

International Relations Committee

Notice of Meeting and Agenda 10 June 2024

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

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Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

International Relations Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee (IRC) will be held in the Ocean Room at the City of Bunbury Administration Building, 4 Stephen Street, Bunbury, on Monday, 10 June 2024 at 4:00 PM.

Signed: _____



Shae Phillips
Manager, Communication and Place Activation

Date of Issue:

Agenda 10 June 2024

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Todd Brown	Council Representative
Cr Parthasarathy Ramesh	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Jenny Byatt	Community Representative
Helena Sahm	Community Representative
David Bailey	Community Representative
Mark Viskovich	Community Representative
Julie Xiong	Community Representative
William Bourne	Community Representative
Gai Chesworth	Community Representative

Ex-officio Members (non-voting):

Member Name	Title
Tony Fletcher	South West Development Commission Representative
Elizabeth Fu	Edith Cowan University SW Campus Representative

Support Staff:

Name	Title
Qing Ye	International Relations Officer
Juaini Taylor	Team Leader Place Activation
Shae Phillips	Manager Communication and Place Activation

1. Declaration of Opening

The Cr Todd Brown declared the meeting open at _____ pm.

2. Disclaimer

Not applicable to this committee

3. Announcements from the Presiding Member

4. Attendances

4.1. Apologies

4.2. Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

Not applicable

7. Confirmation of Minutes

The Minutes of the International Relations Committee held on 19 February 2024 have been circulated.

Recommendation

The minutes of the International Relations Committee Meeting held on 19 February 2024, are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1. *Petitions*

8.2. *Deputations*

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Appointment of an International Relations Committee Member

File Ref:	COB/523
Applicant/Proponent:	Internal Report
Responsible Officer:	Qing Ye, International Relations Officer
Responsible Manager:	Shae Phillips, Manager Communication and Place Activation
Executive:	Alan Ferris, Chief Executive Officer
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil.

Summary

This report is presented to the International Relations Committee to advise the appointment of committee member Gai Chesworth, as a community representative and serve out the remainder of the term, ending in October 2025

Executive Recommendation

That the International Relations Committee note the appointment of Committee member Gai Chesworth, as a community representative and will serve out the remainder of the term, ending in October 2025

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance.
Outcome 13.	A leading local government.
Objective 13.1	Provide strong, accountable leadership and governance.

Regional Impact Statement

The International Relations Committee aims to facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners. Membership on the committee is open to people from the Greater Bunbury region.

Background

At the Ordinary Council Meeting held on 23 April 2024, Council approved the appointment of Gai Chesworth to the International Relations Committee.

Outcome of Meeting 23 April 2024

The recommendation (as written) was moved by Cr Andrew and seconded by Cr Kozisek.

The Mayor put the motion to the vote, and it was adopted (en-bloc) to become the Council's decision on the matter.

Council Decision 057/24

That Council endorse the appointment of the candidate outlined at Confidential Appendix 10.2.1-A to the International Relations Committee to fill the one (1) vacant community representative position and serve out the remainder of the term, ending in October 2025.

CARRIED UNANIMOUSLY
11 votes “for” / Nil votes “against”

Council Policy Compliance

Nil

Legislative Compliance

Subdivision 2 of Division 2 of Part 5 of the Local Government Act 1995 deals with establishment of committees and their meetings.

Officer Comments

Ms Chesworth presents solid experience and background, including participation in Launceston’s Mayoral Delegation visit to its sister city Ikeda, and her multiple personal trips to Japan. The City of Bunbury has a close sister city relationship of over 31 years with Setagaya, Japan, and the applicant’s passion and experience with delegation exchanges with Japan will be valuable to the committee.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not applicable to this report.

Councillor/Officer Consultation

Not applicable to this report.

Applicant Consultation

Not applicable to this report.

Timeline: Council Decision Implementation

Appointment to the committee was effective immediately after the City of Bunbury Council meeting on 23 April 2024.

10.2 International Relations Committee – Update on International Engagement Programs, June 2024

File Ref:	COB/523
Applicant/Proponent:	Internal Report
Responsible Officer:	Qing Ye, International Relations Officer
Responsible Manager:	Shae Phillips, Manager Communication and Place Activation
Executive:	Alan Ferris, Chief Executive Officer
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil.

Summary

The purpose of this report is to inform the committee of the recent activities undertaken by the International Relations Office.

Executive Recommendation

That the International Relations Committee note the information contained within this report.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance.
Outcome 13.	The premier city of regional Western Australia
Objective 13.3	Effectively manage the City's resources.

Regional Impact Statement

The International Relations portfolio aims to support cultural interactions, economic opportunities, and collaborative efforts with its sister and friendship city relationships, promoting Bunbury as a premier city of regional Western Australia.

Background

There are ongoing programs run by the City of Bunbury through our long-term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework.

Council Policy Compliance

Nil.

Legislative Compliance

Local Government Act 1995

Officer Comment

The following outlines ongoing communication with our Sister and Friendship Cities partners, alongside local events, activities, and programs:

Japan

- **Mayoral Appreciation Reception:**

Mayor Miguel acknowledged the contributions of recently resigned IRC members and presented a certificate to Ms Pauline Vukelic for her long-standing contribution to the committee over the past thirty years at the appreciation reception on 15 April 2024.

- **Tokyo Talent Tour:**

This is the first outbound student delegation from Bunbury to Setagaya after a four-year pause due to the Covid pandemic. 13 students from 10 different schools, and three chaperones were selected to form the Tokyo Talent Tour this year. The student delegation comprised student representatives from:

- Adam Road Primary School
- Bunbury Catholic College
- Bunbury Senior High School
- Carey Park Primary School
- Clifton Primary School
- Dardanup Primary School
- Eaton Community College
- Home School
- Leschenault Catholic Primary School
- Treendale Primary School

- **Local Government Exchange:**

Three City of Setagaya International Affairs staff members will visit Bunbury for a two-day local government exchange in July to enhance mutual understanding and goodwill collaboration.

China

- **Online Emerging Entrepreneurs Panel Discussion:**

The City of Bunbury connected the Bunbury Geographe Economic Alliance with the Jiaxing Young Entrepreneur Association to co-host the Online Emerging Entrepreneurs Panel Discussion on 15 May. This knowledge exchange provided a platform to promote Bunbury and highlight future-facing industries poised for trade and technological advancements. Businesses from both cities shared industry trends and opportunities for closer collaboration, focusing on a) advanced manufacturing, b) renewables, c) tourism, and d) creative technology.

- **Ezhou Mayoral Business Delegation Visit:**

The City of Ezhou has constructed a cargo-focused airport and an international free trade aviation hub, making it only the fourth of its kind globally and the first in Asia. In mid-June, the mayor of Ezhou will lead a business delegation, which includes high-level representatives from the airport and S.F. Express, to visit Bunbury. The purpose of this visit is to explore opportunities for collaboration in international trade and logistics.

International

- **Sister Cities Australia Forum:**

The City of Bunbury International Relations Office submitted an expression of interest to host the 2024 Sister Cities Australia Forum; however, the bid was unsuccessful.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Nil.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

11. Applications for Leave of Absence

12. Questions from Members

12.1. *Response to Previous Questions from Members Taken on Notice*

Nil.

12.2. *Questions from Members*

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next formal meeting will be held on 2 September 2024.

15. Close of Meeting

The Presiding Member closed the meeting at _____.