

SPORTING AND COMMUNITY LEASES AND LICENCES COUNCIL POLICY

POLICY STATEMENT

Council acknowledges the societal and economic value sporting and community groups provide to the city. Council is committed to supporting sporting and community groups that enter into lease or license arrangements with the City, to ensure they are affordable.

POLICY SCOPE

This policy applies to sporting and community groups in the City of Bunbury

POLICY DETAILS

Sporting groups may be defined as a group of people formed for the purpose of playing sports. Community groups may be defined as a group of people formed, at a community level, for the purpose of working towards the creation or enhancement of their community. Sporting and community groups do not earn profits for their administrators or members.

The City of Bunbury may provide leases and licenses to organisations which cover land and buildings owned or managed by the City including Crown land.

The City of Bunbury aspires to be the most accessible regional City in Australia. To support this vision, the City encourages all lessees to adopt best practices in accessibility and inclusion. The City welcomes collaboration and will provide guidance and resources where possible to assist lessees in creating inclusive environments

It is acknowledged that the cost of providing affordable leases and licenses to sporting and community groups is subsidised by the ratepayers of Bunbury. This Policy is not intended to generate a revenue stream.

To protect the City's interests all leases and licenses are to include three non-negotiable clauses, those being:

1. unless otherwise agreed, a redevelopment clause, providing a twelve month notice period; and
2. a remediation clause to ensure buildings and assets not owned or approved by the City are appropriately dealt with when any lease or license arrangement ends.
3. an accessibility clause that the sporting and community group is required to attend one access and inclusion information session delivered by the City each year, for the duration of the lease agreement.

The three non-negotiable clauses will apply at the point of renegotiation of the lease agreement

Sporting or community groups that enter into a lease or license arrangement with the City will not be charged a rental fee.

Sporting and community groups will be charged a fee for the preparation of documents, including variations, extensions, assignments and surrenders to existing leases/licenses.

Sporting and community groups with existing “peppercorn” leases/licenses will remain as such and not be charged a fee for the preparation of documents.

All sporting and community groups that enter into lease or license arrangements with the City will be charged minimum rates.

Sporting and community groups that do not pay rates due to existing lease or license terms or legislative exemptions will remain as such and not be charged rates.

Sporting and community groups that enter into lease or license arrangements over storage facilities less than 300sqm and have a permitted use consistent with storage of equipment and goods only, as outlined in their lease or license, will not be charged rates.

No concessions will be given to the Emergency Services Levy and waste services charges.

The City provides substantial infrastructure to its lessees and licensees. The upkeep and maintenance of the leased/licensed premises will continue to be undertaken by sporting and community groups in accordance with the terms contained within their lease or license, which will make clear the responsibilities of all parties to the lease or license. This Policy does not incorporate;

- Leasing of airport sites or casual hire of City of Bunbury facilities;
- Government funded entities; or
- Commercial leasing and licensing arrangements.

COMPLIANCE REQUIREMENTS

LEGISLATION

INDUSTRY

ORGANISATIONAL

Document Control					
Document Responsibilities:					
Owner:	Director Sustainable Development	Owner Business Unit:	Economic Development		
Reviewer:	Manager Economic Development	Decision Maker:	Council		
Document Management:					
Adoption Details	Res 419/1411 November 2014	Review Frequency:	biennial	Next Due:	2026
Review Version	Decision Reference:	Synopsis:			
DOC/455747[v2]	Council Decision 252/24 26 November 2024	Reviewed with changes			
DOC/455747	Council Decision 277/22 20 December 2022	Reviewed with no changes			
DOC/455747	Council Decision 211/20 29 September 2020	Reviewed with no changes			
CP-035756	Res 186/18 28 June 2018	Major Review and Changes including name change from Leases and Licences Council Policy to Sporting and Community Leases and Licenses Council Policy.			
CP-035756	Res 238/16 12 July 2016	Reviewed with changes			
Date Printed	6 December 2024				