2024

Committee Terms of Reference

The Heritage Advisory Committee is to provide heritage advice on:

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

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Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

Heritage Advisory Committee

Minutes

7 February 2024

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 4pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member announced that Cr Michelle Steck will be proxy for Cr Cheryl Kozisek today.

4. Attendances

Committee Members:

Member Name	Representing
Cr Todd Brown	City of Bunbury
Cr Cheryl Kozisek (Proxy by Cr Michelle Steck)	City of Bunbury
Cr Tresslyn Smith	City of Bunbury – Presiding Member
Bernhard Bischoff	Community
Rod Cutler	Community
Graham Houghton	Community
Julie Knipping	Community
Megan Lawless	Community
Duncan Rutherford	Community
Robert Schmidt	Community

Support Staff:

Name	Title
Lacey Brown	Strategic Planning Officer (Heritage)
Annalise Miller	Senior Strategic Planning Officer
Alice Baldock	A/Team Leader City Planning

4.1 Apologies

An apology was received from:

- Cr Todd Brown;
- Cr Cheryl Kozisek;
- Megan Lawless; and
- Rod Cutler.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil

6. Public Question Time

Not applicable

7. Confirmation of Minutes

The Minutes of the Heritage Advisory Committee held on 6 December 2023 have been circulated.

Recommendation

The minutes of the Heritage Advisory Committee Meeting held on 6 December 2023, are confirmed as a true and accurate record.

Outcome of the Meeting held 7 February 2024

The recommendation was moved Graham Houghton, seconded Robert Schmidt.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

The Minutes of the Heritage Advisory Committee Meeting held on 6 December 2023, are confirmed as a true and accurate record.

CARRIED

6 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Lacey Brown, Strategic Planning Officer (Heritage) provided an overview of the current projects and some key future milestones.

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

All items were considered in the order they were listed in the agenda.

10. Reports

10.1 Summary of Referrals and Communications

File Ref:	COB/517		
Applicant/Proponent:	Heritage Advisory Committee		
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)		
Responsible Manager:	Felicity Anderson, Manager City Growth		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	Nil		

Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Place
Aspiration	An integrated, vibrant and well planned City.
Outcome 7	A community with high-quality urban design and housing diversity.
Objective 7.1	Promote responsible planning and development.
Objective 7.2	Grow recognition and respect for local history and heritage.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

Council Policy Compliance

Not applicable.

Legislative Compliance

The following legislation and statutory planning instruments of the State and Local Planning Framework are applicable:

Legislation

- *Heritage Act 2018*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- The Burra Charter

State Planning Framework

- Guidelines for Local Heritage Surveys 2019
- Guidelines for Establishing a Heritage List 2021
- Statement of Planning Policy 3.5 Historic Heritage Conservation

Local Planning Framework

- City of Bunbury Local Planning Strategy
- City of Bunbury Local Planning Scheme No.8 (LPS8)
- Local Planning Policy 6.1 – Heritage Conservation and Development
- Local Planning Policy 6.2 – Heritage Listing, Assessment and Concessions

Officer Comments

The referral and communications list is as follows:

1. ANZAC Park
2. Museum
3. Stirling Street Heritage Precinct
4. Proposed Tree Street Heritage Area
5. #122 Victoria Street
6. #12 Preston Street
7. #10 Turner Street
8. #1 Moore Street
9. Ocean Beach Heritage Trail
10. Australian Heritage Festival
11. Bunbury Heritage Awards

Analysis of Financial and Budget Implications

Not applicable.

Community Consultation

Not applicable.

Elected Member/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 7 February 2024

The recommendation was moved by Graham Houghton, seconded Cr Tresslyn Smith.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

CARRIED

6 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Heritage Advisory Committee will be held on 10 April 2024, unless required earlier for urgent business.

15. Close of Meeting

The Presiding Member closed the meeting at 4:58pm.