



Heritage Advisory Committee

Notice of Meeting & Agenda 2 April 2025

Committee Terms of Reference

The Heritage Advisory Committee is to provide heritage advice on:

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

City of Bunbury
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Acknowledgement of Country

We acknowledge the traditional owners of the land, the Noongar Wardandi people and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

Heritage Advisory Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Heritage Advisory Committee will be held at the Jetty Room at the City of Bunbury Administration Building, 4 Stephen Street, Bunbury, on **Wednesday, 2 April 2025** at **4.00pm**.



Signed:
Barbara Macaulay
Manager Planning and Building

Agenda 2 April 2025

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Todd Brown	City of Bunbury
Cr Cheryl Kozisek	City of Bunbury
Cr Tresslyn Smith	City of Bunbury – Presiding Member
Bernhard Bischoff	Community
Rod Cutler	Community
Graham Houghton	Community
Julie Knipping	Community
Vacant	Community
Duncan Rutherford	Community
Robert Schmidt	Community

Support Staff:

Name	Title
Barbara Macaulay	Manager Planning and Building
Alice Baldock	Team Leader City Planning
Annalise Miller	Senior Strategic Planner
Philip Diamond	Acting Senior Planning Officer

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

An apology was received from Rod Cutler

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

Not applicable.

7. Confirmation of Minutes

The Minutes of the Heritage Advisory Committee held on 4 December 2024 have been circulated.

Recommendation

The minutes of the Heritage Advisory Committee Meeting held on 4 December 2024, are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 Summary of Referrals and Communications

File Ref:	COB/517
Applicant/Proponent:	Heritage Advisory Committee
Responsible Officer:	Annalise Miller, Senior Strategic Planner
Responsible Manager:	Barbara Macaulay, Manager Planning and Building
Executive:	Andrew McRobert, Director Sustainable Development
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Place
Aspiration	An integrated, vibrant and well planned City.
Outcome 7	A community with high-quality urban design and housing diversity.
Objective 7.1	Promote responsible planning and development.
Objective 7.2	Grow recognition and respect for local history and heritage.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

Council Policy Compliance

Not applicable.

Legislative Compliance

The following legislation and statutory planning instruments of the State and Local Planning Framework are applicable:

Legislation

- *Heritage Act 2018*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- The Burra Charter

State Planning Framework

- Guidelines for Local Heritage Surveys 2019
- Guidelines for Establishing a Heritage List 2021
- Statement of Planning Policy 3.5 Historic Heritage Conservation

Local Planning Framework

- City of Bunbury Local Planning Strategy
- City of Bunbury Local Planning Scheme No.8 (LPS8)
- Local Planning Policy 6.1 – Heritage Conservation and Development
- Local Planning Policy 6.2 – Heritage Listing, Assessment and Concessions

Officer Comments

The referral and communications list is as follows:

Enquiries

1. Leschenault Homestead
2. 149 Victoria Street
3. 51 Victoria Street (Burlington Hotel)
4. 15 Victoria Street
5. 22 Wittenoom Street
6. Anzac Park
7. Bunbury Regional Art Gallery
8. 4 Tuart Street
9. 42A Tuart Street
10. 18 Forrest Street

Development Applications/Proposed

11. 1 Stirling Street (Senior Citizens Centre)
12. 70 Stirling Street
13. 153 Stirling Street
14. 1 Moore Street
15. 29 Moore Street
16. 38 Moore Street
17. 12 Edward Street
18. 12 Charles Street
19. 1 Arthur Street
20. 11/5 Carey Street

Projects

21. City of Bunbury Local Heritage Survey Review Project

Analysis of Financial and Budget Implications

Not applicable.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Heritage Advisory Committee will be held on 4 June 2025, unless required earlier for urgent business.

15. Close of Meeting

The Presiding Member closed the meeting at _____.