



City of Bunbury Council

Notice of Meeting and Agenda 4 June 2024



CITY OF BUNBURY
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

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Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal community and their culture; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Nature of Council's Role in Decision Making

- Advocacy:** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive/Strategic:** The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, setting and amending budgets.
- Legislative:** Includes adopting local laws, town planning schemes and policies.
- Quasi-Judicial:** When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.
- Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
- Information Purposes:** Includes items provided to Council for information purposes only which do not require direction from Council (that is for 'noting').

City of Bunbury Council Notice of Meeting

The next Ordinary Meeting of the City of Bunbury Council will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on Tuesday, 4 June 2024 at 5.30pm.



Alan Ferris
Chief Executive Officer
(Date of Issue: 30 May 2024)

Agenda

4 June 2024

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Council Members:

Mayor Jaysen de San Miguel
Deputy Mayor Tresslyn Smith
Councillor Ben Andrew
Councillor Gabi Ghasseb
Councillor Parthasarathy Ramesh
Councillor Michelle Steck
Councillor Cheryl Kozisek
Councillor Marina Quain
Councillor Karen Steele
Councillor Karen Turner
Councillor Todd Brown

1. Declaration of Opening / Announcements of Visitors

2. Disclaimer

The City of Bunbury accepts no responsibility for any act, omission, statement or intimation that occurs during Council Briefings or Council Meetings. The City refuses liability for any loss caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity acting or failing to act in reliance upon any statement, act or omission made during a Council Briefing or Council Meeting does so at their own risk.

Please note the recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Any statement or intimation of approval regarding any planning or development application made during a Council Briefing or Council Meeting is not to be taken as notice of approval from the City. The City advises that anyone who has an application lodged with the City must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by Council regarding the application.

Copyright

Any plans or documents contained within this Agenda and any associated Appendices are Copyright of the City of Bunbury. The content is protected by Australian and International copyright trademark. Content must not be modified or reproduced without written authorisation of the City of Bunbury.

Recording and Webstreaming of Meetings

- All Ordinary and Special Council Meetings are electronically recorded except when Council resolves to go behind closed doors
- All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office
- The live stream can be accessed at <http://www.bunbury.wa.gov.au/Pages/Live-Stream.aspx>
- Recordings can be accessed at <http://www.bunbury.wa.gov.au/Pages/Council-Meeting-Videos-2022.aspx>
- Images of the public gallery are not included in the streaming, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance Officer on 9792 7000.

3. Announcements from the Presiding Member

4. Attendance

4.1 Apologies

4.2 Approved Leave of Absence

4.3 Attendance at Previous Meetings

*Data begins from 1 July 2023.

Meeting type	Mayor Miguel	Deputy Mayor Smith	Cr Andrew	Cr Brown	Cr Ghasseb	Cr Kozisek	Cr Quain	Cr Ramesh	Cr Steck	Cr Steele	Cr Turner
Ordinary Council Meeting	13/14	14/14	14/14	9/9	14/14	13/14	14/14	8/9	12/14	13/14	14/14
Special Council Meeting	5/5	5/5	5/5	1/1	4/5	5/5	5/5	1/1	4/5	5/5	5/5
Agenda Briefing	13/15	14/15	15/15	9/10	12/15	14/15	14/15	10/10	11/15	13/15	15/15
Audit Committee	2/2	N/A	1/1	N/A	1/1	1/1	1/1	N/A	1/1	N/A	N/A
Bunbury Events Advisory Committee	N/A	N/A	N/A	N/A	N/A	N/A	2/2	N/A	1/1	N/A	2/2
CEO Performance Review Committee	1/1	N/A	N/A	N/A	0/1	1/1	1/1	N/A	0/1	0/1	N/A
Disability Access and Inclusion Committee	N/A	N/A	1/1	N/A	0/1	N/A	N/A	N/A	N/A	N/A	1/1
Heritage Advisory Committee	N/A	3/3	N/A	3/3	N/A	3/3	1/1	N/A	N/A	N/A	N/A
International Relations Committee	N/A	1/1	N/A	1/1	0/1	N/A	N/A	1/1	N/A	N/A	N/A
Policy Review and Development Committee	N/A	3/3	N/A	N/A	2/2	2/3	3/3	N/A	N/A	3/3	N/A
Youth Advisory Council Committee	N/A	N/A	N/A	N/A	N/A	N/A	1/1	N/A	N/A	N/A	1/1

5. Declaration of Interest

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A: *“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B: *“a person has a **proximity interest** in a matter if the matter concerns –*

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or*
- (b) a proposed change to the zoning or use of land that adjoins the person’s land; or*
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”*

Regulation 34C (Impartiality): *“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

Cr Brown declared a financial interest in item 10.3.4 Review of the Pelican Point Grand Canals Specified Area Rate

Cr Quain declared a financial interest in item 10.4.1 Public Open Space Contributions for subdivisions as her husband is a partner at Eastmans & Co, with Citygate Properties Pty Ltd being his client.

Cr Steck declared a financial interest in item 10.4.1 Public Open Space Contributions for subdivisions.



Declaration of Interest Form

Sections 5.65, 5.66, 5.67 & 5.68 Local Government Act 1995

This form is for use at meetings of the City of Bunbury Council its Advisory Committees and Working Groups.

Directions:

1. Complete this form and give it to the Presiding Member or an officer at the meeting before the meeting commences.
2. If required, leave the meeting when the agenda item in which you have an interest is discussed
3. The Presiding Member will call you back into the meeting at the conclusion of the discussion, debate and vote on the item.

Discloser's Name:																															
Discloser's Title:	<input type="checkbox"/> Mayor <input type="checkbox"/> Councillor <input type="checkbox"/> Committee Member (where not an elected councillor or City employee) <input type="checkbox"/> City of Bunbury Employee - <i>please state your position title below:</i>																															
Name & Date of Meeting:	Type of Meeting (tick one) <input type="checkbox"/> Council Meeting (this will also apply to any corresponding agenda briefing session) <input type="checkbox"/> Committee of Council: (insert name of Committee below)	Date of Ordinary Council Meeting:/...../..... Date of Committee Meeting:/...../.....																														
Insert the heading (or title) of the agenda report in which you wish to disclose an interest AND state the type of Interest (please tick one of the boxes in Part A or Part B)	Part A (Financial Interest/Proximity Interest) If you consider your interest (Part A) to be trivial you can request to stay and participate in the discussion and vote on the matter. For your request to be considered, you must complete Part C of this form and disclose the full extent of your interest. You will be required to leave the room while your request is put to the vote, and if the meeting agrees with your request you will be called back in.																															
	Part B – Impartiality Interest Disclosing an Impartiality Interest (Part B) does not prevent you from participating in the discussion and voting on the matter. Your interest will be recorded in the minutes of the meeting. (Clause 22 Local Government (Model Code of Conduct) Regulations 2021 refers)																															
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Signature:																															

6. Public Question Time

In accordance with Reg. 7(4)(a) of the Local Government (Administration) Regulations 1996, members of the public in attendance at the meeting may stand, state aloud their name and address, and ask a question in relation to any matter over which the municipality of Bunbury has jurisdiction or involvement.

In accordance with Standing Order 6.7(3)(a) a person wishing to ask a question, must complete a question form which is provided in the trays at the back of the public gallery and on the City's website. The completed form must include your name and address and contain no more than three (3) questions. If your question requires research or cannot be answered at the meeting, it will be taken on notice and you will receive a written response and a summary of your question (and any responses provided) will be printed in the minutes of the meeting.

6.1 Public Question Time

6.2 Responses to Public Questions Taken 'On Notice'

Nil

7. Confirmation of Previous Minutes and other Meetings under Clause 19.1

7.1 Minutes

7.1.1 Minutes – Ordinary Council Meeting

The minutes of the Ordinary meeting of the City of Bunbury Council held 14 May 2024 have been circulated.

Recommendation

The minutes of the Ordinary meeting of the City of Bunbury Council held 14 May 2024 be confirmed as a true and accurate record.

Voting Requirement: Simple Majority Required

7.1.2 Minutes – Council Advisory Committees

Nil

8. Petitions, Presentations, Deputations and Delegations

8.1 Petitions

Pursuant to clause 6.10(2) of the City of Bunbury Standing Orders, upon receiving a petition, the Council is to

- a) Receive the petition and refer to the relevant officer for a report to be submitted within the next two (2) rounds of Council meetings; or
- b) Reject the petition

8.2 Presentations

8.3 Deputations

8.4 Council Delegates' Reports

8.5 Conference Delegates' Reports

9. Method of Dealing with Agenda Business

10. Reports

10.1 Recommendations from Advisory Committees

Nil

10.2 Chief Executive Officer Reports

10.2.1 Appointment of Community Representative Vacancy on Bunbury Events Advisory Committee

File Ref:	COB/530
Applicant/Proponent:	Internal
Responsible Officer:	Juaini Taylor, Team Leader Place Activation
Responsible Manager:	Shae Philips, Manager Communication and Place Activation
Executive:	Alan Ferris, Chief Executive Officer
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input checked="" type="checkbox"/> Legislative
Attachments:	Confidential Appendix 10.2.1-A: External Member Assessment – BEAC.

Summary

The purpose of this report is for Council to consider appointing a community representative member, to fill the one (1) vacant position on the Bunbury Events Advisory Committee (BEAC).

Executive Recommendation

That Council appoints the candidate identified at Confidential Appendix 10.2.1-A to fill the vacant community representative position on the Bunbury Events Advisory Committee to serve out the remainder of the term, ending in October 2025.

*Voting Requirement: **Absolute Majority***

Strategic Relevance

Bunbury Brighter Strategic Community Plan

Pillar	Performance
Aspiration:	Leading with purpose and robust governance.
Outcome 14	A well-informed community that is deeply engaged in decision making.
Objective 14.1	Effectively inform and engage the community about local issues, facilities, services and events.

Regional Impact Statement

The BEAC is dedicated to enhancing the calendar of events in Bunbury, by supporting signature events that highlights Bunbury as a premier events destination, welcoming residents and tourists alike. The BEAC comprise of members from the Greater Bunbury region.

Background

Brian Rettinger, a community member on BEAC, was appointed to the committee at the Ordinary Council Meeting on 7 November 2023, and submitted his resignation on 8 April 2024. The reason stated for the resignation was due to conflicting commitments.

The City’s Committee Book outlines membership of BEAC to comprise eight (8) voting members comprising:

- Three (3) City of Bunbury Councillors.
- A Bunbury Chamber of Commerce and Industries Representative.

- A Bunbury Regional Entertainment Centre Representative.
- Three (3) Community Representatives.

Council Policy Compliance

BEAC operates under the Council's Code of Conduct.

Legislative Compliance

Local Government Act 1995.

Section 5.19 of the *Local Government Act 1995* states that a quorum for BEAC requires at least 50% of the number of members (whether vacant or not). As BEAC comprises eight (8) members, the committee requires four (4) members to achieve a quorum.

Officer Comments

The vacant position representing the community on BEAC, was advertised from 6 May and closed on 20 May 2024. The advertisement featured on the City of Bunbury's social media platforms, e-newsletter and City Focus editions.

Applicants were assessed on their responses through a matrix, as attached Confidential Appendix 10.2.1-A. The three (3) questions were equally weighted and scored out of five (5), which were included in the application to determine the skills, attributes and passion they would bring to BEAC.

The combined scores of each applicant were tallied to identify the most appropriate candidate to fulfil the vacant positions.

The following Council Officers completed the assessment matrix:

- Shae Phillips, Manager Communications and Place Activation
- Juaini Taylor, Team Leader Place Activation
- Caddy Richards, Grants Officer

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Nil.

Councillor/Officer Consultation

Nominations received for the BEAC vacancies were assessed by the support staff on the BEAC.

Applicant Consultation

At the last BEAC meeting on 17 April 2024, the committee endorsed the advertisement of the vacant position.

Timeline: Council Decision Implementation

The committee will be made aware of the BEAC appointment in this regard immediately following appointment.

10.3 Director Corporate and Community

10.3.1 Proposed City of Bunbury Bush Fire Brigade Local Law 2024

File Ref:	COB/5421
Applicant/Proponent:	City of Bunbury
Responsible Officer:	Mark Allies, Team Leader Rangers and Emergency Management Maureen Keegan, Senior Governance Officer
Responsible Manager:	Sarah Upton, Manager Community Wellbeing Greg Golinski, Manager Governance and Integrated Planning
Executive:	Karin Strachan, Director Corporate and Community
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input checked="" type="checkbox"/> Legislative
Attachments:	Appendix 10.3.1-A: Proposed City of Bunbury Bush Fire Brigade Local Law

Summary

The purpose of this item is for Council to agree to making a new City of Bunbury Bush Fire Brigade Local Law 2024 following undertakings requested by the Joint Standing Committee on Delegated Legislation (JSCDL) and committed to by Council at its meeting on 12 March 2024.

The purpose of the proposed local law is to repeal the existing Bush Fire Local Law 2023 due to the large number of amendments required through the JSCDL undertakings.

Local laws would ordinarily be channelled through Council’s Policy Review and Development Committee (PRDC), however given the timing of this request by the JSCDL and the next scheduled PRDC meeting, the matter is presented directly to Council to ensure timeframes are met.

A copy of the proposed local law is at Appendix 10.3.1-A

Executive Recommendation

That Council agrees to give public notice of its intention to make the City of Bunbury Bushfire Brigade Local Law 2024, in accordance with section 3.12 of the *Local Government Act 1995*.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Planet
Aspiration	A healthy and sustainable ecosystem
Outcome 6.	An aware and resilient community equipped to respond to natural disasters and emergencies.
Objective 6.1	Minimise risks and impacts from fires, floods, heatwaves, and other natural disasters.

Regional Impact Statement

Fire and other emergencies are prevalent right across Western Australia, particularly the Southwest due to its high density of rural spaces and natural bushland. BFB’s are necessary to minimise the

impact of fire and other natural disasters within our community and the Greater Bunbury/Geographe regions.

Creation of a relative local law ensure the BFBs have the necessary guidance, and personal liability protection, to ensure continuity of service in addition to the health & wellbeing of all volunteers.

Background

The Joint Standing Committee on Delegated Legislation requested the City make a number of undertakings in relation to the City of Bunbury Bush Fire Brigade Local Law 2023 following its gazettal on 24 October 2023.

Council considered and accepted these undertaking at its 12 March 2024 meeting.

Upon implementing the amendments requested by the JSCDL, it has become apparent that due to the significant changes required, the 2023 local law should be repealed and replaced with the City of Bunbury Brigade Local Law 2024. Officers consider such methodology to be much “cleaner” than adopting an amendment local law.

The amendments requested by the JSCDL primarily involved incorporating elements of the Bush Fire Brigade Operating procedures into the local law itself.

Council Policy Compliance

N/A

Legislative Compliance

Section 3.12 of the *Local Government Act 1995* outlines the local law process.

Officer Comments

The purpose of the proposed local law is to repeal the exiting Bush Fire Brigade Local Law 2023 in line with undertakings provided to the Joint Standing Committee on Delegated Legislation by Council on 12 March 2024.

The effect of the proposed local law is the ability for the City to continue to apply a Bush Fire Brigade Local Law without it being disallowed by the Joint Standing Committee on Delegated Legislation.

Analysis of Financial and Budget Implications

Gazettal and advertising costs will be accommodated in the 2024/2025 budget.

Councillor/Officer Consultation

The proposed amendment local law has been drafted in line with the undertakings provided to the Joint Standing Committee on Delegated Legislation by Council on 12 March 2024.

Timeline: Council Decision Implementation

Pending Council endorsement of the Executive Recommendation, advertising of the proposed local law will commence immediately for a period 42 days after which the local law with any further public submission amendment will present to 23 July 2024 Council Meeting.

**BUSH FIRE BRIGADE LOCAL LAW
LOCAL GOVERNMENT ACT 1995
CITY OF BUNBURY
BUSH FIRE BRIGADE LOCAL LAW 2024**

Under the powers conferred by the *Bush Fire Act 1954* the *Local Government Act 1995* and by all other powers enabling it, the Council of the City of Bunbury resolved on **DATE** to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation and Application

- (1) (This local law may be cited as the *City of Bunbury Bush Fire Brigade Local Law 2024*.
(2) This local applies throughout the district.

1.2 Commencement

This local law comes into operation 14 days after the day of its publication in the Government Gazette.

1.3 Repeal Provisions

The City of Bunbury Bush Fire Brigade Local Law 2023 published in the Government Gazette dated 24 October 2023, is repealed.

1.4 Interpretation

- (1) This local law unless the context specifies otherwise –
- Act** means the Bush Fires Act 1954;
 - Brigade** means the Bunbury Volunteer Bush Fire Brigade;
 - brigade Member** means any member referred to in Clause 4.1;
 - bush fire brigade** is defined in section 7 of the Act;
 - bush fire brigade area** is defined in Clause 2.2(1)(b);
 - CEO** means the Chief Executive Officer of the local government;
 - Chief Bush Fire Control Officer** is as defined in the Act;
 - Department** means the Department of Fire and Emergency Services on Western Australia;
 - district** means the district of the local government;
 - local government** means the City of Bunbury;
 - normal brigade activities** is defined by section 35A of the Act;
 - Regulations** means Regulations made under the Act;
 - Rules** means the Rules Governing the Operations of Bush Fire Brigades set out in the First Schedule.
- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;
 - (e) an Equipment Officer;
 - (f) a Secretary;
 - (g) a Treasurer;
 - (h) a Secretary/Treasurer combined.

Means a person holding that position in a bush fire brigade.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “**brigade area**”); and
 - (c) appoint –
 - a Captain;
 - a First Lieutenant;
 - a Second Lieutenant;
 - additional Lieutenants if the local government considers it necessary;
 - an Equipment Officer;
 - a Secretary; and
 - a Treasurer; or
 - a Secretary/Treasurer combined.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2).

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters.
- (2) In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.

- (3) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in the First Schedule.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –
 “**commencement day**” means the day on which this local law comes into operation.

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If the local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (1) provide leadership to volunteer bush fire brigades;
- (2) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (3) liaise with the local government concerning fire prevention/suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (4) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of July each year.

3.7 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.8 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (1) Bush Fire Advisory Committee; or
 - (2) Council, if there is no Bush Fire Advisory Committee, following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee

3.9 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

3.10 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

3.11 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee but is not bound to appoint the persons nominated.

3.12 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (1) active members;
- (2) probationary members;
- (3) auxiliary members;
- (4) cadet members; and
- (5) honorary life members.

The duties of the Bush Fire Brigade members are set out in the Rules in the First Schedule.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal, and management of brigade members by the bush fire brigade are governed by the Rules set out in the First Schedule.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (1) provides funding to bush fire brigades for the purchase of protective clothing, equipment, and appliances; and
- (2) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Equipment in brigade area

Not later than 31 May in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

6.3 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

FIRST SCHEDULE

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1 Interpretations

- (1) In these rules unless the context otherwise requires, where a term is used in these rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
- Appliance** means a Brigade vehicle as provided by the City or DFES and used by the Brigade for firefighting and associated purposes;
 - Area Officer** means a person in the position of Area Officer as appointed and employed by DFES means the Department of Fire and Emergency Services;
 - Association of Volunteer Bush Fire Brigades (AVBFB)** means the AVBFB as established and incorporated to represent the Bush Fire Volunteers of WA;
 - Brigade Activity** has the same meaning as Normal Brigade Activities as defined in Section 35A of the Act;
 - Commissioner** means the FES Commissioner;
 - Committee** means a advisory committee established by the Brigade to undertake a specific or supportive role as defined in Section 67 of the Act;
 - DFES** means the Department Fire Emergency Services
 - Fire Station** means the Bunbury Bushfire Brigade Fire Station located at Clements Street, Davenport;
 - Personal Protective Clothing (PPC)** means the Personal Protective Clothing as provided to members by the Brigade;
 - Personal Protective Equipment (PPE)** means the Personal Protective Equipment as provided to members by the Brigade;
 - OIC** means Officer in Charge;
 - Station** has the same meaning as 'Fire Station';
 - Vehicle** has the same meaning as 'Appliance' where the context requires;
 - Vehicle Fault Report (VFR)** means the Vehicle Fault Report that is required to be completed to record any damage, faults to Brigade Vehicles or equipment.

PART 2 – OBJECTS AND MEMBERSHIP OF A BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) The normal brigade activities; and
- (b) The function of the bush fire brigaded which are specified in the Act, the Regulations, and the local law.

2.2 Membership Levels and Brigade Memberships

- (1) The total number of members of the Brigade, or of categories of membership of the Brigade, may be determined by the Brigade from time to time and may be set or varied by a simple majority vote at an ordinary meeting or the AGM of the Brigade.
- (2) The total number of active members, probationary or auxiliary members of the Brigade is not to be greater than the number that is determined by the Brigade from time to time.
- (3) The number of active members of the Brigade is to be greater than the number of members of any other category of membership of the Brigade (excluding cadet members), and the active members are to include the Brigade Officers.
- (4) For the purposes of sub clause (1), a member of a Brigade who has been granted a Leave of Absence for a period greater than 3 months is not to be counted towards the total number of members of the Brigade while the member is on leave.

2.3 Duties of Brigade Members

2.3.1 Active Members

The duties of an active member of the Brigade are as follows –

- (1) Able to be alerted to emergency callouts on the Group Call, SMS system;
- (2) Required to attend emergency incident callouts;
- (3) Required to attend at least 75% of each Brigade activity including training, meetings and maintenance;
- (4) Required to update any document, records, information, or systems that may be used by the Brigade for establishing the availability or unavailability of members to attend incidents;
- (5) Responsible for keeping the 'Crew Availability System' up to date;
- (6) Required to inform the Brigade of any leave of absence (i.e. not able to fulfill minimum attendance requirements for up to 3 months or more).

2.3.2 Probationary Members

The duties of a probationary member of the Brigade are as follows –

- (1) Are to attend meetings; and may take part in discussions but are not entitled to vote;
- (2) Required to fulfill at least three (3) months minimum attendance requirements before being considered for active membership;
- (3) Expected to attend as many Brigade activities as possible including training and maintenance throughout their probationary period;
- (4) Can attend emergency calls when able to, but only under the direct supervision of a Brigade Officer.

- (5) Required to update any document, records, information, or systems that may be used by the Brigade for establishing the availability or unavailability of members to attend incidents;
- (6) Responsible for keeping the 'Crew Availability System' up to date.

2.3.3 Auxiliary Members

The duties of an auxiliary member of the Brigade are as follows –

- (1) Are required to attend monthly meetings;
- (2) May attend Brigade activities if able to do so.

2.3.4 Cadet Members

A member is eligible to be registered as a cadet member of a Brigade if –

- (1) The member has reached 11 years of age and is under 18 years of age; and
- (2) Has the written consent of his or her parent or guardian to be registered as a cadet member; and
- (3) The Brigade's captain has informed the FES Commissioner that he or she is satisfied that the member is able to perform appropriately the duties of a cadet member.

A member who is eligible to be registered as a cadet member of a Brigade may instead be registered as a probationary member or an active member of the Brigade if –

- (1) The member has reached 16 years of age; and
- (2) Has the written consent of his or her parent or guardian to be registered as a probationary member; and
- (3) The Brigade's captain has informed the FES Commissioner that he or she is satisfied that the member is able to perform the duties of an active member of the Brigade.

2.4 Membership Criteria

To become a member of the Brigade, a person must fit the following criteria:

- (1) Be in good health;
- (2) Be at a level of fitness to undertake the relevant membership roles and responsibilities;
- (3) Be of good moral character;
- (4) Be over the age of 16;
- (5) Have not been struck off, had their membership terminated, removed or cancelled from any organisation, club, Brigade, group or unit;
- (6) Be able to fulfill the minimum attendance requirements.

2.5 Membership Application Process

- (1) Any enquiry for membership of the Brigade will be followed up by a Brigade elected officer as determined by the Brigade from time to time;
- (2) The Brigade Officer shall issue the following to the new applicant –
 - expression of Interest Form;
 - (a) the 'Expectations of an active member of the Bunbury Volunteer Bushfire Brigade';
 - (b) any other information for new membership applicants as determined by the Brigade from time to time.

- (3) Upon receipt of the information stated in sub clause (2) if the applicant wants to progress with their application;
- (4) An interview with the new applicant shall be arranged with Brigade Officers at which time the Interview Form as determined by the Brigade from time to time shall be completed with all relevant information;
- (5) Brigade Officers shall determine whether the new applicant is a “suitable person” from the information provided at interview by the new applicant;

The term “suitable person” shall be determined by the following –

- (a) of the required age to be a member in accordance with DFES and Brigade requirements;
- (b) reside within a suitable distance of the fire station to facilitate attendance and mobilisation to emergency incidents. A suitable distance refers to 15-kilometre radius of the fire station;
- (c) be of good health – without past or pre-existing illness or injury that may preclude the applicant from contributing to the Brigade and fulfil the requirements as a Brigade member;
- (d) have not had their membership terminated, removed, or cancelled from another organisation, club, emergency services Brigade, Group or Unit;
- (e) applicant can provide a “Transfer Clearance” in the prescribed form from a previous Brigade, group or unit to which the applicant was a member;
- (f) if required by the Brigade, the applicant can provide at least 2 referees from another Brigade, group or unit and/or an employer;
- (g) applicant would be able to apply for and receive a National Police Clearance Certificate free from convictions and if required by the Brigade, a Working with Children’s Clearance.

2.6 Decision on application for membership

- (1) the Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions;
or
 - (b) refuse to approve an application for membership.

2.7 DFES to be notified of registrations

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department within 14 days of a person being admitted to membership in the form required by the Department from time to time.

2.8 Probationary Period

- (1) Subject to Clause 2.6, the Brigade shall determine if the applicant should become a probationary member of the Brigade and the Brigade shall determine the period of the probation, which is to be a minimum of 3 months;
- (2) If the applicant has previously been an active member of another Brigade, group or unit, they may progress straight to the active ranks; if –
 - (a) the applicant has been a member of another Brigade, group or unit for more than twelve (12) months and has completed the training as described at Clause 5.5; and

- (b) at the Brigade meeting the majority of the members present agree to the applicant being an active member of the Brigade.

2.9 Termination of Membership

- (1) Membership of the bush fire brigade terminates if the member -
 - (a) Dies;
 - (b) Gives written notice of resignation to the Secretary;
 - (c) Is, in the opinion of the Committee, permanently incapacitated by mental or physical ill health;
 - (d) Is dismissed by the Committee.; or
 - (e) Ceases to be a member.

2.10 Suspension of Membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member;
- (2) The period of suspension shall be at the discretion of the Committee;
- (3) Upon the expiry of the period of suspension the Committee may -
 - (a) Extend the period of suspension;
 - (b) Terminate the membership: or
 - (c) Reinstate the membership.

2.11 Existing Liabilities to continue

- (1) The resignation or dismissal of a member under clause 2.9 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.12 Member has right of defence

A brigade member is not to be dismissed without being given the opportunity to meet with the committee and answer any charges which might give grounds for dismissal.

2.13 Objection Right

A person whose –

- (a) Application for membership is refused under clause 2.6(1)(b)
- (b) Membership is terminated under clause 2.9(1)(c), clause 2.9(1)(b); or
- (c) Membership is suspended under clause 2.10(1) or clause 2.10(3)(a).

Has the right of objection to the local government which may dispose of the objection by –

- (a) Dismissing the objection;
- (b) Varying the decision objected to; or
- (c) Revoking the decision objected to, with or without –
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

2.14 Life Membership

- (1) A nomination for Life Membership can be submitted to the Brigade by any member of the Brigade;
- (2) A nomination for Life Membership shall be in writing and shall adequately address the following criteria –
 - (a) the member being nominated has demonstrated significant, sustained and exemplary service to the Brigade;
 - (b) the member being nominated has fulfilled significant service as a fire fighter or a Brigade Officer or an Office Bearer;
 - (c) the member being nominated has demonstrated the attitude, demeanour and dedication to the Brigade and the service;
 - (d) the member being nominated has demonstrated leadership qualities and has been an excellent role model, has diligently undertaken their role and responsibilities and enhanced the reputation for the Brigade and the service;
- (3) A nomination for Life Membership shall be presented to the Committee for consideration;
- (4) The Committee shall consider the nomination for Life Membership in accordance with the criteria and present a recommendation to the Brigade at the next ordinary meeting of the Brigade to either accept or not to accept the nomination;
- (5) The Brigade shall consider the recommendation as presented by the Committee and the Brigade shall determine to either accept or not accept the nomination for Life Membership by majority vote of the Brigade;
- (6) If the Brigade accepts the nomination for Life Membership, the Secretary shall apply to the AVBFB for the Life Membership medallion;
- (7) The Brigade shall arrange to present the Life Membership medallion at the next available formal function of the Brigade;
- (8) If required, the Brigade shall ensure that the details of the Life Member are inscribed on the Life Membership board of the Brigade.

PART 3 – RESPONSIBILITIES OF FIRE BRIGADE OFFICERS

3.1 Code of Conduct

- (1) The Brigade will establish a Code of Conduct (the Code) that will include the following:
 - a) Establishes the Purpose, Scope and Principles of the Code;
 - b) The type of conduct and behaviour by Brigade members that will be considered as acceptable conduct and behaviour;
 - c) The type of conduct and behaviour by Brigade members that will be considered as unacceptable conduct and behaviour;
 - d) Determine what will be considered as Serious Misconduct and the ramifications of such Serious Misconduct;
 - e) Establishes procedures for the compliance with the Code and management of alleged breaches of the Code.
- (2) Any Code established by the Brigade will not be ultra vires to any Code of Conduct as established by the City or DFES;
- (3) Where any part of the Code is contrary to a Code of Conduct as established by the City or as established by DFES, as far as the context of the Code allows, where the Code is –
 - (a) contrary to the Code of Conduct established by the City, the City's Code of Conduct will prevail; or
 - (b) the Brigade will review the Code at intervals as determined by the Brigade from time to time;
 - (c) the determination of any amendments of the Code will be determined at an ordinary meeting of the brigade by a majority vote of eligible members present at the meeting.

3.2 Drugs, Alcohol and Smoking

- (1) Members are restricted from all operational and training activities if they have consumed any alcohol or drugs or are suspected by a Brigade Officer to have consumed or be under the influence of alcohol or drugs;
- (2) Members are to inform the Captain or any other Brigade Officers if they have consumed alcohol or drugs;
- (3) The Captain or any Brigade Officers can stand down any member should they suspect that the member is unfit to undertake their membership role due to being considered by the Captain or any Brigade Officer to be under the influence of alcohol or any drug.

Contravention of any of the above Clauses may be grounds for instant dismissal from the Brigade.

- (4) Smoking is not permitted in vehicles or within five (5) metres of any entrance or access points to the fire station. At an incident, smokers need to obtain permission from the Captain, Brigade Officer or Incident Controller;
- (5) Smokers are responsible for ensuring that all cigarette butts are totally extinguished and appropriately disposed of into a suitable bin or container.

3.2 Responding to Incidents

- (1) When responding to the fire station for an incident, members are still bound by the Road Traffic Code 2000 and are not exempt under any circumstances;
- (2) Members are not to use a fire-call to justify the contravention of any law or to justify receiving traffic infringements;
- (3) No member is to respond in their own vehicle 'directly' to any emergency incident without the prior consent of the Captain or without first attending the station;
- (4) When mobilising to an incident, probationary members may be required to relinquish their position to active members should there be more crew than seats on vehicles. The same applies to all active members with regards to their qualifications in relation to the type of incident being attended;
- (5) The Captain or Brigade Officers present will determine the make-up of crews and which vehicles crew members will respond in;
- (6) The driver of a Brigade vehicle is to ensure that they at all times adhere to the instructions of the Captains or Brigade Officers present and adhere to DFES Policy relating to driving of vehicles;
- (7) Other than the Captain or Brigade Officers, no crew members other than the vehicle driver are to determine the operations of the vehicle.

3.4 Parking

- (1) All vehicles are to be parked in a safe and secure manner within the car parking area as provided;
- (2) Vehicles are not to be parked outside a secure fenced parking area unless prior consent has been obtained from the Captain or another Brigade Officer;
- (3) Members must ensure sufficient access/egress is available to any vehicles at the fire station;
- (4) No vehicles are to be parked in such a way to cause an obstruction to the access/egress of Brigade firefighting appliances to the fire station;
- (5) Vehicles that are driven within the station yard must not exceed a speed of 5km/hr;
- (6) A member may void their insurance if a vehicle is not parked within the designated areas where vehicles are to be parked or if driven in excess of the speed limit as stated in sub clause (5);
- (7) Members are to ensure that their vehicle is locked and made secure whilst at the fire station or whilst at a Brigade sanctioned activity and that all valuables are kept out of sight and remain in a secure location either in the vehicle or in the fire station;
- (8) The Brigade will not be liable for any loss or damage that may be caused to any private vehicle or goods whilst they are at a Brigade sanctioned activity or whilst kept on station.

3.5 Occurrence Book

- (1) All Brigade members, visitors and guests are to record in the occurrence book their name, date, time on and off station together with the reason for being on station;
- (2) Incidents are to be entered in the occurrence book by the Captain, Brigade Officer or a member nominated by the Captain or Brigade Officer;

- (3) The occurrence book must not be removed from the station unless prior approval has been obtained from the Captain, Brigade Officer or the occurrence book has expressly been requested by the City or DFES.

3.6 Brigade Vehicles and Equipment

- (1) Vehicles can be driven under normal road conditions by any active member who holds a current and appropriate class of motor driver's license for the class of vehicle that is to be driven;
- (2) Drivers who hold a Provisional License (P-Plate) of the appropriate class level for the class of vehicle are permitted to drive Brigade vehicles under normal road conditions;
- (3) Drivers who hold a learner permit (L – Plate) or Provisional license (P-Plate) of the appropriate class level are not permitted to drive Brigade vehicles to or from any incident or drive any vehicle under emergency conditions;
- (4) Vehicles may only be driven under emergency conditions –
 - (a) under the direction of the OIC;
 - (b) by a member who has completed the appropriate training course and has all relevant approvals, qualifications and driver's license for the class of vehicle that is to be driven;
 - (c) if the Brigade vehicle is sufficiently crewed for the incident being attended;
 - (d) if the vehicle is fully crewed without a driver who is authorised to drive under operational conditions, the crew is to proceed under 'Normal Road' conditions to the incident and the Brigade vehicle can be driven by a member who holds a current and appropriate class of motor driver's license for the class of vehicle that is to be driven.
- (5) Damaged, faulty or lost equipment is to be immediately reported to the Captain or the appropriate Brigade Officer;
- (6) At the end of an incident, training drill or other Brigade activity, it is the responsibility of the OIC, driver and the crew to ensure all vehicles and equipment are returned to a state of operational readiness;
- (7) The OIC has ultimate responsibility to ensure all vehicles and equipment are returned to a state of operational readiness;
- (8) No equipment is to be swapped between vehicles, lockers or added or removed from vehicles without prior consent of the Captain;
- (9) Equipment that is borrowed from the station (e.g. tables and chairs) must be approved by the Captain and signed off station and on station via the occurrence book when the equipment is borrowed and returned;
- (10) No other personal other than Brigade members are permitted on station or on vehicles without the prior consent of the Captain.

3.8 Group Call, Short Message Service (SMS)

- (1) With the approval of the Captain, all Brigade members are entitled to be enrolled on the Brigades SMS system;
- (2) Probationary members are added to the Brigade SMS at the discretion of the Captain;
- (3) The placement of active members on the Brigades Group Call service shall be at the discretion of the Captain;

- (4) The Captain may arrange to include active members on the Brigades Group Call service who have fulfilled the following requirements –
 - a) Completed the minimum training requirements as specified in clause 5;
 - b) Fulfilled all membership requirements, roles and responsibilities.
- (5) Members, who are not attending the incident, are not to answer the Group Call;
- (6) Members are to adhere to the Group Call Procedure;
- (7) If required, at the cessation of membership the member shall be immediately removed from the Brigades Group Call and SMS;
- (8) Group Call and SMS shall be used for Brigade business purposes only.

3.9 Use of Mobile Phones and other Media Devices

- (1) The use of personal mobile phones during training or meetings is prohibited, unless permission is granted by the Captain or OIC and if necessary, the Brigade Member will excuse themselves from the training or meeting;
- (2) Mobile phones or other media devices are prohibited at Brigade activities including meetings, training or at any incident without the prior approval of the Captain or OIC present;
- (3) Any photographs or videos that are taken by Brigade members whilst at Brigade activities remain the intellectual property of the Brigade and therefore the unauthorized use and/or distribution of such photos and/or videos is strictly prohibited;
- (4) Any public advertising, promotion, circulation or posting of any photos or videos depicting Brigade members, any incidents or other Brigade activities, DFES/Brigade equipment, property and/or Brigade members in uniform, PPC/PPE shall require the prior approval of the Captain and if required, DFES;
- (5) Mobile phones and other media devices, including hands-free, are not to be used by the driver whilst driving vehicles;
- (6) Personal mobile phones lost or damaged during any Brigade activity including training, meetings or at an incident will not be covered by insurance.

PART 4 - UNIFORMS/PERSONAL PROTECTIVE EQUIPMENT/PERSONAL PROTECTIVE CLOTHING

4.1 General

- (1) When members are wearing Brigade provided uniform/PPE/PPC, they are deemed to be “on duty” and therefore members are to act in such a manner to ensure that they do not cause disrepute to the City, DFES, the Brigade or the service;
- (2) All uniforms/PPE/PPC issued to a Brigade member remain the property of DFES and the Brigade. If a Brigade member transfers to another Brigade, group or unit then any uniforms/PPE/PPC shall remain with the Brigade;
- (3) No dress uniform shall be provided to any probationary member;
- (4) Auxiliary members may be provided dress uniform as determined by the Brigade from time to time or the Captain;

- (5) Uniforms/PPE/PPC are not to be used by non-members of the Brigade;
- (6) Members shall not remove any PPE or PPC from the station unless prior consent has been given by the Captain or another Brigade Officer;
- (7) Members may keep their Dress Uniform at their place of residence except for their firefighting boots which are to be kept at the station;
- (8) Members shall exercise reasonable care in keeping uniforms/PPE/PPC clean and in good order at all times;
- (9) Members are not to mix uniforms/PPE/PPC with any personal clothing;
- (10) Members shall not wear uniforms/PPE/PPC in public unless on official duty and only with the prior consent of the Captain;
- (11) All uniforms/PPE/PPC shall be returned immediately upon the cessation of membership, or when an active member becomes an auxiliary member;
- (12) Members with hair longer than shoulder-length must have their hair tied back at all times;
- (13) The only jewellery permitted to be worn when members are on duty is a wedding ring and a wrist watch. Females are also permitted to wear earrings. Body piercings are strictly prohibited. No jewellery should be worn to an incident;
- (14) All Brigade property must be surrendered if the requirements for holding an active or reserve position are not met over a period not exceeding three consecutive months unless prior arrangements have been made (i.e. a letter notifying of Leave of Absence). Brigade property will then be returned to the member on an availability basis once the member meets the required obligations;
- (15) Members are required to wear the correct level of always issued PPC and PPE whilst on duty;
- (16) Whilst undertaking maintenance, training or drills, members are required to wear sufficient PPE and PPC as directed by the OIC.

4.2 Working Dress

- (1) All members are entitled to be issued with a Working Dress Uniform consisting of –
 - a) Level 1 Jacket and Trousers;
 - b) Level 1 gloves;
 - c) Level 1 helmet;
 - d) Issued boots;
 - e) BFS Polo Shirt and/or Brigade T-shirt.
- (2) Members are also permitted to wear –
 - f) BFS or plain peaked cap (outdoors only); or
 - g) BFS broad-brimmed hat (outdoors only).

4.3 Dress Uniform

- (1) All active members are to be issued with Dress Uniform consisting of –
 - a) BFS Polo Shirt (Informal functions and Brigade activities);
 - b) Dress Trousers (Clean and pressed);
 - c) Black belt with BFS buckle or standard belt buckle;
 - d) Light Blue BFS dress shirt (Clean and pressed);

- e) BFS Neck Tie (Only to be worn when instructed);
- f) Softshell Jacket (Bomber Jacket);
- g) Black shoes (if issued) (clean and polished) ;or
- h) Firefighting boots (clean and polished);
- i) Blue BFS Akubra broad-brimmed hat with BFS badge and Puggaree;
- j) Appropriate Epaulettes;
- k) Name badge (if issued);
- l) Dress Uniform is to be worn as directed by the Captain.

4.4 Personal Protective Clothing (PPC) Personal Protective Equipment (PPE)

- (1) PPC remains the property of the Brigade at all times and is to be returned upon the cessation of membership or upon downgrading from 'Active' to 'Auxiliary' Member;
- (2) Members are responsible for maintaining their issued PPC/PPE;
- (3) Repairs to PPC/PPE are not to be done by members. Items in need of repair are to be submitted to an appropriate Brigade Officer, and arrangements for temporary PPC/PPE will be made;
- (4) Members are responsible for donning the correct PPC/PPE as determined by the type of incident to be attended (See PPC/PPE Matrix);
- (5) Members are not to don any PPC/PPE in a Brigade vehicle which requires them to undo their seatbelt;
- (6) PPC/PPE is not to be worn inside the station in areas that are determined as being "Clean Areas";
- (7) Access to emergency PPC/PPE is only to be done under the direction of a Brigade Officer. Emergency PPC/PPE is to be clean before it is returned.

PART 5 - ATTENDANCE, TRAINING AND MAINTENANCE

5.1 Minimum Requirements

- (1) All active and probationary members are required to attend a minimum of 75% of all Brigade activities. All Auxiliary members are required to attend at least 50% of all Brigade activities except for incidents;
- (2) If a member is not able to attend or is going to be late to any Brigade activity, it is requested that they place a courtesy call or message beforehand to a Brigade Officer notifying of their non-attendance or their lateness;
- (3) Members are to attend all Brigade activities in working dress unless directed otherwise;
- (4) Members who need to leave any Brigade activity early, are to obtain prior consent from the Captain or other Brigade Officer in attendance prior to the start of any Brigade activity.

5.3 Inability to meet minimum attendance requirements

Members who are unable to fulfill their minimum attendance requirements, for certain periods of time are required to make the following submissions -

- (1) Absence for up to one (1) month – Written notification to the Captain;

- (2) Absence for up to (3) three months - Complete Leave of Absence form for submitting to the Captain for approval;
- (3) Absence for up to six (6) months - Complete Leave of Absence form for submitting to the Captain for approval.
- (4) Absence for greater than six (6) months –
 - (a) Complete Leave of Absence form for submitting to the Captain for approval;
 - (b) downgrade to an auxiliary member status; and
 - (c) return all uniforms, PPE and PPC.

5.4 Action on non-attendance.

- (1) If a member fails to make the appropriate submissions for their absence, they will receive a notice from the Captain after three (3) months in regard to an explanation for their lack of attendance;
- (2) If the member does not attend as required or supply the Brigade with the appropriate submissions as stated in Clause 5.3 within 2 weeks of the notice, they will receive a letter stating that they have a further two weeks to speak with a Brigade Officer in regards to their intentions or be removed from the active member list, removed from the SMS list and required to return their PPC/PPE;
- (3) If the member makes no response to this correspondence, they may be asked to resign or arrangements to remove them as a member of the Brigade will commence. Where this action occurs, it must be voted on at a Brigade meeting;

5.5 DFES Training Courses

- (1) Subject to the availability of training courses, a new member is expected to complete the following training in the probationary period -
 - a) Induction;
 - b) Bushfire Safety Awareness;
 - c) Bushfire Fighting Skills;
 - d) AIIMS Awareness;
 - e) Basic WAERN Radio Communications.
- (2) It is then expected that a new member will apply for other courses as applicable;
- (3) Enrolment to any DFES training course shall be completed via the DFES Training System. It is expected that Active Firefighters will work to complete the DFES BFS Bush Firefighter which is included in the following DFES Bush Fire Service Training Program –
 - a) BFS Bush Firefighter;
 - b) BFS Advanced Firefighter – Role Based;
 - c) BFS Leadership; and
 - d) Specialist/Optional Courses.
- (4) At least one (1) month prior to the closing date for nominations for the course, all course nominations shall be submitted to DFES and approved by the Captain, or Training Coordinator. An application is not a guarantee of acceptance onto a course and the Captain, Training Coordinator or DFES staff can decline a course nomination;

- (5) Members who are accepted to attend a course are to remember that they are representing the Brigade and are therefore to act in a manner that will not cause disrepute;
- (6) Should members need to withdraw from a course, members must immediately inform the Course Coordinator prior to the course as well as the Captain or Training Coordinator of the Brigade. Members are also required to inform the Course Coordinator as well as the Captain or Training Coordinator of the Brigade if they will be unexpectedly absent or late for a course. Failure to notify as per requirements may jeopardise a member's attendance at other subsequent training courses;
- (7) Members are responsible for following the joining instructions for a course; including wearing the correct uniform and having the correct PPE/PPC for the type of course being conducted. If the member has not yet been issued with required PPE/PPC they will need to arrange their PPE/PPC through an appropriate Brigade Officer beforehand.

3.7 Brigade Contribution toward Qualification, Licence or Training

- (1) Where the Brigade requires a member to obtain a certain qualification, licence or training that will assist the Brigade fulfil its operational profile, achieve the Brigades operational readiness and the Brigades objectives, the Brigade may determine to contribute towards the out of pocket expenses of a member who has obtained the Brigade required qualification, training, or licence;
- (2) Sub clause (1) shall only apply to members that have been a Brigade member for a continual period of at least 24 months;
- (3) The amount of contribution, the terms and conditions of the contribution shall be determined by the Brigade from time to time;
- (4) Any contribution towards a member's qualification, licence or training out of pocket expenses are to be determined at a meeting of the Brigade by a majority vote of Brigade members present at the meeting;
- (5) In accordance with sub clause (1) to sub clause (4), the Brigade may contribute up to \$500 towards the cost of a member who obtains their MR or HR class WA Drivers Licence;
- (6) Any contribution towards any reimbursement in accordance with Clause (v) may either be as a once off payment, by instalments or by another method of payment as determined by the Brigade;
- (7) Any contribution towards any reimbursement in accordance with Clause (v) will only be for one Brigade member per month or a period of time as otherwise determined by the Brigade from time to time.

5.7 Brigade Training

Training drills are held at a time as determined by the Brigade or the Captain, but as a minimum must be held at least once per month.

5.8 Vehicle and Equipment Maintenance/Checks

Vehicle and Equipment Maintenance/Checks are to be conducted by all active and probationary members on a regular basis as determined by the Captain. Auxiliary members are also able to conduct Vehicle and Equipment Maintenance/Checks with the approval of the Captain.

PART 6 - BRIGADE MEETINGS

6.1 Monthly Meetings

- (1) Ordinary meetings of the Brigade shall be held at least four times per year at a day and a time as determined by the Brigade or the Captain from time to time;
- (2) The Captain shall preside at each of the Brigade monthly meetings. If the Captain is absent from the monthly meeting, then the 1st Lieutenant shall preside and if the Captain and 1st Lieutenant are both absent then the Chairperson shall be the next senior member of the Brigade that is present at the meeting;
- (3) All active, probationary and auxiliary members are to attend or submit their apology to the Captain prior to the meeting;
- (4) Members are to be in uniform, neat tidy casual clothing or in work attire if attending the meeting directly from their place of work;
- (5) Only active and auxiliary members are entitled to one vote each on any motions put at the Brigade meeting;
- (6) Probationary members are not entitled to move or second any motions put at a Brigade meeting and are not entitled to vote on any motions put at a Brigade meeting;
- (7) Life Members are welcome to attend Brigade meetings, however they are not entitled to vote unless they are an active or auxiliary member of the Brigade;
- (8) With the approval of the Captain, visitors are welcome to attend Brigade meetings, however they are not permitted to take part in discussions, are not to be disruptive to the meeting and shall immediately leave the meeting if requested to do so by the Captain or the Brigade member who is presiding over the meeting;
- (9) Any Brigade member who wants to speak on any item on the agenda of the Brigade meeting shall only do so once invited by the Captain or the Brigade member who is presiding over the meeting;
- (10) The Captain or the Brigade member who is presiding over the meeting may request that a Brigade member leave a Brigade meeting should the Captain determine that the Brigade member is being disruptive, overly argumentative or acting in a manner that is not conducive to the benefit of the othermembers present at the meeting or beneficial to the overall outcome of a matter that is being presented or debated at the meeting.

6.2 Annual General Meetings (AGM)

- (1) The Brigade AGM shall be held in July annually or at a time as determined by the Brigade or the Captain from time to time;
- (2) Notification of the Brigade AGM shall be circulated to all Brigade members by the Secretary at least 14 days prior to the AGM;
- (3) Nomination forms for the Brigade Officers and office bearer positions will be in the prescribed form as at APPENDIX 4 and circulated to all members in June annually and at least fourteen (14) days prior to the date of the AGM;
- (4) An Eligible member of the Brigade can nominate for any one of the Brigade Officer positions or any one of the office bearer positions;
- (5) Nomination forms for the Brigade Officers or office bearer positions shall be submitted to the Brigade Secretary no more than fourteen (14) days prior to the AGM;

- (6) Nomination forms received by the Secretary after the closing time for nominations to be received shall be deemed invalid;
- (7) Nomination forms shall be completed and signed by a member who is nominating for a particular Brigade Officer position or office bearer position and no other member of the Brigade can nominate another member of the Brigade for a Brigade Officer position or office bearer position;
- (8) A Selection Panel shall be established and appointed by the Brigade to determine each nomination and the suitability of the nominee to fulfil the position as nominated.
- (9) The Selection Panel shall consist of the following –
 - Captain;
 - Lieutenants;
 - Secretary; and
 - Two (2) active members as elected by the Brigade.
- (10) The Selection Panel shall be appointed by the Brigade to meet to determine each nomination and the suitability of the nominee to fulfil the position as nominated. This shall apply even if there is only one (1) nomination received for any of the Brigade Officer position or office bearer positions;
- (11) The Selection Panel shall determine the suitability of any nominee for a Brigade Officer position in accordance with the criteria as attached at APPENDIX 5 and shall determine the suitability of any nominee for any of the other office bearer positions;
- (12) Should a nominee for a particular position be from the Selection Panel then they are to be excused from determining the particular position that they have nominated for and leave the meeting until such time as the nominations for the particular position that they have nominated for have been determined by the remaining Selection Panel members;
- (13) Any nominee that is determined by the Selection Panel as not fulfilling the criteria for a Brigade Officer position or any of the other office bearer positions shall be advised prior to the AGM;
- (14) All nominations shall be circulated to all Brigade members prior to the AGM stating the name of each of the nominees, the position that they have nominated for and the reasons for their suitability or unsuitability;
- (15) Members are to wear Dress Uniform or neat, tidy clothing to the AGM. With the approval of the Captain, work attire shall be permitted should members attend the AGM directly from their place of work;
- (16) All active, probationary and auxiliary members must attend the AGM or submit their apology in writing to the Captain prior to the AGM;
- (17) Life Members are welcome to attend the AGM, however they may not vote unless they are an active, or auxiliary member of the Brigade;
- (18) Only active and auxiliary members are entitled to only one vote on any motion put at the AGM;
- (19) Only active and auxiliary members are entitled to only one vote in the election of each of the positions for Brigade Officers and office bearer positions.

6.3 Election of Brigade Officers and Office Bearers

- (1) At the AGM, the Captain shall call upon two (2) suitable members present at the AGM for the holding of elections. One (1) of the suitable members shall act as the Returning Officer

and the other suitable member shall assist the Returning Officer. Should no suitable members be present, the Captain shall preside with the assistance of a Brigade member as selected by the majority of the members present;

- (2) The Returning Officer shall call for all positions to be vacant and read aloud the nominations received for each Brigade Officers and office bearer positions;
- (3) The election of Brigade Officers and office bearer positions will be in the following order –
 - (a) Captain;
 - (b) Lieutenants;
 - (c) Secretary;
 - (d) Treasurer;
 - (e) Auditors (x 2);
 - (f) Training Coordinator;
 - (g) Equipment Coordinator;
 - (h) PPE/PPC Coordinator;
 - (i) Personnel Coordinator;
 - (j) Social & Fundraising Coordinator;
 - (k) Any other positions as determined necessary by the Brigade.
- (4) The Returning Officer shall determine from the majority vote of the Brigade members present at the AGM whether a vote for the election of Brigade Officers and office bearer positions will be undertaken by a show of hands or by secret ballot;
- (5) If the decision of the Brigade is that the voting shall be conducted by secret ballot the nominees that may be subject to the voting shall remain and may participate in the secret ballot;
- (6) If the decision of the Brigade is that the voting shall be conducted by a show of hands the nominees that may be subject to the voting shall be asked to leave the meeting at the appropriate time to enable the vote to be conducted;
- (7) Once the voting for the position that was subject to voting by a show of hands has been concluded the nominees shall be invited to return to the AGM and be informed as to the outcome of the vote;
- (8) All votes for each nominee, for each position shall be tallied and shall be recorded in the minutes of the AGM;
- (9) Should there be a tie in the voting for any of the Brigade Officers and office bearer positions the voting shall continue until such time as one of the nominees has received the majority of votes of the members present;
- (10) The outcome from voting shall be determined by a simple majority;
- (11) Within seven (7) days of the date of the AGM, the Brigade Secretary shall inform the City and DFES the details of the Brigade member that has been elected to each of the Brigade Officers and office bearer positions as listed at sub clause 6.3 (3).

6.4 Extraordinary Elections

- (1) An extraordinary election shall be held where a Brigade Officer or office bearer position as described in Clause 6.3 (3) is vacated at any stage; and

- a) the Brigade determines by resolution that the Brigade Officer or office bearer position shall be filled; or
 - b) the City directs the Brigade that the Brigade Officer or office bearer position shall be filled;
- (2) When it is determined that a Brigade Officer or Office Bearer position is to be filled, in accordance with sub clause 6.3(4), the Secretary shall cause a notice to be issued to all members informing, of the extraordinary election;
 - (3) The notice informing of the extraordinary election shall specify the day, time and location at which the election is to be held and inviting nominations for the vacant Brigade Officer or Office Bearer position;
 - (4) The process for the issuing and processing of nominations for the vacant Brigade Officer or Office Bearer position shall be in accordance with in sub clause 6.2;
 - (5) The procedure for the holding of an election shall be in accordance with sub clause 6.2;
 - (6) Within seven (7) days of the date of the extraordinary election, the Brigade Secretary shall inform the City and DFES the details of the Brigade member that has been elected to the position that had previously been declared vacant.

6.5 Special Brigade Meeting

- (1) A special meeting of the Brigade may be convened by the Captain or Secretary;
- (2) The Secretary must convene a special meeting of the Brigade if requested in writing to do so by at least five (5) active members of the Brigade;
- (3) A special meeting must be held within fourteen (14) days after the request (under (ii) above) is received by the Secretary;
- (4) At least five (5) days prior to the commencement of the meeting, a notice of any special meeting of the Brigade must be given to all active, probationary and auxiliary members of the Brigade;
- (5) Notice of a special meeting –
 - (a) must be given by the Secretary;
 - (b) given by written notice to each member personally or by postal or electronic mail;
 - (c) must set out the date, time and location of the special meeting;
 - (d) must be approved and authorised by the Captain; and
 - (e) must describe the reason/s for the special meeting and set out an agenda for the meeting.

6.6 Executive Management Committee

- (1) The Brigade will establish an Executive Management Committee that shall consist of the following positions –
 - (a) Captain;
 - (b) Secretary
 - (c) Treasurer;
 - (d) Lieutenants;
- (2) The Management Committee shall meet at least one (1) week prior to a Brigade meeting, or more often, as determined by the Executive Management Committee or the Brigade;

- (3) The Executive Management Committee shall be responsible to consider any matters relating to the financial, administrative, operational, general management or strategic direction of the Brigade and to make recommendations to the Brigades meetings on such matters;
- (4) With the approval of the Brigade, members of the Executive Management Committee may be responsible to represent the Brigade and only the views of the Brigade at meetings, events, workshops, seminars, and other such events where any matters relating to the financial, administrative, operational, general management or strategic direction of the Brigade may be raised, discussed, debated or negotiated;
- (5) When members of the Executive Management Committee attend any events as described in Clause 6.6 (iv), where any matters relating to the financial, administrative, operational, general management or strategic direction of the Brigade may be raised, discussed, debated or negotiated the members of the Executive Management Committee are not to provide their own opinion and are to only provide the views of the Brigade;
- (6) In these circumstances, members of the Executive Management Committee are not to make any decisions on behalf of the Brigade unless a decision from the Brigade has already been made and if not, members of the Executive Management Committee are to refer any matters back to the Brigade for determination that have been raised relating to the financial, administrative, operational, general management or strategic direction of the Brigade;
- (7) The Captain will, if present at a meeting of the Executive Management Committee, preside at the meetings and, in the absence of the Captain, the highest ranked Lieutenant present at the meeting shall preside;
- (8) The quorum of the Executive Management Committee shall be at least one presiding member and at least four other members;
- (9) A decision carried by the votes of at least four members present at a meeting of the Executive Management Committee shall be determined as the decision of the Executive Management Committee;
- (10) Each member present at a meeting of the Executive Management Committee is entitled to one vote on a matter arising for decision by the Executive Management Committee (and the person presiding at the meeting shall not have, in the event of an equality of votes, a second or casting vote). Should there be an equality of votes in any matter being decided by the Executive Management Committee then the matter shall lapse;
- (11) The Executive Management Committee shall keep minutes of its proceedings, including any decisions made by the Executive Management Committee and these minutes shall be tabled at the next ordinary meeting of the Brigade;
- (12) Subject to this Clause, and any direction of the Brigade, the City or DFES, a meeting of the Executive Management Committee will be conducted in such a manner as the Executive Management Committee may determine and as approved by the Brigade.

Part 7 - GENERAL ADMINISTRATIVE MATTERS

7.1 Brigade Organisational Structure

- (1) The Brigade shall determine from time to time the organisation structure of the Brigade for the positions as stated at sub clause 6.3 (3);
- (2) The Brigade organisational structure shall be determined at an ordinary meeting of the Brigade or at Brigade AGM or at a special meeting of the Brigade;
- (3) Once determined in accordance with (ii), the organisational structure of the Brigade shall be circulated to all Brigade members.

7.2 Brigade Financial Records.

- (1) The requirements for the management of the Brigades financial records and the recording of all Brigade financial transactions and events is the duty of the Treasurer and the Brigade appointed auditors;
- (2) The financial compliance requirements for the Brigade will be as follows;
- (3) In conjunction with the Captain or delegate, the Treasurer shall manage all finances on behalf of the Brigade and provide all information, records, documents, books relating to all Brigade income and expenditure.

7.3 Brigade Accounts at Financial Institutions

- (1) The Brigade shall, at each AGM, determine where it will maintain its accounts for the ensuing financial year;
- (2) The Brigade shall appoint three (3) Brigade Members as signatories on its accounts. The signatories shall be;
 - (a) Captain
 - (b) Treasurer
 - (c) One other Brigade Member appointed by the Brigade;
- (3) A minimum of two (2) signatories, one of which must be the Captain, shall sign any cheques, account withdrawal forms or conduct Electronic Funds Transfer;
- (4) No two (2) members of the same family are to be co-signatories for the purpose of signing cheques, account withdrawal forms or conducting Electronic Funds Transfer.

7.4 Expenditure of Brigade Funds

- (1) No Brigade funds shall be expended without the prior approval of the Captain or the Brigade;
- (2) For 'urgent operational purposes' only, the Captain may approve the expenditure of up to \$300 to ensure the ongoing administration and operation of the Brigade. Prior to the expending of any funds the Captain shall seek the approval of the Executive Management Committee identifying the reason for the expenditure, the amount of the expenditure and the reason as to why the expenditure cannot wait for the next Brigade meeting;
- (3) The term 'urgent operational purposes' shall mean the expending of funds on any items that are deemed necessary to allow the Brigade to function administratively, operationally and the purchase of any item or items that cannot wait for the next Brigade meeting;
- (4) The Treasurer shall arrange with the Secretary to post on the agenda for the next Brigade meeting information relating to any funds that have been expended.

7.5 Purchase of Goods or Services by Members

- (1) If required, members may purchase goods or services by expending their own funds;

- (2) The purchase of goods or services by the expending of a Brigade members own funds shall only be considered once all other avenues of purchasing the goods or services by the Brigade i.e. cash, EFT, cheque have been exhausted;
- (3) Members shall not purchase any goods or services without prior approval of the Captain or in the absence of the Captain, the 1st Lieutenant;
- (4) A member may purchase the goods or services as approved and shall complete the Expenditure Reimbursement Form, and immediately submit the form to the Treasurer for reimbursement;
- (5) Information relating to any funds that have been expended in accordance with Clause (2) shall be placed on the agenda at the next ordinary meeting of the Brigade Members shall not purchase any goods or services without prior approval of the Captain or in the absence of the Captain, the 1st Lieutenant;
- (6) The Brigade may determine not to reimburse any member who has purchased goods or services contrary to sub clause 3.

7.6 SERVICE COMPETITIONS (GAMES)

- (1) The Brigade shall determine from time to time by a majority vote of the Brigade whether or not the Brigade will be involved with the service type competitions and games;
- (2) Participants in competition or games must be an active, reserve, probationary or auxiliary member of the Brigade;
- (3) Dependent upon membership status, participants in the service competitions must contribute to Brigade operations and activities including attending incidents, training, maintenance, fundraising, social and other Brigade activities as determined by the Brigade from time to time;
- (4) Participants must live within the Bunbury district unless otherwise approved by the Brigade;
- (5) The Brigade shall not attend interstate competitions unless approved at a Brigade meeting by the majority vote of the Brigade members present at the Brigade meeting;
- (6) The cost of attending any competitions or games shall be borne by those members competing unless otherwise approved by the Brigade;
- (7) Any expenditure required for competition or games related costs shall require the approval of the Brigade;
- (8) Any person being a member of the Brigade shall require the approval of the Captain or the Brigade to compete as a representative of the Brigade and/or wear, use, lend, transfer any clothing or any equipment bearing the Brigade name or belonging to the Brigade.

7.7 DFES and City Staff Visits

- (1) DFES and City staff may visit the Brigade from time to time to discuss operational and administrative matters pertaining to the Brigade;
- (2) If required, members shall attend all such visits or submit their apology in writing to the Captain beforehand.

Dated: **DATE**

The Common Seal of the City of Bunbury was affixed under the authority of a resolution of Council in the presence of–

_____ JAYSEN de SAN MIGUEL, Mayor.

_____ ALAN FERRIS, Chief Executive Officer.

10.3.2 Fees and Charges 2024/25

File Ref:	COB/6662		
Applicant/Proponent:	Internal		
Responsible Officer:	David Ransom, Manager Finance		
Responsible Manager:	David Ransom, Manager Finance		
Executive:	Karin Strachan, Director Corporate & Community		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Quasi-Judicial	
	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Information Purposes	
	<input checked="" type="checkbox"/> Legislative		
Attachments:	Appendix 10.3.2-A : Fees and Charges 2024/25		

Summary

The Schedule of Fees and Charges for 2024/25 attached at Appendix 10.3.2-A has been reviewed by City Officers and workshopped with Councillors. Increases have been kept to a minimum while trying to balance community benefit with cost increases and remaining commercially competitive. The City has no control over increases in Regulatory Fees imposed by other authorities.

It is proposed that the Fees and Charges will be advertised in the Bunbury Herald on 11 June 2024 and after 19 days' notice will be effective from 1 July 2024.

Executive Recommendation

That Council:

1. Adopts the Schedule of Fees and Charges effective 1 July 2024.
2. Requests the Chief Executive Officer advertise the 2024/25 Fees and Charges in accordance with Section 6.19 of the *Local Government Act 1995*.

Voting Requirement: Absolute Majority required for item 1

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

The 2024/25 Fees and Charges do not have a direct impact on the Bunbury Geographe Region. However, many of Bunbury's facilities and services are used by communities and individuals outside of Bunbury.

Background

Each year the Fees and Charges are reviewed to ensure that they are up-to-date and reflect the services and facilities available to the community. Any changes are referred to Council for consideration.

Council Policy Compliance

Not applicable.

Legislative Compliance

Section 6.19 requires that Council gives public notice of its intention to impose any new fees and charges if this is not considered at the time of adopting the annual budget. Council is also required to advise the date which the proposed fees and charges will be imposed.

Officer Comments

Officers have reviewed the current Fees and Charges. This has resulted in a number of changes including the removal and increase in fees, and the introduction of several new fees. Increases have been kept to a minimum while trying to balance community benefit with cost increases and remaining commercially competitive. The City has no control over increases in Regulatory Fees imposed by other authorities.

The Fees and Charges will be effective from 1 July 2024. Adopting these now will allow more time for the public to be advised of the Fees and Charges for 2024/25.

Key Highlights:

- Most Council Fees & Charges will increase by approximately 4.1%
- Parks and Reserves:
 - Increase in fees for reticulation site preparation for events to include plant costs and mobilisation.
- Waste:
 - Increase in waste fees for plant hire and special events to align with actual cost.
 - Removal of 1100 Bin Hire for special events.
 - Removal of clean bin swap service as it was not cost effective.
 - New fees for event area preparation and clean-up (if required) to cover cleaning after privately run events. Note: this is in addition to standard cleaning schedules.
- Planning and Development:
 - Updated regulatory Swimming Pool/Spa safety barrier inspection fee for existing pools and spas (Increase from \$14.62 to \$30.00 p.a.).
 - New regulatory Swimming Pool/Spa safety barrier inspection fee for new or altered pools (\$312).
- South West Sports Centre:
 - New price option for casual shower usage due to increased demand (\$3.00).
 - Change in SWSC corporate memberships reduced from 10 to 5 people.
 - New cheaper price option for not for profit for casual hire of sport grounds.
 - New fee for the cleaning of Hands Oval toilets and change rooms after a private booking (if required, at cost).
- Rangers and Emergency Management:
 - Removal of replacement cost of dog/cat registration tags as no other Councils charge this fee.
- Parking:
 - Visitor Carparks will increase by \$0.40 or \$0.50 per hour, depending on location.
 - All Day Carparks will increase by \$0.40 per hour or \$1.80 per day.

Note: Car parking operations for 2024/25 are budgeted to have a loss of \$140K without any adjustment to the parking fees. The proposed increase in car parking fees will increase revenue by \$55K and reduce this loss to \$85K.

- Environmental Health:
 - New fee option for smaller public buildings requiring inspection and Certificate of Approval before opening (\$112.00, previously \$240.00).
 - New fee to reassess public building that have been altered/extended and require a new Certificate of Approval (\$112.00).
 - Removal of general sampling requests for Test Drinking Water Supplies & Test New Subdivision as this is now completed by Aqwest as of 1st July 2024.

Analysis of Financial and Budget Implications

There is no impact to the current budget as the new fees and charges are effective from 1 July 2024. The Schedule of Fees and Charges forms part of the 2024/25 Annual Budget.

Community Consultation

Community consultation will take place with advertising in the local newspaper and copies of the proposed Fees and Charges available from the City's website, libraries, and Customer Service Centre.

Councillor/Officer Consultation

Officers have reviewed the proposed fees and charges, and a Councillor workshop was held on 28 May 2024.

Timeline: Council Decision Implementation

The Schedule of Fees and Charges will apply from 1 July 2024.

FEEES AND CHARGES 2024-2025



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Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
CORPORATE CHARGES						
Corporate Charges						
Charges for Delivery, Packaging and Postage (actual cost)	at cost	Council			applicable	at cost
Photocopying						
♦ Photocopying A4 / A3 (Black and White - per side)	0.70	Council	sheet/side	0.64	0.06	0.70
♦ Photocopying A4 / A3 (Colour - per side)	1.50	Council	sheet/side	1.36	0.14	1.50
Coin Operated Photocopy/Printing Machines						
♦ Photocopying and Printing A4 (Black and White - per side)	0.20	Council	sheet/side	0.18	0.02	0.20
♦ Photocopying and Printing A3 (Black and White - per side)	0.40	Council	sheet/side	0.36	0.04	0.40
♦ Photocopying and Printing A4 (Colour - per side)	1.00	Council	sheet/side	0.91	0.09	1.00
♦ Photocopying and Printing A3 (Colour - per side)	2.00	Council	sheet/side	1.82	0.18	2.00
Schedule of Charge Out Rates for Officers						
<i>Note: Where the officer is performing a regulatory function of council, the fee will be GST exempt.</i>						
♦ Chief Executive Officer	296.50	Council	hour	269.55	26.95	296.50
♦ Director	231.70	Council	hour	210.64	21.06	231.70
♦ Manager	184.40	Council	hour	167.64	16.76	184.40
♦ Team Leader	165.80	Council	hour	150.73	15.07	165.80
♦ Strategic Planner, City Engineer	184.30	Council	hour	167.55	16.75	184.30
♦ Project Manager, Senior Officer, Development Engineer	146.30	Council	hour	133.00	13.30	146.30
♦ Officer, Planner, Building Surveyor	110.20	Council	hour	100.18	10.02	110.20
♦ Administration Officer	80.30	Council	hour	73.00	7.30	80.30
Private Works						
Private works can be completed upon request	Price on Application	Council	per work order		applicable	Price on Application
CHIEF EXECUTIVE OFFICER						
Communications & Place Activation						
Community Events						
Non-Commercial Activity						
♦ < 1000 patrons	No charge per day	Council	per day	No charge per day	n/a	No charge per day
♦ 1,001 to 2,500 patrons	No charge per day	Council	per day	No charge per day	n/a	No charge per day
♦ 2,501 to 5,000 patrons	No charge per day	Council	per day	No charge per day	n/a	No charge per day
♦ 5,001 to 10,000 patrons	251.00	Council	per day	228.18	22.82	251.00
♦ 10,001 to 20,000 patrons	277.00	Council	per day	251.82	25.18	277.00
♦ 20,001 to 30,000 patrons	304.00	Council	per day	276.36	27.64	304.00
Commercial Activity						
<i>Note: 50% discount applies to the daily rate for events that are for more than two (2) days. (e.g. Event with up to 250 patrons for a 3 day event = \$390.00 x2 + 1x \$195.00 = \$975.00 hire fee)</i>						
<i>Note: 25% discount applies to venues/grounds that are un-serviced (e.g. no power/water)</i>						
♦ < 1000 patrons	No charge	Council	per day	n/a	n/a	No charge
♦ 1,001 to 2,500 patrons	408.00	Council	per day	370.91	37.09	408.00
♦ 2,501 to 5,000 patrons	450.00	Council	per day	409.09	40.91	450.00
♦ 5,001 to 10,000 patrons	503.00	Council	per day	457.27	45.73	503.00
♦ 10,001 to 20,000 patrons	554.00	Council	per day	503.64	50.36	554.00
♦ 20,001 to 30,000 patrons	609.00	Council	per day	553.64	55.36	609.00
CBD On Street Locations						
♦ Fundraising / Busking / Information Distribution	No charge	Council	per day	n/a	n/a	No charge
♦ Commercial Promotion	30.00	Council	per day	27.27	2.73	30.00
Ground and Litter Bond Fees						
<i>Note: Events that are likely to pose a significant risk of damage may have a higher bond imposed regardless of expected patron numbers.</i>						
♦ Weddings and small private functions	No charge	Council	per day	n/a	n/a	No charge
♦ < 1000 patrons	500.00	Council	per day	500.00	n/a	500.00
♦ 1,001 to 2,500 patrons	1,100.00	Council	per day	1,100.00	n/a	1,100.00
♦ 2,501 to 5,000 patrons	2,200.00	Council	per day	2,200.00	n/a	2,200.00
♦ 5,001 to 10,000 patrons	4,400.00	Council	per day	4,400.00	n/a	4,400.00
♦ 10,001 to 20,000 patrons	8,800.00	Council	per day	8,800.00	n/a	8,800.00
♦ 20,001 to 30,000 patrons	20,000.00	Council	per day	20,000.00	n/a	20,000.00

Schedule of Fees and Charges				2023/24 Budget	Charge	2024/25 Unit Charge	GST	2024/25 Budget
				Total Charge (Inc GST)	Type	(ex GST)	(if applicable)	Total Charge (Inc GST)
Graham Bricknell Music Shell								
♦ Commercial Hire Charge			408.00	Council	per day	370.91	37.09	408.00
♦ Non-Commercial Hire Charge			No charge	Council	per day	n/a	n/a	No charge
♦ Damage bond			500.00	Council	bond	500.00	n/a	500.00
♦ Cleaning Fee			116.00	Council	per event	105.45	10.55	116.00
Food and Market Stalls - Community Events								
<i>Note: 20% discount applies to vendors located in Bunbury Geographe Region</i>								
Stall Holders								
Food Vendors								
♦ Small	3m x 3m		115.00	Council	per event	104.55	10.45	115.00
♦ Medium	6m x 3m		160.00	Council	per event	145.45	14.55	160.00
♦ Large	7m - 10m x 3m		210.00	Council	per event	190.91	19.09	210.00
♦ Not for Profit	6m x 3m		No charge	Council	per event	n/a	n/a	No charge
Market Stalls								
♦ Small	3m x 3m		75.00	Council	per event	68.18	6.82	75.00
♦ Medium	6/7m x 3m		115.00	Council	per event	104.55	10.45	115.00
♦ Not for Profit	6m x 3m		No charge	Council	per event	n/a	n/a	No charge
Power								
♦ 10 amp outlet			110.00	Council	per outlet	100.00	10.00	110.00
♦ 15 amp outlet			165.00	Council	per outlet	150.00	15.00	165.00
Rides and Amusements								
♦ Operating Fees			1,575.00	Council	per event	1,431.82	143.18	1,575.00
♦ Damage Bond			1,000.00	Council	bond	1,000.00	n/a	1,000.00
Major (Finals, State, National, Regional, International) Sporting Events								
<i>Note: Rates apply for both Pre-Season and regular Season Final Series games.</i>								
Hands Oval, Payne Park, Kelly Park								
♦ Preliminary, Semi Finals & Grand Final			360.00	Council	per match day	327.27	32.73	360.00
<i>Match Day definition - 1 game per division per day (i.e. Colts, Reserve and League)</i>								
Marketing and Communications								
Community Billboards								
♦ Commercial / Community Event								
	Weekly Hire Rate - (per sign / per week) - maximum 6 week booking		50.00	Council	per sign / week	45.45	4.55	50.00
♦ Non Commercial / Community Event								
	Weekly Hire Rate - (per sign / per week) - maximum 6 week booking		25.00	Council	per sign / week	22.73	2.27	25.00
Processing Fee for Late Applications - Submitted with less than 10 days prior to event			10% of application fee	Council	per application		applicable	10% of application fee
	<i>Minimum charge \$150.00 or 10% of the application fee which ever is greater.</i>		Minimum fee \$150					Minimum fee \$150
Community Banners Hire Fee - 2 weeks								
♦ Commercial			50.00	Council	2 weeks / per banner	45.45	4.55	50.00
♦ Not for Profit			25.00	Council	2 weeks / per banner	22.73	2.27	25.00
Economic Growth								
Visitor Centre								
Visitor Centre Services								
Memberships								
<i>Note - Approved Tourism Council WA Accredited Businesses will receive 10% discount on fees (Applies to Standard and Premium Memberships Only)</i>								
♦ Hospitality Membership			102.00	Council	per business	92.73	9.27	102.00
♦ Standard Membership			205.00	Council	per business	186.36	18.64	205.00
♦ Standard Membership - Tourism Council WA Accredited Business			185.00	Council	per business	168.18	16.82	185.00
♦ Premium Membership			267.00	Council	per business	242.73	24.27	267.00
♦ Premium Membership - Tourism Council WA Accredited Business			240.00	Council	per business	218.18	21.82	240.00
♦ Associate Membership			128.00	Council	per business	116.36	11.64	128.00
Merchandise			Price on application	Council	per item		applicable	Price on application

Schedule of Fees and Charges	2023/24 Budget	Charge			2024/25 Unit Charge	GST	2024/25 Budget
	Total Charge (Inc GST)	Type			(ex GST)	(if applicable)	Total Charge (Inc GST)
Property							
<i>Note: Commercial Lease and Licence fees will be based on a market valuation in accordance with s3.58 of the Local Government Act 1995 and the CEO has the discretion to vary or suspend any Commercial Licence fees payable subject to the consideration of market conditions.</i>							
Property Contract and Agreement Administration							
Variation/Extension/Surrender/Assignment to Lease/Licence agreement	719.00	Council	each		680.45	68.05	748.50
Advertising costs for Lease/Licences	75.00	Council	each		71.00	7.10	78.10
Lease/Licence Document preparation fees	719.00	Council	each		680.45	68.05	748.50
Registration of Lease/Licences (over Crown Land under Management Order to the City)	189.00	Regulatory	each		196.75	n/a	196.75
Road Closure Administration							
<i>Note: This fee includes costs for application/lodgement and Council contacting Public Service Providers to report and address the due process.</i>							
Application Fee for Closures - Stage 1	205.00	Council	each		213.40	n/a	213.40
Application Fee for Closures - Stage 2	385.00	Council	each		400.80	n/a	400.80
(Right of Way, Road & Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold requests)							
<i>(Note: Stage 2 incorporates an additional \$120 fee charged by Telstra for their review of all applications received)</i>							
INFRASTRUCTURE							
Infrastructure Maintenance Services							
Event Signage on Council Reserves	80.00	Council	each		83.20	n/a	83.20
Bollard Removal							
Removal and Replacement of Bollards (Caravan Parking Bays)	615.00	Council	per event		581.45	58.15	639.60
Signage							
◆ Relocate existing sign & post	Price on Application	Council	per sign		Price on Application	n/a	Price on Application
◆ Shift sign onto existing structure/post	200.00	Council	per sign		208.00	n/a	208.00
◆ Supply & install standard blue & white directional sign	385.00	Council	per sign		364.00	36.40	400.40
Identillite Sign Annual License Fee	920.00	Council	each		956.80	n/a	956.80
Keys and Padlocks							
◆ New/Replacement Key	69.30	Council	per key		63.00	6.30	69.30
◆ Additional Keys issued at the same time	29.00	Council	per key	Per key after initial issue	26.36	2.64	29.00
◆ Padlock - Unrestricted	72.00	Council	per padlock		65.45	6.55	72.00
◆ Padlock - Restricted	90.00	Council	per padlock		81.82	8.18	90.00
◆ Facilities access card - Replacement	46.00	Council	per card		41.82	4.18	46.00
Banner Installation - Using City's Owned Plant							
◆ CBD Banner Installation	1 - 5 Banners	NEW	Council	per banner	327.27	32.73	360.00
◆ CBD Single Banner Installation	per banner over 5	NEW	Council	per banner	109.09	10.91	120.00
Parks & Reserves							
Reticulation Site Preparation for Events							
<i>Note: Fee is for both before and after event.</i>							
◆ Turning ON/OFF Reticulation - ONLY	48.00	Council	per event		79.23	7.92	87.15
◆ Turning ON/OFF Reticulation and Marking							
Graham Bricknell Music Shell, Bicentennial Square, Guppy Park, ANZAC Park, Bonnefoi Boulevard, Bunbury Regional Art Gallery, Bunbury Regional Entertainment Centre, Big Swamp Playground, Centenary Gardens, St Mark Park, Sykes Foreshore, Hay Park Rugby, Koombana Bay Beach, Maidens Reserve, Marlston Hill Lookout Garden, Paisley Square, Powerboat Club	96.00	Council	per event		118.68	11.87	130.55
◆ Turning ON/OFF Reticulation and Marking	144.00	Council	per event		166.14	16.61	182.75
Frank Buswell Foreshore, Hands Oval							
◆ Turning ON/OFF Reticulation and Marking	192.00	Council	per event		221.50	22.15	243.65
Jetty Baths, Kelly Park Oval, Kelly Park Reserve, Pat Usher Foreshore, Pioneer Park, Bunbury Regional Athletics Track, Des Ugle Park							
◆ Turning ON/OFF Reticulation and Marking	240.00	Council	per event		238.18	23.82	262.00
Payne Park, Pelican Point Reserve, Wyalup/Rocky Point, Hay Park Hockey, Forrest Park, Queens Gardens, Bunbury Recreation Ground							
◆ Turning ON/OFF Reticulation and Marking	336.00	Council	per event		327.27	32.73	360.00
Hay Park North (T-Ball & Cricket)							
◆ Turning ON/OFF Reticulation and Marking	432.00	Council	per event		407.27	40.73	448.00
Hay Park South (Soccer), Hay Park Central (Junior Football)							
◆ Chair Removal Fee	231.00	Council	per event		210.00	21.00	231.00
◆ Removal of Bollard	96.00	Council	per bollard		87.27	8.73	96.00

Schedule of Fees and Charges	2023/24 Budget		Charge Type	2024/25 Unit Charge		GST (if applicable)	2024/25 Budget	
	Total Charge (Inc GST)			(ex GST)			Total Charge (Inc GST)	
Projects and Asset Management								
Copy of Management Plans	37.00	Council	each	40.00		n/a		40.00
Engineering Advice, Investigations, Survey and Design								
Various Services (evaluate, provide advice, inspect, sign off etc)								
♦ Permit for Excavation / Opening of Thoroughfares	280.00	Council	each	300.00		n/a		300.00
♦ Works in Thoroughfare - Application & Issuance of a Permit	75.00	Council	each	80.00		n/a		80.00
♦ Verge Treatments - To process applications	50.00	Council	each	50.00		n/a		50.00
♦ Crossovers - To process applications	50.00	Council	each	50.00		n/a		50.00
<i>Note: Council crossover contributions are based on a standard vehicle crossover (20m2 max), calculated on the actual measured area at 50% of the m2 rate for Bonding of Works Crossover (refer page 3), proof of invoice in required.</i>								
Traffic Management Plans								
♦ Traffic Count Requests								
New sites, 7 day tube count	550.00	Council	each	500.00		50.00		550.00
New sites, 14 day tube count	870.00	Council	each	790.91		79.09		870.00
Evaluating Traffic Management Plans and Authorising the use of Traffic Signs & Devices:								
♦ Submitted 14 calendar days in advance	150.00	Council	each	155.00		n/a		155.00
Transport and Traffic Planning								
Airport Fees								
Charter Aircraft Landing Fees	45.00	Council	per landing	40.91		4.09		45.00
RAC Electric Highway Charging Station (Fee set by external body - effective 01/05/2016)								
♦ Charging Session Fee	1.00	External	per session	0.91		0.09		1.00
♦ Electricity Tariff Charge - per kWh	0.45	External	per kWh	0.41		0.04		0.45
Waste Operations & Infrastructure Business Services								
Waste Services								
Waste Plant Hire								
<i>Note: Minimum Charge - 2 hours charged start and finish at Sutherland Rd Depot</i>								
<i>Note: Allows for One Operator and Plant</i>								
♦ Road Sweeper	175.00	Council	per hour	253.18		25.32		278.50
♦ Pavement Sweeper	123.00	Council	per hour	177.73		17.77		195.50
♦ Pressure Cleaning	102.00	Council	per hour	177.73		17.77		195.50
Waste and Recycling Services								
Special Events								
♦ Deliver & Collect 240L Bin Hire (Minimum charge up to six (6) bins per order)	205.00	Council	up to 6 Bins	328.18		32.82		361.00
<i>Note: Price includes one (1) delivery and one (1) collection, bin cleaning following the event and disposal fees. Bins to be delivered and collections from a single nominated location.</i>								
<i>Note: 240L bins can be landfill, recycle, FOGO bins or a combination of these, however not all services are available seven (7) days per week.</i>								
- Each bin there after	16.50	Council	per extra bin/per service	45.91		4.59		50.50
♦ Additional 240L Bin Collection during the event for six (6) bins	57.00	Council	up to 6 bins	181.82		18.18		200.00
- Each bin serviced there after	5.50	Council	per extra bin/per service	30.45		3.05		33.50
Event area preparation and clean up								
♦ Event preparation and/or clean up if required in addition to regular scheduled frequencies.								
<i>Note: Minimum Charge - 2 hours charged start and finish at Sutherland Rd Depot. Allows for one operator and plant.</i>								
<i>Note: Fee may be applied if excessive post event rehabilitation is required as determined by the Coordinator Waste Services following a post-event site inspection.</i>								
♦ Road Sweeper	NEW	Council	per service	253.18		25.32		278.50
♦ Beach Raking	NEW	Council	per service	253.18		25.32		278.50
♦ Pavement Sweeper	NEW	Council	per service	177.73		17.77		195.50
♦ Pressure Cleaning	NEW	Council	per service	177.73		17.77		195.50
♦ Litter Cleaning	NEW	Council	per service	115.45		11.55		127.00
Unscheduled Service								
♦ Side Loader additional service/collection (single bin)	57.00	Council	per service	61.82		6.18		68.00
- Each bin there after (of same waste stream)	5.50	Council	per service	30.45		3.05		33.50
♦ Rear Loader additional service/collection (single bin)	80.00	Council	per service	145.45		14.55		160.00
- Each bin there after (of same waste stream)	26.50	Council	per service	30.45		3.05		33.50
Bin Repair								
♦ Repair or replacement of damaged bin body, lid, wheels, lugs and other parts.	NEW	Council	each					No charge
<i>Note: If required, bins may be replaced with clean (but not necessarily new) bins or parts.</i>								

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
CORPORATE & COMMUNITY						
Finance						
Rating Services						
Self Supporting Loan Application	250.00	Council	each	227.27	22.73	250.00
Ratepayer Information						
♦ Property Listings (hardcopy or disc)	285.00	Council	each	285.00	n/a	285.00
♦ Orders & Requisitions	104.00	Council	each	120.00	n/a	120.00
♦ Financial Statements	45.00	Council	each	47.00	n/a	47.00
♦ Reprint of Rate Notice	34.50	Council	each	36.00	n/a	36.00
Direct Debit Administration Fee	32.00	Council	per assessment	34.00	n/a	34.00
Debt Clearance Letter	22.00	Council	each	25.00	n/a	25.00
Rates Instalment Administration Fee	21.00	Council	per assessment	24.00	n/a	24.00
Governance & Integrated Planning						
Corporate Governance						
Freedom of Information (FOI) Request Application	30.00	Regulatory	each	30.00	n/a	30.00
Community Connections						
Koolambidi Woola						
Function Room Hire						
♦ Private / Commercial	55.00	Council	per hour	50.00	5.00	55.00
♦ Community Services / Groups	15.00	Council	per hour	13.64	1.36	15.00
♦ Youth Services / Groups	No charge	Council	per hour	n/a	n/a	No charge
Bond	100.00	Council	per booking	100.00	n/a	100.00
Bunbury Museum and Heritage Centre						
Museum Events and Activities	Price on application	Council	per activity		applicable	Price on application
Hire Museum and Heritage Centre Spaces						
♦ Classroom						
Corporate	40.00	Council	per hour	36.36	3.64	40.00
	204.00	Council	per day (6 hours)	192.73	19.27	212.00
Community	No charge	Council	per hour	No charge	n/a	No charge
Not for profit (50 hours per group per financial year combined at no charge, then minimum rate per hour there after).	10.00	Council	per hour	9.09	0.91	10.00
Sale of Digital Image (excludes postage)	22.00	Council	each	18.18	1.82	22.00
Local Studies Research						
Commercial	52.50	Council	per hour	47.73	4.77	52.50
Not for profit / Community Organisations	10.20	Council	per hour	9.27	0.93	10.20
School Groups						
Guided Tour/Activity Entry	2.00	Council	per student	1.82	0.18	2.00
Classroom Activity (1 staff member supplied)	50.00	Council	per group	45.45	4.55	50.00
Customised Group Activity (1 staff member supplied)	150.00	Council	per group	136.36	13.64	150.00
Bunbury Regional Art Gallery						
Hire Art Gallery Spaces (Including Public Art programmes)						
♦ Dance Studio						
Corporate	50.00	Council	per hour	45.45	4.55	50.00
	230.00	Council	per day	213.64	21.36	235.00
Community	30.00	Council	per hour	27.27	2.73	30.00
	102.00	Council	per day	96.36	9.64	106.00
♦ Studio 2 (Art Studio)						
Corporate	50.00	Council	per hour	45.45	4.55	50.00
Community	30.00	Council	per hour	27.27	2.73	30.00
♦ Middleton Gallery						
Hire - 3 hours	275.00	Council	per 3 hours	254.55	25.45	280.00
Hire - 6 hours	500.00	Council	per 6 hours	472.73	47.27	520.00
Hire - 6 hours Middleton / Courtyard	600.00	Council	per 6 hours	563.64	56.36	620.00
Hire - 6 hours Middleton / Front Lawn	425.00	Council	per 6 hours	400.00	40.00	440.00

Schedule of Fees and Charges		2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
♦ Courtyard							
	Hire - 3 hours	175.00	Council	per 3 hours	163.64	16.36	180.00
	Hire - 6 hours	325.00	Council	per 6 hours	300.00	30.00	330.00
♦ Chapel Gallery							
	Hire - 3 hours	450.00	Council	per 3 hours	422.73	42.27	465.00
	Hire - 6 hours	850.00	Council	per 6 hours	800.00	80.00	880.00
	Hire - 6 hours Chapel / Courtyard	775.00	Council	per 6 hours	727.27	72.73	800.00
	Hire - 6 hours Chapel / Front Lawn	600.00	Council	per 6 hours	563.64	56.36	620.00
♦ Lawn (Front)							
	Hire - 3 hours	150.00	Council	per 3 hours	136.36	13.64	150.00
♦ Courtyard/Lawn (Front)							
	Hire - 3 hours	425.00	Council	per 3 hours	400.00	40.00	440.00
	<i>Note: Bond: \$500 minimum – will be determined by City of Bunbury depending on event hire</i>						
	Security Guard for bookings as required	at cost	Council	per hour		applicable	at cost
Artwork Submission Fee							
	♦ "Bunbury Biennale" / "South West Art Now (SWAN)" exhibitions	35.50	Council	per artwork	32.27	3.23	35.50
	♦ "Visions" exhibition; Administration / Submission	155.95	Council	per school	141.77	14.18	155.95
Creative Kids Program		190.00	Council	per activity	172.73	17.27	190.00
Young Visions Program		200.00	Council	per activity	181.82	18.18	200.00
Creative Connections Program		135.00	Council	per activity	122.73	12.27	135.00
Public Programs		at cost	Council	per workshop		applicable	at cost
BRAG Events and Activities		at cost	Council	per activity		applicable	at cost
Libraries & Learning							
Hire Library Spaces							
	♦ The Community Room/Program Room, Withers Library Community Room, Community Activities Room						
	Room Hire Only - Commercial/Government	43.00	Council	per hour	40.00	4.00	44.00
	Commercial / Government	260.00	Council	per 8-hour day	245.45	24.55	270.00
	Not for Profit & Community Group (50 hours per group per financial year combined at no charge, then reduced rate per hour)	10.00	Council	per hour	9.09	0.91	10.00
	♦ Small Meeting Room						
	Community Member / Individual (1st two hours free then hourly charge)	14.00	Council	per hour	12.73	1.27	14.00
	Commercial / Government	24.00	Council	per hour	21.82	2.18	24.00
	Not for Profit & Community Group (50 hours per group per financial year combined at no charge, then reduced rate per hour)	142.00	Council	per 8-hour day	131.82	13.18	145.00
	Not for Profit & Community Group (50 hours per group per financial year combined at no charge, then reduced rate per hour)	5.00	Council	per hour	4.55	0.45	5.00
IT Guest Pass / Public Computer Access		3.00	Council	per 2 hour session	2.73	0.27	3.00
Replacement Library Card		5.00	Council	each	5.00	n/a	5.00
Loss or Damage of Loaned Items is Individually Costed (at cost)		at cost		each	at cost	applicable	at cost
Provision of Refreshments (tea and coffee)		15.00	Council	per activity	13.64	1.36	15.00
Library Events and Activities		Price on application	Council	per activity		applicable	Price on application
SUSTAINABLE DEVELOPMENT							
Planning and Development							
Building Certification							
Building Permits and Certification							
<i>Note: Fee is Calculated based on the estimated value of the building works. (Reference guides: Cordell's WA Quarterly Construction Report, and Construction & Building Costs - Curtin Business School)</i>							
Residential	Class 1 & Class 10 Buildings						
	♦ Uncertified Class 1 & 10 Building Permit	Minimum Fee	110.00	Regulatory	per application	110.00	n/a
	<i>Note: Both certification & building permit fee.</i>		or 0.32% of estimated value				110.00
	♦ Certified Class 1 & Class 10 Building Permit	Minimum Fee	110.00	Regulatory	per application	110.00	n/a
	<i>Note: Building permit fee only.</i>		or 0.19% of estimated value				110.00
Commercial	Class 2 to Class 9 Buildings						
	♦ Certified Class 2 to 9 Building Permit	Minimum Fee	110.00	Regulatory	per application	110.00	n/a
	<i>Note: Building permit fee only.</i>		or 0.09% of estimated value				110.00
Building Permit Extension							
	♦ Request Extension of Time for Building Permit	Minimum Fee	110.00	Regulatory	per application	110.00	n/a

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type	2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Occupancy Permits (Permit Authority)					
♦ Occupancy Permit for Completed Class 2-9 Building	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Temporary Occupancy Permit for Part of Building	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Modification of Occupancy Permit for Additions Use of Building on Temporary Basis	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Replacement Occupancy Permit for Permanent Change of Building Classification	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Occupancy Permit for Building with Existing Authorisation	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Building Approval Certificate for Building with Existing Authorisation	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Building Approval Certificate for Unauthorised Building Works (Class 1 & 10 Buildings)	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Occupancy Permit for Unauthorised Building Works (Certified Class 2-9 Buildings)	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
	or 0.38% of estimated value				or 0.38% of estimated value
	or 0.18% of estimated value				or 0.18% of estimated value
♦ Occupancy Permit or Building Approval Certificate for Registration of Strata, Scheme, Plan of Sub-division	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
Demolition Permit					
♦ Demolition Permit for Class 1 & 10 Building	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Demolition Permit for Class 2-9 Building (Fee applicable for each storey of the building proposed to be demolished)	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
♦ Request for Extension of Time for Demolition Permit Authorisation	Minimum Fee 110.00	Regulatory	per application	110.00	n/a 110.00
Development Application - Residential Design Code (R-Codes) Variation					
R-Codes Variation					
♦ Proposal for up to two (2) deemed to comply variations <i>Note: Fees are 2 x cost of R-Codes variation fee as above. Any proposal involving more than two deemed-to-comply variations is treated as a retrospective development approval by the Local Government.</i>	147.00	Regulatory	per application	147.00	n/a 147.00
Retrospective R-Codes Variation					
♦ Development with up to two (2) deemed to comply variations <i>Note: Fees are 2 x cost of R-Codes variation fee as above. Any proposal involving more than four deemed-to-comply variations is treated as a standard application for retrospective development approval by the Local Government.</i>	294.00	Regulatory	per application	294.00	n/a 294.00
Written Building Advice					
♦ Written Building Advice on Preliminary Site Information for Class 1 & 10 Building	52.00	Council	per application	49.09	4.91 54.00
♦ Formal Written Building Advice <i>Note: Fee is charged based on Officer Hourly Rates, but not less than \$193.60 per report</i>	Minimum fee 210.00	Council	per application	199.09	19.91 219.00
Certificate of Design Compliance (CDC) Deemed to satisfy only subject to pre assessment review					
Certificate of Design Compliance for Class 1 & 10 Buildings					
♦ Up to \$50,000	278.00	Council	per application	262.73	26.27 289.00
♦ \$50,001 and over + 0.20% of value of works	\$278.00 + 0.20% of the value of works	Council	per application		applicable \$289.00 + 0.20% of the value of works
Certificate of Design Compliance for Class 2 - 9 Buildings. Deemed to satisfy projects only - See additional performance solutions review fee					
♦ Up to \$50,000	312.00	Council	per application	295.45	29.55 325.00
♦ \$50,001 to \$500,000	\$312.00 + 0.15% of the value of works	Council	per application		applicable \$325.00 + 0.15% of the value of works
♦ \$500,001 to \$1,000,000	\$958.00 + 0.12% of the value of works	Council	per application		applicable \$997.00 + 0.12% of the value of works
♦ \$1,000,001 and over	\$1728.00 + 0.10% of the value of works	Council	per application		applicable \$1799.00 + 0.10% of the value of works
Review of performance solution options including Fire Engineering FEB, FSER or Code Compliance Solutions <i>Note - Fee is charged based on officer hourly rates, but not less than \$190.50</i>	206.00	Council	per hour	194.55	19.45 minimum charge 214.00
Certificate of Construction Compliance (CCC) Deemed to satisfy projects only - See additional performance solutions review fee					
Certificate of Construction Compliance for Class 2-9 Buildings					
♦ Up to \$200,000 value of works	335.00	Council	per application	317.27	31.73 349.00
♦ Over \$200,000 value of works <i>Note - The minimum fee including one (1) inspection for the City of Bunbury issued certified Certificate of Design Compliance projects.</i>	\$335.00 + 0.05% of the value of works	Council	per application		applicable \$349.00 + 0.05% of the value of works
<i>Note: The fee charges for inspections and certification of compliance for externally certified CDC's is provided upon request. (minimum charge is 1 hour based on officer hourly rate plus the CDC fee)</i>					
Certificate of Building Compliance (CBC)					
<i>Note: Not for unauthorised works</i>					
Certificate of Building Compliance for Occupancy Permit to Change of Class 2-9 Buildings					
♦ Up to \$500,000 + 0.15% of value	\$335.00 + 0.15% of the value of works	Council	per application		applicable \$349.00 + 0.15% of the value of works
♦ \$500,001 to \$1,000,000 + 0.12% of value	\$958.00 + 0.12% of the value of works	Council	per application		applicable \$997.00 + 0.12% of the value of works
♦ \$1,000,001 and over	\$1728.00 + 0.10% of the value of works	Council	per application		applicable \$1799.00 + 0.10% of the value of works
Revised Certificate of Design Compliance					
♦ Review of previously issued Certificate of Design Compliance <i>Note - Fee is charged based on officer hourly rates, but not less than \$62.50.</i>	70.00	Council	per hour	66.36	6.64 minimum charge 73.00

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Pool Inspection Fees						
♦ Swimming Pool/Spa Safety Barrier Inspection Fee (Existing Pools and Spas - charged annually)	14.62	Regulatory	per year	30.00	n/a	30.00
♦ Swimming Pool/Spa Safety Barrier Inspection Fee (New/Altered Pool or Spa - charged upon application for Pool or Spa)	NEW	Regulatory	per application	312.00	n/a	312.00
♦ Safety Barrier Site Meet/Consult Fee (New/Altered Pool or Spa - charged upon application)	145.00	Council	per application	137.27	13.73	151.00
♦ Performance solution associated with pool barrier compliance Note: This fee includes inspection & documentation subject to acceptable compliance.	279.00	Council	per application	263.64	26.36	290.00
Retrieval and Copying of Building Plans						
♦ Residential Project Building Permit / Plans - Digital Copy - Search and retrieval of pdf files sent by email.	46.00	Council	per report	48.00	n/a	48.00
♦ Commercial Project Building Permit / Plans - Digital Copy - Search and retrieval of pdf files sent by email, plus \$40.00 where requiring the scanning of hard copy original documents.	96.50	Council	per report	100.50	n/a	100.50
♦ Residential Project Building Permit / Plans - Hard Copy (maximum of 10 x A4 or 5 x A3 pages) - Search, retrieval and printing for counter collection.	96.50	Council	per application	100.50	n/a	100.50
♦ Commercial Project Building Permit / Plans - Hard Copy (maximum of 10 x A4 or 5 x A3 pages) - Search, retrieval and printing for counter collection \$100.00, plus \$40.00 where requiring the scanning of hard copy original documents.	114.00	Council	per application	119.00	n/a	119.00
♦ Swimming Pool Inspection Report Search and Retrieval - Digital Copy Note: This fee does not include postage and handling charges. Note: This fee includes printing of up to 10 x A4 or 5 x A3 pages. Any printing over the limit will be charged in according to our printing charges on Page 2.	57.00	Council	per report	59.00	n/a	59.00
Building Services Levy (BSL)						
♦ BSL - Builder's Services Levy Note: Payable on all Building Permit and Demolition Permit Applications (Applications with an	61.65	Regulatory		61.65	n/a	61.65
♦ Occupancy Permit or Building Approval Certificate for Approved Building Work Note: Required under s47, s49, s50 or s52 of the Building Act 2011.	61.65	Regulatory		61.65	n/a	61.65
♦ Occupancy Permit or Building Approval Certificate for Unauthorised Building Note: Required under s51 of the Building Act 2011. (Applications with an estimated value up to \$45,000	123.30	Regulatory		123.30	n/a	123.30
♦ Occupancy Permit under s46 of the Building Act (No Levy payable) Note: Under s46 of the Building Act 2011 (No Levy Payable)	0.00	Regulatory		0.00	n/a	0.00
♦ Modification of Occupancy Permit for Additional use of Building on Temporary Basis Note: Under s48 of the Building Act 2011 (No Levy Payable)	0.00	Regulatory		0.00	n/a	0.00
Building Construction Industry Training Fund Levy (BCITF)						
♦ Building Construction Industry Training Fund Note: Only payable when issuing Building Permit value of works over \$20,000 in estimated value.	minimum 0.2% on est. value	Regulatory		minimum 0.2% on est. value	n/a	minimum 0.2% on est. value
City Planning						
Development Assessment						
Development Application						
♦ Application for Development Approval (Local Government) Notes: (1) The fee is calculated based on the estimated cost of the development (i.e. reference Guides: Cordell's WA Quarterly Construction Report, and Construction & Building Costs - Curtin Business School). (2) Development approval fee includes applications for signs and advertising devices. (3) If the development has commenced or has been carried out without approval, an additional amount that is twice the amount of the maximum fee payable for determining the application may be charged by way of penalty in addition to the application fee. Making the total fee payable for an application for retrospective development approval being three times the base application fee cost. (4) Fees may be waived by the Local Government at it's discretion.	147.00 0.32% of estimated cost \$1,700 + 0.257% for every \$1 > \$500,000 \$7,161 + 0.206% for every \$1 > \$2.5million \$12,633 + 0.123% for every \$ > \$5million 34,196.00	Regulatory (max) Regulatory (max) Regulatory (max) Regulatory (max) Regulatory (max) Regulatory (max) Regulatory (max)	up to \$50,000 \$50,001 to \$500,000 \$500,001 to \$2,500,000 \$2,500,001 to \$5,000,000 \$5,000,001 but not > \$21,500,000 \$21,500,001 and over	147.00 0.32% of estimated cost \$1,700 + 0.257% for every \$1 > \$500,000 \$7,161 + 0.206% for every \$1 > \$2.5million \$12,633 + 0.123% for every \$ > \$5million 34,196.00	n/a n/a n/a n/a n/a n/a n/a	147.00 0.32% of estimated cost \$1,700 + 0.257% for every \$1 > \$500,000 \$7,161 + 0.206% for every \$1 > \$2.5million \$12,633 + 0.123% for every \$ > \$5million 34,196.00
♦ Application for Development Approval of Home Based Business	222.00	Regulatory (max)	Initial fee	222.00	n/a	222.00
♦ Application for Retrospective Home Based Business Development Approval Note: Fee charged where a home based business use has commenced, whereby an additional amount of \$222.00 as a penalty fee is applicable i.e. \$222.00 + \$222.00 = \$444.00	444.00	Regulatory	Retrospective Fee	444.00	n/a	444.00
♦ Application for Renewal of Home Based Business Approval	73.00	Regulatory (max)	Renewal fee	73.00	n/a	73.00
♦ Application for Renewal of Expired Home Based Business Development Approval Note: Fee charged where an approval for an existing home based business use has expired, whereby an additional amount of \$146 as a penalty fee is applicable.	219.00	Regulatory (max)	Renewal fee	219.00	n/a	219.00
♦ Application for Development Approval - Extractive Industry Note: Fee is \$2,217 where the extractive industry development has already commenced. (i.e. an additional amount of \$1,478 by way of penalty is applicable.	739.00	Regulatory (max)	Per Application	739.00	n/a	739.00

Schedule of Fees and Charges	2023/24 Budget		Charge Type	2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget	
	Total Charge (Inc GST)					Total Charge (Inc GST)	
<ul style="list-style-type: none"> Application for Development Approval - Amendment / Change of Use / Alteration / Extension / Continuation of a Non-Conforming Use Notes: <ul style="list-style-type: none"> (1) Fee for an application to amend a development approval valued at up to an estimated development cost of \$50,000 is charged a maximum of \$147. (2) Fee applies for proposals to which a standard application for development approval does not apply, and does not require advertising or notifications. (3) May include minor amendment to a development approval involving a simple variation or revision of development plans or conditions. 	295.00	Regulatory (min)	Retrospective Fee	295.00	n/a	295.00	295.00
<ul style="list-style-type: none"> Application for Retrospective Development Approval - Amendment / Change of Use / Alteration / Extension / Continuation of a Non-Conforming Use Note: If the change of use or the alteration or extension or change of the non-conforming use has commenced without approval, an additional amount of \$590 as a penalty fee is applicable (i.e. \$295 + \$590 = \$885) 	885.00	Regulatory (max)	Retrospective Fee	885.00	n/a	885.00	885.00
Development Assessment Panels (DAP)							
<ul style="list-style-type: none"> Application for Development Approval (Development Assessment Panel) Note: DAP fees are in addition to the application fees charged by the Local Government. 	NEW	Regulatory (max)	less than \$2,000,000	5,341.00	n/a	5,341.00	5,341.00
	5,815.00	Regulatory (max)	\$2,000,000 to \$6,999,999	6,168.00	n/a	6,168.00	6,168.00
	8,977.00	Regulatory (max)	\$7,000,000 to \$9,999,999	9,522.00	n/a	9,522.00	9,522.00
	9,767.00	Regulatory (max)	\$10,000,000 to \$12,499,999	10,361.00	n/a	10,361.00	10,361.00
	10,045.00	Regulatory (max)	\$12,500,000 to \$14,999,999	10,656.00	n/a	10,656.00	10,656.00
	10,324.00	Regulatory (max)	\$15,000,000 to \$17,499,999	10,952.00	n/a	10,952.00	10,952.00
	10,604.00	Regulatory (max)	\$17,500,000 to \$19,999,999	11,249.00	n/a	11,249.00	11,249.00
	10,883.00	Regulatory (max)	\$20,000,000 to \$49,999,999	11,544.00	n/a	11,544.00	11,544.00
	NEW	Regulatory (max)	not less than \$50,000,000	16,680.00	n/a	16,680.00	16,680.00
<ul style="list-style-type: none"> Application for Amendment or Cancellation of a Development Assessment Panel determination. Notes: <ul style="list-style-type: none"> (1) Regulatory fees may be subject to change at any time by legislation (e.g. Planning and Development Regulations 2009). (2) Under DAP Regulations, development applications relating to the following classes of development are 'excluded development applications' and are not be able to be determined by a DAP: <ul style="list-style-type: none"> (a) construction of a single house; (b) construction of carports, shade sails, outbuildings or sheds; (c) development in an improvement scheme area (d) development by a local government or the WAPC. (3) Following costs and expenses, if incurred by the local government, are payable by an applicant in addition to fee for the provision of a regulatory service: <ul style="list-style-type: none"> (a) advertising the application; (b) any specific assessment, such as an environmental assessment, required in relation to the application; (c) consultation procedures required in relation to the application; (d) any technical resources and equipment, such as computer modelling, required in relation to the application; (e) specialist advice, such as advice in relation to heritage matters, required in relation to the application. 	249.00	Regulatory	per application	264.00	n/a	264.00	264.00
Miscellaneous Planning Charges							
<ul style="list-style-type: none"> Written Planning Advice Preliminary Consideration of Development Plans Notes: <ul style="list-style-type: none"> (1) Fee calculation is based on the cost estimation provided by the proponent of the value of the development. (2) Fee charged for preliminary consideration of development plans advice is to be redeemed at the application for development approval stage if / where such advice is considered to have been complied with in a formal submission of proposal. (3) Fee charged for the preliminary consideration of development plans (i.e. issuing of draft conditions and advice notes) for projects with an estimated value of greater than \$21,500,000 is provided upon request. 	maximum	73.00	Regulatory	per report	66.36	6.64	73.00
	minimum	164.00	Council	up to \$50,000	171.00	n/a	171.00
	0.1% of min development cost	369.50	Council	\$50,001 to \$500,000	385.00	n/a	385.00
	0.075% of min development cost	426.50	Council	\$500,001 to \$2,500,000	444.00	n/a	444.00
	0.02% of min development cost	569.00	Council	\$2,500,001 to \$5,000,000	592.00	n/a	592.00
	0.015% of min development cost	853.50	Council	\$5,000,001 to \$21,500,000	888.50	n/a	888.50
	0.005% of min development cost	1,199.00	Council	\$21,500,001 and over	1,248.00	n/a	1,248.00
<ul style="list-style-type: none"> Section 40 Certificate (Liquor Control Act 1988) Request by Applicant for Consideration of Development Application by Council Request for Extension of Time to Development Approval Note: Requests must be received no later than one (1) month prior to development approval lapsing. Certificate of Title Search and Retrieval - Certificate of Title Only Certificate of Title Search and Retrieval - Certificate and Survey / Easement Document Preparation of Withdrawal of Caveat, Easement or Notice on Title Documents Note: Fee charged by the Local Government excludes and Landgate lodgement fees. Design Review Note: Fee charged where triggered under Local Planning Policy 1.4 Design Review. 	79.00	Council	per application	82.00	n/a	82.00	82.00
	\$433.00 + Development Application Fee	Council	per application	\$451.00 + Development Application Fee cost	n/a	\$451.00 + Development Application Fee cost	n/a
	164.00	Council	per application	171.00	n/a	171.00	171.00
	41.00	Council	each	39.09	3.91	43.00	43.00
	63.50	Council	each	60.00	6.00	66.00	66.00
	199.00	Council	each	188.18	18.82	207.00	207.00
	At cost per item, per review	Council	each	At cost per item, per review		At cost per item, per review	

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type			2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Advertising							
♦ Adjoining landowner / occupant notification of minor planning or development proposal with an estimated development cost of up to \$50,000 requiring a maximum 5 letters to owners / occupiers **	92.50	Council	each		87.27	8.73	96.00
♦ Public advertising of minor planning or development proposal with estimated development costs of more than \$50,001 up to \$500,000 and/or requiring up to 25 letters to landowners / occupants / agencies / authorities / utility providers **	150.00	Council	each		141.82	14.18	156.00
♦ Public advertising of standard planning or development proposal with estimated development costs of more than \$500,001 up to \$5,000,000 and/or requiring 25-50 letters to landowners / occupants / agencies / authorities / utility providers **	289.00	Council	each		273.64	27.36	301.00
♦ Public advertising of major or complex planning or development proposal with estimated development costs greater than \$5,000,001 and/or requiring 50-100 letters to landowners / occupants / agencies / authorities / utility providers **	450.50	Council	each		426.36	42.64	469.00
♦ Public advertising of planning or development proposals that require more than 100 letters to landowners / occupants / agencies / authorities / utility providers will be charged an additional \$2.50 per letter over 100 letters. **	450.50	Council	each	\$469.00 + \$2.50 per letter over 100 letters.		applicable	\$469.00 + \$2.50 per letter over 100 letters
<i>Note: Council fees** charged in items above apply to the advertising and/or notification of discretionary 'A' land use class and 'Use Not Listed' proposals, all other types of land use classes (i.e., 'P' and 'D' uses) may be advertised/notified as appropriate.</i>							
Planning Document & Map Charges							
♦ Local Planning Policy Manual or Scheme Text	155.00	Council	each		161.00	n/a	161.00
♦ Other Planning Documents	at cost	Council	printing cost		at cost	n/a	at cost
♦ Town Planning Scheme Map (Scheme Area A1 Plot)	160.50	Council	each		167.00	n/a	167.00
Plan Prints							
♦ A4 Photocopy	1.80	Council	each		2.00	n/a	2.00
♦ A3 Photocopy	2.50	Council	each		3.00	n/a	3.00
♦ A2 Photocopy	16.00	Council	each		17.00	n/a	17.00
♦ A1 Photocopy	26.00	Council	each		27.00	n/a	27.00
♦ A0 Photocopy	52.00	Council	each		54.00	n/a	54.00
Computer Plots							
♦ A1 Film	82.00	Council	each		85.00	n/a	85.00
♦ A4 Paper	19.00	Council	each		20.00	n/a	20.00
♦ A3 Paper	26.00	Council	each		27.00	n/a	27.00
♦ A2 Paper	49.00	Council	each		51.00	n/a	51.00
♦ A1 Paper	82.00	Council	each		85.00	n/a	85.00
♦ A0 Paper	164.00	Council	each		171.00	n/a	171.00
Inspection and Clearance of Conditions							
Clearance of Subdivision Conditions							
♦ Not more than 5 lots				\$73 per lot	Regulatory	each	\$73 per lot
♦ More than 5 lots but not more than 195 lots				\$35 per lot after first 5 lots	Regulatory	\$35/lot after first 5 lots	\$35 / lot after first 5 lots
♦ More than 195 lots				7,393.00	Regulatory	More than 195 lots	7,393.00
♦ Re-inspection for Clearance of Development Conditions (Incomplete Works)	152.50	Council	each		144.55	14.45	159.00
<i>Note: Charged for extra inspections conducted in addition to any previous inspection performed as scheduled by the applicant, where one or more of the conditions of the approval had not been complied with or were not completed at the date/time the initial inspection of works was conducted, in order to be ready for the clearance of the condition(s) by the local government.</i>							
Local Planning Scheme Amendments							
♦ Basic Scheme Amendment	2,863.00	Regulatory	per application		2,863.00	n/a	2,863.00
♦ Standard Scheme Amendment (If amendment is not initiated by Council \$1,500 refunded)	4,195.00	Regulatory	per application		4,195.00	n/a	4,195.00
♦ Complex Scheme Amendment (If amendment is not initiated by Council \$2,000 refunded)	5,526.00	Regulatory	per application	Maximum Fee	5,526.00	n/a	5,526.00
Structure Plans							
♦ Proposed Structure Plan	5,526.00	Regulatory	per application		5,526.00	n/a	5,526.00
♦ Amendment to Structure Plan	2,863.00	Regulatory	per application		2,863.00	n/a	2,863.00
Local Development Plans							
♦ Proposed Local Development Plan	2,793.00	Regulatory	per application		2,793.00	n/a	2,793.00
♦ Amendment to Local Development Plan	750.00	Regulatory	per application		750.00	n/a	750.00
<i>Note:</i>							
(1) Fees for the assessment and processing of scheme amendment, structure plan and local development plan proposals represent an initial deposit required to be paid.							
(2) All assessment and processing work for proposals (including any statutory advertising procedures) is costed subject to the statutory Schedule of Charge out Rates for Officers.							
(3) Extra fees may be charged to the applicant where the cost of work performed is in excess of the deposit.							
(4) The costs of consultancy services for the production of technical reports required by the local government to adequately assess a scheme amendment, structure plan or local development plan proposal/amendment is payable by the applicant.							
(5) Details of the calculations used to derive a fee are available to the applicant upon request.							
(6) A partial refund will be paid upon request by the applicant where assessment and processing (including advertising costs) are determined to be ultimately less than the deposit paid.							
(7) Fees may be waived by the local government at its discretion.							

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Statutory Fees - Scheme Amendments and Structure Plans - Charge Out Rates for Officers						
♦ Director or City Planner	88.00	Regulatory	hour	88.00	n/a	88.00
♦ Manager or Senior Planner	66.00	Regulatory	hour	66.00	n/a	66.00
♦ Planning Officer / Environmental Health Officer	36.86	Regulatory	hour	36.86	n/a	36.86
♦ Secretary / Administrative Clerk	30.20	Regulatory	hour	30.20	n/a	30.20
Development Engineering						
Subdivisional Road & Drainage Construction						
♦ Regulatory Municipal Engineering Supervision Fee: <i>1.5% of construction cost if a consulting engineer and clerk of works have been employed by the developer.</i>	1.5%	Regulatory		1.5% of construction cost		1.5% of construction cost
♦ Civil Engineering Supervision Fee: <i>3.0% of construction cost if a consulting engineer and clerk of works have not been employed by the developer.</i>	3.0%	Regulatory		3.0% of construction cost		3.0% of construction cost
♦ Subdivision Maintenance Bond for Roads & Drainage (% of construction cost)	5.0%	Council		5.0% of construction cost		5.0% of construction cost
Bonding of Works for Development Approval						
<i>Note: Access Driveways and Crossovers are to be constructed of brick, concrete or asphalt and to the City of Bunbury's standards and specifications.</i>						
<i>Note: 'Construction cost' is based on the value of earthworks, drainage, roads and landscaping ex GST. The value of constructions costs may be negotiated where the proponent can show the impact for the City is lower such as a cut to fill earthworks rather than importing fill.</i>						
♦ Access Driveways	104.50	Council	m ²	109.00	n/a	109.00
♦ Crossovers	104.50	Council	m ²	109.00	n/a	109.00
♦ Kerbing						
Remove existing kerbing	13.00	Council	per lineal metre	13.50	n/a	13.50
Laying mountable concrete kerbing	78.00	Council	per lineal metre	81.00	n/a	81.00
Reinstate paving bricks behind kerb	84.50	Council	m ²	88.00	n/a	88.00
Reinstate concrete or asphalt behind kerb	84.50	Council	m ²	88.00	n/a	88.00
♦ Footpath						
Dual use footpath (100mm thick, broom finish, rounded edges, 2m wide)	119.50	Council	m ²	124.50	n/a	124.50
♦ Soakwell						
Supply & install (dry conditions) of stormwater soakwells with grated lids						
Size 1800 x 1800mm	2,646.50	Council	each	2,755.00	n/a	2,755.00
Size 1800 x 1200mm	2,467.00	Council	each	2,568.00	n/a	2,568.00
Size 1500 x 1200mm	2,287.50	Council	each	2,381.00	n/a	2,381.00
Size 1200 x 1200mm	2,203.50	Council	each	2,294.00	n/a	2,294.00
Size 1200 x 900mm	2,070.50	Council	each	2,155.00	n/a	2,155.00
Size 900 x 600mm	1,937.50	Council	each	2,017.00	n/a	2,017.00
♦ Administration Charge for Future Works (Non-Refundable)	1,083.00	Council	each	1,024.55	102.45	1,127.00
<i>Note: The City of Bunbury future works cost of 25% added for bonding for works to be completed at a later date.</i>						
Damage Bonds						
		Council	each			Bond Determined Upon Application
<i>Note: The Development Engineer has the discretion to determine the value of the damage bond. However, for guidance purposes a damage bond of approximately \$1,000 may be charged for developments similar to a house construction or smaller and \$2,000 for multiple houses or larger. Commercial or similar construction types will be calculated upon application and assessment.</i>						
Sport & Recreation						
Bunbury Wildlife Park						
Admission Fees						
♦ Adult	16.00	Council	each	15.45	1.55	17.00
♦ Concession	12.00	Council	each	11.82	1.18	13.00
♦ Children (2yrs - 16 yrs)	9.50	Council	each	9.55	0.95	10.50
♦ Family pass 2 adults and 2 children	45.00	Council	each	42.73	4.27	47.00
Annual membership package (non City of Bunbury residents)						
<i>Note: City of Bunbury Resident Discount 10% additional off annual membership packages</i>						
♦ Adults	83.00	Council	each	78.64	7.86	86.50
♦ Concession	66.00	Council	each	62.73	6.27	69.00
♦ Children (2yrs - 16 yrs)	44.00	Council	each	41.82	4.18	46.00
♦ Family pass 2 adults and 2 children	198.00	Council	each	187.73	18.77	206.50
Discount rates on external tour operator bookings						
<i>Note: Group bookings of 10 or more are entitled to 15% discount off (excluding birthday parties)</i>						
Private/Corporate Booking (outside park hours)						
♦ Friday 2 hours (up to 25 entries) * Additional entries at group 15% discount	350.00	Council	per booking	331.36	33.14	364.50
♦ Saturday 2 hours (up to 25 entries) * Additional entries at group 15% discount	400.00	Council	per booking	378.64	37.86	416.50

Schedule of Fees and Charges		2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Sport & Recreation							
<i>Please Note:</i>							
<ul style="list-style-type: none"> Seniors 80 years or older receive free SWSC membership and entry fees. (Available to City of Bunbury residents/ratepayers) Seniors 75 - 79 years (inclusive) receive a 50% discount on full / standard SWSC membership and entry fees. (Available to City of Bunbury residents/ratepayers) Seniors are 62 years or older, with a valid Health Care Card, Pensioner Concession Card, Seniors Card or Veteran's Card. To qualify for a Concession Rate on Sport and Recreation Facility charges, a valid concession card must be produced (i.e. Health Care Card, Seniors Card, Pension Card or Veteran's Card) Corporate Membership requires all members to work for the same organisation to qualify. Prices are per person unless otherwise stated. 							
Aquatics							
Pool							
Children (5 - 17 years)	Note: Free entry for children under 5 years.	5.90	Council	per person	5.59	0.56	6.15
Adult (18+)		7.50	Council	per person	7.09	0.71	7.80
Concession (Adult)		6.00	Council	per person	5.68	0.57	6.25
Family (2 adults & 3 children or 1 adult & 4 children)		24.00	Council	per person	22.73	2.27	25.00
Gym, Group Fit, Spa, Sauna and Swim		25.00	Council	per person	23.64	2.36	26.00
Group Entry - Children (20 or more children) / School Students (during School hours only)		4.90	Council	per person	4.64	0.46	5.10
Group Entry - Adult (20 or more adults)		6.50	Council	per person	6.18	0.62	6.80
Birthday Parties	Note: 10% discount applies for members.	25.00	Council	per person	23.64	2.36	26.00
Giant Inflatable Obstacle Course		176.00	Council	per hour	166.55	16.65	183.20
Waterslide		176.00	Council	per hour	166.55	16.65	183.20
Spectator Fee (Major event)		2.50	Council	per major event	2.36	0.24	2.60
Spa, Sauna and Swim							
Adult		10.40	Council	per person	9.86	0.99	10.85
Concession (Adult)		8.40	Council	per person	7.95	0.80	8.75
Multi Visit (10 Visit Pass)							
Adult		68.50	Council	each	64.82	6.48	71.30
Concession		54.50	Council	each	51.59	5.16	56.75
Child		53.50	Council	each	50.64	5.06	55.70
Swim / Spa / Steam		93.50	Council	each	88.50	8.85	97.35
Gym or Group Fit plus Swim / Spa / Steam		215.00	Council	each	203.45	20.35	223.80
Gym or Group Fit		180.00	Council	each	170.36	17.04	187.40
Lane Hire							
<i>Note: Peak Hours - Mon to Fri - 5:45am to 8:00am & 3:30pm to 7:00pm.</i>							
<i>Conditions Apply: Definition of Permanent User (constant and ongoing bookings/year) and Casual User (ad hoc/random bookings).</i>							
♦ 50 Metre Lanes							
Casual User - Off Peak		17.30	Council	per hour	16.36	1.64	18.00
Permanent User - Off Peak		13.80	Council	per hour	13.05	1.30	14.35
Casual User - Peak		20.40	Council	per hour	19.32	1.93	21.25
Permanent User - Peak		16.20	Council	per hour	15.32	1.53	16.85
♦ 25 Metre Lanes - Includes Leisure Pool							
Casual User		12.00	Council	per hour	11.36	1.14	12.50
Permanent User		9.50	Council	per hour	9.00	0.90	9.90
Additional Pool Lifeguard Hire (Events / Carnivals)							
Monday to Friday		46.60	Council	per hour	44.09	4.41	48.50
Saturday		66.00	Council	per hour	62.41	6.24	68.65
Sunday		75.50	Council	per hour	71.45	7.15	78.60
Public Holiday		116.50	Council	per hour	110.27	11.03	121.30
Water Polo and Under Water Hockey							
<i>Note: When fields are set up, swimming lanes are placed across the pool to create 25m lanes.</i>							
1 Field- (5x 33 metre lanes)		63.40	Council	per hour	57.64	5.76	63.40
2 Fields - (10x 33 metre lanes)		126.80	Council	per hour	115.27	11.53	126.80
User Group Training - Deep End Only 25 metre lanes		9.70	Council	per hour	8.82	0.88	9.70
Swim School							
Aqua babies	Student: Teacher Ratios - 1 to 8	16.80	Council	each	17.50	n/a	17.50
Preschool	Student: Teacher Ratios - 1 to 4	16.80	Council	each	17.50	n/a	17.50
School Age	Student: Teacher Ratios - 1 to 6	16.80	Council	each	17.50	n/a	17.50
Adults	Student: Teacher Ratios - 1 to 6	16.80	Council	each	17.50	n/a	17.50
Holiday Program Sessional		16.80	Council	each	17.50	n/a	17.50
Squad Session	60 Minute Session	18.50	Council	per week	19.25	n/a	19.25
Private Swimming Lessons 1-1	Minimum booking of 3 lessons	45.00	Council	per 30 minutes	46.85	n/a	46.85
Shared Private Swimming Lessons 1-2 (double)	Minimum booking of 3 lessons	68.00	Council	per 30 minutes	70.80	n/a	70.80
Aquatic Rescue Course Requalification (Hydrotherapy)		92.00	Council	each	95.80	n/a	95.80
Aquatic Rescue, Group 3 Pool Qualification		130.00	Council	each	120.00	n/a	135.30
RLSSWA Award Fee		22.50	Council	each	21.00	n/a	23.40
Admin/Refund Fee		16.00	Council	each	15.14	1.51	16.65

Schedule of Fees and Charges		2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Other Fees							
Gym or Group Fitness - Casual Use							
♦ Adult		20.00	Council	per session/class	18.91	1.89	20.80
♦ Concession		16.00	Council	per session/class	15.14	1.51	16.65
Seniors Class (Fit for Life, Aquarians, Water Walking)							
		10.80	Council	each	10.23	1.02	11.25
Sports Hall							
Casual Entry							
♦ Adult		5.50	Council	per person	5.23	0.52	5.75
♦ Concession / Child		4.40	Council	per person	4.18	0.42	4.60
Multi Visit (10 Visit Pass)							
♦ Adult		NEW	Council	each	52.27	5.23	57.50
♦ Concession / Child		NEW	Council	each	41.82	4.18	46.00
Casual Showers / Changing Room Access Only							
		NEW	Council	per person	2.73	0.27	3.00
Centre Run Competitions							
<i>Note: Prices are per team per game.</i>							
♦ Netball / Basketball / Soccer							
Senior		71.00	Council	per team/per game	67.18	6.72	73.90
♦ In-house team Re-Nomination - Netball Senior		35.50	Council	per team/per game	33.59	3.36	36.95
After Hours Charge post 8:30pm or closing time (Duty Manager) - Monday to Friday							
		48.50	Council	per hour	45.91	4.59	50.50
After Hours Charge post 8:30pm or closing time (Duty Manager) - Saturday							
		73.00	Council	per hour	69.00	6.90	75.90
After Hours Charge post 8:30pm or closing time (Duty Manager) - Sunday							
		84.50	Council	per hour	79.95	8.00	87.95
After Hours Charge post 8:30pm or closing time (Duty Manager) - Public Holiday							
		120.00	Council	per hour	113.55	11.35	124.90
Security Guard for bookings as required							
		at cost	Council	per hour	at cost	applicable	at cost
Expo's/Events							
♦ Expo/Trade Fairs	(Min 8 Hours) (\$ Negotiable)	Price on Application	Council	per event		applicable	Price on Application
♦ Expo/Trade Fair Bond		30% of Fee	Council	per event		n/a	30% of Fee
Casual Court Hire							
<i>Note: Peak Hours - Mon to Fri 4pm to 10pm</i>							
♦ Half Court Casual							
Peak		42.00	Council	per hour	39.73	3.97	43.70
Off Peak		30.00	Council	per hour	28.41	2.84	31.25
♦ Full Court Casual							
Peak		59.00	Council	per hour	55.82	5.58	61.40
Off Peak		46.00	Council	per hour	43.55	4.35	47.90
Squash Hire							
<i>Note: Peak hours are 4pm to Close - Monday to Friday</i>							
♦ Peak 1 hour	Per 2 Persons (Further 20% discount for members)	23.50	Council	per hour	22.27	2.23	24.50
♦ Off Peak 1 hour	Per 2 Persons (Further 20% discount for members)	19.00	Council	per hour	18.00	1.80	19.80
♦ Squash Racquet Hire		6.50	Council	each	6.18	0.62	6.80
♦ Squash Racquet Hire - Refundable Bond		10.00	Council	each	10.40	n/a	10.40
Room Hire							
Upstairs Meeting Room (Small) (Free of charge to sporting clubs and associations)							
		38.00	Council	per hour	35.95	3.60	39.55
Upstairs Function Room / Group Fitness Room							
		51.00	Council	per hour	48.27	4.83	53.10
Crèche Fees & Kids Club							
Members:							
♦ 1 Child	0-90mins	5.70	Council	each	5.95	n/a	5.95
	90mins- 180mins	8.60	Council	each	8.95	n/a	8.95
♦ 2 Children	0-90mins	8.60	Council	each	8.95	n/a	8.95
	90mins- 180mins	12.90	Council	each	13.45	n/a	13.45
♦ 3 Children	0-90mins	11.50	Council	each	12.00	n/a	12.00
	90mins- 180mins	17.20	Council	each	17.90	n/a	17.90
♦ 10 visit pass	0-90mins	51.60	Council	each	53.70	n/a	53.70
	90mins- 180mins	78.00	Council	each	81.20	n/a	81.20
Non-Members:							
♦ 1 Child	0-90mins	7.40	Council	each	7.70	n/a	7.70
	90mins- 180mins	11.10	Council	each	11.55	n/a	11.55
♦ 2 Children	0-90mins	11.10	Council	each	11.55	n/a	11.55
	90mins- 180mins	16.70	Council	each	17.40	n/a	17.40
♦ 3 Children	0-90mins	14.80	Council	each	15.40	n/a	15.40
	90mins- 180mins	22.20	Council	each	23.10	n/a	23.10
♦ 10 visit pass	0-90mins	66.70	Council	each	69.45	n/a	69.45
	90mins- 180mins	100.40	Council	each	104.50	n/a	104.50
Crèche Room Hire							
♦ General Public							
		49.50	Council	per hour	46.86	4.69	51.55
♦ Commercial							
		66.00	Council	per hour	62.45	6.25	68.70

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Memberships						
Upfront: Full Membership						
• Standard 12 months	1,070.00	Council	each	1,012.55	101.25	1,113.80
• Standard 12 months - Renewal	985.00	Council	each	932.18	93.22	1,025.40
• Corporate 12 months --5 or more people	910.00	Council	each	861.18	86.12	947.30
• Concession 12 months	855.00	Council	each	809.09	80.91	890.00
• Standard 3 months - Insurance memberships	415.00	Council	each	392.73	39.27	432.00
• FIFO 12 months	640.00	Council	each	605.68	60.57	666.25
Gym Only: Upfront Membership						
• Standard 12 months	830.00	Council	each	785.45	78.55	864.00
• Standard 12 months - Renewal	765.00	Council	each	723.64	72.36	796.00
• Concession 12 months	665.00	Council	each	629.09	62.91	692.00
• Standard 3 months	325.00	Council	each	307.55	30.75	338.30
Group Fitness Only Upfront Membership						
• Standard 12 months	740.00	Council	each	700.00	70.00	770.00
• Standard 12 months - Renewal	680.00	Council	each	643.45	64.35	707.80
• Concession 12 months	595.00	Council	each	563.09	56.31	619.40
Aquatics Only Upfront Membership						
• Standard 12 months	650.00	Council	each	615.14	61.51	676.65
• Standard 12 months - Renewal	595.00	Council	each	563.09	56.31	619.40
• Aquatics Club Members Rate - 12 months	520.00	Council	each	492.09	49.21	541.30
• Concession 12 months	520.00	Council	each	492.09	49.21	541.30
• Standard 3 months - Insurance memberships	245.00	Council	each	231.82	23.18	255.00
Aquatic & Group Fit Membership						
• Standard 12 months	905.00	Council	each	856.45	85.65	942.10
• Standard 12 months - Renewal	835.00	Council	each	790.18	79.02	869.20
• Concession 12 months	725.00	Council	each	686.09	68.61	754.70
Gym & Aquatic Membership						
• Standard 12 months	955.00	Council	each	903.64	90.36	994.00
• Standard 12 months - Renewal	875.00	Council	each	828.18	82.82	911.00
• Concession 12 months	760.00	Council	each	719.09	71.91	791.00
• Off Peak 12 months	670.00	Council	each	634.09	63.41	697.50
• Off Peak 12 months - Renewal	615.00	Council	each	581.82	58.18	640.00
Gym & Group Fit Membership						
• Standard 12 months	1,020.00	Council	each	965.45	96.55	1,062.00
• Standard 12 months - Renewal	940.00	Council	each	890.00	89.00	979.00
• Concession 12 months	815.00	Council	each	771.36	77.14	848.50
Squash Only						
• Standard 12 months	735.00	Council	each	695.91	69.59	765.50
• Concession 12 months	590.00	Council	each	558.18	55.82	614.00
Up-Front Additions for 12 Month Memberships						
• Teen Fitness - Standard (with the purchase of any 12 month Family membership) (Includes Squash)	178.00	Council	each	168.50	16.85	185.35
Family Upfront Membership						
• 1 Adult + 1,2,3 Children <i>1 Adult @ \$990 + 2 Aquatic Concessions @ \$670 ea - Less 15% disc.</i>	1,780.00	Council	each	1,684.55	168.45	1,853.00
• 1 Adult + 1,2,3 Children - Renewal	1,645.00	Council	each	1,557.27	155.73	1,713.00
• 2 Adults + 3 Children <i>2 Adults @ \$990 ea + 1 Aquatic Concession @ \$670 - Less 15% disc.</i>	2,220.00	Council	each	2,101.82	210.18	2,312.00
• 2 Adults + 3 Children - Renewal	2,040.00	Council	each	1,930.91	193.09	2,124.00
Family Upfront Membership - Aquatics Only						
• 2 Adults + 4 Children <i>2 Adults @ \$551 ea + 1 Aquatic Concession @ \$440 - Less 15% disc.</i>	1,490.00	Council	each	1,410.00	141.00	1,551.00
• 2 Adults + 4 Children - Renewal	1,370.00	Council	each	1,296.36	129.64	1,426.00
Teen Upfront Membership						
• Standard 12 months (Includes Squash)	620.00	Council	each	586.82	58.68	645.50
• Standard 12 months - Renewal (Includes Squash)	570.00	Council	each	539.55	53.95	593.50

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Direct Debit Memberships (Per Fortnight - No Contract)						
♦ Full Membership Standard	43.00	Council	per fortnight	40.73	4.07	44.80
♦ Full Membership Corporate 5 or more people	36.50	Council	per fortnight	34.55	3.45	38.00
♦ Full Membership Concession	34.50	Council	per fortnight	32.64	3.26	35.90
♦ FIFO Full Membership	26.00	Council	per fortnight	24.64	2.46	27.10
♦ Gym Only Standard	33.50	Council	per fortnight	31.73	3.17	34.90
♦ Gym Only Concession	27.00	Council	per fortnight	25.55	2.55	28.10
♦ Group Fit Only Standard	30.00	Council	per fortnight	28.41	2.84	31.25
♦ Group Fit Only Concession	23.50	Council	per fortnight	22.27	2.23	24.50
♦ Aquatics Only Standard	25.50	Council	per fortnight	24.14	2.41	26.55
♦ Aquatics Only Concession	20.00	Council	per fortnight	18.95	1.90	20.85
♦ Aquatics Only - Aquatics Club Members	20.00	Council	per fortnight	18.95	1.90	20.85
♦ Aquatic & Group Fit Standard	36.50	Council	per fortnight	34.55	3.45	38.00
♦ Aquatic & Group Fit Concession	29.00	Council	per fortnight	27.45	2.75	30.20
♦ Gym & Aquatic Standard	38.50	Council	per fortnight	36.45	3.65	40.10
♦ Gym & Aquatic Concession	30.50	Council	per fortnight	28.86	2.89	31.75
♦ Off Peak Gym & Aquatic	27.00	Council	per fortnight	25.55	2.55	28.10
♦ Gym & Group Fit Standard	41.00	Council	per fortnight	38.82	3.88	42.70
♦ Gym & Group Fit Concession	33.00	Council	per fortnight	31.27	3.13	34.40
♦ Squash	30.00	Council	per fortnight	28.45	2.85	31.30
♦ Squash Concession	23.50	Council	per fortnight	22.27	2.23	24.50
♦ Teen Membership Standard (Includes Squash)	25.00	Council	per fortnight	23.68	2.37	26.05
♦ 1 Adult + 1,2,3 Children	72.00	Council	per fortnight	68.23	6.82	75.05
♦ 2 Adults + 3 Children	89.00	Council	per fortnight	84.23	8.42	92.65
♦ 2 Adults + 4 Children - Aquatic Only	60.00	Council	per fortnight	56.77	5.68	62.45
Direct Debit Additions (to existing membership type) (Per Fortnight - No Contract)						
♦ Squash	8.50	Council	per fortnight	8.05	0.80	8.85
♦ Squash Concession	7.00	Council	per fortnight	6.64	0.66	7.30
Additions for Direct Debit Memberships (available only in conjunction with another membership) (Per Fortnight - No Contract)						
<i>Note: Adding Teen Fitness Standard is only available with the purchase of any 12 month Family membership.</i>						
♦ Add Teen Fitness - Standard	7.30	Council	per fortnight per teen	6.91	0.69	7.60
Personal Training - Individual						
Members: (15% off non member rate)						
<i>Note: Where a period of more than 3 months has elapsed between personal training sessions, a re-appraisal will be required.</i>						
♦ 30 minute Session	49.00	Council	per half hour	46.36	4.64	51.00
♦ 5 x 30 minute Sessions	230.00	Council	each	217.73	21.77	239.50
♦ 10 x 30 minute Sessions	435.00	Council	each	411.86	41.19	453.05
♦ 1 hour Session	80.00	Council	per hour	75.73	7.57	83.30
♦ 5 x 1 hour Sessions	370.00	Council	each	350.27	35.03	385.30
♦ 10 x 1 hour Sessions	710.00	Council	each	671.82	67.18	739.00
Non-Members:						
<i>Note: For non-members, an appraisal fee applies for the first personal training session, in addition to the hourly rate or block rate charge, valid 12 months from time of purchase.</i>						
♦ 30 minute Session	57.50	Council	per half hour	54.41	5.44	59.85
♦ 5 x 30 minute Sessions	270.00	Council	each	255.64	25.56	281.20
♦ 10 x 30 minute Sessions	515.00	Council	each	487.27	48.73	536.00
♦ Appraisal Fee	60.00	Council	each	56.77	5.68	62.45
♦ 1 hour Session	95.00	Council	per hour	89.91	8.99	98.90
♦ 5 x 1 hour Sessions	435.00	Council	each	411.50	41.15	452.65
♦ 10 x 1 hour Sessions	830.00	Council	each	785.45	78.55	864.00
Personal Training - Group Sessions						
Members:						
<i>Note: Where a period of more than 3 months has elapsed between personal training sessions, a re-appraisal will be required.</i>						
30 Minute Sessions						
♦ 2 Participants	27.50	Council	per person	26.05	2.60	28.65
♦ 3 Participants	23.00	Council	per person	21.77	2.18	23.95
♦ 4 Participants	18.50	Council	per person	17.50	1.75	19.25
60 Minutes Session						
♦ 2 Participants	41.50	Council	per person	39.27	3.93	43.20
♦ 3 Participants	32.25	Council	per person	30.55	3.05	33.60
♦ 4 Participants	27.50	Council	per person	26.05	2.60	28.65

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type	2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Non-Members:					
<i>Note: For non-members, an appraisal fee applies for the first personal training session, in addition to the hourly rate or block rate charge, valid 12 months from time of purchase.</i>					
30 Minute Sessions					
♦ 2 Participants	32.50	Council	per person	30.77	33.85
♦ 3 Participants	27.00	Council	per person	25.55	28.10
♦ 4 Participants	22.00	Council	per person	20.82	22.90
60 Minutes Session					
♦ 2 Participants	49.00	Council	per person	46.36	51.00
♦ 3 Participants	38.00	Council	per person	35.95	39.55
♦ 4 Participants	32.50	Council	per person	30.77	33.85
Administration/ Cancellation Fee (as per terms and conditions of contract)	30.00	Council	each	28.41	31.25
Hay Park Community Hall					
<i>Note: Bond: \$500 minimum – will be determined by City of Bunbury depending on event.</i>					
Kitchen and Function Room Hire					
♦ Private	26.50	Council	per hour	24.09	26.50
♦ Community Group	12.00	Council	per hour	10.91	12.00
♦ Commercial	47.50	Council	per hour	43.18	47.50
Function Room Hire Only					
♦ Private	21.50	Council	per hour	19.55	21.50
♦ Community Group	8.80	Council	per hour	8.00	8.80
♦ Commercial	36.00	Council	per hour	32.73	36.00
Cleaning Fee - at cost as per booking as required	116.40	Council	per booking as required		at cost
Hay Park North Pavilion					
<i>Note: Bond: \$500 minimum – will be determined by City of Bunbury depending on event.</i>					
Function Room Hire Only					
♦ Sporting Group / Community Group / Not for Profit	Hourly Rate	30.00	Council	per hour	31.25
♦ Commercial / Private Group	Hourly Rate	60.00	Council	per hour	62.45
Kitchen & Function Room Hire					
<i>Note: Rates that include the hire of bar facilities <u>do not</u> include any liquor licencing that may need to be obtained.</i>					
♦ Sporting Group / Community Group / Not for Profit	Hourly Rate	38.00	Council	per hour	39.55
♦ Commercial / Private Group	Hourly Rate	76.00	Council	per hour	79.15
Changing Room Hire					
♦ 2 Changerooms		42.00	Council	per day	43.75
Seasonal Tenancy	As per Tenancy Agreement	As per agreement	Council	as per Tenancy Agreement	As per agreement
Cleaning of change rooms and Pavilion facility		at cost	Council	per booking as required	at cost
Hay Park Multi Sports Pavilion					
<i>Note: Bond: \$500 minimum – will be determined by City of Bunbury depending on event.</i>					
Function Room Hire (Half of Pavilion)					
♦ Sporting Group / Community Group / Not for Profit	Hourly Rate	30.00	Council	per hour	31.25
♦ Commercial / Private Group	Hourly Rate	60.00	Council	per hour	62.45
Function Room Hire (Whole Pavilion)					
♦ Sporting Group / Community Group / Not for Profit	Hourly Rate	NEW	Council	per hour	46.40
♦ Commercial / Private Group	Hourly Rate	NEW	Council	per hour	92.80
Changing Room Hire					
♦ 2 Changerooms		42.00	Council	per day	43.75
Seasonal Tenancy	As per Tenancy Agreement	As per agreement	Council	as per Tenancy Agreement	As per agreement
Cleaning of change rooms and Pavilion facility		at cost	Council	per booking as required	at cost
Hay Park Athletics Facility					
<i>Note: Charge includes change rooms.</i>					
<i>Note: Bond: \$500 minimum – will be determined by City of Bunbury depending on event.</i>					
♦ South West Academy of Sport		700.00	Council	annual	729.00
♦ Carnival - Casual/School		440.00	Council	full day	458.00
♦ Commercial Operators (Includes gyms, personal trainers, boot camp etc.)		72.00	Council	per hour	75.00
♦ Athletics Arena Inner Field Hire		240.00	Council	per day	249.90
Cleaning of facility ablutions		at cost	Council	per booking as required	at cost
Individual Coaching Sessions per 1 hour					
♦ Seniors per person		6.20	Council	per hour	6.50
♦ Juniors per person		5.00	Council	per hour	5.25
Athletics Track / Sportsground Levies - Seasonal Use					
♦ Base Rate - Seniors - Per season		50.00	Council	per participant	52.05
♦ Base Rate - Juniors - Per season		12.00	Council	per participant	12.50

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type	2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Hay Park Premier Pitch					
♦ Casual Hire - Juniors/Schools - Per hour	40.00	Council	per hour	37.86	41.65
♦ Casual Hire - Seniors - Per hour	50.00	Council	per hour	47.32	52.05
Sports Ground Levies					
Senior Season					
♦ Football, Soccer, Rugby Union, Rugby League, Hockey, Gridiron	510.00	Council	per team	618.18	680.00
♦ Frisbee	222.00	Council	per team	210.18	231.20
Junior Season					
♦ Football, Soccer, Rugby Union, Rugby League, Hockey, Gridiron, Netball	130.00	Council	per team	158.18	174.00
♦ Frisbee	86.00	Council	per team	81.41	89.55
Casual Hire					
♦ Corporate - Per hour	56.00	Council	per hour	53.00	58.30
♦ Seniors - Per hour	41.50	Council	per hour	39.27	43.20
♦ Juniors - Per hour	34.70	Council	per hour	32.86	36.15
♦ Community (Not for Profit) - Per hour	NEW	Council	per hour	26.50	29.15
Individual sports					
<i>Note: The Sports Club Seasonal is a standard team size unit charge that applies to use of a sportsground for the duration of a single winter or summer season by a sports team belonging to an incorporated sporting body or club.</i>					
<i>Note: Senior Season Levy covers up to 3 training sessions, and 1 match day game per week. Junior Season Levy cover up to 2 training sessions and 1 match day game per week.</i>					
<i>Note: The summer season shall be regarded as the period between 1 September and 31 March, and the winter season in the period between 1 February and 30 September, all days inclusive.</i>					
♦ Senior Season - Dog Club	72.00	Council	per person per annum	68.18	75.00
♦ Junior Season - Dog Club	24.00	Council	per person per annum	22.73	25.00
♦ Bunbury Schools - (Up to half day)	No charge	Council	per half day	n/a	No charge
♦ Schools - Outside of Bunbury	120.00	Council	per day	113.55	124.90
Miscellaneous					
Light Tower Usage					
♦ Hands Oval Light Towers					
100 Lux	25.40	Council	per hour	24.05	26.45
200 Lux	48.20	Council	per hour	45.64	50.20
500 Lux	112.00	Council	per hour	106.00	116.60
♦ Hay Park Multi Sport South Light Towers					
50 Lux	16.20	Council	per hour	15.36	16.90
100 Lux	25.40	Council	per hour	24.05	26.45
200 Lux	48.20	Council	per hour	45.64	50.20
500 Lux	112.00	Council	per hour	106.00	116.60
♦ Hay Park (North) Rugby Light Towers	16.80	Council	per hour/per 4 towers	15.91	17.50
Charge is per 4 light towers / per hour					
Helicopter Landing on Council Reserves	162.00	Council	each	153.36	168.70
Late Cancellation Fee (within 5 working days)	25% of standard hire fee	Council	each		25% of standard hire fee
Late Key Return (within 24 hours)	25% of standard hire fee	Council	each		25% of standard hire fee
Hands Oval Facility					
Cleaning of change rooms and toilets at facility	NEW	Council	per booking as required		at cost
Community Wellbeing					
Rangers & Emergency Management					
Legislation Compliance					
Poundage Fees - Cattle (Local Government Act Misc Provisions)					
<i>Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother.</i>					
<i>Note: Where more than five cattle belonging to one owner are impounded at one time, one half of the sum prescribed in the Table of Fees will be payable and where more than twenty cattle belonging to one owner are impounded at one time, one quarter of the sum prescribed in the Table of Fees will be payable.</i>					
<i>Note: These fees include, driving, leading or otherwise transporting the animal or animals no more than a distance of three kilometres. Where the distance is more than three kilometres, an additional charge of one dollar for each 1.5 kilometres or part thereof in excess of three kilometres shall be paid in respect of each animal impounded other than a suckling animal as provided.</i>					
Initial Impounding Fees - Charged per head					
♦ Entire horses, mules, asses, camels, bulls, boars	143.00	Council	per head	149.00	149.00
♦ Mares, geldings, colts, fillies, foals, oxen, cows, steers, rams, heifers, calves, pigs	143.00	Council	per head	149.00	149.00
♦ Wethers, ewes, lambs or goats	143.00	Council	per head	149.00	149.00
Daily Fees - Charged per head					
♦ Entire horses, mules, asses, camels, bulls, boars - above the age of two (2) years	33.50	Council	per head	35.00	35.00
♦ Mares, geldings, colts, fillies, foals, oxen, cows, steers, rams, heifers, calves, pigs	33.50	Council	per head	35.00	35.00
♦ Wethers, ewes, lambs or goats per head	33.50	Council	per head	35.00	35.00

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Dogs						
Dog Registration						
Sterilised						
• 1 Year	20.00	Regulatory	per dog	20.00	n/a	20.00
• 3 Years	42.50	Regulatory	per dog	42.50	n/a	42.50
• Lifetime	100.00	Regulatory	per dog	100.00	n/a	100.00
• 1 Year - Pensioner	10.00	Regulatory	per dog	10.00	n/a	10.00
• 3 Years - Pensioner	21.25	Regulatory	per dog	21.25	n/a	21.25
• Lifetime - Pensioner	50.00	Regulatory	per dog	50.00	n/a	50.00
Unsterilized						
• 1 Year	50.00	Regulatory	per dog	50.00	n/a	50.00
• 3 Years	120.00	Regulatory	per dog	120.00	n/a	120.00
• Lifetime	250.00	Regulatory	per dog	250.00	n/a	250.00
• 1 Year - Pensioner	25.00	Regulatory	per dog	25.00	n/a	25.00
• 3 Years - Pensioner	60.00	Regulatory	per dog	60.00	n/a	60.00
• Lifetime - Pensioner	125.00	Regulatory	per dog	125.00	n/a	125.00
Poundage Fees - Dogs & Cats						
Impounding Fees						
• Seizure Fee (Unregistered dog/cat)	150.00	Council	per offence	156.00	n/a	156.00
• Seizure Fee (Registered dog/cat)	76.00	Council	per offence	79.00	n/a	79.00
• Sustenance Fee	30.00	Council	per day	31.00	n/a	31.00
Cats						
Cat Registration						
Sterilised						
• 1 Year	20.00	Regulatory	per cat	20.00	n/a	20.00
• 3 Years	42.50	Regulatory	per cat	42.50	n/a	42.50
• Lifetime	100.00	Regulatory	per cat	100.00	n/a	100.00
• 1 Year - Pensioner	10.00	Regulatory	per cat	10.00	n/a	10.00
• 3 Years - Pensioner	21.25	Regulatory	per cat	21.25	n/a	21.25
• Lifetime - Pensioner	50.00	Regulatory	per cat	50.00	n/a	50.00
Regional Animal Shelter Fees						
Annual Fee as per MOU	3,860.00	Council	per year	3,652.73	365.27	4,018.00
• Daily Fee for animal kept during legislative time (as per agreement in each MOU)	21.00	Council	per day	21.85	n/a	21.85
Dogs / Cats / Other Animals						
Application to have more than 2 dogs	176.00	Council	each	183.00	n/a	183.00
Application to have more than 2 dogs - Pensioner	74.00	Council	each	77.00	n/a	77.00
Application to have more than 2 cats	176.00	Council	each	183.00	n/a	183.00
Application to have more than 2 cats - Pensioner	74.00	Council	each	77.00	n/a	77.00
Kennel Establishment Licence	176.00	Council	each	183.00	n/a	183.00
Cattery Inspection Fee	88.00	Regulatory	each	88.00	n/a	88.00
Cat Breeders Certificate	119.00	Regulatory	each	119.00	n/a	119.00
Microchip	68.00	Council	each	64.55	6.45	71.00
Hire of Dog/Cat Trap - 3 Days	100.00	Council	per 3 days	104.00	n/a	104.00
Lost/Damaged Dog Trap	300.00	Council	each	312.00	n/a	312.00
Lost/Damaged Cat Trap	200.00	Council	each	208.00	n/a	208.00
Surrender of Animal	200.00	Council	each	208.00	n/a	208.00
Euthanasia of an animal	300.00	Council	each	312.00	n/a	312.00
Other Ranger Services						
Poundage Fees - Shopping Trolleys	60.00	Council	first day	62.45	n/a	62.45
- per item, per day there after or part there of	12.00	Council	per day after /part thereof	12.50	n/a	12.50
Admin Fee Clean-up of Dumped Rubbish	275.00	Council	each	286.00	n/a	286.00
Administration Fee - (Arrange installation of firebreaks etc to remove fire hazard)	100.00	Council	each	104.00	n/a	104.00
Horse Exercise Permit	70.00	Council	Per annum	73.00	n/a	73.00
Abandoned Vehicles	100.00	Council	first day	104.00	n/a	104.00
- per day there after or part there of	30.00	Council	per day after /part thereof	31.25	n/a	31.25
Vehicle Towing Charges	290.00	Council	each	302.00	n/a	302.00
Impound Non Perishable Goods	88.00	Council	first day	91.50	n/a	91.50
- per item, per day there after or part there of	12.00	Council	per day after /part thereof	12.50	n/a	12.50
Commercial Fishing Beach Access Permit	150.00	Council	each	156.00	n/a	156.00
- permit valid for 1 year						
Commercial Fishing Beach Access Permit - Renewal	225.00	Council	each	234.00	n/a	234.00
- permit valid for 3 years						

Schedule of Fees and Charges		2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Vehicle Parking Planning and Operations							
Other Parking Charges							
<i>(Note: Where the car park is privately owned, GST is not applicable on ticket rolls or monthly maintenance charge)</i>							
Infringement Notice Final Demand Fee		26.10	Regulatory	each	26.10	n/a	26.10
Preparation of Enforcement Certificate		22.20	Regulatory	each	22.20	n/a	22.20
Registration of Infringement Notice with Enforcement Agency		83.50	Regulatory	each	83.50	n/a	83.50
Private Parking Agreement application		200.00	Council	per agreement	208.00	n/a	208.00
Private Parking Administration Fee		50.00	Council	per agreement	80.00	n/a	80.00
Private Parking Agreement infringement withdrawal fee		30.00	Council	per agreement	31.20	n/a	31.20
Temporary Reserved Parking Bays							
On-Street and Off-Street (Car Park) Parking Bays		20.00	Council	per day	21.00	n/a	21.00
Reserved Bays for Works or Events (Multiple)		40.00	Council	per day	41.65	n/a	41.65
Reserved Bays for Works or Events (Charitable or Community Based)		No Charge	Council	per day	No charge	n/a	No charge
Replacement Residential Parking Permit		40.00	Council	per application	41.50	n/a	41.50
Visitor Parking Permit		30.00	Council	per permit	31.00 (pro rata)	n/a	31.00
Permitted vehicle permit	Only applicable when actively engaged in works	400.00	Council	per annum/per permit (pro rata)	416.00 (pro rata)	n/a	416.00
CBD Maintenance Permit		1,100.00	Council	per annum/per permit	1,145.00	n/a	1,145.00
Parking Permits (12 months only)							
Volunteer parking permits		No Charge	Council	per permit	No charge	n/a	No charge
Totally & permanently incapacitated (TPI) permit		No Charge	Council	per permit	No charge	n/a	No charge
City of Bunbury Contractors & Staff Permits		No Charge	Council	per permit	No charge	n/a	No charge
Golden Parking Permits		No Charge	Council	per permit	No charge	n/a	No charge
Application for Temporary Road Closures Non-Charitable Organisations		157.00	Council	per application	163.50	n/a	163.50
Cash-in-lieu for Parking							
<i>Note: The amount payable is as calculated using Section 9.1(b) of the Local Planning Policy 3.1 - Access & Parking for Pedestrian, Bicycles and Vehicles.</i>							
Parking on Road Reserves							
♦ Initial Costs		180.00	Council	m ²	172.73	17.27	190.00
♦ Annual Licence Fee		36.00	Council	m ²	34.55	3.45	38.00
Visitor Carparks - First 3 hours free per vehicle per day							
Blair Street (BREC) - (Capped at \$12 per day)		No Fee	Council	per vehicle per day	First three hours free/per vehicle/per day		No charge
Wittenoorn Street South - (Capped at \$12 per day)		3.00	Council	per hour / per vehicle after 3hrs	3.18	0.32	3.50
Blair Street (Foreshore) - (Capped at \$6.00 per day)		3.00	Council	per hour / per vehicle after 3hrs	3.18	0.32	3.50
Cobblestone car park / Cobblestone Drive - (Capped at \$6.00 per day)		1.20	Council	per hour / per vehicle after 3hrs	1.45	0.15	1.60
		1.20	Council	per hour / per vehicle after 3hrs	1.45	0.15	1.60
All Day Carparks							
Wellington Street							
Wittenoorn Street (North)							
Ommanney Street							
♦ Hourly rate		1.20	Council	per hour	1.45	0.15	1.60
♦ All day parking		4.20	Council	per day	5.45	0.55	6.00
Long Term Parking Permits (12mths) 1/07 - 31/06							
Car Parks capped at \$12.00 per day (BREC, Wittenoorn South)		1,300.00	Council	per annum/per permit	1,418.18	141.82	1,560.00
Car Parks capped at \$6.00 per day (Cobblestone, Foreshore, Ommanney, Wellington St, Wittenoorn North)		546.00	Council	per annum/per permit	709.09	70.91	780.00
Environmental Health							
Public Health Compliance							
Lodging House Registration/Renewal							
<i>XX - Subject to approval by Council, Department of Health and Gazettal of Fees</i>							
XX	Less than 100 Lodgers	127.00	Council	annual	127.00	n/a	127.00
XX	100 or more Lodgers	337.00	Council	annual	337.00	n/a	337.00
Offensive - Trades Registration Fees							
(a)	Slaughterhouses	298.00	Regulatory	annual	298.00	n/a	298.00
(b)	Piggeries	298.00	Regulatory	annual	298.00	n/a	298.00
(c)	Artificial Manure Depots	211.00	Regulatory	annual	211.00	n/a	211.00
(d)	Bone Mills	171.00	Regulatory	annual	171.00	n/a	171.00
(e)	Places for Storing, Drying or Preserving Bones	171.00	Regulatory	annual	171.00	n/a	171.00
(f)	Fat Melting, Fat Extraction, or Tallow Melting Establishments :	171.00	Regulatory	annual	171.00	n/a	171.00
		298.00	Regulatory	annual	298.00	n/a	298.00
(g)	Blood Drying	171.00	Regulatory	annual	171.00	n/a	171.00
(h)	Gut Scraping, Preparation of Sausage Skins	171.00	Regulatory	annual	171.00	n/a	171.00
(i)	Fellmongeries	171.00	Regulatory	annual	171.00	n/a	171.00
(j)	Manure Works	211.00	Regulatory	annual	211.00	n/a	211.00
(k)	Fish Curing Establishments	211.00	Regulatory	annual	211.00	n/a	211.00
(l)	Laundries and Dry-cleaning Establishments	147.00	Regulatory	annual	147.00	n/a	147.00
(m)	Bone Merchant Premises	171.00	Regulatory	annual	171.00	n/a	171.00
(n)	Flock Factories	171.00	Regulatory	annual	171.00	n/a	171.00
(o)	Knackeries	298.00	Regulatory	annual	298.00	n/a	298.00

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
(p) Poultry Processing Establishments	298.00	Regulatory	annual	298.00	n/a	298.00
(q) Poultry Farming	298.00	Regulatory	annual	298.00	n/a	298.00
(r) Rabbit Farming	298.00	Regulatory	annual	298.00	n/a	298.00
(s) Fish Processing Establishments in which Whole Fish are Cleaned and Prepared	298.00	Regulatory	annual	298.00	n/a	298.00
(t) Shellfish and Crustacean Processing Establishments	298.00	Regulatory	annual	298.00	n/a	298.00
(u) Any Other Offensive Trade Not Specified	298.00	Regulatory	annual	298.00	n/a	298.00
Caravan Parks and Camping Grounds						
Application/Renewal of a Licence	200.00	Regulatory	single/annual	200.00	n/a	200.00
Or if an addition of the following fees is greater than \$200 - that total amount shall apply						
(a) Long Stay Site (Fee to be multiplied by No. of sites)	6.00	Regulatory	annual	6.00	n/a	6.00
(b) Short Stay Site (Fee to be multiplied by No. of sites)	6.00	Regulatory	annual	6.00	n/a	6.00
(c) Camp Site (Fee to be multiplied by No. of sites)	3.00	Regulatory	annual	3.00	n/a	3.00
(d) Overflow Site (Fee to be multiplied by No. of sites)	1.50	Regulatory	annual	1.50	n/a	1.50
Additional Fee for By Way of Penalty for Renewal after Expiry	20.00	Regulatory	single	20.00	n/a	20.00
Temporary Licence - pro rata Application/Renewal Licence for period of time licence is in force minimum \$100	100.00	Regulatory	single	100.00	n/a	100.00
Transfer of Licence	100.00	Regulatory	single	100.00	n/a	100.00
Appeal to Minister	100.00	Regulatory	single	100.00	n/a	100.00
Approval of Park Homes and Other Structures on Caravan Parks	171.00	Council	single	178.00	n/a	178.00
On Site Effluent Disposal						
Local Government Application Fee	118.00	Regulatory	single	118.00	n/a	118.00
Local Government Report Fee	118.00	Council	single	118.00	n/a	118.00
Issuing a Permit to use an Apparatus	118.00	Regulatory	single	118.00	n/a	118.00
Food Act 2008						
<i>Note: No charge for Food Act Fees for Non Profit Groups</i>						
Multiple Premises Assessment Fee (e.g. supermarkets)	557.00	Council	single	580.00	n/a	580.00
Audit Review Fee	71.00	Council	single	74.00	n/a	74.00
Registration Fee	139.00	Council	single	145.00	n/a	145.00
High Risk Assessment Fee	348.00	Council	annual	362.00	n/a	362.00
Medium Risk Assessment Fee	278.00	Council	annual	289.00	n/a	289.00
Low Risk Assessment Fee	139.00	Council	annual	145.00	n/a	145.00
Settlement Enquiry of a Food Business	69.00	Council	single	72.00	n/a	72.00
Reissue or alteration of existing Food Business Registration/Notification Certificate	42.00	Council	single	43.50	n/a	43.50
Alfresco Dining Areas						
<i>Note: Should a new application be received prior to the end of the licence period, licence fee to be charged on a pro rata basis</i>						
Application fee for new alfresco dining areas	54.00	Council	annual	56.00	n/a	56.00
Annual Licence fee/renewal for 10 or less chairs	162.00	Council	annual	169.00	n/a	169.00
Annual Licence fee/renewal for 11-20 chairs	270.00	Council	annual	281.00	n/a	281.00
Annual Licence fee/renewal for 21-30 chairs	378.00	Council	annual	393.00	n/a	393.00
Annual Licence fee/renewal for 31 or over chairs	486.00	Council	annual	506.00	n/a	506.00
Application for Amendment to Alfresco Dining Licence	42.00	Council	single	43.50	n/a	43.50
Health Assessments of Building Plans						
Application for Health Approval of Plans (Food/Other)	108.00	Council	single	112.00	n/a	112.00
Street Trading - Licence Fee						
<i>Note: Licences are issued from 1 September to 31 August.</i>						
Application for Amendment to Street Trading Licence	35.00	Council	single	36.50	n/a	36.50
Roaming Licence Fee (e.g. Mobile Coffee Van, Ice-Cream Truck)						
• Application Fee	81.00	Council	single	84.00	n/a	84.00
• Licence Fee - Daily	15.00	Council	per day	15.50	n/a	15.50
• Licence Fee - Weekly (Continuous Week)	38.00	Council	per week	39.50	n/a	39.50
• Licence Fee - Monthly	58.00	Council	per month	60.50	n/a	60.50
• Licence Fee - Annually	467.00	Council	per year	486.00	n/a	486.00
Stationary Licence Fee - Personal Training/Group Fitness/Yoga etc (20 or less participants one location)	54.00	Council	per month	50.00	n/a	56.00
Stationary Licence Fee - All Locations except CBD & Marlston Waterfront						
• Application Fee - per location	82.00	Council	single	84.00	n/a	84.00
• Licence Fee - per location - Daily	29.00	Council	per day	30.00	n/a	30.00
• Licence Fee - per location - Weekly (Continuous Week)	76.00	Council	per week	79.00	n/a	79.00
• Licence Fee - per location - Monthly	117.00	Council	per month	122.00	n/a	122.00
• Licence Fee - per location - Annually	935.00	Council	per year	973.00	n/a	973.00

Schedule of Fees and Charges	2023/24 Budget Total Charge (Inc GST)	Charge Type		2024/25 Unit Charge (ex GST)	GST (if applicable)	2024/25 Budget Total Charge (Inc GST)
Stationary Licence Fee - CBD & Marlston Waterfront ***						
♦ Application Fee - per location	82.00	Council	single	84.00	n/a	84.00
♦ Licence Fee - per location - Daily	35.00	Council	per day	36.00	n/a	36.00
♦ Licence Fee - per location - Weekly (Continuous Week)	91.00	Council	per week	95.00	n/a	95.00
♦ Licence Fee - per location - Monthly	140.00	Council	per month	146.00	n/a	146.00
♦ Licence Fee - per location - Annually	1,122.00	Council	per year	1,168.00	n/a	1,168.00
*** Note: This includes land contained in the Marlston Waterfront Development Guide Plan Area as adopted by council 7 November 2000 and reserve land adjacent to the CBD west of a line projected south from the Leschenault Inlet "Plug"						
Noise						
Application for a non complying event Regulation 18	1,000.00	Regulatory	single	1,000.00	n/a	1,000.00
Late Fee for an application for a non complying event - made less than 60 days prior to event	250.00	Regulatory	single	250.00	n/a	250.00
Noise Monitoring Fee - Minimum charge \$500.00 for first 3 hours	NEW	Council	single	454.55	45.45	500.00
Noise Monitoring Fee –Minimum charge \$500.00 for three hours, then an additional \$110.20 per hour thereafter.	110.20	Council	per hour	100.18	10.02	110.20
<i>Note: Hourly rate is based on City of Bunbury's Officer charge out rate (Page 2)</i>						
Application for approval of out-of-hours construction work (noise management plan) Regulation 13	54.00	Council	single	56.00	n/a	56.00
Public Building (Including Events) - Application Fee						
♦ 1 up to 50 People	NEW	Council	single	112.00	n/a	112.00
♦ Over 50 up to 200 People	230.00	Council	single	240.00	n/a	240.00
♦ Over 200 People	387.00	Council	single	403.00	n/a	403.00
♦ Application to extend or alter a Public Building	NEW	Council	single	112.00	n/a	112.00
Liquor Licencing						
♦ Application for Section 39 Certificate	138.00	Council	single	144.00	n/a	144.00
♦ Application for Section 55 Certificate	97.00	Council	single	101.00	n/a	101.00
General Sampling Requests						
Sample Fee	64.00	Council	each	60.45	6.05	66.50
Meat Inspection						
Provide Local Abattoir Meat Inspection Service	<i>Subject to approval by Council, Department of Health and Gazettal of Fees</i>					
♦ Cattle	2.70	Regulatory	each	2.70	n/a	2.70
♦ Lamb	0.45	Regulatory	each	0.45	n/a	0.45
♦ Sheep	0.45	Regulatory	each	0.45	n/a	0.45
♦ Pigs	2.00	Regulatory	each	2.00	n/a	2.00
♦ Goat	0.45	Regulatory	each	0.45	n/a	0.45
♦ Deer	0.45	Regulatory	each	0.45	n/a	0.45
♦ Rabbit	0.45	Regulatory	each	0.45	n/a	0.45
♦ Alpacas	0.45	Regulatory	each	0.45	n/a	0.45

Conditions applying to City of Bunbury Fees and Charges:

The Chief Executive Officer may vary any Council fee or charge as part of a promotional participation incentive program.

Commercial Lease and Licence fees will be based on a market valuation in accordance with s3.58 of the Local Government Act 1995 and the CEO has the discretion to vary or suspend any Commercial Licence fees payable subject to the consideration of market conditions.

The City of Bunbury operate commercial cafés and sell merchandise at multiple locations (including South West Sports Centre, Bunbury Wildlife Park, Bunbury Visitor Centre, Bunbury Museum and Heritage Centre) at retail prices.

Note: Regulatory fees shown in this document are subject to change.

10.3.3 Introduction of a Waste Levy in 2024/25

File Ref:	COB/6662		
Applicant/Proponent:	Internal		
Responsible Officer:	David Ransom, Manager Finance		
Responsible Manager:	David Ransom, Manager Finance		
Executive:	Karin Strachan, Director Corporate & Community		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Quasi-Judicial	
	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Information Purposes	
	<input checked="" type="checkbox"/> Legislative		
Attachments:	Nil		

Summary

The purpose of this report is to seek Council’s support for the introduction of a Waste Levy as part of the draft 2024/25 Annual Budget.

The levy would fund the following activities:

1. Support waste services within the City
2. Address historical issues and future developments at the Bunbury Harvey Regional Council
3. Investigate and remediate historic contaminated sites within the City

Council’s direction on this matter will assist staff in preparing the draft budget which will be presented to Council for adoption on 23 July 2024.

Executive Recommendation

That Council supports the introduction a Waste Levy under the Section 66 of the Waste Avoidance and Resource Recovery Act 2007 of \$70 on all rateable properties in the 2024/25 financial year to:

- Support waste services within the City
- Address historical issues and future developments at the Bunbury Harvey Regional Council
- Investigate and remediate historic contaminated sites within the City.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

There is no regional impact as the Waste Levy is only applicable to Bunbury rateable properties.

Background

It is proposed that the Waste Levy would be used for the following purposes:

1. Support waste services within the City

The City is planning for the replacement of the following equipment:

2 x Side Load Rubbish Trucks	24/25	\$1,000,000
1 x Road Sweeper	25/26	\$ 500,000
3 x Side Load Rubbish Truck	27/28	\$1,500,000
1 x Rear Load Rubbish Truck	32/33	\$ 500,000

2. Address historical issues and future developments at the Bunbury Harvey Regional Council –

Timber Waste	\$3,000,000
Banksia Road	\$2,000,000
Capping	\$8,000,000
Operating Subsidy	\$ 950,000 (possibly another 2-3 years?)
Post Closure	\$ 220,000 (monitoring costs p.a. if the site was closed)

3. Investigate and remediate historical contaminated sites within the City:

- 5 x Sites with investigations complete and solutions being implemented (19.7Ha)
- 4 x Sites require further remediation or investigation (40.2Ha)
- 4 x Sites require investigation (62.2Ha)
- 2 x Sites to be determined (25.6Ha)

Preliminary Site Investigations	\$10,000 - \$15,000 (5 to be done)
Detailed Site Investigation	\$100,000 - \$150,000 (11 to be done)
Remediation can range from \$50,000 (Airport) to \$1,300,000 (Nuytsia Ave) or \$2,700,000 (Big Swamp based on old Masterplan).	

Council Policy Compliance

Not applicable.

Legislative Compliance

Waste Avoidance and Resource Recovery Act 2007, Section 66, Local government may impose waste collection rate.

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
 - (a) 12 cents in the dollar on the gross rental value; or
 - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

Officer Comments

The meet the purposes of the Waste Levy, the total amount of funds raised would require the Levy to operate for at least the next 4 years. The amount raised in each year would be determined by Council when adopting the budget for that year. Any unspent funds in each year would be held in the Waste Reserve until required and could only be used for the purposes of the Waste Levy.

The following is an example of other councils imposing a Waste Levy.

<u>Council</u>	<u>Purpose</u>	<u>Waste Levy</u>
Harvey	Waste Facilities Maintenance Rate	\$50
Busselton	Waste Infrastructure Development	\$87.50
York	Operate Transfer Stations	\$97
Capel	Waste Services and Infrastructure	\$100
AMR	Waste Facilities Maintenance	\$170
Waroona	Waste Operations	\$228

Analysis of Financial and Budget Implications

The following table shows the total amount that would be raised under various Waste Levy options based on the 16,739 Rateable properties within the City:

<u>Waste Levy Options</u>	<u>Total Raised</u>
\$10	\$167,390
\$30	\$502,170
\$50	\$836,950
\$70	\$1,171,730
\$90	\$1,506,510
\$100	\$1,673,900

Community Consultation

Should Council support the introduction of a Waste Levy in 2024/25, the City would undertake a public information campaign that would go out with the Rate Notices to explain the purpose of the Waste Levy and the benefits this would provide to the community.

Councillor/Officer Consultation

The introduction of a Waste Levy was discussed at Councillor budget workshops held on the 13 October 2023 and 9 May 2024. A further Budget Workshop is schedule for 11 June 2024 prior to presenting the Budget for adoption on 23 July 2024.

Timeline: Council Decision Implementation

Staff will immediately include the Waste Levy in the development of the draft 2024/25 Annual Budget.

10.3.4 Review of the Pelican Point Grand Canals Specified Area Rate

File Ref:	COB/6662			
Applicant/Proponent:	Internal			
Responsible Officer:	David Ransom, Manager Finance			
Responsible Manager:	David Ransom, Manager Finance			
Executive:	Karin Strachan, Director Corporate & Community			
Authority/Discretion	<input type="checkbox"/>	Advocacy	<input type="checkbox"/>	Quasi-Judicial
	<input checked="" type="checkbox"/>	Executive/Strategic	<input type="checkbox"/>	Information Purposes
	<input type="checkbox"/>	Legislative		
Attachments:	Nil			

Summary

At the Annual Meeting of Electors held 30 January 2024 a motion was carried requesting a review of the Pelican Point Grand Canal Specified Area Rate (SAR). It was then resolved at the 12 March 2024 Council Meeting to review this as part of the 2024/25 Rates Workshops and the 2024/25 Budget. This review was completed and workshopped with Councillors on 7 May 2024.

Under the Local Government Act, Section 6.37 ‘Specified Area Rates,’ local governments may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of a specific work, service or facility if the local government considers that the ratepayers or residents within that area have benefited or will benefit.

From the review of the SAR, there was evidence to suggest that all properties within the Pelican Point Grand Canal Estate do benefit from the canals. It was noted that all properties have a higher amenity and received a higher property value (Gross Rental Value) by the Valuer General (Landgate) than other properties due to the canals.

It is therefore recommended that the current specified area is unchanged and that all properties within the Pelican Point Grand Canal Estate continue to contribute to the cost of managing and maintaining the canals.

Executive Recommendation

That Council:

1. Considers that all properties within the Pelican Point Grand Canal Estate benefit from the cost of managing and maintaining the canals due to the higher amenity and higher property values, than other properties, from being part of this precinct.
2. Council continues to charge all properties within the Pelican Point Grand Canal Estate the Specified Area Rate to provide for the ongoing management and maintenance of canals in the 2024/25 Budget.

Voting Requirements: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

There is no regional impact as the SAR is only applicable to Bunbury rateable properties within the Pelican Point Grand Canal Estate.

Background

The SAR was introduced in 1998/99 to raise funds to allow for the periodic dredging, clearing and maintenance of the canal waterways.

All lots in the Grand Canal precinct were purchased knowing that there was a SAR in place to raise funds for the ongoing management and maintenance of the canals.

Council considers the Rate each year to ensure that the specific works will benefit all ratepayers within the Pelican Point Grand Canals area.

The rate set is heavily dependent on the amount of sand build-up and what the anticipated costs and frequency of dredging will be.

There is a total of 169 properties located in the Pelican Point Grand Canals Estate, 98 canal lots and 71 non-canal lots.

At the Annual Meeting of Electors held 30 January 2024 a motion was carried:

That Council request the CEO:

- *To have relevant Officers complete a comprehensive review of the Specified Area Rate, Pelican Point Grand Canals according to Section 6.37 of the Local Government Act.*
- *That Section 6.37 (1) be applied fairly to ratepayers or residents of non-Canal Frontage Lots within the area, and that they be subsequently removed from any financial obligation in the specified area, as from the financial year 2024/25.*
- *That ratepayers or residents of Canal Frontage Lots, who are or will be, the direct beneficiaries and users of the canal waterways facility, bear the contribution costs for their on-going dredging, clearing and maintenance as from the financial year 2024/25.*

At the OCM 12 March 2024 the following motion was carried, Council Decision 038/24:

That Council:

1. *Note the Electors' Motion for a review of the Specified Area Rate, Pelican Point Canals.*
2. *Review the Specified Area Rate, Pelican Point Grand Canals as part of the 2024/25 Rates workshops, and the 2024/25 Annual Budget.*

Council Policy Compliance

Not applicable.

Legislative Compliance

The *Local Government Act*, Section 6.37 Specified area rates

- (1) A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —
 - (a) have benefited or will benefit from; or
 - (b) have access to or will have access to; or
 - (c) have contributed or will contribute to the need for, that work, service or facility.

- (2) A local government is required to —
 - (a) use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or
 - (b) to place it in a reserve account established under section 6.11 for that purpose.

Officer Comments

It is currently estimated that it will cost \$900K-\$1M for dredging the canals, with works planned in the next 2 years (if required).

There is currently \$714,655 in the Canal Management Reserve.

The SAR – Grand Canals raised \$56K in 2023/24, an average of \$332 per property.

Under the Local Government Act, Section 6.37 Specified Area Rate requires that a ‘benefit’ is required for the City to charge for the cost of the specific works, i.e. dredging of the canals. However, this benefit does not have to be equal. It is noted that the properties have different benefits based on their location i.e. dwellings that have:

1. Direct frontage to the canals
2. No canal frontage but have views to the canals
3. No frontage or views to the canals.

The Valuer General (Landgate) recognises this and adjusts its valuation (Gross Rental Value) using their own Pelican Point Canal Estate GRV sub market area based on the above three locational scenarios; even those with no canal frontage. The GRV is determined accordingly.

This is shown in the following table with Canal frontage lots having a higher valuation which sees them contribute more to General Rates and the SAR.

Property	Average GRV	Average General Rates	Average SAR
Canal Lot	\$25,432	\$2,729	\$368
Non-Canal Lot	\$22,754	\$2,449	\$329

Landgate has also advised that a standard residence (not influenced by a canal frontage) in the Canals Estate is assessed higher than the other sections of Pelican Point, being the Lakes Estate and the Golf Course Estate. The difference in the GRV assessing charts show that the Lakes Estate is approx. 10% below the Canals and the Golf Course Estate is approx. 5% below the Canals.

As the canals provide higher property values and greater amenity (i.e. the attractiveness of the area due to the canals) than other properties within Pelican Point, it is considered that the cost of ongoing management and maintenance of canals benefits all properties, and that all should contribute to this cost based on the GRV of their property.

Analysis of Financial and Budget Implications

There are no financial or budget implications on the current 2023/24 adopted budget.

Any change to the area of the Specified Area Rate, e.g. not including non-canal frontage properties would result in either an increase in the annual contribution for remaining properties, or leave inadequate funds being available when dredging of the canals are required.

Community Consultation

Community consultation is not required at this stage. Consultation would be required if the current SAR is changed. The SAR forms part of the Annual Budget and is detailed on Annual Rate Notice issued to ratepayers.

Elected Member/Officer Consultation

A Councillor workshop on the Pelican Point Grand Canal SAR was held on 7 May 2024.

Timeline: Council Decision Implementation

The Pelican Point Grand Canal Specified Area Rate will form part of the 2024/25 Budget which is scheduled to be adopted by Council on 23 July 2024.

10.3.5 Proposed Rate Increase for the development of the draft 2024/25 Annual Budget

File Ref:	COB/6662
Applicant/Proponent:	Internal
Responsible Officer:	David Ransom, Manager Finance
Responsible Manager:	David Ransom, Manager Finance
Executive:	Karin Strachan, Director Corporate & Community
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input type="checkbox"/> Legislative
Attachments:	Nil

Summary

The purpose of this report is for Council to establish the proposed increase in property rates for 2024/25. This will provide guidance to staff in preparing the draft 2024/25 Annual Budget which will be presented to Council for adoption on 23 July 2024.

Three budget workshops have been held with Councillors on the 2024/25 Annual Budget, which included presentations on the planned operating and capital expenditures and how this will be funded from operating revenue, grants, cash reserves and loans; with the balance coming from Rates.

To deliver the services and facilities planned for 2024/25 in the current draft budget will require a Rate increase of 8.0% on last year's Rates.

In last year's Long Term Financial Plan the 2024/25 financial year was modelled on a 6.0% increase. Due to cost increases this now requires an 8.0% increase, which is \$39.00 more than a 6% increase for the average residential property.

The following Rate increase options are suggested:

- Option 1: 8.0% Rate increase
- Option 2: 7.5% Rate increase with a \$304K reduction in operating expenditure (yet to be identified).
- Option 3: 7.0% Rate increase with a \$532K reduction in operating expenditure (yet to be identified).

Executive Recommendation

That Council request the CEO to prepare the draft 2024/25 Annual Budget based on an 8.0% Rate increase on all rateable properties.

Voting Requirements: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

No regional impact as the increase in property rates is only applicable to Bunbury rateable properties.

Background

Each year Council is requested to adopt the proposed increase in property rates to provide guidance to staff in preparing the draft annual budget.

As the increase in the property rates is a key assumption to balancing the draft budget, providing this advice early ensures that Council has the capacity to fund the services, facilities and projects included in the draft 2024/25 Annual Budget.

Councillor budget workshops have been held on the 13 October 2023, 5 March 2024 and 9 May 2024.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not Applicable.

Officer Comments

The proposed increase in rates (as supported by Council) will be used as the basis for developing the draft 2024/25 Annual Budget

The following table shows the potential increase in average residential rates for 2024/25:

Rate Increase Percentage	Average Increase	Total Rates 2024/25
5%	\$95	\$1,956
6%	\$114	\$1,975
7%	\$132	\$1,993
7.5%	\$142	\$2,003
8%	\$153	\$2,014

Note: With an increase of 8.0% the average residential property would increase by \$153 to a total of \$2,014. The average residential rates for 2023/24 is \$1,861.

From the rate percentage increase it is proposed to allocate a percentage of this for the following purposes:

- 0.5% Coastal Hazard Risk Management and Adaptation (CHRMAP)
- 0.5% City Growth and Major Development Reserve
- 0.5% Asset Management and Renewal Reserve

The balance is the Base Rate Increase to meet raising costs, and new and improved services.

Analysis of Financial and Budget Implications

There are no financial or budget implications on the current 2023/24 adopted budget.

By establishing the proposed rate increase this assists staff in the development of the draft 2024/25 Annual Budget.

The following table shows that an 8.0% Rate increase provides enough funds to essentially cover the budget funding gap. Whereas any rate increase below this would need a significant decrease in expenditure to balance the budget, resulting in a cut to current services or planned maintenance of facilities. Note: Other sources of funds, i.e. reserves and loans funds are not available in 2024/25 as they are allocated for future year budgets.

Rate Increase Percentage	Budget (Shortfall) / Surplus
5%	\$(1.4)M
6%	\$(987)K
7%	\$(532)K
7.5%	\$(304)K
8%	\$(76)K

Options for consideration

Option 1 – Executive Recommendation

That Council request the CEO to prepare the draft 2024/25 Annual Budget based on an **8.0%** Rate increase on all rateable properties.

Option 2

That Council request the CEO to prepare the draft 2024/25 Annual Budget based on an **7.5%** Rate increase on all rateable properties with a \$304K reduction in operating expenditure (yet to be identified).

Option 3

That Council request the CEO to prepare the draft 2024/25 Annual Budget based on an **7.0%** Rate increase on all rateable properties with a \$532K reduction in operating expenditure (yet to be identified).

Community Consultation

Community consultation is not required.

Elected Member/Officer Consultation

Councillor budget workshops have been held on the 13 October 2023, 5 March 2024 and 9 May 2024. A further Budget Workshop is schedule for 11 June 2024 prior to presenting the Budget for adoption.

Timeline: Council Decision Implementation

Staff will immediately use the proposed rate increase in the development of the draft 2024/25 Annual Budget.

10.3.6 Write-Off of Accounts Receivable 2023/24

File Ref:	COB/5705
Applicant/Proponent:	Internal Report
Responsible Officer:	David Ransom, Manager Finance
Responsible Manager:	David Ransom, Manager Finance
Executive:	Karin Strachan, Director Corporate & Community
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input checked="" type="checkbox"/> Legislative
Attachments:	Appendix 10.3.6-A: 2023-24 Accounts Receivable Debtor Write-Offs

Summary

All endeavours to facilitate collection of the outstanding Accounts Receivable Balances have been exhausted. This list of accounts receivable invoices (as **attached** at Appendix 10.3.6-A) totalling \$6,274.66 is proposed to be written off as at 30 June 2024.

Executive Recommendation

That Council approves the write-off of accounts receivable invoices totalling \$6,274.66 as at 30 June 2024.

*Voting Requirement: **Absolute Majority***

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

Not applicable

Background

A review of outstanding invoices is regularly conducted to determine that unpaid amounts can be recovered. Account receivable follow-up of unpaid invoices unusually ensures that invoices raised are collected within 90 days of issue. However, there are instances where amounts are deemed to be not collectable or the cost recovery is not economically feasible for the amount outstanding.

In all instances:

- All the necessary measures have been taken to recover the debt,
- The debt remains unpaid for a minimum period of 90 days after its date for payment, and
- A list of debts to be written off is presented to Council.

Council Policy Compliance

This item complies with Council’s policy for the write-off of accounts receivable balances.

Legislative Compliance

In accordance with the provisions of Section 6.12 of the *Local Government Act 1995*, Council may write-off any amount of money which is owed to the local government. An absolute majority vote is required.

Officer Comments

All endeavours to facilitate collection of the outstanding Accounts Receivable Balances have been exhausted.

Analysis of Financial and Budget Implications

The write-off of these accounts receivable balances has been provided for in the current budget, therefore there will be no impact on the 2023/24 budget.

Community Consultation

There is no requirement for community consultation on this report.

Councillor/Officer Consultation

Council's Executive Leadership Team, Department Managers and Finance staff monitor the City's accounts receivable balance and after all endeavours to facilitate collection have been exhausted outstanding balances are referred to Council.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

30 June 2024

SUNDRY DEBTORS							
Invoice		Debtor		Amount ex GST	Department	Invoice Description	Reason for Write-off
Date	Number	Number	Name				
22/04/2022	61667	5846	Corners on the Bay	\$ 750.00	Community Wellbeing	Alfresco Dining - 01/01/21 to 31/08/21 & 01/09/21 to 31/08/22	Business closed approximately Mid 2023. No notification of closure. Payment of invoice was not made prior to business closing.
5/08/2022	62651	5846	Corners on the Bay	\$ 322.30	Community Wellbeing	Health Assessment Fee High Risk	Business closed approximately Mid 2023. No notification of closure. Payment of invoice was not made prior to business closing.
14/10/2022	63250	5846	Corners on the Bay	\$ 450.00	Community Wellbeing	Alfresco Dining 01/09/22 to 31/08/23	Business closed approximately Mid 2023. No notification of closure. Payment of invoice was not made prior to business closing.
5/08/2022	62554	5847	DJ Macnish T/as Victoria St Deli	\$ 258.00	Community Wellbeing	Health Assessment Fee Medium Risk	Business closed approximately September 2022. No notification of closure.
4/08/2022	62542	5919	Brooklyn 32	\$ 258.00	Community Wellbeing	Health Assessment Fee Medium Risk	Business closed April 2023. No notification of closure. Payment of invoice was not made prior to business closing.
5/08/2022	62551	5926	The Potted Warehouse	\$ 258.00	Community Wellbeing	Health Assessment Fee Medium Risk	Business closed September 2023. No notification of closure. Payment of invoice was not made prior to business closing.
11/08/2022	62794	6107	CJ & SJ Investments Pty Ltd	\$ 129.00	Community Wellbeing	Health Assessment Fee Low Risk	NAKD Premium Blends - Notification the business ceased trading March 2023. Business was advised this invoice was outstanding but was not paid.
11/08/2022	62803	6114	The Trustee for The Steele Family Trust T/A The Rusticana	\$ 258.00	Community Wellbeing	Health Registration & Assessment Fee - Low Risk	Business closed September 2022. No notification of closure. Payment of invoice was not made prior to business closing.

2023/24 Accounts Receivable Write-Offs

1/11/2022	63359 & 63360	5071	Yaka Dandjoo Aboriginal Event Group	\$ 147.09		Cleaning & Retic Marking Fee - Graham Bricknell Venue Hire	Invoice sent to Debt Collection agency. No payment or response.
31/12/2021 31/03/2022	61076 61590	2413	Prince of Wales Hotel	\$ 708.50	Community Wellbeing	Car Park & Parking Machine maintenance charges for October 2021 to February 2022	Is currently listed with debt collector - Debtor is in liquidation. It is not expected that we will recover funds as per the advice received from the Liquidator.
20/02/23 07/06/23	64821	2413	Prince of Wales Hotel	\$ 295.00	Community Wellbeing	Car Park Monitoring 2022/23	Is currently listed with debt collector - Debtor is in liquidation. It is not expected that we will recover funds as per the advice received from the Liquidator.
30/04/2022	61780	2870	West Australian Waterpolo Association	\$ 62.55	Community Facilities	SWSC Lane Hire April 2022	No response from Debtor. Contact details not current.
30/04/2021 31/05/2021 30/09/2021	59434 59628 60446	4270	WA Underwater Hockey	\$ 308.18	Community Facilities	SWSC Lane Hire April 2021 May 2021 September 2021	Multiple groups under debtor name - unable to determine which group utilised the facilities - No contact details, unable to lodge for debt collection.
17/02/2022	61280	1632	Kenneth Hammond	\$ 586.36		Lease Document Preparation Fee	Debtor disputed invoice as was not aware this fee was charged for assigning lease
14/04/2022	61623	5827	Murray Watts	\$ 586.36		Lease document preparation fee	Debtor disputed invoice as was not aware this fee was charged for assigning lease
20/07/2021	59893	4393	Geerlings Australia	\$ 897.32		Annual Lease Rental - Airport Hangar 2021/2022	Unable to locate debtor, no contact details. Hangar is no longer utilised by debtor.
SUNDRY DEBTOR TOTAL:				\$ 6,274.66			

2023/24 Accounts Receivable Write-Offs

Total Proposed Debtor Write-Off for 2023/24 Financial Year \$ 6,274.66

10.3.7 Write-Off of Outstanding Community Services Infringements

File Ref:	COB/5705		
Applicant/Proponent:	Internal Report		
Responsible Officer:	David Ransom, Manager Finance		
Responsible Manager:	David Ransom, Manager Finance		
Executive:	Karin Strachan, Director Corporate & Community		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Information Purposes	
	<input checked="" type="checkbox"/> Legislative		
Attachments:	Nil		

Summary

Each year the outstanding infringements from 2 years ago are recommended to Council for write-off.

Endeavours to facilitate the collection of outstanding infringements will continue through the Ministry of Justice Fines Enforcement Registry (FER), however the certainty of success is reduced after 2 years and it is prudent that these amounts are removed from the financial statements to accurately reflect the collectability of infringements.

Although fines will be written off by the City, these fines will remain with FER and the City will receive any monies if successfully recovered.

Executive Recommendation

That Council approves the write-off of 2021/2022 outstanding Community Services Infringements totalling \$20,350.18 as at 30 June 2024.

*Voting Requirement: **Absolute Majority***

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance

Regional Impact Statement

Not applicable.

Background

The City aims to collect 90% of infringement notices issued each year. Debt collection actions include internal efforts by staff and lodging infringements with the FER.

The following is a summary of outstanding infringements from 2021/2022. The amounts presented to Council last year for 2020/2021 are also shown as a comparison:

Infringement:	Amount Raised (including penalties) 2021/2022	Outstanding Balance (including penalties) 2021/2022	% Outstanding 2021/2022	Amount Raised (including penalties) 2020/2021	Outstanding Balance (including penalties) 2020/2021	% Outstanding 2021/2021
Parking	\$34,094.30	\$6,797.90	19.9%	\$135,980.50	\$20,960.30	15.4%
Dog Act	\$18,434.00	\$11,714.78	63.5%	\$58,490.30	\$36,485.54	62.4%
Cat Act	\$527.30	\$327.30	62.1%	\$5,241.40	\$3,550.00	67.7%
Litter	\$0.00	\$0.00	0.0%	\$843.20	\$321.60	38.1%
Bushfire	\$1,510.20	\$1,510.20	100%	\$5,876.70	\$664.80	11.3%
Local Laws	\$500.00	\$0.00	0.0%	\$6,198.30	\$1,236.40	19.9%
Off Road Vehicle	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%
Health Act	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%
Food Act	\$763.60	\$0.00	0.0%	\$0.00	\$0.00	0.0%
Environmental Protection	\$377.80	\$0.00	0.0%	\$0.00	\$0.00	0.0%
Total	\$ 56,207.20	\$ 20,350.18	36.2%	\$ 212,630.40	\$ 63,218.64	29.7%

During 2021/2022 Community Services issued 514 infringements, totalling \$56,207.20 (original penalty and additional costs) with 435 or 84.6% collected to date. The amount that has not been recovered to date is \$20,350.18. This represents approximately 36.2% of the infringement total (original penalty and additional costs) issued during the 2021/2022 financial year.

The number of infringements issued in the 2021/22 financial year were considerably less than previous years which can be attributed to the changes in parking charges and also the impact of the COVID-19 pandemic.

Council Policy Compliance

This item complies with Council’s policy for the write-off of monies.

Legislative Compliance

In accordance with the provisions of Section 6.12 of the *Local Government Act 1995*, Council may write off any amount of money which is owed to the local government. An absolute majority vote is required.

Officer Comments

Although fines will be written off by the City, these fines will remain with FER and the City will receive any monies if successfully recovered.

Analysis of Financial and Budget Implications

The write-off of these infringements has been provided for in the current budget, therefore there will be no impact on the 2023/24 budget.

Community Consultation

There is no requirement for community consultation on this report.

Councillor/Officer Consultation

This item has been referred to Council after consultation with the Manger Community Wellbeing who will continue efforts to recover outstanding infringements through the FER.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

30 June 2024.

10.3.8 Financial Management Report for the Period Ending 30 April 2024

File Ref:	COB/5709
Applicant/Proponent:	Internal Report
Responsible Officer:	David Ransom, Manager Finance
Responsible Manager:	David Ransom, Manager Finance
Executive:	Karin Strachan, Director Strategy and Organisational Performance
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Information Purposes <input checked="" type="checkbox"/> Legislative
Attachments:	Appendix 10.3.8-A: Statement of Comprehensive Income Appendix 10.3.8-B: Statement of Financial Activity Appendix 10.3.8-C: Statement of Net Current Assets Appendix 10.3.8-D: Statement of Financial Position Appendix 10.3.8-E: Capital Projects Expenditure Summary Appendix 10.3.8-F: Operating Projects Expenditure Summary Appendix 10.3.8-G: Monthly Community Financial Report

Summary

The following comments are provided on the key elements of the City’s financial performance.

1. Statement of Comprehensive Income (**attached** at Appendix 10.3.8-A)
 Actual Financial Performance to 30 April 2024 (refer explanations within the report)
 - Actual operating income of \$65.24M is \$768K more than the year-to-date budgeted income of \$64.47M.
 - Actual operating expenditure of \$60.82M is \$2.38M under the year-to-date budgeted expenditure of \$63.20M.
 - Actual operating surplus of \$4.41M is \$3.15M more than the year-to-date budgeted operating surplus of \$1.26M.

2. Statement of Financial Activity (**attached** at Appendix 10.3.8-B)

 Closing funding surplus forecast to 30 June 2024 has increased to \$722K, which is \$482K higher than the current budget \$240K, mainly due to higher than expected income from interest received (\$455K), additional contributions received (\$17k) and higher than anticipated interim rates (\$22K).

3. Statement of Financial Position (**attached** at Appendix 10.3.8-D)

 The City’s year-to-date actuals and end of financial year (F/Y) forecast balances are as follows:

	Year-to-date	Forecast
* Current Assets of \$39.87M includes:		
- Cash and Investments	\$36.50M	\$24.99M
- Rates Receivable	\$1.76M	\$1.93M
- Other Current Assets	\$1.61M	\$2.28M
* Current Liabilities of \$12.58M includes:		
- Trade and Other Payables	\$4.89M	\$8.48M
- Annual Leave and LSL Provisions	\$5.24M	\$5.58M

- | | | |
|--|-----------|-----------|
| * Working Capital
(Current Assets less Current Liabilities) | \$27.29M | \$13.57M |
| * Equity
(Total Assets less Total Liabilities) | \$500.30M | \$492.14M |
4. Capital Works (**attached** at Appendix 10.3.8-E)
- Actual capital works of \$19M is \$7.76M less than the year-to-date budgeted capital works of \$26.76M (refer explanation within report).
 - The progress of capital works is monitored monthly.
 - Capital works include a combination of funding sources including municipal, reserve and grant funds.
5. Operating Project Expenditure (**attached** at Appendix 10.3.8-F)h
- Actual operating project expenditure of \$4.14M is \$1.55M less than the year-to-date budgeted operating project expenditure of \$5.69M.
 - Operating projects include a combination of funding sources including municipal, reserve and grant funds.

Executive Recommendation

The Financial Management Report for the period ending 30 April 2024 be received.

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.3	Effectively manage the City's resources

Background

A financial management report is provided to Councillors monthly which includes the following summaries:

- Statement of Comprehensive Income (**attached** at Appendix 10.3.8-A)
- Statement of Financial Activity (**attached** at Appendix 10.3.8-B)
- Statement of Net Current Assets (**attached** at Appendix 10.3.8-C)
- Statement of Financial Position (**attached** at Appendix 10.3.8-D)
- Capital Projects Expenditure Summary (**attached** at Appendix 10.3.8-E)
- Operating Projects Summary (**attached** at Appendix 10.3.8-F)
- Monthly Community Financial Report (**attached** at Appendix 10.3.8-G)

These summaries include end-of-year forecasts based on a monthly review of year-to-date income and expenditure for all accounts.

Council Policy Compliance

Not applicable.

Legislative Compliance

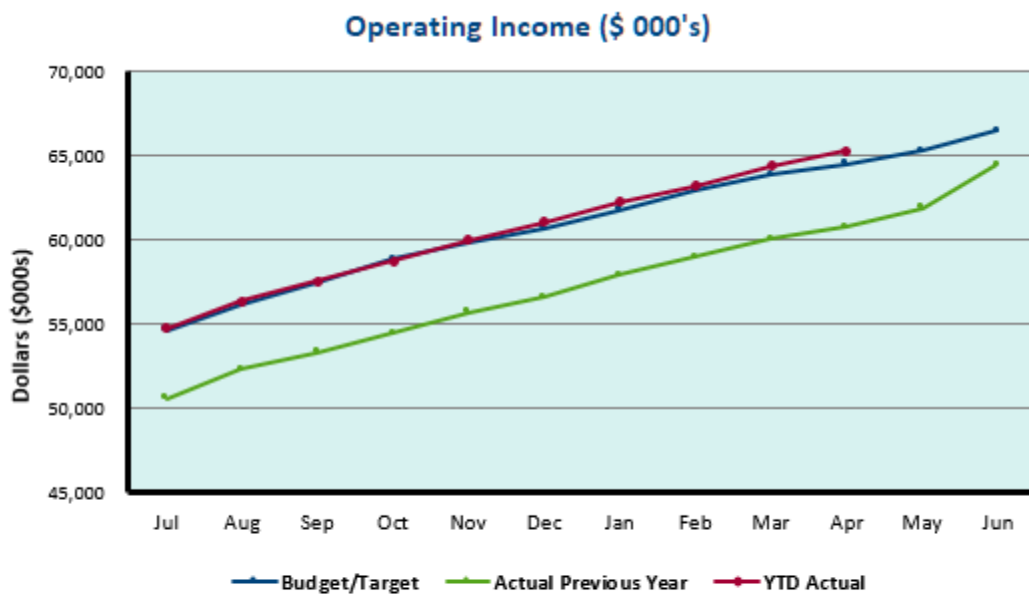
In accordance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (**attached** at Appendix 10.3.8-B) reporting

on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Special Council Meeting 25 July 2023, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$25,000 is a material variance for reporting purposes in the Statement of Financial Activity for 2023/24.

Officer Comments

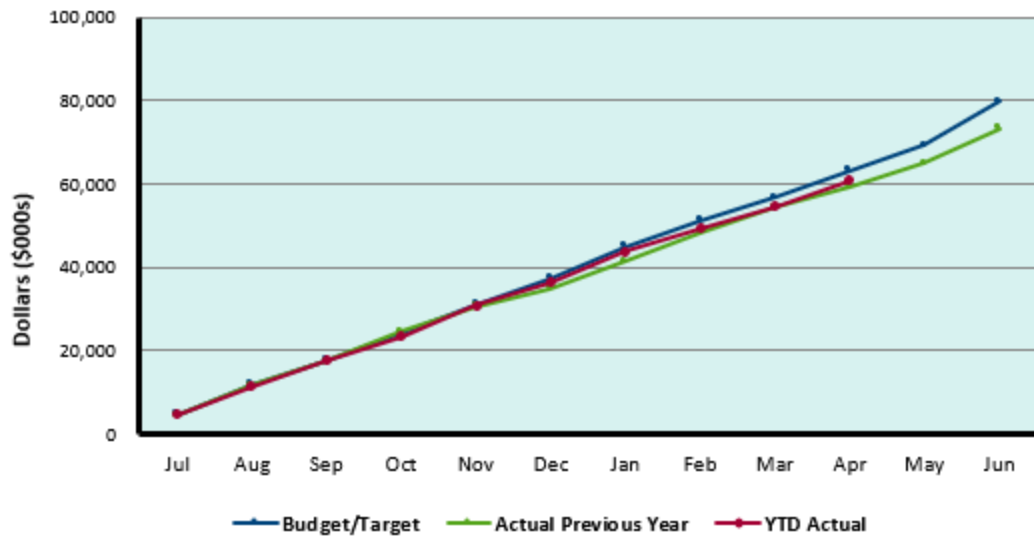
The Operating Income, Operating Expenditure and Capital Expenditure graphs provide an overview on how the actual income/expenditure is tracking to budget and the previous financial year. Comments are provided on each graph regarding the current financial position.



Note: Operating income includes: rates, fees and charges, operating grants and subsidies, contributions, reimbursements and donations, interest and other revenue.

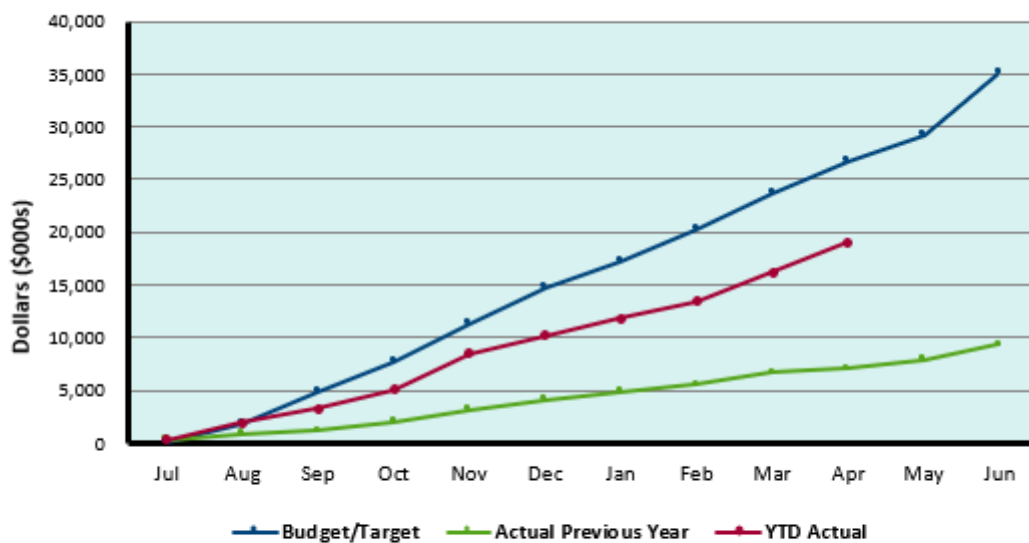
Actual operating income of \$65.24M is \$768K more than the year-to-date budgeted income of \$64.47M.

Operating Expenditure (\$ 000's)



Note: Actual operating expenditure is below the year-to-date budget by \$2.38M.

Capital Expenditure (\$ 000's)



Note: The actual capital expenditure at the end of April 2024 of \$19M is \$7.76M less than the year-to-date budget of \$26.76M. The monthly Capital Projects Summary report provides more detail on all capital projects.

The following is an explanation of significant variances identified in the statement of Financial Activity. Please refer to Appendices 10.3.8-E and 10.3.8-F for more detailed information regarding projects:

Statement of Financial Activity	YTD Actual to Budget Variance
Operating Revenue	
<i>Contributions Reimbursements and Donations</i> – Favourable year-to-date variance of \$95K mainly due to higher than expected insurance reimbursements (\$35K), workers compensation reimbursements (\$27K) and government paid parental leave (\$24K). End of year forecasts have been entered.	\$94,905 11%
<i>Interest received</i> – Favourable year-to-date variance of \$26K mainly due to higher than anticipated Investment interest (\$199K) and Rates Debtor Interest (\$62K). End of year forecasts have been entered.	\$261,521 13%
Operating Expenses	
<i>Materials and Contracts</i> – Favourable year-to-date variance of \$2.01M mainly due to consultant expenses \$914K, contractor expenses \$682K, software and licencing expenses of \$218K and material expenses \$175K. These are monitored on a monthly basis.	\$2,010,160 12%
Capital Revenues	
<i>Proceeds on Disposal of Assets</i> – Unfavourable year-to-date variance of \$46K as vehicles have not been sold due to wait times of new vehicles.	\$46,715 15%
Capital Expenses	
<p><i>Acquisition of Assets</i> – year-to-date variance due to the timing of capital expenditure. The capital projects are monitored monthly. Key project variances include:</p> <ul style="list-style-type: none"> PR-3720 Hands Oval Redevelopment - \$2.82M PR-5114 Beautifying Bunbury Streetscapes 23/24 - \$1.95M PR-5105 Renew foreshore marine walls 2023/24 - \$444K PR-5038 Withers Regional Renewal - \$314K PR-4881 Replace corporate vehicles - \$291K PR-4858 Expand cycleways 2023/24 - \$244K PR-5111 Bunbury Airport apron expansion - \$229K PR-2403 Replace Forrest Park Pavilion - \$213K PR-4871 Renew, resleeve and improve drainage network 2023/24 - \$209K PR-5117 Regional Roadworks program – Leschenault Dr - \$209K PR-1543 Boulters Heights Redevelopment - \$192K PR-3830 Subdivision and sale of part Lot 3 Blair St - \$188K PR-4865 Asset replacement – Personal Computers - \$170K PR-5090 Waterfront Public Art Installation - \$153K PR-5112 Bunbury Airport compass swinging bay - \$105K 	\$7,757,330 29%

Analysis of Financial and Budget Implications

This Financial Management Report on the financial performance of the City is provided for Councillors information and does not have any financial or budget implications for the 2023/24 financial year.

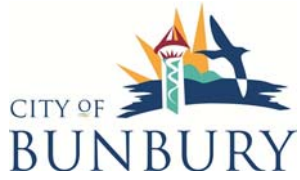
Community Consultation

There is no requirement for community consultation on this report. A Monthly Community Financial Report (attached at Appendix 10.3.8-G) has been prepared to give the community an easy-to-understand summary of the City’s financial performance. Once received by Council, this report will be made available on the City’s website for community information.

Councillor/Officer Consultation

The City’s Executive Team, Department Managers and Finance staff monitor the City’s monthly revenue and expenditure and (as required) refers any variances requiring remedial action to Council.

Approved budget amendments are recorded in the financial statements to always reflect the City’s current budget and financial position.



STATEMENT of COMPREHENSIVE INCOME

Period Ending April 2024

Friday, 17 May, 2024

City of Bunbury Statement of Comprehensive Income Period Ending April 2024	Year to Date			Friday, 17 May, 2024		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
Rates						
Rates General Inc	46,025,397	46,025,397	0	46,025,871	46,025,397	46,025,397
Rates Interim Inc	176,678	154,167	(15)	126,095	154,167	176,687
Rates Specified Area Inc	56,118	56,081	0	56,081	56,081	56,081
	46,258,193	46,235,645	0	46,208,047	46,235,645	46,258,165
Operating Grants and Subsidies						
Operating Grant Inc	1,017,702	1,093,487	7	1,717,666	1,962,847	1,962,847
	1,017,702	1,093,487	7	1,717,666	1,962,847	1,962,847
Contributions Reimbursements and Donation						
Contribution Inc	253,612	271,941	7	234,050	279,402	279,402
Donation Inc	6,377	6,476	2	3,500	6,706	6,706
Reimbursement Inc	663,211	549,878	(21)	258,197	584,186	676,353
	923,200	828,295	(11)	495,747	870,294	962,461
Fees and Charges						
Building and Planning Fee Inc	399,944	392,680	(2)	422,250	428,433	428,433
Fine and Penalty Fee Inc	72,796	88,839	18	85,000	99,235	99,235
General Hire Fee Inc	75,862	74,052	(2)	79,625	79,625	79,625
Miscellaneous Fee and Charge Inc	1,557,598	1,436,620	(8)	1,594,758	1,607,523	1,607,523
Parking Fee Inc	151,971	175,585	13	275,000	214,338	214,338
Property Lease and Rental Fee Inc	749,914	736,575	(2)	798,500	798,500	798,500
Rating Fee Inc	134,765	138,193	2	132,500	138,193	138,193
Sports Facility Fee Inc	3,587,522	3,193,751	(12)	3,773,445	3,894,048	3,894,048
Waste Collection Charge Inc	7,714,836	7,713,302	0	7,703,821	7,713,302	7,713,302
	14,445,207	13,949,597	(4)	14,864,899	14,973,197	14,973,197
Interest Received						
Cash and Investment Interest Inc	1,721,325	1,522,500	(13)	1,522,500	1,522,500	1,915,543
Rates Debtor Interest Inc	562,917	500,221	(13)	429,500	500,221	563,120
	2,284,242	2,022,721	(13)	1,952,000	2,022,721	2,478,663
Other Revenue						
Miscellaneous Inc	312,114	342,520	9	443,600	397,943	397,943
	312,114	342,520	9	443,600	397,943	397,943
Total	65,240,659	64,472,265		65,681,959	66,462,647	67,033,276

	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
Employee Costs						
Other Employee Related Exp	(4,197,164)	(4,503,797)	7	(5,171,302)	(5,384,932)	(5,384,932)
Salary Accruals Exp	-	-	0	(376,492)	(376,492)	(376,492)
Salary Exp	(24,241,983)	(23,980,691)	(1)	(29,256,051)	(29,256,051)	(29,256,051)
	(28,439,148)	(28,484,488)	0	(34,803,845)	(35,017,475)	(35,017,475)
Material and Contracts						
Bank Fee and Charges Exp	(99,707)	(102,775)	3	(128,275)	(128,275)	(128,275)
Consultants Exp	(2,191,716)	(3,105,984)	29	(4,226,765)	(4,849,482)	(4,819,482)
Contractors Exp	(8,768,419)	(9,451,312)	7	(12,337,918)	(12,364,393)	(12,384,560)
Equipment Lease or Hire Exp	(88,737)	(92,586)	4	(55,250)	(92,586)	(92,586)
Fuel Exp	(467,548)	(480,965)	3	(563,000)	(563,000)	(563,000)
Material Exp	(1,872,244)	(2,046,704)	9	(2,541,628)	(2,518,497)	(2,518,497)
Software License or Maintenance Exp	(1,497,367)	(1,715,571)	13	(2,032,054)	(2,115,554)	(2,115,554)
	(14,985,737)	(16,995,897)	12	(21,884,890)	(22,631,787)	(22,621,954)
Insurance						
Insurance Exp	(777,074)	(786,505)	1	(787,335)	(787,335)	(787,335)
	(777,074)	(786,505)	1	(787,335)	(787,335)	(787,335)
Interest Expense						
Interest Accrual Exp	-	-	0	(1,441)	(1,441)	(1,441)
Interest Loan Borrowings Exp	(263,766)	(273,142)	3	(514,985)	(514,985)	(514,985)
	(263,766)	(273,142)	3	(516,426)	(516,426)	(516,426)
Utilities						
Electricity Exp	(1,470,069)	(1,451,978)	(1)	(1,903,370)	(1,903,370)	(1,903,370)
Gas Exp	(137,531)	(152,997)	10	(191,350)	(191,350)	(191,350)
Sewerage Exp	(64,412)	(62,119)	(4)	(73,775)	(73,775)	(73,775)
Water Exp	(588,446)	(580,890)	(1)	(596,375)	(596,375)	(596,375)
	(2,260,458)	(2,247,984)	(1)	(2,764,870)	(2,764,870)	(2,764,870)
Depreciation						
Depreciation Bridges Exp	(134,485)	(134,483)	0	(161,382)	(161,382)	(161,382)
Depreciation Building Exp	(2,182,173)	(2,192,340)	0	(2,630,804)	(2,630,804)	(2,630,804)
Depreciation Equipment Exp	(527,065)	(562,578)	6	(698,666)	(698,666)	(698,666)
Depreciation Furniture and Fittings Exp	(7,626)	(7,037)	(8)	(8,008)	(8,008)	(8,008)
Depreciation Lease Expense	(80,003)	(82,572)	3	(222,821)	(222,821)	(222,821)
Depreciation Marine Exp	(586,209)	(586,210)	0	(703,451)	(703,451)	(703,451)
Depreciation Open Space Exp	(802,447)	(802,450)	0	(962,936)	(962,936)	(962,936)
Depreciation Other Infrastructure Exp	(562,689)	(562,690)	0	(675,227)	(675,227)	(675,227)
Depreciation Pathways Exp	(905,564)	(905,563)	0	(1,086,677)	(1,086,677)	(1,086,677)
Depreciation Plant and Vehicle Exp	(737,223)	(771,162)	4	(991,526)	(991,526)	(991,526)
Depreciation Roads Exp	(3,377,368)	(3,377,370)	0	(4,052,841)	(4,052,841)	(4,052,841)
Depreciation Stormwater Exp	(1,002,114)	(1,002,113)	0	(1,202,537)	(1,202,537)	(1,202,537)
Depreciation Structures Exp	(314,280)	(314,280)	0	(377,136)	(377,136)	(377,136)
	(11,219,246)	(11,300,848)	1	(13,774,012)	(13,774,012)	(13,774,012)

City of Bunbury Statement of Comprehensive Income Period Ending April 2024	Year to Date			Friday, 17 May, 2024		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
Other Expense						
Contrib, Donation and Sponsorship Exp	(1,971,220)	(2,169,799)	9	(1,526,864)	(2,974,312)	(2,974,312)
Elected Member Exp	(481,867)	(531,548)	9	(699,818)	(699,818)	(699,818)
Miscellaneous Exp	(345,250)	(336,015)	(3)	(379,499)	(436,894)	(461,894)
Taxation and Levy Exp	(75,849)	(75,849)	0	(88,495)	(88,495)	(88,495)
Write-Off Exp	(4,594)	(3,000)	(53)	(58,445)	(58,445)	(58,445)
	(2,878,781)	(3,116,211)	8	(2,753,121)	(4,257,964)	(4,282,964)
Total	(60,824,209)	(63,205,075)		(77,284,499)	(79,749,869)	(79,765,036)
OPERATING SURPLUS or (DEFICIT)	4,416,450	1,267,190		(11,602,540)	(13,287,222)	(12,731,760)

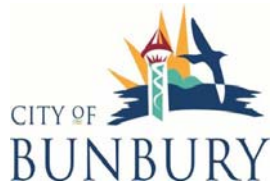
City of Bunbury Statement of Comprehensive Income Period Ending April 2024	Year to Date			Friday, 17 May, 2024		
	Actual	Budget	% Var	Original Budget	Current Budget	Forecast
Grants and Contributions for the Development of Assets						
Capital Grant Subsidy and Contrib Inc	7,780,356	7,317,259	(6)	16,661,409	16,421,977	16,531,498
Self Supporting Loans - Debtors	(53,031)	(53,031)	0	(66,732)	(66,732)	(66,732)
Self Supporting Loans Inc	53,031	53,031	0	66,732	66,732	66,732
	7,780,356	7,317,259	(6)	16,661,409	16,421,977	16,531,498
Proceeds from Disposal of Assets						
Proceeds Land Disposal	-	-	0	150,000	150,000	150,000
Proceeds Plant and Vehicle Disposals	257,942	304,657	15	702,182	461,328	461,328
	257,942	304,657	15	852,182	611,328	611,328
Value of Assets Disposed						
Value of Plant and Vehicles Disposed	(132,390)	(132,390)	0	(246,977)	(246,977)	(246,977)
	(132,390)	(132,390)	0	(246,977)	(246,977)	(246,977)
Total	7,905,908	7,489,526		17,266,614	16,786,328	16,895,849
NET RESULT	12,322,358	8,756,716		5,664,074	3,499,106	4,164,089

STATEMENT of FINANCIAL ACTIVITY

Period Ending 30 April 2024

Friday, 17 May, 2024

City of Bunbury Statement of Financial Activity Period Ending 30 April 2024	Year to Date			Friday, 17 May, 2024		
	Actual	Budget	% Var	Original Budget	Current Budget	End Year Forecast
Operating Revenues						
Grants and Subsidies - Operating	1,017,702	1,093,487	7	1,717,666	1,962,847	1,962,847
Contributions Reimbursements and Donations	923,200	828,295	(11) ⚠	495,747	870,294	962,461
Fees and Charges	14,445,207	13,949,597	(4)	14,864,899	14,973,197	14,973,197
Interest Received	2,284,242	2,022,721	(13) ⚠	1,952,000	2,022,721	2,478,663
Other Revenue	312,114	342,520	9	443,600	397,943	397,943
Total Revenues (Excluding Rates)	18,982,465	18,236,620		19,473,912	20,227,002	20,775,111
Operating Expenses						
Employee Costs	(28,439,148)	(28,484,488)	0	(34,803,845)	(35,017,475)	(35,017,475)
Material and Contracts	(14,985,737)	(16,995,897)	12 ⚠	(21,884,890)	(22,631,787)	(22,621,954)
Depreciation	(11,219,246)	(11,300,848)	1	(13,774,012)	(13,774,012)	(13,774,012)
Interest Expense	(263,766)	(273,142)	3	(516,426)	(516,426)	(516,426)
Utilities	(2,260,458)	(2,247,984)	(1)	(2,764,870)	(2,764,870)	(2,764,870)
Insurance	(777,074)	(786,505)	1	(787,335)	(787,335)	(787,335)
Other Expense	(2,878,781)	(3,116,211)	8	(2,753,121)	(4,257,964)	(4,282,964)
Total	(60,824,210)	(63,205,075)		(77,284,499)	(79,749,869)	(79,765,036)
Funding Balance Adjustments						
Add Back Depreciation	11,219,246	11,300,848	1	13,774,012	13,774,012	13,774,012
Net Operating (Excluding Rates)	(30,622,499)	(33,667,607)		(44,036,575)	(45,748,855)	(45,215,913)
Movement in Non-Current Assets and Liabilities						
Movement in Non Current Provisions				62,100	62,100	62,100
Movement in Deferred Pensioner Rates	60,748					
Total	60,748	(0)		62,100	62,100	62,100
Capital Revenues						
Grants and Contributions for the Development of Assets	7,780,356	7,317,259	(6)	16,661,409	16,421,977	16,531,498
Proceeds from New Debentures				8,182,000	8,182,000	8,182,000
Proceeds on Disposal of Assets	257,942	304,657	15 ⚠	852,182	611,328	611,328
Transfers from Restricted Cash	(214,616)			6,874,207	7,208,748	7,158,748
Loan Repayments - Self Supporting	53,031	53,031	0	66,732	66,732	66,732
Total	7,876,713	7,674,947		32,636,530	32,490,785	32,550,306
Capital Expenses						
Acquisition of Assets	(19,008,557)	(26,765,887)	29 ⚠	(36,645,384)	(35,151,177)	(35,283,596)
Repayment of Debentures	(1,460,050)	(1,460,052)	0	(2,345,114)	(2,345,114)	(2,345,114)
Right of Use Lease Payments	(75,725)	(75,725)	0	(203,434)	(203,434)	(203,434)
Total	(20,544,332)	(28,301,664)		(39,193,932)	(37,699,725)	(37,832,144)
Total Net Operating and Capital	(43,229,370)	(54,294,324)		(50,531,877)	(50,895,695)	(50,435,651)
Rates	46,258,193	46,235,645	(0)	46,208,047	46,235,645	46,258,165
Add Surplus (Deficit) July 1 Brought Forward	4,900,127	4,900,127	0	4,484,016	4,900,127	4,900,127
Closing Funding Surplus (Deficit)	7,928,951	(3,158,552)		160,186	240,077	722,641



STATEMENT of NET CURRENT ASSETS

Period Ending 30 April 2024

Friday, 17 May, 2024

City of Bunbury Statement of Net Current Assets Period Ending 30 April 2024	Friday, 17 May, 2024			
	Opening Balance	Actual	Current Budget	End Year Forecast
Current Assets				
Cash Unrestricted	14,502,887	14,762,931	10,157,229	10,639,793
Cash Restricted	21,517,127	21,731,742	14,308,379	14,358,379
Trade and Other Receivables	4,067,420	3,231,260	4,067,420	4,067,420
Inventories	148,840	146,628	148,840	148,840
	40,236,274	39,872,561	28,681,868	29,214,432
Current Liabilities				
Trade and Other Payables	6,047,310	2,751,712	6,332,672	6,332,672
Contract Liabilities	2,436,308	2,144,571	2,150,946	2,150,946
Provisions	5,268,671	5,248,853	5,583,063	5,583,063
	13,752,289	10,145,136	14,066,681	14,066,681
NET CURRENT ASSETS	26,483,985	29,727,425	14,615,187	15,147,751
Less				
Cash - Restricted	21,517,127	21,731,742	14,308,379	14,358,379
Receivables	66,732	66,732	66,732	66,732
NET CURRENT ASSET POSITION	4,900,127	7,928,951	240,077	722,641



STATEMENT of FINANCIAL POSITION

Period Ending 30 April 2024

Friday, 17 May, 2024

City of Bunbury Statement of Financial Position Period Ending 30 April 2024	Friday, 17 May, 2024			
	Opening Balance	Actual	Current Budget	End Year Forecast

Current Assets

Cash and Investments	36,020,014	36,494,674	24,465,608	24,998,172
Trade and Other Receivables	4,067,420	3,231,260	4,067,420	4,067,420
Inventories	148,840	146,628	148,840	148,840
	40,236,274	39,872,561	28,681,868	29,214,432

Current Liabilities

Trade and Other Payables	8,483,618	4,896,283	8,483,618	8,483,618
Current Provisions	5,268,671	5,248,853	5,583,063	5,583,063
Current Loan Liability	2,436,308	2,436,308	1,580,567	1,580,567
	16,188,597	12,581,444	15,647,248	15,647,248

Non Current Assets

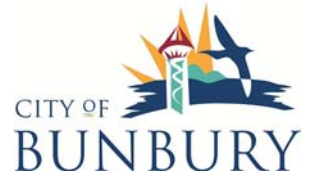
Non Current Receivables	4,424,444	4,310,665	4,357,712	4,357,712
Property, Plant and Equipment	239,729,141	236,062,661	234,930,339	234,930,339
Infrastructure	227,747,224	220,062,068	218,525,037	218,525,037
Work in Progress	1,597,993	20,606,550	36,749,170	36,881,589
	473,498,802	481,041,944	494,562,258	494,694,677

Non Current Liabilities

Non Current Payables	401,519	401,519	401,519	401,519
Non Current Provisions	585,111	585,111	647,211	647,211
Non Current Loan Liability	8,580,772	7,044,996	15,069,965	15,069,965
	9,567,402	8,031,627	16,118,695	16,118,695

Equity

Retained Surplus	188,238,888	200,348,775	198,946,742	199,561,725
Reserves - Cash Backed	21,517,127	21,729,597	14,308,379	14,358,379
Reserves - Asset Revaluation	278,223,062	278,223,062	278,223,062	278,223,062
	487,979,077	500,301,434	491,478,183	492,143,166



Capital Projects Summary

(With Comments)

Period Ending April 2024

Monday, 6 May, 2024

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Airport									
PR-5111 Bunbury Airport apron expansion	Progress 20%	197,750	3,796	233,000	(98)%	150,000	233,000	233,000	-
<i>Project Progress Comments:</i> Works to commence May 2024 and be complete by end of June 2024									
PR-5112 Bunbury Airport compass swinging bay	Progress 20%	99,682	-	105,000	(100)%	62,330	105,000	105,000	-
<i>Project Progress Comments:</i> Works to commence May 2024 and be complete by end of June 2024									
Total for Airport		297,432	3,796	338,000		212,330	338,000	338,000	-
Bunbury Regional Art Gallery									
PR-4844 Purchase artworks for the City Art Collection 2023/24	Progress 80%	4,891	26,209	27,600	(5)%	33,115	33,115	33,115	-
PR-5343 Purchase of Laser Projector for gallery exhibitions	Progress 100%	-	5,375	5,375	0%	-	5,375	5,375	-
Total for Bunbury Regional Art Gallery		4,891	31,584	32,975		33,115	38,490	38,490	-
Economic Development									
PR-5078 Sale of Lot 618 (11) Nyabing Way	Progress 5%	4,450	545	5,000	(89)%	5,000	5,000	5,000	-
<i>Project Progress Comments:</i> The site was under contract to an agent with out formal offer for the property. That contract has now ended. Property officers are looking at new options to market the property for sale with the expectation to further to promote the property.									
PR-5082 Relocate Bunbury Visitor Centre	Progress 5%	3,023	1,523	55,450	(97)%	88,945	88,945	88,945	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Economic Development										
PR-3830 Subdivision and sale of part Lot 3 Blair Street	<i>Progress</i> 20%	19,255	21,048	210,000	(90)%	250,920	250,920	250,920	-	
<i>Project Progress Comments:</i>										
<i>The City's Lawyer Jackson McDonald have been progressing Sales and Development contract negotiations working with the CEO and Executive</i>										
<i>It appears negotiations may be nearing an end, however this will be subject to any further requests or clarifications by the proposed purchaser.</i>										
<i>Meanwhile the subdivision process has been progressing at the same time to help minimise timeframes for this process, the City's development Engineer is currently seek quotes from providers to undertake works to meet conditions of the subdivision.</i>										
Total for Economic Development		26,729	23,116	270,450		344,865	344,865	344,865	-	
Environmental Health										
PR-5345 Dual sided UV Meter	<i>Progress</i> 100%	-	6,102	6,102	0 %	-	6,102	6,102	-	
Total for Environmental Health		-	6,102	6,102		-	6,102	6,102	-	
Executive Leadership - CEO										
PR-5106 World Class South West Regional Gallery - Stage 1	<i>Progress</i> 5%	93,250	-	-	0 %	125,000	125,000	125,000	-	
<i>Project Progress Comments:</i>										
<i>Preliminary project management framework discussions held, pending decision by Council at the November meeting regarding development of the new gallery.</i>										
<i>01/05/2024 - Feasibility Study approach confirmed through Council - BRAG Advisory Group in nomination/appointment stage, Special Counsel Art and Culture appointed to project manage feasibility study.</i>										
Total for Executive Leadership - CEO		93,250	-	-		125,000	125,000	125,000	-	

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Executive Leadership - Infrastructure									
PR-3898 Construct heritage interpretation, Bunbury Timber Jetty	Progress 0%	-	-	-	0 %	86,726	86,726	86,726	-
Total for Executive Leadership - Infrastructure		-	-	-		86,726	86,726	86,726	-
Fleet									
PR-2293 Replace corporate heavy plant	Progress 100%	-	163,098	163,098	0 %	220,982	163,098	163,098	-
PR-4710 Replace corporate heavy plant 2022/23	Progress 95%	61,911	585,062	646,973	(10)%	670,959	646,973	646,973	-
PR-4712 Replace waste vehicles and plant	Progress 100%	-	63,254	63,254	0 %	539,577	63,254	63,254	-
PR-4882 Replace corporate heavy plant 2023/24	Progress 100%	-	172,710	64,000	170 %	234,000	172,710	172,710	-
PR-4881 Replace corporate vehicles 2023/24	Progress 60%	155,589	173,583	465,000	(63)%	756,000	626,000	626,000	-
Total for Fleet		217,500	1,157,707	1,402,325		2,421,518	1,672,035	1,672,035	-
Information Technology									
PR-5124 Replace sound meter	Progress 0%	-	-	-	0 %	40,000	-	-	-

Project Progress Comments:

CSEM have indicated that this project will need to be deferred until next FY. We have been advised by the NVMS the company who we need to buy SLM from is that the latest model is not compatible with our current software/hardware ("yellow brick" for A/H monitoring) so we were going to purchase the same SLM model that we currently have. We have just been told they are no longer making this model and they have suggested to us to wait 1-2 years until the new software is ready and we can buy the latest model.

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Information Technology										
PR-4864 Asset Replacement - Corporate Printers and Photocopiers 2023/24	Progress 50%	-	-	39,104	(100)%	39,104	39,104	39,104	-	
PR-4865 Asset Replacement - Personal Computers 2023/24	Progress 50%	-	32,146	202,500	(84)%	202,500	202,500	202,500	-	
PR-4866 Replacement of networking equipment 2023/24	Progress 50%	20	30,876	60,638	(49)%	60,638	60,638	60,638	-	
PR-5122 Replace ranger infringement devices	Progress 5%	-	-	20,000	(100)%	20,000	20,000	20,000	-	
<i>Project Progress Comments:</i> Consultation underway with the rangers team as to specific requirements.										
PR-5107 Expansion of CCTV Network	Progress 5%	-	-	50,000	(100)%	50,000	50,000	50,000	-	
<i>Project Progress Comments:</i> Consultation to take place with community safety team as to locations.										
Total for Information Technology		20	63,022	372,242		412,242	372,242	372,242	-	
Lead Department - Community Connection										
PR-5090 Waterfront Public Art Installation	Progress 20%	150,000	57,500	210,000	(73)%	210,000	210,000	210,000	-	
<i>Project Progress Comments:</i> Assessment Panel has considered 3 EOI applications with panel report pending progress to award of contract. This project will roll over into 24/25 financial year with all 3 artists indicating a likely completion date of November in their presentations.										
Total for Lead Department - Community Connection		150,000	57,500	210,000		210,000	210,000	210,000	-	

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Lead Department - Infrastructure Maintenance Servi									
PR-3720 Hands Oval Redevelopment	Progress 40%	10,414,185	7,736,683	10,613,000	(27)%	15,234,201	15,234,201	15,234,201	-
<i>Project Progress Comments:</i>									
<i>Construction in progress.</i>									
Total for Lead Department - Infrastructure Maintenance Servi		10,414,185	7,736,683	10,613,000		15,234,201	15,234,201	15,234,201	-
Libraries & Learning									
PR-1418 Procure and install Radio Frequency Identification (RFID) and self loans technology at Bunbury Library	Progress 20%	-	-	80,000	(100)%	80,000	80,000	80,000	-
<i>Project Progress Comments:</i>									
<i>RFQ being finalised for release to the WALGA preferred supplier list</i>									
Total for Libraries & Learning		-	-	80,000		80,000	80,000	80,000	-
Parks & Reserves									
PR-1883 Water Resource Recovery	Progress 100%	3,459	37,393	37,393	0 %	23,300	37,393	37,393	-
PR-5075 Implement Greening Bunbury Plan	Progress 75%	85,672	86,150	151,726	(43)%	256,726	256,726	256,726	-
PR-5126 Install fencing Hay Park United Soccer	Progress 100%	-	52,136	52,136	0 %	75,000	52,136	52,136	-
PR-4701 Replace playground equipment 2022/23	Progress 100%	-	202,768	193,588	5 %	205,711	193,588	193,588	-
<i>Project Progress Comments:</i>									
<i>Bellmore playground completed</i>									
PR-4886 Replace playground equipment 2023/24	Progress 95%	58,906	330,015	425,000	(22)%	425,000	425,000	425,000	-
PR-4888 Renew open space infrastructure 2023/24	Progress 90%	19,027	156,171	200,000	(22)%	200,000	200,000	200,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Parks & Reserves									
PR-4890 Renew irrigation infrastructure 2023/24	Progress 50%	51,935	50,073	150,000	(67)%	150,000	150,000	150,000	-
PR-5114 Beautifying Bunbury Streetscapes 2023/24	Progress 35%	4,636	47,205	200,000	(76)%	200,000	200,000	200,000	-
Total for Parks & Reserves		223,635	961,912	1,409,843		1,535,737	1,514,843	1,514,843	-
Project Coordination & Landscape Architecture Des									
PR-5038 Withers Regional Renewal	Progress 90%	536,460	1,950,718	2,265,000	(14)%	2,543,797	2,543,797	2,543,797	-
<i>Project Progress Comments:</i>									
<i>Landscaping in progress</i>									
PR-1809 Construct Hay Park North Pavilion	Progress 75%	44,042	67,864	100,000	(32)%	521,361	271,361	271,361	-
<i>Project Progress Comments:</i>									
<i>Finalising Tree /Shrub planting and mowing kerbs</i>									
PR-4786 Detailed design, contract documentation and construction of Youth Precinct	Progress 100%	-	36,977	35,086	5 %	35,086	35,086	35,086	-
<i>Project Progress Comments:</i>									
<i>Blair Street crossing pavement art complete.</i>									
PR-4799 Upgrade Halifax Business Park infrastructure	Progress 100%	-	51,781	51,781	0 %	50,822	51,781	51,781	-
<i>Project Progress Comments:</i>									
<i>Installation of ANPR cameras completed in July 2023. Gifting of existing cameras by BGCCI ongoing.</i>									
PR-5105 Renew foreshore marine walls 2023/24	Progress 60%	768	895,864	1,340,699	(33)%	1,200,000	1,400,000	1,400,000	-
<i>Project Progress Comments:</i>									
<i>Construction underway. Stage 3 in progress.</i>									
Total for Project Coordination & Landscape Architecture Des		581,270	3,003,204	3,792,566		4,351,066	4,302,025	4,302,025	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Project Planning & Assets										
PR-4875 Renewal of bus stops, bus shelters and public transport 2023/24	Progress	0%	-	-	10,000	(100)%	10,000	10,000	10,000	-
PR-5123 Replace asset drainage camera	Progress	100%	-	30,000	30,000	0 %	30,000	30,000	30,000	-
Total for Project Planning & Assets			-	30,000	40,000		40,000	40,000	40,000	-

Property Management & Maintenance

PR-1543 Boulters Heights Redevelopment	Progress	80%	87	300,868	492,456	(39)%	592,456	492,456	492,456	-
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Project Progress Comments:

Staircase completed, Lighting and landscaping works to continue

PR-4909 Renew City Facilities lighting 2023/24	Progress	80%	-	1,309	30,000	(96)%	30,000	30,000	30,000	-
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Project Progress Comments:

- 1.Admin Building internal light upgradation to energy savings/LED. Completed.
- 2.Replace the main switchboard at Senior Citizen Centre.

PR-4902 Refurbish City Facilities changerooms and public conveniences 2021/22	Progress	100%	-	33,900	33,900	0 %	33,374	33,900	33,900	-
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PR-4915 Install lighting 2023/24	Progress	100%	-	48,464	50,000	(3)%	50,000	50,000	50,000	-
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Project Progress Comments:

1. Nightscape-Koombana Bay Artwork.Completed
2. Decorative-Stephen Street. Completed
3. Pedestrian- Horseshoe Lake Completed.
4. Pedestrian- Koombana Drive Bridge to Quest. Completed

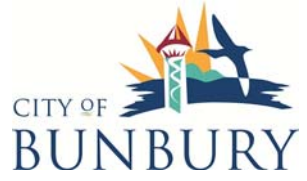
		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Property Management & Maintenance										
PR-4695 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2022/23	Progress 95%	47,266	74,928	113,325	(34)%	67,171	113,325	113,325	-	
<u>Project Progress Comments:</u>										
1. SSAC Pottery Shed Roof Replacement. Completed.										
2. Ned Myles Refurbishment. Completed.										
PR-4696 Replace boardwalks, lookouts and beach access stairs 2023/24	Progress 85%	1,712	132,718	100,000	33 %	109,535	259,535	259,535	-	
<u>Project Progress Comments:</u>										
1.Design for Hastie Staircase completed.										
2. Construction is underway.										
PR-4904 Refurbish City Facilities changerooms and public conveniences 2023/24	Progress 95%	15,997	77,010	99,474	(23)%	100,000	99,474	99,474	-	
PR-4867 Renew or refurbish community, corporate, sport and leisure buildings as per AMP 2023/24	Progress 95%	10,805	441,280	453,846	(3)%	500,000	453,846	453,846	-	
<u>Project Progress Comments:</u>										
1.Carpet replacement at BRAG. Completed.										
2.Surf Life Saving Club Patio replacement. Completed.										
3.SSAC power upgradation. Completed										
4.Admin Building Ground Floor Carpet Replacement. Completed.										
5.SWSC Tile Replacement. Tiles procurement completed										
6. Surf Life Saving Club Decking and Sub Floor Refurbishment. Completed.										
7. Old part Ceiling Plaster SSAC. Completed										
8.Installation of 7kw split system as back up unit in the art storeroom at BRAG. Completed.										
9.Repair AC 1 Upper Gallery and AC 2State Gallery at BRAG. Completed.										
10. BREC Technician Office A/C Replacement. Progressing										
PR-4758 Renew South West Sports Centre (SWSC) plant and machinery 2022/23	Progress 95%	14,173	35,058	-	0 %	-	48,700	48,700	-	

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Property Management & Maintenance										
PR-2403 Replace Forrest Park Pavilion	<i>Progress 70%</i>	1,687,823	1,496,416	1,710,000	(12)%	3,611,797	3,611,797	3,611,797	-	
<i>Project Progress Comments:</i>										
<i>At lockup - internal works commencing</i>										
PR-4868 Replace boardwalks, lookouts and beach access stairs 22/23	<i>Progress 100%</i>	-	-	-	0 %	150,000	-	-	-	
PR-5089 Replace administration building air-conditioner chiller unit	<i>Progress 100%</i>	-	269,947	269,947	0 %	339,623	269,947	269,947	-	
PR-4001 Renew Ned Myles Pavilion, Hay Park	<i>Progress 100%</i>	(30,206)	178,685	148,775	20 %	148,775	148,775	148,775	-	
PR-4891 Support the Stirling Street Arts Centre 2023/24	<i>Progress 0%</i>	-	-	-	0 %	20,000	20,000	20,000	-	
PR-5109 Install Electric Vehicle charging stations	<i>Progress 100%</i>	-	42,109	60,000	(30)%	60,000	60,000	60,000	-	
<i>Project Progress Comments:</i>										
<i>Project Completed.</i>										
PR-4990 Renew South West Sports Centre (SWSC) plant and machinery 2023/24	<i>Progress 95%</i>	22,308	82,800	133,000	(38)%	133,000	133,000	133,000	-	
Total for Property Management & Maintenance		1,769,966	3,215,493	3,694,723		5,945,731	5,824,755	5,824,755	-	
Rangers & Emergency Management										
PR-4521 Replace parking machines and upgrade infrastructure Smart Parking	<i>Progress 70%</i>	51,850	89,242	141,850	(37)%	141,850	141,850	141,850	-	
<i>Project Progress Comments:</i>										
<i>The new meter in Cobblestone carpark has been installed and activated. Line marking for Cobblestone is completed. Line marking in Ocean Drive is currently on hold due to roadworks occurring in Ocean Drive.</i>										
Total for Rangers & Emergency Management		51,850	89,242	141,850		141,850	141,850	141,850	-	

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Waste Services									
PR-4878 Annual bin replacement program 2023/24	Progress 90%	18,139	41,050	50,000	(18)%	66,000	66,000	66,000	-
<i>Project Progress Comments:</i>									
<i>Replacement bin infrastructure ordered as needed operationally</i>									
PR-4880 Renew bin enclosures 2023/24	Progress 100%	-	28,000	28,000	0 %	28,000	28,000	28,000	-
Total for Waste Services		18,139	69,050	78,000		94,000	94,000	94,000	-
Works									
PR-1103 Realign and widen Ocean Drive, South Bunbury	Progress 95%	1,600	783,247	750,000	4 %	750,000	750,000	750,000	-
PR-5125 Resurface Hay Park Netball Courts	Progress 100%	-	-	-	0 %	200,000	-	-	-
PR-4858 Expand cycleways (implement Bunbury Bike Plan) 2023/24	Progress 0%	-	-	244,000	(100)%	244,000	244,000	244,000	-
PR-4859 Expand Path Network 2023/24	Progress 95%	1,188	460,321	520,000	(11)%	520,000	520,000	520,000	-
PR-4860 Traffic calming and minor intersection treatments 2023/24	Progress 50%	99	64,970	100,000	(35)%	100,000	100,000	100,000	-
PR-4671 Traffic calming and minor intersection treatments 2022/23	Progress 10%	-	6,287	75,000	(92)%	79,041	79,041	79,041	-
PR-4690 Renew, resleeve and improve drainage network 2022/23	Progress 100%	-	112,584	112,322	0 %	72,758	112,322	112,322	-
PR-4870 Renew and Upgrade Paths as per Asset Management Plan 2023/24	Progress 100%	-	221,567	171,119	29 %	200,000	221,119	221,119	-
PR-4871 Renew, resleeve and improve drainage network 2023/24	Progress 40%	52,096	42,093	251,792	(83)%	300,000	251,792	251,792	-
PR-4936 CBD Road Works	Progress 100%	(60)	56,746	25,000	127 %	98,181	89,191	89,191	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Works										
PR-5084 Sandridge / Hennessy left turn slip lane	Progress	100%	-	380	13,923	(97)%	18,368	13,923	13,923	-
<i>Project Progress Comments:</i>										
<i>Completed</i>										
PR-5085 Upgrade street lighting, Estuary Drive	Progress	50%	113,062	-	30,000	(100)%	94,000	94,000	94,000	-
<i>Project Progress Comments:</i>										
<i>Design completed, Awaiting confirmation of installation date.</i>										
PR-4688 Repair jetties 2023/24	Progress	10%	-	15,000	-	0 %	60,000	60,000	60,000	-
PR-5108 Dog Exercise Area and Park Renewal	Progress	10%	9,091	-	-	0 %	130,000	130,000	130,000	-
<i>Project Progress Comments:</i>										
<i>Detailed design has been completed.</i>										
PR-4874 Roads to Recovery Road Reseals 2023/24	Progress	95%	56,530	243,044	150,000	62 %	150,000	150,000	324,219	174,219
PR-4877 Renew / Upgrade Local Roads - Strickland Street	Progress	95%	8,686	194,380	200,000	(3)%	200,000	200,000	200,000	-
PR-5113 Blackspot Roadworks 2023/24	Progress	10%	27,393	1,896	529,000	(100)%	559,000	559,000	559,000	-
PR-4924 Regional Roadworks program - Lillydale Road	Progress	50%	190,565	-	320,000	(100)%	360,000	360,000	360,000	-
PR-5115 Regional Roadworks program - Casuarina Drive	Progress	10%	31,468	-	90,000	(100)%	90,000	90,000	90,000	-
PR-5116 Regional Roadworks program - Clifton Street	Progress	100%	-	-	136,000	(100)%	136,000	136,000	136,000	-
PR-5117 Regional Roadworks program - Leschenault Drive	Progress	5%	-	157	209,000	(100)%	209,000	209,000	209,000	-
PR-5118 Regional Roadworks program - Bussell Highway	Progress	95%	21,323	217,697	266,000	(18)%	266,000	266,000	266,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Works									
PR-5119 Construct Koombana car park	Progress 100%	-	-	-	0 %	450,000	-	-	-
PR-5120 Renew / Upgrade Carparks - SWSC & Zoe Street	Progress 75%	2,727	46,174	90,655	(49)%	90,655	90,655	90,655	-
Total for Works		515,768	2,466,543	4,283,811		5,377,003	4,726,043	4,900,262	174,219
Capital Projects Expenditure Total		14,364,635	18,914,954	26,765,887	(29)%	36,645,384	35,151,177	35,325,396	174,219



Operating Projects Summary

(With Comments)

Period Ending April 2024

Monday, 6 May, 2024

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Bunbury Museum & Heritage Centre									
PR-3858 Acquire Bunbury Museum and Heritage Centre collection items	Progress 5%	-	1,746	8,333	(79)%	10,000	10,000	10,000	-
<i>Project Progress Comments:</i>									
Collection items include replica Wardian cases and refurbishment of Bunbury's old town clock.									
Total for Bunbury Museum & Heritage Centre		-	1,746	8,333		10,000	10,000	10,000	-
Bunbury Regional Art Gallery									
PR-4386 Conduct Indigenous Arts Program at BRAG	Progress 50%	5,683	103,918	108,283	(4)%	110,000	127,976	127,976	-
<i>Project Progress Comments:</i>									
This program is continuing to be delivered with external funding secured to ensure it is operational for a further 3 years.									
PR-5099 Bunbury Heritage Building and Urban Art Trails	Progress 0%	-	-	5,000	(100)%	5,000	5,000	5,000	-
<i>Project Progress Comments:</i>									
Project Officer (Danika Stevenson, Team Leader Community Partnerships) appointed. Internal working group meeting held to define scope and inform relevant teams of project.									
PR-5100 Collections storage feasibility study for BRAG and Museum	Progress 5%	-	2,846	30,000	(91)%	30,000	30,000	30,000	-
PR-5101 Frame Frank Norton artworks	Progress 0%	21,540	19,001	50,000	(62)%	50,000	50,000	50,000	-
<i>Project Progress Comments:</i>									
Tender for these works will be commenced in December 2023.									
Total for Bunbury Regional Art Gallery		27,223	125,765	193,283		195,000	212,976	212,976	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Bunbury Wildlife Park									
PR-3294 Conduct Grandfamilies Fun Day	<i>Progress 50%</i>	-	12,166	13,500	<i>(10)%</i>	14,750	14,750	14,750	-
<i>Project Progress Comments:</i>									
<i>In the final planning phases for the event with the event taking place on Wednesday 10 April 2024.</i>									
Total for Bunbury Wildlife Park		-	12,166	13,500		14,750	14,750	14,750	-
Business Partners									
PR-5093 Volunteer awards program	<i>Progress 0%</i>	-	-	-	<i>0%</i>	2,000	2,000	2,000	-
Total for Business Partners		-	-	-		2,000	2,000	2,000	-
City Planning									
PR-3584 Review Local Planning Strategy	<i>Progress 50%</i>	-	-	-	<i>0%</i>	100,000	100,000	100,000	-
<i>Project Progress Comments:</i>									
<i>Actions and expenditure of project funds supporting Scheme and Strategy development (and implementation) are the subject of current review and discussion.</i>									
PR-3585 Review Local Planning Scheme	<i>Progress 50%</i>	-	-	-	<i>0%</i>	50,000	50,000	50,000	-
<i>Project Progress Comments:</i>									
<i>Actions and expenditure of project funds supporting Scheme and Strategy development (and implementation) are the subject of current review and discussion.</i>									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
City Planning									
PR-5006 Housing Strategy Focus Area 2.3 - Back Beach Precinct	Progress 10%	-	-	-	0 %	50,000	50,000	50,000	-
<i>Project Progress Comments:</i>									
<i>Lot 76 has been sold and the new owner will be liaising with the City to discuss a development application for the site and a potential future scheme amendment. Any future scheme amendment is subject to the process outlined in the Planning and Development (Local Planning Scheme) Regulations which will be subject to public consultation.</i>									
PR-5012 Ocean Beach Heritage Trail Implementation	Progress 80%	-	-	7,000	(100)%	14,521	14,521	14,521	-

Project Progress Comments:

Met with Elders on 30/1/2024 for recommended actions to progress project. Coordinating input with the Language Centre on Place Names (site visit 21/2/2024) and any associated stories then presenting to the Cultural Advisory Committee prior to signoff by Elders.

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
City Planning										
PR-5095 Bicentennial Square Precinct Plan	Progress 5%	-	-	50,000	(100)%	50,000	50,000	50,000	-	
<u>Project Progress Comments:</u>										
<i>Through discussions with our local MLA Mr Don Punch, the City has been successful in receiving verbal support for an additional \$100,000 to assist with the precinct planning for Bicentennial Square. The City is commencing with a SMARTY Grants application through the South West Development Commission to hopefully secure these funds.</i>										
<i>A significant funding opportunity is also being pursued through the 'Regional Partnerships and Precincts Program' being offered through the federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts. The City is collaborating with the South West Development Commission and Regional Development Australia to progress a submission for funding through this program.</i>										
<i>The scope of the project is currently being revised given the potential to include surroundings areas and address other issues.</i>										
<i>To date background and historical research have been undertaken in relation to Bicentennial Square and some preliminary design options investigated.</i>										
PR-5096 City Centre Analysis and Urban Design Framework	Progress 30%	-	-	30,000	(100)%	50,000	50,000	50,000	-	
<u>Project Progress Comments:</u>										
<i>Analysis for the project is in progress.</i>										
PR-5097 Local Heritage Survey Report	Progress 0%	-	-	10,000	(100)%	15,000	15,000	15,000	-	
<u>Project Progress Comments:</u>										
<i>Project is a carryover to next financial year 2024/25.</i>										
Total for City Planning		-	-	97,000		329,521	329,521	329,521	-	

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Community Development									
PR-4337 Prepare, Implement and Deliver Reconciliation Action Plan Initiatives	Progress 45%	5,807	6,009	17,024	(65)%	21,282	21,282	21,282	-
<i>Project Progress Comments:</i>									
<i>Preliminary forum successfully completed in December 2023 with second scheduled for March 2024 to identify progress regarding actions and strategy development.</i>									
PR-5081 Implement Withers Placemaking	Progress 30%	23,777	26,462	55,800	(53)%	55,800	55,800	55,800	-
<i>Project Progress Comments:</i>									
<i>Orders have been placed, contractor work currently in progress.</i>									
PR-5348 Youth Initiatives - Youth Advisory Council of WA	Progress 5%	1,136	4,764	5,000	(5)%	-	10,000	10,000	-
Total for Community Development		30,720	37,235	77,824		77,082	87,082	87,082	-
Corporate Governance									
PR-2431 Conduct Council elections	Progress 100%	-	113,027	113,027	0%	140,000	113,027	113,027	-
Total for Corporate Governance		-	113,027	113,027		140,000	113,027	113,027	-
Corporate Information									
PR-5092 Scanning plans and records	Progress 95%	934	17,248	13,000	33%	20,000	20,000	20,000	-
<i>Project Progress Comments:</i>									
<i>Project almost complete utilising this year's project funds.</i>									
Total for Corporate Information		934	17,248	13,000		20,000	20,000	20,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change	
Council Support										
PR-5132 Art, Photos and Honour Board - Council Chambers and Function Area	Progress 20%	-	5,432	20,000	(73)%	20,000	20,000	20,000	-	
<i>Project Progress Comments:</i>										
<i>Preliminary work underway to develop a digital Council Honour Board solution given the lack of wall space for a more traditional board/s. Hardware to be purchased this FY with appropriate software to be developed in-house.</i>										
PR-5158 Provide Elected member and Executive AICD	Progress 100%	-	19,824	19,823	0 %	-	19,823	19,823	-	
Total for Council Support		-	25,256	39,823		20,000	39,823	39,823	-	
Data & Digital										
PR-4290 Develop new website and digital platform for City of Bunbury	Progress 20%	-	33,783	105,000	(68)%	125,548	125,548	125,548	-	
Total for Data & Digital		-	33,783	105,000		125,548	125,548	125,548	-	
Economic Development										
PR-4249 Implement Economic Development Strategy	Progress 30%	-	19,170	148,656	(87)%	178,656	178,656	178,656	-	
<i>Project Progress Comments:</i>										
<i>The new EDAP is being finalised following recent workshop with Elected Members on 3rd October. With the EDAP to be presented to Council Nov/Dec. A number actions relating to the CBD have progressed are being scoped for implementation in Jan/Feb 2024.</i>										
PR-5001 Implementation of the Bunbury Geographe Tourism Partnership Strategy	Progress 50%	-	210,000	215,000	(2)%	215,000	215,000	215,000	-	
<i>Project Progress Comments:</i>										
<i>Invoices and Payments have been completed for first 1/2 year for BGTP deliverables as per MOU between the Bunbury Geographe Group of Councils that support BGTP. The second half year invoices will be raised in December for payment in the New Year.</i>										

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Economic Development									
PR-5152 Bunbury Tourism Plan Working Group	Progress 20%	11,350	28,650	-	0 %	-	40,000	40,000	-
PR-5156 Support ECU Creative Tech Village	Progress 20%	-	-	-	0 %	-	40,000	40,000	-
Total for Economic Development		11,350	257,820	363,656		393,656	473,656	473,656	-
Engineering Design									
PR-4624 Undertake drainage catchment studies	Progress 40%	-	31,919	91,919	(65)%	168,943	131,919	131,919	-
<i>Project Progress Comments:</i>									
<i>Drainage catchment study in progress. Residual budget to be used to pick up unknown drainage information throughout our network.</i>									
PR-4627 Support Industry Road Safety Initiatives	Progress 0%	-	-	3,000	(100)%	3,000	3,000	3,000	-
Total for Engineering Design		-	31,919	94,919		171,943	134,919	134,919	-
Executive Leadership - CEO									
PR-3875 Support Regional Cities Alliance	Progress 100%	-	15,000	15,000	0 %	15,000	15,000	15,000	-
PR-5039 South West Cities	Progress 5%	-	600	5,000	(88)%	5,000	5,000	5,000	-
PR-4504 Provide disaster assistance	Progress 0%	-	-	-	0 %	20,000	20,000	20,000	-
PR-4573 Contribution towards Busselton Margaret River Regional Airport Marketing Fund	Progress 100%	-	10,000	10,000	0 %	10,000	10,000	10,000	-
PR-4631 Commission business cases and strategic studies	Progress 5%	5,830	27,102	-	0 %	90,000	30,759	30,759	-
PR-5083 Discretionary funding allocation	Progress 25%	-	6,000	24,000	(75)%	30,000	24,000	24,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Executive Leadership - CEO									
PR-5346 Economic Development Implementation Fund	Progress 0%	-	-	-	0 %	-	155,000	155,000	-
Total for Executive Leadership - CEO		5,830	58,702	54,000		170,000	259,759	259,759	-
Executive Leadership - Infrastructure									
PR-1831 Ocean Pool feasibility study and concept design	Progress 5%	14,764	3,718	-	0 %	65,440	65,440	65,440	-
<i>Project Progress Comments:</i> Community engagement in progress.									
Total for Executive Leadership - Infrastructure		14,764	3,718	-		65,440	65,440	65,440	-
Executive Leadership - Sustainable Development									
PR-3868 Undertake City Parking Strategy	Progress 10%	15,750	15,750	40,000	(61)%	78,500	78,500	78,500	-
Total for Executive Leadership - Sustainable Development		15,750	15,750	40,000		78,500	78,500	78,500	-
Financial Accounting									
PR-4356 Contribute to a rail-line reinstatement trust with Arc Infrastructure	Progress 10%	13,462	-	-	0 %	13,461	13,461	13,461	-
PR-5073 Provide financial support to the BHRC	Progress 75%	514,526	835,474	950,000	(12)%	-	1,350,000	1,350,000	-
Total for Financial Accounting		527,988	835,474	950,000		13,461	1,363,461	1,363,461	-
Fleet									
PR-2308 Replace corporate minor plant	Progress 70%	-	21,668	23,750	(9)%	30,750	30,750	30,750	-
Total for Fleet		-	21,668	23,750		30,750	30,750	30,750	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Information Technology									
PR-5008 City of Bunbury "Project Shine" Transformation	Progress 60%	35,677	676,409	785,430	(14)%	1,089,159	851,159	851,159	-
<i>Project Progress Comments:</i>									
<i>Project progressing. Four modules complete (HRIS, HCM analytics CX and Contracts). Remaining is risk and data centre exit which are in progress. Project management will commence shortly.</i>									
PR-2249 Asset Replacement - Fixed and mobile phones and devices	Progress 60%	-	25,871	21,772	19 %	24,099	25,871	25,871	-
<i>Project Progress Comments:</i>									
<i>Ongoing replacements as required</i>									
PR-5150 Data Centre Exit & Cloud Migration	Progress 15%	-	-	114,000	(100)%	-	285,000	285,000	-
<i>Project Progress Comments:</i>									
<i>Project on track.</i>									
Total for Information Technology		35,677	702,280	921,202		1,113,258	1,162,030	1,162,030	-
Integrated Planning									
PR-4301 Undertake community satisfaction and perception survey	Progress 100%	10,250	-	-	0 %	33,255	33,255	33,255	-
Total for Integrated Planning		10,250	-	-		33,255	33,255	33,255	-
Lead Department - Community Connection									
PR-3860 Support RSL in the delivery of Anzac Day	Progress 95%	-	20,000	20,000	0 %	20,000	20,000	20,000	-
PR-3848 Support Bunbury Regional Entertainment Centre (BREC) - operating and capital subsidies	Progress 60%	124,620	473,859	598,478	(21)%	598,478	598,478	598,478	-
PR-3844 Support Bunbury City Band	Progress 95%	-	10,000	10,000	0 %	10,000	10,000	10,000	-
PR-3840 Support King Cottage Museum	Progress 95%	-	31,544	31,544	0 %	31,544	31,544	31,544	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Lead Department - Community Connection									
PR-3852 Support Stirling Street Arts Centre (SSAC) - operating subsidy	Progress 95%	-	66,625	66,625	0 %	66,625	66,625	66,625	-
PR-4349 Provide support to Bunbury Regional YouthCare	Progress 95%	-	12,000	12,000	0 %	12,000	12,000	12,000	-
PR-4350 Youth Program Support (MOU)	Progress 0%	-	15,000	15,000	0 %	15,000	15,000	15,000	-
PR-4517 Bunbury Geographe Seniors and Community Centre Financial Support	Progress 50%	25,000	25,000	37,500	(33)%	50,000	50,000	50,000	-
Total for Lead Department - Community Connection		149,620	654,028	791,147		803,647	803,647	803,647	-
Libraries & Learning									
PR-4554 Replacement of children's toys in City Library Children's Area	Progress 5%	73	24	1,500	(98)%	3,000	3,000	3,000	-
Total for Libraries & Learning		73	24	1,500		3,000	3,000	3,000	-
Marketing & Communications									
PR-4010 Update digital library	Progress 5%	-	5,950	6,000	(1)%	6,000	6,000	6,000	-
PR-4299 Bunbury Brighter Campaign	Progress 10%	6,600	9,795	53,394	(82)%	53,394	83,394	83,394	-
Total for Marketing & Communications		6,600	15,745	59,394		59,394	89,394	89,394	-
Natural Environment & Sustainability									
PR-2590 Participate in Peron Naturaliste Partnership	Progress 100%	-	18,568	18,568	0 %	20,000	20,000	20,000	-
PR-4456 Implement Sustainability Strategy Action Plan	Progress 60%	46	5,268	27,500	(81)%	50,000	50,000	50,000	-
PR-4604 Implement culling of introduced Corellas	Progress 60%	-	12,913	6,500	99 %	20,000	20,000	20,000	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Natural Environment & Sustainability									
PR-5128 Implement CHRMAP	Progress 20%	14,420	18,003	65,000	(72)%	220,000	220,000	220,000	-
Total for Natural Environment & Sustainability		14,466	54,752	117,568		310,000	310,000	310,000	-
Organisational Design									
PR-5157 Role Clarity and Performance Framework	Progress 0%	-	-	-	0 %	-	30,000	30,000	-
Total for Organisational Design		-	-	-		-	30,000	30,000	-
Place Activation									
PR-4160 Provide funding for "Minor Community Grants"	Progress 0%	-	-	-	0 %	10,000	-	-	-
PR-4189 Provide funding for a "New Maker" Grant Round	Progress 5%	200	2,300	4,170	(45)%	5,000	5,000	5,000	-
PR-4190 Provide funding for a "Neighbourhood Connect" Grant Round	Progress 10%	-	2,770	5,000	(45)%	22,000	7,000	7,000	-
PR-4198 Provide funding for a "Community Connect" Grant Round	Progress 10%	37,629	59,132	64,050	(8)%	152,100	115,100	115,100	-
PR-4211 Provide funding for "Signature Events" Grant Round	Progress 10%	83,068	185,224	132,578	40 %	265,156	265,156	265,156	-
PR-4241 Funding to secure state, national and international sporting or cultural events	Progress 10%	2,000	98,500	77,500	27 %	100,000	160,000	160,000	-
PR-4470 Bunbury Setagaya Biennial Photographic Competition	Progress 5%	664	2,353	3,016	(22)%	9,000	3,016	3,016	-
<i>Project Progress Comments:</i>									
<i>The project date and venue has been confirmed for September 2023 with work progressing on the exhibition/competition development.</i>									
PR-1402 Mayoral delegation visit to Setagaya Sister City	Progress 0%	-	-	-	0 %	35,000	-	-	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Place Activation									
PR-4658 Conduct anniversary celebrations for the Bunbury-Setagaya Sister City incoming tours	Progress 5%	-	1,716	1,716	0 %	45,000	1,716	1,716	-
PR-4762 Conduct City of Bunbury Staff Conference	Progress 90%	1,549	33,923	30,000	13 %	30,000	36,804	36,804	-
PR-5133 Support City of Bunbury Eisteddfod	Progress 95%	-	20,000	20,000	0 %	20,000	20,000	20,000	-
PR-5155 Support South Bunbury Rotary Club for Dunstan St Christmas Lights Event	Progress 0%	-	-	6,000	(100)%	-	6,000	6,000	-
PR-5159 Promotion of Bunbury around the Bunbury Cup	Progress 0%	-	5,000	20,000	(75)%	-	20,000	20,000	-
Total for Place Activation		125,110	410,917	364,030		693,256	639,792	639,792	-
Project Planning & Assets									
PR-4589 Survey and monitoring of Pelican Point Grand Canals	Progress 90%	6,850	7,130	14,000	(49)%	10,000	14,000	14,000	-
Total for Project Planning & Assets		6,850	7,130	14,000		10,000	14,000	14,000	-
Property Management & Maintenance									
PR-1168 Replace signs and linemarking	Progress 70%	2,416	6,347	14,000	(55)%	25,000	15,000	15,000	-
PR-4268 Renewable Energy and Energy Efficient Projects	Progress 50%	10,325	101,045	255,000	(60)%	289,969	289,969	289,969	-
PR-4673 Replace office furniture and equipment	Progress 80%	-	34,468	45,000	(23)%	25,000	50,000	50,000	-
PR-4935 Replace Christmas street decorations	Progress 80%	4,427	31,806	40,000	(20)%	40,000	40,000	40,000	-
PR-5103 Install AFDRS signage	Progress 100%	756	14,571	20,000	(27)%	20,000	20,000	20,000	-

Project Progress Comments:

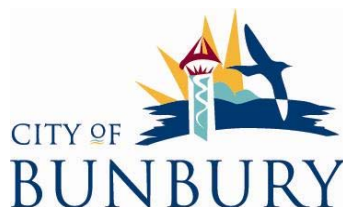
Completed.

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Property Management & Maintenance									
PR-5110 Replace CBD parking signs	Progress 70%	-	39,376	103,217	(62)%	110,000	103,217	103,217	-
<i>Project Progress Comments:</i>									
<i>Signage material procurement and signs fabrication done. Installation is underway.</i>									
Total for Property Management & Maintenance		17,924	227,613	477,217		509,969	518,186	518,186	-
Rangers & Emergency Management									
PR-4947 Undertake Department of Fire and Emergency Services Mitigation Activity program	Progress 15%	-	178,230	152,430	17 %	200,000	202,430	202,430	-
<i>Project Progress Comments:</i>									
<i>Funding from DFES has been approved.</i>									
PR-5344 All West Australians Reducing Emergencies (AWARE) Program	Progress 0%	-	-	-	0 %	-	17,200	17,200	-
Total for Rangers & Emergency Management		-	178,230	152,430		200,000	219,630	219,630	-
Sport & Recreation									
PR-3829 Support South West Academy of Sport (SWAS)	Progress 100%	-	10,000	10,000	0 %	11,000	10,000	10,000	-
<i>Project Progress Comments:</i>									
<i>This project is now complete with full support being administered to the South West Academy of Sport athletes by way of funding support for their athletes training programs at the South West Sports Centre.</i>									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Sport & Recreation									
PR-4717 Deliver Department of Sport and Recreation "Every Club" funding program	Progress 95%	-	56,477	43,825	29 %	51,668	44,872	44,872	-
<u>Project Progress Comments:</u>									
<i>Club specific workshops delivered to sporting clubs and also one on one strategic planning workshops with certain clubs also delivered. Acquittal for this project has been submitted to Department of Local Government, Sport and Cultural Industries with us awaiting final confirmation and release of new financial year funds for the 'Every Club' funding program.</i>									
PR-4532 Renew South West Sports Centre (SWSC) furnishings and equipment	Progress 95%	69	75,757	65,000	17 %	77,000	77,000	77,000	-
<u>Project Progress Comments:</u>									
<i>Pool Cleaner purchased, Basketball backboards purchased and installed, dish washer installed in café, old swim school office refurbished into a useable training room/meeting room and Aquatics Risk Assessment.</i>									
PR-5086 Detailed Design Hay Park Indoor Courts	Progress 15%	6,200	6,400	365,000	(98)%	650,000	650,000	650,000	-
<u>Project Progress Comments:</u>									
<i>Item raised to Council in December 2024 with it being endorsed that the Bunbury Basketball Association has the capacity to build, own and operate the proposed indoor court as the sole 3rd party. Discussions have been had with Department of Local Government, Sport and Cultural Industries in relation to support the election commitment being used for a stand alone 3rd party owned and operated facility. A steering group committee has been set up to support the Bunbury Basketball Association to project manage the design and construction of the proposed indoor court facility and Bunbury Basketball Association are currently working on devising an RFQ to send out to appoint a consultant to Project Manage this project with the support of the City.</i>									

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Sport & Recreation									
PR-5087 Prepare Sport & Recreation Facilities Plan	Progress 35%	-	-	40,000	(100)%	40,000	40,000	40,000	-
<u>Project Progress Comments:</u>									
<i>There has been a slight delay in Phase 2 being implemented in January 2024 due to the various acting roles in the directorate. However questionnaire surveys have been devised and ready to be sent to surrounding LGA's, State Sporting Associations and key Community Organisations to utilise their information for development in the strategy (surveys to be sent by end of April 2024). The next stage will be for a consultant to be appointed to conduct further engagement and draft the strategy with the consultant being appointed by June 2024.</i>									
PR-5102 Physically Activating Our Community	Progress 40%	-	-	8,500	(100)%	10,000	10,000	10,000	-
<u>Project Progress Comments:</u>									
<i>Activation for Mental Wellness Program devised in February 2024 with three programs being delivered in the community for youths with social anxiety disorder, sedentary males between 45 and 65 and women suffering anxiety, depression or social isolation. The community programs will commence from April 2024 to June 2024.</i>									
PR-5153 Support Carey Park Football Lights Program CSRFF application	Progress 100%	-	62,640	62,640	0 %	-	62,640	62,640	-
<u>Project Progress Comments:</u>									
<i>Carey Park Football Club completed their light tower upgrades at the end of February 2024 and in time for the new football season.</i>									
PR-5154 Support Colts Cricket Club CSRFF application	Progress 10%	-	-	57,808	(100)%	-	57,808	57,808	-
<u>Project Progress Comments:</u>									
<i>The City was successful in its CSRFF application to support the Colts Cricket Club to upgrade the existing practise cricket nets at the Recreation Ground. Cricket season finished at the end of March 2024 with the upgrading of the nets to commence from April 2024.</i>									
Total for Sport & Recreation		6,269	211,274	652,773		839,668	952,320	952,320	-

		Committed	YTD Actual	YTD Budget	YTD %var	Original Budget	Revised Budget	End Year Forecast	Forecast Change
Waste Services									
PR-5000 Better Bins Plus "Go FOGO" Kerbside Collection program	Progress 100%	-	76,165	76,165	0 %	73,010	76,165	76,165	-
PR-5007 Increase E-Waste collections, enabling infrastructure and media campaign	Progress 100%	-	-	-	0 %	68,770	-	-	-
PR-5104 Site Assessment and Feasibility Study - McCombe Road	Progress 0%	-	-	-	0 %	50,000	50,000	50,000	-
<i>Project Progress Comments:</i>									
<i>Project is not proceeding.</i>									
<i>A review of the services will be conducted in-house.</i>									
Total for Waste Services		-	76,165	76,165		191,780	126,165	126,165	-
Operating Projects Expenditure Total		1,007,397	4,129,436	5,814,541	(29)%	6,624,878	8,262,631	8,262,631	-



MONTHLY COMMUNITY FINANCIAL REPORT

As at 30 April 2024

Highlighting how the City of Bunbury is tracking against financial ratios

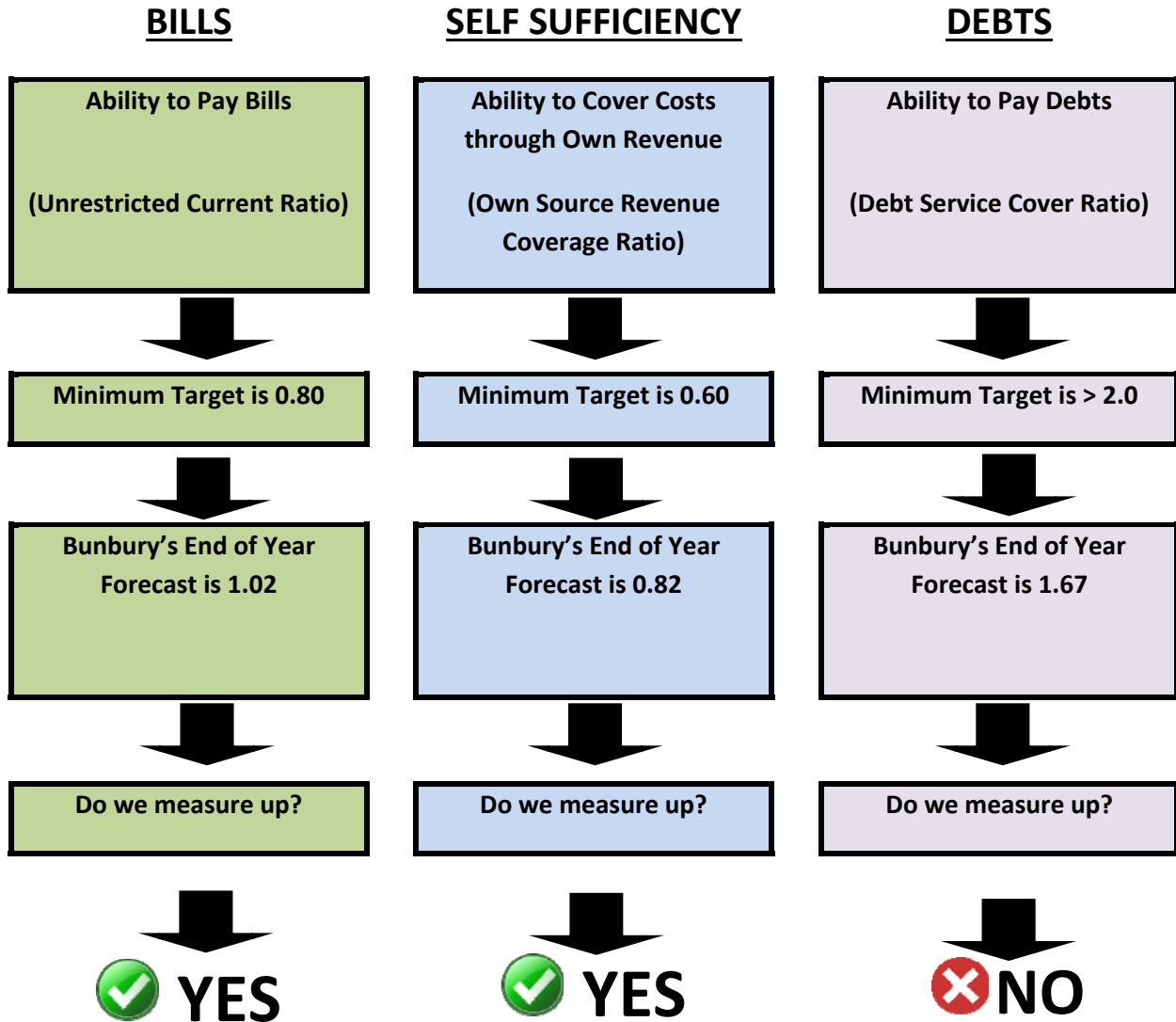


Financial Snapshot (Year to Date)	Actual (000's)
Operating Revenue	\$65,240
Operating Expenditure (Including Non-Cash Items)	\$60,824
Non-Cash Items	\$11,219
Capital Revenue	\$7,780
Capital Expenditure	\$19,008
Loan and Lease Repayments	\$1,535
Transfers (to)/from Restricted Cash	(\$214)
Unallocated Surplus Brought Forward 1 July 2023	\$4,900
Net Forecast Surplus Position at 30 June 2024	\$722

Did you know?

The City is expected to receive \$16.53M of grants and contributions to the development of assets during the 2023/24 financial year. The major works include Hands Oval redevelopment, Forrest Park pavilion redevelopment and road improvements.

➤ Financial Health Indicators



➤ Cash in the Bank (at 30 April 2024)



➤ How are we tracking against our budgeted targets?

Operating Surplus Ratio

A measure of the City's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is > 1

Bunbury's Performance is (0.14)

Do we meet the target?

 **NO**

The reason that the Operating Surplus Ratio does not meet the minimum target is that operating revenue doesn't exceed own source operating revenue. This is being addressed with the following actions:

1. All operating expenditure is subject to review with the aim to reduce costs.
2. A significant amount of operating expenditure is in depreciation (\$13.77M or 18% of total operating expenditure).
3. Operating revenue is also subject to review.

Asset Sustainability Ratio

Measures if the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Depreciation for 2023/24 is \$13.77M.

Capital expenditure (renewal and upgrade) for 2023/24 is \$29.39M.

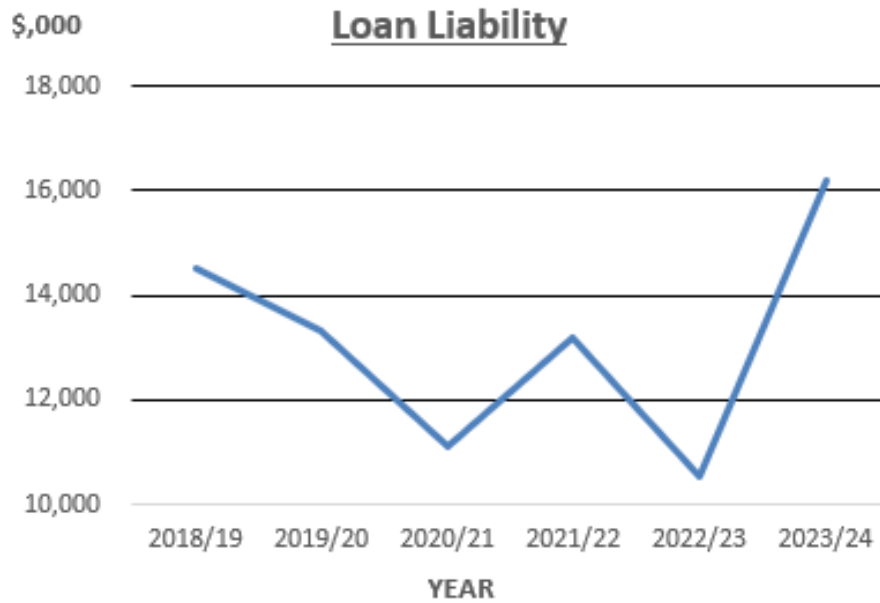
Minimum Target is > 0.90

Bunbury's Performance is 2.13

Do we meet the target?

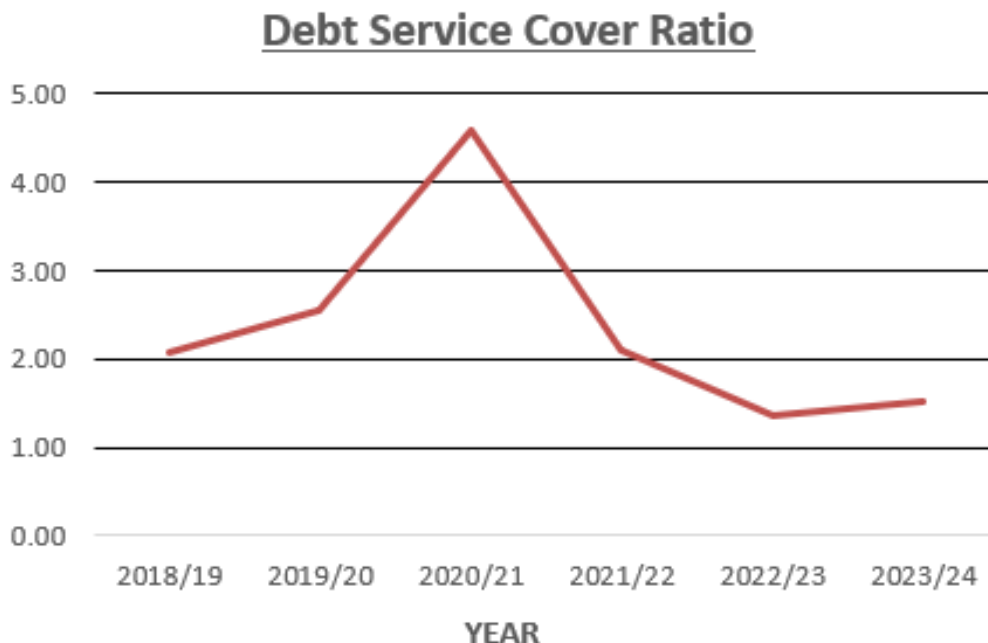
 **Yes**

➤ Debt Levels



The City requires \$8.18M in loan borrowings in 2023/24. As at 30 June 2024 the City's loan liability is forecast at \$16.17M. This includes the following loans:

- Hands Oval Upgrade - \$4.71M
- Forrest Park Pavilion - \$2.47M
- Road & Path Construction - \$1M



The Debt Service Cover Ratio measures the City's ability to service debt. The higher the ratio the stronger the position the City is in to repay annual principal and interest repayments.

Any feedback in this document is greatly appreciated and can be emailed to records@bunbury.wa.gov.au

10.3.9 Schedule of Accounts Paid for the period 1 April 2024 to 30 April 2024

File Ref:	COB/4736	
Applicant/Proponent:	Internal Report	
Responsible Officer:	David Ransom, Manager Finance	
Responsible Manager:	David Ransom, Manager Finance	
Executive:	Karin Strachan, Director Strategy & Organisational Performance	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 10.3.9-A: Schedule of Accounts Paid	

Summary

The City of Bunbury "*Schedule of Accounts Paid*" covering the period 1 April 2024 to 30 April 2024 is attached at Appendix 10.3.9-A. The schedule contains details of the following transactions;

1. Municipal Account – payments totalling \$12,131,560.20
2. Trust Account – payments totalling \$25,302.18
3. Visitor Information Centre Trust Account – payments totalling \$1,094.00

Executive Recommendation

The Schedule of Accounts Paid for the period 1 April 2024 to 30 April 2024 be received.

Voting Requirements: Simple Majority



SCHEDULE OF ACCOUNTS PAID

For the period 1 April 2024 to 30 April 2024

CITY OF BUNBURY

Municipal Account	2 - 48
Trust Account	49 - 50
Visitor Information Centre Trust Account	51

For further details on any payments made please contact
David Ransom on (08) 9792 7160; or
Vicki Gregg on (08) 9792 7162

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

Reference No.	Date	Payee	Description	Amount
Cheque Payments				
00156768	03/04/2024	Bunbury Multicultural Group		500.00
			RFD 2868368 Bond Refund - Graham Bricknell Shell	500.00
00156769	03/04/2024	Colour Frenzy		500.00
			RFD 2820664 Bond Refund - Hay Park Central	500.00
00156770	03/04/2024	Water Corporation		183.72
			INV 9006413907/MAR24 Service Charges - 01/03/2024 to 30/04/2024	183.72
00156771	11/04/2024	Water Corporation		4,381.05
			INV 9011702404/MAR24 Consumption & Service Charges - 08/01/2024 to 11/03/2024	4,381.05
00156772	29/04/2024	Pippily Photography		300.00
			INV 2024/04 Youth Week Event 2024 Photography	300.00
			Total: Cheque Payments	5,864.77
EFT Payments				
7803.136-01	02/04/2024	Australian Taxation Office		273,644.76
			INV PP24-20 PAYG for COB Staff - F/E 26/03/2024	273,644.76
7804.10470-01	02/04/2024	Aware Super Clearing House		173,465.18
			INV PP24-20 Superannuation for COB Staff - F/E 26/03/2024	173,465.18
7805.10072-01	03/04/2024	P Panting		250.00
			INV ASN8951 Rates Refund	250.00
7805.11091-01	03/04/2024	Ironside Fitness Industries Pty Ltd		295.00
			INV 5.2024.50.1 Planning Application Refund	295.00
7805.11113-01	03/04/2024	S Harrison		3,411.22
			INV ASN8843 Rates Refund	3,411.22
7805.8411-01	03/04/2024	Bunbury & District Dog Club		500.00
			RFD 2837035 Bond Refund - Hay Park	500.00
7806.10189-01	03/04/2024	Azren Farms Pty Ltd		1,219.35
			INV INV-2287 SWSC Group Fitness Instructor	1,219.35
7806.10248-01	03/04/2024	Karyn Rowe		156.00
			INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	156.00
7806.10314-01	03/04/2024	Davenport Plumbing		940.29
			INV 16771 Plumbing Repairs - SWSC	135.30
			INV 16779 Plumbing Repairs - SWSC	207.65
			INV 16804 Plumbing Repairs - Big Swamp Toilets	198.25
			INV 16807 Plumbing Repairs - Koombana Bay Changerooms/Various Toilets	399.09
7806.10319-01	03/04/2024	Jillian Frances Green		1,482.25
			INV 18thMarch2024 Artist fee for Solo Exhibition - BRAG	1,482.25
7806.10345-01	03/04/2024	The Trustee for P & H Unit Trust T/A Laundry Services Bunbury		122.87
			INV INV-3967 Laundry Services for Meat Inspectors	122.87
7806.10502-01	03/04/2024	CS Legal		13,192.00
			INV 33114 Rates Debt Collection	13,192.00
7806.10551-01	03/04/2024	Engeny Australia Pty Ltd		9,020.00
			INV 33254WC Glen Iris - Forrest Highway Intersection Drainage	2,200.00
			INV 32542WC Glen Iris - Forrest Highway Intersection Drainage	6,820.00
7806.10671-01	03/04/2024	Therese Marie Price		26.00

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
			INV	UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	26.00
7806.10677-01	03/04/2024	Meg Ashleigh Farrell			135.00
			INV	11 SWSC Group Fitness Instructor	135.00
7806.10694-01	03/04/2024	Chimeris Group			5,200.00
			INV	BRAGDMP1610 Disaster Management Plan Preparation - BRAG	5,200.00
7806.10781-01	03/04/2024	South West Pets Bunbury Pty Ltd			668.51
			INV	I0000001878 BWP Animal Supplies	668.51
7806.10789-01	03/04/2024	Fleet Network Pty Ltd			2,643.39
			INV	130614 Novated Lease Payment - F/E 26/03/2024	2,643.39
7806.10801-01	03/04/2024	Adapt-A-Lift Group Pty Ltd T/A Forkwest			60.98
			INV	1461741 Gas for Stores Forklift	60.98
7806.10940-01	03/04/2024	Byass Engineering			20,891.48
			INV	957 Ned Miles Pavilion Steel Gate Replacement	20,891.48
7806.10983-01	03/04/2024	Aussie Broadband Limited			1,155.16
			INV	34350676 Telephone/Mobile Charges - 17/03/2024 to 16/04/2024	1,155.16
7806.11005-01	03/04/2024	Verve Landscapes			14,190.00
			INV	INV-2426 Hay Park Cricket Pitch Upgrades	14,190.00
7806.11020-01	03/04/2024	The Trustee for Ace Storage Unit Trust T/A Bunbury Self Storage			410.00
			INV	65772 Storage Shed - Museum Collections	410.00
7806.11046-01	03/04/2024	Maddison Leyshon			52.00
			INV	UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	52.00
7806.11050-01	03/04/2024	Busselton Farmers Market			343.73
			INV	1200546 BWP Animal Feed	166.12
			INV	1200601 SWSC Cafe Supplies	177.61
7806.11063-01	03/04/2024	Carol Hunt			700.00
			INV	1 Mindful Stitching - COB Day 2024 Activity	700.00
7806.11075-01	03/04/2024	Koopa Evans			78.00
			INV	UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	78.00
7806.11076-01	03/04/2024	Jemma Godfrey			52.00
			INV	UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	52.00
7806.111-01	03/04/2024	Australian Airports Association			1,760.00
			INV	INV-0901 Training - Airside Safety & Lighting Essentials/Emergency Management	1,760.00
7806.11106-01	03/04/2024	The Trustee for TDCS Unit Trust (Clubmap Pty Ltd)			12,879.90
			INV	INV-0598 CLUBMAP Development Program - Resources Hub & Workshops	12,879.90
7806.1574-01	03/04/2024	Steve's Bobcat & Truck Hire			1,830.00
			INV	M0034 Apex Lookout Cleanup	1,830.00
7806.171-01	03/04/2024	Bell Fire Equipment Company Pty Ltd			913.00
			INV	INV-18334 SCBA Cylinder Refill - SWSC	88.00
			INV	INV-18296 Mechanical Tank Contents Monitor With Visible Water Level Gauge	825.00
7806.1838-01	03/04/2024	Synergy			15,772.39
			INV	526183150/FEB24 Electricity Charges - 17/01/2024 to 20/02/2024	5,207.27
			INV	337812770/MAR24 Electricity Charges - 17/01/2024 to 20/02/2024	2,288.21
			INV	496865330/MAR24 Electricity Charges - 11/01/2024 to 12/03/2024	4,498.27
			INV	770120590/MAR24 Electricity Charges - 11/01/2024 to 12/03/2024	1,255.75

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 636506250/MAR24 Electricity Charges - 10/01/2024 to 12/03/2024	886.80
			INV 613497450/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	530.40
			INV 747890830/MAR24 Electricity Charges - 12/01/2024 to 12/03/2024	130.43
			INV 207029190/MAR24 Electricity Charges - 11/01/2024 to 12/03/2024	133.76
			INV 795575230/MAR24 Electricity Charges - 10/01/2024 to 12/03/2024	133.75
			INV 951172100/MAR24 Electricity Charges - 09/01/2024 to 08/03/2024	121.83
			INV 737718910/MAR24 Electricity Charges - 13/01/2024 to 14/03/2024	130.13
			INV 720027020/MAR24 Electricity Charges - 10/01/2024 to 08/03/2024	116.35
			INV 988423140/MAR24 Electricity Charges - 11/01/2024 to 13/03/2024	339.44
7806.1868-01	03/04/2024	Workforce Road Services Pty Ltd		1,333.75
			INV L2646 Casuarina Drive Parking Bays & Edge Line Linemarking	1,333.75
7806.1915-01	03/04/2024	Australasian Performing Right Association Limited		1,419.19
			INV 448411 Council Music License Fees - 01/04/2024 to 30/06/2024	1,419.19
7806.2026-01	03/04/2024	South West Audio Visual		4,068.90
			INV INV-0628 Large Format Infrared Touch Display - Museum	4,068.90
7806.243-01	03/04/2024	Bunbury Bearings		151.25
			INV 3489065 Springs - Public Bins	151.25
7806.2453-01	03/04/2024	Dormakaba Australia Pty Ltd		654.50
			INV 35WA1185123 Automatic Door Maintenance - BRAG	374.00
			INV 35WA1187808 Automatic Door Maintenance - SSAC	280.50
7806.2579-01	03/04/2024	TJ Depiazzi & Sons		4,543.00
			INV 134991 Pinebark Mulch	4,543.00
7806.2703-01	03/04/2024	South West Women's Health & Information		2,750.00
			INV 1314 2023/24 Grant Program - Seniors Week Have A Go Day	2,750.00
7806.271-01	03/04/2024	Bunbury Harvey Regional Council		74,970.38
			INV INV-4439 Organics Disposal Banksia Road - February 2024	36,136.80
			INV INV-4419 Waste Disposal Cleanaway - February 2024	38,833.58
7806.283-01	03/04/2024	Bunbury Machinery		284.77
			INV SIB51671 Formflex Expansion Foam	284.77
7806.2998-01	03/04/2024	No. 33 Safehaven Studios		1,000.00
			INV 1 SWAN Artist Fees - BRAG	1,000.00
7806.3-01	03/04/2024	A & L Printers		1,560.00
			INV 63672 SWAN Titles - BRAG	814.00
			INV 63660 SWAN Artists Didactics - BRAG	594.00
			INV 63694 Thommo's Community Garden - BRAG SWAN Prints	75.00
			INV 63709 Thommo's Community Garden - BRAG Didactic	77.00
7806.3093-01	03/04/2024	RTS Diesel South West		20,193.76
			INV 3965 Plant Service - Forklift	621.83
			INV 3970 Plant Service - BY715	1,009.29
			INV 3969 Plant Service - BY775	1,088.52
			INV 3962 Plant Service - BY751	1,085.78
			INV 3963 Plant Service - BY716B	1,017.48
			INV 3967 Plant Maintenance - BY749	815.10
			INV 3925 Plant Maintenance - BY 716B	509.30

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 3972 Plant Maintenance - BY775	5,105.10
			INV 3966 Plant Service - BY2433A	1,356.72
			INV 3979 Plant Weekly Inspections - Various	553.85
			INV 3978 Plant Weekly Inspections - Various	553.85
			INV 3975 Plant Weekly Inspections - Various	553.85
			INV 3960 Plant Maintenance - BY751	2,987.12
			INV 3968 Plant Maintenance - BY2433A	517.00
			INV 3986 Plant Maintenance - BY719	459.64
			INV 3971 Plant Maintenance - 1HZP897	851.63
			INV 3974 Plant Weekly Inspections - Various	553.85
			INV 3976 Plant Weekly Inspections - Various	553.85
7806.3303-01	03/04/2024	Vineyard 28		252.00
			INV INV-2618 SWAN Event Refreshments - BRAG	252.00
7806.335-01	03/04/2024	Bunnings Group Limited		546.90
			INV 2179/01466448 Pressure Cleaner Supplies	66.03
			INV 2179/01511312 Public Bin Materials - Drill Bits/Bolts	86.45
			INV 2179/01473127 Silicon	122.12
			INV 2179/01472617 Aluminium Flat Bar/Expansion Foam/Windex	223.05
			INV 2179/01475418 BWP Maintenance Supplies	49.25
7806.3376-01	03/04/2024	Sonic HealthPlus		517.00
			INV 3197733 Pre-Employment Medicals	60.50
			INV 3180644 Pre-Employment Medicals	456.50
7806.3549-01	03/04/2024	Repco		240.69
			INV 4310376431 Plant Parts - Reflectors	22.61
			INV 4310376450 Trailer Adaptors	114.13
			INV 4310376582 Plant Parts - Reflectors	103.95
7806.3637-01	03/04/2024	MJB Industries Pty Ltd		518.65
			INV 13268 Drainage Materials - Side Entry Frame with Lid	518.65
7806.364-01	03/04/2024	Cape Automation		265.00
			INV INV-7146 Proximity Tags - Bunbury Airport	265.00
7806.3665-01	03/04/2024	Prime Industrial Products Pty Ltd T/A Prime Supplies		179.52
			INV 240394450 Spray Paint/Hand Cleaner	179.52
7806.371-01	03/04/2024	Carbone Bros Pty Ltd		17,679.38
			INV I105867 Limestone - Hands Oval	13,642.09
			INV I106095 Crushed Limestone Basecourse	4,037.29
7806.3848-01	03/04/2024	Bunbury Farmers Market		142.79
			INV 10506040143 SWSC Cafe Supplies	94.80
			INV 10907440250 SWSC Cafe Supplies	47.99
7806.3958-01	03/04/2024	JCW Electrical Pty Ltd		3,389.05
			INV 23036 Electrical Maintenance - Koombana Bay Lighting	93.50
			INV 22961 Electrical Maintenance - Airport	336.60
			INV 23117 Electrical Maintenance - Administration	497.20
			INV 23114 Electrical Maintenance - BRAG/Airport/Depot Generator	745.80
			INV 23113 Electrical Maintenance - Forrest Highway Sign	433.68

City of Bunbury
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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>	
			INV	22289	Electrical Maintenance - BREC	1,282.27
7806.4204-01	03/04/2024	Orbit Health & Fitness Solutions Pty Ltd				600.00
			INV	754,307	Boxing Gloves/Dumbbells/Gym Chalk - SWSC	600.00
7806.4440-01	03/04/2024	Dynamic Gift International Pty Ltd				2,543.75
			INV	ORD57543	YAC Promotional Products - Youth Week Event 2024	2,543.75
7806.4858-01	03/04/2024	Arbor Guy				12,079.05
			INV	91729	Street Tree Maintenance - Wellington Street	3,145.59
			INV	91737	Street Tree Maintenance - Cnr Rodsted Street & Flynn Street	1,038.31
			INV	91734	Street Tree Maintenance - Brittain Road	1,891.63
			INV	91735	Street Tree Maintenance - Pritchard Cross	472.82
			INV	91733	Street Tree Maintenance - Dunstan Street	4,865.42
			INV	91817	Street Tree Maintenance - Prince Phillip Drive	332.64
			INV	91739	Street Tree Maintenance - Kingia Street	332.64
7806.5036-01	03/04/2024	Environex International Pty Ltd				1,320.19
			INV	319700	SWSC Chemicals and Cleaning Supplies	1,320.19
7806.526-01	03/04/2024	Toolmart Australia Pty Ltd				51.95
			INV	BY-170278	Tools - Hex Key Wrench Set	51.95
7806.527-01	03/04/2024	Cross Security Services				450.50
			INV	INV-32509	Alarm System Maintenance - Administration	148.00
			INV	INV-32510	Alarm System Maintenance - Library	302.50
7806.5412-01	03/04/2024	Picton Civil Pty Ltd				32,876.25
			INV	P19180	Machinery Hire - Semi Tipper Truck	19,016.25
			INV	P19284	Machinery Hire - Hands Oval	13,860.00
7806.5467-01	03/04/2024	JB Hi-Fi Group Pty Ltd				3,785.00
			INV	BD1404399	IT Equipment - Docking Stations	3,785.00
7806.559-01	03/04/2024	Davric Australia Pty Ltd				472.89
			INV	214471	BWP Merchandise	472.89
7806.5725-01	03/04/2024	Officeworks Superstores Pty Ltd - Bunbury (50693711)				105.87
			INV	606012813	Stationery - BRAG	81.89
			INV	606122284	Stationery - BRAG	23.98
7806.582-01	03/04/2024	Department of Biodiversity, Conservation and Attractions				17.98
			INV	P1-01-032773	BWP Merchandise	17.98
7806.5844-01	03/04/2024	Fifth Estate Wine				356.40
			INV	11292	SWAN Opening Refreshments - BRAG	356.40
7806.6202-01	03/04/2024	Easisalary (Easifleet)				1,465.01
			INV	174095	Novated Lease Payment - F/E 26/03/2024	1,465.01
7806.6532-01	03/04/2024	SG Fleet Australia Pty Ltd - Novated Leases				432.95
			INV	FTR2813089	Novated Lease Payment - F/E 26/03/2024	432.95
7806.6728-01	03/04/2024	Bunbury Powder Coaters Pty Ltd				1,232.40
			INV	P41371	Powdercoat Posts & Caps - Signage	1,232.40
7806.6738-01	03/04/2024	Construction Sciences Pty Ltd				1,386.00
			INV	I201-240043	Compaction Tests Hands Oval	1,386.00

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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
7806.6789-01	03/04/2024	Bunbury Floral Art Society Inc	INV 4 Floral Arrangement for Foyer - BRAG	105.00
7806.6798-01	03/04/2024	WINC Australia Pty Ltd	INV 9044884791 Stationery - Administration	1,267.25
			INV 9044841338 Stationery - SWSC	14.94
7806.6845-01	03/04/2024	Councillor T Smith	INV Allowance1303 Private Vehicle Allowance Claim - 23/02/2024 to 24/02/2024	604.39
			INV Allowance1203 Parking & Accommodation Japanese Consul Event	238.94
7806.7018-01	03/04/2024	On2it Graphics	INV INV-4371 Exhibition Panels - Museum	630.00
7806.7122-01	03/04/2024	Integra WaterTreatment Solutions	INV PB680021 SWSC Solar System - Closed Loop Water Treatment	198.00
7806.7150-01	03/04/2024	Safe T Card Australia Pty Ltd	INV INV-36797 Alarm System Monitoring Quarterly Fees	3,395.70
7806.7251-01	03/04/2024	Bunbury Fringe Inc	INV INV-0131 23/24 Grant Program - Bunbury Fringe 2024	13,200.00
7806.7326-01	03/04/2024	The Information Management Group Pty Ltd (TIMG)	INV 95043734 Records Scanning	346.50
			INV 95043733 Records Scanning	81.40
			INV 95043732 Records Scanning	55.00
7806.7336-01	03/04/2024	Anderson Corporation Pty Ltd	INV 61631 IT Equipment - Patch Leads	210.10
7806.7357-01	03/04/2024	West Coast Waste Pty Ltd	INV A1187463 Concrete/Sand/Rubble Removal	83.38
7806.7468-01	03/04/2024	Natalie Winifred Moremon	INV 9910 Party Animals Birthday Cake - BWP	2,376.00
7806.7971-01	03/04/2024	Charlotte Anne White	INV INV-0122 Workshop Facilitation - BRAG	120.00
7806.8111-01	03/04/2024	Protector Fire Services Pty Ltd	INV 10086902 Service Fire Extinguishers - Airport	481.25
7806.8349-01	03/04/2024	Glen Flood Group Pty Ltd t/as GFG Consulting	INV INV-3089 On-Call Working Group Review Consultation	3,148.20
7806.8498-01	03/04/2024	Kerrie Louise Bassett	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	1,508.65
7806.8503-01	03/04/2024	Capri Di Candilo	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	26.00
7806.8505-01	03/04/2024	Danielle Louise Butson	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	104.00
7806.8506-01	03/04/2024	Teresa Maria Halligan	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	26.00
7806.8507-01	03/04/2024	Julie Combes	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	52.00
7806.8508-01	03/04/2024	Rebekka Flockton	INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	130.00
			INV UMPIRE.28/03/24 SWSC Umpire Netball - 18/03/2024 to 28/03/2024	26.00

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7806.8880-01	03/04/2024	Iconic Property Services Pty Ltd		965.45
			INV PSI034667 Cleaning Services - Hay Park South Pavilion	107.27
			INV PSI034668 Cleaning Services - Hay Park South Pavilion	858.18
7806.9005-01	03/04/2024	Wardandi Miya-K Kaadadjiny Aboriginal Corporation		500.00
			INV INV-005 Welcome to Country / SWAN - BRAG	500.00
7806.906-01	03/04/2024	Huggable Toys		613.91
			INV 51930 BWP Merchandise	613.91
7806.926-01	03/04/2024	Call Associates Pty Ltd		986.70
			INV 116342 Call Centre Fees - February 2024	986.70
7806.949-01	03/04/2024	Jacksons Drawing Supplies		30.50
			INV 24-00021159 Noongar Art Program Supplies - BRAG	30.50
7806.9600-01	03/04/2024	Hildah Janse Van Rensburg		60.00
			INV 34 SWSC Group Fitness Instructor	60.00
7806.9922-01	03/04/2024	The Trustee for the Easton Family Trust (Blue Steel Roofing)		660.00
			INV INV-0352 Gutter Cleaning - Museum	660.00
7806.9975-01	03/04/2024	LG Software Solutions Pty Ltd T/A Pulse Software		11,880.00
			INV INV-2692 Risk & Project Management Module Implementation	11,880.00
7809.10127-01	10/04/2024	M Werner		133.06
			INV Refund180324 Reimbursement - Travel & Food Expenses for Professional Development	133.06
7809.10511-01	10/04/2024	Industry Maintenance Solutions		147.00
			INV 5.2024.31.1 Planning Application Refund	147.00
7809.11122-01	10/04/2024	M Seymour		648.89
			INV ASN3802 Rates Refund	648.89
7809.11123-01	10/04/2024	E Schlunz & VO Schlunz		393.52
			INV ASN14342 Rates Refund	393.52
7809.11124-01	10/04/2024	SD Groves & BL Groves		171.63
			INV ASN6858 Rates Refund	171.63
7809.11125-01	10/04/2024	Mainsail Properties Pty Ltd		7,387.36
			RFD 2889017 Partial Engineering Bond Refund	7,387.36
7809.11127-01	10/04/2024	J Ward		110.00
			INV 6.2024.38805.1 Building Permit Refund	110.00
7809.11137-01	10/04/2024	L O'Donnell		310.52
			INV ASN11381 Rates Refund	310.52
7809.3798-01	10/04/2024	South Bunbury Primary School		1,124.80
			INV ASN2755 Rates Refund	1,124.80
7809.9462-01	10/04/2024	Acton Belle Property South West		2,601.66
			INV ASN566 Rates Refund	2,601.66
7809.9466-01	10/04/2024	Rental Management Australia		524.72
			INV ASN11150 Rates Refund	524.72
7809.990-01	10/04/2024	Just Property Management		510.66
			INV ASN8807 Rates Refund	510.66
7810.10065-01	10/04/2024	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix		74,058.50
			INV SINV04579 Asphalt	300.00
			INV SINV04546 Asphalt	200.00

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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV SIN04591 Asphalt	200.00
			INV SIN04596 Asphalt - Willoughby Street	72,583.50
			INV SIN04574 Greenwaste Fee	375.00
			INV SIN04601 Asphalt	200.00
			INV SIN04599 Asphalt	200.00
7810.10114-01	10/04/2024	B Green		201.60
			INV Allowance140324 Private Vehicle Allowance - 5/12/2023 to 29/02/2024	201.60
7810.10219-01	10/04/2024	Max & Claire Pty Ltd T/A Ergolink		2,030.49
			INV SI-00084932 Adjustable Height Desk/Ergonomic Chair	2,030.49
7810.10246-01	10/04/2024	Decorative Lighting and Display		520.96
			INV 16143 Electrical Supplies	520.96
7810.10314-01	10/04/2024	Davenport Plumbing		8,167.41
			INV 16727 BMX Public Toilet Block Refurbishment	8,012.69
			INV 16748 Plumbing Repairs - Hands Oval	154.72
7810.10345-01	10/04/2024	The Trustee for P & H Unit Trust T/A Laundry Services Bunbury		220.77
			INV INV-4015 Laundry Services for Meat Inspectors	149.16
			INV INV-4067 Laundry Services for Meat Inspectors	71.61
7810.10444-01	10/04/2024	Head Over Heels Acrobatics		3,040.00
			INV B5951251-0001 SWAN Event Entertainment - BRAG	3,040.00
7810.10578-01	10/04/2024	Christine April De Blank		275.00
			INV 356 Photography Services - BWP	275.00
7810.10643-02	10/04/2024	Superior Food Group T/A Staley Food & Packaging		450.71
			INV 6075215 SWSC Cafe Supplies	450.71
7810.10665-01	10/04/2024	Froth Craft Bunbrewery		233.75
			INV INV-0266 SWAN Afterparty Event Ticketing Fees - BRAG	233.75
7810.10676-01	10/04/2024	West Oz Linemarking Pty Ltd		1,023.00
			INV 9382 Linemarking - Alyxia Drive	1,023.00
7810.10781-01	10/04/2024	South West Pets Bunbury Pty Ltd		276.35
			INV I0000001882 BWP Animal Supplies	276.35
7810.10831-01	10/04/2024	JH Computer Services WA Pty Ltd		26,422.00
			INV 2472-D01 IT Equipment - Samsung Galaxy Tabs A7/Cases/Glass Screen Protectors	26,422.00
7810.10855-01	10/04/2024	Bridgeford Group Pty Ltd		22,055.00
			INV INV-0880 Renewables & Energy Reduction Framework - Consulting, Engineering & Analysis	22,055.00
7810.10879-01	10/04/2024	The Trustee for Auscam Family Trust T/A Totally Sound		3,553.99
			INV 16419 MiPro Speaker/Transmitters/Headset - SWSC	3,553.99
7810.10942-01	10/04/2024	The Trustee for The Fletcher Family Trust T/A Southwest Soils and Landscapin		106.00
			INV 2626 Top Dressing Soil	106.00
7810.10960-01	10/04/2024	Kerrie Anne Taylor T/A Auslan Hub		214.09
			INV 49235 Library Stock - Auslan Children's Books	214.09
7810.10992-01	10/04/2024	Work Clobber Bunbury - Infrastructure		1,197.42
			INV 24-00005469 PPE Boots - Infrastructure	176.40
			INV 23-00022256 Staff Uniform - Infrastructure	440.94
			INV 24-00000745 Staff Uniforms - Infrastructure	244.39

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			INV	24-00002337 Staff Uniforms - Infrastructure	335.69
7810.11035-01	10/04/2024	Liven Australia Pty Ltd			129.80
			INV	2024-70866 BWP Monthly Subscription - April 2024	129.80
7810.11050-01	10/04/2024	Busselton Farmers Market			316.23
			INV	1201009 SWSC Cafe Supplies	199.52
			INV	1200880 BWP Animal Feed	116.71
7810.11056-01	10/04/2024	Christopher Archibald			800.00
			INV	1204 SWAN Opening Party Entertainment - BRAG	800.00
7810.11057-01	10/04/2024	EIS Control Pty Ltd			7,543.80
			INV	INV-1137 Jarvis Street Pump Compound	7,543.80
7810.11072-01	10/04/2024	Picnic Cheer			105.00
			INV	126 SWAN 2024 Event Assistance - BRAG	105.00
7810.11083-01	10/04/2024	Northside Motor Trimming			4,950.00
			INV	1213 Grant Program 2023/24 - FB-EK Holden Nationals	4,950.00
7810.11095-01	10/04/2024	Shadewest Sails (Peter Selby)			440.00
			INV	21032024 Shade Sail Repairs - Hay Park Athletics Track	440.00
7810.11100-01	10/04/2024	Bunbury Sea Shanty Festival Inc			13,000.00
			INV	2 Grant Program 2023/24 - Bunbury Sea Shanty Festival	13,000.00
7810.11110-01	10/04/2024	Kirsty Doherty			1,000.00
			INV	1100 Entertainment Band for SWAN Opening Night - BRAG	1,000.00
7810.11116-01	10/04/2024	City of Kwinana			5,180.16
			INV	82905 Transfer of Long Service Leave Entitlements	5,180.16
7810.11133-01	10/04/2024	Moore Australia Audit (WA)			825.00
			INV	434698 Deferred Pensioner Rates Annual Audit	825.00
7810.1206-01	10/04/2024	Modern Teaching Aids Pty Ltd			1,968.23
			INV	45870396 Literacy Program Supplies - Library	1,968.23
7810.1419-01	10/04/2024	Holcim Australia Pty Ltd			4,449.28
			INV	9409152064 Stabilised Sand	177.10
			INV	9409146938 Stabilised Sand	1,168.86
			INV	9409152066 Concrete	733.04
			INV	9409146940 Concrete	209.44
			INV	9409146933 Concrete	333.30
			INV	9409164153 Concrete	479.16
			INV	9409164150 Stabilised Sand	177.10
			INV	9409085972 Concrete	266.20
			INV	9409171820 Concrete	905.08
7810.1437-01	10/04/2024	Ricoh Business Centre (Emerge Office)			71.86
			INV	1289 Photocopier Meter Readings - Withers Library	71.86
7810.1552-01	10/04/2024	Spotlight			39.00
			INV	8402023412 Trolley Bag for Mail Run - Library	39.00
7810.1555-01	10/04/2024	Spurling Engineering			1,534.50
			INV	13463 Playground Rungs - Jaycee Park	1,248.50
			INV	13479 Straighten Brackets - SWSC	286.00

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7810.1571-01	10/04/2024	Steann Pty Ltd		85,426.44
			INV 3024 Bulk Verge Hardwaste Collection	50,999.84
			INV 3424 Bulk Verge Greenwaste Collection	34,426.60
7810.171-01	10/04/2024	Bell Fire Equipment Company Pty Ltd		462.00
			INV INV-18388 Blackout FD/20 Variable Control Diffuser Nozzle	462.00
7810.1771-01	10/04/2024	Earth 2 Ocean Communications		346.50
			INV I31191 Plant Bench Repair - Parts and Radio Assessment	346.50
7810.1838-01	10/04/2024	Synergy		29,881.10
			INV 351335650/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	428.12
			INV 224851820/MAR24 Electricity Charges - 28/01/2024 to 27/02/2024	1,538.59
			INV 706549630/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	221.77
			INV 804935070/MAR24 Electricity Charges - 20/01/2024 to 21/03/2024	429.14
			INV 795625870/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	1,363.27
			INV 076277840/MAR24 Electricity Charges - 18/01/2024 to 20/03/2024	941.45
			INV 376056750/MAR24 Electricity Charges - 21/02/2024 to 18/03/2024	481.59
			INV 260868030/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	171.09
			INV 699527730/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	587.30
			INV 734367830/MAR24 Electricity Charges - 19/01/2024 to 21/03/2024	363.75
			INV 404999390/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	611.73
			INV 650277130/MAR24 Electricity Charges - 19/01/2024 to 20/03/2024	184.25
			INV 958319710/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	1,611.89
			INV 894693950/FEB24 Electricity Charges - 17/01/2024 to 20/02/2024	3,864.65
			INV 172400750/APR24 Electricity Charges - 21/02/2024 to 18/03/2024	387.50
			INV 454831070/APR24 Electricity Charges - 01/02/2024 to 03/04/2024	189.49
			INV 262006000/MAR24 Electricity Charges - 18/01/2024 to 18/03/2024	126.13
			INV 444045800/MAR24 Electricity Charges - 19/01/2024 to 18/03/2024	118.62
			INV 866641150/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	122.27
			INV 641939350/APR24 Electricity Charges - 30/01/2024 to 28/03/2024	118.18
			INV 701425140/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	286.44
			INV 191682160/MAR24 Electricity Charges - 19/01/2024 to 21/03/2024	150.32
			INV 963942590/MAR24 Electricity Charges - 19/01/2024 to 20/03/2024	226.11
			INV 809687540/APR24 Electricity Charges - 31/01/2024 to 02/04/2024	542.56
			INV 716747120/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	118.32
			INV 684226670/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	143.79
			INV 126185130/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	596.96
			INV 564984350/APR24 Electricity Charges - 26/01/2024 to 27/03/2024	1,091.08
			INV 156409070/MAR24 Electricity Charges - 20/01/2024 to 21/03/2024	122.27
			INV 116862430/APR24 Electricity Charges - 31/01/2024 to 02/04/2024	450.14
			INV 506257720/APR24 Electricity Charges - 01/03/2024 to 31/03/2024	1,574.63
			INV 224851820/APR24 Electricity Charges - 28/02/2024 to 27/03/2024	1,448.96
			INV 423428390/MAR24 Electricity Charges - 14/12/2023 to 09/02/2024	386.34
			INV 227600500/MAR24 Electricity Charges - 19/01/2024 to 19/03/2024	763.04
			INV 598166830/MAR24 Electricity Charges - 18/01/2024 to 20/03/2024	158.60
			INV 568480510/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	990.13

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
			INV 939616540/MAR24 Electricity Charges - 17/01/2024 to 18/03/2024	440.51
			INV 172400750/MAR24 Electricity Charges - 17/01/2024 to 20/02/2024	680.35
			INV 257625210/MAR24 Electricity Charges - 18/01/2024 to 19/03/2024	290.00
			INV 172400750/MAR24 Electricity Charges - 21/01/2024 to 18/03/2024	454.20
			INV 498870050/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	125.98
			INV 989444460/MAR24 Electricity Charges - 16/01/2024 to 15/03/2024	720.56
			INV 985652130/MAR24 Electricity Charges - 19/01/2024 to 19/03/2024	279.57
			INV 519245540/MAR24 Electricity Charges - 19/01/2024 to 19/03/2024	1,316.52
			INV 984979080/MAR24 Electricity Charges - 20/01/2024 to 21/03/2024	174.75
			INV 117021740/MAR24 Electricity Charges - 18/01/2024 to 18/03/2024	424.11
			INV 461237950/MAR24 Electricity Charges - 19/01/2024 to 19/03/2024	194.25
			INV 968765110/MAR24 Electricity Charges - 19/01/2024 to 19/03/2024	501.20
			INV 755435850/MAR24 Electricity Charges - 18/01/2024 to 18/03/2024	239.05
			INV 540682140/MAR24 Electricity Charges - 19/01/2024 to 20/03/2024	455.22
			INV 418948140/MAR24 Electricity Charges - 18/01/2024 to 18/03/2024	410.30
			INV 662925340/MAR24 Electricity Charges - 18/01/2024 to 18/03/2024	239.09
			INV 362135790/APR24 Gas Charges - 27/02/2024 to 28/03/2024	24.97
7810.1868-01	10/04/2024	Workforce Road Services Pty Ltd		1,359.05
			INV L2867 Linemarking - Forrest Avenue & Wisbey Street	1,359.05
7810.2126-01	10/04/2024	Western Power - Electricity Networks		245,625.00
			INV CORPB0712140 Ocean Drive Streetlight Installation	245,625.00
7810.2202-01	10/04/2024	Woolworths Limited		167.30
			INV 7691549 BWP Supplies	29.10
			INV 7741940 BWP Supplies	33.00
			INV 7785919 BWP Supplies	52.00
			INV 7752439 SWSC Cafe Supplies	53.20
7810.2209-01	10/04/2024	Bidfood Australia (SWSC)		1,305.60
			INV I62235845.BRY SWSC Cafe Supplies	963.65
			INV I62266711.BRY SWSC Cafe Supplies	341.95
7810.2267-01	10/04/2024	Les Mills Asia Pacific		1,624.81
			INV 1251371 SWSC Gym Licence Fee - April 2024	1,624.81
7810.2366-01	10/04/2024	T-Quip		448.30
			INV 127881#14 Mower Parts - Blades	448.30
7810.2430-01	10/04/2024	Picton Automotive Engineering		475.75
			INV 40111 Plant Service - BY353L	475.75
7810.2453-01	10/04/2024	Dormakaba Australia Pty Ltd		2,111.18
			INV 35WA1194185 Automatic Door Maintenance - SWSC	1,122.55
			INV 35WA1194911 SWSC Pool Entry Door Inspection	198.00
			INV 35WA1196083 Automatic Door Maintenance - Mangrove Cove	510.13
			INV 35WA1198069 Automatic Door Maintenance - BRAG	280.50
7810.2579-01	10/04/2024	TJ Depiazzi & Sons		4,543.00
			INV 135092 Pinebark Mulch	4,543.00
7810.2693-01	10/04/2024	Kmart		98.25
			INV 212639 Library Supplies - Comic Drawing Workshop	98.25

City of Bunbury
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Reference No.	Date	Payee	Description	Amount
7810.271-01	10/04/2024	Bunbury Harvey Regional Council		122,974.00
			INV INV-4584 Member Council Contribution - Disposal of Mattress	122,974.00
7810.289-01	10/04/2024	Bunbury Mower Service Pty Ltd		170.00
			INV 72428#6 BWP Cart Trolley Tyres	170.00
7810.3-01	10/04/2024	A & L Printers		270.00
			INV 63764 National Gallery of Australia Logo Wall Title - BRAG	270.00
7810.3093-01	10/04/2024	RTS Diesel South West		3,558.83
			INV 3977 Plant Weekly Maintenance - Various	553.85
			INV 3983 Plant Maintenance - BY749	1,901.46
			INV 3985 Plant Maintenance - BY2892A	655.82
			INV 3984 Plant Maintenance - BY2892A	447.70
7810.3167-01	10/04/2024	Perfect Landscapes		18,906.80
			INV INV-8453 Laneway Maintenance	519.20
			INV INV-8454 Koombana Beach Lawn Aeration	1,782.00
			INV INV-8464 Lawnmowing - Vittoria	1,094.50
			INV INV-8468 Lawnmowing - Glen Iris	2,926.00
			INV INV-8467 Lawnmowing - Pelican Point	1,309.00
			INV INV-8469 Lawnmowing - Picton	891.00
			INV INV-8460 Lawnmowing - Carey Park	5,472.50
			INV INV-8466 Lawnmowing - East Bunbury	4,912.60
7810.317-01	10/04/2024	City of Bunbury Surf Life Saving Club Inc		3,336.51
			INV 2023/24 Q4 2023/24 Capital Equipment Grant - Quarter 4	3,336.51
7810.3204-01	10/04/2024	PFD Food Services Pty Ltd		7,341.10
			INV LK810902 SWSC Cafe Supplies	1,761.75
			INV LK855042 SWSC Cafe Supplies	520.95
			INV LK842824 SWSC Cafe Supplies	1,731.00
			INV LK840451 SWSC Cafe Supplies	641.20
			INV LK842825 SWSC Cafe Supplies	196.80
			INV LK872569 SWSC Cafe Supplies	73.80
			INV LK872566 SWSC Cafe Supplies	1,373.25
			INV LK868886 BWP Kiosk Supplies	1,042.35
7810.3348-01	10/04/2024	Parchem Construction Supplies Pty Ltd		315.79
			INV 505372349 Paint	315.79
7810.3376-01	10/04/2024	Sonic HealthPlus		2,343.00
			INV 3202508 Pre-Employment Medicals	456.50
			INV 3198746 Pre-Employment Medicals	60.50
			INV 3200112 Pre-Employment Medicals	456.50
			INV 3202507 Pre-Employment Medicals	456.50
			INV 3206498 Pre-Employment Medicals	456.50
			INV 3203731 Pre-Employment Medicals	456.50
7810.346-01	10/04/2024	Bunbury Ventilation & Airconditioning (BVA Metal Fabrications)		584.10
			INV 42558-8835 Pedestrian Signs	584.10
7810.357-01	10/04/2024	Bunbury Camera House		978.75
			INV 188815 Broadcast Microphones, Pocket LED Light & Stand	978.75

City of Bunbury
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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>		<i>Amount</i>
7810.3637-01	10/04/2024	MJB Industries Pty Ltd			1,480.05
			INV 13333-2	Drainage Materials - Soakwells	742.50
			INV 13333	Drainage Materials - Soakwells	737.55
7810.3665-01	10/04/2024	Prime Industrial Products Pty Ltd T/A Prime Supplies			804.80
			INV 240396076	Gloves - Sharp Needle Resistant	496.40
			INV 240396571	Sunscreen/Safety Glasses	286.12
			INV 240397900	PVC Apron	22.28
7810.371-01	10/04/2024	Carbone Bros Pty Ltd			11,595.49
			INV I106050	Limestone - Hands Oval	11,595.49
7810.3848-01	10/04/2024	Bunbury Farmers Market			144.93
			INV 10802540055	Artist Talk Catering - BRAG	144.93
7810.3888-01	10/04/2024	Greenacres Turf Farm			5,904.00
			INV 66101	Turf Installation - Kelly Park	5,904.00
7810.3958-01	10/04/2024	JCW Electrical Pty Ltd			2,790.71
			INV 23365	Electrical Maintenance - Forrest Highway Sign	215.73
			INV 23284	Electrical Maintenance - Library	1,099.65
			INV 23282	Electrical Maintenance - Depot	187.00
			INV 23277	Electrical Maintenance - SWSC	149.60
			INV 23281	Electrical Maintenance - SWSC	145.66
			INV 23274	Electrical Maintenance - Bunbury Volunteer Bushfire Brigade	156.99
			INV 23350	Electrical Maintenance - Old Railway Station Toilets	136.20
			INV 23472	Electrical Maintenance - Council Chambers	699.88
7810.416-01	10/04/2024	Bunbury Landscaping			109.20
			INV 4869	Pavers for Ocean Drive Cafe	109.20
7810.4296-01	10/04/2024	ThinkWater Bunbury			11,456.07
			INV 717384	Bore Pump Repairs/Parts Replacement - Discovery Park/Sykes Foreshore	11,456.07
7810.462-02	10/04/2024	Coca Cola Amatil (Aust) Pty Ltd			3,998.95
			INV 233645866	SWSC Cafe Supplies	2,306.40
			INV 233708154	SWSC Cafe Supplies	1,692.55
7810.4712-01	10/04/2024	Light Application Pty Ltd			8,186.45
			INV 88209	Koombana Bay Foreshore Decorative Lighting Service	8,186.45
7810.474-01	10/04/2024	Geographe Ford			570.00
			INV FOMS897650	Plant Service - BY0759A	570.00
7810.4858-01	10/04/2024	Arbor Guy			208,208.00
			INV 91639	Powerline Pruning - Withers	96,096.00
			INV 91705	Powerline Pruning - East Bunbury	112,112.00
7810.4918-01	10/04/2024	Hastie Waste			472.00
			INV 89850	Hazibag - Pick up & Disposal of Asbestos	472.00
7810.4993-01	10/04/2024	Vorgee			1,415.70
			INV 184936	SWSC Trading Merchandise	1,415.70
7810.5036-01	10/04/2024	Environex International Pty Ltd			1,535.69
			INV 319937	SWSC Chemicals and Cleaning Supplies	1,272.59
			INV 320051	SWSC Chemicals and Cleaning Supplies	263.10

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Reference No.	Date	Payee	Description	Amount
7810.5099-01	10/04/2024	Talis Consultants Pty Ltd		8,800.00
			INV 30773 2023/24 Stormwater Financial Revaluation Unit Cost	8,800.00
7810.5224-01	10/04/2024	Commercial Aquatics Australia Pty Ltd		12,746.25
			INV 31626 SWSC Spa Maintenance	3,118.50
			INV 31627 SWSC Pool Maintenance	638.00
			INV 31625 SWSC Pump Maintenance	863.50
			INV 31703 SWSC Quarterly Service	8,126.25
7810.526-01	10/04/2024	Toolmart Australia Pty Ltd		429.00
			INV BY-170418 Tooling - Power Maxx Impact Driver	429.00
7810.527-01	10/04/2024	Cross Security Services		2,056.55
			INV INV-32530 Alarm System Maintenance - SWSC	382.80
			INV INV-32529 Battery Replacement - SWSC	225.50
			INV INV-32528 Alarm System Maintenance	202.40
			INV INV-32536 SWSC Security Repairs - UPS, Fitness Room	1,245.85
7810.5392-01	10/04/2024	Acurix Networks Pty Ltd		2,600.40
			INV 3825 Wi-Fi Access Service 01/04/2024 to 30/06/2024 - BRAG/SWSC	2,600.40
7810.5412-01	10/04/2024	Picton Civil Pty Ltd		13,942.50
			INV P19293 Machinery Hire - Semi Tipper Truck	8,002.50
			INV P19283 Machinery Hire - Roller for Hands Oval	5,940.00
7810.5415-01	10/04/2024	Ombo Pty Ltd T/A Wight and Emmett		381.20
			INV I0000013346 BWP Animal Supplies	381.20
7810.5504-01	10/04/2024	Konnect Shop		18.65
			INV 19298607 Nuts/Bolts/Washers	18.65
7810.553-01	10/04/2024	David Nowland Hydraulics		208.80
			INV INV126967 Plant Maintenance - BY763	208.80
7810.5536-01	10/04/2024	CNW Pty Ltd		87.32
			INV 161200355 Power Supply for Decorative Lighting - Jetty Baths	64.45
			INV 161201603 Cable Ties	22.87
7810.5725-01	10/04/2024	Officeworks Superstores Pty Ltd - Bunbury (50693711)		160.44
			INV 606924730 Stationery - BWP	44.96
			INV 613420851 Antibacterial Wipes - Museum	35.88
			INV 606513176 Staff Amenities - BRAG	79.60
7810.5733-01	10/04/2024	Ferguson Glass Supplies		1,299.88
			INV INV-4099 Window & Door Repairs - Surf Club/Hay Park South Pavilion	1,299.88
7810.5741-01	10/04/2024	Picton Tyre Centre Pty Ltd		2,077.00
			INV M81906 Tyre Repairs - BY743	51.00
			INV M81884 Retread Tyres Replacement - BY2433A	896.00
			INV M81902 Tyre Repairs - BY743	51.00
			INV M81841 Tyres Rotation & Balance - BY736	185.00
			INV M82083 Tyres & Rotation - BY115V	612.00
			INV M81964 Tyres Bolt On - BY763	117.50
			INV M82082 Trailer Tyre Repairs - BY85308	119.50
			INV M81913 Tyre Repairs - BY83672	45.00

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Reference No.	Date	Payee	Description	Amount
7810.5904-01	10/04/2024	Wendy Binks		358.05
			INV 4372 BWP Merchandise	358.05
7810.591-01	10/04/2024	Landgate		122.00
			INV 1363430 Title Searches - February 2024	122.00
7810.5931-01	10/04/2024	Nathan Gardiner		1,200.00
			INV 317 Creative Connections Workshop - BRAG	1,200.00
7810.6045-01	10/04/2024	IXOM Operations Pty Ltd		174.25
			INV 6796882 SWSC Chlorine Gas	174.25
7810.6081-01	10/04/2024	Marketforce Pty Ltd		4,999.50
			INV 42811 Marketing - Style Guide Update	4,999.50
7810.6173-01	10/04/2024	BM & JP Watts Pty Ltd		500.01
			INV 16068/2 Insurance Excess Claim - BY771	500.01
7810.6221-01	10/04/2024	West Australian Newspapers Ltd - SWSC		164.86
			INV 73617032024 SWSC Newspapers	84.70
			INV 73624032024 SWSC Newspapers	80.16
7810.6230-01	10/04/2024	Bunbury Towing & Busselton Towing Service		275.00
			INV INV-50275 Vehicle Towing Charges	275.00
7810.6266-01	10/04/2024	CB Traffic Solutions Pty Ltd		11,395.45
			INV 15406 Traffic Management - Halsey Street	2,095.50
			INV 15405 Traffic Management - Brittain Road	2,886.40
			INV 15445 Traffic Management - Forrest Highway Horticultural	2,486.00
			INV 15360 Traffic Management - Clarke Street East	1,529.55
			INV 15446 Traffic Management - Halsey Street	2,398.00
7810.6333-01	10/04/2024	Equans Mechanical Services Australia Pty Ltd		16,387.52
			INV 2582322 Coolroom Repairs - Council Chambers	629.13
			INV 2582678 Aircon Maintenance - Administration	2,893.00
			INV 2578021 Aircon Preventative Maintenance - BREC	450.22
			INV 2578026 Aircon Preventative Maintenance - Bowling Club	183.87
			INV 2578015 Aircon Preventative Maintenance - Library	367.73
			INV 2578013 Aircon Preventative Maintenance - SWSC	557.73
			INV 2578012 Aircon Preventative Maintenance - Depot	280.40
			INV 2578005 Aircon Preventative Maintenance - Administration	513.29
			INV 2578024 Aircon Preventative Maintenance - BRAG	127.17
			INV 2578031 Aircon Preventative Maintenance - Volunteer Bush Fire Brigade	22.98
			INV 2583050 Secure Art Storeroom Split System Installation - BRAG	7,491.00
			INV 2582513 Exhaust System Fan Motor Replacement - SWSC Squash	2,871.00
7810.6385-01	10/04/2024	Cable Force		1,488.34
			INV INV-4473 Vacuuming of Verge/Road Sand - Various Locations	1,488.34
7810.6423-01	10/04/2024	South Regional TAFE		555.00
			INV I0027346 Staff Training - AusChem Skill Set Courses	180.00
			INV I0027423 Staff Training - AusChem Registration Manuals	375.00
7810.6452-01	10/04/2024	Waterchem Australia Pty Ltd		480.04
			INV 3597 Ammonia Solution Wall Bracket - SWSC	480.04

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7810.6453-01	10/04/2024	ASP Security Personnel / Alliance Security Personnel	INV	5522	Banking & Mail Services - February 2024	1,630.20
7810.6475-01	10/04/2024	St John Ambulance Western Australia Ltd	INV	CYINV00347394	AED Service - Bunbury Airport	317.95
7810.6614-01	10/04/2024	Aquatic Services WA Pty Ltd	INV	AS#20174404	SWSC Pool Pump Maintenance	1,242.12
7810.670-01	10/04/2024	Elliotts Irrigation	INV	F30291	Iron Filter Services - March 2024	2,523.40
7810.6718-01	10/04/2024	ASM Eclipse Pty Ltd	INV	INV154583	BWP Merchandise	750.38
			INV	INV154582	BWP Merchandise	1,112.86
7810.6787-01	10/04/2024	McDonald Fencing	INV	INV-6990	Fencing Repairs - John Banks Dog Park	209.00
7810.6798-01	10/04/2024	WINC Australia Pty Ltd	INV	9044985431	Stationery - SWSC	69.24
7810.6847-01	10/04/2024	Trophies West	INV	6987	Update Mixed Netball Perpetual Trophies - SWSC	72.00
7810.6973-01	10/04/2024	Jaycar Electronics	INV	2207305	Heatshrink	139.90
7810.7088-01	10/04/2024	Mot's Kitchen	INV	1069	Catering - Ordinary Council Meeting	390.00
7810.7151-01	10/04/2024	Procure Locksmiths	INV	17083	Hay Park North Pavilion - Locks	323.70
			INV	17125	Padlocks/Keys - Depot	2,088.00
7810.7211-01	10/04/2024	Brunswick Bakery (Trustee for Brunswick Unit Trust)	INV	INV-56826	SWSC Cafe Supplies	38.29
			INV	INV-56850	SWSC Cafe Supplies	29.60
			INV	INV-56993	SWSC Cafe Supplies	38.57
			INV	INV-57107	SWSC Cafe Supplies	38.57
7810.7283-01	10/04/2024	Team Global Express (IPEC) Pty Ltd	INV	0637-C209150	Freight	301.71
7810.7317-01	10/04/2024	VROC Australia Pty Ltd	INV	INV-0395	Annual Subscription for Decorative Lighting	7,520.70
7810.739-01	10/04/2024	Brownes Food Operations Pty Ltd	INV	17728221	SWSC Cafe Supplies	94.94
			INV	17725942	SWSC Cafe Supplies	451.09
			INV	17730356	SWSC Cafe Supplies	308.37
7810.7663-01	10/04/2024	Amanda Bell	INV	27022024	NAP Workshop Facilitation - BRAG	400.00
7810.7753-01	10/04/2024	Cloudifi Pty Ltd	INV	INV-6897	Datalogic with Cable/Power Supply/Ethernet	693.00
7810.792-01	10/04/2024	GHD Pty Ltd	INV	112-0196403	Turkey Point Site Management Plan	4,903.80
			INV	112-0196404	Turkey Point Site Management Plan	3,129.50

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Reference No.	Date	Payee	Description	Amount
7810.7971-01	10/04/2024	Charlotte Anne White		376.00
			INV INV-0123 Workshop Facilitation - BRAG	306.25
			INV INV-0124 Kids Art Classes Materials - BRAG	69.75
7810.8089-01	10/04/2024	Paradigm Cleaning and Professional Services Pty Ltd		275.00
			INV 12811 Cleaning Services - Old Railway Station Building	275.00
7810.8144-01	10/04/2024	WA Mechanical and Site Services		13,167.18
			INV INV-2084 Plant Maintenance - BY793	286.75
			INV INV-2083 Plant Maintenance - BY745	598.37
			INV INV-20694 Plant Maintenance - BY706	570.99
			INV INV-2070 Plant Maintenance - BY4404A	822.84
			INV INV-2072 Plant Maintenance - BY445V	130.24
			INV INV-2073 Plant Maintenance - BY87076	130.24
			INV INV-2079 Plant Maintenance - BY2778A	2,077.11
			INV INV-2074 Plant Maintenance - 1TZE951	268.40
			INV INV-2071 Plant Maintenance - BY86152	190.74
			INV INV-2078 Plant Maintenance - BY2562A	438.43
			INV INV-2124 Plant Maintenance - BY2516A	309.10
			INV INV-2123 Plant Maintenance - BY86152	621.54
			INV INV-2122 Plant Maintenance - 1GIC119	67.10
			INV INV-2125 Plant Maintenance - BY4404A	67.10
			INV INV-2089 Plant Maintenance - BY445V	286.00
			INV INV-2092 Plant Maintenance - BY87076	389.82
			INV INV-2095 Plant Maintenance - 1GUT326	654.68
			INV INV-2112 Plant Maintenance - BY313J	2,413.75
			INV INV-2096 Plant Maintenance - 1GIC120	188.10
			INV INV-2097 Plant Maintenance - BY906W	137.50
			INV INV-2098 Plant Maintenance - BY4404A	67.10
			INV INV-2091 Plant Service - BY80205	255.20
			INV INV-2099 Plant Service - BY85308	194.70
			INV INV-2101 Plant Service - 1TUE400	190.74
			INV INV-2104 Plant Service - BY81474	194.70
			INV INV-2103 Plant Service - 1TLR436	190.74
			INV INV-2102 Plant Service - BY81475	190.74
			INV INV-2100 Plant Service - BY86687	194.70
			INV INV-2093 Plant Service - BY87076	266.20
			INV INV-2094 Plant Service - BY2778A	773.56
7810.8226-01	10/04/2024	Nutrien Ag Solutions Limited		99.00
			INV 910543097 BWP Fertiliser	99.00
7810.8311-01	10/04/2024	Marchese Enterprises Pty Ltd t/as MJ Goods		129.45
			INV N16485 Heavy Duty Degreaser/Spray Trigger Head/Spray Bottles	129.45
7810.871-01	10/04/2024	Helen Seiver		73.30
			INV 12032024 Reimbursement for SWAN Photo Prints - BRAG	73.30
7810.8880-01	10/04/2024	Iconic Property Services Pty Ltd		16,271.41
			INV PSI034582 Cleaning Services - Graham Bricknell Sound Shell	180.00

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			INV	PSI034728 Contract Cleaning - March 2024	16,091.41
7810.8940-01	10/04/2024	BIC Services Pty Ltd			38,600.69
			INV	117326 Cleaning Services - March 2024	38,600.69
7810.9045-01	10/04/2024	The Trustee for the Lane Family Trust T/A Art Presentations			1,220.00
			INV	38170 Protective Packaging for Norton Project Artworks - BRAG	1,220.00
7810.9097-01	10/04/2024	Flick Anticimix Pty Ltd			4,620.00
			INV	601162199C Pest Control - SWSC	275.00
			INV	601162204C Pest Control - Administration	110.00
			INV	601162209C Pest Control - Old Railway Station/BVIC/Cafe	110.00
			INV	601162200C Pest Control - SWSC	495.00
			INV	601162213C Pest Control - SSAC Gallery	110.00
			INV	601162210C Pest Control - SSAC Pottery Building	55.00
			INV	601162206C Pest Control - Library	220.00
			INV	601162202C Pest Control - BWP	110.00
			INV	601162207C Pest Control - Council Chambers	110.00
			INV	601162215C Pest Control - SSAC Studio/Administration	110.00
			INV	601162214C Annual Timber Pest Inspection - SSAC Studio/Administration	110.00
			INV	601162211C Annual Timber Pest Inspection - SSAC Pottery	55.00
			INV	601162197C Annual Timber Pest Inspection - BREC	440.00
			INV	601162212C Annual Timber Pest Inspection - SSAC Gallery	110.00
			INV	601162201C Annual Timber Pest Inspection - BWP	220.00
			INV	601162208C Annual Timber Pest Inspection - Old Railway Station/BVIC/Café	275.00
			INV	601162196C Annual Timber Pest Inspection - SES Headquarters	220.00
			INV	601162205C Annual Timber Pest Inspection - Library	330.00
			INV	601162203C Annual Timber Pest Inspection - Administration	440.00
			INV	601162198C Annual Timber Pest Inspection - SWSC	495.00
			INV	601162082C Timber Pest Inspection - Back Beach Cafe	220.00
7810.929-01	10/04/2024	Institute of Public Works Engineering Australasia			3,410.00
			INV	R54782 Professional Certificate of Asset Management Planning	3,410.00
7810.9316-01	10/04/2024	West Australian Newspapers Ltd - Libraries			164.34
			INV	296068/MAR24 Withers Library Newspapers	164.34
7810.9422-01	10/04/2024	DJ Emma			2,210.00
			INV	DJE592 Youth Woola Boola Event - Entertainment	2,210.00
7810.9459-01	10/04/2024	West Australian Newspapers Ltd - BRAG			550.00
			INV	1024923520240131 Advertising - BRAG	550.00
7810.958-01	10/04/2024	South West Isuzu			1,987.57
			INV	1509436 Window Blades - BY731	53.90
			INV	1510928 Plant Service - BY423G	580.00
			INV	1510121 Plant Service - BY762	1,353.67
7810.959-01	10/04/2024	Jetline Kerbing Contractors			3,960.00
			INV	INV-1362 BMX Toilet Refurbishment - Slab Removal & Concreting	3,960.00
7810.9625-01	10/04/2024	ATC Work Smart Inc			150.00
			INV	INV011303 Staff First Aid Training	150.00

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7810.9851-01	10/04/2024	Fagan Motors Pty Ltd t/as Bunbury Mitsubishi & Bunbury Holden		1,330.47
			INV 810610 Plant Service - BY736	1,330.47
7811.335-01	11/04/2024	Bunnings Group Limited		2,492.78
			INV 2179/01476867 BWP Ground/Maintenance Supplies	263.57
			INV 2179/01476777 Rakes/Fuel Cans/Buckets/Plier Sets/Lubricant Inox	414.96
			INV 2179/01477156 Paint for Fertilizer Container	256.03
			INV 2179/01176809 D Shackles/Bow Shackles	196.84
			INV 2179/01177320 Extension Cords/Broom Handles & Heads/Disinfectant	313.40
			INV 2179/01218713 Contact Adhesive	40.16
			INV 2179/00157465 Cat Food - Pound Supplies	64.00
			INV 2179/01475798 MDF Standard Panel & Paint	129.68
			INV 2179/01479915 BWP Grandfamilies Day General Supplies	248.26
			INV 2179/01479143 BWP Ground/Maintenance Supplies	34.06
			INV 2179/01467330 BWP Building Materials	26.58
			INV 2179/01663279 Concrete	233.80
			INV 2179/01181589 BWP Supplies	128.49
			INV 2179/01478417 Outdoor Furniture Oil	95.95
			INV 2179/00253296 Storage Tubs/Containers/Dowel/Pine - SWSC	47.00
7812.1802-01	30/04/2024	Western Australian Treasury Corporation		4,556.96
			INV 380/15 Loan Repayment 380 - Bunbury Bowling & Social Club	4,556.96
7813.1802-01	04/04/2024	Western Australian Treasury Corporation		158,294.40
			INV 385/10 Loan Repayment 385 - Bunbury & Districts Hockey S/S	15,833.11
			INV 367/40 Loan Repayment 367 - Glen Iris Skate Park	7,926.64
			INV 362/40 Loan Repayment 362 - BREC Extension	134,534.65
7815.10470-01	16/04/2024	Aware Super Clearing House		173,221.78
			INV PP24-21 Superannuation for COB Staff - F/E 09/04/2024	173,221.78
7816.10041-01	17/04/2024	The Trustee for Robada Family Trust T/A Wizard Pharmacy Bunbury Central		351.93
			INV 91457 Epi Pens & Ventolin - SWSC	351.93
7816.10065-01	17/04/2024	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix		62,530.23
			INV SINV04605 Supply & Lay Asphalt, Profiling - Halsey Street/Hands Oval	62,530.23
7816.10085-01	17/04/2024	Cornerstone Legal WA Pty LTd		3,300.00
			INV 22321 Legal Fees	3,300.00
7816.10314-01	17/04/2024	Davenport Plumbing		4,422.25
			INV 16839 Plumbing Repairs - SWSC	1,509.35
			INV 16829 Plumbing Repairs - Hay Park North Pavilion	188.82
			INV 16830 Plumbing Repairs - Des Ugle	112.20
			INV 16831 Plumbing Repairs - Maidens Toilets	143.72
			INV 16832 Plumbing Repairs - Ocean Drive Toilets	143.72
			INV 16833 Plumbing Repairs - Koombana Bay Changerooms	143.72
			INV 16835 Plumbing Repairs - SWSC	430.80
			INV 16841 Plumbing Repairs - Pelican Point	134.92
			INV 16842 Plumbing Repairs - Sykes Foreshore	381.18
			INV 16843 Plumbing Repairs - Hay Park Toilets	338.42
			INV 16844 Plumbing Repairs - SWSC	895.40

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Reference No.	Date	Payee	Description	Amount
7816.10327-01	17/04/2024	The Trustee for the Narasimha Swamy T/A Nightguard Security Service SW		3,356.76
			INV INV-2643 Security Services - BRAG	258.06
			INV INV-2545 Security Alarm Responses - March 2024	3,098.70
7816.10447-02	17/04/2024	Cleanaway Pty Ltd (WASTE)		43,942.80
			INV 21783727 Recyclable Materials Disposal	43,942.80
7816.10502-01	17/04/2024	CS Legal		4,123.10
			INV 33167 Rates Debt Collection	4,123.10
7816.10643-02	17/04/2024	Superior Food Group T/A Staley Food & Packaging		512.16
			INV 6114709 SWSC Cafe Supplies	512.16
7816.10676-01	17/04/2024	West Oz Linemarking Pty Ltd		4,083.05
			INV 9435 Fibreglass Stair Nosing - SWSC	4,083.05
7816.10750-01	17/04/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges		51.59
			INV 25538 Staff Badges	51.59
7816.10766-01	17/04/2024	Omnicom Media Group Australia Pty Ltd		1,736.92
			INV 1724953 Public Notice - Local Government Tenders	367.31
			INV 1724951 Public Notice - Local Government Tenders	290.80
			INV 1724950 Public Notice - Local Government Tenders	266.86
			INV 1724952 Public Notice - Local Government Tenders	314.73
			INV 1724954 Public Notice - Local Government Tenders	497.22
7816.10992-01	17/04/2024	Work Clobber Bunbury - Infrastructure		153.58
			INV 24-00006258 PPE Boots - Infrastructure	153.58
7816.11000-01	17/04/2024	Executive Compass Pty Ltd		5,500.00
			INV INV-726 Tourism Plan Consultants Fees	5,500.00
7816.11034-01	17/04/2024	Hart Sport Australia Pty Ltd		29.00
			INV 10207388A Squash Balls - SWSC	29.00
7816.1104-01	17/04/2024	M & B Sales Pty Ltd		34.91
			INV 20222967 Maintenance Supplies - Pine/Bolts/Nuts	34.91
7816.11050-01	17/04/2024	Busselton Farmers Market		292.12
			INV 1201257 BWP Animal Feed	127.98
			INV 1201247 SWSC Cafe Supplies	164.14
7816.11069-01	17/04/2024	Robert Gaffney		421.00
			INV 5 BWP Animal Feed	421.00
7816.11077-01	17/04/2024	Gabriel Evans		630.00
			INV 37 Picture Book Workshop Gabriel Evans - Library	630.00
7816.11109-01	17/04/2024	Maria T Astrology		400.00
			INV 2APRIL2024 Astrology Service for SWAN Opening - BRAG	400.00
7816.11129-01	17/04/2024	Oztrology Pty Ltd		300.00
			INV 1236 BWP Merchandise	300.00
7816.1289-01	17/04/2024	Magicorp Pty Ltd		103.49
			INV INV-42041 Monthly Subscription - April 2024	103.49
7816.1463-01	17/04/2024	The Royal Life Saving Society WA Inc		616.00
			INV RLSSWAINV1349 Watch Around Water Wristbands - SWSC	616.00
7816.1536-01	17/04/2024	SOS Office Equipment		1,526.92
			INV SOS625172 Photocopier Meter Readings - SWSC	54.96

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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV SOS625171 Photocopier Meter Readings - SWSC	96.00
			INV SOS625169 Photocopier Meter Readings - SWSC	465.50
			INV SOS625161 Photocopier Meter Readings - BRAG	118.15
			INV SOS625163 Photocopier Meter Readings - Museum	30.25
			INV SOS625154 Photocopier Meter Readings - Museum	76.53
			INV SOS625167 Photocopier Meter Readings - BWP	92.43
			INV SOS625162 Photocopier Meter Readings - Library	167.25
			INV SOS625160 Photocopier Meter Readings - Library	104.70
			INV SOS625152 Photocopier Meter Readings - Library	321.15
7816.1571-01	17/04/2024	Steann Pty Ltd		34,426.60
			INV 3824 Bulk Verge Greenwaste Collection	34,426.60
7816.1747-01	17/04/2024	U R Safe Pty Ltd		1,969.00
			INV 21263 Electric Fence Service - Animal Facility	874.50
			INV 21264 Security Fence Service - Depot	1,094.50
7816.1827-01	17/04/2024	Wesfarmers Kleenheat Gas Pty Ltd		14,029.18
			INV 963374 SWSC Gas Charges - March 2024	14,029.18
7816.1838-01	17/04/2024	Synergy		7,438.84
			INV 270127590/MAR24 Electricity Charges - 20/01/2024 to 21/03/2024	623.44
			INV 894693950/MAR24 Electricity Charges - 21/02/2024 to 18/03/2024	2,778.23
			INV 526183150/MAR24 Electricity Charges - 21/02/2024 to 18/03/2024	4,037.17
7816.197-01	17/04/2024	BOC Limited		241.56
			INV 4036314467 Gas Charges - SWSC	241.56
7816.2366-01	17/04/2024	T-Quip		1,446.70
			INV 128237#32 Mower Parts - Bedknife Blades & Bolts	1,446.70
7816.2430-01	17/04/2024	Picton Automotive Engineering		588.25
			INV 40127 Plant Service - BY741	588.25
7816.2453-01	17/04/2024	Dormakaba Australia Pty Ltd		748.00
			INV 35WA1197789 Automatic Door Maintenance - Administration	374.00
			INV 35WA1197788 Automatic Door Maintenance - Library	374.00
7816.2767-01	17/04/2024	Retech Rubber		7,942.00
			INV 4558 Koombana Foreshore Playground Repairs	7,942.00
7816.283-01	17/04/2024	Bunbury Machinery		691.29
			INV SIB49481 Shovels	601.79
			INV SIB49491 Plastic Bags for Concrete Grinder	89.50
7816.2849-01	17/04/2024	Waterlogic Australia Pty Ltd		541.01
			INV CD-3752068 SWSC Equipment Rental Service - April 2024	541.01
7816.289-01	17/04/2024	Bunbury Mower Service Pty Ltd		522.00
			INV 72564#6 Chainsaw Parts - Chains/Chain Loops/Rubber Mounts	522.00
7816.292-01	17/04/2024	Bunbury Nissan		94.02
			INV 331413 Wiper Blade Assemblies - BYCITY 1	94.02
7816.3021-01	17/04/2024	Geographe Civil Pty Ltd		9,770.75
			INV 173590 Modification of Sewer Lids - Birch Street Path Installation	9,770.75
7816.3179-01	17/04/2024	Economic Development Australia Limited		132.00
			INV 733238 Mandurah Tourism Visit - Economic Development Officers	132.00

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Reference No.	Date	Payee	Description	Amount
7816.3204-01	17/04/2024	PFD Food Services Pty Ltd		2,120.05
			INV LK937973 SWSC Cafe Supplies	975.80
			INV LK911168 SWSC Cafe Supplies	1,144.25
7816.3605-01	17/04/2024	Amaxx Mini Earth Works		440.00
			INV 904 Sand Removal - Ocean Drive Footpaths	440.00
7816.3637-01	17/04/2024	MJB Industries Pty Ltd		255.86
			INV 13369 Stormwater Liner	255.86
7816.3665-01	17/04/2024	Prime Industrial Products Pty Ltd T/A Prime Supplies		485.87
			INV 240399725 Megapoxy	414.85
			INV 240400730 Mesh Visors/Browguard with Ratchet Harness	71.02
7816.371-01	17/04/2024	Carbone Bros Pty Ltd		69,319.98
			INV CLAIM07202315 Central Withers Connector Roads Claim	69,319.98
7816.3958-01	17/04/2024	JCW Electrical Pty Ltd		2,185.85
			INV 22886 Electrical Maintenance - Hands Oval	2,185.85
7816.415-01	17/04/2024	City & Regional Fuels		879.38
			INV 957062 Unleaded Fuel	879.38
7816.4391-01	17/04/2024	Battery World Bunbury		129.00
			INV IN6100072600 Solar Trickle Charger - BY85519	129.00
7816.4437-01	17/04/2024	Department of Transport		136.50
			INV 8052235 Vehicle Searches - March 2024	136.50
7816.454-01	17/04/2024	Cleanaway Pty Ltd (SWSC)		28.93
			INV 21785106 SWSC Bin Hire	28.93
7816.4567-01	17/04/2024	People Sense		861.21
			INV 38344 Employee Assistance Program	861.21
7816.4858-01	17/04/2024	Arbor Guy		101,497.29
			INV 91731 Street Tree Maintenance - Turner Street	1,887.36
			INV 91893 Street Tree Maintenance - Perkins Avenue	1,347.19
			INV 91898 Street Tree Maintenance - Forrest Street	472.82
			INV 91896 Street Tree Maintenance - Catalpa Park	945.65
			INV 91895 Street Tree Maintenance - Casuarina Drive	1,347.19
			INV 91894 Street Tree Maintenance - Jack Kenny Lane	839.92
			INV 91897 Street Tree Maintenance - Venn Street	519.16
			INV 91800 Bushfire Mitigation - Kalari Rise	3,850.00
			INV 91799 Bushfire Mitigation - Hay Park	6,600.00
			INV 91700 Bushfire Mitigation - Hartley Anderson Reserve Mindalong Close	16,929.00
			INV 91673 Bushfire Mitigation - Mari Court	3,300.00
			INV 91802 Bushfire Mitigation - Hockey Stadium	6,600.00
			INV 91701 Bushfire Mitigation - Bunbury Hockey Stadium	4,950.00
			INV 91658 Bushfire Mitigation - Yabini Court	3,300.00
			INV 91886 Bushfire Mitigation - Marlston Hill Lookout	1,100.00
			INV 91832 Bushfire Mitigation - Gardner Place	3,850.00
			INV 91805 Bushfire Mitigation - Marlston Hill Lookout	1,199.00
			INV 91806 Bushfire Mitigation - Macnish Close	16,060.00
			INV 91804 Bushfire Mitigation - SWSC	13,200.00

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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 91702 Bushfire Mitigation - Marlston Hill Lookout	1,100.00
			INV 91657 Bushfire Mitigation - Westwood Street	4,400.00
			INV 91654 Bushfire Mitigation - Hay Park	4,400.00
			INV 91655 Bushfire Mitigation - SWSC	3,300.00
7816.50-01	17/04/2024	Onsite Rental Group Operations Pty Ltd		3,101.57
			INV 3809267 Portable Toilets Hire - Forrest Park	3,101.57
7816.5036-01	17/04/2024	Environex International Pty Ltd		2,438.55
			INV 320217 SWSC Chemicals and Cleaning Supplies	2,438.55
7816.5300-01	17/04/2024	BCF Boating Camping Fishing - Bunbury		35.96
			INV 103600001235469 Gallery/Exhibition Supplies - BRAG	35.96
7816.5381-01	17/04/2024	Mrs A S Edmundson		178.00
			INV REIMBURSE180324 Reimbursement - SWAN Exhibition Event Expense	178.00
7816.5412-01	17/04/2024	Picton Civil Pty Ltd		1,485.00
			INV P19155 Trinity Rise Test Pit Capping	1,485.00
7816.5725-01	17/04/2024	Officeworks Superstores Pty Ltd - Bunbury (50693711)		429.79
			INV 606511143 DFES Fire Information Session Community Supplies	151.38
			INV 613310666 Craft Materials for Spoon Portraits Station - Museum	12.56
			INV 613274843 Craft Materials for Spoon Portraits Station - Museum	3.98
			INV 606029861 Stationery - BRAG	103.87
			INV 606122547 Headphones - BRAG	158.00
7816.6221-01	17/04/2024	West Australian Newspapers Ltd - SWSC		66.77
			INV 73631032024 SWSC Newspapers	66.77
7816.6230-01	17/04/2024	Bunbury Towing & Busselton Towing Service		140.00
			INV INV-50721 Vehicle Towing Charges	140.00
7816.6266-01	17/04/2024	CB Traffic Solutions Pty Ltd		391.60
			INV 15530 Traffic Management Plan - Rose Street	391.60
7816.6314-01	17/04/2024	Ulverscroft Large Print Books Australia Pty Ltd		190.05
			INV I153604AU Library Local Stock	190.05
7816.6333-01	17/04/2024	Equans Mechanical Services Australia Pty Ltd		447.67
			INV 2583485 Water Circulation Pump Repairs - SWSC	447.67
7816.6645-01	17/04/2024	Daniels Health Services Pty Ltd		1,544.40
			INV 2271305 Bio Cans Supplies	1,544.40
7816.6788-01	17/04/2024	Stratham Rural Service		1,680.40
			INV 361 BWP Bore Service - Iron Filter Service	1,680.40
7816.6936-01	17/04/2024	Maia Financial Pty Limited		9,785.92
			INV C43980 Smart Parking Management System - April 2024	9,785.92
7816.7018-01	17/04/2024	On2it Graphics		66.00
			INV INV-3900 Battery Stickers - BY749	66.00
7816.7151-01	17/04/2024	Procure Locksmiths		102.00
			INV 17312 Keys - Athletics Track	102.00
7816.7269-01	17/04/2024	Kleen Conscience		311.03
			INV INV-2559 Cleaning Meat Inspectors Offices	311.03
7816.7302-01	17/04/2024	Auscoinswest		575.30
			INV 3469 Merchandise - BVIC	575.30

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Reference No.	Date	Payee	Description	Amount
7816.7326-01	17/04/2024	The Information Management Group Pty Ltd (TIMG)		578.13
			INV 93719523 Offsite Records Storage - March 2024	578.13
7816.739-01	17/04/2024	Brownes Food Operations Pty Ltd		732.66
			INV 17739148 SWSC Cafe Supplies	732.66
7816.7860-01	17/04/2024	South West Sand Cleaning		5,214.88
			INV INV-SW00163 Playground Softfall Top Up - Ray Bain, Sykes & Moriarty Parks	5,214.88
7816.8144-01	17/04/2024	WA Mechanical and Site Services		3,817.88
			INV INV-2111 Plant Maintenance - BY313J	3,817.88
7816.8226-01	17/04/2024	Nutrien Ag Solutions Limited		1,379.40
			INV 910571134 Rangers & Emergency Management - Pound Supplies	1,379.40
7816.8349-01	17/04/2024	Glen Flood Group Pty Ltd t/as GFG Consulting		6,346.45
			INV INV-3359 Consulting Services - On-Call Working Group Review	6,346.45
7816.9316-01	17/04/2024	West Australian Newspapers Ltd - Libraries		144.00
			INV 95930/MAR24 Newspapers - Library	144.00
7816.949-01	17/04/2024	Jacksons Drawing Supplies		250.00
			INV 24-00027464 BRAG Youth Award Prize	250.00
7816.958-01	17/04/2024	South West Isuzu		1,016.20
			INV 1511529 Plant Maintenance - BY797	352.00
			INV 1512887 Plant Maintenance - BY762	664.20
7816.959-01	17/04/2024	Jetline Kerbing Contractors		556.60
			INV INV-1370 Concrete for Path Repair - Milligan Street	556.60
7816.9965-01	17/04/2024	Corenne Lynn		225.00
			INV 118 Teddy Bears Roadshow Entertainment - Library	225.00
7817.136-01	15/04/2024	Australian Taxation Office		275,930.76
			INV PP24-21 PAYG for COB Staff - F/E 09/04/2024	275,930.76
7818.10314-01	17/04/2024	Davenport Plumbing		7,938.74
			INV 16865 Plumbing Repairs - BWP	795.45
			INV 16857 Plumbing Repairs - COB Admin Building Toilets	134.92
			INV 16856 Plumbing Repairs - SLSC Changerooms	154.08
			INV 16889 Plumbing Repairs - Stephan Street Exeloo Toilets	188.82
			INV 16836 Plumbing Repairs - Koolambidi Woola	126.12
			INV 16837 Plumbing Repairs - Maidens Toilets	126.12
			INV 16838 Plumbing Repairs - SLSC Toilets	126.12
			INV 16854 Plumbing Repairs - Hands Oval Toilets	90.20
			INV 16858 Plumbing Repairs - Rocky Point Toilets	134.92
			INV 16859 Plumbing Repairs - Koolambidi Woola Toilets	134.92
			INV 16860 Plumbing Repairs - Back Beach Toilets	134.92
			INV 16861 Plumbing Repairs - Maidens Park Toilets	134.92
			INV 16862 Plumbing Repairs - Kelly Park Toilets	134.92
			INV 16864 Plumbing Repairs - BMX Toilets	134.92
			INV 16868 Plumbing Repairs - Paisley Toilets	160.07
			INV 16870 Plumbing Repairs - Sykes Foreshore Toilets	233.92
			INV 16872 Plumbing Repairs - Koombana Bay Toilets	233.92
			INV 16874 Plumbing Repairs - Pelican Point Riviera Toilets	258.12

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Reference No.	Date	Payee	Description	Amount
			INV 16875 Plumbing Repairs - Koolambidi Woola Toilets	258.12
			INV 16876 Plumbing Repairs - Koombana Bay Toilets	258.12
			INV 16871 Plumbing Repairs - Back Beach Toilets	233.92
			INV 16921 Plumbing Repairs - Splash Park Shower	372.44
			INV 16904 Plumbing Repairs - Des Ugle Toilets	143.72
			INV 16903 Plumbing Repairs - Back Beach Toilets	143.72
			INV 16902 Plumbing Repairs - Bus Station Toilets	143.72
			INV 16901 Plumbing Repairs - Koombana Bay Toilets	143.72
			INV 16900 Plumbing Repairs - Kelly Park Toilets	143.72
			INV 16899 Plumbing Repairs - Koolambidi Woola Toilets	143.72
			INV 16897 Plumbing Repairs - Lyon Sykes Foreshore	90.20
			INV 16896 Plumbing Repairs - Bus Station Toilets	143.72
			INV 16893 Plumbing Repairs - Back Beach Toilets	188.82
			INV 16892 Plumbing Repairs - Koombana Bay Toilets	188.82
			INV 16891 Plumbing Repairs - Pelican Point Toilets	188.82
			INV 16890 Plumbing Repairs - Back Beach Toilets	366.92
			INV 16867 Plumbing Repairs - Back Beach Toilets	134.92
			INV 16869 Plumbing Repairs - Ocean Drive	1,214.22
7818.10444-01	17/04/2024	Head Over Heels Acrobatics		2,000.00
			INV C6D07247-0001 Circus/Aerobatic Entertainment - Grandfamilies Day	2,000.00
7818.10460-01	17/04/2024	Cutting Cart Pty Ltd t/as Dardanup Butchering Co		51.33
			INV BW372245 BWP Animal Feed	51.33
7818.10533-01	17/04/2024	Gemma Ben-Ary		500.00
			INV 20/03/2024 SWAN Judging Fees - BRAG	500.00
7818.1061-01	17/04/2024	Leschenault Community Nursery Incorporated		1,687.50
			INV I0000000153 Native Seedling Supply	1,687.50
7818.10789-01	17/04/2024	Fleet Network Pty Ltd		2,643.39
			INV 131147 Novated Lease Payment - F/E 09/04/2024	2,643.39
7818.1536-01	17/04/2024	SOS Office Equipment		3,145.59
			INV SOS625170 Photocopier Meter Readings - Administration	154.97
			INV SOS625153 Photocopier Meter Readings - Administration	34.94
			INV SOS625155 Photocopier Meter Readings - Administration	159.42
			INV SOS625156 Photocopier Meter Readings - Administration	817.47
			INV SOS625157 Photocopier Meter Readings - Administration	151.18
			INV SOS625158 Photocopier Meter Readings - Administration	148.77
			INV SOS625159 Photocopier Meter Readings - Administration	343.45
			INV SOS625164 Photocopier Meter Readings - Administration	576.76
			INV SOS625166 Photocopier Meter Readings - Administration	51.43
			INV SOS625168 Photocopier Meter Readings - Depot	37.20
			INV SOS625165 Photocopier Meter Readings - Depot	670.00
7818.1838-01	17/04/2024	Synergy		2,017.02
			INV 297214110/MAR24 Electricity Charges - 17/01/2024 to 20/02/2024	947.09
			INV 297214110/MAR24 Electricity Charges - 21/02/2024 to 18/03/2024	708.51
			INV 247197470/APR24 Electricity Charges - 02/02/2024 to 28/03/2024	132.53

City of Bunbury
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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 463688910/APR24 Electricity Charges - 02/02/2024 to 28/02/2024	228.89
7818.335-01	17/04/2024	Bunnings Group Limited		1,273.15
			INV 2179/01483081 BWP Park and Ground Supplies	159.59
			INV 2179/01482159 Safety Cap, Duct Tape, Spray Paint, Cables	212.61
			INV 2179/01481646 Dyna bolts, Masonry Drill Bit	40.10
			INV 2179/01482339 Decking, Screws	36.80
			INV 2179/00183415 Fencing & General Supplies	101.11
			INV 2179/01479386 Fencing Materials	502.96
			INV 2179/01478537 Fencing & General Supplies	75.55
			INV 2179/00184815 Fencing & General Supplies	48.16
			INV 2179/00194956 Items for Youth Woola Boola Event	96.27
7818.3665-01	17/04/2024	Prime Industrial Products Pty Ltd T/A Prime Supplies		612.04
			INV 260251065 Sikaflex	612.04
7818.371-01	17/04/2024	Carbone Bros Pty Ltd		4,400.00
			INV CLAIM10202316 Withers Connector Road Construction Jacaranda Crescent to Hudson Road Claim	4,400.00
7818.3834-01	17/04/2024	SecurePay Pty Ltd		35.64
			INV 600209 eServices Online Transactions	35.64
7818.4016-01	17/04/2024	Automotive Data Services Pty Ltd		1,894.99
			INV 202970 Annual Fleetmaster Service & Web Commercial Renewal	1,894.99
7818.4167-01	17/04/2024	The Print Shop Bunbury		563.20
			INV 1640814 Grandfamilies Fun Day Event Books & Posters - BWP	563.20
7818.48-01	17/04/2024	Alinta Energy		700.25
			INV 552000358/MAR24 Gas Charges - 19/12/2023 to 22/03/2024	700.25
7818.4858-01	17/04/2024	Arbor Guy		51,873.94
			INV 91833 Bushfire Mitigation - Hay Park	4,400.00
			INV 91834 Bushfire Mitigation - Kalari Rise	3,850.00
			INV 91835 Bushfire Mitigation - Mari Court	3,300.00
			INV 91836 Bushfire Mitigation - Marlston Hill Lookout	1,353.00
			INV 91837 Bushfire Mitigation - SWSC	3,300.00
			INV 91838 Bushfire Mitigation - Irwin Street Reserve	3,300.00
			INV 91839 Bushfire Mitigation - Yabini Court	3,300.00
			INV 91840 Bushfire Mitigation - Ashford Place	2,750.00
			INV 91841 Bushfire Mitigation - Hastie Street	2,640.00
			INV 91842 Bushfire Mitigation - Hastie Street	2,640.00
			INV 91892 Street Tree Maintenance - Ocean Drive	1,540.00
			INV 91891 Street Tree Maintenance - Island Queen Street	3,782.59
			INV 91890 Street Tree Maintenance - Hands Oval	523.91
			INV 91889 Street Tree Maintenance - Minnipup Road	1,418.47
			INV 91888 Street Tree Maintenance - Ecclestone Street	361.15
			INV 91887 Street Tree Maintenance - Rotary Avenue	945.65
			INV 91831 Street Tree Maintenance - Blair Street	332.64
			INV 91830 Street Tree Maintenance - Morgan Place	1,891.30
			INV 91829 Street Tree Maintenance - Stirling Street	665.28
			INV 91773 Street Tree Maintenance - East Bunbury	1,038.31

City of Bunbury
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Reference No.	Date	Payee	Description	Amount
			INV 91772 Street Tree Maintenance - Lakeside Drive	519.16
			INV 91815 Street Tree Maintenance - Queens Gardens	332.64
			INV 91814 Street Tree Maintenance - Withers	332.64
			INV 91813 Street Tree Maintenance - Bunbury	332.64
			INV 91741 Street Tree Maintenance - Spencer Street	332.64
			INV 91742 Street Tree Maintenance - Hands Oval	1,663.20
			INV 91816 Stump Grinding - Tim Shaw Park	174.64
			INV 91812 Tree Pruning - Adam Road	1,095.34
			INV 91811 Tree Removal - Salvia Link	1,347.19
			INV 91771 Tree Pruning - Devonshire Street	361.15
			INV 91770 Tree Report - Jarrah Street/Stockley Road	950.40
			INV 91906 Mulching - BWP	440.00
			INV 91905 Mulching - BWP	660.00
7818.5725-01	17/04/2024	Officeworks Superstores Pty Ltd - Bunbury (50693711)		311.98
			INV 606219581 IT Equipment - Logitech Wireless Combo/Adaptor	311.98
7818.6202-01	17/04/2024	Easisalary (Easifleet)		2,498.66
			INV 174118 Novated Lease Payment - F/E 09/04/2024	2,498.66
7818.6532-01	17/04/2024	SG Fleet Australia Pty Ltd - Novated Leases		468.96
			INV FTR2815078 Novated Lease Payment - F/E 09/04/2024	432.95
			INV GST814083 GST on Novated Lease Payments - March 2024	36.01
7818.6592-01	17/04/2024	StrataGreen		8,858.05
			INV 163588 TerraCottem Arbor Soil Conditioner	4,279.00
			INV 163308 Hardwood Tree Stakes/ArborTab Tree Tablets/Tree Ties/Fertiliser & Soil Improver	4,579.05
7818.69-01	17/04/2024	Animal Pest Management Services		7,400.80
			INV INV-04537 Corella Management Program 2023/24	7,400.80
7818.7151-01	17/04/2024	Procure Locksmiths		1,267.00
			INV 17310 Service Locks/Cut Keys - SWSC	1,267.00
7818.83-01	17/04/2024	Aqwest		3,059.20
			INV 41269176/APR24 Consumption Charges - 10/01/2024 to 08/04/2024	240.00
			INV 41217753/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	176.00
			INV 41269267/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	1,520.00
			INV 41264680/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	1,123.20
7818.9176-01	17/04/2024	Australind Lions Club		650.00
			INV 53 Train Rides Entertainment at Grandfamilies Fun Day	650.00
7819.5644-01	17/04/2024	Nordkapp Investments Pty Ltd T/A Sewer Equipment Company Australia		36,613.50
			INV 94464 Drainage Camera Replacement & Conduct Condition Assessments & Valuation	36,613.50
7820.11084-01	17/04/2024	Tiriata Carkeek		363.30
			INV REIMBURSE APR24 Reimbursement - Museum Exhibition & Town Clock Restoration	363.30
7820.11126-01	17/04/2024	Helga June Collins		42.50
			INV AID315080 Refund - Dog Registration	42.50
7820.11136-01	17/04/2024	Stewart Fitzpatrick		759.00
			INV Refund04042024 Refund - SWSC Membership	759.00

City of Bunbury
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Reference No.	Date	Payee	Description	Amount
7820.11138-01	17/04/2024	V Esposito & D Esposito		849.32
			INV ASN50144 Rates Refund	849.32
7820.1538-01	17/04/2024	Elders Southern Districts Estate Agency		1,062.88
			INV ASN8480 Rates Refund	1,062.88
7820.9650-01	17/04/2024	Mikaela Jade Caswell		395.71
			INV ASN2495 Rates Refund	395.71
7821.10894-01	26/04/2024	Councillor P Ramesh		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.5425-01	26/04/2024	Mayor J De San Miguel		11,901.25
			INV SITTING 23/24 2023/24 Mayoral Allowance & Sitting Fees	11,901.25
7821.5612-01	26/04/2024	Councillor M Steck		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.5614-01	26/04/2024	Councillor K Steele		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.6845-01	26/04/2024	Councillor T Smith		4,692.09
			INV SITTING 2023/24 2023/24 Deputy Mayoral Allowance & Sitting Fees	4,692.09
7821.6846-01	26/04/2024	Councillor T Brown		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.7978-01	26/04/2024	Councillor K Turner		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.7980-01	26/04/2024	Councillor C Kozisek		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.9521-01	26/04/2024	Councillor M Quain		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.9522-01	26/04/2024	Councillor G Ghasseb		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7821.9523-01	26/04/2024	Councillor B Andrew		2,746.67
			INV SITTING 2023/24 2023/24 Councillor Sitting Fees	2,746.67
7822.2753-01	20/04/2024	BP Australia Ltd		40,773.35
			INV 13133915 BP Fuel - March 2024	40,773.35
7822.3048-01	20/04/2024	Ampol (Caltex) Australia Petroleum Pty Ltd		13,539.22
			INV 189388 Fuel - March 2024	13,539.22
7824.10065-01	30/04/2024	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix		219,376.30
			INV SINV04664 Profiling/Disposal of Asphalt & Supply/Lay Asphalt	219,376.30
7825.10561-01	18/04/2024	DXC Red Rock Pty Ltd T/A Red Rock Consulting Pty Ltd		14,014.00
			INV 8131023029 Oracle CX Project - Technical Support	14,014.00
7825.1221-01	18/04/2024	LGISWA - Liability Scheme		4,863.79
			INV 100-155958 Motor Vehicle & Local Government Special Risks Insurance Adjustments	4,863.79
7825.161-01	18/04/2024	BCE Surveying Pty Ltd		10,890.55
			INV 15030 Truncation Survey - 2 Tuart Street	1,314.50
			INV 15057 Design & Set Out of Road & Drainage - Hands Oval	9,576.05
7825.3621-01	18/04/2024	Environmental Health Australia WA Inc		3,900.00
			INV 34216149 Training - World Congress on Environmental Health	855.00
			INV 34979575 Training - World Congress on Environmental Health	3,045.00

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7825.4858-01	18/04/2024	Arbor Guy		176,176.00
			INV 91856 Powerline Pruning - South Bunbury	176,176.00
7825.6266-01	18/04/2024	CB Traffic Solutions Pty Ltd		2,169.20
			INV 15193 Traffic Management - Birch Street	1,306.80
			INV 15192 Traffic Management - Forrest Avenue	470.80
			INV 15234 Traffic Management - Tree Install Spencer/Mangles	391.60
7825.6858-01	18/04/2024	Work Metrics Pty Ltd		154.00
			INV 39012 Online Induction Portal Subscription	154.00
7825.940-01	18/04/2024	Institute of Public Works Engineering Australasia (Western Australia)		1,215.00
			INV F2NTMZG626F 2024 State Conference Registration & Gala Dinner	1,215.00
7825.9638-01	18/04/2024	Smart Parking Limited		49,340.90
			INV AU-IN000496 Smartcloud Licence and Hosting Fee - March 2024	5,181.33
			INV AU-IN000552 Smartcloud Licence and Hosting Fee - May 2024	7,942.77
			INV AU-IN000543 Monthly Standard Support & Quarterly Maintenance	22,091.49
			INV AU-IN000542 Monthly Smartcloud Licence and Hosting Fee	14,125.31
7827.4826-01	23/04/2024	SMC Marine Pty Ltd T/A Swan Marine Construction		198,454.84
			INV 9199 Leschenault Marine Wall Renewal - Claim 3	198,454.84
7827.9753-01	23/04/2024	Perkins WA Pty Ltd T/A Perkins Builders		1,146,307.98
			INV 12538 Hands Oval Stadium - Claim 12	1,146,307.98
7828.10065-01	24/04/2024	Malatesta Group Holdings Pty Ltd T/A Malatesta Road Paving & Hot Mix		1,080.00
			INV SINV04615 Asphalt	300.00
			INV SINV04607 Asphalt	220.00
			INV SINV04637 Greenwaste Fee	360.00
			INV SINV04643 Asphalt	200.00
7828.10240-01	24/04/2024	Wilbro & Co Pty Ltd T/A Worlds Best Graffiti Removers		1,320.00
			INV INV-24169 Safewipes for Graffiti Removal	1,320.00
7828.10244-01	24/04/2024	Dellawick Family Trust T/A Lonsdale Party Hire		542.00
			INV INV-2657 Equipment Hire - Grandfamilies Day	542.00
7828.10314-01	24/04/2024	Davenport Plumbing		7,258.69
			INV 16863 Plumbing Repairs - Hands Oval	210.10
			INV 16888 Plumbing Repairs - SWSC	90.20
			INV 16866 Plumbing Repairs - Ocean Drive	1,138.73
			INV 16828 Plumbing Repairs - Mangles & Spencer Street	1,248.65
			INV 16834 Plumbing Repairs - Council Chambers	1,299.79
			INV 16895 Plumbing Repairs - Stephan Street Toilets	345.02
			INV 16905 Plumbing Repairs - Hungry Hollow	283.80
			INV 16853 Plumbing Repairs - SWSC Toilets	1,405.50
			INV 16898 Plumbing Repairs - Koombana Bay Showers	446.30
			INV 16840 Plumbing Repairs - Koombana Bay	134.92
			INV 16894 Plumbing Repairs - Frank Buswell Fountain	655.68
7828.10345-01	24/04/2024	The Trustee for P & H Unit Trust T/A Laundry Services Bunbury		120.46
			INV INV-4107 Laundry Services for Meat Inspectors	120.46
7828.10383-01	24/04/2024	Fiore Family Trust T/A LD Total		46,086.15
			INV 134948 Plant Elm Tree - Spencer/Mangles Roundabout	1,622.50

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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 134941 Hands Oval Irrigation and Turf Repairs	44,463.65
7828.10437-01	24/04/2024	Telstra Limited		21,199.47
			INV 2405239282/NOV23 Telephone Charges - Rates SMS	9.60
			INV 4771557545/NOV23 Telephone Charges - Mobiles (2) Rainman SIMs	465.45
			INV 4771557305/NOV23 Telephone Charges - COB Mobiles	5,074.59
			INV 2405239282/APR24 Telephone Charges - Rates SMS	13.20
			INV 2079665000/APR24 Telephone Charges - Switchboard	9,225.91
			INV 4771557305/APR24 Telephone Charges - COB Mobile Phones	5,340.26
			INV 4771557545/APR24 Telephone Charges - Mobiles (2) Rainman Sims	487.43
			INV 2079665000/AUG23 Telstra Switchboard Charges - Telstra Purple ICTS	29.59
			INV 2079665000/SEP23 Telstra Switchboard Charges - Telstra Purple ICTS	553.44
7828.10460-01	24/04/2024	Cutting Cart Pty Ltd t/as Dardanup Butchering Co		47.06
			INV BW372259 BWP Animal Feed	47.06
7828.10561-01	24/04/2024	DXC Red Rock Pty Ltd T/A Red Rock Consulting Pty Ltd		28,820.00
			INV 8131023252 Oracle CX Go Live Support & HCM Support Hours	28,820.00
7828.10578-01	24/04/2024	Christine April De Blank		425.00
			INV 359 Photography - Grandfamilies Day	425.00
7828.10579-01	24/04/2024	Joellen Woolsey		1,200.00
			INV 1240 Facepainting - Grandfamilies Fun Day	1,200.00
7828.10581-01	24/04/2024	Scope Electrical Contracting Pty Ltd		3,809.08
			INV 4914 Western Power Disconnection Works - Albert Rd Pump Station Cabinet Replacement	3,809.08
7828.10643-02	24/04/2024	Superior Food Group T/A Staley Food & Packaging		60.88
			INV 6126947 Youth Woola Boola Event Supplies	60.88
7828.10722-01	24/04/2024	Ready Industries Pty Ltd T/A 1300TempFence		469.70
			INV 681542 Temporary Fencing Hire Services - Hands Oval	198.00
			INV 681361 Temporary Fencing Hire - Hands Oval	271.70
7828.10750-01	24/04/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges		35.64
			INV 25776 Staff Name Badges	35.64
7828.10781-01	24/04/2024	South West Pets Bunbury Pty Ltd		1,139.06
			INV I0000001886 BWP Animal Supplies	298.26
			INV I0000001887 BWP Animal Feed	840.80
7828.10875-01	24/04/2024	AAHR Investments Pty Ltd T/A Poolwerx Bunbury		765.98
			INV INVBBY7764 Public Art Service - Brother & Sister	393.60
			INV INVBBY7650 Public Art Service - Revolving Ball	372.38
7828.10898-01	24/04/2024	Naja Business Consulting Services		12,732.50
			INV INV-00791 Strategic Property Portfolio Evaluation & Review	12,732.50
7828.10930-01	24/04/2024	West Coast Block Supply Pty Ltd		5,119.13
			INV 772 Grey Blocks - Leschenault Marine Wall	5,119.13
7828.10942-01	24/04/2024	The Trustee for The Fletcher Family Trust T/A Southwest Soils and Landscapin		212.00
			INV 3257 Top Dressing - Hands Oval	212.00
7828.10958-01	24/04/2024	Chester D Nealie & Janice H Irvine-Nealie		500.00
			INV 280 SWAN Exhibition - Artist Fee	500.00
7828.10961-01	24/04/2024	Alexandra T Desebrock T/A Maybe Together		1,977.34
			INV 240 Iluka Visions Accommodation - BRAG	317.70

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
			INV 241 Iluka Visions Project Preparation - BRAG	1,659.64
7828.110-01	24/04/2024	Australia's South West Inc		5,000.00
			INV 12187 Advertising - 2024 Winter Campaign	5,000.00
7828.11020-01	24/04/2024	The Trustee for Ace Storage Unit Trust T/A Bunbury Self Storage		410.00
			INV 66167 Storage Shed Rental Fee - Museum Collections	410.00
7828.11050-01	24/04/2024	Busselton Farmers Market		601.80
			INV 1201545 BWP Animal Feed	102.08
			INV 1201643 BWP Animal Feed	59.44
			INV 1201671 SWSC Cafe Supplies	283.42
			INV 1201971 BWP Animal Feed	156.86
7828.11096-01	24/04/2024	Sandra Jane Motteram		911.00
			INV BRAG#March Creative Connections Guest Tutor - BRAG	911.00
7828.11132-01	24/04/2024	Vocal Fusion Youth Choir Inc		5,000.00
			INV INV-0016 Donation - CHOGM Samoan Tour	5,000.00
7828.11133-01	24/04/2024	Moore Australia Audit (WA)		2,200.00
			INV 435171 College Grove Joint Venture - 2022/23 Annual Audit	2,200.00
7828.1410-01	24/04/2024	Raeco		300.85
			INV 595471 Book Covering Supplies - Library	300.85
7828.1555-01	24/04/2024	Spurling Engineering		5,109.50
			INV 13485 Cut and Supply Steel Plate - Creek Street Drainage	5,109.50
7828.1571-01	24/04/2024	Steann Pty Ltd		48,452.26
			INV 4424 Greenwaste Verge Collection - March 2024	48,452.26
7828.161-01	24/04/2024	BCE Surveying Pty Ltd		528.00
			INV 15092 Survey - Hands Oval Goal Post Set Out	528.00
7828.1621-01	24/04/2024	South West Rubber Stamps		75.90
			INV 57312 BWP Rubber Stamps	75.90
7828.1709-01	24/04/2024	Total Eden Pty Ltd / Nutrien Water		12,691.81
			INV 413064477 Retic Parts	12,691.81
7828.1771-01	24/04/2024	Earth 2 Ocean Communications		2,070.50
			INV I31440 Vehicle Repairs - BY716B	977.50
			INV I31441 Vehicle Repairs - BY2433A	1,093.00
7828.1790-01	24/04/2024	Western Australian Local Government Association (WALGA)		1,089.00
			INV SI-009609 Staff Training - Rates in Local Government Course	1,089.00
7828.1798-01	24/04/2024	Western Australia Police Force		442.00
			INV 127089652 Volunteer Police Checks	306.00
			INV 127089512 Volunteer Police Checks	136.00
7828.1830-01	24/04/2024	West Australian Newspapers Ltd - Advertising		4,840.00
			INV 1009146220240331 Advertising - March 2024	4,840.00
7828.1838-01	24/04/2024	Synergy		3,628.84
			INV 167537070/APR24 Electricity Charges - 02/02/2024 to 28/03/2024	1,520.52
			INV 665683150/APR24 Electricity Charges - 01/02/2024 to 03/04/2024	169.82
			INV 804050300/APR24 Electricity Charges - 21/02/2024 to 18/03/2024	1,498.05
			INV 146492400/APR24 Electricity Charges - 02/02/2024 to 28/02/2024	155.54
			INV 786114270/APR24 Electricity Charges - 01/02/2024 to 02/04/2024	284.91

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7828.197-01	24/04/2024	BOC Limited		39.17
			INV 4036287186 Gas Charges - Depot	39.17
7828.2109-01	24/04/2024	ALS Library Services Pty Ltd		1,900.99
			INV 107061 Library Local Stock	109.84
			INV 107060 Library Local Stock	248.87
			INV 106299 Library Local Stock	930.69
			INV 106300 Library Local Stock	29.24
			INV 106301 Library Local Stock	582.35
7828.2126-01	24/04/2024	Western Power - Electricity Networks		7,532.00
			INV CORPB0714799 Streetlight Design Fees - Westwood Street Withers	7,532.00
7828.2136-01	24/04/2024	Leschenault Catchment Council (LCC) Incorporated		8,822.28
			INV 270 Natural Resource Management Services	8,822.28
7828.2202-01	24/04/2024	Woolworths Limited		433.00
			INV 7819012 BWP Animal Feed & Bags	40.20
			INV 7741793 Grandfamilies Fun Day - Refreshments	392.80
7828.2209-01	24/04/2024	Bidfood Australia (SWSC)		1,263.14
			INV I62356916.BRY SWSC Cafe Supplies	1,263.14
7828.2273-01	24/04/2024	ABC Filters		550.00
			INV 33159 SWSC Cafe Range Hood Filters and Cleaning	550.00
7828.2301-01	24/04/2024	BookEasy Australia Pty Ltd		429.83
			INV 24275 BookEasy Commission - March 2024	429.83
7828.231-01	24/04/2024	Bullivants Sling-Rig		17.62
			INV 11779724 D Shackles	17.62
7828.2366-01	24/04/2024	T-Quip		148.00
			INV 128334#36 Service Kit - BY4898A	148.00
7828.240-01	24/04/2024	Bunbury Auto One T/A South West Filter Supplies		20.36
			INV 3073813 Battery Isolator Switch - BY756	20.36
7828.2430-01	24/04/2024	Picton Automotive Engineering		1,296.45
			INV 40155 Plant Service - BY0942A	502.20
			INV 40163 Vehicle Service - BY771	279.50
			INV 40175 Vehicle Service - BY0758A	514.75
7828.2605-01	24/04/2024	Wren Oil		291.50
			INV 168520 Oil Disposal	88.00
			INV 168463 Exchange Filter Drum - Various Fleet	203.50
7828.2693-01	24/04/2024	Kmart		397.75
			INV 214031 SWSC - Creche Supplies	347.75
			INV 213851 SWSC - Towels	50.00
7828.271-01	24/04/2024	Bunbury Harvey Regional Council		81,524.74
			INV INV-4460 Waste Disposal Cleanaway Hardwaste - February 2024	6,061.93
			INV INV-4559 Organics Disposal Banksia Road - March 2024	36,888.48
			INV INV-4547 Waste Disposal Cleanaway - March 2024	38,574.33

City of Bunbury
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1/04/2024 to 30/04/2024

COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7828.2788-01	24/04/2024	City of Busselton		112.50
			INV 4315 Community Development Workshop - Room Hire	112.50
7828.283-01	24/04/2024	Bunbury Machinery		632.81
			INV S1B52911 Formflex Expansion Foam	632.81
7828.289-01	24/04/2024	Bunbury Mower Service Pty Ltd		160.00
			INV 72621#6 Mower Parts	160.00
7828.3-01	24/04/2024	A & L Printers		487.00
			INV 63676 SWAN Exhibition Program Printing	487.00
7828.3167-01	24/04/2024	Perfect Landscapes		4,471.50
			INV INV-8440 Lawnmowing	4,471.50
7828.3179-01	24/04/2024	Economic Development Australia Limited		2,420.00
			INV mb-712349 Annual Corporate Membership 2023/24	2,420.00
7828.3204-01	24/04/2024	PFD Food Services Pty Ltd		4,571.55
			INV LK911172 BWP Kiosk Supplies	430.85
			INV LK968205 BWP Kiosk Supplies	865.30
			INV LK969223 SWSC Cafe Supplies	2,438.05
			INV LK994270 SWSC Cafe Supplies	837.35
7828.327-01	24/04/2024	Bunbury Veterinary Clinic		63.00
			INV 1/461973 Veterinary Consultations	63.00
7828.335-01	24/04/2024	Bunnings Group Limited		164.86
			INV 2179/01669757 Spray Paint/Pliers	164.86
7828.3376-01	24/04/2024	Sonic HealthPlus		1,501.50
			INV 3219106 Pre-Employment Medicals	456.50
			INV 3222984 Pre-Employment Medicals	71.50
			INV 3220413 Pre-Employment Medicals	60.50
			INV 3220414 Pre-Employment Medicals	456.50
			INV 3220415 Pre-Employment Medicals	456.50
7828.3637-01	24/04/2024	MJB Industries Pty Ltd		2,201.21
			INV 13430 Drainage Materials - Hay Park	255.86
			INV 13419 Drainage Materials - Hands Oval	1,945.35
7828.3665-01	24/04/2024	Prime Industrial Products Pty Ltd T/A Prime Supplies		4,238.70
			INV 260250830 Reinforcing Bar & Mesh/Bar & Mesh Chair/Tire Wire/Steel	831.58
			INV 240401390 Tooling - M18 Cordless Grease Gun (Tooling Only)	1,126.00
			INV 240401020 Nuts/Washers/Threaded Rods	194.19
			INV 260251449 Bolts/Washers/Nuts	91.17
			INV 260251729 Tooling for Goal Posts - Hands Oval Redevelopment	122.53
			INV 240402140 Washers	15.16
			INV 260251826 Nuts	21.95
			INV 240402543 Sikaflex	1,836.12
7828.371-01	24/04/2024	Carbone Bros Pty Ltd		50,414.76
			INV I106217 Limestone - Hands Oval	23,469.57
			INV CLAIM#07202316 Withers Connector Road Construction Jacaranda Cres to Hudson Rd	22,552.20
			INV I106306 Select Sand Fill	2,574.00
			INV I106394 Crushed Limestone Basecourse - Stock	1,818.99

City of Bunbury
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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
7828.3958-01	24/04/2024	JCW Electrical Pty Ltd		261.80
			INV 23579 Electrical Maintenance - Koombana Bay Discovery Park	261.80
7828.4167-01	24/04/2024	The Print Shop Bunbury		140.80
			INV 1640863 BWP Stickers for Party Buckets	140.80
7828.4440-01	24/04/2024	Dynamic Gift International Pty Ltd		3,734.50
			INV CJT1453 SWSC Lanyards	3,734.50
7828.462-02	24/04/2024	Coca Cola Amatil (Aust) Pty Ltd		1,615.84
			INV 233800630 SWSC Cafe Supplies	1,615.84
7828.4712-01	24/04/2024	Light Application Pty Ltd		1,496.00
			INV 88281 Koombana Bay & Jetty Baths Carparks Light Repairs	1,496.00
7828.4858-01	24/04/2024	Arbor Guy		58,358.04
			INV 91957 Bushfire Mitigation - Bunbury Regional Prison	5,500.00
			INV 91955 Bushfire Mitigation - Bunbury Hockey Stadium	4,950.00
			INV 91656 Bushfire Mitigation - Westwood Street	5,500.00
			INV 91907 Street Tree Maintenance - Fairway Court	9,475.49
			INV 91910 Street Tree Maintenance - Herbert Road	997.92
			INV 91956 Bushfire Mitigation - Regional Airport	4,400.00
			INV 91954 Bushfire Mitigation - Westwood Street	4,400.00
			INV 91953 Bushfire Mitigation - Westwood Street	7,700.00
			INV 91952 Bushfire Mitigation - Irwin Street Reserve	3,300.00
			INV 91951 Bushfire Mitigation - Macnish Close	4,268.00
			INV 91950 Bushfire Mitigation - Godwin Street	3,850.00
			INV 91908 Tree Maintenance - Western Power	1,444.61
			INV 91910 Street Tree Maintenance - Parade Road	665.28
			INV 91911 Tree Pruning - Wattle Street	361.15
			INV 91974 Street Tree Maintenance - Jarvis Street	332.64
			INV 91973 Tree Pruning - Little Street	361.15
			INV 91972 Street Tree Maintenance - Absolon Street	519.16
			INV 91971 Street Tree Maintenance - Cranbrook Way	332.64
7828.4984-01	24/04/2024	Talent Propeller Trust		1,320.00
			INV IN792203 Recruitment Advertising - February 2024	1,320.00
7828.5099-01	24/04/2024	Talis Consultants Pty Ltd		6,039.00
			INV 31155 SWSC Consultancy Report - March 2024	3,850.00
			INV 31165 Consultancy Services - Bunbury Stormwater Valuation	2,189.00
7828.5224-01	24/04/2024	Commercial Aquatics Australia Pty Ltd		6,050.00
			INV 31777 Isolate & Repair UV System - SWSC	599.50
			INV 31776 Pool Deck Alarm Beacons Installation for Chlorine - SWSC	5,450.50
7828.5412-01	24/04/2024	Picton Civil Pty Ltd		8,772.50
			INV P19368 Machinery Hire - Hands Oval	7,920.00
			INV P19410 Machinery Hire - Hands Oval	852.50
7828.5425-01	24/04/2024	Mayor J De San Miguel		219.00
			INV 2019287 Accommodation - Minister Whitby Meeting	219.00
7828.5504-01	24/04/2024	Konnect Shop		65.64
			INV 19318988 Stainless Steel Nuts, Bolts & Washers	65.64

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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
7828.5536-01	24/04/2024	CNW Pty Ltd		138.16
			INV 161201458 Electrical Supplies - Fluoro Globes	138.16
7828.5725-01	24/04/2024	Officeworks Superstores Pty Ltd - Bunbury (50693711)		125.32
			INV 613604783 Stationery	14.48
			INV 606807993 Stationery	110.84
7828.5741-01	24/04/2024	Picton Tyre Centre Pty Ltd		8,862.50
			INV A81970 Tyres - BY763	3,306.00
			INV M81963 Retread Tyres & Service - BY751	1,126.00
			INV A82127 Tyres & Disposal - BY2778A	308.00
			INV A81971 Tyres - BY2892A	1,340.00
			INV M81953 New & Retread Tyres - BY2892A	1,949.00
			INV M81348 Strip Truck Tyre - BY2892A	210.00
			INV M81962 Strip & Fit Runout Tyres - 1GJQ438	161.00
			INV A81972 Tyre Rotation - BY749	108.00
			INV A81968 Tyre - BY87274	234.50
			INV A81969 Bolt on Spare Tyres - 1EZW305	120.00
7828.5803-01	24/04/2024	Jennifer Doherty		4,326.00
			INV 10Apr.24 Purchase of Artwork for COB Collection	4,326.00
7828.591-01	24/04/2024	Landgate		2,064.48
			INV 392104 2023/2024 Interim Rates Schedule	1,637.48
			INV 1369240 Title Searches - March 2024	427.00
7828.5931-01	24/04/2024	Nathan Gardiner		1,650.00
			INV 316 SWAN Exhibition Opening - Front of House Manager	1,650.00
7828.6221-01	24/04/2024	West Australian Newspapers Ltd - SWSC		144.28
			INV 73614042024 Newspapers - SWSC	78.61
			INV 73607042024 Newspapers - SWSC	65.67
7828.6266-01	24/04/2024	CB Traffic Solutions Pty Ltd		5,819.00
			INV 15487 Traffic Management - Willoughby Street	2,014.10
			INV 15486 Traffic Management - Halsey Street	2,726.90
			INV 15529 Traffic Management - Clarke Street East	391.60
			INV 15485 Traffic Management - Bussell Highway	686.40
7828.6333-01	24/04/2024	Equans Mechanical Services Australia Pty Ltd		3,377.39
			INV 2583779 Range Hood Filter Replacement - Shoestring Cafe/Intown	561.00
			INV 2583778 Aircon Vents Replacement - Shoestring Cafe/Intown	2,145.00
			INV 2583686 Aircon Maintenance - SWSC	106.81
			INV 2583689 Aircon Maintenance - Administration	564.58
7828.6346-01	24/04/2024	Gemma Weston		500.00
			INV FY2023-24 SWAN Judging Fee - BRAG	500.00
7828.6365-01	24/04/2024	Corsign WA Pty Ltd		5,024.25
			INV 84027 Signage Materials - Aluminium Blanks	5,024.25
7828.6475-01	24/04/2024	St John Ambulance Western Australia Ltd		1,351.15
			INV FAINV01177919 First Aid Kit Supplies - SWSC	1,351.15
7828.6593-01	24/04/2024	Spencer Signs		137.50
			INV 32659 SWSC - Opening Hours Decal	137.50

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
7828.6749-01	24/04/2024	Smith Constructions WA		279,402.23
			INV INV-02336 Forrest Park Sports Pavilion Claim	279,402.23
7828.6787-01	24/04/2024	McDonald Fencing		30,607.50
			INV INV-7043 Fence Repair - Withers Library	148.50
			INV INV-7050 Gates & Fencing Repairs - Turkey Point	30,459.00
7828.6788-01	24/04/2024	Stratham Rural Service		2,051.40
			INV 360 Iron Filter Servicing - Riverlea	2,051.40
7828.6798-01	24/04/2024	WINC Australia Pty Ltd		581.21
			INV 9045023390 Stationery - SWSC	78.60
			INV 9044998084 Stationery - Administration	71.41
			INV 9045070369 Stylus Pens for Tablets - Infrastructure	431.20
7828.7018-01	24/04/2024	On2it Graphics		2,299.00
			INV INV-4428 Frank Buswell Signage	132.00
			INV INV-4431 Blowfish and Dolphin Signage	297.00
			INV INV-4430 Fly Ash Signage	594.00
			INV INV-4429 SWSC Windows Frosting Replacement	1,276.00
7828.7321-01	24/04/2024	Moshi Moshi Marketing		3,150.00
			INV MMM-6402 Developer Support - Data and Digital	3,150.00
7828.739-01	24/04/2024	Brownes Food Operations Pty Ltd		444.52
			INV 17746666 SWSC Cafe Supplies	444.52
7828.7663-01	24/04/2024	Amanda Bell		300.00
			INV PO256011 Noongar Arts Program Workshop Facilitation - BRAG	150.00
			INV 10042024 Noongar Arts Program Workshop Facilitation - BRAG	150.00
7828.7760-01	24/04/2024	The Flynn Family Trust T/A South West Cleaning		3,946.80
			INV 7226 SWSC Contract Cleaners - March 2024	3,946.80
7828.7767-01	24/04/2024	Netstar Australia Pty Ltd		1,782.00
			INV 189029 GPS Unit 4G Upgrade - BY741	49.50
			INV 189001 GPS Unit 4G Upgrade - BY018V	49.50
			INV 189003 GPS Unit 4G Upgrade - BY726	49.50
			INV 189004 GPS Unit 4G Upgrade - BY725	49.50
			INV 189005 GPS Unit 4G Upgrade - BY0942A	49.50
			INV 189006 GPS Unit 4G Upgrade - BY0758A	49.50
			INV 189007 GPS Unit 4G Upgrade - BY068V	49.50
			INV 189013 GPS Unit 4G Upgrade - BY745P	49.50
			INV 189028 GPS Unit 4G Upgrade - BY743	49.50
			INV 189014 GPS Unit 4G Upgrade - BY794	49.50
			INV 189015 GPS Unit 4G Upgrade - BY756Q	49.50
			INV 189016 GPS Unit 4G Upgrade - BY740	49.50
			INV 189017 GPS Unit 4G Upgrade - BY423G	49.50
			INV 189018 GPS Unit 4G Upgrade - BY771	49.50
			INV 189019 GPS Unit 4G Upgrade - BY736	49.50
			INV 189020 GPS Unit 4G Upgrade - BY731	49.50
			INV 189027 GPS Unit 4G Upgrade - BY768	49.50
			INV 189021 GPS Unit 4G Upgrade - BY72	49.50

City of Bunbury
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Reference No.	Date	Payee	Description	Amount
			INV 189022 GPS Unit 4G Upgrade - BY701	49.50
			INV 189023 GPS Unit 4G Upgrade - BY228Y	49.50
			INV 189024 GPS Unit 4G Upgrade - BY115V	49.50
			INV 189026 GPS Unit 4G Upgrade - BY796	49.50
			INV 189025 GPS Unit 4G Upgrade - BY797	49.50
			INV 189198 GPS Unit 4G Upgrade - BY735	49.50
			INV 189195 GPS Unit 4G Upgrade - BY762	49.50
			INV 189179 GPS Unit 4G Upgrade - BY749	49.50
			INV 189180 GPS Unit 4G Upgrade - BY742	49.50
			INV 189181 GPS Unit 4G Upgrade - BY775	49.50
			INV 189183 GPS Unit 4G Upgrade - BY445V	49.50
			INV 189182 GPS Unit 4G Upgrade - BY732	49.50
			INV 189184 GPS Unit 4G Upgrade - BY776	49.50
			INV 189185 GPS Unit 4G Upgrade - BY846Z	49.50
			INV 189186 GPS Unit 4G Upgrade - 1GJQ438	49.50
			INV 189187 GPS Unit 4G Upgrade - BY723	49.50
			INV 189196 GPS Unit 4G Upgrade - BY0759A	49.50
			INV 189197 GPS Unit 4G Upgrade - BY755	49.50
7828.7776-01	24/04/2024	Down To Earth Training & Assessing		270.00
			INV 40326 BWP Staff Training - Operate and Maintain Chainsaw	270.00
7828.799-01	24/04/2024	Glenn Buck Milk Distribution		979.80
			INV 1173 Milk - Administration	525.80
			INV 1124 Milk - Depot	254.40
			INV 1174 Milk - Depot	199.60
7828.8033-01	24/04/2024	Essential Coffee Pty Ltd		1,131.60
			INV SI-00302184 SWSC Café Supplies	1,067.48
			INV SI-00302705 SWSC Café Supplies	64.12
7828.8089-01	24/04/2024	Paradigm Cleaning and Professional Services Pty Ltd		275.00
			INV INV-0048 Cleaning Services - Old Railway Station Building	275.00
7828.8111-01	24/04/2024	Protector Fire Services Pty Ltd		6,695.76
			INV 10087766 Fire Detection System & Equipment Testing - Planned Maintenance	4,594.43
			INV 10088400 Fire Extinguisher Servicing - Works Depot	1,323.30
			INV 10088379 Investigate & Repair Fault on Fire Panel - SWSC	365.75
			INV 10088375 Investigate Fault Following Alarm - Library	412.28
7828.8144-01	24/04/2024	WA Mechanical and Site Services		449.90
			INV INV-2090 Plant Service - BY82690	255.20
			INV INV-2128 Plant Service - BY86658	194.70
7828.83-01	24/04/2024	Aqwest		63,593.60
			INV 41201419/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	236.80
			INV 41203688/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,728.00
			INV 41206061/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	89.60
			INV 41207341/APR Consumption Charges - 08/01/2024 to 04/04/2024	240.00
			INV 41207911/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	204.80
			INV 41214073/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	790.40

City of Bunbury
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COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
INV	41228099/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	652.80
INV	41233156/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	67.20
INV	41193657/APR24		Consumption Charges - 08/01/2024 to 10/04/2024	1,417.60
INV	41143942/APR24		Consumption Charges - 08/01/2024 to 03/04/2024	3.20
INV	41252560/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	115.20
INV	41233396/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	2,102.40
INV	41231507/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	121.60
INV	41193640/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	2,076.80
INV	41195009/APR24		Consumption Charges - 10/01/2024 to 05/04/2024	3,334.40
INV	41204058/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	1,558.40
INV	41204074/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	57.60
INV	41242140/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	4,393.60
INV	41204462/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	185.60
INV	41111956/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	2,556.80
INV	41204660/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	2,560.00
INV	41253287/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	12.80
INV	41250770/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	3.20
INV	41206731/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	3,424.00
INV	41207408/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	44.80
INV	41208562/APR24		Consumption Charges - 08/01/2024 to 20/03/2024	105.60
INV	41216813/APR24		Consumption Charges - 08/01/2024 to 20/03/2024	70.40
INV	41207929/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	22.40
INV	41218181/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	1,552.00
INV	41229279/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	249.60
INV	41231481/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	598.40
INV	41228081/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	3,804.80
INV	41233370/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	3.20
INV	41216813/APR24		Consumption Charges - 20/03/2024 to 04/04/2024	86.40
INV	41216870/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	236.80
INV	41208885/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	156.80
INV	41214065/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	1,334.40
INV	41204066/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	153.60
INV	41206541/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	739.20
INV	41208562/APR24		Consumption Charges - 20/03/2024 to 04/04/2024	115.20
INV	41221045/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	1,868.80
INV	41218579/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	1,433.60
INV	41222209/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	3.20
INV	41225343/APR24		Consumption Charges - 09/01/2024 to 05/04/2024	16.00
INV	41220955/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	822.40
INV	41219510/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	451.20
INV	41219296/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	5,126.40
INV	41209792/APR24		Consumption Charges - 10/01/2024 to 08/04/2024	3,408.00
INV	41241332/APR24		Consumption Charges - 08/01/2024 to 05/04/2024	3,232.00
INV	41233388/APR24		Consumption Charges - 08/01/2024 to 04/04/2024	1,430.40

City of Bunbury
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COB Municipal Account

Reference No.	Date	Payee	Description	Amount
			INV 41237280/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	883.20
			INV 41216839/APR24 Consumption Charges - 10/01/2024 to 08/04/2024	1,200.00
			INV 41209800/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,481.60
			INV 41241803/APR24 Consumption Charges - 08/01/2024 to 05/04/2024	1,212.80
			INV 41236878/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	134.40
			INV 41210089/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	2,630.40
			INV 41109638/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,052.80
7828.8349-01	24/04/2024	Glen Flood Group Pty Ltd t/as GFG Consulting		7,328.20
			INV INV-3373 Contaminated Site Detailed Investigation - Trinity Rise	7,328.20
7828.8366-01	24/04/2024	Bunbury Flower Place		100.00
			INV INV-0907 Flower Wreath - ANZAC Day	100.00
7828.8695-01	24/04/2024	James Redmond Foley		798.60
			INV 952 Grandfamilies Day 2024 - Comic Workshops	798.60
7828.8791-01	24/04/2024	The Trustee for the Folan Family Trust T/A Inspired Dev't Sol Pty Ltd		9,229.18
			INV 2121 Print Profile De-Brief Session - Elected Members	5,500.00
			INV 2120 Print Profile De-Brief Session - Media & Communications	2,959.18
			INV 2119 Print Profiles - Sustainable Development	770.00
7828.8798-01	24/04/2024	BrockMech P/L ATFT Brockman Family Trust T/as Brockman Mechanical & Re		349.25
			INV 5327 BFB Vehicle Air Compressor Repairs - 1DYW776	201.25
			INV 5263 Vehicle Repairs - BFB Isuzu Truck 1GCC691	148.00
7828.8880-01	24/04/2024	Iconic Property Services Pty Ltd		180.00
			INV PSI035143 Cleaning Services - Koombana Bay Beach Wheelchair	180.00
7828.9045-01	24/04/2024	The Trustee for the Lane Family Trust T/A Art Presentations		8,500.00
			INV 38220 Framing of Donated Frank Norton Artwork - BRAG	8,500.00
7828.9097-01	24/04/2024	Flick Anticimix Pty Ltd		1,870.00
			INV 601162437C Pest Control - Waste Depot	110.00
			INV 601162432C Annual Timber Pest Inspection - Bowling Club	220.00
			INV 601162438C Pest Control - Council Chambers	330.00
			INV 601162431C Pest Control - SLSC	220.00
			INV 601162435C Pest Control - Recreation Ground	220.00
			INV 601162433C Pest Control - Art Complex	220.00
			INV 601162434C Pest Control - Art Complex	440.00
			INV 601162436C Pest Control - Waste Depot	110.00
7828.9245-01	24/04/2024	Professional Arts Management		12,248.50
			INV PAM0391 Public Art Maintenance - BRAG	4,048.00
			INV PAM0392 Public Art Maintenance & Repaint / Enigmatic Forms	8,200.50
7828.93-01	24/04/2024	Countrywide Publications		600.00
			INV 29033 Advertising - 2024 Your Guide to Perth & WA	600.00
7828.9372-01	24/04/2024	Lamotte Pacific Pty Limited		104.46
			INV 78077 Water Sampling Calibration Device Parts - Health	104.46
7828.949-01	24/04/2024	Jacksons Drawing Supplies		802.85
			INV 24-00029160 Noongar Arts Program Workshop Materials	97.80
			INV 24-00029154 Noongar Arts Program Workshop Materials	271.60
			INV 24-00012741 Noongar Arts Program Workshop Materials	433.45

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7828.9541-01	24/04/2024	The Big Coffee Van		115.50
			INV 90 Grandfamilies Fun Day	115.50
7828.958-01	24/04/2024	South West Isuzu		230.74
			INV 1515526 Wiper Blades - BY423G	22.09
			INV 1514414 Plant Maintenance - BY701	186.56
			INV 1516261 Wiper Blades - BY745P	22.09
7828.9603-01	24/04/2024	Clark Rubber Bunbury		117.90
			INV 154215 Foam Wedges - Museum Storage	117.90
7828.9804-01	24/04/2024	R K Arnold & G Dowd & M B Dunphy & Others T/A Hall & Wilcox		6,050.00
			INV 733998 EBA Consultancy	6,050.00
7829.10032-01	24/04/2024	Mrs B Macaulay		554.29
			INV REIMBURSE Reimbursement - Flights for Planning Congress	554.29
7829.10127-01	24/04/2024	M Werner		17.05
			INV Refund16042024 Reimbursement - Kids Classes Catering	17.05
7829.11135-01	24/04/2024	Mrs T A Fitzgerald		87.00
			INV Refund02042024 Reimbursement - Working With Childrens Check	87.00
7829.11139-01	24/04/2024	S Lankston		33.50
			INV SWSCREFUND SWSC Membership Refund	33.50
7829.11144-01	24/04/2024	JM Payet & ALM Payet		218.68
			INV ASN6628 Rates Refund	218.68
7829.11145-01	24/04/2024	R & R Velzen		1,638.06
			INV ASN14959 Rates Refund	1,638.06
7829.11150-01	24/04/2024	Estate of Late B A Mearns		885.22
			INV ASN1963 Rates Refund	885.22
7829.3428-01	24/04/2024	South West Academy of Sport		245.00
			INV Refund SWSC Refund Pro-Rata Membership	245.00
7829.7696-01	24/04/2024	D Baldock		2,000.00
			INV ASN1178 Rates Refund	2,000.00
7829.9608-01	24/04/2024	A Pearton & J Musarri		820.68
			INV ASN7721 Rates Refund	820.68
7830.10283-01	24/04/2024	E Denniss		140.36
			INV Refund180324 Reimbursement - Fuel Purchase 1HWD049	50.00
			INV Refund190324 Reimbursement - Fuel Purchase 1HWD049	90.36
7830.10314-01	24/04/2024	Davenport Plumbing		3,459.61
			INV 16645 Plumbing Repairs - Maidens Park Reserve Toilets	143.72
			INV 16924 Plumbing Repairs - Athletic Track Drink Fountain	497.44
			INV 16923 Plumbing Repairs - Ocean Drive Showers	407.24
			INV 16936 Plumbing Repairs - Maidens Reserve Toilets	126.12
			INV 16937 Plumbing Repairs - Koolambidi Woola Toilets	211.60
			INV 16930 Plumbing Repairs - Hands Oval Toilets	466.25
			INV 16931 Plumbing Repairs - Back Beach Toilets	188.82
			INV 16934 Plumbing Repairs - Back Beach Toilets	743.44
			INV 16935 Plumbing Repairs - Bus Station Toilets	72.60
			INV 16932 Plumbing Repairs - Maidens Toilets	143.72

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<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 16933 Plumbing Repairs - Koombana Bay Toilets	126.12
			INV 16925 Plumbing Repairs - Queens Garden Toilets	143.72
			INV 16927 Plumbing Repairs - Pelican Point Toilets	188.82
7830.10879-01	24/04/2024	The Trustee for Auscam Family Trust T/A Totally Sound		364.89
			INV 16374 Bluetooth Input Replacement - SWSC	364.89
7830.109-01	24/04/2024	Australia Post		4,889.44
			INV 1013149963 Postage - March 2024	4,889.44
7830.10983-01	24/04/2024	Aussie Broadband Limited		1,551.63
			INV 36086508 2023/24 Mobile Phone Charges	1,551.63
7830.110-01	24/04/2024	Australia's South West Inc		115,500.00
			INV 12179 Bunbury Geographe Tourism Partnership - 2023/24	115,500.00
7830.11121-01	24/04/2024	Ben Yew Photography		27,500.00
			INV INV-0173 One Bunbury Project Book	27,500.00
7830.1838-01	24/04/2024	Synergy		26,598.19
			INV 178228490/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	1,315.78
			INV 202454690/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	3,134.83
			INV 274079010/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	7,803.44
			INV 367176740/APR24 Electricity Charges - 16/02/2024 to 18/04/2024	224.80
			INV 230906380/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	2,423.44
			INV 201238210/APR24 Electricity Charges - 15/02/2024 to 17/04/2024	741.04
			INV 969869630/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	5,848.07
			INV 401316100/APR24 Electricity Charges - 14/02/2024 to 16/04/2024	377.55
			INV 376056180/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	837.72
			INV 361833700/APR24 Electricity Charges - 19/03/2024 to 15/04/2024	966.63
			INV 376056750/APR24 Electricity Charges - 19/03/2024 to 14/05/2024	667.87
			INV 720027020/APR24 Electricity Charges - 09/03/2024 to 16/04/2024	76.91
			INV 345740930/APR24 Electricity Charges - 16/02/2024 to 18/04/2024	1,011.34
			INV 794473390/APR24 Electricity Charges - 14/02/2024 to 16/04/2024	124.23
			INV 268250110/APR24 Electricity Charges - 15/02/2024 to 17/04/2024	163.13
			INV 172400750/APR24 Electricity Charges - 19/03/2024 to 19/04/2024	179.39
			INV 923704110/APR24 Electricity Charges - 15/02/2024 to 18/04/2024	129.06
			INV 319438270/APR24 Electricity Charges - 15/02/2024 to 15/04/2024	120.30
			INV 184425710/APR24 Electricity Charges - 17/02/2024 to 19/04/2024	134.30
			INV 813072110/APR24 Electricity Charges - 17/02/2024 to 18/04/2024	318.36
7830.2202-01	24/04/2024	Woolworths Limited		1,774.00
			INV 7875578 Ant Baits/Disinfectant Wipes/Fly Spray - Administration	26.80
			INV 7870201 BWP Supplies	27.25
			INV 7870537 BWP Supplies	33.60
			INV 7870431 BWP Supplies	42.75
			INV 8001775 BWP Supplies	4.50
			INV 7718624 Library Supplies	62.60
			INV 7897615 Wellness Week Prizes - SWSC	500.00
			INV 7897754 TV & Powerboard - SWSC	456.50
			INV 7897556 Wellness Week Prizes - SWSC	500.00

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			INV	8007936 Platters - Museum	120.00
7830.2453-01	24/04/2024	Dormakaba Australia Pty Ltd			429.00
			INV	35WA1201832 Automatic Door Servicing - Library	429.00
7830.271-01	24/04/2024	Bunbury Harvey Regional Council			26,197.02
			INV	INV-4580 Hardwaste Collection Disposal - March 2024	26,197.02
7830.3233-01	24/04/2024	SW Precision Print			325.00
			INV	63929 Museum Wall Tile - Looking Back	325.00
7830.335-01	24/04/2024	Bunnings Group Limited			853.30
			INV	2179/01226240 Pound Supplies	76.60
			INV	2179/01226241 Garden Sprayers/Thermometers	42.24
			INV	2179/01484929 Nuts & Bolts	137.24
			INV	2179/01538657 Clamp Quick Grip	126.12
			INV	2179/01487813 Spray Paint/Acetone Diggers	366.72
			INV	2179/00265820 Assorted PVC	41.53
			INV	2179/01671287 Buckets	20.70
			INV	2179/01487586 Commercial Croc Grip	42.15
7830.4858-01	24/04/2024	Arbor Guy			498.96
			INV	91740 Street Tree Maintenance - Jasmine Way	498.96
7830.4918-01	24/04/2024	Hastie Waste			587.00
			INV	88111 Skip Bin Hire - BRAG	587.00
7830.4984-01	24/04/2024	Talent Propeller Trust			110.00
			INV	IN792700 Website Job Vacancy Advertising Subscription - March 2024	55.00
			INV	IN791488 Monthly Website Subscription - February 2024	55.00
7830.5040-01	24/04/2024	Australia Post - Rates			1,203.35
			INV	1013137960 Commission on Rate Payments - March 2024	1,203.35
7830.5119-01	24/04/2024	Seashore Engineering Pty Ltd			21,340.00
			INV	SE23077 Leschenault Inlet Training Wall Repairs	21,340.00
7830.5208-01	24/04/2024	Jeffrey Peirce			357.00
			INV	1149 ANZAC Heroes Website Quarterly Subscription	357.00
7830.5208-02	24/04/2024	Jeffrey Peirce			81.00
			INV	1150 Museum Merchandise - Books	81.00
7830.6333-01	24/04/2024	Equans Mechanical Services Australia Pty Ltd			1,159.00
			INV	2584564 Aircon Maintenance - BWP Animal Care Facility	565.00
			INV	2584556 Aircon Maintenance - BREC	594.00
7830.6798-01	24/04/2024	WINC Australia Pty Ltd			890.75
			INV	9044892532 Stationery - Library	253.35
			INV	9045083874 Stationery - Library	637.40
7830.6898-01	24/04/2024	Vanguard Publishing (Premium Publishers)			6,600.00
			INV	5466 Bunbury Brighter Advertising - Found Magazine	3,575.00
			INV	5468 BRAG/BWP/Museum Advertising - Found Magazine	3,025.00
7830.7151-01	24/04/2024	Procure Locksmiths			528.00
			INV	17617 Supply & Re-Key C45 Padlocks	528.00
7830.7767-01	24/04/2024	Netstar Australia Pty Ltd			148.50
			INV	189199 GPS Unit 4G Upgrade - BY724	49.50

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			INV 189200 GPS Unit 4G Upgrade - BY721	49.50
			INV 189201 GPS Unit 4G Upgrade - BY358V	49.50
7830.7777-01	24/04/2024	Christine Binyon T/A Silk Wholesalers		2,518.97
			INV 1478 BRAG Fashion Show Materials	2,518.97
7830.8144-01	24/04/2024	WA Mechanical and Site Services		10,733.35
			INV INV-2117 Annual Service - Depot Fixed Genset	1,445.46
			INV INV-2120 Annual Service - Depot Mobile Genset	1,282.33
			INV INV-2130 Annual Service - Library Genset	2,455.53
			INV INV-2131 Annual Service - BRAG Genset	981.24
			INV INV-2132 Annual Service - West Road Genset	1,180.87
			INV INV-2133 Annual Service - SES Genset	1,163.58
			INV INV-2134 Annual Service - Airport Genset	1,060.76
			INV INV-2135 Annual Service - Willow Drive Genset	1,163.58
7830.83-01	24/04/2024	Aqwest		84,669.06
			INV 41109273/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	2,784.00
			INV 41108903/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	566.40
			INV 41106089/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,120.26
			INV 41100256/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	179.20
			INV 41103565/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	281.60
			INV 41103383/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	435.20
			INV 41103227/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	419.20
			INV 41187451/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	857.60
			INV 41104241/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	144.00
			INV 41104233/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	4,787.20
			INV 41107194/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	480.00
			INV 41108291/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,811.20
			INV 41193608/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	2,124.80
			INV 41198391/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	284.80
			INV 41200189/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	1,849.60
			INV 41193376/APR24 Consumption Charges - 09/01/2024 to 04/04/2024	6,736.00
			INV 41193400/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	19.20
			INV 41203670/APR24 Consumption Charges - 10/01/2024 to 05/04/2024	176.00
			INV 41193285/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	60.80
			INV 41203712/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	809.60
			INV 41118936/APR24 Consumption Charges - 10/01/2024 to 05/04/2024	12.80
			INV 41203746/APR24 Consumption Charges - 10/01/2024 to 12/04/2024	1,184.00
			INV 41193236/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	3,542.40
			INV 41193228/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	19.20
			INV 41138678/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,814.40
			INV 41109737/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	582.40
			INV 41203795/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	2,470.40
			INV 41157785/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	3.20
			INV 41169095/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	6.40
			INV 41181371/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	112.00

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Reference No.	Date	Payee	Description	Amount
			INV 41185802/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	5,945.60
			INV 41133935/APR24 Consumption Charges - 10/01/2024 to 05/04/2024	796.80
			INV 41138231/APR24 Consumption Charges - 10/01/2024 to 05/04/2024	51.20
			INV 41185463/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	3,184.00
			INV 41193665/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	25,625.60
			INV 41166695/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	3.20
			INV 41143959/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	99.20
			INV 41203779/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	339.20
			INV 41203787/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	32.00
			INV 41193251/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	1,996.80
			INV 41203696/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	204.80
			INV 41203704/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	102.40
			INV 41204652/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	624.00
			INV 41140567/APR24 Consumption Charges - 11/01/2024 to 10/04/2024	1,996.80
			INV 41200916/APR24 Consumption Charges - 10/01/2024 to 08/04/2024	28.80
			INV 41203738/APR24 Consumption Charges - 10/01/2024 to 08/04/2024	307.20
			INV 41193632/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	99.20
			INV 41193517/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	288.00
			INV 41193392/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	1,017.60
			INV 41203803/APR24 Consumption Charges - 08/01/2024 to 04/04/2024	5,292.80
			INV 41173949/APR24 Consumption Charges - 09/01/2024 to 05/04/2024	960.00
7830.9522-01	24/04/2024	Councillor G Ghasseb		3,000.00
			INV 206/23 Reimbursement of Legal Fees as per Council Decision	3,000.00
7830.9595-01	24/04/2024	Zookidz Pty Ltd		661.16
			INV INV-0599 BWP Merchandise	661.16
7830.993-01	24/04/2024	Wild Republic Australasia Pty Ltd		1,213.85
			INV S1523173 BWP Merchandise	1,213.85
7832.8048-01	24/04/2024	Leschenault Biosecurity Group Inc		2,500.00
			INV INV-0065 Rabbit Control - Sykes Reserve	2,500.00
7833.5560-01	02/04/2024	City of Bunbury - Manager Finance - Credit Card		6,676.74
			INV 139820223 Library NBN Monthly Charge - March 2024	141.99
			INV 523992WEB GoFax Monthly Fees 2023/2024	14.95
			INV SPONSORSHIP Sponsorship of World Vision Child 2023/2024	48.00
			INV 07032024 BWP Business Name Registration Renewal	98.00
			INV DOTMAR24 Vehicle Registrations 3 Months - Various Fleet	768.10
			INV HNLX3 Airport Parking 2024 Australian Governance Summit	111.57
			INV 42082808547 Freedom of Information - DPLH - Relevant WAPC Applications	30.00
			INV 222023731 BRAG Shopify Subscription	10.85
			INV 10872818 SWSC - Spotify Subscription	41.08
			INV MC19108860 SWSC - Mailchimp Subscription	142.21
			INV 11525372 AICD WA Forum Registration - 19/04/2024	370.00
			INV #404871826 Wooden Spoons for Spoon Portrait Station - Museum	87.50
			INV #404864365 Wooden Spoons for Spoon Portrait Station - Museum	87.50
			INV 62062 Meal Expenses - 2024 Australian Governance Summit	70.00

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
			INV 62060 Meal Expenses - 2024 Australian Governance Summit	35.00
			INV 20032024 Meal Expenses - 2024 Australian Governance Summit	83.23
			INV 990415673 Meal Expenses - 2024 Australian Governance Summit	55.80
			INV 440/430 Travel Expenses - 2024 Australian Governance Summit	187.20
			INV B0712272 Pole Relocation - Clifton Street for Underground Power	498.91
			INV B0712256 Streetlight Application - Coast Road, Bunbury	498.91
			INV 18032024 BVIC Business Registration Renewal	98.00
			INV 1218589 Australian Placemaking Summit Registrations	2,407.50
			INV 17680-81-82 Training Accommodation Expenses - Infrastructure Maintenance Services	790.44
7833.5563-01	02/04/2024	City of Bunbury - Director Strategy & Organisation Perf - Credit Card		132.91
			INV 27032024 Mentee Meeting Refreshments	12.91
			INV 14032024 Community Connection Catchup Refreshments	32.00
			INV 11032024 Manager Meeting Catering	88.00
7833.5565-01	02/04/2024	City of Bunbury - Director Infrastructure - Credit Card		1,257.05
			INV VJ68EKEL Training - Aboriginal Cultural Heritage Protection	55.00
			INV CMCDHT Travel Expenses - Flights to Melbourne for IPWEA National Conference	684.87
			INV 09032024 Parking Expenses - IPWEA State Conference	70.58
			INV 195183 Accommodation Expenses - IPWEA State Conference	446.60
7833.5566-01	02/04/2024	City of Bunbury - Assistant to Director Strategy & Organisational		1,158.39
			INV 17851 Accommodation Expenses for Training	319.20
			INV 19032024 Strategic Briefing Catering	97.05
			INV 99224 Accommodation Expenses for Training	341.04
			INV 18032024 Staff Amenities Supplies	117.00
			INV 06032024 International Women's Day Morning Tea Catering	65.70
			INV 05032024 Strategic Briefing Catering	218.40
7833.5567-01	02/04/2024	City of Bunbury - CEO - Credit Card		88.40
			INV 61666 BunGeo Group of Councils Meeting Expenses	22.50
			INV 30963 CEO, Mayor & Councillor Meeting Expenses	15.70
			INV 08032024 CEO Meeting Expenses	16.70
			INV 20032024* CEO Meeting Expenses	6.00
			INV 20032024 CEO Meeting Expenses	16.70
			INV 3NDF CEO Meeting Expenses	10.80
7833.5568-01	02/04/2024	City of Bunbury - Asst to CEO - Credit Card		1,278.10
			INV CPAA.INV00016052 CPA Membership 2024	897.79
			INV 141734 Councillor Accommodation Expenses for Training	380.31
7833.5569-01	02/04/2024	City of Bunbury - Asst to Mayor - Credit Card		1,841.72
			INV 186629280 Council Function Room Supplies	107.50
			INV 10506640042 International Women's Day Morning Tea Catering	27.99
			INV SP-3230311090140 Community Catch Up Catering	46.04
			INV 12032024 Community Catch Up & Council Meeting Catering	67.41
			INV 83258670 Council Function Room Supplies	7.00
			INV 13032024 Community Catch Up Supplies - Aluminium BBQ Trays	4.95
			INV SP-2600313054050 Community Catch Up Catering	4.04
			INV 13032024 Community Catch Up Catering	118.20

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

Reference No.	Date	Payee	Description	Amount
			INV 7798 Council Meeting Catering	80.25
			INV YWCRST Councillor Travel Expenses - Placemaking Conference	1,378.34
7833.6491-01	02/04/2024	City of Bunbury - Public Relations - Corporate Credit Card		1,722.88
			INV MC09580845 BRAG Mailchimp Subscription 2024	115.08
			INV MC17992917 CoB Mailchimp Subscription 2023/2024	202.54
			INV 2EA3JZKBM2 Facebook Advertising - BRAG/BWP/BMHC	300.87
			INV H5VZNZTAM2 Facebook Advertising - BRAG/BMHC/BWP	229.80
			INV 7K8LXY37J2 Facebook Advertising - BWP	175.11
			INV NJ8BYZK6J2 Facebook Advertising - BWP	200.00
			INV 4929055647 Facebook Advertising - SWSC/BRAG/MUSUEM/BWP	499.48
7833.6618-01	02/04/2024	City of Bunbury - SWSC Corporate Credit Card		482.35
			INV 15032024 SWSC Cafe Supplies	11.60
			INV 186489461 SWSC Cafe Supplies	152.50
			INV INV13456283 SWSC SendGrid Monthly Subscription	142.07
			INV 185572400 SWSC Cafe Supplies	176.18
7833.6619-01	02/04/2024	City of Bunbury - BWP - Credit Card		29.00
			INV 969E1ACE-0006 Eventbrite Marketing - BWP	29.00
7833.6620-01	02/04/2024	City of Bunbury - Fleet - Credit Card		350.00
			INV 904177 Bore Stain Removal - BY741	350.00
7833.7068-01	02/04/2024	City of Bunbury - Libraries & Learning - Corporate Credit Card		242.95
			INV 9114D1AE-0007 Library Eventbrite Subscription	29.00
			INV 01227/03-4956 Nintendo Switch Controller - Library Games	39.95
			INV E0490612 Working With Children Check	87.00
			INV E0490625 Working With Children Check	87.00
7833.7858-01	02/04/2024	City of Bunbury - Assistant to Director Sustainable Communities		823.25
			INV 4MB6T6BQ International Women's Day Lunch 2024 Registrations	361.25
			INV 9256584739 Project Managers & Reviewers Online Training Registration	462.00
7833.9181-01	02/04/2024	City of Bunbury Corporate Credit Card - IT Services		6,719.59
			INV 115530 Catering for Team Planning Day	151.60
			INV INV-4206 ITIL 4 Foundation 120 Day Course Extension	165.00
			INV AT-303388245 Bitbucket 2019 Standard Subscription 17/03/2024 to 17/04/2024	46.77
			INV 92713EA7-0003 Windmill EE Subscription 08/04/2024 to 08/05/2024	170.56
			INV 031324 Click Up Subscription 13/03/2024 to 13/03/2025	4,764.55
			INV 212403564006 Algolia Web Search Subscription	372.09
			INV AT-304580129 Confluence (Cloud) Standard Subscription	123.08
			INV IG061259 Wrike Subscription 19/02/2024 to 18/02/2025	925.94
7835.136-01	29/04/2024	Australian Taxation Office		275,145.76
			INV PP24-22 PAYG for COB Staff - F/E 23/04/2024	275,145.76
7836.10470-01	29/04/2024	Aware Super Clearing House		175,400.49
			INV PP24-22 Superannuation for COB Staff F/E 23/04/2024	175,400.49
7842.4958-01	30/04/2024	Westpac Banking Corporation		3,500,000.00
			INV TERM DEPOSIT Term Deposit	3,500,000.00
Total: EFT Payments				\$10,415,211.12

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Municipal Account

<i>Reference No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Payroll Transfers				
PY24-21	10/04/2024	COB Municipal Account	Payroll - F/E 09/04/2024	851,612.12
PY24-22	24/04/2024	COB Municipal Account	Payroll - F/E 23/04/2024	858,872.19
Total: Payroll Transfers				\$1,710,484.31
Total:	COB Municipal Account			\$12,131,560.20

CERTIFICATION BY MANAGER FINANCE

This Schedule of Accounts Paid is submitted to the Council Meeting on 04/06/2024 in accordance with the Local Government (Financial Management) Regulations 1996 Section 13. These accounts have been checked and are fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.



D. RANSOM
MANAGER FINANCE

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Trust Account

Reference No.	Date	Payee	Description	Amount
Cheque Payments				
00010823	03/04/2024	Syed Hammad Mahmood Shah Kakakhel		61.65
			INV 6.2022.37652.1 Building Service Levy Refund	61.65
Total: Cheque Payments				<u>61.65</u>

EFT Payments				
7807.5277-01	03/04/2024	Department of Planning, Lands & Heritage		9,268.00
			INV DAP/24/02657 DAP Application Fee - Sandridge Road, Forum Shopping Centre	9,268.00
7823.11127-01	17/04/2024	Jacob Raymond Ward		61.65
			INV 6.2024.38805.1 BSL Levy Refund	61.65
7823.419-01	17/04/2024	City of Bunbury		271.25
			INV March 2024 Commission on BSL Levies - March 2024	230.00
			INV 221244-X8K6D8 Commission on CTF Levies - March 2024	41.25
7823.7534-01	17/04/2024	Building and Construction Industry Training Board		1,010.75
			INV 221244-X8K6D8 CTF Levies - March 2024	1,010.75
7823.7535-01	17/04/2024	Department of Mines, Industry Regulation and Safety		4,593.88
			INV March 2024 BSL Levies - March 2024	4,593.88
7831.10057-01	24/04/2024	Janine Wallam		436.80
			INV 1231-JW08 BRAG - Sale of Artwork	140.40
			INV 1240-JW09 BRAG - Sale of Artwork	296.40
7831.10608-01	24/04/2024	Candice Nannup		62.40
			INV 1231-CN04 BRAG - Sale of Artwork	62.40
7831.419-01	24/04/2024	City of Bunbury		337.70
			INV 1228-CU33 BRAG - Commission on Artwork	17.60
			INV 1091-JU02 BRAG - Commission on Artwork	7.70
			INV 1091-JU03 BRAG - Commission on Artwork	7.70
			INV 1152-KB01 BRAG - Commission on Artwork	26.40
			INV 1234-BT40 BRAG - Commission on Artwork	19.80
			INV 1234-BT44 BRAG - Commission on Artwork	19.80
			INV 1226-KW28 BRAG - Commission on Artwork	13.20
			INV 1231-JW08 BRAG - Commission on Artwork	39.60
			INV 1228-DA40 BRAG - Commission on Artwork	12.10
			INV 1240-JW09 BRAG - Commission on Artwork	83.60
			INV 1231-CN04 BRAG - Commission on Artwork	17.60
			INV 1233-RW111 BRAG - Commission on Artwork	17.60
			INV 1233-RW112 BRAG - Commission on Artwork	17.60
			INV 1233-KU01 BRAG - Commission on Artwork	17.60
			INV 1233-MU28 BRAG - Commission on Artwork	19.80
7831.7078-01	24/04/2024	Kintetsu International Express (Oceania) Pty Ltd		8,500.00
			INV G240046 Setagaya 2024 Outgoing Talent Tour - Deposit	8,000.00
			INV G240047 Setagaya 2024 Outgoing Talent Tour - Deposit	500.00
7831.7144-01	24/04/2024	Joanne Ugle		54.60
			INV 1091-JU02 BRAG - Sale of Artwork	27.30
			INV 1091-JU03 BRAG - Sale of Artwork	27.30

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

COB Trust Account

Reference No.	Date	Payee	Description	Amount
7831.8129-01	24/04/2024	Beverly Thomson		140.40
			INV 1234-BT40 BRAG - Sale of Artwork	70.20
			INV 1234-BT44 BRAG - Sale of Artwork	70.20
7831.8181-01	24/04/2024	Rhona Wallam		124.80
			INV 1233-RW111 BRAG - Sale of Artwork	62.40
			INV 1233-RW112 BRAG - Sale of Artwork	62.40
7831.8182-01	24/04/2024	Korrine Rose Bennell		93.60
			INV 1152-KB01 BRAG - Sale of Artwork	93.60
7831.8649-01	24/04/2024	Dawn Alone		42.90
			INV 1228-DA40 BRAG - Sale of Artwork	42.90
7831.8675-01	24/04/2024	Marjorie Elizabeth Ugle		70.20
			INV 1233-MU28 BRAG - Sale of Artwork	70.20
7831.9300-01	24/04/2024	Katelyn Whitehurst		46.80
			INV 1226-KW28 BRAG - Sale of Artwork	46.80
7831.9963-01	24/04/2024	Charlotte Marie Ugle		62.40
			INV 1228-CU33 BRAG - Sale of Artwork	62.40
7831.9964-01	24/04/2024	Katherine Ugle		62.40
			INV 1233-KU01 BRAG - Sale of Artwork	62.40
Total: EFT Payments				<u>\$25,240.53</u>

Total: COB Trust Account **\$25,302.18**

CERTIFICATION BY MANAGER FINANCE

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D. RANSOM
MANAGER FINANCE

City of Bunbury
Schedule of Accounts Paid for Period
1/04/2024 to 30/04/2024

BVIC Trust Account

Reference No.	Date	Payee	Description	Amount
EFT Payments				
7826.419-01	18/04/2024	City of Bunbury		126.36
			INV 12587262 Clifton/Prosser	73.92
			INV 12830677 Dolphin Discovery/Bellman	7.44
			INV 12837639 Ngalang Wongi/Alexander	10.00
			INV 130424 Bunbury Geographe Tours/Banks	35.00
7826.5578-01	18/04/2024	Ngalang Wongi Aboriginal Cultural Tours		70.00
			INV 12837639 Alexander	70.00
7826.617-01	18/04/2024	Bunbury Dolphin Discovery Incorporated		54.56
			INV 12830677 Bellman	54.56
7826.8511-01	18/04/2024	Bunbury Geographe Tours		245.00
			INV 12849740 Banks	245.00
7826.8808-01	18/04/2024	Clifton Motel & Grittelton Lodge		598.08
			INV 12587262 Prosser	598.08
Total: EFT Payments				<u>\$1,094.00</u>

Total: BVIC Trust Account \$1,094.00

CERTIFICATION BY MANAGER FINANCE

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D. RANSOM
MANAGER FINANCE

10.4 Director Sustainable Development

10.4.1 Public Open Space Contributions for Subdivisions

File Ref:	DD/11/2024/10/1
Applicant/Proponent:	Ross Underwood, Planning Solutions
Responsible Officer:	Alice Baldock, Planning Officer
Responsible Manager:	Barbara Macaulay, Manager Planning and Development
Executive:	Sarah Upton, Acting Director Sustainable Development
Authority/Discretion	<input checked="" type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input checked="" type="checkbox"/> Legislative
Attachments:	Confidential Appendix 10.4.1-A – Planning Solutions Briefing Note

Summary

Planning Solutions, on behalf of Citygate Properties Pty Ltd, have submitted a request to the City of Bunbury to impose a five-year moratorium on the imposition of a condition requiring public open space (POS) contributions on all built strata, and survey-strata applications in infill areas.

Citygate Properties Pty Ltd obtained development approval to construct 54 apartments and 2 commercial tenancies at the Lot 59 (#2) and Lot 51 (#6) Austral Parade, East Bunbury (Leschenault Quays site). The approval included an advice note advising a POS contribution may be required at subdivision stage in accordance with the requirements of the *Planning and Development Act 2005* and as per the recommendation of draft Development Control Policy 2.3 (DCP2.3).

The applicant and landowner are requesting that the City waive the requirement for future POS contributions for a five-year period for all built strata applications, and survey strata subdivisions in infill areas, stating that the POS contribution is a cost burden and barrier to delivering infill housing.

In the absence of a Public Open Space Audit and Gaps Analysis, the assessment of this proposal by planning staff recommends an interim position of a 5% POS contribution, until such a time that the draft State Planning Framework has been gazetted or until such a time that the City has completed its Public Open Space Audit and Gaps Analysis. Planning staff are recommending that a blanket approach to waiving POS contributions across the City is not supported by Council as it is inconsistent with advice received by the Department of Planning, Lands and Heritage (DPLH).

The DPLH has advised that the City should consider the planning merits of POS contributions on a case-by-case basis. Officers consider the collection of POS contributions plays an important part in planning for current and future infrastructure for the economic and social well-being of the community.

Executive Recommendation

That Council:

1. Do not support the imposition of a blanket five-year moratorium on:
 - a. Imposition of a condition requiring Public Open Space contributions on built strata proposals; and
 - b. Seeking a condition requiring Public Open Space contributions on survey strata subdivisions in infill areas.
2. Support an interim POS contribution position as follows until such a time that the draft Operational Policy 2.3 Planning for Public Open Space is gazetted by the Department of

Planning, Lands and Heritage or until the City has completed a Public Open Space Audit and Gaps Analysis to inform the required contribution rate, whichever is sooner

- a. For all built strata, and survey-strata applications in infill areas (i.e. 6 lots/units or more), 50% of the normal public open space contribution, as calculated in accordance with the *Planning and Development Act 2005* will be requested at the time of subdivision.
3. Notes that the City will commission the development of a Public Open Space Audit and Gaps Analysis to gain an understanding the amount, type and distribution of existing POS and to identify any POS shortfalls.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Place
Aspiration	An integrated, vibrant and well-planned City
Outcome No.7	A community with high-quality urban design and housing diversity.
Objective No.7.1	Promote responsible planning and development.
Pillar	Place
Aspiration	An integrated, vibrant and well-planned City
Outcome No.8	A Place with attractive and welcoming community spaces where people want to live.
Objective No.8.4	Revitalise the coastline, foreshores, parks and playgrounds.

Regional Impact Statement

The proposal is not considered to have a regional impact.

Background

On 27th November 2023 Citygate Properties Pty Ltd received development approval through the Joint Development Assessment Panel (JDAP) to construct a mixed-use development at Lot 51 (#6) & Lot 59 (#2) Austral Parade, East Bunbury (Leschenault Quays). The proposal was approved with 2 commercial tenancies and 54 residential apartments.

As part of the approval process, an advice note was placed on the determination notice stating the following:

“The applicant is advised that a public open space contribution may be applicable should the lot be subdivided in the future”.

This advice note was placed in accordance with the requirements of Liveable Neighbourhoods and Draft Operational Policy 2.3 Planning for Public Open Space (OP2.3). The advice note placed on the approval notice is not an enforceable condition, instead was applied to inform the applicant that at the later built strata stage, there may be a requirement for a POS contribution.

If a built strata subdivision application is lodged in the future and the City is of the mind to recommend the imposition of a condition for POS contribution in accordance with the planning framework, the application would need to be forwarded to the Western Australian Planning Commission (WAPC) for determination. The City does not have delegation for built strata determinations where a POS contribution is considered. Whilst the City can recommend the condition on a built strata application, the WAPC will be the determining authority on if that

condition is applied and enforced. The WAPC is the determining authority for all survey strata subdivision applications, and the City of Bunbury is a referral agency only.

The initial enquiry from Planning Solutions requested that the City impose a five-year moratorium on imposition of a condition requiring POS contributions on built strata applications and infill survey strata subdivisions. Planning Solutions request contained in Confidential Appendix 10.4.1-A included a proposed Council resolution for the proposed five-year moratorium for built strata and survey strata subdivisions.

The Department of Planning, Lands and Heritage (DPLH) have advised the City of Bunbury that (at an officer level) that they do not support such a moratorium as it would be inconsistent with Section 153 of *Planning and Development Act 2005*, Liveable Neighbourhoods and Development Control Policy 2.3 Public Open Space in Residential Areas (DCP 2.3). DPLH have advised that the City has discretion to vary DCP 2.3 and waive the POS contribution, however this should be considered on a case-by-case basis against the relevant planning framework.

Planning Solutions met with representatives from the City of Bunbury in December 2023 and March 2024 to discuss a moratorium for POS contributions for built strata applications for the next five-years. On the basis of this meeting, the City agreed to present an item to Council with the request to waive the POS contributions. City staff have advised the proponent that it did not support a 5 year moratorium on all built strata and survey strata applications as this is inconsistent with the State planning framework.

Council Policy Compliance

Not applicable.

Legislative Compliance

The City has discretion to decide whether it seeks a POS contribution, having regard to the considerations set out in the WAPC's Development Control Policy 2.3 Public Open Space in Residential Areas (DCP2.3) and Development Control Policy 1.3 Strata Titles (DCP1.3), Liveable Neighbourhoods and draft Operational Policy 2.3 Public Open Space.

Liveable Neighbourhoods

State Policy Liveable Neighbourhoods (2007) sets out the requirements of the WAPC for foreshore reserves and public open space and the provision of land for community facilities in urban areas. Liveable Neighbourhoods requires a minimum of 10% of the gross subdivisible area of Structure Plans or subdivisions to be ceded as POS. The policy sets out a minimum percentage of active and passive recreation spaces and requires a balance of district, neighbourhood and local parks which are safe and conveniently located for the majority of residents.

Liveable Neighbourhoods sets out the types of parks and how many residents they should serve:

- Local parks should be provided for local children's play and as resting places. They are designed as small spaces up to 3,000m² and allow for pedestrian connectivity and a sense of place. Local parks should be provided in 150 to 300 metres of safe walking distance to all dwellings.
- Neighbourhood parks are larger parks of around 3,000 to 5,000m² and should each serve 600 to 800 dwellings. These parks should be located between or towards the edge of neighbourhoods and be a maximum of 400m walk from most dwellings.
- District parks are around 2.5 to 7 hectares and should notionally serve 3 neighbourhoods. These parks should be able to accommodate grassed area for

both formal and informal games and organised sport, and be within a 600m to 1km walk from most dwellings.

Development Control Policy 2.3 Public Open Space in Residential Areas

The WAPC's Development Control Policy 2.3: Public Open Space in Residential Areas (DCP 2.3) embodies a long-established requirement for 10% of the gross subdivisible area of residential land to be given up and vested in the Crown as a reserve for recreation, generally where the subdivision results in the creation of more than five lots. The DCP 2.3 recognises that it may be preferable to provide cash-in-lieu of land for POS in some circumstances, including where:

- The land area is such that a 10% contribution would be too small to be of practical use;
- There may be sufficient POS already in the locality; or
- POS is planned in another location.

Where ceding 10% of land for POS is not desirable, Sections 153 – 156 of the *Planning and Development Act 2005*, facilitate the payment of money to the Local Government in lieu of giving up land (free of charge) for POS. to determine the cash-in-lieu payable, a licensed valuer is required to undertake a valuation of the land to determine the unimproved market value. The valuation is then provided to the local government to review, and the cash-in-lieu payment is 10% of the land value and must be paid within 90 days.

Local governments collect POS cash contributions and retain the funds in a dedicated account which then can be used to purchase land for new POS or used to redevelop or upgrade existing POS facilities.

Draft Operational Policy 2.3 Planning for Public Open Space

DPLH have advised that this document is not to be used for decision making purposes at this stage, however the draft Operational Policy 2.3 proposes to facilitate the 10% POS contribution to be reduced by up to half where there is some established existing POS.

The changes proposed in the draft policy include amendments to the calculation of the contribution from those subdividing land to make the POS contribution process simpler, more predictable, fairer and more consistent. If the draft Operational Policy is endorsed by the Western Australian Planning Commission (WAPC) the key changes include:

- Subdividers in established suburbs, known as infill sites, may contribute less if there is existing POS available and the additional POS demand can be met within these existing parks. In these situations, the contribution amount will be determined after an endorsed 'POS Needs Analysis' has been undertaken by the local government. If this analysis is yet to be done, a default rate of 5% contribution will apply.
- Where only one additional lot (such as re-subdividing 2 lots into 3 lots) is proposed, a reduction to a default contribution rate of 2.5% applies.
- Where a mix of residential and non-residential land uses is possible, the contribution may be reduced proportional to the planned residential component to default rate of 5% or 7.5%.
- Subdividers of non-residential lots will continue to typically be exempt from a POS contribution unless a demonstrated community need exists.

Development Control Policy 1.3 Strata Titles

This policy deals with those classes of strata title proposals which require the approval of the Western Australian Planning Commission (WAPC) and sets out the criteria to be used in the determination of applications for that approval, as would be applicable for a built strata application for the subject site. Consistent with other legislation surrounding POS contributions, this policy specifies that for a proposal involving more than a small number of lots, the WAPC may require a contribution towards the provision of public facilities, such as POS.

City of Bunbury Local Planning Strategy 2018

The City's Local Planning Strategy 2018 outlines the need for a Public Open Space Strategy. It should be noted that the 2018 Local Planning Strategy is due for a review and there may be opportunity to include POS needs analysis in the Local Planning Strategy review. However, it is recommended that this work is not commenced until certainty is established on draft Operational Policy 2.3.

Officer Comments

Upon review of the above-mentioned planning framework, officers are of the opinion that it would be difficult to justify waiving the POS requirements which sets a default position of requiring 10% POS provision for each subdivision application creating more than 5 lots. The DCP2.3 is clear that a 10% POS contribution is to be sought for all greenfield subdivisions and infill subdivisions.

The 10% POS requirement originally stems from the Stephenson and Hepburn Report 1955 which was loosely based on the English model and assumed an average residential density of 30 persons per hectare. As densities increase, this will necessitate a greater need for easily accessible and improved quality of POS.

State Administrative Tribunal Findings

The State Administrative Tribunal (SAT) has made numerous findings in relation to POS since the gazettal of DCP 2.3. The SAT has consistently upheld the validity of the 10% contribution sought in accordance with DCP 2.3, with key findings as follows:

- Proximity of Regional Open Space does not negate the need for subdividers to cede 10% gross subdivisible area for POS, as Regional and POS serve different functions (Bestry v WAPC, 2019).
- The matter of 'need' or 'nexus' need not be limited to the 400m and 800m walkable catchments, but to strategic planning for POS that may be outside these catchments (Bilecki v WAPC, 2019).
- POS contributions can be sought from built strata-title subdivisions in a similar manner to those sought for green title subdivisions (CNES Property Pty Ltd v City of Gosnells, 2018).
- A POS contribution can be sought for both strata title and green title subdivisions where a subdivision plan does not (and cannot) provide for allocation of POS (Claddagh Holdings Pty Ltd v City of Gosnells, 2014, and Tierney v WAPC, 2011).

Parks and Playgrounds Action Plan 2023

Council endorsed the City of Bunbury Parks and Playgrounds Action Plan 2023-2033 (Action Plan) in 2023 which is to guide the provision, management and design of recreation parks and playgrounds over a 10 year period. Whilst the plan has mapped recreation parks and playgrounds at a suburb level and undertook a broad gaps analysis, the plan clearly states that it has not assessed the

current situation of open space according to the formula set out in planning framework (3.36 hectares per 1,000 people). The plan has broadly identified the areas with the greatest future demand for recreation parks and playgrounds based on population growth, which is the suburbs of Bunbury, Carey Park, East Bunbury, Glen Iris, South Bunbury, Withers and Usher.

For the purpose of this request, the Parks and Playgrounds Action Plan suburb analysis as been reviewed, however officers are unable to utilise this document to determine if there is sufficient POS across the City for the following reasons:

- The Action Plan has not undertaken an analysis on the overall provision of POS per 1000 people.
- The Action Plan has not addressed walkability through a walkability study or catchment analysis.
- The Action Plan has not assessed the quality or amenity of the existing POS.
- The Action Plan has undertaken a broad gaps analysis at the suburb level, rather than the neighbourhood level (i.e. the provision of POS across East Bunbury).
- The Action Plan has assessed Regional Open Space reserves (such as Queens Gardens and Frank Buswell Reserve) as a recreation park.
- The Action Plan has not undertaken an investigation of the location or amount of passive and active recreation spaces in accordance with Liveable Neighbourhoods.
- It is noted that the Action Plan included an action for a POS Strategy to be developed. A POS Strategy would analyse the existing provisions of POS across the City and identify any shortfalls in the POS and its amenities.

It is considered that the percentage of POS land across each suburb in the City of Bunbury varies and may not reflect the current or future community needs, particularly given the increase in population density. In the current situation, the City has no evidence that it has/or has not got sufficient POS provision across each suburb. A POS Audit and Gaps Analysis would need to be undertaken for the City based on the current population and likely growth, to determine if there is a gap in the current POS provision of local or neighbourhood parks. This analysis could then be utilised to inform the City's future position with regards to POS contributions at the subdivision stage.

Recommendation

It is considered that a blanket approach to waiving POS contributions across the City is inconsistent with existing State planning framework in terms of providing essential infrastructure to the community that is of economic and social benefit. Council should note that in the absence of a POS Audit and Gaps Analysis, waiving POS contributions entirely may result in the City not meeting its obligations under the *Planning and Development Act 2005* and catering for the needs of the community in the future.

Whilst acknowledging the above, it is recognised that the draft Operational Policy 2.3 identifies provisions which better respond to contemporary planning and community needs. The policy identifies that a lesser POS contribution may be applied when there is an infill subdivision proposal in a suburb with existing POS. In light of the City not having an existing POS Audit to determine whether a suburb provides sufficient amount or quality of POS, it is considered that a 5% POS contribution is a balanced interim approach to subdivisions until such a time that the draft Operational Policy is gazetted or the City has undertaken an assessment of its POS.

Analysis of Financial and Budget Implications

Officers are unable to qualify the full financial impacts of the five-year moratorium request by the applicant on the City, as they cannot determine the number of applications which may require

payment of a cash-in-lieu contribution for POS. However, it can be advised that over the past three-year period, the City has collected a total of \$239,500 in POS cash-in-lieu contributions which will be reinvested into existing POS within the community.

Officers have estimated the annual rates for the approved mixed-use development at the Leschenault Quays site. It is estimated that the future rates would equate to approximately \$114,150 in residential rates and approximately \$16,500 in commercial rates payable to the City annually.

Specifically with reference to the approved Leschenault Quays development, it is acknowledged that the landowner has raised concerns regarding the viability of the development if a 10% POS contribution is payable at the built strata subdivision stage. Based on a 2023 valuation by Landgate, the estimated cash-in-lieu contribution for 2-6 Austral Parade for the two lots is calculated at \$146,500. Noting, valuations are only valid for 9 months. It is acknowledged that the proposed development would facilitate the objectives of the City's Housing Strategy and positively contribute to the level of available housing stock within the City of Bunbury.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Planning Solutions have been advised of the report to be presented to Council and of the executive recommendation.

Timeline: Council Decision Implementation

The applicant and landowner will be advised of the Council meeting outcome within 7 days of the unconfirmed minutes being released.

10.5 Director Infrastructure

10.5.1 Early Procurement for 2024/2025 Capital Projects

File Ref:	COB/1754
Applicant/Proponent:	Internal
Responsible Officer:	Gavin Harris, Director Infrastructure
Responsible Manager:	Gavin Harris, Director Infrastructure
Executive:	Gavin Harris, Director Infrastructure
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Information Purposes <input type="checkbox"/> Legislative
Attachments:	Nil

Summary

This report is seeking Council approval to undertake an early procurement process for certain projects currently in the 2024/25 Draft Budget.

Executive Recommendation

That Council approve the following projects to commence procurement as per the Councils Procurement Policy –

PR	Project	Budget
5322	Bunbury Netball Court Refurbishment – D&C contract	\$1,616,510.00
5243	Replace Beach Stair Access- D&C contract Carey Street BY167	\$150,000.00
5223	Frank Buswell Foreshore Playground	\$250,000.00
5209	Greening Bunbury Precinct Plans	\$200,000.00
5251	Replace Waste vehicles / plant	\$1,085,939
5255	Replace Corporate heavy plant	\$533,800
5260	Replace Corporate vehicles	\$516,800

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance.
Outcome 13	A leading local government
Objective 13.3	Effectively manage the City's resources.

Regional Impact Statement

Nil

Background

The City's annual budget contains capital and operational projects that require procurement which doesn't normally commence until the annual budget is adopted. By the time tenders are called, received, assessed and awarded a minimum of 3 months is required for the procurement process. During current times where there are long lead times for materials and contractors have works

programmed months in advance, early procurement is seen as an opportunity to commence some projects early and place orders for plant and materials at the start of the financial year and ensure that delivery is within the 2024/25 financial year. Contractors can also program works in with some significant lead time which hopefully allows contractors advance warning and has some cost savings with early procurement.

Council Policy Compliance

Purchasing Council Policy

Legislative Compliance

Local Government (Functions and General) Regulations 1996 Part 4 – Provision of Goods and Services Division 2 – Tenders for Providing Goods and Services (s 3.57)

Officer Comments

PR	Project	Budget
5322	Bunbury Netball Court Refurbishment – D&C contract	\$1,616,510.00
5243	Replace Beach Stair Access- D&C contract Carey Street BY167	\$150,000.00
5223	Frank Buswell Foreshore Playground	\$250,000.00
5209	Greening Bunbury Precinct Plans	\$200,000.00
5251	Replace Waste vehicles / plant	\$1,085,939
5255	Replace Corporate heavy plant	\$533,800
5260	Replace Corporate vehicles	\$516,800

The above projects were selected for the following reasons –

- Bunbury Netball Court Refurbishment – the ideal construction period for the courts is between October and March being the offseason. Early procurement allows contractors to program works in well before the optimum construction time in October 2024.
- Frank Buswell Foreshore Playground – commence works as early as possible to ensure completion of the playground prior to Christmas 2024 holidays.
- Replace Beach stair access - commence works as early as possible to assist in completion of works prior to Christmas 2024 holidays.
- Greening Bunbury Precinct plans – Procure early to ensure reports are received prior to the winter 2025 planting programs.
- Fleet procurement for corporate, heavy vehicle and waste vehicles require additional lead time for procurement activities to commence early in the financial year so that purchase orders can be issued as soon as budget approval is given, allowing for vehicle delivery lead times to be met and invoiced within the correct financial year.

This process will assist in ensuring delivery of projects in the financial year when there are known delays in material supplies and allowing contractors to program works in advance into their existing work program.

Analysis of Financial and Budget Implications

While the procurement process will commence in the current financial year no contracts will be awarding until such time as the 2024/25 budget has been adopted by Council. All projects are identified in the current Draft 2024/25 budget and there is no commitment for council to award a contract once it has been called.

Community Consultation

Nil

Councillor/Officer Consultation

The Director Infrastructure has discussed this proposed action at Strategic Council Briefings.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Officers will commence the procurement process with the aim to have procurement for the identified projects completed for Council consideration in July/August 2024

11. Applications for Leave of Absence

11.1 Cr Quain

Cr Quain requests a leave of absence from all Council-related business for the following periods:

- 12 to 16 June 2024 inclusive; and
- 19 June to 7 July 2024 inclusive.

Section 2.25 of the *Local Government Act 1995* allows a council to grant leave of absence to one of its members provided that the period of leave does not exceed six (6) consecutive ordinary meetings of the Council.

Executive Recommendation

Pursuant to Section 2.25 of the *Local Government Act 1995*, Cr Quain is granted leave of absence from all Council-related business for the following periods:

- 12 to 16 June 2024 inclusive; and
- 19 June to 7 July 2024 inclusive.

12. Motions on Notice

Nil

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice

Nil

13.2 Questions from Members

14. New Business of an Urgent Nature Introduced by Decision of the Meeting

15. Meeting Closed to Public

15.1 Matters for which the Meeting may be Closed

Nil

15.2 Public Reading of Resolutions that may be made Public

16. Closure