



# COMMITTEE BOOK

Updated 7 November 2024



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## Decision Making: Governance Framework

**Council Committees.** To assist with its decision-making responsibilities, Council is able to establish committees from time to time. The work of committees is significant in local government due to the wide range of activities and functions of Council. Committees report to Council and are subject to the requirements of the Act and the City's meeting procedures for meetings.

**Assessment Panels** are established by Council under the terms of the respective Council policies under which they fall.

**Working Groups** are established from time-to-time as a mechanism for facilitating and improving broader participation in the City's decision-making process.

While not formally established under legislation, working groups provide an engagement mechanism for Elected Members, staff and, where appropriate the community, on a wide range of issues. The opportunity to obtain such views assists Elected Members and Council to address strategic issues and priorities at their genesis, well before the culmination of ideas results in a report to Council or a Committee. Working groups make recommendations to the organisation, who in turn detail those recommendations and comments within formal reports to Council or a Committee on a particular issue or topic.

**External Groups** are not committees of Council but are external boards of management that are either constitutionally required to have City of Bunbury Councillors as members or have requested that Council nominate an elected representative to become a member.

## Previous Council Decisions relating to Council Committees:

Council Decision 335/13 from the Ordinary Council Meeting held on 26 November 2013 when administrating Committees of Council states:

'That Council:

1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.
2. Require that the Minutes of all Committees are to be provided to Council for noting with a separate report being provided on all items requiring a resolution of Council.
3. Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.

## Committees of Council

### Audit Committee

This Group reports to: City of Bunbury Council

#### Purpose

The Audit Committee is required to be established by Council in response to the provisions of Section 7.1A of the *Local Government Act 1995* – composition is to be no less than three (3) elected members and any number of other persons provided that the ‘majority’ of members are members of the Council. The CEO and City employees are not to be appointed as voting members of the committee.

#### Committee Members (voting):

- Mayor Jaysen Miguel
- Councillor Gabi Ghasseb
- Councillor Michelle Steck
- Councillor Marina Quain
  
- John Barratt – Community Member
- Stuart Eaton – Community Member
  
- Ex-officio Members (non-voting): Nil

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

#### Nominated Responsible Officer

- Manager Governance

#### Support Staff

##### *Professional/Technical Advice:*

- Manager Governance
- Manager Finance
- Internal Auditor

##### *Executive Officer:*

- Manager Governance  
Contact Details: [ggolinski@bunbury.wa.gov.au](mailto:ggolinski@bunbury.wa.gov.au)

#### Term of Office

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

**Terms of Reference** (as adopted 18/09/2018 Decision 275/18)

The duties and responsibilities of the committee will be:

- a) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits and matters related to financial management;
- b) Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- c) Liaise with the CEO to ensure that the local government does everything in its power to:
  - assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
  - ensure that audits are conducted successfully and expeditiously;
- d) Examine the reports of the auditor after receiving a report from the CEO on the matters to:
  - determine if any matters raised require action to be taken by the local government; and
  - oversee the implementation of any action so determined in respect of those matters;
- e) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- f) Review the scope of the internal audit plan and program and its effectiveness;
- g) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO;
- h) Review the level of resources allocated to internal audit and the scope of its authority;
- i) Review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised;
- j) Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
- k) Review the local government's draft annual financial report, focusing on:
  - accounting policies and practices;
  - changes to accounting policies and practices;
  - the process used in making significant accounting estimates;
  - significant adjustments to the financial report (if any) arising from the audit process;
  - compliance with accounting standards and other reporting requirements; and
  - significant variances from prior years;

- l) Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- m) Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference;
- n) Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council;
- o) Review the annual Compliance Audit Return and report to the council the results of that review,
- p) Having regard to the culture and capability of the organisation, consider the CEO's reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews;
- q) Monitor and advise the CEO when the CEO is carrying out functions in relation to a review of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance;
- r) Oversee the implementation of any action required following receipt of the review of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance;
- s) Monitor and advise the CEO when the CEO is carrying out functions in relation to a review of the appropriateness and effectiveness of the financial management systems and procedures;
- t) Oversee the implementation of any action required following receipt of a review of the appropriateness and effectiveness of the financial management systems and procedures.

**Committee Membership Composition** (section 7.1A Local Government Act 1995 and as adopted 7/11/2023 Council Decision 237/23)

- Four (4) elected members;
- Two (2) Community members;
- The CEO and City employees are not to be appointed as voting members of the committee.

## Bunbury Event Advisory Committee

This Group reports to: City of Bunbury Council

### Purpose

The Bunbury Events Advisory Committee (BEAC) aims to grow Bunbury's thriving events scene, by supporting significant events that welcomes visitors and brings the community together to enjoy our beautiful City.

### Committee Members Voting:

- Councillor Parthasarathy Ramesh
- Councillor Marina Quain
- Councillor Karen Turner
  
- Ben Jauncey – Community Member
- Fiona Hinds – Community Member
- David Kerr – Community Member
- Julie Broad - Bunbury Geographe Chamber of Commerce and Industry
- Representative for Bunbury Regional Entertainment Centre

### Non-voting:

- Manager Community Connections
- Senior Events Officer
- Team Leader Community Partnerships
- Team Leader Public Relations

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

Team Leader Place Activation

Contact details: [jtaylor@bunbury.wa.gov.au](mailto:jtaylor@bunbury.wa.gov.au)

### Support Staff

*Professional/Technical Advice:*

- Manager Community Connection
- Senior Events Officer

*Executive Officer:*

- Manager Communications and Place Activation  
Contact details: [sphillips@bunbury.wa.gov.au](mailto:sphillips@bunbury.wa.gov.au)

## **Term of Office**

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

## **Terms of Reference** (as adopted 26/04/2022 Council Decision 077/22)

The Bunbury Events Advisory Committee (BEAC) aims to grow Bunbury's thriving events scene, by supporting significant events that welcomes visitors and brings the community together to enjoy our Beautiful City.

1. Provide strategic advice to Council on the development of events including the calendar of annual events within the City of Bunbury.
2. Provide strategic advice on the development and review of the Signature Events Category within the City of Bunbury's Grant Program Guidelines.
3. Assess and make recommendations on applications received through the Signature Events category within the City of Bunbury Grant Program.
4. Provide strategic advice on the acquittal of events delivered through the Signature Events Category within the City of Bunbury's Grant Program Guidelines to ensure the outcomes are achieved.

## **Membership Composition**

### *Voting*

- City of Bunbury Councillors x 3
- Bunbury Chamber of Commerce and Industries Representative
- Bunbury Regional Entertainment Centre Representative
- Community Representatives x 3

### *Non-Voting*

- Manager Community Connection, City of Bunbury
- Senior Events Officer, City of Bunbury
- Team Leader Community Partnerships, City of Bunbury
- Team Leader Public Relations, City of Bunbury

## **Meeting Frequency**

Representatives will endeavour to attend formal/informal meetings, as set by the group. Additional special meetings may be called or decision-making completed via email as required.

## **Authorisation**

The Committee makes recommendations regarding the allocation of funding under the City's Grant Funding Policy (Signature Events Category) to the CEO for implementation. All other recommendations by the Committee will be presented to council for consideration.



## CEO Performance Review Panel

This Group reports to: Bunbury City Council

### Purpose

The CEO Performance Review Panel exists as a legal requirement under the terms of the Chief Executive Officer's contract of employment.

### Committee Members (voting):

- Mayor Jaysen Miguel
- Councillor Gabi Ghasseb
- Councillor Marina Quain
- Councillor Cheryl Kozisek
- Councillor Michelle Steck
- Councillor Karen Steele

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

- Chief Executive Officer
- **Support Staff**

*Executive Officer:*

- Chief Executive Officer  
Contact Details: [aferris@bunbury.wa.gov.au](mailto:aferris@bunbury.wa.gov.au)

### Term of Office

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

### Terms of Reference

1. Undertake the annual performance and salary review for the CEO and report to Council.

**Committee Membership Composition** (refer also Council Policy: Annual Performance Appraisal and Salary Review)

- The Committee must comprise at least one Elected Member who has prior experience in performance management, human resources management, or has worked in a senior management capacity.
- The CEO is entitled to select an Elected Member as a member of the Committee.

- Currently six elected members elected by Council (2 November 2021).

## Disability Access and Inclusion Committee

This Group reports to: City of Bunbury

### Purpose

This committee was formerly known as the Disability Advisory Committee, and the Community Access Committee. It was established by the Council in response to the provisions of the *WA Disability Services Act 1993*. It advises Council on matters of access and monitors implementation of the *Disability Access and Inclusion Plan* for City of Bunbury buildings, facilities, services and information.

### Committee Members (voting):

- Councillor Ben Andrew
- Councillor Gabi Ghasseb
- Councillor Karen Turner
  
- Robert Manning – Community Member
- Rebecca Shepherd – Community Member
  
- Gee Mpenya (APM) – Service Provider
- Michele Sandilands (At Home Care) – Service Provider

### Executive Members (voting):

- Chief Executive Officer (or nominated representative)

### Ex-officio Members (non-voting):

- Senior Community Partnerships Officer

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

- Community Partnerships Officer  
Contact details: [salexander@bunbury.wa.gov.au](mailto:salexander@bunbury.wa.gov.au)

## Support Staff

### *Professional/Technical Advice:*

- Community Development Officer
- Engineering Technical Officer

### *Executive Officer:*

- Manager Community Connection  
Contact details: [edenniss@bunbury.wa.gov.au](mailto:edenniss@bunbury.wa.gov.au)

## Term of Office

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

## Terms of Reference (as adopted 27/02/23 Council Decision 019/23)

The Disability Access and Inclusion Committee has been established:

1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);
2. To review progress of the organisation in the achievement of the objectives of the DAIP;
3. To review the Statutory Reports required under the DAIP;
4. To review the progress of the organisation against the objectives of the Community Strategic Plan as it relates to disability, access and inclusion;
5. To review any reports provided by the Co-Design Access Panel; and
6. To advise Council on issues relating to disability, access and inclusion within the City of Bunbury.
7. To advocate and drive the City's vision of becoming the Most Accessible Regional City in Australia (MARCIA).

(ToR increased to size 14 font to be consistent with DAIC agendas and minutes.)

**Committee Membership Composition** (as adopted 2 November 2021)

- Three (3) elected members;
- Three (3) community members with expertise/experience in relevant areas;
- Two (2) Service Provider members;
- Chief Executive Officer or nominated representative;
- Community Development Officer (non-voting).

**Working Group Trial**

The Disability Access and Inclusion committee will undergo a trial as a working group from January to July 2025. Following the trial, a report will be presented to Council.

## Heritage Advisory Committee

This Group reports to: City of Bunbury

### Purpose

To provide for information exchange between Council and the general community on heritage matters.

### Committee Members (voting):

- Councillor Todd Brown
- Councillor Cheryl Kozisek
- Councillor Tresslyn Smith
  
- Megan Lawless – Community Member
- Julie Knipping – Community Member
- Robert Schmidt – Community Member
- Duncan Rutherford – Community Member
- Bernhard Bischoff – Community Member
- Rod Cutler – Community Member
- Graham Houghton – Community Member

### Ex-officio Members (non-voting):

Representatives from organisations may attend meetings by invitation in an ex-officio capacity to provide information.

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

- Strategic Planning Officer (Heritage)  
Contact Details: [lbrown@bunbury.wa.gov.au](mailto:lbrown@bunbury.wa.gov.au)

### Support Staff

#### *Professional/Technical Advice:*

- Strategic Planning Officer (Heritage)
- Regional Heritage Advisor
- Relevant Directors and Managers as required

#### *Executive Officer:*

- Manager City Growth  
Contact Details: [fanderson@bunbury.wa.gov.au](mailto:fanderson@bunbury.wa.gov.au)

### **Term of Office**

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

### **Terms of Reference** (as adopted 21/01/20 Council Decision 009/20)

The Heritage Advisory Committee is to provide heritage advice on:

- City-owned heritage assets
- strategic and statutory planning instruments
- promotion and education of heritage and history
- enhancement of economic development and tourism opportunities
- matters raised by the general community

### Formation, meetings and general procedures

- 1.1 The formation and conduct of the Bunbury Heritage Advisory Committee is to be as determined by the Bunbury City Council in accordance with the requirements of the *Local Government Act 1995* and any other statutory requirements e.g. Section 20 of the City of Bunbury Standing Orders Local Law, except the requirement of the Standing Orders in relation to a 'quorum' for the meeting.
- 1.2 The quorum for the meeting of the committee is set at 5 voting members of the Heritage Advisory Committee.
- 1.3 The term of membership on the committee shall be a two year period with membership reviewed and elections held for new members to coincide with biennial Local Government Elections.
- 1.4 Members shall act in the best interests of the committee and their represented organisation at all times.
- 1.5 The committee will meet every two months.
- 1.6 Committee members will be relieved of the requirement to attend the meetings by requesting a leave of absence.
- 1.7 Should a committee member fail to attend two consecutive meetings without a leave of absence or apology, unless the failure was due to a reason approved by the Committee, their membership will be ceased subject to ratification of the Committee.

### **Committee Membership Composition** (as adopted 7/11/2023 Council Decision 237/23)

- Three (3) elected members;
- Seven (7) community members with expertise/experience in relevant areas.

## International Relations Committee

This Group reports to: City of Bunbury

### Purpose

To provide advice and support in the ongoing development of relationships and strategic opportunities with Setagaya, Japan, Jiaxing, China and Nha Trang, Vietnam.

### Committee Members (voting)

- Councillor Todd Brown
- Councillor Parthasarathy Ramesh

### Community Members (voting)

- Felicity Farnell
- •Valda Smith
- •Jenny Byat
- •Helena Sahm
- •David Bailey
- •Mark Viskovich
- •Julie Xiong
- •William Bourne

### Ex-officio Members (non-voting)

- One member from the South West Development Commission
- One member from Edith Cowan University South West Campus
- One member from the Bunbury-Jiaxing Business Office

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

### Quorum requirements

As per LGA following the 2021 elections, until recommended otherwise by Committee and approved by Council.

### Nominated Responsible Officer

- International Relations Officer  
Contact details: [qye@bunbury.wa.gov.au](mailto:qye@bunbury.wa.gov.au)

### Support Staff

*Professional/Technical Advice:*

- Team Leader Community Partnerships  
Contact details: [dstevenson@bunbury.wa.gov.au](mailto:dstevenson@bunbury.wa.gov.au)



*Executive Officer:*

- Manager Community Connection  
Contact details: [edennis@bunbury.wa.gov.au](mailto:edennis@bunbury.wa.gov.au)

**Term of Office**

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

**Terms of Reference** *(Reviewed by the International Relations Committee 23/02/2017 – no changes recommended as adopted 04/08/15 Decision 280/15)*

1. To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.
2. To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved;
3. To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts;
4. To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation;
5. To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships;
6. To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.

**Committee Membership Composition**

- Two (2) elected members;
- Nine (9) community members;
- Three (3) ex-officio roles –South West Development Commission, Edith Cowan University South West Campus, Bunbury-Jiaxing Business Office.

**Working Group Trial**

The International Relations Committee will undergo a trial as a working group from January to July 2025. Following the trial, a report will be presented to Council.

## Policy Review and Development Committee

This Group reports to: City of Bunbury

### Purpose

To review all existing Bunbury City Council policies and facilitate the development of new policies for consideration by Council on an ongoing basis.

### Committee Members (voting):

- Councillor Gabi Ghassen
- Councillor Cheryl Kozisek
- Councillor Marina Quain
- Councillor Tresslyn Smith
- Councillor Karen Steele

### Ex-officio Members (non-voting):

- Chief Executive Officer

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

- Governance Officer

### Support Staff

*Professional/Technical Advice:*

- Manager Governance
- Relevant Directors and Managers as required

*Executive Officer:*

- Manager Governance  
Contact Details: [ggolinski@bunbury.wa.gov.au](mailto:ggolinski@bunbury.wa.gov.au)

### Term of Office

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

### Terms of Reference (as adopted 23/01/2018 Decision 19/18)

1. To review all existing Bunbury City Council policies within a two year period, in line with the local government election cycle and facilitate the development of new policies for consideration by Council on an ongoing basis.

2. To make recommendations to Council on matters of policy, policy and local law review and policy and local law development.
3. To explore opportunities that promote policy development in all areas that are within Council's jurisdiction.
4. To allow any draft policy developed and fully considered by another Advisory Committee of Council to be referred directly to Council for consideration.
5. To provide Bunbury City Councillors with assistance and support to develop new Council policies.

**Committee Membership Composition** (as adopted 29/10/2019 Council Decision 280/19)

- Five (5) elected members.

## Youth Advisory Council

This Group reports to: City of Bunbury

### Purpose

To provide guidance to the Council on issues affecting the youth of the Bunbury Region, and to assist and be actively involved in youth driven initiatives.

### Elected Members (non voting)

- Councillor Ben Andrew
- Councillor Karen Turner

### Committee Members (voting)

- Jason Goodlad
- Rachel Allan
- Scarlett Brown
- Zoe Wallin
- Charlotte Coman
- Solome Woodland
- Bella Brown
- Isabella Chalker

### Ex-officio Members (non-voting)

Nil

### Quorum requirements

Five (5) members (see below)

\*All other Elected Members are deputy members in accordance with s.5.11A *Local Government Act 1995*

\*Council decision 237/23

### Nominated Responsible Officer

- Community Partnership Officer – Youth and Activation  
Contact details: [dstevenson@bunbury.wa.gov.au](mailto:dstevenson@bunbury.wa.gov.au)

### Support Staff

*Professional/Technical Advice:*

- Community Development Officer (Youth)

*Executive Officer:*

- Manager Community Connection  
Contact details: [edennis@bunbury.wa.gov.au](mailto:edennis@bunbury.wa.gov.au)

### **Term of Office**

Two (2) years. The Committee to be formally re-appointed by Council following the 18 October Local Government Election.

### **Terms of Reference** *(as adopted 28/04/20 Council Decision 079/20)*

1. To identify and advise on youth trends, strengths, gaps and opportunities in the Bunbury area to ensure the development of policies are responsive to the needs of young people.
2. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, strengths, opportunities and gaps to present to Council.
3. To be actively involved in the ongoing development and delivery of youth targeted projects, programs and events.
4. To engage with young people and their communities to establish partnerships and opportunities to support and empower young people.

### Formation, meetings and general procedures *(as adopted 19/02/2019 Decision 035/19)*

1. The formation and conduct of the Bunbury Youth Advisory Council is to be as determined by the Bunbury City Council in accordance with the requirements of the Local Government Act 1995 and any other statutory requirements e.g. Section 20 of the City of Bunbury Standing Orders Local Law, except the requirement of the Standing Orders in relation to a 'quorum' for the meeting.
2. The quorum for the meeting of the committee is set at 5 voting members of the Youth Advisory Council Committee.
3. The term of membership on the committee shall be a two year period with membership reviewed and elections held for new members to coincide with biennial Local Government Elections.
4. Members shall act in the best interests of the committee and their represented organisation at all times.
5. The committee will meet quarterly.
6. Committee members will be relieved of the requirement to attend the quarterly meetings by requesting a leave of absence.
7. Should a committee member fail to attend two consecutive meetings without a leave of absence or apology, unless the failure was due to a reason approved by the committee, their membership will be ceased subject to ratification of the committee.

### **Committee Membership Composition** *(as adopted 7/3/2017 Decision 73/17)*

- Two (2) elected members (non voting);
- Up to fourteen (14) representatives of Bunbury youth.

### **Working Group Trial**

The Youth Advisory Committee will undergo a trial as a working group from January to July 2025. Following the trial, a report will be presented to Council.

## Assessment Panels, Working Groups and External Groups

### List of Current Assessment Panels with Elected Member Representation

Group Name	Elected Members Appointed	Responsible Directorate
Community Funding Panel	Councillor Marina Quain Councillor Parthasarathy Ramesh Councillor Karen Turner	Office of the CEO
Arts Development Grant Funding Panel	Councillor Cheryl Kozisek Councillor Karen Steele Councillor Karen Turner	Director Corporate and Community
Public Art Assessment Panel	Councillor Cheryl Kozisek	Director Corporate and Community
Art Collection Acquisition Panel	Councillor Cheryl Kozisek Councillor Tresslyn Smith Councillor Karen Turner	Director Corporate and Community

*\*all other elected members as deputy members.*

### List of Current Working Groups with Elected Member Representation

Group Name	Elected Members Appointed	Responsible Directorate
Bunbury Regional Art Gallery Advisory Group	Councillor Cheryl Kozisek Councillor Tresslyn Smith Councillor Karen Steele	Director Corporate and Community
Climate Action and Sustainability Working Group	Councillor Turner Councillor Ramesh	Director Sustainable Development
Community Safety Advisory Group	Mayor Jaysen Miguel Councillor Marina Quain Councillor Karen Turner	Director Sustainable Development
Strategic Asset Management Plan Working Group	Councillor Andrew Councillor Quain Councillor Steck Councillor Turner	Director Infrastructure
Tourism Working Group	Councillor Cheryl Kozisek Councillor Michelle Steck	Director Sustainable Development

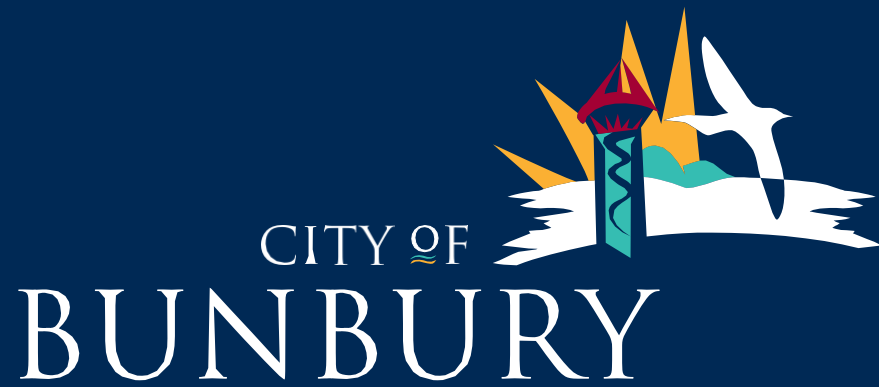
### Working Group Trial

The following Committee will undergo a trial as a working group from January to July 2025. Following the trial, a report will be presented to Council.

- Disability Access and Inclusion Committee
- International Relations Committee
- Youth Advisory Council

**List of External Groups and Boards of Management with Council Representation**

External Group / Board of Management	Council Representative
Bunbury Alcohol Accord	Councillor Gabi Ghasseb
Bunbury-Geographe Economic Alliance	Mayor Jaysen Miguel <i>Proxy</i> Councillor Ben Andrew
Bunbury-Harvey Regional Council	Councillor Marina Quain Councillor Tresslyn Smith Councillor Michelle Steck <i>Deputies</i> Mayor Miguel, Councillor Cheryl Kozisek, Councillor Karen Steele
<i>Bunbury Local Emergency Management Committee</i>	<i>This committee is currently under review</i>
Bunbury Geographe Seniors and Community Centre Management Committee	Councillor Tresslyn Smith <i>Deputy</i> Councillor Marina Quain
Bunbury Port Community Consultation Committee	Councillor Todd Brown <i>Proxy</i> Chief Executive Officer or delegate
Bunbury Regional Theatre Inc	Councillor Parthasarathy Ramesh <i>Deputy</i> Councillor Cheryl Kozisek
Dolphin Discovery Centre Management Committee	Councillor Michelle Steck <i>Deputy</i> Councillor Todd Brown
Morrissey Homestead Inc.	Councillor Karen Steele <i>Deputy</i> Councillor Karen Turner
Peron Naturaliste Partnership Incorporated	Councillor Tresslyn Smith <i>Deputy</i> Councillor Marina Quain
Regional Capitals Australia WA	Mayor Jaysen Miguel
South West Regional Road Group	Councillor Karen Steele <i>Deputy</i> Councillor Gabi Ghasseb
South West Country Zone of WALGA	Mayor Jaysen Miguel <i>Deputy</i> Councillor Tresslyn Smith
Regional Joint Development Assessment Panel	Councillor Todd Brown Councillor Ben Andrew <i>Deputy Cheryl Kozisek</i> <i>Deputy Karen Steele</i>
South 32 Worsley Alumina Refinery Community Liaison Committee	Councillor Marina Quain <i>Proxy</i> Councillor Gabi Ghasseb



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